

**Regular Board Meeting  
January 28, 2025**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

*The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to [dkerruish@elgin.edu](mailto:dkerruish@elgin.edu) in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.*

**Agenda**

**Call to Order by Presiding Officer**

**1. Roll Call**

**2. Recess to Closed Session**

- A. To discuss minutes of meetings lawfully closed under this Act...
  - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting...
  - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
  - D. To consider collective negotiation matters...for one or more classes of employees...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

**3. Reconvene Open Session**

**4. Preliminary Matters**

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Shared Values

**5. President's Report**

## 6. Audience Wishing to Address the Board

## 7. Board Reports

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- C. Association of Community College Trustees (ACCT) – Trustee Ollayos
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks

Reports

## 8. College Reports

- A. Personnel (December) 2
- B. Treasurer (November) 4

### College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (December)
- D. Community Engagement and Legislative Affairs (December, January)
- E. Insurance Summary (annual)
- F. Equity, Diversity & Inclusion Report (quarterly)

Actions

**Acceptance of College Reports** 1

## 9. Consent Agenda Approval

- A. Minutes of the Special Board Meetings of December 2 and 3, 2024 2
- B. Closed Session Minutes of the Special Board Meetings of December 2 and 3, 2024 5
- C. Minutes of the Regular Board Meeting of December 10, 2024 6
- D. Closed Session Minutes of the Regular Board Meeting of December 10, 2024 14
- E. Minutes of the Special Board Meeting of December 19, 2024
- F. Closed Session Minutes of the Special Board Meeting of December 19, 2024 15
- G. Destruction of Audiotape of Closed Session of March 14, 2023 19
- H. Ratification of Report of Expenses 20
- I. Ratification of Board of Trustee Travel Expenses 21
- J. Revised Academic Calendar 2026-2027 22
- K. Application for Permanent Curriculum Approval: Basic Vocational Specialist Certificate in Bilingual Endorsement and ESL Endorsement 24
- L. Approval of State Deferred Maintenance Capital Project – Building F Renovation, Upgrade Elevator, and Generator 25

M. Purchases	
1. Additional Marketing Cloud Implementation Fees	26
2. Computers and Related Peripherals Purchase	27
3. Construction Management Fees – The Creation of a New Space for the Student Access and Disability Services Area	28
4. Formstack Software License Renewal	29
5. Interpreter Services	30
6. Theatrical Sound Equipment Purchase	31
7. Transcript Services Renewal	32
8. Window Coverings for Building B – First and Second Floors of Administrative Wings	33
9. Ratification of Architectural and Engineering Services Fees for the Creation of a New Space for the Access and Disability Services Area	34
10. Ratification of Captioning Services	35
11. Ratification of Skid Steer Purchase	36
N. Personnel	
1. Appointment, Vice President of Teaching, Learning, and Student Development, Annamarie Schopen, EdD	37
2. Appointment, Associate Vice President of Teaching, Learning, and Student Development, Kristina Garcia, PhD	38
3. Appointment, Dean of Communications and Behavioral Sciences, Mr. Justin Robertson	39
4. Appointment, Associate Dean of Communications and Behavioral Sciences, Ms. Sarah A. Bass	40
5. New Hire, Chief Community and Governmental Relations Officer, Ms. Karla Jimenez	41
6. Ratification of the Early Termination of the Interim Presidential Contract for Peggy Heinrich, EdD	42

**10. Old Business**

**11. New Business**

**12. Adjournment**

**Next regular meeting: 6:30 p.m. Tuesday, March 11, 2025**