



Elgin Community College  
International Student Homestay Program

# Host Family Application



Elgin  
Community  
College

## Elgin Community College International Student Homestay Program Host Family Application

Thank you for your interest in becoming a host family for an international student attending Elgin Community College. Elgin Community College is pleased to offer the International Student Homestay Program to international students enrolled full-time at ECC in a degree program, the Intensive English Program, or an ECC sponsored Special Program. Hosting an international student is a unique opportunity for individuals to connect with the global community.

### Applying for the International Student Homestay Program as a Host Family

To apply, please complete all items on the following checklist:

1. Read, complete, and sign the *Host Family Application* for the ECC International Student Homestay Program.
2. Read, complete, and sign the *Program Information, Policies, and Agreement for Host Families* for the ECC International Student Homestay Program.
3. Submit a letter of introduction describing your family.
4. Submit a copy of your homeowners/renter's insurance policy.
5. Submit a copy of your auto insurance policy and copies of valid driver's licenses for all licensed drivers living in the host home and if applicable, for any other drivers arranged by your family.
6. Apply online at [international.elgin.edu](http://international.elgin.edu), by email to [homestay@elgin.edu](mailto:homestay@elgin.edu), or by mail to:

Elgin Community College  
Center for Global Engagement  
1700 Spartan Drive  
Elgin, IL 60123

7. Potential host families will be required to complete a background check immediately before a placement is anticipated to be made. Payment for the background check is made directly by the host to the agency conducting the background check. ECC reimburses all hosts for the cost of the background checks. Background checks are required for every potential host and any adult age 18 or older living in the host's home, including adult children away at college who return home for vacations, holidays, etc. For complete details and information on the screening process and background checks, please refer to the *Screening of Host Families and Background Checks* section as outlined in the *International Student Homestay Program Information, Policies, and Agreement for Host Families*.

Host applications are accepted throughout the year. The International Student Homestay Program does not guarantee a homestay placement.

**Please complete all fields of this application. Incomplete applications will not be processed and will delay the potential placement of a student in your home.**

### Host Information

Date of application: \_\_\_\_\_ Desired semester: Fall (year) \_\_\_\_\_ or Spring (year): \_\_\_\_\_

Primary Host Family Surname: \_\_\_\_\_

Current address: \_\_\_\_\_  
House Number and Street

City/Town

State

Zip Code

*Primary Host #1 Information (this should be completed by the primary contact for the homestay application):*

Surname: \_\_\_\_\_

First Name/Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Name you wish to be called: \_\_\_\_\_

Sex:  Male  Female Gender Identity: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Age: \_\_\_\_\_ May we provide your age to potential students?  Yes  No

Marital Status:  Single  Married  Common Law  Separated  Divorced  Widowed  
 Other: \_\_\_\_\_

Occupation: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Secondary phone (if applicable): \_\_\_\_\_

Email address: \_\_\_\_\_

Native language: \_\_\_\_\_ Other languages spoken: \_\_\_\_\_

*Primary Host #2 Information (this should be completed by the secondary contact for the homestay application):*

Surname: \_\_\_\_\_

First Name/Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Name you wish to be called: \_\_\_\_\_

Sex:  Male  Female Gender Identity: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Age: \_\_\_\_\_ May we provide your age to potential students?  Yes  No

Marital Status:  Single  Married  Common Law  Separated  Divorced  Widowed  
 Other: \_\_\_\_\_

Occupation: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Secondary phone (if applicable): \_\_\_\_\_

Email address: \_\_\_\_\_

Native language: \_\_\_\_\_ Other languages spoken: \_\_\_\_\_

### Family Members

Please provide the following information about other individuals living in the household:

#### Adults (age 18 and older)

Surname	First Name	Date of Birth	Gender	Profession	Relation to Host
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

#### Children (age 17 and under)

Surname	First Name	Date of Birth	Gender	Relation to Host
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Emergency Contact:

Name: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Home phone: \_\_\_\_\_

How did you hear about the International Student Homestay Program?

### General Housing Information

All homestay options are required to provide two meals (breakfast and dinner) daily. Please indicate the type of homestay placement(s) you are willing to offer (note: homestay fees are the same regardless if a student chooses a private or shared room):

- Homestay *without* transportation: \$750 per month
- Homestay *with* transportation to and from school: \$950 per month
- Special Programs *with* transportation: \$32 per night

A student arriving mid-semester will be placed in the homestay for the remainder of the semester.

Many host families may be willing to host a student but require assistance with hosting a student when they are away on vacation. Would you be willing to host a student for 1-14 nights while a student's assigned host family is out of town?

- Yes    No   If yes, please specify any restrictions (such as specific holidays, days of the week, etc.):

How long would you like to host a student?

- 1 semester                       2 semesters  
 Holidays/Vacations/Emergencies                       Special Programs                       No Preference

Gender Preference:    Male    Female    No Preference

Are you willing to host a student who is aged 15-17?    Yes    No

Are you willing to host a non-traditional/adult student or short-term scholar?    Yes    No

Describe the area of your home.    Urban    Suburban    Rural

Describe the type of home.    Single family home    Apartment/Condo    Townhouse  
 Other: \_\_\_\_\_

Are you able to provide the student with their own room?    Yes    No

Students in the program are allowed to share a room with another student in the program. Are you able to accommodate more than one student?    Yes    No

Will the student share a bathroom with anyone?    Yes    No If yes, with whom? \_\_\_\_\_

Please describe the laundry facilities to which the student has access.

Do any members in your household smoke?    Yes    No

May the student smoke in your home?  Yes  No

If no, will you permit smoking outside of your home?  Yes  No

If the student is at least 21 years of age, may they drink alcohol in your home?  Yes  No

Are you open and able to meet special dietary restrictions of a student (medical, religious, vegetarian, allergies, etc.)?

Yes  No

Do any members of your household follow particular diets?  Yes  No If yes, please specify:

Do you have any pets?  Yes  No

If yes, please provide the following information:

Type of Animal	Breed	Name	Age	Indoor/Outdoor Animal

Do any of your pets have a bite history or could they be considered vicious or aggressive?  Yes  No

If yes, please provide details:

### Arrival Information

Homestays begin on the Saturday before New International Student Orientation or before Intensive English Program testing (September, October, February, and March). Most international students will require airport pickup from Chicago O’Hare International Airport or Chicago Midway International Airport. We strongly encourage you to provide airport pickup service. The fee for airport pickup from Chicago O’Hare is \$50.00; the fee for airport pickup from Chicago Midway is \$75.00. This fee is payable directly to you by the student along with the first month’s homestay fee and security deposit. If airport pickup is requested, you will meet the student at their flight’s baggage claim area with a sign with their name on it. Flight information must be received 21 days prior to the student’s arrival date for airport pickup to be arranged and finalized.

Are you willing to provide airport pickup to Chicago O'Hare International Airport or Chicago Midway International Airport?  Yes  No

Do you have any days/times you are unable to provide airport pickup?  Yes  No  
If yes, please specify:

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### Transportation

Who will be primary person responsible for transporting the student to and from ECC?

Name: \_\_\_\_\_

How many miles is your home from ECC's main campus? \_\_\_\_\_

Is there a bus stop near your home?  Yes  No If yes, please specify: \_\_\_\_\_

Will you host a student who currently owns or plans to purchase a car?  Yes  No

If yes, please describe parking availability and/or restrictions:

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Do you understand that ECC does not provide individual transport to and from the campus?

Yes  No

### Lifestyle and Interests

What are your expectations in hosting an international student?

Please describe a typical day in your household.

Have you ever hosted in your home a person from another country? If yes, please explain.

Have you ever traveled to another country? If yes, please explain.

Please describe the type of special interests and/or hobbies that you and/or your family enjoy.

What types of places and experiences do you wish to share with the student?

What religion do you practice (if any)? \_\_\_\_\_

Are you willing to host a student who practices a different religion than your own?  Yes  No

Would you decline placement of a student of a specific religion?  Yes  No If yes, please specify:

Would you decline placement of a student from a specific country/region?  Yes  No

If yes, please specify:

Would you be comfortable hosting a student who is gay, lesbian, bi-sexual, or transgender?

Yes  No



Please list any medical or physical conditions you or members of your household have that may impact your ability to host a student.

Please list any medications that you or members of your household are currently taking that may impact your ability to host a student.

Can you accommodate a student who needs special accommodations to live independently in a homestay (for instance: a student who uses a wheelchair)?  Yes  No

If yes, please explain:

Do you or any members of your household have any psychological or emotional conditions that would affect your participation as a host family?  Yes  No If yes, please explain:

What questions or concerns do you have about hosting a student?

### Host Family Screening Information

All host family applicants are required to complete the following section in full. Failure to disclose pertinent information may result in a match not being made between a host applicant and a homestay student. All adults aged 18 and older who may reside in the home during the student's stay are required to undergo a background check before hosting an international student.

Has any person living in your household ever been convicted of a criminal offense? (Minor traffic violations can be excluded. Please note that a DUI/DWI conviction is not considered a traffic violation).

Yes  No If yes, please explain:

Has the Department of Human Services or its equivalent ever made a finding against a member of your household?  Yes  No If yes, please explain:

Do you or any member of your household own a firearm?  Yes  No If yes, please describe storage and safety precautions:

Do you or any member of your household have a history of alcohol, drug, or sexual abuse?

Yes  No If yes, please explain:

Please list three references who have known you (and members of your household if applicable) for at least two years.

Reference Name	Relationship to Host	Phone	Years Known
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A personal interview is required of all household members. Additionally, all potential host homes are screened by the Homestay Coordinator in a visit to the home prior to placement.

### Additional Information

Please note any additional information you wish to include with your application.

Although all attempts are made to promote a positive and safe homestay experience, Elgin Community College is not responsible for the lifestyle, schedule, behavior, philosophy, religious affiliation or occupation of the student. By signing below, I certify that the information I have provided in this application is true and accurate; that I have familiarized myself with the ECC International Student Homestay Program by reading all the information contained within the Homestay Application and Agreement; that I understand the application process will include a home visit, an interview conducted by the ECC Homestay Coordinator and inquiries about me and members of my household if applicable; and that all members of my household aged 18 or older must undergo a background check. Additionally, I certify I give my permission for my housing information to be released to the student's parents, guardian and/or agent. I understand that once I am assigned a homestay student, I am obligated to participate in the homestay for the duration of time as specified in the Homestay Agreement. I have read and understand the Host Family Code of Conduct, and I agree to abide by the code of conduct when hosting a student.

Signature of Host #1: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Host #2: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Adults Living in the Home (age 18 and older)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Elgin Community College International Student Homestay Program Host Family Picture Request

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**Please complete the following form. All pictures should be recent photographs taken within the last 12 months. All pictures become the property of Elgin Community College and will not be returned to prospective host families. ECC will not share your information or photographs without your prior written consent.**

Please provide pictures of the following items by email to [homestay@elgin.edu](mailto:homestay@elgin.edu).

1. Your family (Please provide a group photo of your family, including pets, and provide names of all individuals in the photo.):
2. Your home
3. Your neighborhood (Please provide up to three photos of your neighborhood.)
4. Student's bedroom
5. Bathroom
6. Kitchen
7. Common areas

## Elgin Community College International Student Homestay Program Directory Consent Form

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The International Student Homestay Program distributes a host family directory at the beginning of each semester containing the information of current hosts. The directory is beneficial when host families coordinate joint activities.

\_\_\_\_\_ I would like Elgin Community College to include the following information in the International Student Homestay Program Directory:

\_\_\_\_\_ Address

\_\_\_\_\_ Phone numbers (home and cell)

\_\_\_\_\_ Email address

\_\_\_\_\_ Do not include my family in the International Student Homestay Program Directory.

Name of Host #1: \_\_\_\_\_

Signature of Host #1: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Host #2: \_\_\_\_\_

Signature of Host #2: \_\_\_\_\_ Date: \_\_\_\_\_

**This form must accompany your *Program Information, Policies, and Agreement for Host Families* for the ECC International Student Homestay Program in order for your application to be processed.**