



Financial Aid Checklist

ECC Financial Aid Priority Dates

Summer Semester: April 1

Fall Semester : July 1

Spring Semester: November 1

Note: You are encouraged to apply for financial aid after these dates, but are not guaranteed your financial aid will be awarded by the payment due date of the term. In order to receive financial aid, and if otherwise eligible, your financial aid file must be complete and all required and requested paperwork must be submitted on or before the Financial Aid File Completion Deadline which is May 17, 2023. **No updates, changes, or processing of financial aid will take place after May 17, 2023 for the 2022-2023 award year.**

Applying for Financial Aid

___ Apply for admissions to ECC. You must provide your social security number on the Admissions Application for financial aid processing. Please make sure your address is accurate.

___ Log on to www.studentaid.gov, click on the “create account” link and create an FSA ID, then complete and submit the FAFSA. If you need assistance, feel free to come into the FA office or call 1-800-433-3243. You will need your federal tax returns and W2’s. Parent information is needed if you are a Dependent student.

ECC school code: 001675

___ After you submit your FAFSA, you will receive a letter from the Financial Aid & Scholarships Office indicating what paperwork is needed to complete the financial aid process. Students admitted to ECC can check for their needed documents by logging into their Access ECC self-service portal. Forms are also available online at <https://elgin.edu/pay-for-college/financial-aid/financial-aid-forms/>. Every student **must** complete both sides of the Institutional Aid Application (IAA).

___ Promptly return all required ECC financial aid paperwork to our office. Your financial aid **cannot** be processed until all paperwork has been received.

___ If you are eligible for financial aid, you will be able to view your award letter online at www.elgin.edu by logging into your AccessECC student portal. Your award letter outlines the financial aid that you are eligible to receive.

All New and Returning Loan Borrowers

___ Once you view your award letter on the student portal or you receive a loan eligibility letter, if you are interested in taking out a student loan, contact the Financial Aid office to make an appointment to meet with a Financial Aid Advisor.

___ Bring your completed Loan Budget Worksheet to your loan appointment.

___ Log on to <https://studentaid.gov>, click on “Complete Aid Process” and then click on “Complete Annual Student Loan Acknowledgement.” Follow instructions to submit the annual student loan acknowledgement.

NEW Borrowers to ECC Only

___ Log on to <https://studentaid.gov> and click on the “Complete Aid Process” tab.

___ Click on the “Complete Entrance Counseling” link in the drop down menu to complete the Entrance Counseling for Subsidized/ Unsubsidized Loans.

___ Click on the “Complete Master Promissory Note” link in the same drop down menu to complete the MPN for Subsidized/Unsubsidized Loans.