

**MINUTES OF REGULAR BOARD MEETING
OCTOBER 14, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, October 14, 2025, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 5:42 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

Trustees absent: None

ECC staff: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Rodriguez moved to recess to closed session.

Second: Trustee Allen seconded the motion.

Roll-Call Vote: Aye, 7: Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried at 5:43 p.m.

3. Reconvene Open Session

The closed-session concluded at 5:54 p.m. The board reconvened in open session at 6:31 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF
OCTOBER 14, 2025

4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

Trustees absent: None

ECC staff: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Redmer.

A moment of silence was observed for former Board member Peter Akemann.

D. Shared Values

The Board Purpose was recited by the Trustees.

5. President's Report

- Dr. Heinrich acknowledged members of SSECCA in attendance.
- We celebrated Diwali today at ECC, the Hindu Festival of Light, in Jobe Lounge. There was dancing, music, snacks, arts and other celebrations.
- ECC has been designated as a military-friendly and spouse-friendly school for the 2025-2026 school year.
- The Marketing and Communication Department received 15 Medallion Awards this year, more than any other participating school, from the National Council for Marketing and Public Relations. These awards are part of a regional competition that recognizes marketing and public relations achievements at community and technical colleges across their seven districts.
- Congratulations in advance to our faculty receiving tenure this evening, as it is truly no small feat at ECC.
- Bryan Dickson, the Director of Student Financial Services and Education Programs from NACUBO, which is the National Association of College and University Business Officers, the Washington DC organization that represents the business offices of 2 and 4-year colleges and universities was on campus today. It was a compliment to ECC and Dr. Wagner that we were selected. We took him on a tour of Building S. This was my first time on the 2nd floor, and the views, the light, the enormity of the space, were stunning. The glass will be delivered/installed soon, and then we'll aim to figure out a good time to allow the board a walk through.
- ECC experienced an incident on September 18 wherein an ICE agent followed an ECC student to campus and detained him from our parking lot. Dr. Heinrich shared with the Board a detailed account of our emergency actions and response, which included several

MINUTES OF REGULAR MEETING OF
OCTOBER 14, 2025

communications and an all-college meeting for employees and students. And while nothing further has occurred on campus over the past month, there is significant ICE activity in various parts of our district, impacting students, employees, and their families. ECC will continue our commitment to maintaining a culture of care, belonging, and support for our students during this challenging period. ECC continues to advocate for federal grant funding next year with our legislators, raising awareness about the impact of the programs and services we provide. The Board has been a very supportive and present Board throughout these challenges, and Dr. Heinrich thanked them for their support as ECC navigates these difficult times.

6. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

7. Board Reports

A. Finance Committee

Trustee Parks provided an overview of the Finance Committee meeting held Monday, October 13, 2025. Items presented and discussed included: Internal Audit Update; Discussion of Preliminary Fiscal Year 2025 Results; Review of the Fiscal Year 2026 Budget to Actual; Capital Projects Priority and Funding List; FY26 Lab Fees, Course Fees, and Instructional Fees; Service Fees for Fiscal Year 2027; FY27 Tuition Rate Discussion; Property Tax Levy Discussion; and an Update on Insurance Broker Request for Proposal. Minutes of the Finance Committee meeting will be available on the website once they are approved.

B. Committee of the Whole

Trustee Barbosa-Guzman provided an overview of the Committee of the Whole meeting held Monday, October 13, 2025. The presentations included: Strategic Enrollment Management Plan (SEM) by Mr. Long and Ms. Perrin; and Performance Report by Dr. Garber. No questions were raised regarding Board Actions and items on the October 14, 2025 agenda. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Allen shared a written report on the meetings held September 12-13. The report included more information on the following:

- Federal Compliance Priorities
- Critical Operational Changes for FAFSA Identity Verification, Adult Education Transitions and Workforce Pell Opportunities
- State Advocacy Updates
- Governance Position
- Student Trustee Engagement

D. Association of Community College Trustees (ACCT)

Trustee Arroyo shared that the ACCT Leadership Congress will be in October in New Orleans.

MINUTES OF REGULAR MEETING OF
OCTOBER 14, 2025

E. Legislative

Trustee Rodriguez shared the following:

- In September, ECC's Community Engagement and Legislative Affairs (CELA) team attended the Advocates in Action training in Washington, D.C. They visited congressional offices to deliver ECC materials to all our federal legislators and highlight the importance of sustained funding for adult education programs.
- Following last month's ICE incident in the parking lot of our main campus, our state legislators were promptly informed so they could respond to any questions from constituents and stay aware of the support we continue to provide to students.
- We are developing district-specific maps for all state and federal legislators showing ECC students who participate in programs such as Federal-Work Study, TRIO, Adult Education, Career and Technical Education (CTE), and receive Pell Grants. This helps visualize the local impact of these federal and state investments.
- In recognition of Manufacturing Month (*October*), the CELA team is preparing outreach to state legislators featuring the latest design spread for ECC's new Manufacturing and Technology Center (Building S), to keep this important investment in our region's workforce and economy front and center.
- An ECC student has begun an internship with a local state representative.

F. ECC Foundation

Trustee Allen highlighted the following items from the written report:

- The Foundation has awarded \$141,450.50 in scholarships to 100 students this semester.
- The Board reviewed the draft FY26 Strategic Plan with goals across key areas: major gifts, annual giving, alumni relations, stewardship, board and volunteer management and reporting and team building.
- The Founders' Day Brunch held on September 13 exceeded expectations with over 130 attendees.
- New marketing materials for Building S equipment, donations and naming opportunities have been developed, with a fall appeal reaching 1,500 households.

G. Student Report

Student Trustee Gidlund highlighted the following events:

- Rainbow Welcome was held on September 9 with 40 attendees.
- Jane Barbosa Legacy Brunch was held on September 12 with 175 attendees.
- Bienvenida: Latinx Student Welcome was held on September 17 had 250 attendees.
- Fur the Vote was held on September 23 and had 125 attendees.
- Fireside Wisdom: Honoring the Truth of our Ancestors was held on September 24.
- Student Government General Meeting was held on October 1.

8. College Reports

Board Action No. 046-A-26, Acceptance of Written College Reports

- A. Personnel (September)
- B. Treasurer (August)
- C. Student (September-October)

MINUTES OF REGULAR MEETING OF
OCTOBER 14, 2025

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)
- F. FY 25 Performance Report

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Parks moved to accept the college reports.
Second: Trustee Arroyo seconded the motion.
Roll-Call Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

9. Consent Agenda

Chair Rakow removed the following board action from the agenda:

G. Modified Academic Calendar for 2026-2027 and 2027-2028

The corrected board action will be returned for action in November.

Chair Rakow read the following consent agenda items:

- A. Board Action No. 047-A-26, Minutes of Regular Board Meeting, September 9, 2025**
- B. Board Action No. 048-A-26, Minutes of Closed Session of Board Meeting, September 9, 2025**
- C. Board Action No. 049-A-26, Destruction of Audiotapes of Closed Session Board Meeting, December 12, 2023**
- D. Board Action No. 050-A-26, Release of Select Closed-Session Minutes of Board Meetings of March 2023-August 2025**
- E. Board Action No. 051-F-26, Ratification of Report of Expenses**
- F. Board Action No. 052-A-26, Faculty Supplemental Assignment Chart, Course Materials Cost Reduction Zero-Adoption Pilot Program**
- H. Board Action No. 054-A-26, Naming of College Facilities**
- I. Board Action No. 055-A-26, Naming of Classroom H208 "Sigrid Wonsil Classroom"**
- J. Purchases**
 - 1. Board Action No. 056-S-26, Patient Ventilation Simulator (Manikins),** authorizes the administration to purchase one (1) Aurora simulator manikin, peripheral equipment for the manikins and service package for the College's Health Professions Department from IngMar Medical (Pittsburgh, PA), in the amount of \$34,689.
 - 2. Board Action No. 057-T-26, Sale of Used Computer Equipment,** authorizes the administration to sell used computer equipment consisting of desktop computers with peripheral equipment to Imaan International, Inc. (Fredericksburg, VA), the highest responsible bidder, in the total amount of \$14,220.
 - 3. Board Action No. 058-T-26, Service Management Licenses Renewal,** authorizes the administration to renew with ISOS Technology (Tempe, AZ) for Jira software and services, in the amount of \$60,090 for a period of one (1) year.

MINUTES OF REGULAR MEETING OF
OCTOBER 14, 2025

4. **Board Action No. 059-S-26, Winter Sports Bus Transportation**, authorizes the administration to contract for bus transportation services from Bestway Charter Transportation, Inc. (Bensenville, IL), in an amount not to exceed \$32,485.
5. **Board Action No. 060-S-26, Ratification of Electric Vehicles (EV) Purchase**, authorizes the administration to purchase four (4) EV vehicles for the sustainability program. Three (3) are from Hawk Ford (St. Charles, IL) for a total of \$114,604.10, and one (1) is from Castle Cars of Naperville (Naperville, IL) in the amount of \$47,718.70, for a total amount not to exceed \$162,322.80.
6. **Board Action No. 061-B-26, Ratification of Furniture for Building D Purchase**, authorizes the administration to purchase office furniture from Krueger International (Chicago, IL). The total amount is not to exceed \$30,000.
7. **Board Action No. 062-B-26, Ratification of Furniture for the New Student Access and Disability Services Area Purchase**, authorizes the administration to purchase office furniture from Forward Space (Chicago, IL). The total amount is not to exceed \$85,000.
8. **Board Action No. 063-S-26, Ratification of Microscopes Purchase**, authorizes the administration to purchase microscopes and accessories from Nikon Instruments, Inc. (Melville, NY), the lowest responsible bidder, in an amount not to exceed \$31,023.
9. **Board Action No. 064-F-26, Ratification of Software Subscription**, authorizes the administration to contract with Touchnet Information System, Inc. (Lenexa, KS), for the annual renewal of Touchnet platform license subscription, in an amount not to exceed \$101,723.

K. Personnel

1. **Board Action No. 065-A-26, Granting of Tenure, Assistant Professor II of English, Mr. Patrick Carberry**, effective January, 2026.
2. **Board Action No. 066-A-26, Granting of Tenure, Assistant Professor II of Chemistry, Dr. Erin Kerwood**, effective January, 2026.
3. **Board Action No. 067-A-26, Granting of Tenure, Instructor of Film and Digital Media, Ms. Mary Scherer**, effective January, 2026.

Motion: Trustee Rodriguez moved to accept the consent agenda as presented.

Second: Trustee Allen seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

10. Old Business

Trustee Allen reminded the Board about their annual donation to the Foundation. Trustees agreed this year to donate to the Spartan Food Pantry to help with the “Feed the Need” campaign.

11. New Business

There was no new business brought forward.

MINUTES OF REGULAR MEETING OF
OCTOBER 14, 2025

12. Adjournment

Motion: Trustee Rodriguez moved to adjourn the meeting.

Second: Trustee Arroyo seconded the motion.

Voice Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye: meeting adjourned at 7:05 p.m.

Patricia Arroyo, Board Secretary

Diane Kerruish, Board Recorder