



BOARD OF TRUSTEES AGENDA



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
December 9, 2025**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
 - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
 - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
 - D. To consider collective negotiation matters...for one or more classes of employees...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. President's Report

Actions

6. Resolutions of Appreciation

A. Dr. Sharon Baker, Professor II of Psychology	1
B. Ms. Linda Conniff, Professor II of Business	3
C. Ms. Peggy Gundrum, Career Development Specialist and former Associate Dean of Student Success	5
D. Ms. Mary Lloyd, Director of ABEC Operations	7
E. Mr. Efrain Matias, Print Shop Specialist I	9
F. Ms. Pamela Singleton, Managing Director of Business Services	11
G. Ms. Marta Walz, Professor II of Communication Studies	13

7. Audience Wishing to Address the Board

8. Board Reports

- A. Finance Committee – Trustee Parks
- B. Committee of the Whole – Trustee Barbosa-Guzman
- C. Illinois Community College Trustee Association (ICCTA) – Trustee Allen
- D. Association of Community College Trustees (ACCT) – Trustee Arroyo
- E. Legislative – Trustee Rodriguez
- F. ECC Foundation – Trustee Allen
- G. Student Report – Student Trustee Gidlund

Reports

9. College Reports

A. Personnel (November)	1
B. Treasurer (October)	2
C. Student (November)	4
	26

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (November)
- E. Community Engagement and Legislative Affairs (November)

Actions

Acceptance of College Reports	15
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10. 2025 Tax Levy Hearing

11. Resolution to Adopt 2025 Tax Levy	16
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12. Consent Agenda Approval

A. Minutes of the Regular Board Meeting of November 11, 2025	20
B. Closed Session Minutes of the Regular Board Meeting of November 11, 2025	29
C. Destruction of Audiotape of Closed Session of April 9, 2024	30
D. Ratification of Report of Expenses	31
E. Ratification of Trustee Travel Expenses	32
F. Modified Academic Calendar for 2026-2027	33
G. Dual Credit Programs Memorandum of Understanding Between St. Edward Central Catholic High School and Elgin Community College District No. 509	35
H. Annual Comprehensive Financial Reports, Fiscal Year 2025	44
I. 2025 Cook County Resolution to Allocate PTELL Reduction	45
J. Resolution Abating the Tax Heretofore Levied for the Year 2025 to Pay Debt Service on the General Obligation Bonds (Alternate Revenue Source), Series 2024, of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb and State of Illinois	48
K. Tuition for Fiscal Year 2027	51
L. Application for Permanent Curriculum Approval: Basic Vocational Specialist Certificate in Eye Care Assistant	52
M. Purchases	
1. Moving and Storage Services – Building O to Building S	53
2. Sale of Used Computer Equipment	54
3. Time and Attendance Software Renewal	55
N. Personnel	
1. New Hire, Associate Professor I of Fire Science and Safety, Dr. Brenda Farlow	56
2. New Hire, Instructor of Business, Ms. Tanisha Brewer	57

13. Old Business

14. New Business

15. Adjournment

Next regular meeting: 6:30 p.m. Tuesday, January 27, 2026

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.



ACADEMIC CALENDAR 2025 - 2026

SUMMER SESSION 2025

Beginning Fri., May 23 and ending Sun., Aug. 3 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Fri., May 23 – Mon., May 26 All Facilities Closed: Memorial Day Weekend
Mon., June 2 Summer Session I Begins
Mon., June 9 Summer Session II Begins
Thurs., June 19 All Facilities Closed: Juneteenth
Fri., July 4 All Facilities Closed: Independence Day
Mon., July 7 Summer Session III Begins
Thurs., Aug. 7 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2025

Tues., Aug. 12 – Wed., Aug. 13 New Full-Time Faculty Orientation
Thurs., Aug. 14 College Convocation
Fri., Aug. 15 New Student Convocation
Mon., Aug. 18 Fall Semester Begins
Sat., Aug. 30 – Mon., Sept. 1 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 22 12-Week Fall Session Begins
Mon., Oct. 13 2nd 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 26 – Sun., Nov 30 All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 11 Fall Semester Classes End
Fri., Dec. 12 Grading Day/Semester Ends
Sat., Dec. 13 Graduation
Mon., Dec. 15 Grades Due by 4 p.m.
5:00 p.m. Tues., Dec. 23– Thurs. Jan.1 All Facilities Closed: Winter Recess

SPRING SEMESTER 2026

Fri., Jan.2 Offices Reopen
Tues., Jan. 6 – Wed., Jan. 7 New Full-Time Faculty Orientation
Thurs., Jan. 8 College Convocation
Fri., Jan. 9 New Student Convocation
Mon., Jan. 12 Spring Semester Begins
Mon., Jan. 19 All Facilities Closed: Martin Luther King, Jr. Day
Mon., Feb. 9 12-Week Spring Session Begins
Mon., Feb. 16 All Facilities Closed: Presidents' Day
Mon., Mar. 9 2nd 8-Week Spring Session Begins
Mon., Mar. 30 – Sun. Apr. 5 All Facilities Closed: Spring Recess
Wed., May 13 Spring Semester Classes End
Thurs., May 14 Grading Day/Semester Ends
Fri., May 15 State of Illinois High School Diploma Graduation Ceremony
Sat., May 16 Graduation
Mon., May 18 Grades Due by 4:00 p.m.
Mon., May 25 All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.
The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment
8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17; 6/5/19; 5/20/20; 6/7/21; 7/27; 6/14/22

Our Mission

To Improve People's Lives Through Learning

Elgin Community College Board of Trustees Annual Planning Calendar

JUL ¹ AUG SEP OCT NOV DEC JAN FEB ¹ MAR APR MAY JUN												
Board Activities	Board Policy Review Period <i>(cont'd from Jun)</i>	Attorney reviews closed session minutes	Board adopts course fees for next fiscal year	Board adopts tax levy	Board articulates budgetary considerations for next fiscal year	Board adopts tuition for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes	Board plans state lobby events (ICCTA)	Board seats newly elected trustees (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i>	
		Board attends ACCT Annual Congress	Board adopts audit report from the previous fiscal year (Finance Committee)	Board conducts semi-annual self-evaluation	Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board awards faculty tenure	Board and College discuss budget considerations in preparation for budget adoption in June (Finance Committee)	Board approves external audit firm and legal counsel	Board presents and discusses President's evaluation with President		Board adopts the next fiscal year's budget including auxiliary business unit operating parameters and transfers	
Suggested Reports for COTW and Board Meetings ¹	Vendor Report (Finance)	Campus Crime Report (Clery Act)	Update on General Education Assessment (TLSD)	Institutional Advancement and ECC Foundation Annual Report (ECCF)	Annual Insurance Report (Finance)	Faculty Tenure Recommendations (TLSD)	Grant Monitoring Report (Oct-Dec)	Quarterly Student Success and Equity Report (ISE)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance)		
	Grant Monitoring Report (Apr-Jun)	Faculty Tenure Recommendations (TLSD)	Course and lab fees (TLSD)	Grant Monitoring Report (Jul-Sep)	Community Report (Communications)	Quarterly Student Success and Equity Report (ISE)	Auxiliary unit business plans for next fiscal year			Grant Monitoring Report (Jan-Mar)		
¹ Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.												
Cabinet Activities	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year		Goal and Budget Planning Period: Departments outline goals and budgets for the next fiscal year			Goal and Budget Planning Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections			Budget Discussions and Adjustments Period: Strategic Budget Council reviews department budget requests for the next fiscal year		Finalize Budget and Goals for the Next Fiscal Year	
	Employees update accomplishments from the previous fiscal year in the performance management system	Employees update goals for the current fiscal year into the performance management system	TLSD & Finance recommend course fees for the next fiscal year	Finance proposes tax levy and abatements	Finance places tax levy on display and prepares tax levy hearing	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Finance makes tuition recommendation for the next fiscal year	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Finance finalizes budget for the next fiscal year and places it on display for the public			
	Cabinet retreats to outline key directions for next fiscal year	Finance audits budget from the previous fiscal year	PIE summarizes performance indicators from the previous fiscal year	TLSD drafts academic calendar for the fiscal year that follows the next	Finance makes tuition recommendation for the next fiscal year	Finance proposes budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)						
			President previews goals for the current fiscal year with the Board									

ICCTA MEETING AND CONVENTION SCHEDULE

****Meetings, dates, and locations are subject to change****

For the most current list of events, visit www.communitycolleges.org/upcoming-events.

ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

February 10, 2025	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 14 – 15, 2025	Sheraton Lisle Naperville Hotel, Lisle, IL
May 6, 2025	Committee & Board of Representatives Meetings, President Abraham Lincoln Hotel, Springfield, IL
May 7, 2025	Lobby Day, Springfield, IL
September 12 – 13, 2025	Crowne Plaza, Springfield, IL
November 14 - 15, 2025	Chicago Marriott Naperville, Naperville, IL

ICCTA ANNUAL CONVENTION:

June 6 – 7, 2025	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
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ICCTA REGIONAL AND OTHER MEETINGS:

August 8 - 9, 2025	Location to be announced
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ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

January 24, 2025	Virtual Meeting
March 13, 2025	CEO/CAO/CSSO/CFO Joint Meeting – College of DuPage, Glen Ellyn, IL
March 14, 2025	Sheraton Lisle Naperville Hotel, Lisle, IL
May 6, 2025	President Abraham Lincoln Hotel, Springfield, IL (afternoon)
May 6, 2025	Illinois Community College Reception, Springfield, IL (evening)
June 5, 2025	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
September 12, 2025	Crowne Plaza, Springfield, IL
November 14, 2025	Chicago Marriott Naperville, Naperville, IL

ICCB MEETINGS:

January 31, 2025	Illinois Central College, Peoria, IL
March 21, 2025	Carl Sandburg College, Galesburg, IL
June 6, 2025	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
July 2025	Subject to call
September 26, 2025	Kaskaskia College, Centralia, IL
December 5, 2025	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

January 22, 2025	Chicago State University, Telephone & Videoconference
March 12, 2025	TBD
June 25, 2025	TBD
August 13, 2025	TBD
November 12, 2025	TBD

ISAC MEETINGS:

April 17, 2025	In-person at either Springfield or Deerfield Office
June 26, 2025	In-person at either Springfield or Deerfield Office
September 18, 2025	In-person at either Springfield or Deerfield Office
December 4, 2025	In-person at either Springfield or Deerfield Office

ICCTA MEETING AND CONVENTION SCHEDULE****Meetings, dates, and locations are subject to change****For the most current list of events, visit www.communitycolleges.org/upcoming-events.**ACCT/AACC EVENTS:**

February 9 – 12, 2025	ACCT National Legislative Summit, Marriott Marquis, Washington, DC
October 22 – 25, 2025	ACCT Leadership Congress, New Orleans Marriott & Sheraton New Orleans, New Orleans, LA
February 8 – 11, 2026	ACCT National Legislative Summit, Marriott Marquis, Washington, DC

OTHER DATES/MEETINGS:

April 1, 2025	Illinois consolidated election
April 24, 2025	All-Illinois Recognition Banquet (PTK), President Abraham Lincoln Hotel, Springfield, IL
April 29, 2025	Final day for Illinois community college boards to conduct organizational meetings and seat trustees elected on April 1.



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

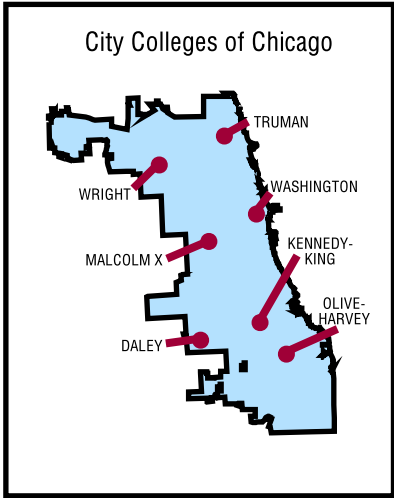
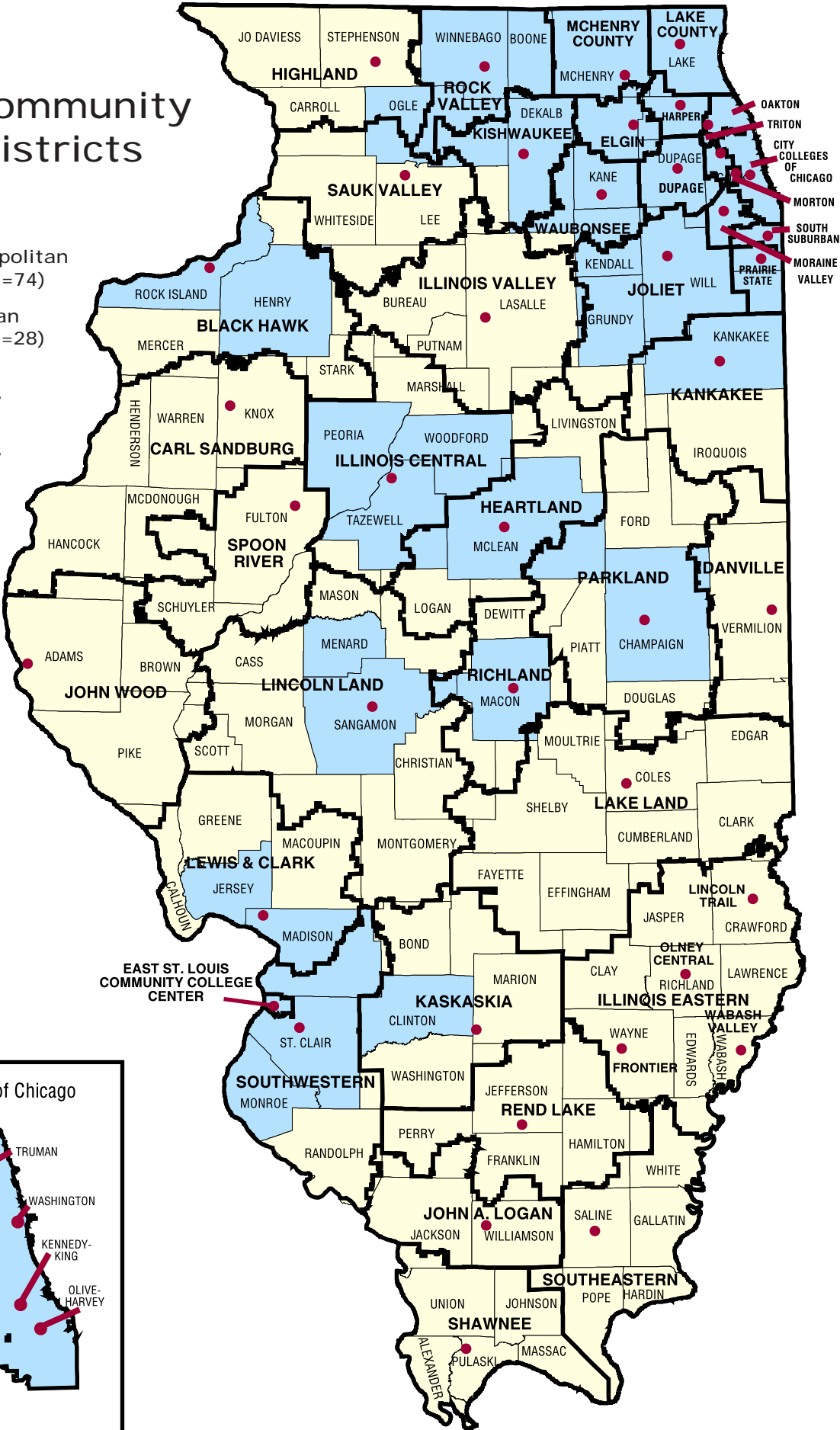
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

K BUILDING

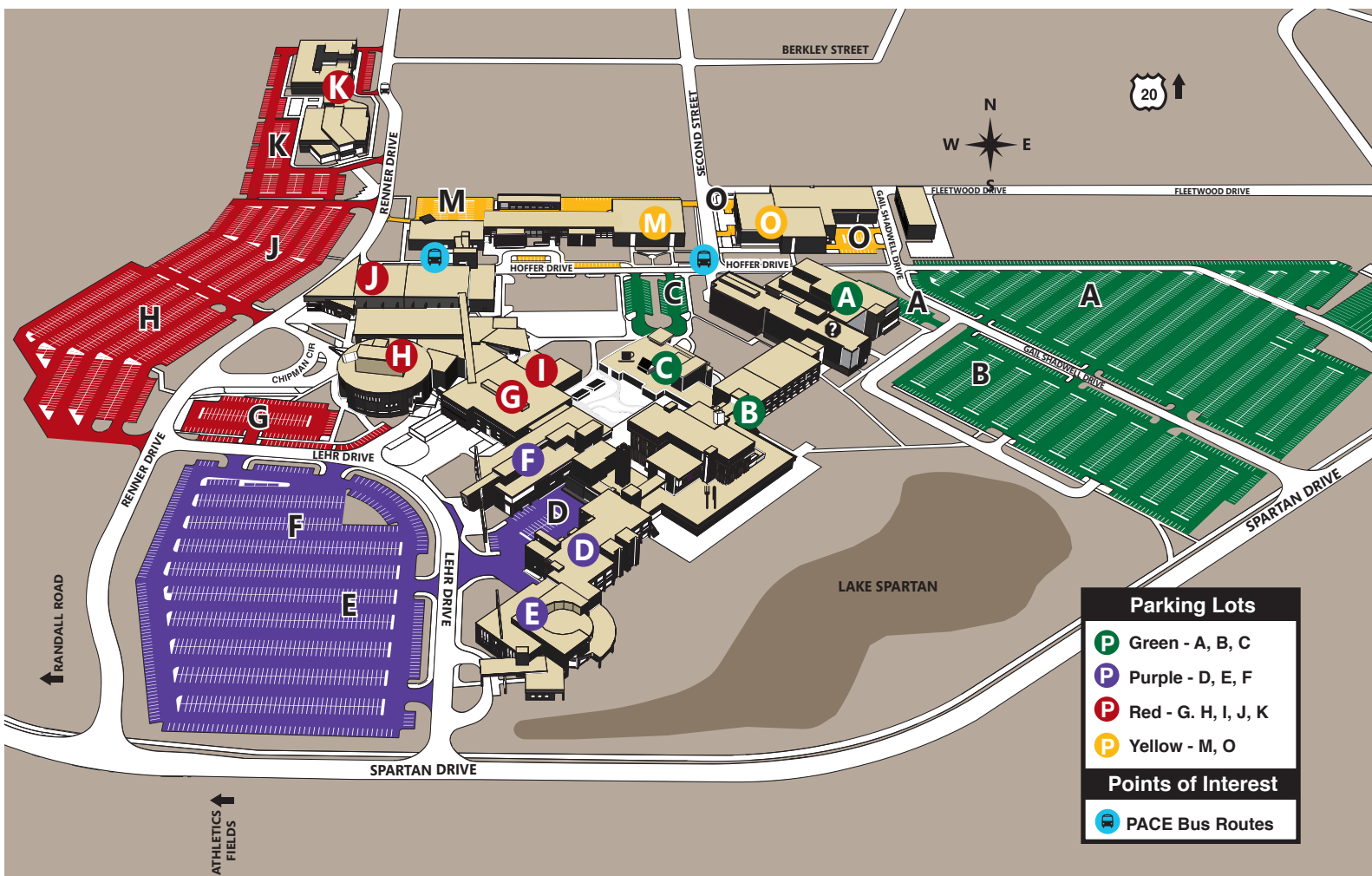
- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING

- Refrigeration Lab
- Sheet Metal Lab
- HVAC Lab
- Welding Lab
- Manufacturing Lab
- IST Maintenance Tech Lab
- Motor Control/PLC Lab
- Hydraulic Lab
- CDL Driving Simulation Lab
- Electrical Lab



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (November)
- B. Treasurer (October)
- C. Student (November)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (November)
- E. Community Engagement and Legislative Affairs (November)

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Mark	Adams	NH	Groundskeeper III	11/10/2025	\$37,700.00	10
Brenda	Farlow	NH	Associate Professor I of Fire Science and Safety	1/6/2026	\$101,409.00	Lane X, Step 9
Michelle	Myers	NH	Workforce Career Coordinator	11/24/2025	\$68,000.00	14
Daniela	Castro	RH	Early Childhood Lab School Assistant II	11/24/2025	\$18.00	9
Marcin	Perkowski	PF	Testing Assistant III	10/27/2025	\$38,600.00	10
Helen	Alcaraz	CG	Administrative Assistant III	11/10/2025	\$20.00	11
Tanisha	Brewer	CG	Instructor of Business	1/6/2026	\$61,245.00	Lane III, Step 2
Alejandro	Giron	CG	Records Specialist	10/27/2025	\$52,000.00	13
Marilee	Strossner	CG	Early Childhood Lab School Teacher	11/24/2025	\$18.00	11
Jesus	Perez	TC	Scholarship and Work Study Specialist III	11/24/2025	\$52,998.00	13
Jennifer	Weber	TRN	Administrative Assistant III	10/27/2025	\$42,236.00	11
Christina	Nunez	RES	Community Education Coordinator	11/12/2025		
Yadira	Rivera de Leon	RES	Education Placement Service Coordinator	11/14/2025		
David	Jannusch	RET	Police Officer	11/30/2025		
Margaret	Gundrum	RET	Career Development Specialist V	12/1/2025		

Key
NH - New Hire
RH - Rehire
PF - Part-Time to Full-Time
CG - Change Employee Group
TC - Title Change
TRN - Transfer - New Grade/Group
RES - Resignation
RET - Retirement

Staff Contact: Ms. Alison Guengerich, Chief Human Resources Officer, 847-214-7415

HUMAN RESOURCES STAFFING REPORT

Mark Adams

Mark Adams joins Elgin Community College as a Groundskeeper III. He comes to the College from S Schroeder Trucking Inc., where he served as a Tanker Truck Driver.

Michelle Myers

Michelle Myers joins Elgin Community College as a Workforce Career Coordinator. Michelle received a Bachelor of Science, specializing in Teaching: Speech Communication and Theatre, from Ball State University. She comes to the College from Interlocal Association, where she served as the Director of Quality Assurance.

Daniela Castro

Daniela Castro Carrillo returns to Elgin Community College as an Early Childhood Lab School Assistant II.

Staff Contact: Ms. Alison Guengerich, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of October 31, 2025

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	5/2/2024	11/3/2025	4.936%	249,848.49	232,550.00	Community National Bank
Certificate of Deposit	7/21/2025	11/21/2025	4.210%	249,895.71	246,400.00	Bank7
Certificate of Deposit	6/3/2025	12/19/2025	4.056%	249,907.30	244,500.00	Priority Bank
Certificate of Deposit	6/3/2025	12/19/2025	4.090%	249,849.85	244,400.00	West Pointe Bank
Certificate of Deposit	6/6/2025	12/19/2025	4.084%	249,861.69	244,500.00	Customers bank
Certificate of Deposit	6/6/2025	12/19/2025	4.150%	249,948.67	244,500.00	Schertz Bank & Trust
Certificate of Deposit	12/20/2024	12/22/2025	4.150%	249,910.40	239,900.00	Omb Bank
Certificate of Deposit	7/31/2025	1/2/2026	4.128%	249,905.33	245,600.00	Quaint Oak Bank
Certificate of Deposit	8/1/2025	1/2/2026	4.014%	249,861.12	245,700.00	Exchange Bank
Certificate of Deposit	8/1/2025	1/2/2026	4.011%	249,858.01	245,700.00	Iroquois Federal Savings and Loan Association
Certificate of Deposit	8/15/2025	1/2/2026	4.023%	249,897.49	246,100.00	Cendera Bank, National Association
Certificate of Deposit	8/15/2025	1/2/2026	3.990%	249,866.38	246,100.00	First National Bank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Certificate of Deposit	1/7/2025	1/7/2026	4.070%	249,872.78	240,100.00	Trustar Bank
Certificate of Deposit	9/15/2025	1/16/2026	3.743%	249,912.57	246,800.00	Luminate Bank
Certificate of Deposit	1/22/2025	1/22/2026	4.110%	249,864.00	240,000.00	Premier Bank
Certificate of Deposit	1/27/2025	1/27/2026	4.060%	249,847.97	240,100.00	Sentry Bank
Certificate of Deposit	1/27/2025	1/27/2026	4.060%	249,847.97	240,100.00	Royal Business Bank
Certificate of Deposit	1/31/2025	2/2/2026	4.120%	249,943.39	240,000.00	Texas Heritage National Bank
Certificate of Deposit	2/18/2025	2/17/2026	4.100%	249,917.13	240,100.00	Veritex Community Bank
Certificate of Deposit	2/25/2025	2/25/2026	4.072%	249,877.60	240,100.00	First Bank
Certificate of Deposit	2/26/2024	2/26/2026	4.647%	249,876.75	228,600.00	American National Bank & Trust
Certificate of Deposit	6/16/2025	3/20/2026	4.019%	249,896.55	242,500.00	MapleMark Bank
Certificate of Deposit	6/16/2025	3/20/2026	4.009%	249,877.65	242,500.00	Winchester Savings Bank
Certificate of Deposit	6/16/2025	3/20/2026	4.047%	249,947.87	242,500.00	Cumberland Federal Bank, FSB
Certificate of Deposit	3/28/2025	3/30/2026	3.980%	249,812.34	240,200.00	Northeast Community Bank
Certificate of Deposit	3/28/2025	3/30/2026	4.026%	249,820.45	240,100.00	Dream First Bank
Certificate of Deposit	3/28/2025	3/30/2026	3.970%	249,893.39	240,300.00	EvaBank
Certificate of Deposit	3/28/2025	3/30/2026	3.970%	249,892.18	240,300.00	American Pride Bank
Certificate of Deposit	3/28/2025	3/30/2026	3.970%	249,892.18	240,300.00	American Plus Bank
Certificate of Deposit	3/31/2025	3/31/2026	3.942%	249,773.83	240,300.00	Caldwell Bank & Trust Company
Certificate of Deposit	3/31/2025	3/31/2026	3.993%	249,789.99	240,200.00	State Bank of Texas
Certificate of Deposit	3/31/2025	3/31/2026	3.965%	249,827.90	240,300.00	Armor Bank
Certificate of Deposit	8/15/2025	4/2/2026	3.860%	249,934.88	244,000.00	DMB Community Bank
Certificate of Deposit	8/15/2025	4/2/2026	3.993%	249,831.06	243,700.00	Mission National Bank
Certificate of Deposit	8/15/2025	4/2/2026	3.860%	249,832.45	243,900.00	Bank of Houston
Certificate of Deposit	8/15/2025	4/2/2026	3.860%	249,934.89	244,000.00	Merrick Bank
Certificate of Deposit	8/15/2025	4/2/2026	3.942%	249,856.76	243,800.00	Dundee Bank
Certificate of Deposit	4/3/2025	4/3/2026	4.026%	249,870.55	240,200.00	First State Bank of DeQueen
Certificate of Deposit	4/3/2025	4/3/2026	4.000%	249,912.00	240,300.00	Security Bank of Texas
Certificate of Deposit	4/4/2025	4/6/2026	3.900%	249,930.90	240,500.00	Security Bank and Trust Company
Certificate of Deposit	10/22/2025	4/17/2026	3.652%	249,848.33	245,500.00	Loyal Trust Bank
Certificate of Deposit	10/23/2025	4/17/2026	3.650%	249,922.56	245,600.00	First State Bank
Certificate of Deposit	4/30/2024	4/30/2026	4.880%	249,868.64	227,650.00	The First National Bank of McGregor
Certificate of Deposit	10/27/2025	5/1/2026	3.829%	249,882.45	245,100.00	GBank
Certificate of Deposit	5/16/2024	5/18/2026	4.978%	249,882.00	227,200.00	ServisFirst Bank
Certificate of Deposit	12/20/2024	6/22/2026	4.120%	249,881.38	235,300.00	Milledgeville State Bank
Certificate of Deposit	6/25/2025	6/25/2026	4.143%	249,942.00	240,000.00	NexBank
Certificate of Deposit	6/30/2025	6/30/2026	4.131%	249,915.17	240,000.00	Preferred Bank
Certificate of Deposit	6/30/2025	6/30/2026	3.972%	249,740.74	240,200.00	Uinta Bank
Certificate of Deposit	6/30/2025	6/30/2026	3.981%	249,763.27	240,200.00	Harmony Bank
Certificate of Deposit	6/30/2025	6/30/2026	3.950%	249,791.85	240,300.00	Susquehanna Community Bank
Certificate of Deposit	7/21/2025	7/21/2026	3.950%	249,895.80	240,400.00	Pacific Alliance Bank
Certificate of Deposit	7/21/2025	7/21/2026	3.993%	249,893.98	240,300.00	The First State Bank of Healy
Certificate of Deposit	8/1/2025	8/3/2026	3.950%	249,947.83	240,400.00	The Exchange State Bank of St. Paul, Kansas
Certificate of Deposit	8/25/2025	8/25/2026	3.792%	249,828.55	240,700.00	FirstBank Southwest
Certificate of Deposit	8/25/2025	8/25/2026	3.783%	249,908.26	240,800.00	Patriot Bank
Certificate of Deposit	8/27/2025	8/27/2026	3.871%	249,809.01	240,500.00	BOM Bank
Certificate of Deposit	8/27/2025	8/27/2026	3.760%	249,855.28	240,800.00	First Community Bank of the Heartland, Inc.
Certificate of Deposit	9/3/2025	9/3/2026	3.871%	249,912.80	240,600.00	Millennial Bank
Certificate of Deposit	9/4/2025	9/4/2026	3.743%	249,811.94	240,800.00	California International Bank, N.A.
Certificate of Deposit	9/8/2025	9/8/2026	3.660%	249,924.26	241,100.00	Third Coast Bank
Certificate of Deposit	9/12/2024	9/14/2026	3.542%	249,874.59	233,300.00	American Commercial Bank & Trust, National Association
Certificate of Deposit	9/12/2024	9/14/2026	3.541%	249,867.79	233,300.00	Mountain Pacific Bank
Certificate of Deposit	9/12/2024	9/14/2026	3.391%	249,913.86	234,000.00	GBC International Bank
Certificate of Deposit	3/31/2025	10/1/2026	3.798%	249,905.47	236,400.00	First Internet Bank of Indiana
Certificate of Deposit	10/7/2025	10/7/2026	3.821%	249,897.15	240,700.00	Consumers Credit Union
Certificate of Deposit	10/22/2024	10/22/2026	3.965%	249,697.64	231,100.00	First FSB of Mascoutah
Certificate of Deposit	10/24/2025	10/26/2026	3.537%	249,881.95	241,300.00	Town & Country Bank
Certificate of Deposit	6/30/2025	12/30/2026	3.993%	249,722.38	235,600.00	BankChampaign, NA
Certificate of Deposit	6/30/2025	12/30/2026	3.806%	249,906.98	236,400.00	CIBC Bank USA

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of October 31, 2025

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	6/30/2025	12/30/2026	3.692%	249,927.74	236,800.00	First Capital Bank
Certificate of Deposit	1/7/2025	1/7/2027	4.131%	249,867.78	230,500.00	Cornerstone Bank
Certificate of Deposit	2/18/2025	2/18/2027	4.190%	249,924.28	230,600.00	Affinity Bank, National Association
Certificate of Deposit	3/28/2025	3/29/2027	3.842%	249,853.62	232,000.00	Fairfax State Savings Bank
Certificate of Deposit	3/31/2025	3/31/2027	3.750%	249,937.50	232,500.00	Cross River Bank
Certificate of Deposit	10/7/2025	4/7/2027	3.619%	249,747.17	236,900.00	Bank of Cashton
Certificate of Deposit	6/16/2025	6/16/2027	3.885%	249,596.82	231,600.00	Ponce Bank
Certificate of Deposit	6/20/2025	6/21/2027	3.886%	249,624.61	231,600.00	First Southwest Bank
Certificate of Deposit	8/25/2025	8/25/2027	3.600%	249,669.69	232,900.00	Community Savings Bank
Certificate of Deposit	9/9/2025	9/9/2027	3.792%	249,704.79	232,100.00	Farmers and Merchants Union Bank
Certificate of Deposit	3/31/2025	3/31/2028	3.730%	249,866.89	224,700.00	The Commercial Bank
Certificate of Deposit	3/31/2025	3/31/2028	3.730%	249,866.89	224,700.00	Farmers Bank & Trust
Certificate of Deposit	7/9/2025	7/7/2028	3.718%	249,849.17	224,800.00	Oklahoma Capital Bank
Certificate of Deposit	8/25/2025	8/25/2028	3.825%	249,501.40	223,800.00	High Plains Bank
Certificate of Deposit	9/9/2025	9/11/2028	3.322%	249,903.37	227,200.00	CIBM Bank
Treasury Bills	5/3/2024	11/3/2025	5.000%	243,000.00	243,347.91	Simmons Bank/Pine Bluff
Treasury Bills	5/30/2025	11/6/2025	4.150%	5,600,054.79	5,500,000.00	ISDLAF Term Series
Treasury Bills	5/8/2024	11/10/2025	4.955%	243,000.00	243,506.48	Comerica Bank
Treasury Bills	5/8/2024	11/10/2025	4.950%	248,000.00	248,360.02	Mainstreet Bank
Treasury Bills	5/10/2024	11/10/2025	4.947%	243,000.00	243,184.49	First National Bank Long Island
Treasury Bills	5/3/2024	11/15/2025	4.930%	250,000.00	240,224.61	U.S. Treasury Note
Treasury Bills	7/22/2025	11/18/2025	4.191%	250,000.00	246,629.99	Treasury Bill
Treasury Bills	8/1/2025	11/18/2025	4.191%	2,250,000.00	2,222,184.56	Treasury Bill
Treasury Bills	6/4/2025	11/20/2025	4.151%	250,000.00	245,285.60	U.S. Treasury Note
Treasury Bills	5/23/2024	11/24/2025	4.955%	243,000.00	243,505.59	Banc of California Inc.
Treasury Bills	11/20/2024	11/30/2025	4.231%	500,000.00	480,820.31	U.S. Treasury Note
Treasury Bills	6/13/2025	12/2/2025	4.150%	1,274,445.21	1,250,000.00	ISDLAF Term Series
Treasury Bills	8/5/2025	12/2/2025	4.190%	3,500,000.00	3,452,831.38	Treasury Bill
Treasury Bills	6/5/2025	12/4/2025	4.151%	1,000,000.00	979,722.17	U.S. Treasury Note
Treasury Bills	12/6/2024	12/5/2025	4.160%	239,000.00	239,320.39	Bankwell Bank
Treasury Bills	9/12/2025	12/9/2025	3.900%	1,009,402.74	1,000,000.00	ISDLAF Term Series
Treasury Bills	12/11/2024	12/11/2025	4.200%	239,000.00	239,229.37	Bangor Savings Bank
Treasury Bills	12/11/2024	12/11/2025	4.200%	239,000.00	239,229.37	Washington Federal
Treasury Bills	6/20/2025	12/17/2025	4.160%	3,316,673.97	3,250,000.00	ISDLAF Term Series
Treasury Bills	8/1/2025	12/26/2025	4.159%	2,000,000.00	1,967,047.50	Treasury Bill
Treasury Bills	8/18/2025	12/31/2025	4.019%	500,000.00	493,417.97	U.S. Treasury Note
Treasury Bills	10/3/2025	1/2/2026	3.810%	3,533,246.16	3,500,000.00	ISDLAF Term Series
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	6/9/2025	1/9/2026	4.090%	243,000.00	243,153.05	Champlain National Bank
Treasury Bills	6/10/2025	1/9/2026	4.103%	243,000.00	243,272.82	HomeTrust Bank Clyde NC
Treasury Bills	6/12/2025	1/12/2026	4.090%	243,000.00	243,222.62	Bank of Western Oklahoma
Treasury Bills	6/13/2025	1/13/2026	4.090%	243,000.00	243,153.05	Parke Bank
Treasury Bills	10/20/2025	1/27/2026	3.741%	500,000.00	494,977.13	Treasury Bill
Treasury Bills	1/28/2025	1/31/2026	4.075%	500,000.00	492,910.16	U.S. Treasury Note
Treasury Bills	10/3/2025	2/2/2026	3.770%	3,797,254.11	3,750,000.00	ISDLAF Term Series
Treasury Bills	10/21/2025	2/17/2026	3.733%	4,000,000.00	3,951,910.78	Treasury Bill
Treasury Bills	2/29/2024	3/2/2026	4.606%	244,000.00	244,665.81	BMO Bank NA
Treasury Bills	3/5/2024	3/5/2026	4.555%	248,000.00	248,685.78	Peoples Bank East Tennessee
Treasury Bills	3/5/2024	3/5/2026	4.581%	249,000.00	249,563.41	CF Bank
Treasury Bills	3/6/2025	3/6/2026	4.070%	249,000.00	249,438.47	First Western Trust Bank
Treasury Bills	3/6/2025	3/6/2026	4.070%	239,000.00	239,413.38	City National Bank of FL
Treasury Bills	3/8/2024	3/9/2026	4.605%	248,000.00	248,686.73	Anderson Bros. Bank
Treasury Bills	9/9/2024	3/9/2026	4.005%	244,000.00	244,508.79	Lendingclub Bank NA
Treasury Bills	3/11/2025	3/11/2026	4.060%	239,000.00	239,436.38	Cape Cod Co-operative Bank
Treasury Bills	9/13/2024	3/15/2026	3.673%	500,000.00	506,914.06	U.S. Treasury Note
Treasury Bills	6/20/2025	3/17/2026	4.050%	2,832,386.99	2,750,000.00	ISDLAF Term Series
Treasury Bills	6/20/2025	3/20/2026	4.169%	242,000.00	242,317.60	First National Jeanerette
Treasury Bills	6/23/2025	3/23/2026	4.119%	242,000.00	242,317.76	Bank of New York Mellon
Treasury Bills	6/24/2025	3/24/2026	4.169%	242,000.00	242,317.60	First Source Bank
Treasury Bills	6/27/2025	3/27/2026	4.168%	249,000.00	249,333.00	Jefferson Bank
Treasury Bills	9/30/2024	3/30/2026	3.904%	248,000.00	248,526.75	Oakstar Bank NA
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	8/18/2025	3/31/2026	3.866%	1,750,000.00	1,717,050.78	U.S. Treasury Note
Treasury Bills	8/20/2025	3/31/2026	3.866%	500,000.00	495,156.25	U.S. Treasury Note
Treasury Bills	8/26/2025	3/31/2026	3.881%	500,000.00	495,234.38	U.S. Treasury Note
Treasury Bills	10/4/2024	4/6/2026	3.553%	249,000.00	249,536.19	Security State Bank IA
Treasury Bills	10/9/2024	4/9/2026	3.569%	245,000.00	245,464.33	Truxton Trust Co.
Treasury Bills	10/11/2024	4/13/2026	3.553%	249,000.00	249,536.19	MI Bank
Treasury Bills	10/24/2025	4/16/2026	3.642%	3,500,000.00	3,440,267.25	Treasury Bill
Treasury Bills	10/28/2025	4/16/2026	3.640%	250,000.00	245,832.64	Treasury Bill
Treasury Bills	8/22/2025	4/22/2026	3.912%	243,000.00	243,296.82	KS Bank Inc.
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of October 31, 2025

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Treasury Bills	5/3/2024	4/30/2026	4.790%	500,000.00	462,050.78	U.S. Treasury Note
Treasury Bills	10/8/2024	4/30/2026	3.920%	250,000.00	238,095.70	U.S. Treasury Note
Treasury Bills	10/23/2024	4/30/2026	3.963%	250,000.00	238,251.95	U.S. Treasury Note
Treasury Bills	10/30/2025	4/30/2026	3.617%	250,000.00	245,570.51	WI Treasury SEC
Treasury Bills	10/31/2025	4/30/2026	3.680%	750,000.00	736,556.98	WI Treasury SEC
Treasury Bills	5/7/2024	5/7/2026	4.820%	243,000.00	243,366.46	Goldman Sachs Bank USA
Treasury Bills	5/15/2024	5/15/2026	4.820%	248,000.00	248,377.55	Vision Bank
Treasury Bills	11/20/2024	5/15/2026	4.237%	500,000.00	469,790.00	STRIPS
Treasury Bills	12/11/2024	6/11/2026	4.104%	244,000.00	244,161.54	Dollar Bank FSB PA
Treasury Bills	12/4/2024	6/15/2026	4.092%	250,000.00	250,117.19	U.S. Treasury Note
Treasury Bills	12/13/2024	6/15/2026	4.110%	244,000.00	244,317.17	Northwest Bank PA
Treasury Bills	6/20/2025	6/15/2026	4.020%	1,299,561.64	1,250,000.00	ISDLAF Term Series
Treasury Bills	6/23/2025	6/30/2026	3.760%	1,000,000.00	928,984.38	US Treasury Note
Treasury Bills	1/8/2025	7/15/2026	4.133%	250,000.00	251,337.89	U.S. Treasury Note
Treasury Bills	7/25/2025	7/24/2026	3.952%	240,000.00	240,455.38	First Horizon Bank
Treasury Bills	1/23/2025	7/31/2026	4.121%	250,000.00	237,236.33	U.S. Treasury Note
Treasury Bills	1/31/2025	7/31/2026	4.060%	244,000.00	244,490.98	Paragon Bank Memphis, TN
Treasury Bills	1/31/2025	7/31/2026	4.105%	244,000.00	244,509.49	Adams Community Bank
Treasury Bills	2/5/2025	8/5/2026	4.060%	249,000.00	249,324.72	First Community Bank of TN
Treasury Bills	2/19/2025	8/15/2026	4.150%	250,000.00	235,167.50	STRIPS
Treasury Bills	8/29/2025	8/28/2026	3.781%	240,000.00	240,389.79	Cornerstone Bank
Treasury Bills	2/26/2025	8/31/2026	3.990%	500,000.00	476,562.50	U.S. Treasury Note
Treasury Bills	9/9/2025	9/9/2026	3.760%	240,000.00	240,323.82	Brantley Bank & Trust Co.
Treasury Bills	9/17/2025	9/17/2026	3.552%	240,000.00	240,458.90	Community Bank & Trust WST GA
Treasury Bills	9/19/2024	9/21/2026	3.805%	244,000.00	244,676.98	Ally Bank
Treasury Bills	3/21/2025	9/21/2026	4.036%	249,000.00	249,413.58	Southern States Bank
Treasury Bills	9/24/2024	9/24/2026	3.705%	244,000.00	244,676.04	First Premier Bank
Treasury Bills	3/31/2025	9/30/2026	3.860%	750,000.00	717,685.55	Treasury Bill
Treasury Bills	4/1/2025	9/30/2026	3.785%	1,565,000.00	1,499,282.23	U.S. Treasury Note
Treasury Bills	10/4/2024	10/5/2026	3.604%	249,000.00	249,701.41	Univ of Illinois Comm
Treasury Bills	4/4/2025	10/5/2026	3.903%	249,000.00	249,533.69	Community First Bank
Treasury Bills	10/7/2024	10/7/2026	3.504%	249,000.00	249,701.41	Primebank
Treasury Bills	10/9/2024	10/9/2026	3.504%	249,000.00	249,701.41	Washington State Bank
Treasury Bills	4/9/2025	10/9/2026	3.854%	245,000.00	245,516.83	First Merchants Bank
Treasury Bills	4/11/2025	10/13/2026	3.703%	249,000.00	249,536.73	Community West Bank
Treasury Bills	10/8/2024	10/15/2026	3.830%	250,000.00	253,828.13	U.S. Treasury Note
Treasury Bills	9/5/2025	10/30/2026	3.680%	104,234.62	100,000.00	ISDLAF Term Series
Treasury Bills	11/20/2024	11/15/2026	4.171%	500,000.00	460,640.00	STRIPS
Treasury Bills	12/6/2024	12/4/2026	4.056%	244,000.00	244,666.75	State Bank of India
Treasury Bills	12/6/2024	12/7/2026	4.030%	247,000.00	247,567.55	First Federal Bank FL
Treasury Bills	6/24/2025	12/24/2026	4.004%	244,000.00	244,513.43	First Bank of Richmond
Treasury Bills	6/25/2025	12/28/2026	3.953%	249,000.00	249,536.55	Great North Bank
Treasury Bills	6/23/2025	12/31/2026	3.870%	500,000.00	480,839.84	US Treasury Note
Treasury Bills	7/22/2025	1/15/2027	3.796%	500,000.00	501,445.31	US Treasury Note
Treasury Bills	7/18/2025	1/19/2027	3.850%	245,000.00	245,177.68	Commercial Savings Bank
Treasury Bills	7/28/2025	1/28/2027	3.820%	245,000.00	245,461.28	Bank of Coughatta
Treasury Bills	1/30/2025	1/29/2027	4.080%	244,000.00	244,324.44	First Business Bank
Treasury Bills	1/23/2025	1/31/2027	4.149%	250,000.00	237,285.16	U.S. Treasury Note
Treasury Bills	1/28/2025	1/31/2027	4.070%	500,000.00	475,468.75	U.S. Treasury Note
Treasury Bills	2/7/2025	2/5/2027	4.080%	249,000.00	249,333.33	Peoples State Bank WI
Treasury Bills	2/27/2024	2/28/2027	4.325%	1,000,000.00	910,703.13	U.S. Treasury Note
Treasury Bills	8/26/2025	2/28/2027	3.650%	1,000,000.00	974,101.56	U.S. Treasury Note
Treasury Bills	9/12/2025	3/1/2027	3.470%	1,313,585.73	1,250,000.00	ISDLAF Term Series
Treasury Bills	3/5/2024	3/5/2027	4.458%	244,000.00	244,960.22	Valley National Bank Wayne
Treasury Bills	3/6/2025	3/8/2027	4.054%	249,000.00	249,697.79	Bank3
Treasury Bills	9/12/2025	3/12/2027	3.553%	249,000.00	249,531.34	Timberland Bank Hoquaim
Treasury Bills	3/14/2025	3/15/2027	4.104%	249,000.00	249,695.60	First County Bank/CT
Treasury Bills	9/19/2025	3/19/2027	3.653%	249,000.00	249,530.64	Capital Bank NA/Rockville, MD
Treasury Bills	8/29/2025	3/22/2027	3.620%	528,265.75	500,000.00	ISDLAF Term Series
Treasury Bills	9/23/2025	3/23/2027	3.504%	245,000.00	245,516.73	First Natl Bank In Sioux
Treasury Bills	4/1/2025	3/31/2027	3.740%	531,000.00	499,451.13	U.S. Treasury Note
Treasury Bills	4/2/2025	4/2/2027	3.855%	245,000.00	245,676.68	Tompkins Community Bank
Treasury Bills	4/4/2025	4/5/2027	3.851%	245,000.00	245,697.19	VersaBank USA NA
Treasury Bills	4/7/2025	4/7/2027	3.740%	245,000.00	245,514.71	First Citizens Natl Bank
Treasury Bills	4/9/2025	4/9/2027	3.854%	249,000.00	249,697.10	Chesapeake Bank
Treasury Bills	4/9/2025	4/9/2027	3.754%	249,000.00	249,698.33	American Bank of Freedom
Treasury Bills	4/15/2025	4/15/2027	3.851%	249,000.00	249,713.06	Katahdin Trust Co
Treasury Bills	5/1/2024	4/30/2027	4.710%	250,000.00	220,898.44	U.S. Treasury Note
Treasury Bills	5/8/2024	5/10/2027	4.784%	243,000.00	243,780.47	Morgan Stanley Bank
Treasury Bills	5/3/2024	5/15/2027	4.640%	1,250,000.00	1,170,751.95	U.S. Treasury Note
Treasury Bills	5/21/2024	5/21/2027	4.708%	248,000.00	248,983.47	Wells Fargo Bank
Treasury Bills	6/27/2025	6/25/2027	3.855%	249,000.00	249,693.95	American State Bank IA

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of October 31, 2025

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	6/27/2025	6/28/2027	3.854%	249,000.00	249,698.68	Cedarstone Bank TN
Treasury Bills	7/22/2025	7/31/2027	3.695%	500,000.00	490,859.38	US Treasury Note
Treasury Bills	9/9/2025	9/9/2027	3.653%	249,000.00	249,530.64	Freedom Bank of Virginia
Treasury Bills	9/9/2025	9/9/2027	3.554%	145,000.00	145,408.09	Park Bank
Treasury Bills	9/10/2025	9/10/2027	3.555%	245,000.00	245,680.95	M1 Bank
Treasury Bills	9/9/2025	9/11/2027	3.530%	245,000.00	245,485.42	Bank of Greene County
Treasury Bills	9/12/2025	9/13/2027	3.554%	249,000.00	249,701.77	Premier Community Bank WI
Treasury Bills	9/16/2025	9/16/2027	3.604%	249,000.00	249,700.17	Tab Bank
Treasury Bills	9/19/2025	9/20/2027	3.504%	249,000.00	249,702.13	Woodford State Bank
Treasury Bills	10/4/2024	10/15/2027	3.545%	249,000.00	250,107.32	Texas Exchange Bank SSB
Treasury Bills	10/25/2024	10/25/2027	3.807%	245,000.00	245,296.02	BMW Bank North America
Treasury Bills	10/8/2024	10/31/2027	3.751%	250,000.00	226,689.45	U.S. Treasury Note
Treasury Bills	11/20/2024	11/15/2027	4.181%	250,000.00	220,937.50	STRIPS
Treasury Bills	12/11/2024	12/13/2027	3.960%	245,000.00	245,619.05	Optum Bank Inc.
Treasury Bills	12/4/2024	12/31/2027	3.988%	250,000.00	225,908.20	U.S. Treasury Note
Treasury Bills	1/8/2025	1/31/2028	4.226%	250,000.00	244,833.98	U.S. Treasury Note
Treasury Bills	1/28/2025	1/31/2028	4.114%	1,000,000.00	982,812.50	U.S. Treasury Note
Treasury Bills	2/20/2025	2/15/2028	4.270%	250,000.00	220,367.50	STRIPS
Treasury Bills	2/26/2025	2/29/2028	3.960%	750,000.00	690,292.97	U.S. Treasury Note
Treasury Bills	8/29/2025	3/24/2028	3.521%	272,619.98	250,000.00	ISDLAF Term Series
Treasury Bills	4/1/2025	3/31/2028	3.721%	1,074,000.00	999,407.34	U.S. Treasury Note
Treasury Bills	4/2/2025	4/3/2028	3.982%	244,000.00	244,808.01	Morgan Stanley Bank
Treasury Bills	4/2/2025	4/3/2028	3.831%	249,000.00	249,839.93	UBS Bank USA
Treasury Bills	4/3/2025	4/3/2028	3.932%	245,000.00	245,811.31	Toyota Financial SGS Bank
Treasury Bills	4/3/2025	4/3/2028	3.782%	245,000.00	245,813.37	BNY Mellon NA
Treasury Bills	4/9/2025	4/10/2028	3.832%	245,000.00	245,813.39	Luana Savings Bank
Treasury Bills	9/5/2025	6/1/2028	3.501%	1,095,914.92	1,000,000.00	ISDLAF Term Series
Treasury Bills	7/22/2025	7/15/2028	3.650%	750,000.00	754,716.80	US Treasury Note
Treasury Bills	8/26/2025	8/31/2028	3.544%	500,000.00	465,703.13	U.S. Treasury Note
Treasury Bills	9/19/2025	9/19/2028	3.373%	249,000.00	249,901.85	Hardin City Savings Bank
Money Market Funds	10/31/2025	10/31/2025	5.131%	2,394.57	2,394.57	LIQ General Fund #10896-101
Money Market Funds	10/31/2025	10/31/2025	5.228%	10,949,644.25	10,949,644.25	MAX General Fund #10896-101
Money Market Funds	10/31/2025	10/31/2025	4.236%	2,207,440.30	2,207,440.30	MAX Building F Renovation #10896-0104
Money Market Funds	10/31/2025	10/31/2025	1.000%	10,808,697.23	10,808,697.23	US Bank - IL Funds (01-00000-125000)
			3.90%	\$ 144,351,255.31	\$ 142,052,221.57	

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

ELGIN COMMUNITY COLLEGE DISTRICT 509

Alternate Revenue Bonds Schedule

As of October 31, 2025

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	10/15/2024	3/30/2026	4.100%	249,652.73	235,600.00	Financial Federal Bank
Certificate of Deposit	10/15/2024	5/26/2026	3.988%	249,883.94	234,700.00	First Pryority Bank
Treasury Bills	10/16/2024	11/15/2025	4.038%	2,500,000.00	2,453,125.00	U.S. Treasury Note
Treasury Bills	10/16/2024	12/31/2025	4.022%	3,000,000.00	3,007,811.56	U.S. Treasury Note
Treasury Bills	10/16/2024	1/31/2026	3.970%	3,250,000.00	3,104,384.77	U.S. Treasury Note
Treasury Bills	10/16/2024	2/15/2026	3.962%	3,250,000.00	3,152,365.05	U.S. Treasury Note
Treasury Bills	10/16/2024	3/31/2026	3.926%	3,750,000.00	3,583,007.81	U.S. Treasury Note
Treasury Bills	10/16/2024	4/30/2026	3.901%	5,250,000.00	5,004,931.64	U.S. Treasury Note
Treasury Bills	10/16/2024	5/15/2026	3.938%	1,750,000.00	1,645,316.76	STRIPS
Treasury Bills	10/25/2024	5/15/2026	4.020%	1,000,000.00	939,902.28	STRIPS
Money Market Funds	10/31/2025	10/31/2025	4.708%	23,630.25	23,630.25	LIQ Alternate Revenue Bonds #10896-218
Money Market Funds	10/31/2025	10/31/2025	4.788%	19,764,836.80	19,764,836.80	MAX Alternate Revenue Bonds #10896-218
			4.11%	\$ 44,038,003.72	\$ 43,149,611.92	

ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Oct. 31 2024	FY2025
				Actual	Budget
REVENUES					
Property Taxes	44,260,665	21,032,077	47.52%	21,240,695	47.59%
Local Government Sources	-	2,000	-	2,000	29.85%
Personal Property Replacement Tax	1,150,000	292,047	25.40%	377,744	32.85%
Illinois Community College Board	7,570,000	2,614,697	34.54%	2,848,567	39.76%
Student Tuition and Fees *	25,680,000	14,772,893	57.53%	13,803,072	56.62%
Payment Plan and Late Fees	150,000	69,970	46.65%	67,855	45.24%
Investment Income	2,400,000	1,743,059	72.63%	2,579,956	129.00%
Miscellaneous External Revenue	400,000	315,831	78.96%	321,449	38.09%
Miscellaneous Internal Revenue	-	1,345	-	900	-
TOTAL REVENUES	81,610,665	40,843,919	50.05%	41,242,238	51.34%
EXPENDITURES BY OBJECT					
Salaries	51,736,959	19,121,511	36.96%	17,736,253	36.14%
Employee Benefits	10,815,032	3,853,889	35.63%	3,430,351	33.06%
Contractual Services	5,197,355	2,766,349	53.23%	2,761,189	46.41%
General Material & Supplies	4,338,765	1,736,066	40.01%	1,723,042	35.16%
Professional Development	633,251	185,262	29.26%	256,534	43.04%
Fixed Charges	280,550	72,782	25.94%	85,047	30.62%
Utilities	6,700	468	6.99%	599	39.96%
Capital Outlay	1,564,370	252,802	16.16%	605,191	22.83%
Other	648,860	34,521	5.32%	191,730	97.14%
Waivers/Institutional Scholarships	400,000	238,008	59.50%	214,059	57.08%
TOTAL EXPENDITURES BY OBJECT	75,621,842	28,261,658	37.37%	27,003,995	36.30%
EXPENDITURES BY FUNCTION					
Instruction	36,745,622	13,686,814	37.25%	12,693,419	35.80%
Academic Support	11,467,623	4,271,493	37.25%	3,941,867	35.25%
Student Services	7,820,739	2,747,106	35.13%	2,685,322	36.22%
Public Services	705,944	226,644	32.11%	201,957	28.28%
Institutional Support	18,481,914	7,091,593	38.37%	7,267,372	37.74%
Institutional Waiver	400,000	238,008	59.50%	214,059	57.08%
TOTAL EXPENDITURES BY FUNCTION	75,621,842	28,261,658	37.37%	27,003,996	36.30%
Excess (deficiency) of revenues over expenditures					
	5,988,823	12,582,261	-	14,238,242	-
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	(4,000,000)	-	-	-	-
Transfer to Student Life	(557,648)	(172,751)	-	(166,010)	-
Transfer to Athletics	(1,115,406)	(440,907)	-	(357,025)	-
Transfer to Early Childhood Lab School	(315,769)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(5,988,823)	(613,658)	-	(523,035)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)					
	-	11,968,603	-	13,715,207	-
Fund Balance at beginning of year					
	-	50,945,600	-	52,412,937	-
Fund Balance					
	\$ -	\$ 62,914,203	-	\$ 66,128,144	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending October 31, 2025**

	2026 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 16,295,000	\$ 7,780,789	47.75%	\$ 6,333,281	48.33%
State Government Services:					
Other Local Government (Hanover Park)	-	-	.00%	333	.24%
Miscellaneous External Revenue	-	743	.00%	725	.00%
Miscellaneous Internal Revenue	-	990	.00%	2,144	.00%
Miscellaneous Internal Revenue (Security)	8,500	1,143	13.45%	2,450	.00%
Building Rental External Revenue (Net Comps)	165,170	95,865	58.44%	77,455	38.73%
TOTAL REVENUES	16,468,670	7,879,530	47.85%	6,416,387	47.74%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,649,431	1,774,340	38.16%	1,673,417	37.37%
Employee Benefits	943,758	403,217	42.72%	332,467	33.10%
Contractual Services	1,011,167	224,875	22.24%	234,755	17.46%
General Material & Supplies	857,968	301,788	35.17%	288,747	28.02%
Professional Development	17,650	69	.39%	3,206	20.10%
Fixed Charges	515,000	436,330	84.72%	125,250	20.60%
Utilities	2,816,341	355,518	12.62%	944,900	33.21%
Capital Outlay	447,700	14,349	3.21%	99,191	11.16%
Other	-	41	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,259,014	3,510,527	31.18%	3,701,932	30.25%
CAMPUS SAFETY AND SECURITY					
Salaries	713,250	244,750	34.31%	227,623	33.41%
Employee Benefits	330,521	138,762	41.98%	119,753	38.99%
Contractual Services	73,800	6,527	8.84%	5,973	16.52%
General Material & Supplies	70,685	19,036	26.93%	12,329	12.69%
Professional Development	12,400	2,728	22.00%	5,185	31.22%
Other	-	(658)	-	12,563	19.47%
TOTAL CAMPUS SAFETY AND SECURITY	1,200,656	411,145	34.24%	383,426	31.88%
TOTAL EXPENDITURES BY OBJECT	12,459,670	3,921,672	23.82%	4,085,358	30.40%
EXPENDITURES BY FUNCTION					
Institutional Support	11,259,014	3,510,527	31.18%	3,701,932	30.25%
Campus Safety and Security	1,200,656	411,145	34.24%	383,426	31.88%
TOTAL EXPENDITURES BY FUNCTION	12,459,670	3,921,672	31.47%	4,085,358	30.40%
Excess (deficiency) of revenues over expenditures					
	4,009,000	3,957,858	-	2,331,029	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(4,176,400)	-	-	-	-
Transfer from Other Funds	167,400	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(4,009,000)	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)					
	-	3,957,858	-	2,331,029	-
Fund Balance at beginning of year					
	-	20,486,632	-	21,038,333	-
Fund Balance					
	\$ -	\$ 24,444,490	-	\$ 23,369,362	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Bond Proceeds	\$ 1,000,000	\$ 717,243	71.72%	\$ 55,356,511	100.65%
TOTAL REVENUES	1,000,000	717,243	71.72%	55,356,511	100.65%
EXPENDITURES BY OBJECT					
Contractual Services	6,020,000	137,127	2.28%	1,387,669	35.64%
General Material & Supplies	40,000	11,674	29.18%	11,674	23.35%
Capital Outlay	61,200,000	10,854,853	17.74%	450,470	1.63%
TOTAL EXPENDITURES BY OBJECT	67,260,000	11,003,653	16.36%	1,849,813	5.85%
EXPENDITURES BY FUNCTION					
Institutional Support	67,260,000	11,003,653	16.36%	1,849,813	5.85%
TOTAL EXPENDITURES BY FUNCTION	67,260,000	11,003,653	16.36%	1,849,813	5.85%
Excess (deficiency) of revenues over expenditures	(66,260,000)	(10,286,410)	-	53,506,698	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	4,000,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	4,000,000	-	-	-	-
Released of Reserved Fund Balance	62,260,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(10,286,410)	-	53,506,698	-
Fund Balance at beginning of year	-	75,944,705	-	34,950,554	-
Fund Balance	\$ -	\$ 65,658,295	-	\$ 88,457,252	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
BOND AND INTEREST FUND
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Property Taxes	\$ 11,040,173	\$ 5,530,746	50.10%	\$ 5,422,029	49.43%
TOTAL REVENUES	11,040,173	5,530,746	50.10%	5,422,029	49.43%
EXPENDITURES BY OBJECT					
Fixed Charges	15,049,173	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	15,049,173	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	15,049,173	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	15,049,173	-	-	-	-
Excess (deficiency) of revenues over expenditures	(4,009,000)	5,530,746	-	5,422,029	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	4,009,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	4,009,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	5,530,746	-	5,422,029	-
Fund Balance at beginning of year	-	5,653,561	-	5,165,635	-
Fund Balance	\$ -	\$ 11,184,307	-	\$ 10,587,664	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 112,000	\$ 43,829	39.13%	\$ 32,063	31.75%
TOTAL REVENUES	112,000	43,829	39.13%	32,063	31.75%
OPERATING EXPENSES					
Salaries	104,410	59,520	57.01%	34,221	38.86%
Employee Benefits	20,237	6,697	33.09%	6,552	40.90%
Contractual Services	20,000	2,030	10.15%	4,628	28.05%
General Material & Supplies	9,550	889	9.31%	5,293	51.64%
Professional Development	1,000	306	30.64%	-	-
TOTAL OPERATING EXPENSES	155,197	69,442	44.74%	50,694	38.75%
Excess (deficiency) of revenues over expenditures	(43,197)	(25,613)	59.29%	(18,631)	62.47%
OTHER FINANCING SOURCES (USES)					
Transfers from Bookstore	43,197	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	43,197	-	-	-	-
Net Income (Loss)	-	(25,613)	-	(18,631)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ (25,613)	-	\$ (18,631)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 690,000	\$ 290,616	42.12%	\$ 154,353	25.56%
TOTAL REVENUES	690,000	290,616	42.12%	154,353	25.56%
OPERATING EXPENSES					
Salaries	338,182	171,790	50.80%	108,028	41.18%
Employee Benefits	114,622	36,774	32.08%	37,386	46.33%
Contractual Services	67,000	27,432	40.94%	21,436	21.54%
General Material & Supplies	129,750	23,426	18.06%	26,434	34.92%
Professional Development	5,000	271	5.43%	455	17.86%
Capital Outlay	500	-	-	-	-
Others	27,000	8,005	29.65%	12,484	48.96%
TOTAL OPERATING EXPENSES	682,054	267,698	39.25%	206,223	37.60%
Excess (deficiency) of revenues over expenditures	7,946	22,918	-	(51,870)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	7,946	22,918	-	(51,870)	-
Retained Earnings at beginning of the year	-	-	-	187,774	-
Retained Earnings	\$ 7,946	\$ 22,918	-	\$ 135,904	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,329,836	\$ 1,086,830	46.65%	\$ 1,030,343	42.89%
Miscellaneous Internal Revenue	105,028	19,784	18.84%	34,740	34.26%
TOTAL REVENUES	2,434,864	1,106,614	45.45%	1,065,083	42.54%
OPERATING EXPENSES					
Salaries	231,713	85,383	36.85%	86,795	28.48%
Employee Benefits	47,633	17,065	35.83%	15,452	24.10%
Contractual Services	58,808	38,210	64.97%	32,236	58.01%
General Material & Supplies	1,966,901	1,177,587	59.81%	1,040,407	51.89%
Professional Development	3,000	1,158	38.62%	-	.00%
Capital Outlay	1,000	-	.00%	909	45.44%
Other	17,742	117	.66%	(206)	41.12%
TOTAL OPERATING EXPENSES	2,326,797	1,319,520	56.66%	1,175,593	48.36%
Excess (deficiency) of revenues over expenditures	108,067	(212,905)	-	(110,510)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Ed	(43,197)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(43,197)	-	-	-	-
Net Income (Loss)	64,870	(212,905)	-	(110,510)	-
Retained Earnings at beginning of the year	-	589,223	-	363,547	-
Retained Earnings	\$ 64,870	\$ 376,318	-	\$ 253,037	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 700,728	\$ 162,222	23.15%	\$ 169,331	29.07%
TOTAL REVENUES	700,728	162,222	23.15%	169,331	29.07%
OPERATING EXPENSES					
Salaries	720,914	201,447	27.94%	184,503	28.73%
Employee Benefits	193,028	64,426	33.38%	57,100	35.99%
Contractual Services	4,000	195	4.88%	1,020	21.88%
General Material & Supplies	97,355	11,857	12.17%	26,650	34.94%
Professional Development	1,200	-	-	304	26.43%
TOTAL OPERATING EXPENSES	1,016,497	277,925	27.34%	269,577	30.53%
Excess (deficiency) of revenues over expenditures	(315,769)	(115,703)	36.64%	(100,246)	33.35%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	315,769	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	315,769	-	-	-	-
Net Income (Loss)	-	(115,703)	-	(100,246)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ (115,703)	\$ -	\$ (100,246)	\$ -

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 871,482	\$ 238,751	28.32%	\$ 211,552	26.44%
Miscellaneous Internal Revenue	231,750	33,395	14.41%	97,454	44.43%
TOTAL REVENUES	1,103,232	272,146	25.40%	309,006	30.31%
					.00%
OPERATING EXPENSES					.00%
Salaries	490,396	141,729	28.90%	129,068	30.71%
Employee Benefits	66,081	16,479	24.94%	15,112	34.49%
Contractual Services	15,383	2,848	31.65%	2,920	13.19%
General Material & Supplies	497,514	184,251	37.03%	157,753	31.53%
Professional Development	212	14	6.60%	83	40.23%
Capital Outlay	33,690	683	2.03%	699	2.14%
Other	(44)	-	-	-	-
TOTAL OPERATING EXPENSES	1,103,232	346,004	31.55%	305,635	29.98%
Excess (deficiency) of revenues over expenditures	-	(73,858)	-	3,371	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(73,858)	-	3,371	-
Retained Earnings at beginning of the year	-	451,825	-	283,979	-
Retained Earnings	\$ -	\$ 377,967	-	\$ 287,350	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 689,931	\$ 166,429	24.12%	\$ 151,741	18.60%
Miscellaneous Internal Revenue	240,000	73,018	30.42%	84,208	58.07%
TOTAL REVENUES	929,931	239,447	25.75%	235,949	24.56%
OPERATING EXPENSES					
Salaries	296,952	70,966	23.90%	63,101	21.56%
Employee Benefits	24,900	14,551	58.44%	7,934	39.49%
Contractual Services	344,300	162,878	47.31%	229,381	67.27%
General Material & Supplies	141,750	47,112	33.24%	29,059	18.42%
Professional Development	15,500	8,802	56.79%	8,964	48.45%
Capital Outlay	104,029	13,455	12.93%	12,193	7.96%
Fixed Charges	2,500	-	-	191	3.82%
TOTAL OPERATING EXPENSES	929,931	317,764	33.59%	350,823	35.50%
Excess (deficiency) of revenues over expenditures	-	(78,317)	-	(114,874)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(78,317)	-	(114,874)	-
Retained Earnings at beginning of the year	-	984,082		1,082,632	
Retained Earnings	\$ -	\$ 905,765	-	\$ 967,759	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 1,500	\$ 1,392	92.80%	\$ 272	7.77%
Miscellaneous Internal Revenue	526,000	203,007	38.59%	203,660	40.09%
TOTAL REVENUES	527,500	204,399	38.75%	203,932	39.87%
OPERATING EXPENSES					
Salaries	207,879	73,739	35.47%	71,914	34.89%
Employee Benefits	75,143	27,110	36.08%	24,478	34.78%
Contractual Services	2,500	-	-	83	.94%
General Material & Supplies	60,050	18,162	30.25%	24,385	34.05%
Professional Development	800	-	-	-	-
Other	-	-	-	600	100.00%
Depreciation	7,677	-	-	-	-
Fixed Charges	126,000	39,922	31.68%	27,074	23.24%
TOTAL OPERATING EXPENSES	480,049	158,933	33.11%	148,534	30.73%
Excess (deficiency) of revenues over expenditures	47,451	45,466	-	55,398	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	47,451	45,466	-	55,399	-
Retained Earnings at beginning of the year	-	502,594	-	112,114	-
Retained Earnings	\$ 47,451	\$ 548,060	-	\$ 167,513	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 295	-	\$ 1,534	33.92%
TOTAL REVENUES	-	295	-	1,534	33.92%
OPERATING EXPENSES					
Salaries	409,073	135,904	33.22%	127,941	33.92%
Employee Benefits	71,975	23,881	33.18%	23,285	24.07%
Contractual Services	12,750	2,994	23.48%	6,682	20.06%
General Material & Supplies	36,650	7,432	20.28%	7,724	18.29%
Professional Development	20,200	2,835	13.28%	3,972	18.10%
Capital Outlay	7,000	-	-	-	-
TOTAL OPERATING EXPENSES	557,648	173,046	31.00%	169,604	29.60%
Excess (deficiency) of revenues over expenditures	(557,648)	(172,751)	30.95%	(168,070)	29.33%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	557,648	172,751	24.84%	168,070	29.05%
TOTAL OTHER FINANCING SOURCES (USES)	557,648	172,751	24.84%	168,070	29.05%
Net Income (Loss)	-	-	-	-	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ -	-	\$ -	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 550	-	\$ 825	-
TOTAL REVENUES	-	550	-	825	-
OPERATING EXPENSES					
Salaries	579,953	230,813	39.80%	191,464	36.46%
Employee Benefits	91,453	37,869	41.41%	29,914	40.58%
Contractual Services	105,500	45,428	43.06%	29,021	30.60%
General Material & Supplies	130,500	53,410	40.93%	53,380	38.46%
Professional Development	195,000	70,153	35.98%	54,021	25.39%
Fixed Charges	13,000	3,784	29.12%	3,219	35.77%
TOTAL OPERATING EXPENSES	1,115,406	441,457	39.58%	361,019	34.10%
Excess (deficiency) of revenues over expenditures	(1,115,406)	(440,907)	39.53%	(360,194)	34.02%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,115,406	440,907	27.73%	360,194	33.72%
TOTAL OTHER FINANCING SOURCES (USES)	1,115,406	440,907	27.73%	360,194	33.72%
Net Income (Loss)	-	-	-	-	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ -	-	\$ -	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2024	FY2025
				Actual	Budget
REVENUES					
Interest	\$ 75,000	\$ 40,978	54.64%	\$ 43,938	58.58%
TOTAL REVENUES	75,000	40,978	54.64%	43,938	58.58%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	40,978	-	43,938	-
Fund Balance at beginning of year	-	5,001,947	-	4,874,441	-
Fund Balance	\$ 75,000	\$ 5,042,925	-	\$ 4,918,379	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending October 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2024	FY2025
				Actual	Budget
REVENUES					
Property Taxes	\$ 210,000	\$ 106,700	50.81%	\$ 100,796	49.17%
TOTAL REVENUES	210,000	106,700	50.81%	100,796	49.17%
EXPENDITURES BY OBJECT					
Salaries	113,373	39,635	34.96%	37,528	34.63%
Contractual Services	95,850	-	-	40,000	41.74%
General Material & Supplies	777	12	1.54%	-	.01%
TOTAL EXPENDITURES BY OBJECT	210,000	39,647	18.88%	77,528	37.82%
EXPENDITURES BY FUNCTION					
Institutional Support	210,000	39,647	18.88%	77,528	37.82%
TOTAL EXPENDITURES BY FUNCTION	210,000	39,647	18.88%	77,528	37.82%
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	67,053	-	23,268	-
Fund Balance at beginning of year	-	110,042	-	103,351	-
Fund Balance	\$ -	\$ 177,095	-	\$ 126,619	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 2,135,000	\$ 1,049,153	49.14%	\$ 899,735	47.23%
TOTAL REVENUES	2,135,000	1,049,153	49.14%	899,735	49.14%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	33,698	74.88%	20,718	46.04%
Fixed Charges	1,500,000	966,666	64.44%	1,091,838	87.35%
TOTAL INSTITUTIONAL SUPPORT	1,545,000	1,000,364	64.75%	1,112,556	85.91%
CAMPUS SAFETY AND SECURITY					
Salaries	693,250	243,428	35.11%	225,698	34.06%
TOTAL CAMPUS SAFETY & SECURITY	693,250	243,428	35.11%	225,698	34.06%
TOTAL EXPENDITURES BY OBJECT	2,238,250	1,243,792	55.57%	1,338,253	68.36%
EXPENDITURES BY FUNCTION					
Institutional Support	1,545,000	1,000,364	64.75%	1,112,556	85.91%
Campus Safety and Security	693,250	243,428	35.11%	225,698	34.06%
TOTAL EXPENDITURES BY FUNCTION	2,238,250	1,243,792	55.57%	1,338,254	68.36%
Excess (deficiency) of revenues over expenditures	(103,250)	(194,639)	-	(438,519)	-
Fund Balance Released from Reserved Fund Balance	(103,250)	-	-	-	-
Excess (deficiency) of revenues over expenditures other sources (uses)	-	(194,639)	-	(438,519)	-
Fund Balance at beginning of year	-	1,778,018	-	1,944,663	-
Fund Balance	\$ -	\$ 1,583,379	-	\$ 1,506,144	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending October 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Benefit Charges	\$ 15,329,000	\$ 5,005,007	32.65%	\$ 4,451,701	33.05%
TOTAL REVENUES	15,329,000	5,005,007	32.65%	4,451,701	33.05%
EXPENDITURES BY OBJECT					
Employee Benefits	15,329,000	3,372,300	22.00%	4,177,620	31.02%
TOTAL EXPENDITURES BY OBJECT	15,329,000	3,372,300	22.00%	4,177,620	31.02%
EXPENDITURES BY FUNCTION					
Institutional Support	15,329,000	3,372,300	22.00%	4,177,620	31.02%
TOTAL EXPENDITURES BY FUNCTION	15,329,000	3,372,300	22.00%	4,177,620	31.02%
Excess (deficiency) of revenues over expenditures other sources (uses)	-	1,632,707	-	274,081	-
Fund Balance at beginning of year	-	(1,215,885)	-	(6,998,578)	-
Fund Balance	\$ -	\$ 416,822	-	\$ (6,724,497)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

*The Student Experience and Engagement Center enhances student **learning** and **success** by fostering a vibrant, inclusive campus community. Through co-curricular programs and meaningful engagement opportunities, we empower students to connect with one another, explore their interests, and build a sense of belonging. Our work supports the holistic student experience across key areas, including New Student Orientation, Cultural and Educational Programs, Leadership Development, Community Service, Campus Entertainment, Wellness and Stress Relief, and Civic Engagement.*

November, 2025

National Nacho Day (November 6th, 10:30am to 12:30pm)

In Building B hallway, Student Life Staff gave out nachos free of cost to students to celebrate National Nacho Day.

275 attendees

Native American Heritage Celebration 2025 (September 24th-January 27th)

From September until January of next year celebrations and events will be held to honor Native American Heritage and culture.

Native Beadmaking Workshop (November 12th, 11:30am to 1:30pm)

In Jobe Lounge, a Potawatomi artist named Sam Thompson taught participants how to make traditional cultural bead jewelry.

45 attendees

International Week (November 17th- 21st)

Opening Ceremony and Welcome Reception (November 17th, 12:30 to 2pm)

In Jobe Lounge the opening ceremony was held for international week. There was an instructional dance session in addition to a performance showcasing Bollywood dancing. Attendees were also given a passport of snacks from around the world that they could try at tables set up with snacks from Australia, U.K., Italy, France, Mexico, South Korea, Japan, Taiwan, The Philippines, Thailand and Turkiye.

300 attendees

International Trivia Challenge (November 18th, 3 to 5pm)

In Jobe Lounge teams of participants competed for prizes in a game of trivia with questions about geography, history and culture from around the world. Snacks and beverages were provided per usual for all in attendance.

27 attendees

Women Without Borders (November 19th, 12:30 to 12pm)

In Jobe Lounge the opening ceremony was held for international week. There was an instructional dance session in addition to a performance showcasing Bollywood dancing.

Bill Pelz Speaker Series Crossing Borders: Lessons from Life Between Cultures (November 20th, 1 to 2pm)

A panel of International Students of ECC shared their experiences, trials, tribulations and all with those in attendance to offer a better understanding of the stories of International Students at ECC.

“Sriracha” Film Screening (November 20th, 4 to 5:30pm)

A screening of a documentary about the story of David Tran, the founder of Sriracha sauce bringing the sauce to the United States as an immigrant from Vietnam and his fight for success in a new country was shown in B181.

International Friendsgiving (November 21st, 6 to 8pm)

Co-sponsored by the United Students of All Cultures club, B180/181 was home to international students’ thanksgiving dinner and celebration to cap off the International Week Celebrations.

30 attendees

Building Konnections

Year round, Student Life hosts events that are held in building K to bring food, fun and information on all that the Student Life on campus has to offer.

Churros y Chocolate (October 15th, 7:30pm to 8:30pm)

In Building K Atrium Student Life workers gave out free churros and hot chocolate as part of the building K-connections effort.

189 attendees

Thanksgiving Turkey Trot (November 22nd, 10am)

Phi Theta Kappa held a 5k around lake spartan. Clubs could compete and the one with the most present members won a free pizza party. Additionally, there were food trucks, snacks and activities set up.

115 attendees

GENERAL CLUB MEETINGS

Most clubs have meetings every week, every other week, or once a month. Check the MyECC app to learn more information about each club and the list of their meetings and events.

MYECC EXPERIENCE MOBILE APP

MyECC Experience is Elgin Community College's official app. Connect to all things ECC anytime, anywhere! This app is designed to enrich your ECC education and provide you with a personalized experience that provides access to student activities, events, and resources you use most often.



If you have any questions, please let me know.

StudentTrusteeGidlun@elgin.edu

RESOLUTION OF APPRECIATION
Dr. Sharon Baker, Professor II of Psychology

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Professor II of Psychology, Dr. Sharon Baker, who will retire December 31, 2025.



Dr. Peggy Heinrich, President

Staff Contact: Dr. Annamarie Schopen, Vice President of Teaching, Learning and Student Development, 847-214-7363

RESOLUTION OF APPRECIATION
Professor II of Psychology, Dr. Sharon Baker

WHEREAS, Dr. Baker joined Elgin Community College administration in February 2002, began teaching as an adjunct in 2003, and transitioned to a full-time faculty role in the Psychology department in February 2009; and

WHEREAS, Dr. Baker served in multiple roles at ECC during her first seven years at the college, including Assistant Dean of College-Wide Retention, where she helped to implement COL 101, Spartan Early Alerts, and learning communities; and Assistant Director of TRIO, Retention, and Student Outreach Services, where she mentored and developed programs to help minority, low-income, and first-generation college students succeed; and

WHEREAS, Dr. Baker was awarded an ECC Leadership Award in 2004 because of her extensive contributions to expanding student support and access; and

WHEREAS, Dr. Baker taught thousands of students in hundreds of sections over the course of her career at Elgin Community College, in courses such as Introduction to Psychology, Adulthood and Aging, Abnormal Psychology, and Human Growth and Development; and

WHEREAS, Dr. Baker demonstrated unwavering support for minority students and multicultural initiatives, serving as co-advisor for multiple clubs, including the United Students of All Cultures (USAC) and Black Student Association (BSA) and participating in initiatives like the Black Student Connection and Continuing the Legacy of African Ancestry Student Success (CLASS), in which she conducted outreach to and mentored Black students; and

WHEREAS, Dr. Baker was just as enthusiastic in her support of her colleagues as her students, actively participating in Psychology Department meetings (and even designing the frame for the department photo), participating on the Black Employee Support Team (BEST), and serving on countless hiring and tenure committees; and

WHEREAS, Dr. Baker dedicated the focus of her nearly 24 years at Elgin Community College to ensuring students were successful, with a relentless drive of strengthening her teaching strategies and supports for students, attending and leading trainings and workshops, modifying course design, shifting modalities, redesigning textbooks, and partnering with Accessibility Coordinators to improve resources and opportunities for students in online classes. Dr. Baker was incredibly genuine in her desire to not only make herself a better educator, but to uplift the whole department, college, and community; now therefore be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 9th day of December 2025, expresses to Dr. Sharon Baker, on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her service, heartfelt appreciation for her years of dedicated service and extends to her best wishes for the future; and be it further

RESOLVED that Dr. Baker, upon her retirement from Elgin Community College on December 31, 2025, be granted the status of Professor Emeritus (as defined in the ECCFA contract) and that she be accorded such recognition and honors as may be appropriate to a person holding this rank, and be it further

RESOLVED that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Dr. Sharon Baker.

RESOLUTION OF APPRECIATION
Ms. Linda Conniff, Professor II of Business

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Professor II of Business, Linda Conniff who will retire December 31, 2025.



Dr. Peggy Heinrich, President

Staff Contact: Dr. Annamarie Schopen, Vice President of Teaching, Learning and Student Development, 847-214-7363

RESOLUTION OF APPRECIATION
Professor II of Business Ms. Linda Conniff

WHEREAS, Professor Linda Conniff began her career at Elgin Community College 34 years ago, beginning as an adjunct instructor in 1991 and later becoming a full-time instructor in 2002; and

WHEREAS, Professor Conniff remembers her most exciting moments at ECC teaching courses in the former Office Administration Technology (OAT) department that consisted of keyboarding, keyboarding speed and accuracy, Document Production I, WordPerfect, Machine Transcription, Business Communications, and Report Writing; and

WHEREAS, Professor Conniff dedicated her career to focusing on student success, growing career and technical education programs, embracing supportive staff and faculty, and encouraging a commitment to lifelong learning; and

WHEREAS, Professor Conniff took pride in seeing her students graduate with their associate's degree and begin working in various departments at ECC (many of whom are still working at the College); and

WHEREAS, Professor Conniff has prepared students to become strong writers, speakers, and listeners; and

WHEREAS, Professor Conniff has enjoyed listening to students' stories, reviewing application letters and resumes for their employment opportunities, while creating engaging learning activities like Password, Deal or No Deal, and Family Feud, which eventually evolved into social media and digital learning activities; and

WHEREAS, Professor Conniff made an impact at the College by joining various committees, including Curriculum Development, Faculty Development, Assessment, Tenure, Hiring Committees, and Advisory Boards, while also serving as the advisor to the former Office Administration Student Association Club (OASA); and

WHEREAS, Professor Conniff has witnessed several changes at the College, including the closing of Fountain Square in downtown Elgin, the opening of Buildings A and C, the construction of the Skybridge connecting Building M and the Events Center, the renovation of Building K, and now the construction of the Manufacturing and Technology Center (Building S); and

WHEREAS, Professor Conniff will miss the strong connections with students, she looks forward to spending more time with family, staying active and healthy, exploring new hobbies, traveling, and lifelong learning opportunities; and

WHEREAS it is appropriate to formally recognize and honor Professor Linda Conniff upon her retirement from Elgin Community College December 31, 2025; now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois on the 9th day of December 2025, expresses to Professor Linda Conniff, on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her teaching, heartfelt appreciation for her many years of dedicated service, valuable contributions and service to the College, and extends to her best wishes for the future; and be it further

RESOLVED that Professor Walz, upon her retirement from Elgin Community College on December 30, 2025, be granted the status of Professor Emeritus (as defined in the ECCFA contract) and that she be accorded such recognition and honors as may be appropriate to a person holding this rank, and be it further

RESOLVED that this Resolution be entered into the minutes of the Board of Trustees and a copy be signed by each Trustee, and be prepared for, and presented to, Professor Linda Conniff.

RESOLUTION OF APPRECIATION
Ms. Peggy Gundrum, Career Development Specialist
and former Associate Dean of Student Success

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Career Development Specialist and former Associate Dean of Student Success, Ms. Peggy Gundrum, who retired December 1, 2025.



Dr. Peggy Heinrich, President

Staff Contact: Dr. Annamarie Schopen, Vice President of Teaching, Learning and Student Development, 847-214-7363

RESOLUTION OF APPRECIATION
Career Development Specialist and former Associate Dean of Student Success
Ms. Peggy Gundrum

WHEREAS, Peggy Gundrum has been a dedicated member of the Elgin Community College community for 23 years, joining the College in 2003 as Career Information Advisor and subsequently serving as Career Development Specialist, Director of Career Services, Associate Dean of Advising, Career Development and Transfer Services, and Associate Dean of Student Success before returning briefly to her original passion as Career Development Specialist in a part-time capacity.

WHEREAS, Mrs. Gundrum has provided visionary leadership in advancing career development, academic advising, transfer, success coaching, and wellness services, all with an unwavering commitment to student achievement and holistic support; and

WHEREAS, as Director of Career Services, Mrs. Gundrum founded ECC's Veteran Services department as well as ECC's original internship program, led the development of the annual ECC Job Fair, and forged strong partnerships with workforce development agencies and regional employers, enhancing students' access to experiential learning and career opportunities; and

WHEREAS, Mrs. Gundrum established and led Elgin Community College's first professional Academic Advising and Transfer Services program, and recognized the need for a dedicated Transfer Services Department—developing it from inception into a cornerstone of student support and success; and

WHEREAS, Mrs. Gundrum was instrumental in re-envisioning and rebranding the Student Success Center to provide co-located, comprehensive, and seamless services that connect students with the resources they need to thrive academically and professionally; and

WHEREAS, Mrs. Gundrum's leadership as Associate Dean of Student Success extended to the creation of a grant-funded student success coaching program providing targeted support for underserved student populations; and

WHEREAS, Mrs. Gundrum has been a respected and collaborative leader, known for her professionalism, calm demeanor, and student-centered vision, and for mentoring colleagues and staff with encouragement, insight, and integrity; and

WHEREAS, throughout her time at ECC, Mrs. Gundrum has advanced a culture of care, ensuring the integration of Career Development Services, Academic & Transfer Advising, and Wellness Services both inside and outside the classroom, while serving as an instructor for GSD120: Exploring Careers and College Majors; and

WHEREAS, it is appropriate to recognize and honor Mrs. Gundrum for her outstanding leadership, professionalism, and long-standing dedication to Elgin Community College and its students upon her retirement December 1, 2025; now, therefore, be it

RESOLVED, that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on this 9th day of December 2025, expresses to Peggy Gundrum, on behalf of District 509 citizens, her colleagues, and the many students whose lives she has influenced, heartfelt appreciation for her many years of exemplary service and best wishes for a joyful and fulfilling retirement; and be it further

RESOLVED, that this Resolution be entered into the official minutes of the Board and that a copy signed by each Trustee be prepared for and presented to Peggy Gundrum.

RESOLUTION OF APPRECIATION
Ms. Mary Lloyd, Director of ABEC Operations

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for the Director of ABEC Operations, Ms. Mary Lloyd, who will retire December 31, 2025.



Dr. Peggy Heinrich, President

Staff Contact: Dr. Annamarie Schopen, Vice President of Teaching, Learning and Student Development, 847/214-7363

RESOLUTION OF APPRECIATION
Director of ABEC Operations, Ms. Mary Lloyd

WHEREAS, Ms. Mary Lloyd has been with Elgin Community College for 43 years touching the lives of many students and colleagues. Ms. Lloyd was hired in 1982 to serve as a part-time GED instructor. Then in 1989, Ms. Lloyd became the division's first GED coordinator. Over time, her title changed from GED coordinator to instructional coordinator to operations coordinator, and finally in 2004 to director of ABEC operations. Along with the title changes, so too grew the responsibilities; and

WHEREAS, Ms. Lloyd participated in developing systems that would lead to computer usage and record keeping in the Adult Basic Education Center (ABEC) and adult education at the state level. These efforts led to her taking part in the development of AESIS, then STAIRS, followed by DAISI, which is the current state adult education data system; and

WHEREAS, Ms. Lloyd also played a similar role during the COVID pandemic, as she led ABEC from a paper-based enrollment and registration process to virtual processes, significantly improving the efficiency of the enrollment and registration experiences for students. Ms. Lloyd's current path toward continuous improvement of these processes included working closely with the College team implementing the CRM to provide a streamlined intake process across the College including adult education. Ms. Lloyd continued to be a data system resource to her peers at other adult education programs in the state and at ICCB, including by being an active participant in the Data Virtual Learning Community and the ICAPS Virtual Learning Community; and

WHEREAS, Ms. Lloyd was involved in the planning of Building K and the Education and Work Center (EWC) in Hanover Park. As for Building K, this included planning the movement of the division from the Fountain Square campus downtown Elgin to the main campus. This move provided adult education students with a state-of-the-art classroom building on a first-rate community college campus making student support services simply a walk away; and

WHEREAS, Ms. Lloyd supported countless students by encouraging them, advocating for their needs, removing barriers, and going above and beyond to provide the support needed for their success; and

WHEREAS, it is appropriate to formally recognize and honor Ms. Mary Lloyd upon her retirement from Elgin Community College on December 31, 2025; now, therefore,

BE IT RESOLVED, that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and Dekalb, State of Illinois on this 9th day of December 2025, expresses to Ms. Mary Lloyd, on behalf of District 509 citizens, her colleagues and the many students who have benefited from her work, heartfelt appreciation for her many years of dedicated service and best wishes for the future; and,

BE IT FURTHER RESOLVED that this Resolution be entered into the minutes of the Board and a copy signed by each Trustee be prepared for, and presented to, Ms. Mary Lloyd.

RESOLUTION OF APPRECIATION
Mr. Efrain Matias, Print Shop Specialist I

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Print Shop Specialist I, Mr. Efrain Matias who will retire December 31, 2025.



Dr. Peggy Heinrich, President

Staff Contact: Mr. Mark Branson, Chief Marketing and Communications Officer,
847-214-7389

RESOLUTION OF APPRECIATION
Print Shop Specialist I, Mr. Efrain Matias

WHEREAS, Mr. Efrain Matias began his employment with Elgin Community College on December 19, 1990, as a Copy Center Operator, then became a Print Shop Coordinator on April 1, 1995, and then became a Print Shop Specialist I on July 14, 2000; and

WHEREAS, Mr. Matias, in a highly deadline-oriented environment, was instrumental in providing speedy, reliable, and friendly printing, copying, and bindery services to the college community for 35 years; and

WHEREAS, Mr. Matias originally worked with an offset printing press, which entailed generating printing plates and weighing and mixing pots of ink to obtain correct ink colors for printing, and successfully transitioned to digital presses and copiers and subsequent changes in programs, processes, and workflows, and obtained a Fiery Cut Sheet Professional Certification in early 2022; and

WHEREAS, Mr. Matias was recognized with the ECC Friend of Student Life Award during the 2016-2017 academic year for always going above and beyond with a smile, even when jobs were requested at the very last minute and sometimes during the busiest times of the year; and

WHEREAS, Mr. Matias was recognized with the ECC Service to Co-Workers Award during the 2017-2018 academic year for his exceptional commitment to co-workers and ECC's mission; and

WHEREAS, Mr. Matias was recognized with the ECC William Foulkes Award during the 2025-2026 academic year for excellence in service and commitment to the Support Staff of Elgin Community College Association (SSECCA); and

WHEREAS, Mr. Matias has been a collaborative partner within the Marketing and Communications Division and college-wide, especially during the first two years of the COVID-19 Pandemic, during which he was deemed an essential employee and returned to on-campus work before most under fluctuating and uncertain work schedules; and he helpfully assisted in other departments/areas when work in the Print Shop was slow; and

WHEREAS, it is appropriate to formally recognize and honor Mr. Efrain Matias upon his retirement from Elgin Community College on December 31, 2025; now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on this 9th day of December 2025, expresses to Mr. Efrain Matias, on behalf of District 509 citizens, his colleagues and the many students who have benefited from his hard work and diligence in print, copy, and bindery services for the college, heartfelt appreciation for his 35 years of dedicated service, and best wishes for the future; and, be it further

RESOLVED that this Resolution be entered into the minutes of the Board and a copy signed by each Trustee be prepared for, and presented to, Mr. Efrain Matias.

RESOLUTION OF APPRECIATION
Ms. Pamela Singleton. Managing Director of Business Services

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Managing Director of Business Services, Ms. Pamela Singleton who will retire December 31, 2025.



Dr. Peggy Heinrich, President

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

RESOLUTION OF APPRECIATION
Managing Director of Business Services, Ms. Pamela Singleton

WHEREAS, Ms. Pamela Singleton began her employment with Elgin Community College on March 16, 2020 as the Senior Director of Business Services and became the Managing Director of Business Services in 2022; and

WHEREAS, Ms. Singleton has provided oversight and leadership to a variety of different business units in her roles at the College including purchasing, shipping, receiving, and record retention, leading purchasing to the extra effort team award in 2024-2025; and

WHEREAS, Ms. Singleton and her team have worked diligently to procure goods and services for the entire campus community by processing approximately 15,400 purchase orders, 2,600 blanket purchase orders, and countless bids and requests for proposals, and reviewed and approved just as many purchasing contracts during her tenure at the College; and

WHEREAS, Ms. Singleton has been a collaborative force in the logistics of planning, bidding, building, and equipping the new Manufacturing and Technology Center. She has also played a critical role in other capital improvement projects across campus in her tenure.

WHEREAS, Ms. Singleton worked tirelessly during the COVID shutdown to provide faculty, staff, and administrators the resources needed to work in a remote environment and students the tools necessary to continue to learn remotely. During this time, resources were difficult to acquire and purchases were limited to small orders. Ms. Singleton worked diligently to monitor availability and make the purchases necessary for continued and safe operations; and

WHEREAS, Ms. Singleton has shown strong commitment to Elgin Community College by volunteering to welcome students on the first days of the semester, serving as a member of AAWCC, and teaching Alzheimer's Education through Continuing Education, a topic she is very passionate about; and

WHEREAS, Ms. Singleton has exemplified professional and personal integrity in her role as Managing Director of Business Services and has been a collaborative partner across campus, not only to the teams within the Business and Finance Division, but also those she interacted with from other departments and divisions across campus, always providing mentorship and guidance; and

WHEREAS, it is appropriate to formally recognize and honor Ms. Pamela Singleton upon her retirement from Elgin Community College on December 31, 2025; and now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 9th day of December 2025, expresses to Ms. Singleton, on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her service, heartfelt appreciation for her years of dedicated service and extends to her best wishes for the future; and be it further

RESOLVED that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Ms. Pamela Singleton.

RESOLUTION OF APPRECIATION
Ms. Marta Walz, Professor II of Communication Studies

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Professor II of Communication Studies, Ms. Marta Walz, who will retire December 30, 2025.



Dr. Peggy Heinrich, President

Staff Contact: Dr. Annamarie Schopen, Vice President of Teaching, Learning and Student Development, 847-214-7363

RESOLUTION OF APPRECIATION
Professor II of Communication Studies, Ms. Marta Walz

WHEREAS, Professor Walz joined the Communication Studies department at Elgin Community College as faculty in August 2003; and

WHEREAS, Professor Walz served as the Director of Forensics from 2003 to 2005 and again from 2006 to 2008, building a program in which she helped increase student involvement, scholarships, funding, and opportunities; She supported numerous Forensics students in her time as Director, taking the team to Phi Rho PI Nationals in 2004 for the first time in 23 years, which resulted in a student receiving a bronze medal in informative speaking, the first ever national award in Forensics for an ECC student; in 2005, four students won medals at nationals, including the first gold medal for a student and a Bronze award for the overall team, and in 2007, coaching ECC to its first national championship in Forensics with a Gold team award; and

WHEREAS, Professor Walz has a distinguished history of contributing to the field of Communication Studies, serving on the editorial board for *Reflect and Relate: An introduction to Interpersonal Communication* in 2006, and co-authoring with the ECC Communications Department the textbook *Communicating with Others: A guide to effective speaking in a complex world* in 2009; and

WHEREAS, Professor Walz served in multiple leadership roles at ECC, including instructional coordinator of Communication Studies, chair of the Faculty Development Committee; and chair of the Election Committee, in addition to serving on the GIST committee and numerous hiring and tenure committees; and

WHEREAS, Professor Walz developed and introduced the Intercultural Communication course at ECC in 2007, which now runs an average of ten sections each year and is a requirement for several certificates and the Equity, Diversity, and Inclusion Competency designation on ECC diplomas; and

WHEREAS, Professor Walz was enthusiastic about participating in and cultivating opportunities for international learning projects, completing a sabbatical in Madagascar in 2011 and developing a collaborative project between ECC Intercultural Communication students and students in Madagascar, participating in the Title VIA trip to India in 2012, participating in the 2013-2014 ICSIP international exchange with a faculty member from the Netherlands, serving as faculty liaison for students in study abroad semester at Carlow College in Carlow, Ireland in 2010 and 2016, and completing a full-year sabbatical project at Carlow College in 2019-2020, developing workshops for students and community organizations and a guide for understanding intersectionality in Ireland's higher education system; and

WHEREAS, Professor Walz dedicated the focus of her over 20 years in higher education to being a tireless and engaged advocate for her students in the classroom and in life. She always worked to build communities with her students and with her colleagues, displaying warmth and openness to all, offering sage advice and moments of levity, and always willing to help and lift up others; now therefore be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 9th day of December 2025, expresses to Professor Marta Walz, on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her service, heartfelt appreciation for her years of dedicated service and extends to her best wishes for the future; and be it further

RESOLVED that Professor Walz, upon her retirement from Elgin Community College on December 30, 2025, be granted the status of Professor Emeritus (as defined in the ECCFA contract) and that she be accorded such recognition and honors as may be appropriate to a person holding this rank, and be it further

RESOLVED that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Professor Marta Walz.

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (November)
- B. Treasurer (October)
- C. Student (November)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (November)
- E. Community Engagement and Legislative Affairs (November)



Dr. Peggy Heinrich, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

RESOLUTION TO ADOPT 2025 TAX LEVY

Recommendation

The administration recommends that the Board of Trustees adopts the attached “Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2025”.



Dr. Peggy Heinrich, President

Background

The Board of Trustees adopted the budget for Fiscal Year 2026 at the June 10, 2025 board meeting. The tax levy in the attached resolution is necessary to fund the budget, as adopted. The district is also required to levy for a direct annual tax in amounts sufficient for the purpose of paying principal and interest for the bonds.

Notice of the public hearing was published in conformity with the law. This action reflects the College’s duty to fiscal responsibility and transparency to District 509 taxpayers. The tax levy will be presented for adoption at a meeting of the board on December 9, 2025, in Building E at 6:30 p.m.

This recommendation is provided in accordance with Board Policy EP 3, which states, “The budgeting process shall be in compliance with the provisions of the Public Community College Act, namely 110 ILCS 805/3-20.1–20.2.”

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**RESOLUTION REGARDING ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2025**

WHEREAS, the *Truth in Taxation Act* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for 2024 was:

	<u>2024 Tax Levy</u>
Educational Purposes	\$ 43,031,284
Operations and Maintenance Purposes	15,716,322
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	2,138,168
Audit	221,973
Social Security & Medicare Purposes	<u>6,478</u>
 TOTAL	 <u>\$ 61,114,225</u>

and,

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2025 is as follows:

	<u>2025 Tax Levy</u>
Educational Purposes	\$ 45,205,000
Operations and Maintenance Purposes	16,350,000
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	2,120,000
Audit	220,000
Social Security & Medicare Purposes	<u>5,000</u>
 TOTAL	 <u>\$ 63,900,000</u>

and,

WHEREAS, the taxes will be extended on the equalized assessed value of the taxable property of Community College District 509, Counties of Kane, Cook, DuPage, DeKalb, and McHenry, State of Illinois, for the year 2025 to be collected in the year 2026; and that the levy for the year 2025 be allocated 50% for Fiscal Year 2026 and 50% for Fiscal Year 2027; and

WHEREAS, the *Truth in Taxation Act*, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2024 were \$11,415,748 and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2025 is \$11,104,748; now, therefore, be it

RESOLVED by the Board of Trustees of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage McHenry and DeKalb, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 2025 is \$75,004,748.

Section 2: The aggregate amount of taxes estimated to be levied for the year 2025 is 103.4% of the taxes extended by the district in the year 2024.

Section 3: The aggregate amount of taxes estimated to be levied for the year 2025 for debt service is 97.3% of the taxes extended debt service for 2024.

Section 4: Public notice shall be given in *The Daily Herald*, being a newspaper of general circulation in said district and all counties, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall not be less than $\frac{1}{8}$ page in size, with no smaller than 12-point type, enclosed in a black border not less than $\frac{1}{4}$ " wide and in substantially the following form:

**NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR
ELGIN COMMUNITY COLLEGE
2025**

- I. A public hearing to approve a proposed property tax levy for Community College District No. 509 for 2025 will be held on December 9, 2025, at 6:30 p.m. at Elgin Community College, Building E, 1700 Spartan Drive, Elgin, Illinois 60123.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Kimberly Wagner, College Treasurer, 1700 Spartan Drive, Elgin, Illinois, (847) 214-7728.

- II. The corporate and special purpose property taxes extended or abated for 2024 were \$61,114,225.

The proposed corporate and special purpose property taxes to be levied for 2025 are \$63,900,000. This represents a 4.6% increase over the previous year.

- III. The property taxes extended for debt service for 2024 were \$11,415,748.

The estimated property taxes to be levied for debt service for 2025 are \$11,104,748. This represents a 2.7% decrease under the previous year.

- IV. The total property taxes extended or abated for 2024 were \$72,529,973.

The estimated total property taxes to be levied for 2025 are \$75,004,748. This represents a 3.4% increase over the previous year.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

ATTEST:

BOARD OF TRUSTEES
ELGIN COMMUNITY COLLEGE
DISTRICT NO. 509
COUNTIES OF KANE, COOK
DUPAGE, MCHENRY AND DEKALB
STATE OF ILLINOIS

Board Secretary

By: _____
Board Chair

Date

Date

**MINUTES OF REGULAR BOARD MEETING
NOVEMBER 11, 2025**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held November 11, 2025.



Dr. Peggy Heinrich, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and *5 ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
NOVEMBER 11, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, November 11, 2025, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 5:36 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

Trustees absent: None

ECC staff: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Arroyo moved to recess to closed session.

Second: Student Trustee Gidlund seconded the motion.

Roll-Call Vote: Aye, 7: Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried at 5:37 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:29 p.m. The board reconvened in open session at 6:35 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF
NOVEMBER 11, 2025

4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

Trustees absent: None

ECC staff: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

Trustee Rakow took a moment to thank the veterans on the Board, in the audience and all those that have served.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Parks.

D. Board Purpose

The Board Purpose was recited by Trustee Arroyo.

5. President's Report

- Dr. Heinrich acknowledged Anitra King, President of SSECCA and Kim Tarver, representing ECCFA, in attendance.
- A very successful State Universities of Illinois Transfer Day was held on October 15 in the Jobe Lounge. We had representatives from all 12 state universities here to answer questions, allowing our students a unique opportunity to connect and explore transfer opportunities. Student engagement was strong, with some university representatives saying that they stopped counting after speaking with 50 students, as this was far more engagement than they expected or are used to from similar events on other campuses. 2025 saw the highest attendance rate (potentially ever, but at least since the pandemic), with 771 individuals counted upon entry.
- College Night was also a big success on October 15 in the evening in the Events Center. 154 colleges and universities from across the country attended. 504 students, families and community members registered to attend, and nearly 800 individuals participated.
- We had a successful Higher Learning Commission reaffirmation visit last week. Thank you to all the board members and others across the College who participated and to Dr. Phil Garber and Lisa Wuest for their help organizing our materials and the details of the visit.
- In the world of grants, ECC received a third straight year of the Noncredit Strategies at Work grant from ICCB, totaling \$110,000. Previously, the Workforce Development division used these funds to expand our corporate training and noncredit 1.6 offerings.

MINUTES OF REGULAR MEETING OF
NOVEMBER 11, 2025

Next year, the College will continue these initiatives while also beginning to develop professional education / CEU programs focused on manufacturing and healthcare.

- ECC's Global Engagement office partnered with Heartland Community College to obtain a \$35,000 federal pass-through grant from the State Department to collaborate on Study Abroad program development in Botswana and Belize.
- ECC's Workforce Development Division has been awarded the 2025 Illinois Council for Continuing Education's Innovation Award for our 7 Day to Career Success, Pre-apprenticeship program. This model bridges noncredit training, workforce development, and employer engagement to create accessible, affordable pathways leading to industry recognized credentials. We offer four unique programs that integrate credential attainment, career exploration, employment skills, and training, culminating in direct interviews with employers offering apprenticeships and entry level jobs. It is offered at no cost and serves diverse groups, including youth under age 18, unemployed adults, and soon individuals preparing for release from jail ensuring equitable access to career opportunities. The program engages multiple college divisions, aligns with the US Department of Labor standards, and has already served over 100 participants this year with a 90% completion rate. We shared this model with 12 local colleges and presented it nationally to help others replicate its success. But most importantly it connects individuals at risk to training credentials and jobs demonstrating how noncredit programs can drive community impact employer partnerships and long-term success.
- Five of our fall sports have completed their respective seasons, and men's and women's basketball have now started their seasons. Our men's soccer team ranked as a top 25 team in the country in eight separate weeks with two earning first team all-conference honors. Women's soccer were conference co-champions and three earned first team all-conference honors. Men's golf had three players earning all-conference honors, including the conference golfer of the year, Nooa Hakala. Volleyball has had their best record since 2016.
- Nine student athletes and two coaches earned Outstanding Achievement Awards and two additional student athletes were scholarship recipients at the Elgin Sports Hall of Fame Banquet on November 2. Two graduates earned scholarships to apply at their current four-year institutions where they are continuing their athletic careers.
- We were pleased to be identified as one of the top 200 colleges by the Aspen Institute's Community College Excellence Program. They expanded from 150 to 200 this year.
- We were delighted to be the recipient of two Elgin Image Awards for 2025 including:
 - Bill Angelo, ECC's Head Baseball Coach and Athletics Coordinator, was selected for an Elgin Image Award in the Professional Rockstar category.
 - Phi Theta Kappa won in the Gamechanger Project category, recognizing the remarkable work they achieved through their award-winning financial literacy and health and wellness academic project last year.
- Todd Haak, Audio/Visual Specialist with IT was spotlighted.

6. Audience Wishing to Address the Board

- Kim Tarver shared appreciation for administration for their collaboration and engagement in negotiations.
- Anitra King shared some of SSECCA's 40-year history.

MINUTES OF REGULAR MEETING OF
NOVEMBER 11, 2025

7. Board Reports

A. Committee of the Whole

Trustee Barbosa-Guzman provided an overview of the Committee of the Whole meeting held Monday, November 11, 2025. The presentation was: FY27 Budgeting Process and FY27 Tuition Recommendation by Dr. Wagner. No questions were raised regarding Board Actions and items on the November 12, 2025 agenda. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Allen shared a written report on the meetings held November 14-15. The report included more information on the following:

- Legislative Priorities
- Critical Updates
- Information on Lobby Day

The 2026 ACCT Leadership Congress will be in Chicago, October 21-24.

C. Association of Community College Trustees (ACCT)

Trustee Arroyo thanked the Trustees that attended ACCT Leadership Congress in New Orleans. A full report will be shared in December.

D. Legislative

Trustee Rodriguez shared the following:

- In October, President Heinrich continued her involvement with the Illinois Council of Community College Presidents (ICCCP), which has been closely engaged in discussions surrounding immigration-related legislation. The omnibus immigration bill, HB 1312, passed both chambers and now awaits the Governor's signature. The bill includes new requirements for community colleges related to responding to law enforcement access requests. In preparation, the college is finalizing internal procedures to ensure compliance once the bill becomes law.
- Also in October, a group of our Trustees attended the annual Association of Community Colleges Trustees (ACCT) Leadership Congress. Trustee Rodriguez, President Heinrich, Dr. Jamie Pang, and Dr. Antonio Ramirez presented on the College's Center for Civic Engagement.
- In late October, the CELA (Community Engagement and Legislative Affairs) team hosted staff members from our legislators' offices during the fall semester Visiting Chef event.

E. ECC Foundation

Trustee Allen highlighted the following items from the written report:

- The Foundation has awarded \$168,700.50 in scholarships to 122 students this semester.
- The Foundation Board hosted a successful Strategic Planning Retreat on October 10. The Board is energized and focused on strengthening policies and procedures.
- October fundraising totaled \$39,899 as of October 29. Plans are underway for Giving Tuesday with anticipated growth over last year.
- The ECC Retiree Committee met in late October to plan Fall 2025 and 2026 events. The Alumni Association has launched several branded items now available in the ECC bookstore.

MINUTES OF REGULAR MEETING OF
NOVEMBER 11, 2025

F. Student Report

Student Trustee Gidlund highlighted the following events from the written report:

- Blood Drive held on October 7 with 71 attendees.
- Midwest Soaring Harvest Pow Wow held on October 11.
- Student Government Meeting was held on October 15.
- Domestic Violence Awareness events.
- Building Konnections events.
- Volunteer Fair held on October 28.

8. College Reports

Board Action No. 068-A-26, Acceptance of Written College Reports

- A. Personnel (October)
- B. Treasurer (September)
- C. Student (October-November)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (October)
- E. Community Engagement and Legislative Affairs (October)
- F. Grant Monitoring Report

Chair Rakow confirmed receipt, either attached or under separate cover, of the afore mentioned written reports.

Motion: Trustee Parks moved to accept the college reports.
Second: Trustee Redmer seconded the motion.
Roll-Call Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

9. Consent Agenda

Chair Rakow read the following consent agenda items:

- A. Board Action No. 069-A-26, Minutes of Regular Board Meeting, October 14, 2025**
- B. Board Action No. 070-A-26, Minutes of Closed Session of Board Meeting, October 14, 2025**
- C. Board Action No. 071-A-26, Minutes of Special Board Meeting, November 3, 2025**
- D. Board Action No. 072-A-26, Destruction of Audiotapes of Closed Session Board Meetings, January 23, 2024 & March 12, 2024**
- E. Board Action No. 073-F-26, Ratification of Report of Expenses**
- F. Board Action No. 074-F-26, Ratification of Trustee Travel Expenses**
- G. Board Action No. 075-A-26, Modified Academic Calendars for 2026-2027 and 2027-2028**
- H. Board Action No. 076-A-26, Academic Calendar for 2028-2029**
- I. Board Action No. 077-A-26, 2026 Schedule of Board Meetings, Elgin Community College Regular, Committee of the Whole and Finance Committee**

MINUTES OF REGULAR MEETING OF
NOVEMBER 11, 2025

- J. Board Action No. 078-A-26, Instructional Fee Recommendations for Fiscal Year 2027**
- K. Board Action No. 079-A-26, Application for Permanent Curriculum Approval: Basic Vocational Specialist Certificate in Pipe Welding**
- L. Board Action No. 080-A-26, Application for Permanent Curriculum Approval: Basic Vocational Specialist Certificate in Quality Control Technician**
- M. Board Action No. 081-F-26, Resolution of Approval to Publish Proposed 2025 Tax Levy**
- N. Board Action No. 082-A-26, Trustees' In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- O. Board Action No. 083-A-26, Trustees' Out-of-State Attendance to 2026 ACCT National Legislative Summit**
- P. Purchases**
 - 1. Board Action No. 084-T-26, Audiovisual Equipment Installation – Phase 2,** authorizes the administration to contract for the installation of projectors, document cameras, smartboards and speakers to replace existing audiovisual (AV) equipment in one hundred and forty-eight (148) of the College's classrooms with 22/tones/BIP66, LLC (Ingleside, IL), the lowest responsible bidder, in an amount not to exceed \$128,400
 - 2. Board Action No. 085-S-26, Computer Purchase,** authorizes the administration to purchase Apple computers and related peripherals directly from the manufacturer, Apple Inc. (Austin, TX), in an amount not to exceed \$92,898.
 - 3. Board Action No. 086-T-26, Content Management Software Renewal,** authorizes the administration to contract with Squiz (Boston, MA) for the content management system for a (3) three-year term in an amount not to exceed \$46,335 over the term.
 - 4. Board Action No. 087-A-26, Copier Agreement,** authorizes the administration to enter into a four (4) year lease and maintenance agreement for a Konica Minolta AccurioPress C4080 with Marco Technologies, LLC. (Rockford, IL) in an amount not to exceed \$50,000 annually over the remaining term of the existing lease.
 - 5. Board Action No. 088-A-26, Human Resources Recruitment Services,** authorizes the administration to contract with LinkedIn (Chicago, IL) for Human Resources recruitment services, in an amount not to exceed \$25,965 for a period of one (1) year.
 - 6. Board Action No. 089-A-26, Institutional Customer Relationship Management (CRM) Software Renewal,** authorizes the administration to contract for software renewal services for Recruitment Management software from Carasoft (Reston, VA), in an amount not to exceed \$45,819.06 for a period of one (1) year.
 - 7. Board Action No. 090-T-26, Marketing Cloud Software Renewal,** authorizes the administration to purchase a one (1) year renewal for Marketing Cloud software for marketing automation, email, and text messaging from Carasoft (Reston, VA), in an amount not to exceed \$79,974.35.
 - 8. Board Action No. 091-T-26, Media Monitoring Software Renewal,** authorizes the administration to contract for software renewal services of social media monitoring software for the College from Cision (Chicago, IL), in an amount not to exceed \$31,150 for a period of two (2) years.

MINUTES OF REGULAR MEETING OF
NOVEMBER 11, 2025

9. **Board Action No. 092-S-26, Monitor Purchase**, authorizes the administration to purchase forty-eight (48) HP 27-inch monitors for the Liberal, Visual, and Performing Arts (LVPA) department from Government Goods, Inc. (Brooklyn, NY), the lowest responsible bidder, in an amount not to exceed \$29,181.60.
10. **Board Action No. 093-S-26, Placement Exams**, authorizes the administration to purchase placement exams from McGraw Hill (Tempe, AZ) for the testing center, in an amount not to exceed \$45,000 annually for a period of three years.
11. **Board Action No. 094-B-26, Purchase and Implementation for Replacing Exterior Digital Displays**, authorizes the administration to contract for the purchase and installation of five (5) exterior digital displays from Vernon and Maz, Inc. (Monee, IL), in amount not to exceed \$149,999.
12. **Board Action No. 095-S-26, System Software Support**, authorizes the administration to purchase Milestone Care Plus software support from Low Voltage Solutions (Lockport, IL), the lowest responsible bidder, in an amount not to exceed \$42,225.50 for a period of three (3) years.
13. **Board Action No. 096-T-26, Uninterrupted Power Supplies (UPS) Purchase**, authorizes the administration to purchase Uninterrupted Power Supplies (UPS) and batteries from Hypertec USA, Inc. (Tempe, AZ), the lowest responsible bidder, in an amount not to exceed \$25,991.58.
14. **Board Action No. 097-S-26, Ratification of Kiln Purchase**, ratifies and authorizes the administration to purchase one (1) Laguna Custom Gas Kiln for the Liberal, Visual, and Performing Arts (LVPA) division from Laguna Clay Company (City of Industry, CA), in an amount not to exceed \$41,740.
15. **Board Action No. 098-T-26, Ratification of Network Software Licensing and Monitoring Services Renewal**, ratifies and authorizes the administration to renew the Sophos Endpoint Security and monitor services for one (1) year from CDW Government (Vernon Hills, IL), in an amount not to exceed \$202,786.

Q. Personnel

1. **Board Action No. 099-A-26, Sabbatical Leave for Fall 2026, Ms. Sara Baker**
2. **Board Action No. 100-A-26, Sabbatical Leave for Summer 2026, Dr. Jessica Carpenter**
3. **Board Action No. 101-A-26, Sabbatical Leave for Spring 2027, Dr. Dawn Munson**

Motion: Trustee Arroyo moved to accept the consent agenda as presented.
Second: Student Trustee Gidlund seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

10. Old Business

There was no old business brought forward.

MINUTES OF REGULAR MEETING OF
NOVEMBER 11, 2025

11. New Business

There was no new business brought forward.

12. Adjournment

Motion: Trustee Rodriguez moved to adjourn the meeting.

Second: Trustee Barbosa-Guzman seconded the motion.

Voice Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye: meeting adjourned at 7:07 p.m.

Patricia Arroyo, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
NOVEMBER 11, 2025**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held November 11, 2025.



Dr. Peggy Heinrich, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

Sec. 2.06 (a) All public bodies shall keep written minutes of all their meetings, whether open or closed

Sec. 2.06 (f) Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
APRIL 9, 2024**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of April 9, 2024 as all criteria for destruction of these tapes have been met.



Dr. Peggy Heinrich, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for November 2025. (The Report of Expenses is provided under separate cover.)



Dr. Peggy Heinrich, President

Background

The Report of Expenses identifies the vendors that have been paid during the month of November 2025 in the amount of \$9,258,533.03.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratify the Board of Trustees Travel Expenses for November 2025. (The Report of Expenses is provided under separate cover.)



Dr. Peggy Heinrich, President

Background

The Board of Trustees Travel Expenses identifies the expenses that have been paid during the month of November 2025 for \$5,882.76.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

MODIFIED ACADEMIC CALENDAR FOR 2026-2027

Recommendation

The administration recommends that the Board of Trustees approves the modified 2026-2027 academic calendar.



Dr. Peggy Heinrich, President

Background

Planning and development of the academic calendar, which includes significant dates for the summer, fall, and spring terms, are done three (3) years in advance. Administration, various college departments, and the leadership of ECCFA and SSECCA provide input and are involved in the process. A minor adjustment has been made to the end of the 2026 summer semester to keep it at 10 weeks long.

Staff Contact: Dr. Annamarie Schopen, Vice President, Teaching, Learning and Student Development, 847-214-7363

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2026 - 2027

SUMMER SESSION 2026

Beginning Fri., May 22 and ending Sun., Aug. 9 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Child Development Center, Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Fri., May 22 – Mon., May 25..... All Facilities Closed: Memorial Day Weekend

Mon., June 1..... Summer Session I Begins

Mon., June 8..... Summer Session II Begins

Fri., June 19 All Facilities Closed: Juneteenth

Sat., July 4 All Facilities Closed: Independence Day

Mon., July 6..... Summer Session III Begins

Thurs., Aug. 6 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2026

Tues., Aug. 18 – Wed., Aug. 19..... New Full-Time Faculty Orientation

Thurs., Aug. 20 College Convocation

Fri., Aug. 21..... New Student Convocation

Mon., Aug. 24..... Fall Semester Begins

Sat., Sept. 5 - Mon., Sept. 7 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)

Mon., Sept. 28..... 12-Week Fall Session Begins

Mon., Oct. 26 2nd 8-Week Fall Session Begins

5:00 p.m. Wed., Nov. 25 – Sun., Nov 29 All Facilities Closed: Thanksgiving Recess

Thurs., Dec. 17..... Fall Semester Classes End

Fri., Dec. 18..... Grading Day/Semester Ends

Sat., Dec. 19..... Graduation

Mon., Dec. 21 Grades Due by 4 p.m.

5:00 p.m. Wed., Dec. 23– Sun. Jan.3 All Facilities Closed: Winter Recess

SPRING SEMESTER 2027

Mon., Jan.4 Offices Reopen

Tues., Jan. 11 – Wed., Jan. 12..... New Full-Time Faculty Orientation

Thurs., Jan. 14..... College Convocation

Fri., Jan. 15 New Student Convocation

Mon., Jan. 18..... All Facilities Closed: Martin Luther King, Jr. Day

Tues., Jan. 19 Spring Semester Begins

Mon., Feb. 15..... All Facilities Closed: Presidents' Day

Tues., Feb. 22..... 12-Week Spring Session Begins

Mon., Mar. 22 2nd 8-Week Spring Session Begins

Mon., Mar. 29 – Sun. Apr. 4..... All Facilities Closed: Spring Recess

Wed., May 19..... Spring Semester Classes End

Thurs., May 20..... Grading Day/Semester Ends

Fri., May 21 State of Illinois High School Diploma Graduation Ceremony

Sat., May 22..... Graduation

Mon., May 24..... Grades Due by 4:00 p.m.

Mon., May 31..... All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.
The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;5/20/20;6/7/21;7/27;6/14/22; 5/25/23

**DUAL CREDIT PROGRAMS MEMORANDUM OF UNDERSTANDING BETWEEN
ST. EDWARD CENTRAL CATHOLIC HIGH SCHOOL AND
ELGIN COMMUNITY COLLEGE DISTRICT NO. 509**

Recommendation

The administration recommends that the Board of Trustees approves the dual credit memorandum of understanding with St. Edward Central Catholic High School, 350 Locust St., Elgin, IL 60123.



Dr. Peggy Heinrich, President

Background

This dual credit memorandum of understanding between Elgin Community College and St. Edward Central Catholic High School represents a new relationship to offer dual credit opportunities. Terms of the agreement align with the Dual Credit Quality Act (110 ILCS 27), the Higher Learning Commission, and the National Alliance of Concurrent Enrollment Partnership (NACEP) standards. This agreement will allow for the expansion of dual credit program options offered through Elgin Community College. The agreement outlines the processes and responsibilities of each institution to offer high quality dual credit coursework to qualified high school students. Students who participate in dual credit courses have the opportunity to earn early college credit as part of their high school programs and are better positioned to complete a college credential.

Staff Contact: Dr. Annamarie Schopen, Vice President, Teaching, Learning and Student Development, 846-214-7363

**DUAL CREDIT AGREEMENT BETWEEN
ELGIN COMMUNITY COLLEGE ("COLLEGE")**

AND

ST. EDWARD CENTRAL CATHOLIC HIGH SCHOOL ("ST. EDWARD")

THIS DUAL CREDIT AGREEMENT ("Agreement") is entered into by Community College School 509 or Elgin Community College (the "College") and St. Edward Central Catholic High School (the "School") as of the Effective Date (as defined herein) in accordance with the Dual Credit Quality Act (110 ILCS 27/1) ("DCQA"), as amended from time to time. In addition, the Agreement follows the accreditation standards established by the Higher Learning Commission (HLC), Illinois Community College Board (ICCB), and National Alliance of Concurrent Enrollment Partnerships (NACEP), which ensure that college courses offered via dual credit modalities are consistent with the quality and rigor of courses offered on the college campus.

In this Agreement, both the College and the School are referred to as the "Parties," and each, a "Party." This Agreement shall serve as the partnership agreement described in the DCQA between the Parties for the purpose of effectuating dual credit delivery and administration. The Parties agree to implement the following Exhibits:

Exhibit A: Definitions and General Terms

Exhibit B: Course Availability; Teacher and Course Approval

Exhibit C: Cost and Fee Structure

Exhibit D: Student Procedures, Student Supports, Data; and Partnership Review

The Parties hereby confirm their agreement to the terms set forth herein.

FOR THE COLLEGE

President

Printed Name

Signature

Date

FOR THE DISTRICT

Superintendent

Ann Marie Dufelmeier - St. Edward High School

Printed Name

AD
Signature

11/25/25
Date

"ICCB" means the Illinois Community College Board.

"In-School Rate" means the College's in-district per credit hour tuition and standard fee rate as reported to and annually published by ICCB.

"Instructor" means a high school teacher proposed by the School to teach a Type A Course.

"Instructor Qualifications Review Form" means the online form submitted via the web-based dual credit management software.

"ISBE" means the Illinois State Board of Education.

"Lead" means the College Lead and the School Lead.

"Local Agreement" is defined on the signature page of this Agreement.

"Mixed Enrollment Dual Credit Course" is defined as a dual credit course delivered at the high school where enrollment is comprised of students who meet the course qualifications thus earning college credit and students who do not meet the qualifications thus earning high school credit only¹.

"Non-Priority Course" means any Dual Credit Course which is not a Priority Course.

"Parties", and "Party", are defined on the signature page of this Agreement.

"Priority Career Pathway Course" means a career-focused course that has been identified by the School, after consultation with the College, in its submission to ISBE as an early college credit course within a career-focused instructional sequence as part of a College and Career Pathway Endorsement system under the Postsecondary and Workforce Readiness Act (110 ILCS 148/1 et seq.).

"Priority Course" means any course within the Illinois Articulation Initiative General Education Core Curriculum, or any Priority Career Pathway Course.

"Supplemental Requirements" is defined in Exhibit C, Section V.

"Type A Course" means a Dual Credit Course taught at a high school or other School-managed location by one or more School teachers in any modality.

"Type B Course" means a Dual Credit Course taught at a high school or other School-managed location by one or more College faculty members in any modality.

"Type C Course" means a Dual Credit Course that is taught by a School teacher and College faculty member that may be taught at any location in any modality.

"Type D Course" is a Dual Credit Course taught at the College or a College satellite location (other than a School-managed location) by one or more College faculty members in any modality.

II. General Terms.

- A. Leads; Disputes. Each Party will designate a Lead. The Parties will use good faith efforts to collaboratively resolve any disputes regarding this Agreement through their Leads. Disputes regarding the College's basis for disapproval of Instructors for Type A Courses will be resolved in accordance with Exhibit B, Section II.B. Disputes regarding the Parties' inability to reach agreement on course planning decision areas and course documentation despite good faith efforts will be resolved in accordance with Exhibit B, Sections II & III. In the event any other

¹ Per Illinois HB5506 signed into law effective 1/1/23

Exhibit B: Course Availability; Teacher and Course Approval

I. School Course Offerings.

- A. Offering of Type A Courses. Subject to the College's approval of the Instructor and the Parties' mutual agreement to the Course Documentation in accordance with this Exhibit B, the College will approve Type A Priority Course requests. The College may disapprove Non-Priority Type A Course requests if deemed necessary by the College to ensure appropriate levels of oversight and support for Priority Courses and other aspects of its dual credit partnership with the School.
- B. Offering of Type B and Type D Courses. The College may disapprove a Type B Course request if the College determines, in its sole discretion, that the College is unable to provide a qualified faculty. The Parties will mutually specify the Type D Courses, if any, that will be subject to this Agreement. Type D Courses are subject to cancellation or modification by the College in accordance with generally applicable College policies. In determining the offering of Type B and Type D Courses, the Parties will prioritize Priority Courses for which the School does not have sufficient qualified teachers to meet student demand.
- C. Offering of Type C Courses. The requirements applicable to the delivery and administration of a Type C Course must be defined by Agreement between the Parties.

II. Type A or Type B Course Request Process.

- A. Dual Credit Course Requests. The College will provide to the School Lead the appropriate procedure to request a new dual credit Type A or B course offering. The requests will be made a minimum of 12 months in advance from when the proposed course would be taught so the college can ensure the course information is publicly available with the same departmental designations, course descriptions, numbers, titles, and credits², as well as complete the course planning process with School. Any exceptions to the timing would be approved by the college.
- B. Instructor Qualifications Review for Type A Courses. Each Type A course request will identify the instructor who will teach the course. The School Lead and/or proposed instructor will submit to the College an application which includes unofficial undergraduate and graduate transcripts as well as a current resume. The College Lead will disseminate the application materials to the appropriate college academic Dean and Vice President for approval. The Instructor must meet the college's qualifications to teach the course, which will not differ from those required of college faculty³. The school district is responsible for hiring and employing the dual credit instructor.
 - 1. If approved:
 - a. The College Liaison will communicate approval of the instructor application to the School Lead and instructor.
 - b. If known by the College, the College will identify the ECC Dual Credit Faculty Liaison; and

² Aligns with NACEP CEP accreditation standard C1

³ Aligns with requirements of the HLC criterion 3, core component 3.C., ICCB, and NACEP CEP accreditation standard F1

credit course specified in this Section III.B (“Course Planning Decision Areas”). For Type A Courses, all of the Course Planning Decision Areas must be addressed. For Type B and D Courses, the Liaisons will determine which of the Course Planning Decision Areas are applicable to the Course Planning process for that Course.

1. Course content and instruction, including:
 - a. Course Outline used for the Course. ECC shall maintain and exercise academic control of all College curriculum⁷ ensuring courses are fully accredited by the Illinois Community College Board (ICCB), Higher Learning Commission (HLC), and other accreditation agencies. This control ensures students who successfully complete ECC course work will earn college credit and that student learning is equivalent in learning outcomes and levels of achievement to courses taught at the college. Course-specific training will be provided to all new instructors to ensure Type A courses are equivalent to college courses taught by ECC faculty in both quality and rigor. This will include review of course curriculum, assessment methods and grading standards, philosophical and pedagogical practices, administrative/college policies and procedures, as well as other college-related training materials⁸.
 - b. Texts and materials, which will include the College identifying any required texts used by faculty for all sections of the Course taught on campus;
 - c. Facilities, technology, or equipment needed for the delivery of the Course, including the identification of any Supplemental Requirements.
 - d. Assessment of learning outcomes, which will include the College sharing any common assessment materials and rubrics for the Course along with any expectations related to the College’s assessment of student learning outcomes program; and
 - e. Accreditation requirements.
2. Course administration, including:
 - a. Utilization of the College’s course management system or another system acceptable to the Parties;
 - b. The College’s academic calendar and class scheduling requirements and the impact on delivery of the Course;
 - c. The College’s course capacity limits;
 - d. The College’s processes and timing for submission of class rosters and grades; and
 - e. The School’s class meeting details including start/end dates, start/end times, locations, capacity, and anticipated number of sections.
3. Course prerequisites for enrollment (if any) and any additional student registration or application requirements. Student eligibility requirements for dual credit program participation may not exceed course-specific minimum competencies. Course-specific

⁷ Aligns with HLC criterion 4, core component 4.A.

⁸ Aligns with NACEP CEP accreditation standards F2 and HLC criterion 4, core component 4.A.

within 14 calendar days, pursuant to 119 ILCS 27/22 Sec. 22. The Parties will ensure the delivery of the Course in accordance with the Course Documentation, unless variances are mutually approved during the Course's delivery. If the College reasonably determines that the School is not adhering to the Course Documentation, the College Lead will notify the School Lead and provide the School with a reasonable opportunity to correct the matter. If, following a reasonable opportunity to correct, the School is not adhering to the Course Documentation, the College may withdraw its approval of the Course for the next semester, and the School may appeal the instructor disapproval to the Executive Director of the Illinois Community College Board within 14 calendar days, pursuant to 119 ILCS 27/22 Sec. 22. .

2. The School will ensure all Type A or B courses are included in the publicly available resources for students and parents to use during the district's registration process. The course information will include the same ECC departmental designation, course descriptions, numbers, titles, and credit hours as the ECC catalog¹¹.
3. The following is an inexhaustive list of Type A dual credit offerings that may be implemented at St. Edward's currently and typically offered through partnership agreements with D509 School Schools and the College:

ENG 101, ENG 102, MTH 112, SPN 201, SPN 202

Additional courses may be added by mutual agreement or removed from the dual credit program with a minimum of sixty (60) days notice to the other Party on the part of either the School or the College. Dual credit courses can be taken at the high school, at the college campus, or through an online platform.

- D. Multiple Schools. The College may establish a course planning process with multiple schools offering the same course.

IV. Site Visit and Course Delivery.

- A. Purpose; Process. To ensure the in-high school course reflect the learning objectives, and the pedagogical, theoretical and philosophical orientation of the respective ECC discipline¹² and that the quality and rigor of the college course offerings is appropriate to higher education¹³, the College Liaison will observe and review the delivery of each Type A Course annually and any related agreements set forth in the Course Documentation or conduct an evaluation of the Instructor as required by 110 ILCS 27/16(b)(7)(B). The evaluation shall be completed within the same school year that the Dual Credit Course is taught. The College's designated Dual Credit Faculty Liaison will schedule and coordinate all aspects of the site visit with the Instructor in a collaborative manner (pre-visit, site visit, and post-visit). The site visit purpose is to observe course content and delivery, student discourse and rapport to ensure the courses offered through the concurrent enrollment program are equivalent to the courses offered on campus¹⁴. Site visit

¹¹ Aligns with NACEP CEP accreditation standard C1

¹² Aligns with NACEP CEP accreditation standard C2, C3s

¹³ Aligns with HLC criterion 3, core components 3.A. and 4.A.

¹⁴ Aligns with NACEP CEP accreditation standard C3

Exhibit C: Cost and Fee Structure

I. Cost Structure – Type A Courses.

- A. The School is responsible for making payment to the College for all Course costs on behalf of all students enrolled in Type A Courses in accordance with this Agreement.
- B. The cost structure for Type A Courses, on a per credit hour basis, shall be as follows:
 - 1. For Priority Type A Courses, a per-student enrollment fee equal to eight percent (8%) of the In-School Rate, subject to paragraphs I.C and I.D below.
 - 2. For Non-Priority Type A Courses, a per-student enrollment fee equal to twelve percent (12%) of the In-School Rate, subject to paragraphs I.C and I.D below.
- C. No other fees or costs, including lab fees, will be charged by the College for Type A Courses, except as provided in Section V of this Exhibit regarding Supplemental Requirements.
- D. The College will utilize revenue received by the School for Type A Courses for the coordination and administration of dual credit partnerships with school School and the delivery and administration of Dual Credit Courses (which may include all Types).

II. Cost Structure – Type B Courses.

- A. The School is responsible for making payment to the College for all Course costs on behalf of all students enrolled in Type B Courses in accordance with this Agreement.
- B. The cost structure for Type B Courses, on a per credit hour basis, shall be as follows:
 - 1. For Priority Type B Courses, a per-student enrollment fee equal to seventy percent (70%) of the In-School Rate, subject to paragraphs II.C.
 - 2. For Non-Priority Type B Courses, a per-student enrollment fee equal to seventy-five (75%) of the In-School Rate, subject to paragraphs II.C below.
- C. No other fees or costs will be charged by the College for Type B Courses, except as provided in Section V of this Exhibit regarding Supplemental Requirements.

III. Cost Structure – Type C Courses. The cost structure for Type C Courses must be established by Local Agreement between the Parties. Without an agreement as to delivery, administration and cost structure, Type C Courses will not be offered.

IV. Cost Structure – Type D Courses.

- A. For Type D Courses, the School is responsible for making payment to the College for all Course costs on behalf of all students enrolled in accordance with this Agreement.
- B. The cost structure for Type D Courses, on a per credit hour basis, shall be as follows:
 - 1. For Priority Type D Courses, a per-student enrollment fee equal to seventy percent (70%) of the In-School Rate, subject to paragraphs IV.C.
 - 2. For Non-Priority Type D Courses, a per-student enrollment fee equal to seventy-five (75%) of the In-School Rate, subject to paragraphs IV.C.
- C. Lab fees are part of enrollment fees and for Type D courses will be calculated at the same pro rata rate as the per-student enrollment fees. No other fees or costs will be charged by the College.

- B. For Type A, B & D courses, the College will apply tuition and fee waivers to low-income families based on documentation of student eligibility for free/reduced meals. Documentation will be provided by the School Lead to the College Lead for students enrolled prior to the College's preparation of invoicing at midterm.

VIII. Invoicing and Payment Processes. For courses where the School is making payment to the College of fees and, if applicable, textbooks and materials, the College will invoice the School each semester based on enrollment numbers as of the mid-point of the Course. The School will pay the invoice within 60 business days of receipt. Failure to pay the invoice within this timeframe may impact the School's ability to register students for a subsequent semester.

ECC shall provide refunds to the School, when applicable, in accordance with the published ECC Administrative Procedure 2.102 Refunds for Credit and Non-Credit Courses. For more information, see www.elgin.edu/refunds.

with Disabilities Act enrolled in dual credit courses will receive accommodations in accordance with the College's policies and procedures which ensure accommodations cannot fundamentally alter the objectives or standards of the college course. Type C and D students enrolled in classes at the College will receive accommodations support via the ECC Disability Services Office. Type A and B student accommodations will be established by identified School personnel in consultation with the ECC Disability Services Office. The School shall document and review with the student accommodation changes between what was received in high school and what will be received in College to prepare him/her for the college experience. The Parties agree that Dual Credit Courses will include, if appropriate, support as outlined in the student's IEP or supplementary aids and accommodations pursuant to a Section 504 plan under the federal Rehabilitation Act of 1973 for students with disabilities who enroll in Dual Credit Courses. The College and School shall work together to provide seamless communication about the student's progress in the Dual Credit Course.

- F. College and Program Policies. Students must follow established College and instructor policies and procedures, as outlined in the syllabus, and the Dual Credit Student Handbook¹⁸.

II. Student Academic Supports and Guidance.

- A. The College will provide dual credit students and the School with information regarding:
- i. Dual credit programs to be used for marketing and promotion. Schools will distribute dual credit information to School students and their parent(s)/guardian(s).
 - ii. Application and placement testing processes and policies.
 - iii. The rights, responsibilities, and expectations of enrolled College students;
 - iv. Student conduct policies outlined in the student handbook, including academic integrity expectations and consequences; and
 - v. Resources on how college credits transfer.
- B. The Leads will jointly identify and establish transition services for dual credit students that includes student progress monitoring and supports to engage students in postsecondary advising including, but not limited to¹⁹:
- i. Selection of Dual Credit Courses to satisfy postsecondary education degree completion plans;
 - ii. Financial aid and scholarship options;
 - iii. Class registration and scheduling;
 - iv. Degree and certificate programs offered through the College;
 - v. Supports and services for individuals with disabilities to successfully transition into postsecondary;
 - vi. Other targeted supports for students who need additional support to successfully transition into postsecondary; and

¹⁸ Aligns with NACEP CEP accreditation standard S3

¹⁹ Aligns with NACEP CEP accreditation standard S4

**ANNUAL COMPREHENSIVE FINANCIAL REPORTS
FISCAL YEAR 2025**

Recommendation

The administration recommends that the Board of Trustees accepts the Fiscal Year 2025 Annual Comprehensive Financial Report and Independent Auditor's Report in Accordance with Government Auditing Standards; the Fiscal Year 2025 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and the accompanying Auditor's Communication to the Board of Trustees from Sikich, LLP.



Dr. Peggy Heinrich, President

Background

The Fiscal Year 2025 Annual Comprehensive Financial Report which includes the Fiscal Year 2025 Independent Auditor's Report and Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements performed in Accordance with Government Auditing Standards; the Fiscal Year 2025 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and Auditor's Communication to the Board of Trustees were distributed to the Board of Trustees under separate cover. Sikich, LLP partners reviewed the reports at the December 8, 2025, Board Committee of the Whole meeting. Upon formal acceptance of the reports, the Fiscal Year 2025 Annual Comprehensive Financial Report will be posted on the College's website and submitted to the Illinois Community College Board, as required.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

2025 COOK COUNTY RESOLUTION TO ALLOCATE PTELL REDUCTION

Recommendation

The administration recommends that the Board of Trustees adopts the attached “Community College District 509 Resolution Providing Direction to the Cook County Clerk Under the Property Tax Extension Limitation Law Regarding the Tax Levy of the College for the Year 2025.”



Dr. Peggy Heinrich, President

Background

The College is subject to the Property Tax Extension Limitation Law (PTELL) that may require the amounts levied upon by the College be reduced because of the limitations set forth in the law. Cook County will proportionately reduce each levy subject to PTELL unless the College provides a resolution directing Cook County to do otherwise.

The College desires that any reductions be applied proportionately to the Education Fund and the Operations and Maintenance Fund and that the other Funds subject to PTELL remain at the requested amount.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**COMMUNITY COLLEGE DISTRICT NO. 509 (ELGIN COMMUNITY COLLEGE)
RESOLUTION PROVIDING DIRECTION TO THE COOK COUNTY CLERK UNDER
THE PROPERTY TAX EXTENSION LIMITATION LAW REGARDING THE
TAX LEVY OF THE COLLEGE FOR THE YEAR 2025**

WHEREAS, Community College District No. 509, Elgin Community College, (the “college”) has filed with the Cook County Clerk herewith its Resolution Regarding Estimated Amounts Necessary to be Levied for the year 2025 to be collected in the year 2026; and,

WHEREAS, the amounts to be levied and collected by Cook County Clerk on behalf of the college are subject to the Property Tax Extension Limitation Law (hereafter, “PTELL”) and that law may require that the amounts levied upon Cook County real estate be reduced because of the limitations set forth in such law; and,

WHEREAS, the Cook County Clerk will proportionally reduce the levy of each fund specified in the college’s Levy Resolution unless directed by resolution of the college to allocate any reduction in the fund levy in some other manner; and,

WHEREAS, the college desires that, in the event of a reduction that any reductions be done in a different manner, as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, as follows:

- Section 1. The Board of Trustees does hereby direct the Cook County Clerk that any reduction of the college’s 2025 Tax Levy caused by the PTELL be made as follows:
- a. Proportionally reduce the Educational Purposes Fund and the Operations and Maintenance Purposes Fund and,
 - b. Maintain all other funds subject to the PTELL at the requested amount.

Section 2. This Resolution shall be in full force and effect from and after its passage in the manner provided by law.

Section 3. A certified copy of this Resolution shall be filed with the County Clerk of Cook County, Illinois, Tax Extension Division concurrently with the filing of the college’s Resolution Regarding the Estimated Amounts to be Levied for the Year 2025.

Section 4. This resolution shall supersede any resolutions or motions or parts thereof in conflict with any part herein.

Section 5. If any section, paragraph or provision of this resolution shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this resolution.

BOARD OF TRUSTEES
ELGIN COMMUNITY COLLEGE
DISTRICT NO. 509
COUNTIES OF KANE, COOK
DUPAGE, McHENRY, AND DEKALB
STATE OF ILLINOIS

Date

By _____
Board Chair

ATTEST:

Board Secretary

Date

**RESOLUTION ABATING THE TAX HERETOFORE
LEVIED FOR THE YEAR 2025 TO PAY DEBT SERVICE ON
THE GENERAL OBLIGATION BONDS (ALTERNATE
REVENUE SOURCE), SERIES 2024, OF COMMUNITY
COLLEGE DISTRICT NO. 509, COUNTIES OF KANE,
COOK, DUPAGE, MCHENRY AND DEKALB AND STATE
OF ILLINOIS.**

Recommendation

The administration recommends that the Board of Trustees adopts the Resolution to abate taxes in the 2025 tax levy as they relate to the principal and interest payments on the General Obligation Bonds (Alternate Revenue Source), Series 2024 which are due in the next bond year (June 15, 2026 and December 15, 2026).



Dr. Peggy Heinrich, President

Background

The College issued \$53,150,000 General Obligation Bonds (Alternate Revenue Source), Series 2024 (the “*Bonds*”) on September 10, 2024. The resolution for the issuance of the Bonds included the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; however, the College will pay the debt service on the bonds with tuition and fees from the Education Fund and property tax revenues from the Operations and Maintenance Fund. As such, it is the recommendation that the tax heretofore levied for the year 2025 to pay principal and interest on the Bonds be abated.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

RESOLUTION abating the tax heretofore levied for the year 2025 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2024, of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb and State of Illinois (the “*District*”), by resolution adopted on the 10th day of September, 2024 (the “*Resolution*”), did provide for the issue of \$53,150,000 General Obligation Bonds (Alternate Revenue Source), Series 2024 (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the District hereby determines that lawfully available funds of the District are irrevocably on deposit in the Bond Fund (as defined in the Resolution) in an amount sufficient to pay the principal of and interest on the Bonds in the next bond year (June 15, 2026, and December 15, 2026), so as to enable the abatement of the Pledged Taxes (as defined in the Resolution) levied for the same; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2025 to pay principal and interest on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2025 in the Resolution is hereby abated in its entirety.

Section 3. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks of the Counties of Kane, Cook, DuPage, McHenry and DeKalb, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2025 in accordance with the provisions hereof.

Section 4. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 9, 2025.

Chair, Board of Trustees

Secretary, Board of Trustees

TUITION FOR FISCAL YEAR 2027

Recommendation

The administration recommends that the Board of Trustees maintains and adopts the following tuition rates effective Summer 2026:

District Resident, Work In-District, In-District Internet	\$148.00 per semester credit hour
Out-of-District Resident	\$297.00 per semester credit hour
Out-of-District Internet	\$260.00 per semester credit hour
Out-of-State & International Resident	\$396.00 per semester credit hour
Out-of-State & International Internet	\$310.00 per semester credit hour



Dr. Peggy Heinrich, President

Background

With the projected expenditure needs for future student enrollment and new building operations, the administration is recommending that in-district tuition be increased by \$10.00 for in-district students for fiscal year 2027. A one-dollar increase in the per credit hour tuition rate would generate approximately \$154,184 annually, using fiscal year 2025 credit hours. The college's administration is committed to maintaining its record of sound fiscal management and will continue to control expenditures while providing a quality and affordable education.

Fiscal Year	In District Rate	Out of District Rate	Out of State Rate
2026	\$138	\$297.00	\$396.00
2025	\$135	\$297.00	\$396.00
2024	\$132	\$297.00	\$396.00
2023	\$132	\$297.00	\$396.00
2022	\$132	\$297.00	\$396.00
2021	\$132	\$297.00	\$396.00
2020	\$132	\$434.49	\$497.79
2019	\$132	\$434.49	\$497.79
2018	\$129	\$434.49	\$497.79

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**APPLICATION FOR PERMANENT CURRICULUM APPROVAL: BASIC
VOCATIONAL SPECIALIST CERTIFICATE IN EYE CARE ASSISTANT**

Recommendation

The administration recommends that the Board of Trustees approves the Application for Permanent Approval of a basic vocational specialist certificate in eye care assistant.



Dr. Peggy Heinrich, President

Background

This certificate is a reasonable and moderate extension of the existing Associate of Applied Science in Ophthalmic Technician. This program prepares students for entry-level positions in ophthalmic and optometric clinical settings. Through a combination of classroom instruction, hands-on training in our on-campus laboratory, and supervised clinical experiences at affiliated eye care clinics, students develop foundational knowledge and practical skills essential to the profession. Students will learn about ocular anatomy and physiology, ocular diagnostic testing, patient communication, visual field testing, and basic-level refractometry.

Upon successful completion of the program, graduates will be eligible to sit for the Certified Ophthalmic Assistant (COA) examination administered by the International Joint Commission on Allied Health Personnel in Ophthalmology (IJCAHPO®).

Funding Source: Education Fund

Staff Contact: Dr. Annamarie Schopen, Vice President, Teaching, Learning and Student Development, 847-214-7363

MOVING AND STORAGE SERVICES - BUILDING O TO BUILDING S

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Beltmann Integrated Logistics (Itasca, IL) to provide moving and storage services for an amount not to exceed \$250,000.

VENDOR	LOCATION	COST
Beltmann Integrated Logistics	Itasca, IL	\$ 214,055.48
Ace Relocation	Bartlett, IL	\$ 403,468.00



Dr. Peggy Heinrich, President

Background

The invitation to bid was advertised and sent to sixteen (16) vendors, of which two (2) were in-district. Due to the complexity of the move, only two bids were received.

In November 2024 and December 2024, the board approved Board Action No. 093-C-25 and Board Action No. 115-C-25, respectively, for Phase 1 and Phase 2 of the Building S construction. This move will facilitate all of the relocation and set up of instructional equipment, items in storage areas, and tools. Any obsolete items will be evaluated and sold/donated/scrapped per College policy. The move is scheduled to be done in two phases, beginning at the end of the spring semester, and completion after the summer semester.

Funding Source: Operations and Maintenance – Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

SALE OF USED COMPUTER EQUIPMENT

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to sell used computer equipment consisting of desktop computers with peripheral equipment to Chicago Surplus Computers (Lombard, IL), the highest responsible bidder, in the total amount of \$15,850.

VENDOR	LOCATION	COST
Chicago Surplus Computers	Lombard, IL	\$ 15,850.00
PedalPoint Evterra Recycling, LLC	Elgin, IL	\$ 10,697.13
eWaste.pro Inc.	Gig Harbor, WA	\$ 7,000.00
Tempus	Newbury Park, CA	\$ 6,305.00



Dr. Peggy Heinrich, President

Background

The invitation to bid was advertised and sent to twenty-one (21) vendors, none of which were in-district.

The Information Technology (IT) Department replaces old computer and networking equipment on a regular basis. The ongoing computer replacement program was put in place due to the continued technological advances in the industry. The College's bid consisted of selling 172 desktops, 88 Cisco power supplies, 192 networking switches, 5 iMacs/Apple products, 418 cat5e cables and 172 power adapters and power cables. All equipment is sold "as is" and with no warranty offered.

Funding Source: Funds received will be credited to the Education Fund

Staff Contact: Dr. Philip Garber, Vice President Planning, Institutional Effectiveness and Technology, 847-214-7285

TIME AND ATTENDANCE SOFTWARE RENEWAL

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for software renewal services for eTime software from WorkForce Software (Livonia, MI), in an amount not to exceed \$44,369 for a period of one (1) year.



Dr. Peggy Heinrich, President

Background

This is the annual maintenance renewal for the WorkForce eTime software. eTime is the time and attendance software used for tracking employee time at the College. The information is then imported into Ellucian Colleague for the processing of Payroll. This is a crucial software component to the College's Payroll process.

Funding Source: Education Fund

Staff Contact: Dr. Philip Garber, Vice President, Planning, Institutional Effectiveness
and Technology, 847-214-7285

NEW HIRE, ASSOCIATE PROFESSOR I OF FIRE SCIENCE AND SAFETY
Dr. Brenda Farlow

Recommendation

The administration recommends that the Board of Trustees approves the appointment of Dr. Brenda Farlow as a tenure-track Professor I of Fire Science & Safety at a salary of \$101,409.00 (Lane X, Step 9) on the Elgin Community College Faculty Association (ECCFA) 2025 salary schedule, effective spring semester, 2026.



Dr. Peggy Heinrich, President

Background

Dr. Brenda Farlow brings nearly 30 years of service in the Fire Service and is a retired Fire Chief from the Leyden Fire Protection District in Franklin Park, IL. Dr. Farlow has obtained various certifications, including Hazardous Materials Incident Command, Haz-Mat Tech, Confined Space Ops, Trench Tech, Instructor 3, Training and Program Manager, Fire Officer 2, and Chief Fire Officer. She is a licensed paramedic and a Lead EMS Instructor.

Dr. Farlow holds a Doctor of Public Administration in public policy and administration from Walden University, a Master of Arts in emergency and disaster management from American Military University, and a Bachelor of Science in Fire Service Administration from Southern Illinois University.

Dr. Farlow brings an equity-minded philosophy to the FSS department and a commitment to educate and train the next generation of first responders to serve the D509 community.

Staff Contact: Dr. Annamarie Schopen, Vice President for Teaching, Learning, and Student Development, 847-214-7363

NEW HIRE, INSTRUCTOR OF BUSINESS
Ms. Tanisha Brewer

Recommendation

The administration recommends that the Board of Trustees approves the appointment of Ms. Tanisha Brewer as a tenure-track Instructor of Business at a salary of \$61,245.00 (Lane III, Step 2) on the Elgin Community College Faculty Association (ECCFA) 2025 salary schedule, effective the spring semester of 2026.



Dr. Peggy Heinrich, President

Background

Ms. Brewer brings nearly 10 years of corporate experience to ECC's Business department, having served as a senior sales analyst, finance manager, and sales operations analyst. Ms. Brewer has worked in the College's business department as an adjunct instructor since 2023 and in the communications and business departments at Judson University since 2022.

Ms. Brewer earned her MBA from Roosevelt University and a Bachelor of Business Administration from Robert Morris University. She is currently pursuing a Doctor of Education in Organizational Leadership at Concordia University, Chicago.

Ms. Brewer has been active in many areas of the College, serving as the EDI Faculty Fellow and Dual Credit Liaison. She is skilled in fostering inclusive, student-centered learning environments and supporting academic achievement through mentorship, advising, and culturally responsive teaching practices.

Staff Contact: Dr. Annamarie Schopen, Vice President for Teaching, Learning, and
Student Development, 847-214-7363

