



BOARD OF TRUSTEES AGENDA



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
September 9, 2025**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
 - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
 - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
 - D. To consider collective negotiation matters...for one or more classes of employees...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Committee of the Whole – Trustee Barbosa-Guzman
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Allen
- C. Association of Community College Trustees (ACCT) – Trustee Arroyo
- D. Legislative – Trustee Rodriguez
- E. ECC Foundation – Trustee Allen
- F. Student Report – Student Trustee Gidlund

Reports

8. College Reports

- | | |
|-------------------------------|----|
| A. Personnel (August) | 1 |
| B. Treasurer (July) | 2 |
| C. Student (August-September) | 4 |
| | 26 |

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (August)
- E. Community Engagement and Legislative Affairs (August)
- F. FY25 Program Review Report
- G. Annual Security Report

Actions

Acceptance of College Reports

1

9. Consent Agenda Approval

- | | |
|--|----|
| A. Minutes of the Regular Board Meeting of August 12, 2025 | 2 |
| B. Closed Session Minutes of the Regular Board Meeting of August 12, 2025 | 9 |
| C. Destruction of Audiotape of Closed Session of November 14, 2023 | 10 |
| D. Ratification of Report of Expenses | 11 |
| E. Ratification of Board of Trustees Travel Expenses | 12 |
| F. Transfer to Auxiliary Enterprise Units | 13 |
| G. Transfer to Internal Service Fund | 14 |
| H. Faculty Supplemental Assignment Chart Modification Skyway Cocurricular Competition | 15 |
| I. Ratification of the Memorandum of Agreement Between the Board of Trustees of Community College District 509 and the Metropolitan Alliance of Police, Chapter #735 (MAP) | 33 |
| J. Police Retention and Recruitment Bonus Grant | 37 |
| K. Purchases | |
| 1. Art Center Ticketing System Renewal | 38 |

2. Digital Asset Management System	39
3. Electric Forklift Purchase	40
4. Fall Impact Magazine	41
5. Terminalfour Software Renewal	42
6. Transcript Services Increase	43
7. Ratification of Fire Gear Purchase	44
8. Ratification of Replacement of Elevator Drive Unit in Car #5 – Building C	45
L. Personnel	
1. New Hire, Chief Marketing and Communications Officer, Mr. Mark D. Branson	46

10. Old Business

11. New Business

12. Adjournment

Next regular meeting: 6:30 p.m. Tuesday, October 14, 2025

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.



ACADEMIC CALENDAR 2025 - 2026

SUMMER SESSION 2025

Beginning Fri., May 23 and ending Sun., Aug. 3 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Fri., May 23 – Mon., May 26 All Facilities Closed: Memorial Day Weekend
Mon., June 2 Summer Session I Begins
Mon., June 9 Summer Session II Begins
Thurs., June 19 All Facilities Closed: Juneteenth
Fri., July 4 All Facilities Closed: Independence Day
Mon., July 7 Summer Session III Begins
Thurs., Aug. 7 End of Summer Session Classes
Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2025

Tues., Aug. 12 – Wed., Aug. 13 New Full-Time Faculty Orientation
Thurs., Aug. 14 College Convocation
Fri., Aug. 15 New Student Convocation
Mon., Aug. 18 Fall Semester Begins
Sat., Aug. 30 – Mon., Sept. 1 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 22 12-Week Fall Session Begins
Mon., Oct. 13 2nd 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 26 – Sun., Nov 30 All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 11 Fall Semester Classes End
Fri., Dec. 12 Grading Day/Semester Ends
Sat., Dec. 13 Graduation
Mon., Dec. 15 Grades Due by 4 p.m.
5:00 p.m. Tues., Dec. 23– Thurs. Jan.1 All Facilities Closed: Winter Recess

SPRING SEMESTER 2026

Fri., Jan.2 Offices Reopen
Tues., Jan. 6 – Wed., Jan. 7 New Full-Time Faculty Orientation
Thurs., Jan. 8 College Convocation
Fri., Jan. 9 New Student Convocation
Mon., Jan. 12 Spring Semester Begins
Mon., Jan. 19 All Facilities Closed: Martin Luther King, Jr. Day
Mon., Feb. 9 12-Week Spring Session Begins
Mon., Feb. 16 All Facilities Closed: Presidents' Day
Mon., Mar. 9 2nd 8-Week Spring Session Begins
Mon., Mar. 30 – Sun. Apr. 5 All Facilities Closed: Spring Recess
Wed., May 13 Spring Semester Classes End
Thurs., May 14 Grading Day/Semester Ends
Fri., May 15 State of Illinois High School Diploma Graduation Ceremony
Sat., May 16 Graduation
Mon., May 18 Grades Due by 4:00 p.m.
Mon., May 25 All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.
The number of weeks classes are offered may vary.
Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment
8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17; 6/5/19; 5/20/20; 6/7/21; 7/27; 6/14/22

Our Mission

To Improve People's Lives Through Learning

Elgin Community College Board of Trustees Annual Planning Calendar

	JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN
Board Activities	Board Policy Review Period (cont'd from Jun)		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year Board attends ACCT Annual Congress Board awards faculty tenure Board adopts audit report from the previous fiscal year (Finance Committee)		Board adopts tax levy Board conducts semi-annual self-evaluation	Board Goal Planning Period: Board articulates budgetary considerations for next fiscal year			Board seats student trustee Board plans state lobby events (ICCTA) Board approves external audit firm and legal counsel Board presents and discusses President's evaluation with President	Board seats newly elected trustees (in odd years)	Board Policy Review Period (cont'd thru Jul) Board adopts the next fiscal year's budget including auxiliary business unit operating parameters and transfers Board retreats and conducts semi-annual self-evaluation and goal setting
							Board adopts tuition for the next fiscal year Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget considerations in preparation for budget adoption in June (Finance Committee)			
Suggested Reports for COTW and Board Meetings ¹		Vendor Report (Finance) Grant Monitoring Report (Apr-Jun) Quarterly Student Success and Equity Report (ISE)	Campus Crime Report (Clery Act) Faculty Tenure Recommendations (TLSD) ICCB Program Review Report from previous fiscal year (TLSD)	Update on General Education (TLSD) Course and lab fees (TLSD) Performance Report on Key Indicators (PIE)	Institutional Advancement and ECC Foundation Annual Report (ECCF) Grant Monitoring Report (Jul-Sep)		Annual Insurance Report (Finance) Community Report (Communications) Quarterly Student Success and Equity Report (ISE)	Faculty Tenure Recommendations (TLSD)	Grant Monitoring Report (Oct-Dec) Auxiliary unit business plans for next fiscal year	Quarterly Student Success and Equity Report (ISE)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)
¹ Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.												
Cabinet Activities	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year			Goal and Budget Planning Period: Departments outline goals and budgets for the next fiscal year			Goal and Budget Planning Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections			Budget Discussions and Adjustments Period: Strategic Budget Council reviews department budget requests for the next fiscal year		
	Employees update accomplishments from the previous fiscal year in the performance management system	Employees update goals for the current fiscal year into the performance management system	TLSD & Finance recommend course fees for the next fiscal year PIE summarizes progress on performance indicators from the previous fiscal year	Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next	Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)						
	Cabinet retreats to outline key directions for next fiscal year	Finance audits budget from the previous fiscal year	President previews goals for the current fiscal year with the Board				Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year			Finance finalizes budget for the next fiscal year and places it on display for the public		

ICCTA MEETING AND CONVENTION SCHEDULE

****Meetings, dates, and locations are subject to change****

For the most current list of events, visit www.communitycolleges.org/upcoming-events.

ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

February 10, 2025	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 14 – 15, 2025	Sheraton Lisle Naperville Hotel, Lisle, IL
May 6, 2025	Committee & Board of Representatives Meetings, President Abraham Lincoln Hotel, Springfield, IL
May 7, 2025	Lobby Day, Springfield, IL
September 12 – 13, 2025	Crowne Plaza, Springfield, IL
November 14 - 15, 2025	Chicago Marriott Naperville, Naperville, IL

ICCTA ANNUAL CONVENTION:

June 6 – 7, 2025	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
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ICCTA REGIONAL AND OTHER MEETINGS:

August 8 - 9, 2025	Location to be announced
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ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

January 24, 2025	Virtual Meeting
March 13, 2025	CEO/CAO/CSSO/CFO Joint Meeting – College of DuPage, Glen Ellyn, IL
March 14, 2025	Sheraton Lisle Naperville Hotel, Lisle, IL
May 6, 2025	President Abraham Lincoln Hotel, Springfield, IL (afternoon)
May 6, 2025	Illinois Community College Reception, Springfield, IL (evening)
June 5, 2025	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
September 12, 2025	Crowne Plaza, Springfield, IL
November 14, 2025	Chicago Marriott Naperville, Naperville, IL

ICCB MEETINGS:

January 31, 2025	Illinois Central College, Peoria, IL
March 21, 2025	Carl Sandburg College, Galesburg, IL
June 6, 2025	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
July 2025	Subject to call
September 26, 2025	Kaskaskia College, Centralia, IL
December 5, 2025	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

January 22, 2025	Chicago State University, Telephone & Videoconference
March 12, 2025	TBD
June 25, 2025	TBD
August 13, 2025	TBD
November 12, 2025	TBD

ISAC MEETINGS:

April 17, 2025	In-person at either Springfield or Deerfield Office
June 26, 2025	In-person at either Springfield or Deerfield Office
September 18, 2025	In-person at either Springfield or Deerfield Office
December 4, 2025	In-person at either Springfield or Deerfield Office

ICCTA MEETING AND CONVENTION SCHEDULE****Meetings, dates, and locations are subject to change****For the most current list of events, visit www.communitycolleges.org/upcoming-events.**ACCT/AACC EVENTS:**

February 9 – 12, 2025	ACCT National Legislative Summit, Marriott Marquis, Washington, DC
October 22 – 25, 2025	ACCT Leadership Congress, New Orleans Marriott & Sheraton New Orleans, New Orleans, LA
February 8 – 11, 2026	ACCT National Legislative Summit, Marriott Marquis, Washington, DC

OTHER DATES/MEETINGS:

April 1, 2025	Illinois consolidated election
April 24, 2025	All-Illinois Recognition Banquet (PTK), President Abraham Lincoln Hotel, Springfield, IL
April 29, 2025	Final day for Illinois community college boards to conduct organizational meetings and seat trustees elected on April 1.



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

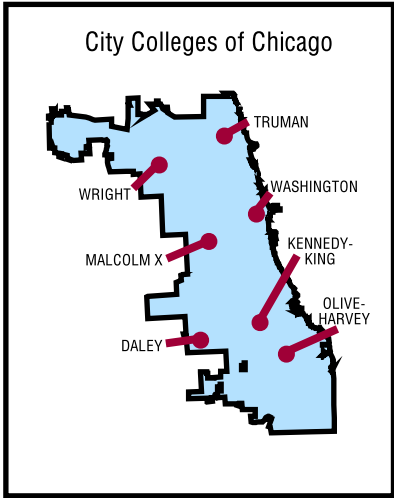
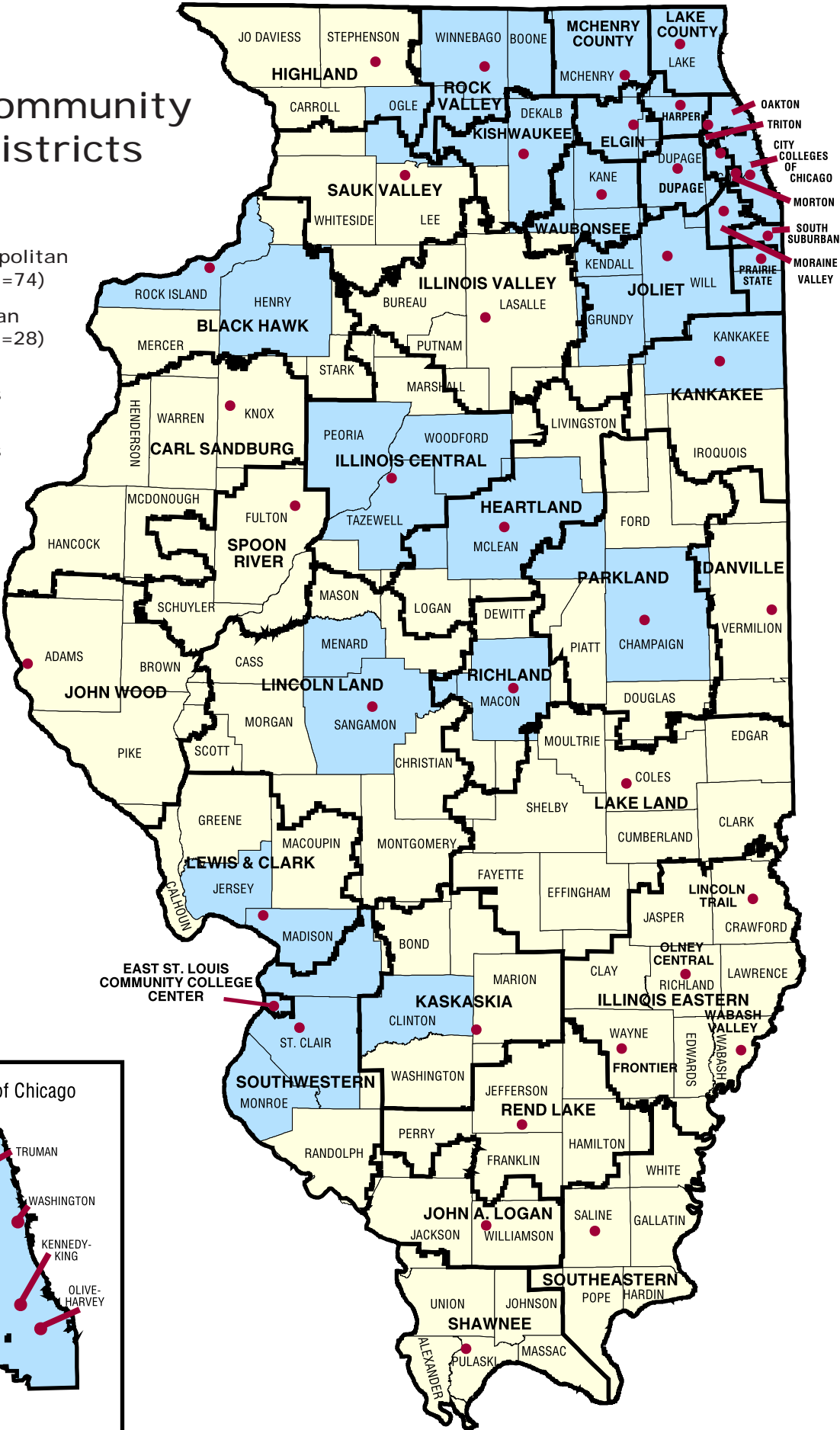
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

K BUILDING

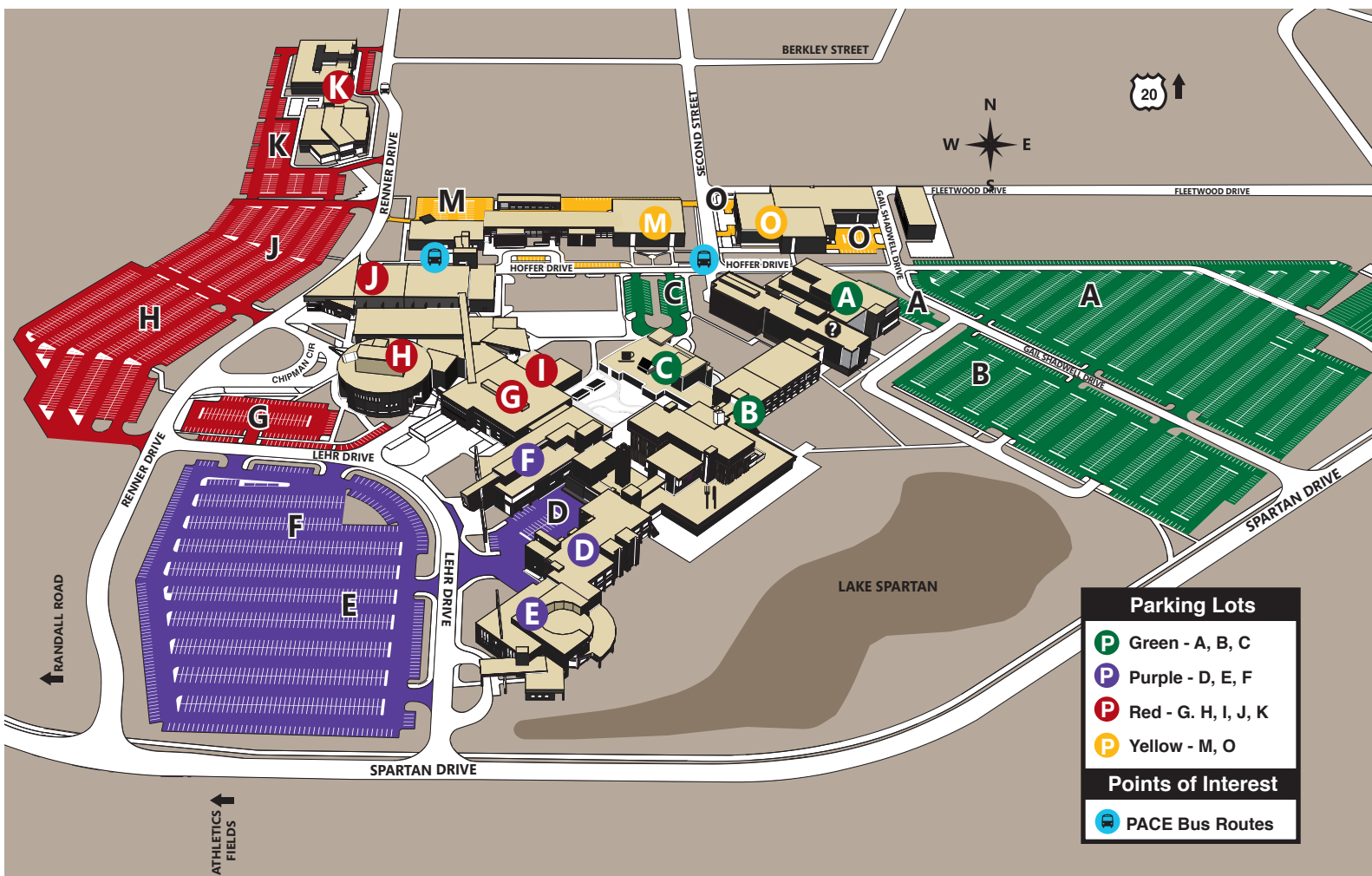
- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING

- Refrigeration Lab
- Sheet Metal Lab
- HVAC Lab
- Welding Lab
- Manufacturing Lab
- IST Maintenance Tech Lab
- Motor Control/PLC Lab
- Hydraulic Lab
- CDL Driving Simulation Lab
- Electrical Lab



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (August)
- B. Treasurer (July)
- C. Student (August-September)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (August)
- E. Community Engagement and Legislative Affairs (August)
- F. FY25 Program Review Report
- G. Annual Security Report

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Leslie	Hernandez-Zepeda	NH	Food Service Worker	8/18/2025	\$15.74	7
Sara	Hogshead	NH	Communications Specialist	8/18/2025	\$56,000.00	13
Sienna	Hughes	NH	Food Service Worker	8/18/2025	\$15.74	7
Cynthia	Keel	NH	Senior Director of Human Resources Information Systems	8/18/2025	\$106,000.00	217
Mario	Perez Jr.	NH	Food Service Worker	8/25/2025	\$15.74	7
Beverly	Projansky	NH	Event Coordinator II	8/18/2025	\$63,000.00	13
Kayla	Salyer	NH	Marketing Operations Specialist	9/2/2025	\$65,000.00	14
Liliana	Torres	NH	Custodian I - Second Shift - Part Time	8/11/2025	\$15.74	7
Gail	Hoffman	RH	Director of Surgical Technology Program	8/4/2025	\$105,000.00	17
Nina	Ulman	PF	Instructor of History and Political Science	8/12/2025	\$54,646.24	Lane I, Step 4
Charo	Buck	RC	Administrative Assistant III	7/14/2025	\$20.71	11
Justin	Kalusa	TRN	Groundskeeper II	7/28/2025	\$41,330.00	9
Shane	Currie	RES	Administrative Assistant III	8/15/2025		
Peter	Skaret	RES	Library Clerk III	8/15/2025		
Christopher	Sikora	RES	Assistant Professor II of Computer Aided Design	5/19/2025		
Maria	Sosa Hildago	RES	Office Assistant III - Bilingual	8/5/2025		
Beth	Schwarz	RET	Athletic Trainer	8/31/2025		

Key
NH - New Hire
RH - Rehire
PF - Part-Time to Full-Time
RC - Reclassification
TRN - Transfer - New Grade/Group
RES - Resignation
RET - Retirement

HUMAN RESOURCES STAFFING REPORT

Leslie Hernandez-Zepeda

Leslie Hernandez-Zepeda joins Elgin Community College as a Food Service Worker. She comes to the College from Chipotle Mexican Grill.

Sara Hogshead

Sara Hogshead joins Elgin Community College as a Communications Specialist. Sara received a Bachelor of Science, specializing in Media Studies, from the University of Wisconsin-Platteville. She comes to the College from Rockford University, where she served as a Digital Media and Communications Specialist.

Sienna Hughes

Sienna Hughes joins Elgin Community College as a Food Service Worker. She comes to the College from My Secret Garden, where she served as a Party Host.

Cynthia Keel

Cynthia Keel joins Elgin Community College as the Senior Director of Human Resources Information Systems. Cynthia received a Bachelor of Arts, specializing in Applied Behavioral Sciences, from National Louis University. She comes to the College from School District U-46, where she served as an HRIS Systems Manager.

Mario Perez Jr.

Mario Perez Jr. joins Elgin Community College as a Food Service Worker.

Beverly Projansky

Beverly Projansky joins Elgin Community College as an Event Coordinator II. Beverly received a Master of Arts in Teaching, specializing in Secondary Education, from National Lewis University. She comes to the College from Oakton College, where she served as a Workforce Education Program Support Specialist.

Kayla Salyer

Kayla Salyer joins Elgin Community College as a Marketing Operations Specialist. Kayla received a Bachelor of Business Administration, specializing in General Management, from Grand Valley State University. She comes to the College from Control Solutions, Inc., where she served as a Marketing Manager.

Liliana Torres

Liliana Torres joins Elgin Community College as a Custodian I – Second Shift – Part Time. She comes to the College from JP Morgan, where she assisted with document preparation.

Gail Hoffman

Gail Hoffman returns to Elgin Community College as the Director of Surgical Technology Program. Gail received a Master of Science in Education, specializing in Literacy Education, from Northern Illinois University. She comes to the College from Hinsdale Hospital, where she served as a Senior Surgical Technologist.

Staff Contact: Ms. Alison Guengerich, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of July 31, 2025

	Purchase	Maturity	Percentage	Total		
	Date	Date	Yield	Maturity	Cost	Bank
				Value		
Certificate of Deposit	2/25/2025	8/1/2025	4.160%	249,892.90	245,500.00	First Community Bank
Certificate of Deposit	3/7/2025	8/1/2025	4.130%	249,888.43	245,800.00	Northbrook Bank and Trust Company
Certificate of Deposit	4/9/2025	8/1/2025	4.143%	249,891.86	246,700.00	FirstBank Southwest
Certificate of Deposit	4/9/2025	8/1/2025	4.140%	249,889.93	246,700.00	West Texas State Bank
Certificate of Deposit	4/15/2025	8/1/2025	4.130%	249,917.19	246,900.00	Lake Forest Bank & Trust Company
Certificate of Deposit	4/15/2025	8/1/2025	4.130%	249,917.19	246,900.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	8/15/2023	8/15/2025	4.942%	249,854.33	227,350.00	First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	225,550.00	Vibrant Credit Union
Certificate of Deposit	3/14/2025	8/22/2025	4.143%	249,884.59	245,400.00	Third Coast Bank
Certificate of Deposit	8/28/2024	8/28/2025	4.488%	249,727.03	239,000.00	Enterprise Bank
Certificate of Deposit	9/3/2024	9/3/2025	4.598%	249,884.32	238,900.00	Cornerstone Capital Bank, SSB
Certificate of Deposit	9/6/2024	9/9/2025	4.457%	249,920.96	239,200.00	Baxter Credit Union
Certificate of Deposit	9/12/2024	9/12/2025	4.346%	249,909.67	239,500.00	The First National Bank of Hutchinson
Certificate of Deposit	9/12/2024	9/12/2025	4.129%	249,909.60	240,000.00	Solera National Bank
Certificate of Deposit	9/12/2024	9/12/2025	4.177%	249,920.62	239,900.00	Bank Of Clarke
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	9/30/2024	9/30/2025	4.168%	249,899.03	239,900.00	Grand Ridge National Bank
Certificate of Deposit	9/30/2024	9/30/2025	3.915%	249,914.82	240,500.00	Bank of Hindman
Certificate of Deposit	9/30/2024	9/30/2025	4.134%	249,921.03	240,000.00	T Bank, National Association
Certificate of Deposit	6/3/2025	10/1/2025	4.227%	249,925.61	246,500.00	The Bank of Versailles
Certificate of Deposit	10/7/2024	10/7/2025	4.122%	249,892.80	240,000.00	City First Bank, National Association
Certificate of Deposit	10/7/2024	10/7/2025	4.099%	249,941.70	240,100.00	Consumers Credit Union
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Village Bank and Trust
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Hinsdale Bank & Trust Company
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Libertyville Bank & Trust Company
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	State Bank of the Lakes, National Association
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Schaumburg Bank & Trust Company
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	St. Charles Bank & Trust Company
Certificate of Deposit	5/1/2025	10/17/2025	4.060%	249,911.24	245,300.00	Wheaton Bank & Trust
Certificate of Deposit	4/30/2025	10/17/2025	4.060%	249,938.52	245,300.00	Town Bank, National Association
Certificate of Deposit	4/30/2025	10/17/2025	4.060%	249,938.52	245,300.00	Wintrust Bank
Certificate of Deposit	4/30/2025	10/17/2025	4.063%	249,839.49	245,200.00	First State Bank and Trust Company, Inc.
Certificate of Deposit	10/22/2024	10/22/2025	4.143%	249,942.00	240,000.00	First Guaranty Bank
Certificate of Deposit	10/23/2023	10/23/2025	5.235%	249,861.83	226,150.00	Bank of Crockett
Certificate of Deposit	5/2/2024	11/3/2025	4.936%	249,848.49	232,550.00	Community National Bank
Certificate of Deposit	7/21/2025	11/21/2025	4.210%	249,895.71	246,400.00	Bank7
Certificate of Deposit	6/3/2025	12/19/2025	4.056%	249,907.30	244,500.00	Priority Bank
Certificate of Deposit	6/3/2025	12/19/2025	4.090%	249,849.85	244,400.00	West Pointe Bank
Certificate of Deposit	6/6/2025	12/19/2025	4.084%	249,861.69	244,500.00	Customers bank
Certificate of Deposit	6/6/2025	12/19/2025	4.150%	249,948.67	244,500.00	Schertz Bank & Trust
Certificate of Deposit	12/20/2024	12/22/2025	4.150%	249,910.40	239,900.00	Omb Bank
Certificate of Deposit	7/31/2025	1/2/2026	4.128%	249,905.33	245,600.00	Quaint Oak Bank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Certificate of Deposit	1/7/2025	1/7/2026	4.070%	249,872.78	240,100.00	Trustar Bank
Certificate of Deposit	1/22/2025	1/22/2026	4.110%	249,864.00	240,000.00	Premier Bank
Certificate of Deposit	1/27/2025	1/27/2026	4.060%	249,847.97	240,100.00	Sentry Bank
Certificate of Deposit	1/27/2025	1/27/2026	4.060%	249,847.97	240,100.00	Royal Business Bank
Certificate of Deposit	1/31/2025	2/2/2026	4.120%	249,943.39	240,000.00	Texas Heritage National Bank
Certificate of Deposit	2/18/2025	2/17/2026	4.100%	249,917.13	240,100.00	Veritex Community Bank
Certificate of Deposit	2/25/2025	2/25/2026	4.072%	249,877.60	240,100.00	First Bank
Certificate of Deposit	2/26/2024	2/26/2026	4.647%	249,876.75	228,600.00	American National Bank & Trust
Certificate of Deposit	6/16/2025	3/20/2026	4.019%	249,896.55	242,500.00	MapleMark Bank
Certificate of Deposit	6/16/2025	3/20/2026	4.009%	249,877.65	242,500.00	Winchester Savings Bank
Certificate of Deposit	6/16/2025	3/20/2026	4.047%	249,947.87	242,500.00	Cumberland Federal Bank, FSB
Certificate of Deposit	3/28/2025	3/30/2026	3.980%	249,812.34	240,200.00	Northeast Community Bank
Certificate of Deposit	3/28/2025	3/30/2026	4.026%	249,820.45	240,100.00	Dream First Bank
Certificate of Deposit	3/28/2025	3/30/2026	3.970%	249,893.39	240,300.00	EvaBank
Certificate of Deposit	3/28/2025	3/30/2026	3.970%	249,892.18	240,300.00	American Pride Bank
Certificate of Deposit	3/28/2025	3/30/2026	3.970%	249,892.18	240,300.00	American Plus Bank
Certificate of Deposit	3/31/2025	3/31/2026	3.942%	249,773.83	240,300.00	Caldwell Bank & Trust Company
Certificate of Deposit	3/31/2025	3/31/2026	3.993%	249,789.99	240,200.00	State Bank of Texas
Certificate of Deposit	3/31/2025	3/31/2026	3.965%	249,827.90	240,300.00	Armor Bank
Certificate of Deposit	4/3/2025	4/3/2026	4.026%	249,870.55	240,200.00	First State Bank of DeQueen
Certificate of Deposit	4/3/2025	4/3/2026	4.000%	249,912.00	240,300.00	Security Bank of Texas
Certificate of Deposit	4/4/2025	4/6/2026	3.900%	249,930.90	240,500.00	Security Bank and Trust Company
Certificate of Deposit	4/30/2024	4/30/2026	4.880%	249,868.64	227,650.00	The First National Bank of McGregor
Certificate of Deposit	5/16/2024	5/18/2026	4.978%	249,882.00	227,200.00	ServisFirst Bank

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of July 31, 2025

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	12/20/2024	6/22/2026	4.120%	249,881.38	235,300.00	Milledgeville State Bank
Certificate of Deposit	6/25/2025	6/25/2026	4.143%	249,942.00	240,000.00	NexBank
Certificate of Deposit	6/30/2025	6/30/2026	4.131%	249,915.17	240,000.00	Preferred Bank
Certificate of Deposit	6/30/2025	6/30/2026	3.972%	249,740.74	240,200.00	Uinta Bank
Certificate of Deposit	6/30/2025	6/30/2026	3.981%	249,763.27	240,200.00	Harmony Bank
Certificate of Deposit	6/30/2025	6/30/2026	3.950%	249,791.85	240,300.00	Susquehanna Community Bank
Certificate of Deposit	7/21/2025	7/21/2026	3.950%	249,895.80	240,400.00	Pacific Alliance Bank
Certificate of Deposit	7/21/2025	7/21/2026	3.993%	249,893.98	240,300.00	The First State Bank of Healy
Certificate of Deposit	9/12/2024	9/14/2026	3.542%	249,874.59	233,300.00	American Commercial Bank & Trust, National Association
Certificate of Deposit	9/12/2024	9/14/2026	3.541%	249,867.79	233,300.00	Mountain Pacific Bank
Certificate of Deposit	9/12/2024	9/14/2026	3.391%	249,913.86	234,000.00	GBC International Bank
Certificate of Deposit	3/31/2025	10/1/2026	3.798%	249,905.47	236,400.00	First Internet Bank of Indiana
Certificate of Deposit	10/22/2024	10/22/2026	3.965%	249,697.64	231,100.00	First FSB of Mascoutah
Certificate of Deposit	6/30/2025	12/30/2026	3.993%	249,722.38	235,600.00	BankChampaign, NA
Certificate of Deposit	6/30/2025	12/30/2026	3.806%	249,906.98	236,400.00	CIBC Bank USA
Certificate of Deposit	6/30/2025	12/30/2026	3.692%	249,927.74	236,800.00	First Capital Bank
Certificate of Deposit	1/7/2025	1/7/2027	4.131%	249,867.78	230,500.00	Cornerstone Bank
Certificate of Deposit	2/18/2025	2/18/2027	4.190%	249,924.28	230,600.00	Affinity Bank, National Association
Certificate of Deposit	3/28/2025	3/29/2027	3.842%	249,853.62	232,000.00	Fairfax State Savings Bank
Certificate of Deposit	3/31/2025	3/31/2027	3.750%	249,937.50	232,500.00	Cross River Bank
Certificate of Deposit	6/16/2025	6/16/2027	3.885%	249,596.82	231,600.00	Ponce Bank
Certificate of Deposit	6/20/2025	6/21/2027	3.886%	249,624.61	231,600.00	First Southwest Bank
Certificate of Deposit	3/31/2025	3/31/2028	3.730%	249,866.89	224,700.00	The Commercial Bank
Certificate of Deposit	3/31/2025	3/31/2028	3.730%	249,866.89	224,700.00	Farmers Bank & Trust
Certificate of Deposit	7/9/2025	7/7/2028	3.718%	249,849.17	224,800.00	Oklahoma Capital Bank
Treasury Bills	5/1/2025	8/1/2025	4.180%	3,031,607.67	3,000,000.00	ISDLAF Term Series
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Treasury Bills	5/1/2025	8/19/2025	4.155%	2,000,000.00	1,975,262.22	U.S. Treasury Note
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Treasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00	248,590.36	Investar Bank NA
Treasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00	243,654.36	Security Bank and Trust
Treasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00	248,575.43	First Financial Bank
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00	248,680.02	Rivers Edge Bank
Treasury Bills	2/29/2024	8/29/2025	4.855%	243,000.00	243,502.59	Bank of America NA
Treasury Bills	2/29/2024	8/29/2025	4.854%	248,000.00	248,521.69	Meridian Bank
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41	Home Federal Savings Bank MN
Treasury Bills	3/16/2025	9/4/2025	4.100%	5,250,000.00	5,152,205.33	Treasury Bill
Treasury Bills	3/6/2024	9/8/2025	4.804%	243,000.00	243,509.07	Commercial Bank of Cal
Treasury Bills	3/8/2024	9/8/2025	4.769%	248,000.00	248,649.68	American National Bank/Fox Cities
Treasury Bills	3/12/2024	9/12/2025	4.955%	243,000.00	243,504.69	Western Alliance Bank
Treasury Bills	11/20/2024	9/15/2025	4.220%	5,500,000.00	5,468,203.13	U.S. Treasury Note
Treasury Bills	9/20/2024	9/19/2025	4.102%	239,000.00	239,452.66	Bank of Sun Prairie
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield
Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas
Treasury Bills	5/5/2025	10/16/2025	4.083%	250,000.00	245,496.83	U.S. Treasury Note
Treasury Bills	5/8/2025	10/16/2025	4.070%	1,017,000.00	999,066.25	U.S. Treasury Note
Treasury Bills	4/26/2024	10/27/2025	4.955%	243,000.00	243,156.64	Bank of Bird-in-Hand
Treasury Bills	5/8/2025	10/30/2025	4.070%	2,803,000.00	2,749,355.64	U.S. Treasury Note
Treasury Bills	5/1/2024	10/31/2025	4.985%	250,000.00	233,125.00	U.S. Treasury Note
Treasury Bills	10/31/2024	10/31/2025	3.991%	249,000.00	249,265.63	First Bank of the Lake
Treasury Bills	5/19/2025	10/31/2025	4.114%	750,000.00	737,226.56	U.S. Treasury Note
Treasury Bills	5/3/2024	11/3/2025	5.000%	243,000.00	243,347.91	Simmons Bank/Pine Bluff
Treasury Bills	5/30/2025	11/6/2025	4.150%	5,600,054.79	5,500,000.00	ISDLAF Term Series
Treasury Bills	5/8/2024	11/10/2025	4.955%	243,000.00	243,506.48	Comerica Bank
Treasury Bills	5/8/2024	11/10/2025	4.950%	248,000.00	248,360.02	Mainstreet Bank
Treasury Bills	5/10/2024	11/10/2025	4.947%	243,000.00	243,184.49	First National Bank Long Island
Treasury Bills	5/3/2024	11/15/2025	4.930%	250,000.00	240,224.61	U.S. Treasury Note
Treasury Bills	7/22/2025	11/18/2025	4.191%	250,000.00	246,629.99	Treasury Bill
Treasury Bills	6/4/2025	11/20/2025	4.151%	250,000.00	245,285.60	U.S. Treasury Note
Treasury Bills	5/23/2024	11/24/2025	4.955%	243,000.00	243,505.59	Banc of California Inc.
Treasury Bills	11/20/2024	11/30/2025	4.231%	500,000.00	480,820.31	U.S. Treasury Note
Treasury Bills	6/13/2025	12/2/2025	4.150%	1,274,445.21	1,250,000.00	ISDLAF Term Series
Treasury Bills	6/5/2025	12/4/2025	4.151%	1,000,000.00	979,722.17	U.S. Treasury Note
Treasury Bills	12/6/2024	12/5/2025	4.160%	239,000.00	239,320.39	Bankwell Bank
Treasury Bills	12/11/2024	12/11/2025	4.200%	239,000.00	239,229.37	Bangor Savings Bank
Treasury Bills	12/11/2024	12/11/2025	4.200%	239,000.00	239,229.37	Washington Federal
Treasury Bills	6/20/2025	12/17/2025	4.160%	3,316,673.97	3,250,000.00	ISDLAF Term Series
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	6/9/2025	1/9/2026	4.090%	243,000.00	243,153.05	Champlain National Bank

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of July 31, 2025

	Purchase	Maturity	Percentage	Total		
	Date	Date	Yield	Maturity	Cost	Bank
				Value		
Treasury Bills	6/10/2025	1/9/2026	4.103%	243,000.00	243,272.82	HomeTrust Bank Clyde NC
Treasury Bills	6/12/2025	1/12/2026	4.090%	243,000.00	243,222.62	Bank of Western Oklahoma
Treasury Bills	6/13/2025	1/13/2026	4.090%	243,000.00	243,153.05	Parke Bank
Treasury Bills	1/28/2025	1/31/2026	4.075%	500,000.00	492,910.16	U.S. Treasury Note
Treasury Bills	2/29/2024	3/2/2026	4.606%	244,000.00	244,665.81	BMO Bank NA
Treasury Bills	3/5/2024	3/5/2026	4.555%	248,000.00	248,685.78	Peoples Bank East Tennessee
Treasury Bills	3/5/2024	3/5/2026	4.581%	249,000.00	249,563.41	CF Bank
Treasury Bills	3/6/2025	3/6/2026	4.070%	249,000.00	249,438.47	First Western Trust Bank
Treasury Bills	3/6/2025	3/6/2026	4.070%	239,000.00	239,413.38	City National Bank of FL
Treasury Bills	3/8/2024	3/9/2026	4.605%	248,000.00	248,686.73	Anderson Bros. Bank
Treasury Bills	9/9/2024	3/9/2026	4.005%	244,000.00	244,508.79	Lendingclub Bank NA
Treasury Bills	3/11/2025	3/11/2026	4.060%	239,000.00	239,436.38	Cape Cod Co-operative Bank
Treasury Bills	9/13/2024	3/15/2026	3.673%	500,000.00	506,914.06	U.S. Treasury Note
Treasury Bills	6/20/2025	3/17/2026	4.050%	2,832,386.99	2,750,000.00	ISDLAF Term Series
Treasury Bills	6/20/2025	3/20/2026	4.169%	242,000.00	242,317.60	First National Jeanerette
Treasury Bills	6/23/2025	3/23/2026	4.119%	242,000.00	242,317.76	Bank of New York Mellon
Treasury Bills	6/24/2025	3/24/2026	4.169%	242,000.00	242,317.60	First Source Bank
Treasury Bills	6/27/2025	3/27/2026	4.168%	249,000.00	249,333.00	Jefferson Bank
Treasury Bills	9/30/2024	3/30/2026	3.904%	248,000.00	248,526.75	Oakstar Bank NA
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	10/4/2024	4/6/2026	3.553%	249,000.00	249,536.19	Security State Bank IA
Treasury Bills	10/9/2024	4/9/2026	3.569%	245,000.00	245,464.33	Truxton Trust Co.
Treasury Bills	10/11/2024	4/13/2026	3.553%	249,000.00	249,536.19	MI Bank
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Treasury Bills	5/3/2024	4/30/2026	4.790%	500,000.00	462,050.78	U.S. Treasury Note
Treasury Bills	10/8/2024	4/30/2026	3.920%	250,000.00	238,095.70	U.S. Treasury Note
Treasury Bills	10/23/2024	4/30/2026	3.963%	250,000.00	238,251.95	U.S. Treasury Note
Treasury Bills	5/7/2024	5/7/2026	4.820%	243,000.00	243,366.46	Goldman Sachs Bank USA
Treasury Bills	5/15/2024	5/15/2026	4.820%	248,000.00	248,377.55	Vision Bank
Treasury Bills	11/20/2024	5/15/2026	4.237%	500,000.00	469,790.00	STRIPS
Treasury Bills	12/11/2024	6/11/2026	4.104%	244,000.00	244,161.54	Dollar Bank FSB PA
Treasury Bills	12/4/2024	6/15/2026	4.092%	250,000.00	250,117.19	U.S. Treasury Note
Treasury Bills	12/13/2024	6/15/2026	4.110%	244,000.00	244,317.17	Northwest Bank PA
Treasury Bills	6/20/2025	6/15/2026	4.020%	1,299,561.64	1,250,000.00	ISDLAF Term Series
Treasury Bills	6/23/2025	6/30/2026	3.760%	1,000,000.00	928,984.38	US Treasury Note
Treasury Bills	1/8/2025	7/15/2026	4.133%	250,000.00	251,337.89	U.S. Treasury Note
Treasury Bills	7/25/2025	7/24/2026	3.952%	240,000.00	240,455.38	First Horizon Bank
Treasury Bills	1/23/2025	7/31/2026	4.121%	250,000.00	237,236.33	U.S. Treasury Note
Treasury Bills	1/31/2025	7/31/2026	4.060%	244,000.00	244,490.98	Paragon Bank Memphis, TN
Treasury Bills	1/31/2025	7/31/2026	4.105%	244,000.00	244,509.49	Adams Community Bank
Treasury Bills	2/5/2025	8/5/2026	4.060%	249,000.00	249,324.72	First Community Bank of TN
Treasury Bills	2/19/2025	8/15/2026	4.150%	250,000.00	235,167.50	STRIPS
Treasury Bills	2/26/2025	8/31/2026	3.990%	500,000.00	476,562.50	U.S. Treasury Note
Treasury Bills	9/19/2024	9/21/2026	3.805%	244,000.00	244,676.98	Ally Bank
Treasury Bills	3/21/2025	9/21/2026	4.036%	249,000.00	249,413.58	Southern States Bank
Treasury Bills	9/24/2024	9/24/2026	3.705%	244,000.00	244,676.04	First Premier Bank
Treasury Bills	3/31/2025	9/30/2026	3.860%	750,000.00	717,685.55	Treasury Bill
Treasury Bills	4/1/2025	9/30/2026	3.785%	1,565,000.00	1,499,282.23	U.S. Treasury Note
Treasury Bills	10/4/2024	10/5/2026	3.604%	249,000.00	249,701.41	Univ of Illinois Comm
Treasury Bills	4/4/2025	10/5/2026	3.903%	249,000.00	249,533.69	Community First Bank
Treasury Bills	10/7/2024	10/7/2026	3.504%	249,000.00	249,701.41	Primebank
Treasury Bills	10/9/2024	10/9/2026	3.504%	249,000.00	249,701.41	Washington State Bank
Treasury Bills	4/9/2025	10/9/2026	3.854%	245,000.00	245,516.83	First Merchants Bank
Treasury Bills	4/11/2025	10/13/2026	3.703%	249,000.00	249,536.73	Community West Bank
Treasury Bills	10/8/2024	10/15/2026	3.830%	250,000.00	253,828.13	U.S. Treasury Note
Treasury Bills	11/20/2024	11/15/2026	4.171%	500,000.00	460,640.00	STRIPS
Treasury Bills	12/6/2024	12/4/2026	4.056%	244,000.00	244,666.75	State Bank of India
Treasury Bills	12/6/2024	12/7/2026	4.030%	247,000.00	247,567.55	First Federal Bank FL
Treasury Bills	6/24/2025	12/24/2026	4.004%	244,000.00	244,513.43	First Bank of Richmond
Treasury Bills	6/25/2025	12/28/2026	3.953%	249,000.00	249,536.55	Great North Bank
Treasury Bills	6/23/2025	12/31/2026	3.870%	500,000.00	480,839.84	US Treasury Note
Treasury Bills	7/22/2025	1/15/2027	3.796%	500,000.00	501,445.31	US Treasury Note
Treasury Bills	7/18/2025	1/19/2027	3.850%	245,000.00	245,177.68	Commercial Savings Bank
Treasury Bills	7/28/2025	1/28/2027	3.820%	245,000.00	245,461.28	Bank of Coushatta
Treasury Bills	1/30/2025	1/29/2027	4.080%	244,000.00	244,324.44	First Business Bank
Treasury Bills	1/23/2025	1/31/2027	4.149%	250,000.00	237,285.16	U.S. Treasury Note
Treasury Bills	1/28/2025	1/31/2027	4.070%	500,000.00	475,468.75	U.S. Treasury Note
Treasury Bills	2/7/2025	2/5/2027	4.080%	249,000.00	249,333.33	Peoples State Bank WI
Treasury Bills	2/27/2024	2/28/2027	4.325%	1,000,000.00	910,703.13	U.S. Treasury Note
Treasury Bills	3/5/2024	3/5/2027	4.458%	244,000.00	244,960.22	Valley National Bank Wayne

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule					As of July 31, 2025		
	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank	
Treasury Bills	3/6/2025	3/8/2027	4.054%	249,000.00	249,697.79	Bank3	
Treasury Bills	3/14/2025	3/15/2027	4.104%	249,000.00	249,695.60	First County Bank/CT	
Treasury Bills	4/1/2025	3/31/2027	3.740%	531,000.00	499,451.13	U.S. Treasury Note	
Treasury Bills	4/2/2025	4/2/2027	3.855%	245,000.00	245,676.68	Tompkins Community Bank	
Treasury Bills	4/4/2025	4/5/2027	3.851%	245,000.00	245,697.19	VersaBank USA NA	
Treasury Bills	4/7/2025	4/7/2027	3.740%	245,000.00	245,514.71	First Citizens Natl Bank	
Treasury Bills	4/9/2025	4/9/2027	3.854%	249,000.00	249,697.10	Chesapeake Bank	
Treasury Bills	4/9/2025	4/9/2027	3.754%	249,000.00	249,698.33	American Bank of Freedom	
Treasury Bills	4/15/2025	4/15/2027	3.851%	249,000.00	249,713.06	Katahdin Trust Co	
Treasury Bills	5/1/2024	4/30/2027	4.710%	250,000.00	220,898.44	U.S. Treasury Note	
Treasury Bills	5/8/2024	5/10/2027	4.784%	243,000.00	243,780.47	Morgan Stanley Bank	
Treasury Bills	5/3/2024	5/15/2027	4.640%	1,250,000.00	1,170,751.95	U.S. Treasury Note	
Treasury Bills	5/21/2024	5/21/2027	4.708%	248,000.00	248,983.47	Wells Fargo Bank	
Treasury Bills	6/27/2025	6/25/2027	3.855%	249,000.00	249,693.95	American State Bank IA	
Treasury Bills	6/27/2025	6/28/2027	3.854%	249,000.00	249,698.68	Cedarstone Bank TN	
Treasury Bills	7/22/2025	7/31/2027	3.695%	500,000.00	490,859.38	US Treasury Note	
Treasury Bills	10/4/2024	10/15/2027	3.545%	249,000.00	250,107.32	Texas Exchange Bank SSB	
Treasury Bills	10/25/2024	10/25/2027	3.807%	245,000.00	245,296.02	BMW Bank North America	
Treasury Bills	10/8/2024	10/31/2027	3.751%	250,000.00	226,689.45	U.S. Treasury Note	
Treasury Bills	11/20/2024	11/15/2027	4.181%	250,000.00	220,937.50	STRIPS	
Treasury Bills	12/11/2024	12/13/2027	3.960%	245,000.00	245,619.05	Optum Bank Inc.	
Treasury Bills	12/4/2024	12/31/2027	3.988%	250,000.00	225,908.20	U.S. Treasury Note	
Treasury Bills	1/8/2025	1/31/2028	4.226%	250,000.00	244,833.98	U.S. Treasury Note	
Treasury Bills	1/28/2025	1/31/2028	4.114%	1,000,000.00	982,812.50	U.S. Treasury Note	
Treasury Bills	2/20/2025	2/15/2028	4.270%	250,000.00	220,367.50	STRIPS	
Treasury Bills	2/26/2025	2/29/2028	3.960%	750,000.00	690,292.97	U.S. Treasury Note	
Treasury Bills	4/1/2025	3/31/2028	3.721%	1,074,000.00	999,407.34	U.S. Treasury Note	
Treasury Bills	4/2/2025	4/3/2028	3.982%	244,000.00	244,808.01	Morgan Stanley Bank	
Treasury Bills	4/2/2025	4/3/2028	3.831%	249,000.00	249,839.93	UBS Bank USA	
Treasury Bills	4/3/2025	4/3/2028	3.932%	245,000.00	245,811.31	Toyota Financial SGS Bank	
Treasury Bills	4/3/2025	4/3/2028	3.782%	245,000.00	245,813.37	BNY Mellon NA	
Treasury Bills	4/9/2025	4/10/2028	3.832%	245,000.00	245,813.39	Luana Savings Bank	
Treasury Bills	7/22/2025	7/15/2028	3.650%	750,000.00	754,716.80	US Treasury Note	
Money Market Funds	7/31/2025	7/31/2025	5.131%	1,977.61	1,977.61	LIQ General Fund #10896-101	
Money Market Funds	7/31/2025	7/31/2025	5.228%	17,387,376.93	17,387,376.93	MAX General Fund #10896-101	
Money Market Funds	7/31/2025	7/31/2025	4.236%	2,184,586.32	2,184,586.32	MAX Building F Renovation #10896-0104	
Money Market Funds	7/31/2025	7/31/2025	1.000%	5,232,252.39	5,232,252.39	US Bank - IL Funds (01-00000-125000)	
			4.07%	\$ 137,209,900.23	\$ 135,159,189.59		

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

ELGIN COMMUNITY COLLEGE DISTRICT 509

Alternate Revenue Bonds Schedule

As of July 31, 2025

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	10/15/2024	9/29/2025	4.092%	249,911.01	240,500.00	Regent Bank
Certificate of Deposit	10/15/2024	10/15/2025	4.092%	249,926.09	240,100.00	Security Bank
Certificate of Deposit	10/15/2024	10/15/2025	4.143%	249,942.00	240,000.00	GBank
Certificate of Deposit	10/15/2024	3/30/2026	4.100%	249,652.73	235,600.00	Financial Federal Bank
Certificate of Deposit	10/15/2024	5/26/2026	3.988%	249,883.94	234,700.00	First Pryority Bank
Treasury Bills	10/16/2024	8/15/2025	4.126%	2,000,000.00	1,965,546.88	U.S. Treasury Note
Treasury Bills	10/16/2024	9/30/2025	4.093%	2,500,000.00	2,474,609.38	U.S. Treasury Note
Treasury Bills	10/16/2024	10/15/2025	4.060%	2,250,000.00	2,254,130.86	U.S. Treasury Note
Treasury Bills	10/16/2024	11/15/2025	4.038%	2,500,000.00	2,453,125.00	U.S. Treasury Note
Treasury Bills	10/16/2024	12/31/2025	4.022%	3,000,000.00	3,007,811.56	U.S. Treasury Note
Treasury Bills	10/16/2024	1/31/2026	3.970%	3,250,000.00	3,104,384.77	U.S. Treasury Note
Treasury Bills	10/16/2024	2/15/2026	3.962%	3,250,000.00	3,152,365.05	U.S. Treasury Note
Treasury Bills	10/16/2024	3/31/2026	3.926%	3,750,000.00	3,583,007.81	U.S. Treasury Note
Treasury Bills	10/16/2024	4/30/2026	3.901%	5,250,000.00	5,004,931.64	U.S. Treasury Note
Treasury Bills	10/16/2024	5/15/2026	3.938%	1,750,000.00	1,645,316.76	STRIPS
Treasury Bills	10/25/2024	5/15/2026	4.020%	1,000,000.00	939,902.28	STRIPS
Money Market Funds	7/31/2025	7/31/2025	4.708%	1,257,958.23	1,257,958.23	LIQ Alternate Revenue Bonds #10896-218
Money Market Funds	7/31/2025	7/31/2025	4.788%	19,746,415.15	19,746,415.15	MAX Alternate Revenue Bonds #10896-218
			4.11%	\$ 52,753,689.15	\$ 51,780,405.37	

ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending July 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Property Taxes	\$ 44,260,665	\$ 21,024,853	47.50%	\$ 21,308,149	47.74%
Local Government Sources	-	500	-	500	7.46%
Personal Property Replacement Tax	1,150,000	132,319	11.51%	193,802	16.85%
Illinois Community College Board	7,570,000	878,102	11.60%	1,132,206	15.80%
Student Tuition and Fees *	25,680,000	13,208,208	51.43%	12,041,488	49.39%
Payment Plan and Late Fees	150,000	14,290	9.53%	13,695	9.13%
Investment Income	2,400,000	273,468	11.39%	763,510	38.18%
Miscellaneous External Revenue	400,000	38,984	9.75%	20,499	-
Miscellaneous Internal Revenue	-	170	-	15	-
TOTAL REVENUES	81,610,665	35,570,894	43.59%	35,473,864	44.16%
EXPENDITURES BY OBJECT					
Salaries	51,727,334	3,249,419	6.28%	4,234,498	8.63%
Employee Benefits	10,815,032	900,993	8.33%	806,095	7.77%
Contractual Services	5,054,995	1,055,344	20.88%	1,017,908	17.11%
General Material & Supplies	4,347,360	263,565	6.06%	344,028	7.02%
Professional Development	633,614	280,188	44.22%	59,917	10.05%
Fixed Charges	280,550	-	-	503	.18%
Utilities	7,000	-	-	148	9.87%
Capital Outlay	1,696,470	27,439	1.62%	410,881	15.50%
Other	659,487	173,055	26.24%	172,309	87.30%
Waivers/Institutional Scholarships	400,000	18,857	4.71%	16,406	4.37%
TOTAL EXPENDITURES BY OBJECT	75,621,842	5,968,860	7.89%	7,062,693	9.49%
EXPENDITURES BY FUNCTION					
Instruction	36,717,142	2,028,071	5.52%	3,396,693	9.58%
Academic Support	11,470,466	1,071,992	9.35%	799,976	7.15%
Student Services	7,820,739	790,277	10.10%	907,257	12.24%
Public Services	705,944	154,152	21.84%	40,067	5.61%
Institutional Support	18,507,551	1,905,511	10.30%	1,902,293	9.88%
Institutional Waiver	400,000	18,857	4.71%	16,406	4.37%
TOTAL EXPENDITURES BY FUNCTION	75,621,842	5,968,860	7.89%	7,062,692	9.49%
Excess (deficiency) of revenues over expenditures	5,988,823	29,602,034	-	28,411,172	-
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	(4,000,000)	-	-	-	-
Transfer to Student Life	(557,648)	(35,341)	6.34%	(31,648)	5.54%
Transfer to Athletics	(1,115,406)	(88,389)	7.92%	(51,346)	4.85%
Transfer to Early Childhood Lab School	(315,769)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(5,988,823)	(123,730)	2.07%	(82,994)	1.40%
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	29,478,304	-	28,328,178	-
Fund Balance at beginning of year	-	51,653,138	-	52,412,937	-
Fund Balance	\$ -	\$ 81,131,442	-	\$ 80,741,115	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending July 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Local Government Services:					
Property Taxes	16,295,000	7,778,739	47.74%	6,337,924	48.37%
State Government Services:					
Other Local Government (Hanover Park)	-	-	-	12	.01%
Miscellaneous External Revenue	-	167	-	114	-
Miscellaneous Internal Revenue (Security)	8,500	70	.82%	(40)	-
Building Rental External Revenue (Net Comps)	165,170	21,159	12.81%	15,264	7.63%
TOTAL REVENUES	16,468,670	7,800,135	47.36%	6,353,274	47.27%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,649,431	363,497	7.82%	330,988	7.39%
Employee Benefits	943,758	92,440	9.79%	74,462	7.41%
Contractual Services	1,012,467	59,038	5.83%	44,017	3.27%
General Material & Supplies	856,668	71,108	8.30%	35,204	3.42%
Professional Development	17,650	-	-	647	4.06%
Fixed Charges	515,000	83,297	16.17%	127,537	20.98%
Utilities	2,631,941	15,415	.59%	185,326	6.51%
Capital Outlay	464,700	10,066	2.17%	40,844	4.60%
Other	-	41	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,091,614	694,901	6.27%	839,025	6.86%
CAMPUS SAFETY AND SECURITY					
Salaries	713,250	54,481	7.64%	50,328	7.39%
Employee Benefits	330,521	31,202	9.44%	25,875	8.43%
Contractual Services	73,800	2,793	3.78%	2,622	7.25%
General Material & Supplies	70,685	3,009	4.26%	4,328	4.45%
Professional Development	12,400	329	2.65%	787	4.74%
Other	-	-	-	-	-
TOTAL CAMPUS SAFETY AND SECURITY	1,200,656	91,814	7.65%	83,940	6.98%
TOTAL EXPENDITURES BY OBJECT	12,292,270	786,716	6.40%	922,965	6.87%
EXPENDITURES BY FUNCTION					
Institutional Support	11,091,614	694,901	6.27%	839,025	6.86%
Campus Safety and Security	1,200,656	91,814	7.65%	83,940	6.98%
TOTAL EXPENDITURES BY FUNCTION	12,292,270	786,716	6.40%	922,965	6.87%
Excess (deficiency) of revenues over expenditures	4,176,400	7,013,419	-	5,430,309	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(4,009,000)	-	-	-	-
Transfer to Other Funds	(167,400)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(4,176,400)	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	7,013,419	-	5,430,309	-
Fund Balance at beginning of year	-	20,562,154	-	21,038,333	-
Fund Balance	\$ -	\$ 27,575,573	-	\$ 26,468,642	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
REVENUES					
Bond Proceeds	\$ 1,000,000	\$ 127,378	12.74%	\$ -	-
TOTAL REVENUES	1,000,000	127,378	12.74%	-	-
EXPENDITURES BY OBJECT					
Contractual Services	6,020,000	-	-	15,240	0.39%
General Material & Supplies	40,000	11,674	29.18%	11,674	23.35%
Capital Outlay	61,200,000	-	-	(21,479)	-0.08%
TOTAL EXPENDITURES BY OBJECT	67,260,000	11,674	0.02%	5,434	0.02%
EXPENDITURES BY FUNCTION					
Institutional Support	67,260,000	11,674	0.02%	5,434	0.02%
TOTAL EXPENDITURES BY FUNCTION	67,260,000	11,674	0.02%	5,434	0.02%
Excess (deficiency) of revenues over expenditures	(66,260,000)	115,704	-	(5,434)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	4,000,000	-	-	-	-
Released of Reserved Fund Balance	62,260,000				
TOTAL OTHER FINANCING SOURCES (USES)	66,260,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	115,704	-	(5,434)	-
Fund Balance at beginning of year	-	78,071,285	-	34,950,554	-
Fund Balance	\$ -	\$ 78,186,989	-	\$ 34,945,119	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
BOND AND INTEREST FUND
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
REVENUES					
Property Taxes	\$ 11,040,173	\$ 5,529,572	50.09%	5,425,646	49.46%
TOTAL REVENUES	11,040,173	5,529,572	50.09%	5,425,646	49.46%
EXPENDITURES BY OBJECT					
Fixed Charges	15,049,173	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	15,049,173	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	15,049,173	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	15,049,173	-	-	-	-
Excess (deficiency) of revenues over expenditures	(4,009,000)	5,529,572	-	5,425,646	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	4,009,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	4,009,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	5,529,572	-	5,425,646	-
Fund Balance at beginning of year	-	5,650,715	-	4,699,641	-
Fund Balance	\$ -	\$ 11,180,287	-	\$ 10,125,287	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 112,000	\$ 32,535	29.05%	\$ 15,779	15.62%
TOTAL REVENUES	112,000	32,535	29.05%	15,779	15.62%
OPERATING EXPENSES					
Salaries	104,410	6,608	6.33%	8,571	9.73%
Employee Benefits	20,237	1,603	7.92%	1,456	9.09%
Contractual Services	20,000	760	3.80%	1,193	7.23%
General Material & Supplies	9,550	1,648	3.54%	180	1.76%
Professional Development	1,000	-	-	-	-
TOTAL OPERATING EXPENSES	155,197	10,619	6.84%	11,400	8.71%
Excess (deficiency) of revenues over expenditures	(43,197)	21,916	-	4,379	-
OTHER FINANCING SOURCES (USES)					
Transfers from Corporate Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	(43,197)	21,916	-	4,379	-
Retained Earnings at beginning of the year	-	(50,607)	-	-	-
Retained Earnings	\$ (43,197)	\$ (28,691)	-	\$ 4,379	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending July 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 690,000	\$ 146,799	21.28%	\$ 57,018	9.44%
TOTAL REVENUES	690,000	146,799	21.28%	57,018	9.44%
OPERATING EXPENSES					
Salaries	338,182	22,743	6.73%	25,854	9.86%
Employee Benefits	114,622	9,212	8.04%	8,308	10.30%
Contractual Services	67,000	2,050	3.06%	2,398	2.41%
General Material & Supplies	129,750	808	.62%	107	.14%
Professional Development	5,000	-	-	-	-
Capital Outlay	500	-	-	-	-
Others	27,000	4,013	14.86%	1,891	7.41%
TOTAL OPERATING EXPENSES	682,054	38,826	5.69%	38,559	7.03%
Excess (deficiency) of revenues over expenditures	7,946	107,973	-	18,459	-
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	7,946	107,973	-	18,459	-
Retained Earnings at beginning of the year	-	(142,405)	-	-	-
Retained Earnings	\$ 7,946	\$ (34,432)	-	\$ 18,459	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending July 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,329,836	\$ 63,782	2.74%	\$ 40,139	1.67%
Miscellaneous Internal Revenue	105,028	2,212	2.11%	6,295	6.21%
TOTAL REVENUES	2,434,864	65,993	2.71%	46,434	1.85%
OPERATING EXPENSES					
Salaries	231,713	19,448	8.39%	19,426	6.37%
Employee Benefits	47,633	3,792	7.96%	3,434	5.36%
Contractual Services	58,808	2,965	5.04%	418	.75%
General Material & Supplies	1,966,901	460,481	23.41%	231,434	11.54%
Professional Development	3,000	-	-	-	-
Capital Outlay	1,000	-	-	909	45.44%
Other	17,742	-	-	(5)	1.07%
TOTAL OPERATING EXPENSES	2,326,797	486,685	20.92%	255,614	10.51%
Excess (deficiency) of revenues over expenditures	108,067	(420,692)	-	(209,180)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	(43,197)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(43,197)	-	-	-	-
Net Income (Loss)	64,870	(420,692)	-	(209,180)	-
Retained Earnings at beginning of the year	-	589,223	-	363,547	-
Retained Earnings	\$ 64,870	\$ 168,531	-	\$ 154,367	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 700,728	\$ 33,969	4.85%	\$ 32,708	5.62%
TOTAL REVENUES	700,728	33,969	4.85%	32,708	5.62%
OPERATING EXPENSES					
Salaries	720,914	35,240	4.89%	29,178	4.54%
Employee Benefits	193,028	14,079	7.29%	12,783	8.06%
Contractual Services	4,000	95	2.38%	95	2.04%
General Material & Supplies	97,355	232	-	3,375	4.42%
Professional Development	1,200	-	-	-	-
TOTAL OPERATING EXPENSES	1,016,497	49,646	4.88%	45,431	5.15%
Excess (deficiency) of revenues over expenditures	(315,769)	(15,677)	4.96%	(12,723)	4.23%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	315,769	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	315,769	-	-	-	-
Net Income (Loss)	-	(15,677)	-	(12,723)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ (15,677)	-	\$ (12,723)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 871,482	\$ 15,524	1.78%	\$ 30,899	3.86%
Miscellaneous Internal Revenue	231,750	-	-	35,603	16.23%
TOTAL REVENUES	1,103,232	15,524	1.41%	66,502	6.52%
OPERATING EXPENSES					
Salaries	490,396	20,165	4.11%	19,646	4.67%
Employee Benefits	66,081	3,662	5.54%	3,358	7.66%
Contractual Services	15,383	523	3.40%	405	1.83%
General Material & Supplies	497,514	26,974	5.42%	27,081	5.41%
Professional Development	212	-	-	70	33.95%
Capital Outlay	33,690	-	-	-	-
Other	(44)	-	-	-	-
TOTAL OPERATING EXPENSES	1,103,232	51,324	4.65%	50,560	4.96%
Excess (deficiency) of revenues over expenditures	-	(35,800)	-	15,942	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(35,800)	-	15,942	-
Retained Earnings at beginning of the year		451,825		283,979	
	-	-	-	-	-
Retained Earnings	\$ -	\$ 416,025	-	\$ 299,921	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 689,931	\$ 32,738	4.75%	\$ 15,910	1.95%
Miscellaneous Internal Revenue	240,000	-	-	-	-
TOTAL REVENUES	929,931	32,738	3.52%	15,910	1.66%
OPERATING EXPENSES					
Salaries	296,952	16,575	5.58%	9,804	3.35%
Employee Benefits	24,900	3,233	12.98%	1,717	8.55%
Contractual Services	344,300	38,402	11.15%	70,910	20.80%
General Material & Supplies	141,750	715	.50%	1,778	1.13%
Professional Development	15,500	725	4.68%	883	4.77%
Capital Outlay	104,029	-	-	-	-
Fixed Charges	2,500	-	-	-	-
TOTAL OPERATING EXPENSES	929,931	59,650	6.41%	85,092	8.61%
Excess (deficiency) of revenues over expenditures	-	(26,912)	-	(69,182)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(26,912)	-	(69,182)	-
Retained Earnings at beginning of the year	-	984,082	-	1,082,632	-
Retained Earnings	\$ -	\$ 957,170	-	\$ 1,013,450	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending July 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 1,500	\$ 526	35.04%	\$ 12	.34%
Miscellaneous Internal Revenue	526,000	27,543	5.24%	26,303	5.18%
TOTAL REVENUES	527,500	28,069	5.32%	26,315	5.14%
OPERATING EXPENSES					
Salaries	207,879	18,504	8.90%	18,099	8.78%
Employee Benefits	75,143	6,024	8.02%	5,440	7.73%
Contractual Services	2,500	-	-	-	-
General Material & Supplies	60,050	2,971	4.95%	7,037	9.83%
Professional Development	800	-	-	-	-
Other	-	-	-	600	100.00%
Depreciation	7,677	-	-	-	-
Fixed Charges	126,000	8,553	6.79%	1,337	1.15%
TOTAL OPERATING EXPENSES	480,049	36,052	7.51%	32,513	6.73%
Excess (deficiency) of revenues over expenditures	47,451	(7,983)	-	(6,198)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	47,451	(7,983)	-	(6,198)	-
Retained Earnings at beginning of the year	-	502,594	-	367,994	-
Retained Earnings	\$ 47,451	\$ 494,611	-	\$ 361,796	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ -	-	\$ 23	6.47%
TOTAL REVENUES	-	-	-	23	6.47%
OPERATING EXPENSES					
Salaries	409,073	26,400	6.45%	24,402	6.47%
Employee Benefits	71,975	5,739	7.97%	5,174	5.35%
Contractual Services	12,750	1,140	8.94%	925	2.78%
General Material & Supplies	36,650	2,112	6.07%	1,605	3.80%
Professional Development	20,200	(50)	-.25%	-	-
Capital Outlay	7,000	-	-	-	-
TOTAL OPERATING EXPENSES	557,648	35,341	6.34%	32,106	5.60%
Excess (deficiency) of revenues over expenditures	(557,648)	(35,341)	6.34%	(32,083)	5.60%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	557,648	35,341	6.34%	32,083	5.60%
TOTAL OTHER FINANCING SOURCES (USES)	557,648	35,341	6.34%	32,083	5.60%
Net Income (Loss)	-	-	-	-	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ -	-	\$ -	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending July 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2024 Actual	% of FY2025 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 550	-	\$ 825	-
TOTAL REVENUES	-	550	-	825	-
OPERATING EXPENSES					
Salaries	579,953	36,848	6.35%	33,057	6.30%
Employee Benefits	91,453	8,820	9.64%	6,648	9.02%
Contractual Services	102,000	13,065	12.81%	6,961	7.34%
General Material & Supplies	132,500	19,916	15.03%	11,600	8.36%
Professional Development	196,500	10,290	4.45%	3,562	1.67%
Fixed Charges	13,000	-	-	120	1.33%
Capital Outlay	-	-	-	-	-
TOTAL OPERATING EXPENSES	1,115,406	88,939	7.97%	61,948	5.85%
Excess (deficiency) of revenues over expenditures	(1,115,406)	(88,389)	7.92%	(61,123)	5.77%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,115,406	88,389	7.92%	61,123	5.77%
TOTAL OTHER FINANCING SOURCES (USES)	1,115,406	88,389	7.92%	61,123	4.85%
Net Income (Loss)	-	-	-	-	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ -	-	\$ -	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
REVENUES					
Interest	\$ 75,000	\$ 4,888	6.52%	\$ 9,520	12.69%
TOTAL REVENUES	75,000	4,888	6.52%	9,520	12.69%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	4,888	-	9,520	-
Fund Balance at beginning of year	-	5,001,947	-	4,874,441	-
Fund Balance	\$ 75,000	\$ 5,006,835	-	\$ 4,883,961	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending July 31, 2025

	2026 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2024 Actual	% of FY2025 Budget
REVENUES					
Property Taxes	\$ 210,000	\$ 106,679	50.80%	\$ 100,825	49.18%
TOTAL REVENUES	210,000	106,679	50.80%	100,825	49.18%
EXPENDITURES BY OBJECT					
Salaries	113,373	8,808	7.77%	8,340	1299.41%
Contractual Services	95,850	-	-	-	-
General Material & Supplies	777	5	.64%	-	-
TOTAL EXPENDITURES BY OBJECT	210,000	8,813	4.20%	8,340	2458.15%
EXPENDITURES BY FUNCTION					
Institutional Support	210,000	8,813	4.20%	8,340	4.07%
TOTAL EXPENDITURES BY FUNCTION	210,000	8,813	4.20%	8,340	4.07%
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	97,866	-	92,485	-
Fund Balance at beginning of year	-	107,860	-	103,351	-
Fund Balance	\$ -	\$ 205,726	-	\$ 195,836	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 2,135,000	\$ 1,049,019	49.13%	\$ 899,975	47.00%
TOTAL REVENUES	2,135,000	1,049,019	49.13%	899,975	47.24%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	-	-	-	-
Fixed Charges	1,500,000	50,000	3.33%	50,000	4.00%
TOTAL INSTITUTIONAL SUPPORT	1,545,000	50,000	3.24%	50,000	3.86%
CAMPUS SAFETY AND SECURITY					
Salaries	693,250	54,481	7.86%	50,327	7.60%
TOTAL CAMPUS SAFETY & SECURITY	693,250	54,481	7.86%	50,327	7.60%
TOTAL EXPENDITURES BY OBJECT	2,238,250	104,481	4.67%	100,327	7.14%
EXPENDITURES BY FUNCTION					
Institutional Support	1,545,000	50,000	3.24%	50,000	3.86%
Campus Safety and Security	693,250	54,481	7.86%	50,327	7.60%
TOTAL EXPENDITURES BY FUNCTION	2,238,250	104,481	4.67%	100,327	5.12%
Excess (deficiency) of revenues over expenditures other sources (uses)	(103,250)	944,538	-	799,648	-
Fund Balance Released from Reserved Fund Balance	103,250	-	-	-	-
Fund Balance at beginning of year	-	1,775,609	-	1,944,662	-
Fund Balance	\$ -	\$ 2,720,147	-	\$ 2,744,310	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending July 31, 2025

	2026	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2024	FY2025
				Actual	Budget
REVENUES					
Benefit Charges	\$ 15,329,000	\$ 1,110,305	7.24%	991,897	7.63%
TOTAL REVENUES	15,329,000	1,110,305	7.24%	991,897	7.63%
EXPENDITURES BY OBJECT					
Employee Benefits	15,329,000	86,468	.56%	-	-
TOTAL EXPENDITURES BY OBJECT	15,329,000	86,468	.56%	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	15,329,000	86,468	.56%	-	-
TOTAL EXPENDITURES BY FUNCTION	15,329,000	86,468	.56%	-	-
Excess (deficiency) of revenues over expenditures other sources (uses)	-	1,023,837	-	991,897	-
				-	
Fund Balance at beginning of year	-	(7,962,819)	-	(14,330,792)	-
				-	
Fund Balance	\$ -	\$ (6,938,982)	-	\$ (13,338,895)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

*The Student Experience and Engagement Center enhances student **learning** and **success** by fostering a vibrant, inclusive campus community. Through co-curricular programs and meaningful engagement opportunities, we empower students to connect with one another, explore their interests, and build a sense of belonging. Our work supports the holistic student experience across key areas, including New Student Orientation, Cultural and Educational Programs, Leadership Development, Community Service, Campus Entertainment, Wellness and Stress Relief, and Civic Engagement.*

August - September, 2025

New Student Days (August 5th-August 6th)

In Jobe Lounge, New Student Days welcomed students with a guest speaker, free food beverages and Ignite your Student Life tee shirts. Tours were also offered to get new students acquainted with the most important locations and services on campus.

August 5th
155 attendees

August 6th
120 attendees

Convocation and Campus Jam (August 15th)

In Building J Events the convocation ceremony occurred and gave new students the opportunity to be able to see what all their hard work will look like someday with a graduation style ceremony that also welcomes and inspires students for the academic journey that lies ahead. After the ceremony, Campus Jam was held in the green space. There was a snow cone truck, a DJ for those who like to dance

Ceremony

398 New Students

101 Parents/Families

30 Staff/Employees/Platform

Campus Jam

523 Attendees

20 Resources Represented

10 Clubs Represented

Ignite Leadership Retreat (August 8th-August 9th)

Held at the Stronghold Camp & Retreat Center in Oregon, Illinois, student workers from Student Life, club leaders, Student Life Staff and the Student Government Team came together to complete team building activities and bond with one another. It included outdoor games like archery, disk golf, capture the flag (dodgeball) and indoor activities throughout the castle such as board games, video games, a scavenger hunt and creating a coat of arms for their assigned teams. This year it also featured a yoga session in the Great Hall with President Heinrich.

34 student attendees

7 staff members

Welcome Weeks (August 18th-September 3rd)

Student Life held its annual Welcome Weeks to bring exciting events and activities to new and returning students in their first weeks of the fall semester.

Welcome Stations (8am to 12pm, August 18th)

Outside building A, B, F, H, and O students were greeted by faculty at tables supplied with merchandise and snacks to give to students to fuel their first day of the semester.

3...2...1...Blast Off (10am to 2pm, August 19th)

Face painting, spray paint artists and a La Michoacana food truck was present for students on the lakeside patio.

Stellar Space Crafting (10am to 1pm, August 20th)

Glitter galaxy slime, diamond cup coasters also moon and stars string art. Popcorn was also served.

Movie Under the Lightsabers: Empire Strikes Back (5 to 8pm, August 21st)

In the Jobe Lounge, a screening of Star Wars: Empire Strikes Back was shown to fit into Welcome Weeks Space theme. There was popcorn, pizza, other snacks and beverages supplied to viewers. A Star Wars costume contest as well as a wookie/chewbacca impression contest took place.

Rolling into Orbit (10am to 1pm, August 25th)

In Jobe Lounge a roller rink was constructed and a DJ was present so students could put on a pair of roller skates and skate along to some music.

Universe Unzipped (11am to 2pm, August 26th)

An inflatable portable planetarium was placed in Jobe Lounge for students to tour the galaxy and learn more about astronomy.

Mission: Clubchella (11am to 1:30pm, August 26th)

Every year along the lakeside patio and Building B walkway, clubs set up tables to recruit and tell new students what their club is all about. Clubs have giveaways, snacks and beverages to hand out as well. Additionally, there were food trucks present and even a rock climbing wall for the thrill seekers. Boba, Filipino, Mexican, Jamaican and Vegan food trucks were present to serve students.

Astro Trivia Night (5 to 7pm, August 28th)

In Jobe Lounge teams of 4 students competed amongst each other in trivia to find out who knows the most about space. The event also featured food and beverages for participants and spectators. Prizes were awarded to the winning teams. \$100 was given to each person on the winning team. There was pizza, salad, snacks and sodas.

Space Jam: Athletics Previews (11am to 12:30pm, September 3rd)

The fall sports athletes and coaches were stationed in the Jobe Lounge with fun activities to test students athletic abilities and offered space themed snacks.

Student Government First General Meeting (September 3rd)

In B182 from 3-4pm, new connections were being made as club leaders gathered for the first Student Government General Meeting of the academic year. This was a great opportunity for the clubs to get better acquainted with each other and the Student Government Team. Snacks and refreshments were offered.

GENERAL CLUB MEETINGS

Most clubs have meetings every week, every other week, or once a month. Check the MyECC app to learn more information about each club and the list of their meetings and events.

MYECC EXPERIENCE MOBILE APP

MyECC Experience is Elgin Community College's official app. Connect to all things ECC anytime, anywhere! This app is designed to enrich your ECC education and provide you with a personalized experience that provides access to student activities, events, and resources you use most often.



If you have any questions, please let me know.
StudentTrusteeGidlun@elgin.edu

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (August)
- B. Treasurer (July)
- C. Student (August-September)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (August)
- E. Community Engagement and Legislative Affairs (August)
- F. FY25 Program Review Report
- G. Annual Security Report



Dr. Peggy Heinrich, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
AUGUST 12, 2025**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held August 12, 2025.



Dr. Peggy Heinrich, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and *5 ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
AUGUST 12, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, August 12, 2025, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 5:38 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

Trustees absent: None

ECC staff: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Arroyo moved to recess to closed session.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7: Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried at 5:40 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:30 p.m. The board reconvened in open session at 6:37 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF
AUGUST 12, 2025

4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

Trustees absent: None

ECC staff: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Student Trustee Gidlund.

D. Shared Values

The Shared Values were recited by the Trustees.

5. Presentation to Dr. Ollayos

Representative Ana Moeller and representatives from Senator Castro's office presented proclamations to Dr. Ollayos and thanked her for her thirty years of service.

6. President's Report

- Dr. Heinrich acknowledged SSECCA leadership in attendance.
- As of 8 days before the start of the term, enrollment is up 4% at 7,865 students, and credit hours are up by 4.7%. Notably, part-time student enrollment is up by over 8%, while full-time student enrollment is slightly down, decreased by less than ½ a percent.
- Dr. Heinrich shared that ECC has been awarded several grants and donations: NASA Grant of \$50,000; RevUp Grant for \$300,000; Amazon donation of 1500 backpacks; and a \$100,000 donation from JTB Family Foundation for the Manufacturing and Technology Center.
- Twenty-two of our student-athletes earned (NJCAA) Academic All-America honors this year. Three of our student athletes, Baseball's Jack Kerno, golf's Jake Russell and tennis' Amelia Stoner earned College Sports Communicators (CSC) Academic All-District honors. Baseball's Josh Caccia and Jack Kerno were selected to the NJCAA Division II Baseball All-America Team. Baseball earned the American Baseball Coaches Association (ABCA) Team Academic Excellence Award for their average grade point average of 3.04. Thirty-six players contributed to the award and marked the highest-ever GPA in program history.
- Congratulations to the Rho Kappa Chapter College Project team. Their project, "Health and Wealth: Preparing Students for a Balanced Future," was selected as one of just 15 articles, out of more than 450 submissions, to be featured in the fifth edition of *Change*

MINUTES OF REGULAR MEETING OF
AUGUST 12, 2025

Makers: Phi Theta Kappa Journal of Student Leadership, which will be available in August.

- All (100 %) of PTA students have passed their licensing exam on the first attempt. Our cohort's mean score was higher than the national mean scale score. This achievement will put ECC's program among the top 20 schools in the country. There are over 400 accredited PTA programs in the country.
- This past spring, we conferred a total of 1,347 degrees and certificates, which is the highest in the history of the college!

7. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

8. Board Reports

A. Committee of the Whole

Trustee Barbosa-Guzman provided an overview of the Committee of the Whole meeting held Monday, August 11, 2025. A presentation by the Adult Education department regarding the Benefits of ESL Programming was provided. A construction update was shared. No questions were raised regarding Board Actions and items on the August 12, 2025 agenda. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Allen shared that the next meetings will be held September 12-13. Trustees Arroyo and Allen will be attending.

C. Association of Community College Trustees (ACCT)

Trustee Arroyo indicated that the ACCT Trustee Quarterly publication is available. The ACCT Leadership Congress will be in October in New Orleans.

D. Legislative

Trustee Rodriguez shared the following:

- During the months of June and July, we have continued tracking activity at both the state and federal levels.
- In June, an advocacy letter was sent to our legislators urging support for federal investment in adult education and literacy programs through the Adult Education and Family Literacy Act, authorized under Title II of the Workforce Innovation and Opportunity Act.
- We are pleased that federal funding we have been advocating for has been approved. We are waiting to hear when those funds will be released.
- ECC was invited to be present for the signing of the Higher Education Bills by Governor Pritzker on June 30; Dr. Heinrich was invited to speak at the press conference in support of a bill that modified the Dual Credit Quality Act. The new bill helps to ensure community colleges serve as the provider of dual credit instruction and strengthens language on our ability to maintain the quality and rigor of dual credit courses.
- August 7, our college mascot, Spartacus, joined the Illinois Community College Board's press conference in Springfield, where the Governor celebrated ICCB's 60th

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anniversary, and later this week we will participate in the Illinois State Fair with a table highlighting our Ophthalmology program.

E. ECC Foundation

Trustee Allen reported the following:

- The Founder's Day luncheon will be held September 13.
- The next Foundation meeting is scheduled for September 11.

F. Student Report

Student Trustee Gidlund highlighted the following events:

- The OLAS Leadership Group Outing was held on June 26.
- The Student Government College Tours were held on June 25 and July 10.
- Project Backpack was held on August 2 with 800-1000 attendees.

9. College Reports

Board Action No. 001-A-26, Acceptance of Written College Reports

- A. Personnel (June/July)
- B. Treasurer (May/June)
- C. Student (June-August)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (June/July)
- E. Community Engagement and Legislative Affairs (June/July)
- F. Grant Monitoring Report (period ending June 30, 2025)

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Parks moved to accept the college reports.
Second: Trustee Arroyo seconded the motion.
Roll-Call Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

10. Consent Agenda

Chair Rakow read the following consent agenda items:

- A. Board Action No. 002-A-26, Minutes of Regular Board Meeting, June 10, 2025**
- B. Board Action No. 003-A-26, Minutes of Closed Session of Board Meeting, June 10, 2025**
- C. Board Action No. 004-A-26, Minutes of Special Board Meetings, June 16 & 17, 2025**
- D. Board Action No. 005-A-26, Minutes of Closed Session of Special Board Meetings, June 16 & 17, 2025**
- E. Board Action No. 006-A-26, Destruction of Audiotapes of Closed Session Board Meeting, October 17, 2023**
- F. Board Action No. 007-F-26, Ratification of Report of Expenses**
- G. Board Action No. 008-F-26, Ratification of Trustee Travel Expenses**

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- H. Board Action No. 009-F-26, Transfer to the Debt Service Fund**
- I. Board Action No. 010-A-26, Approval of the Facility Master Plan Update for Elgin Community College**
- J. Board Action No. 011-F-26, Resource Allocation and Management Plan for Community Colleges – Building I Renovation and Expansion**
- K. Board Action No. 012-A-26, Trustees' In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- L. Purchases**

- 1. Board Action No. 013-T-26, Audiovisual Annual Support Services**, authorizes the administration to contract for Audiovisual (AV) services to support the many AV systems throughout the campus for projects under \$15,000. Renaissance Communications (Franklin Park, IL) was the lowest responsive bidder, in an amount not to exceed \$25,000 annually or \$75,000 over three years. This agreement will be for three (3) years with the option to renew for two (2) additional, one-year periods.
- 2. Board Action No. 014-S-26, Coordinating Measuring Machine Purchase**, authorizes the administration to purchase a Mitutoyo Coordinating Measuring Machine (CMM) from Assurance Technologies Inc. (Elgin, IL), a sole source provider, in an amount not to exceed \$75,000.
- 3. Board Action No. 015-S-26, Creation of an Integrated Reading and Writing Placement Exam**, authorizes the administration to contract with McCann Associates (New Hope, PA) for the creation of a single placement exam, by combining existing exams into one, in an amount not to exceed \$73,000.
- 4. Board Action No. 016-T-26, Curriculum Management System Software Renewal**, authorizes the administration to contract with Acadea (Idaho Falls, ID) for streamlining programs and courses. The annual fee is \$28,159 with a one-time fee for a software upgrade to META of \$4,709, for a total not to exceed amount of \$32,868 over one year.
- 5. Board Action No. 017-S-26, Electric Vehicle Charging Stations**, authorizes the administration to purchase electrical vehicle (EV) charging stations, EVSE tester, workstations, and curriculum from Advanced Technologies Consultants (Plymouth, MI) in an amount not to exceed \$73,968.
- 6. Board Action No. 018-B-26, Internal & External Signage**, authorizes the administration to contract for the repair, fabrication and installation of interior and exterior signage on campus with Signarama (Elgin, IL), for three (3) years with the option to renew for two (2) additional one-year periods in an annual amount of \$10,000 with a not to exceed amount of \$30,000.
- 7. Board Action No. 019-S-26, Patient Simulator (Manikin)**, authorizes the administration to purchase one (1) MamaAnne simulator manikin, peripheral equipment for the manikin and service agreements for the College's Health Professions Department direct from the manufacturer, Laerdal Medical Corporation (Wappingers Falls, NY), in the amount of \$87,686.86.
- 8. Board Action No. 020-T-26, Renewal of Microsoft License**, authorizes the administration to renew existing computer licenses with Microsoft from CDW (Vernon Hills, IL), in an amount not to exceed \$140,290.87, for a period of one year.

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9. **Board Action No. 021-T-26, Tableau Migration Management Consultant,** authorizes the administration to contract with Datatelligent (Glen Ellyn, IL) to migrate data dashboards and data sources from the College's current server-based (college hosted) subscription to the new cloud-based (Salesforce/Tableau hosted) subscription. This agreement is not to exceed \$50,000.
10. **Board Action No. 022-S-26, Ratification of Digital Pianos Purchase,** authorizes the administration to purchase thirteen (13) Roland digital pianos, accessories, and conferencing system for the Liberal, Visual, and Performing Arts department from Cordogan's Pianoland (Geneva, IL), in an amount not to exceed \$45,615.

M. Personnel

1. **Board Action No. 023-P-26, New Hire, Instructor of Medical Imaging, Mr. Rashi A. Kimbrew, MHA, R.T. (R)(CT)(AART)**
2. **Board Action No. 024-P-26, New Hire, Instructor of Surgical Technology, Ms. Kendra Phipps, MA, BS, (CST), (CRCST)**
3. **Board Action No. 025-P-26, Extended Leave of Absence**

Motion: Trustee Rodriguez moved to accept the agenda item as presented.

Second: Trustee Arroyo seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

11. Old Business

There was no old business brought forward.

12. New Business

There was no new business brought forward.

13. Adjournment

Motion: Trustee Arroyo moved to adjourn the meeting.

Second: Trustee Barbosa-Guzman seconded the motion.

Voice Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; meeting adjourned at 7:06 p.m.

Patricia Arroyo, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
AUGUST 12, 2025**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held August 12, 2025.



Dr. Peggy Heinrich, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (*a, f*):

Sec. 2.06 (a) All public bodies shall keep written minutes of all their meetings, whether open or closed

Sec. 2.06 (f) Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
NOVEMBER 14, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of November 14, 2023 as all criteria for destruction of these tapes have been met.



Dr. Peggy Heinrich, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for August 2025. (The Report of Expenses is provided under separate cover.)



Dr. Peggy Heinrich, President

Background

The Report of Expenses identifies the vendors that have been paid during the month of August 2025 in the amount of \$7,647,598.76.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratify the Board of Trustees Travel Expenses for August 2025. (The Report of Expenses is provided under separate cover.)



Dr. Peggy Heinrich, President

Background

The Board of Trustees Travel Expenses identifies the expenses that have been paid during the month of August 2025 for \$176.70.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

TRANSFER TO AUXILIARY ENTERPRISE UNITS

Recommendation

The administration recommends that the Board of Trustees authorizes transfers from the Education Fund to the Athletics, Continuing Education, Corporate Training, and Career Training departments to offset deficits that exist as of June 30, 2025. Transfers into Athletics, Continuing Education, Corporate Training, and Career Training will be \$76,988, \$50,607, \$107,516, and \$34,889, respectively. These transfers will be recorded in fiscal year 2025 and reflected in the Annual Financial Report for the fiscal year ended June 30, 2025.



Dr. Peggy Heinrich, President

Background

The fiscal year 2025 approved operating parameters for Athletics to receive a transfer from the Education Fund of \$1,058,779 and for Corporate Training to subsidize up to \$31,823 to Continuing Education. Corporate Training and Career Training were projected to break even. After the approved subsidy for Athletics, a loss of \$76,988 remained for fiscal year 2025. Continuing Education, Corporate Training, and Career Training experienced losses of \$50,607, \$107,516, and \$34,889, respectively. Administration recommends the approval of transfers totaling \$270,000 from the Education Fund to fund the subsidies. These deficits are unlikely to be recouped through current and ongoing operations and are considered permanent transfers.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

TRANSFER TO INTERNAL SERVICE FUND

Recommendation

The administration recommends that the Board of Trustees authorizes a transfer from the Education Fund to the Internal Service Fund to offset the deficit that exists as of June 30, 2025 for the medical benefits in the amount of \$977,946 in the Internal Service Fund. The transfer will be recorded in fiscal year 2025 and reflected in the Annual Financial Report for the fiscal year ended June 30, 2025.



Dr. Peggy Heinrich, President

Background

The College operates a self-insured employee benefit plan. The plan has established rates based on estimated claims that are charged for employee benefits throughout the year and placed in the internal service fund where the premiums are paid. The collections based on the rates did not cover the true premium costs and resulted in a deficit. Administration recommends the approval of the transfer of \$977,946 from the Education Fund to the internal service fund. These deficits are unlikely to be recouped through current and on-going operations and are considered permanent transfers.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**FACULTY SUPPLEMENTAL ASSIGNMENT CHART MODIFICATION
SKYWAY COCURRICULAR COMPETITION**

Recommendation

The administration recommends that the Board of Trustees approves the suggested modification to the ECCFA supplemental assignment chart related to the Skyway Cocurricular Competition.



Dr. Peggy Heinrich, President

Background

The College serves as a host site for the Skyway Cocurricular Conference once every seven years as it rotates among eight institutions. A negotiation took place between the administration and the ECCFA leadership to differentiate between faculty responsibilities in a year where the College serves as a host site for the Skyway competition versus when faculty would annually coordinate student submissions during non-host years. The Skyway Music Festival Director role was removed from the Music/Theater section of the chart and included in the Skyway Cocurricular Competition section to consolidate all Skyway roles into one area of the chart. The parties agreed to a rate equivalent to the UAII L2S2, not to exceed 25 hours, for faculty serving as event coordinators during years the college is not a host site

Staff Contact: Dr. Annamarie Schopen, Vice President, Teaching, Learning and Student Development, 847-214-7363

**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Category	Position	Description	Compensation
ACCREDITATION/ CERTIFICATION			
Accreditation/Certification Report Writing	Accreditation Report Writer		L2 S2 UA2* hourly not to exceed forty (40) hours unless approved by supervising administrator. Hours are required to be tracked and submitted to the Dean for approval.
American Bar Association (ABA) Certification Report Writing	American Bar Association Report Writer		L2 S2 UA2* hourly not to exceed sixty (60) hours unless approved by supervising administrator. Hours are required to be tracked and submitted to the Dean for approval.
American Bar Association (ABA) Site Visit Coordination	American Bar Association Site Visit Coordinator		L2 S2 UA2* hourly not to exceed forty (40) hours unless approved by supervising administrator. Hours are

**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

			required to be tracked and submitted to the Dean for approval.
Human Services Site Visit Coordination	Human Services Site Visit Coordinator		L2 S2 UA2* hourly not to exceed thirty (30) hours unless approved by supervising administrator. Hours are required to be tracked and submitted to Dean for approval.
BRIDGE PROGRAMS (NOT INCLUDING CREDIT)	Unless otherwise specified in a grant		
Youth and Adult		Coordination, curriculum development, teaching, and prep	\$40/hour
COACHES/ADVISORS/ ASSISTANTS			
ECC Observer	Advisor		3 hrs. VOL per semester or release time from instruction equivalent to three credit/contact hours per semester
Forensic Team AND Mock Trial Team	Coach Per Team		6 hrs. release/semester

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Spire	Advisors (1 Art Faculty, 1 Lit Faculty)	Supervise and schedule student production of Spire	1.5 hrs. VOL/year for Lit Faculty 1.5 hrs. VOL/year for Art Faculty 1 hr. VOL/year for primary layout/technical for Art Faculty
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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Tournament or Event—not including compensated Fulltime coaches	UA Driver or Assistant	Drive time and/or time at event	\$25/hour
Adult Ed National Honor Society	Advisor	Drafting documents, outreach to faculty, establishing member database, reaching out to students, planning induction ceremonies, establishing structure of the group, reviewing potential candidates, regular meetings with students, communication with the national organization and other campus organizations	1.5 hrs VOL/semester
COMMITTEE CHAIRS			
Technology Advisory Committee	Co-chair		1 hour release or VOL/semester
Assessment Committee	Chair		3 hrs. release/semester
GIST	Co-chair		3 hrs. VOL/semester
MAGIC	Chair (or Co-chairs)		3 hrs. VOL/semester (shared)
Textbook and Course Materials Cost Reduction Strategy and Implementation Team	Co-chair		3 hrs. VOL/semester; summer 1.5 VOL or \$50/hr. meeting time in summer not to exceed \$1,400
Teaching/Learning for Inclusivity, Diversity, and Equity (TIDE)	Co-chair		3 hrs. Vol/semester
EDI Faculty Fellow	Faculty (FT and/or PT)	Leads projects, in collaboration with CETAL and other faculty when appropriate, for the creation of asynchronous professional development courses.	3 hrs. release or VOL/semester

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

		Contributes to existing asynchronous faculty development resources. Aids in developing and leading workshops on topics aligned with college's EDI focus for a given year. Carries out research projects and develops recommendations.	
Undocumented Student Support Committee	Co-chair		3 hrs. VOL/semester; summer 1.5 VOL or \$50/hr. meeting time in summer not to exceed \$1,400
CURRICULUM DEVELOPMENT			
Program Development	UAs (if no FT available)	(in FT job description)	\$50/hour up to 50 hours
New Course/Curriculum Development	UAs (if no FT available)	(in FT job description)	\$150/course contact hour developed up to \$900

**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Transitional Course Support	Faculty (FT and/or PT)	<p>Assist high schools with instructional design and necessary professional development</p> <p>Collect and manage documentation for the Local Advisory Panel and State Portability Panels, including course syllabi</p> <p>Annually meet with D509 high school staff and faculty to review student learning data</p> <p>Annually meet with D509 high school staff and faculty to strengthen student learning and/or teaching practices</p> <p>Provide ongoing support for D509 high school faculty teaching transitional courses</p>	\$50/hour
CTE Contextualization Project	Faculty (FT and/or PT)	<p>Review contextualization models and potential methods for instruction</p> <p>Review textbooks/manuals to assess reading levels and complexity of tasks</p> <p>Review assignments to assess reading and writing expectations</p> <p>Assess scaffolding needed to prepare students for assignment</p>	\$50/hour
		Identify literacy and study strategies that could supplement content instruction	
		Define plan for literacy instruction	
DIRECTORS			

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Alliance for College Readiness	Director		6 hrs. release/academic semester \$50/hour in summer term, not to exceed \$4,500
Writers' Center	Director	Plan & schedule literary events and authors visits	3 hrs. release/academic semester plus 3 hrs. VOL/academic semester
The Write Place	Director	Set operating schedule, recruit and recommend tutors for hire, provide training to tutors, hire and supervise student workers, complete all reports	3 hrs. release/academic semester plus 3 hrs. VOL/academic semester 3 hrs. release/summer, if applicable
Math Lab	Director	Set operating schedule, recruit and recommend tutors for hire, hire and supervise student workers, complete all reports	3 hrs. release/academic semester plus 3 hrs. VOL/academic semester 3 hrs. release/summer, if applicable
Honors Program	Director	Recruit faculty, work with deans to schedule honors sections, program development, attend conferences . . .	6 hours release/semester (including summer as necessary)
Medical Imaging	Interim Dir Asst.	Provide assistance during vacancy of Medical Imaging Director position	10% stipend
Undergraduate Research, Innovation, & Creativity Program	CURIC Director	Recruiting faculty mentors, develop and implement center processes and procedures, marketing center opportunities to students, facilitating informational sessions for faculty and students, providing workshops for	6 hrs release/semester \$50/hr summer term not to exceed \$4,500

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

		students on research topics, encouraging faculty engagement with the ECC grants office, providing an annual platform for a student research showcase, collaborating with other campus stakeholders, facilitating administrative center tasks, conference attendance and presentation, annual reporting	
Center for Civic Engagement (CCE)	Director/Co-Directors	Recruit, train, & supervise ECC student Leaders and projects; Supervise student Civic Leaders travel; Establish and maintain the CCE; Develop workshops or national or local issue forums; Determine the qualifications for the ALL IN Campus Democracy Challenge and the college-wide efforts required to achieve ALL IN excellence in nonpartisan student democratic engagement; Establish relationships and partnerships with nonpartisan organizations that serve to advance civic education; Establish a relationship with the Kane County Board of Elections in order to facilitate requests for ECC to serve as an early voting location; Coordinate a service-learning effort(s) with a local nonprofit(s); In conjunction with Student Life, co-create college-wide programming and voter registration efforts for Constitution Day and National Voter Registration Day; The CCE will make every effort to invite elected, appointed, or other officials on a nonpartisan and/or bipartisan	6 hours release/semester; summer \$50/hr not to exceed \$4,500 (may be split between co-directors)

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

		<p>basis to Center events, including but not limited to an annual Lobbying Day. The invitations extended to Center events will depend (1) upon the topical nature of the event, (2) the applicable level/s of government, and (3) the applicable jurisdiction of elected, appointed or other officials being extended an invitation to nonpartisan and/or bipartisan events (e.g., local school board/s, Community College District 509, state and/or federal legislators, City of Elgin legislators, Elgin City Council members, etc.); Coordinate efforts with Career Services to refer Civic Leaders to legislative and other governmental internships and employment opportunities; Coordinate marketing/promotion; Assist with budget development and tracking; Track, analyze, and report data</p>	
GRANTS			
Grant Writing		Preparing grant narrative budgets	\$50/hour (established rate)
ICAPS	Instructor	Special Agreement	See Fall 2011 Agreement
HUMANITIES			
Humanities Center	Chair/Director		3 hours release or VOL/semester
Socrates Café or International Films	Chair/Director	Schedule, advertise, and run sessions or find and schedule films	3 hours VOL/academic year each

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

LAB MANUALS/ADJUNCT FACULTY HANDBOOKS				
Initial Development or Revision	Writer/compiler/Reviser	Create or update manual	\$50/hour, not to exceed \$2,000	
LEARNING COMMUNITIES				
Learning Communities	Development per Faculty Member		\$500/1 st time	
Learning Communities	Teaching per Faculty Member		15% stipend in 1 st semester and for both faculty whenever one faculty member changes	
MUSIC/THEATER				
Concert Band, Concert Choir, Steel Band, Jazz, Improvisation, American Roots, Electronic Music, Hip Hop	Ensemble Director	Maintain inventory of equipment and music library; Prepare rehearsal space; Choose repertoire and arrange parts; Present a minimum of one performance each semester; Monitor and assist with planning ensemble budget; Organize recruiting activities and promotional materials.	1.5 hours release or VOL/semester	
Conservatory	Manager	Coordinate private music lesson instruction, schedule juries and recitals, serve as liaison between private music lesson instructors and Arts Center staff	\$25/hour	
Exhibition Assistance			\$25/hour	
Music/Theater	Music Lessons		L2 S2 UA2* hourly or \$50.61, whichever is greater	

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Music/Theater	Producer	Research and select show to produce; recommends contractors to hire for production; coordinates auditions; attends production meetings; monitors production spending	6 hours release time or voluntary overload in the semester the production takes place
Guest Curator		Create curatorial projects	\$50/hour. max of \$8,000
ORIENTATION/WORKSHOP	CETL or OTHER		
New FT Orientation	Presenter (Typically 4 hours Opening Week)		\$50/hour (presentation time only)
New Adjunct Orientation, CETL New Hires (Special Initiatives)	Presenter Unit Adjunct Attendance		\$50/hour (presentation time only)
Nursing Clinical Orientation & Training	Nursing Trainee	Complete onsite and/or online orientation and training in compliance w/requirements of ECC's Health Professions Partner Agencies	\$28/hour
Peer Mentoring	Mentor-Coaching	Mentoring	\$50/hour Note: Rate applies for mentor/coach assisting faculty on improvement plan, but in this case mentee is unpaid
Math Mentoring (Added April 2014) SSI Project	Mentee-Unit Adjunct + Mentor		\$50/hour mentor \$28/hour mentee

**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

ECC Teaching Pairs	Mentor and Mentee	Mentor: Attend one initial 60 minute training session Mentor: Identify resources, develop discussion questions, respond to ongoing questions, and participate in five one-hour mentoring sessions Mentee: Prepare for one-on-one sessions by developing questions and sharing teaching materials such as syllabus, assignment descriptions, and instructional videos	Pay at committee meeting rate in Article 8.15 to attend training session L2 S2 UA2 hourly* for five one-hour sessions Pay at committee meeting rate in Article 8.15 to attend five one-hour sessions
Mandatory Workshop Attendance	Unit Adjunct Attendance		\$28/hour
Workshop Presentation	Workshop Presenter		\$50/hour, max \$400
Other Mentoring	Mentor		\$50/hour
Undergraduate Research, Innovation & Creativity	CURIC Mentor	Engaging in a semester or year-long research project with an ECC student, providing a project description to advertise and attract students, providing project outcomes, preparing students to present at the annual student research showcase	\$1,000 stipend/semester
SKILLS ASSESSMENT			
Skills Validation	Skills Validator	Includes but is not limited to presenting/tutoring/assessing practical skills	L2 S2 UA2 hourly*
English Placement Reading	Coordinator	Recruit Readers; Schedule Readings Assemble Reports; Update Test Prompts; Schedule norming readings	3 hrs. release/semester; Summer \$50/hr. not to exceed \$2,500

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Developmental Math Coordination	Developmental Math Coordinator	Develop, maintain, and distribute materials to support Math 090 faculty in implementing first-week remediation in every Math 090 class.	L2S2/hr not to exceed 50 hrs for initial development of materials; L2S2/hour not to exceed 70 hours for coordination with Math 090 faculty and/or classroom visits and/or coordination with testing center
		Collaborate with Academic Advisors and/or Student Success Coaches on relevant and effective intervention strategies, services, programs and/or initiatives that would benefit students' progress in developmental math courses and report these efforts to the math department.	L2S2/hour not to exceed 80 hours
		Conduct Math 099 content-specific interventions regularly throughout the semester.	L2/S2/hour not to exceed 20 hours
English Placement Reading	Contingent English Essay Reader	Reads and scores English placement essays	\$2/essay

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Final Course Grading	Instructor	Complete final course grading in cases of unexpected faculty absence. May include re-grading assignments, creation and administration of assessments, and submission of final grades.	\$50/hr.
SKILLSUSA			
SkillsUSA	Chapter Liaison**	Serves as the College Liaison for SkillsUSA Illinois State Leadership and Skills Conference participation	.5 hour VOL/Fall semester Additional .5 hour VOL/Fall semester when participating in the Leadership Conference 3 hrs. VOL/Spring semester
SkillsUSA	Contest Supervisor	Prepares for and hosts SkillsUSA Illinois State Qualifying Conference North competition in ECC classroom	L2 S2 UA2* hourly Not to exceed 10 hours unless approval has been received from the supervising administrator
SkillsUSA	Skills Practice Facilitator	Provides extra support and skills practice opportunities to students preparing to participate in SkillsUSA Illinois State Leadership & Skills Conference competition	1 hour VOL/year (may be divided among more than one faculty member)
SPECIAL TUTORING			
Math Final Exam Review	Instructor		L2 S2 UA2* Hourly or \$50/hr., whichever is greater

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**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

Early Childhood Education Lab Visitation	Instructor		L2 S2 UA2* Hourly
STUDENT SUCCESS -AtD			
Faculty Research Community	Approved participant	Annual (two installments)	\$1,200
Faculty Research Community	Director		3 hours VOL/semester or 1.5 each if split/shared
Student Success Initiative Incubator (SSII)	SSII Co-Chair	Co-chair shares responsibility for setting meeting agendas, facilitating meetings, providing leadership for activities	3 hrs. VOL/semester; summer 1.5 VOL if SSI actively meeting or \$50/hour meeting time in summer, not to exceed \$1,400 (equiv. to 1.5 VOL)
ESSAC (Equity, & Student Success Action Council)	Strategy Team Leaders	Co-chair strategy teams focusing on special topics identified by ESSAC (# of taskforces to be determined, as needed)	3 hours VOL/semester; summer 1.5 VOL if SSI actively meeting or \$50/hour meeting time in summer, not to exceed \$1,400 (equivalent to 1.5 VOL)

MISCELLANEOUS			
Cadaver Dissection	Qualified Faculty	When class not available	\$120/hour/cadaver Averaging 27 hours/body
Assessment Committee Project	Reading/Assessing Essays		Current Placement Reading Rate
Skyway Co-Curricular Competition	Event Host Coordinators or Music Festival Director(host year)	Assist with planning for Skyway competition hosted by ECC for art, jazz, STEM or writing. During a competition year, faculty assigned also coordinate	3 hours VOL/year

REVISED 9/9/25

**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
HOURLY RATE AND SEMESTER ASSIGNMENTS**

		ECC student submissions.	
	Event Coordinators	Faculty Organize submission, collection, and judging of entries for ECC for art, jazz, STEM or writing competition	L2 S2 UA2* hourly not to exceed twenty-five (25) hours unless approved by supervising administrator.
Videography	Videographer	Production of videos	\$50/hour
PIE Project Work	Data Analyst	Quantitative & Qualitative projects under direction of IR	\$40/hour max number of hours to be determined by IR
Specialized Report Writing	Specialized Report Writer	Special projects requiring data collection, analysis, and report writing	\$50/hour max number of hours to be determined by project, if applicable
ECC 75 th Anniversary Book	Primary Editor	Collect all individual pieces of writing, including decisions on pieces to include through to final proofing. Receive and refine rough drafts. Ensure all pieces are written in a uniform voice. Work w/designer on layout. Edit the printer's proof and oversee corrections and changes. Review existing 60-year Anniversary Book and update articles as needed.	3 hrs. release/FA2023 semester

REVISED 9/9/25

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION

SUPPLEMENTAL ASSIGNMENT CHART

HOURLY RATE AND SEMESTER ASSIGNMENTS

Application Review: Adjuncts Serving on Search Committees	In addition to receiving the committee meeting rate of pay for attending search committee meetings, adjunct faculty will receive a flat rate of \$56 (equivalent to 2 hours at the committee meeting rate of \$28/hr.) for the purpose of reviewing applications.	Flat rate of \$56 for 2 hours at the committee meeting rate of \$28/hr.
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Note: References to the VOL rate refer to the Voluntary Overload Teaching Faculty rate.

*** L2S2 UA2 HOURLY SCHEDULE (per Appendix A-3 of the ECCFA contract)**

2023	\$52.86
2024	\$54.84
2025	\$56.89

**RATIFICATION OF THE MEMORANDUM OF AGREEMENT
BETWEEN
THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 509 AND
THE METROPOLITAN ALLIANCE OF POLICE, CHAPTER #735 (MAP)**

Recommendation

The administration recommends the Board of Trustees of Community College District 509 ratifies the Memorandum of Agreement with the Metropolitan Alliance of Police, Chapter #735.



Dr. Peggy Heinrich, President

Background

Bargaining between the Board of Trustees and the Metropolitan Alliance of Police, Chapter #735 commenced and reached a tentative agreement on August 8, 2025.

Staff Contact: Mr. Respicio F. Vazquez, General Counsel, 847-214-7760

DRAFT

MEMORANDUM OF AGREEMENT BETWEEN THE METROPOLITAN ALLIANCE OF POLICE, CHAPTER #735 AND ELGIN COMMUNITY COLLEGE OF ILLINOIS

This MEMORANDUM OF AGREEMENT (“MOA”) is entered into and between the METROPOLITAN ALLIANCE OF POLICE, CHAPTER #735 (hereinafter “Union”) and the BOARD OF TRUSTEES, COMMUNITY COLLEGE DISTRICT 509, COUNTIES OF KANE, COOK, DUPAGE, DEKALB, AND MCHENRY, STATE OF ILLINOIS, A/K/A/ ELGIN COMMUNITY COLLEGE (hereinafter “Employer”).

WHEREAS, the Union and Employer are parties to a collective bargaining agreement;

WHEREAS, it has been determined that the Sig Sauer P320 firearm is unsafe and may discharge on its own;

WHEREAS, the Union and the Employer encourage and support the safety of its employees, students, and college community;

WHEREAS, the Union and the Employer recognize it is in the best interests of its employees, students, and college community to enter into this MOA; and

NOW, THEREFORE, IT IS AGREED, by the Union and Employer to the following:

1. The Parties, both individually and collectively, agree that all Union officers must cease and desist the use of the Sig Sauer P320 firearm for public safety.
2. The Employer issued a direct and lawful order (Special Order 2025-04, dated August 5, 2005) to Union officers that all Union officers must cease and desist the use of the Sig Sauer P320 firearm on and/or off duty.

DRAFT

3. The Employer shall provide Union officers who currently carry the Sig Sauer P320 the following options:

- a. Transition to a current privately-owned firearm that meets the department guidelines;
- b. Use a department issued firearm; or
- c. Use professional development funds to purchase a new firearm that meets department guidelines.

4. Per Article 13 Tuition Reimbursement & Professional Development (“Article 13”) of the Collective Bargaining Agreement (“CBA”), the Union officers may use professional development funds to purchase a firearm once during their employment period with the Employer.

5. For the Union officers who select the option under paragraph 3.c. above, the Employer shall, for a one time opportunity for those Union officers who previously purchased a Sig Sauer P320 with Article 13 funds, suspend the restriction of “Officers may purchase a handgun once during their employment period” and allow the Union officers to purchase a new firearm with the use of Article 13 funds.

6. In the event of a breach of this MOA by either Party, the issue may be raised pursuant to the grievance process contained in the Parties’ CBA as to covered employees.

7. This MOA constitutes a bargained-for status quo for purposes of bargaining a successor CBA.

DRAFT

8. By signing below, the Union and Employer represent the person executing this document has the authority to do so and lawful authority to bind the Parties to this Agreement.

9. This MOA will take effect upon the signature of the Union and the Employer.

10. The MOA may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

11. Should any section of clause of the MOA be declared illegal or invalid by a court of competent jurisdiction, or by reason of any existing or subsequently enacted legislation, all other provisions of this MOA shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this MEMORANDUM OF AGREEMENT on the dates set forth hereinafter.

BOARD OF TRUSTEES
COMMUNITY COLLEGE
DISTRICT 509, COUNTIES OF
KANE, COOK, DEKALB, DUPAGE
AND MCHENRY, STATE OF
ILLINOIS

Peggy Heinrich, College President

Date: _____

Respicio F. Vazquez, General Counsel

Date: _____

METROPOLITAN ALLIANCE OF
POLICE

President, Chapter #735

Date: _____

Keith R. George, President

Date: _____

POLICE RETENTION AND RECRUITMENT BONUS GRANT

Recommendation

The administration recommends that the Board of Trustees approves the acceptance of the Officer Recruitment & Retention Grant from the Illinois Law Enforcement Training & Standards Board (ILETSB) in the amount of \$181,351.00 and be disbursed to the Elgin Community College Police Department staff accordingly.



Dr. Peggy Heinrich, President

Background

The ECC Police Department (ECCPD) applied for and received a grant from the Illinois Law Enforcement Training and Standards Board for a Recruitment and Retention Initiative. The grant helps fund recruitment stipends, recruiting materials, as well as retention stipends to incentivize officers to remain at the College.

ECCPD is working with Marketing and Communications to develop recruitment material and to update the website to highlight the benefits of a career at Elgin Community College. ECCPD will actively recruit qualified officers at law enforcement hiring events.

Subject to funding and the terms of the grant, each of the current officers, regardless of rank, will receive a bonus of \$8000.00, made in two payments, in exchange for each of the respective officers' agreement to remain employed as an officer at ECCPD for two years. A current officer who planned to retire within the two-year period and had given previous written notice to the College of such retirement may be eligible to receive a portion of the bonus.

Similarly, subject to funding and the terms of the grant, recruitment bonuses will be offered to new recruits as well. They will receive the same \$8,000.00 amount in two payments. The first payment will be made upon the new officer's certification as an officer at ECCPD by the Illinois Law Enforcement Training and Standards Board. The second payment will be on the successful completion of the new officer's probationary period.

Funding Source: Restricted Purposes Fund

Staff Contacts: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728
Mr. Respicio F. Vazquez, General Counsel, 847-214-7760

ARTS CENTER TICKETING SYSTEM RENEWAL

Recommendation

The administration recommends that the Board of Trustees authorize the administration to contract with Spectrix Inc (New York, NY) to renew the ticketing system for the Arts Center for a period of one (1) year in an amount not to exceed \$31,200.



Dr. Peggy Heinrich, President

Background

The original purchase for this was approved by the Board of Trustees in December 2020, by Board Action No. 085-A-21.

In 2020, the Arts Center transitioned to Spektrix as the College's ticketing software provider. The College initially entered into a three-year (3) contract, which concluded in September 2024. In late 2024, we moved to a year-to-year agreement with Spektrix. We are now requesting to renew this contract for another year.

Spektrix provides the Arts Center with a stable, PCI-compliant platform that protects customer data and maintains the department's critical database of over 40,000 patrons. The software is user-friendly for both customers and staff, helping us avoid barriers to ticket sales and maintain a positive patron experience.

In a competitive entertainment market, we depend on software that is not only secure and reliable but also market-savvy, enabling us to effectively compete for live performance revenue. Without renewing our contract with Spektrix, we have no viable alternative to sell tickets for the upcoming season.

Funding Source: Education and Auxiliary Fund

Staff Contact: Dr. Annamarie Schopen, Vice President, Teaching, Learning and Student Development, 847-214-7363

DIGITAL ASSET MANAGEMENT SYSTEM

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Mediagraph (Covina, CA) for the digital asset management system for three (3) years, in an amount not to exceed \$50,000, which will allow for the addition of terabyte storage.



Dr. Peggy Heinrich, President

Background

The request for proposal was sent to six (6) vendors, none of which were in district. Eight (8) proposals were received and after reviewing the requirements, software capabilities, and demos, it was determined Mediagraph was the best product for the college.

The College is currently using a system called Portfolio, which allows the marketing and communications department to share photos within the department for searching, viewing, and downloading. The images are stored on-premise, and Portfolio allows us to tag photos to help with searchability. The current system is dated, with no AI search tool, and is not regularly upgraded, resulting in system issues.

Moving to the new digital asset management system will minimize time spent searching for photos, and downloading pictures to our system in order to edit, crop, and re-save. The new system will also allow images to be easily shared with other departments throughout the College.

Funding Source: Education Fund

Staff Contact: Ms. Maureen Jouhet, Interim Chief Marketing and Communications Officer,
Marketing and Communications, 847-214-7769

ELECTRIC FORKLIFT PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase a reconditioned electric forklift and accessories from Atlas Toyota Material Handling, LLC (Elk Grove Village, IL) in an amount not to exceed \$27,215.



Dr. Peggy Heinrich , President

Background

The College will be utilizing the Sourcewell cooperative for this purchase, as such this purchase is exempt from bidding in accordance with the Illinois Public Community College Purchase Act 110 ILCS 805/3-27.2. Sourcewell is a national cooperative purchasing organization that serves government, education and nonprofit by conducting competitive solicitations to create competitively awarded contracts.

The purchase of one (1) reconditioned Toyota 8-Series 3-wheel electric forklift, one (1) new battery with a five-year warranty, and one (1) new conventional charger will replace an existing forklift in the Automotive department. The forklift will be used for transporting engines, transmissions, axles, supplies, and other automotive components as needed.

Funding Source: Perkins Fund

Staff Contact: Dr. Annamarie Schopen , Vice President of Teaching, Learning, and Student Development, 847-214-7363

FALL IMPACT MAGAZINE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase print services for the Fall Impact Magazine from Hagg Press Inc. (Elgin, IL), the lowest responsible bidder, in an amount not to exceed \$35,960.

Vendor	Location	Base Bid
Hagg Press Inc	Elgin, IL	\$ 35,960.00
Schiele Group	Elk Grove Village, IL	\$ 36,243.14
Millenium Print Inc	Mississauga, ON, CA	\$ 38,320.00



Dr. Peggy Heinrich, President

Background

The invitation to bid was advertised and sent to six (6) vendors, two (2) of which were in-district and one (1) was an Illinois Certified Persons with a Disability owned business.

IMPACT is a magazine-type newsletter incorporating Elgin Community College news, initiatives, and personal profiles about students, employees, alumni, programs, the Foundation, and other important College information. This magazine is shared with the district community, students, parents/guardians, employees, donors, and alumni. It is both informational and personal in its content and style and delivers the College's message and mission to the College's wider audience.

The College is having the vendor print 191,000 magazines to be mailed directly to community members and 1,000 will be delivered to the College for internal distribution.

Funding Source: Education Fund

Staff Contact: Ms. Maureen Jouhet, Interim Chief Marketing and Communications Officer,
Marketing and Communications, 847-214-7769

TERMINALFOUR SOFTWARE RENEWAL

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with TerminalFour, Inc. (Boston, MA) for the content management system in an amount not to exceed \$57,000 for a period of one year.



Dr. Peggy Heinrich, President

Background

The Marketing and Communications department exclusively uses TerminalFour, Inc. for supporting elgin.edu and my.elgin.edu. As per the Illinois Public Community College Act, 110 ILCS 805/3.27.1, this qualifies as a sole source and is exempt from bidding.

The Content Management System is used for elgin.edu, the College's primary website for recruitment and information sharing with the community. It is home to student resources for clubs, wellness, class research, registration, financial aid forms, and student accounts.

Additionally, the following websites also utilize the content management system. The intranet, my.elgin.edu; the College's employee information space, project-backpack.org; a not-for-profit organization that provides critical school supplies and backpacks to ECC students and area schools, and ECCArtsCenter.org website; which sells tickets and promotes events taking place in the Performing Arts Center on campus.

Funding Source: Education Fund

Staff Contact: Ms. Maureen Jouhet, Interim Chief Marketing and Communications Officer,
Marketing and Communications, 847-214-7769

TRANSCRIPT SERVICES INCREASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to approve additional services with Instructure Inc. (Salt Lake City, UT), previously Parchment, for transcript credential services for the remaining two (2) years from \$33,000 per year to \$56,000 per year, in an amount not to exceed \$112,000 for the remainder of the term.



Dr. Peggy Heinrich, President

Background

Board Action No. 239-A-25 was approved in May 2025 for an increase in annual spend from \$25,000 to \$33,000. The original board action, No. 025-A-25, was approved in August 2024 for \$75,000 over a three (3) year term.

The College has experienced an increase in the number of student requests for transcripts, requiring the college to increase the annual spend from \$33,000 per year to \$56,000 per year. The invoices were previously averaging around \$2,400 per month and are now averaging around \$4,500 per month. The College is billed per transaction (per time a student requests a transcript), the College can only provide an estimate of the additional funds needed. There are some months when the College may experience an influx of transcript requests, which leads to a higher invoice for that month.

Funding Source: Education Fund

Staff Contact: Dr. Annamarie Schopen, Vice President, Teaching, Learning and Student Development, 847-214-7363

RATIFICATION OF FIRE GEAR PURCHASE

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to purchase fire gear from Air One Equipment Inc. (South Elgin, IL) immediately due to impending tariffs, in an amount not to exceed \$37,845.



Dr. Peggy Heinrich, President

Background

Air One Equipment Inc. is the vendor that provides Globe fire gear for the Fire Science and Safety program. Air One Equipment Inc. is the sole provider for this purchase, as such, this service is exempt from bidding in accordance with Illinois Public Community College Act 110 ILCS 805/3-27.

The purchase of firefighting coats, pants, and boots was for the adjunct faculty in the College's firefighter certification programs. The purchase of new structural firefighting gear/Personal Protective Equipment (PPE) will be used by faculty while instructing in Immediately Dangerous to Life or Health (IDLH) environments. When exposing students to live fire events and evolutions, adjunct faculty must be protected in the same manner as if they were fighting a fire in an uncontrolled setting. Following best practices is paramount to the delivery of curriculum and the exceptional standards of the Fire Science and Safety programs.

Funding Source: Perkins Grant Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President of Teaching, Learning and Student Development, 847-214-7363

RATIFICATION OF REPLACEMENT OF ELEVATOR DRIVE UNIT IN CAR #5 BUILDING C

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to contract for the replacement of an elevator drive in Building C with Anderson Elevator Company (Broadview, IL), in the amount not to exceed \$42,160.



Dr. Peggy Heinrich, President

Background

The College has exclusively used Anderson Elevator Company for the College's elevator maintenance. As per the Illinois Public Community College Act, 110 ILCS 805/3.27.1, this qualifies as a sole source and is exempt from bidding. Until repairs are completed, the elevator will be out of service.

The controller drive, Variable Frequency Drive (VFD) of elevator #5 in Building C failed.
The controller VFD:

1. Controls motor speed and direction – It manages how quickly the motor spins and whether it moves the car up or down.
2. Offers smooth acceleration and deceleration – Instead of the elevator starting or stopping abruptly, the drive gradually ramps the motor speed up and down for comfort and safety.
3. Energy efficiency – Modern drives adapt power use to match load and movement, lowering energy consumption.
4. Regenerative braking can return excess energy to the building's electrical system when the elevator slows down.
5. Protects the motor and system by monitoring current, voltage, and operating conditions to prevent damage.

Funding Source: Operations and Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Vice President Business and Finance, 847-214-7728

**NEW HIRE, CHIEF MARKETING AND COMMUNICATIONS OFFICER
Mr. Mark D. Branson**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to appoint Mark Branson as Chief Marketing & Communications Officer at an annual salary of \$154,851 (Hay position classification 19), effective September 15, 2025.



Dr. Peggy Heinrich, President

Background

Mark Branson, a visionary marketing and communications executive with nearly 25 years of progressive leadership experience in higher education, has consistently demonstrated strategic ability to elevate institutional reputation, drive enrollment growth, and foster inclusive engagement across diverse audiences. Most recently, Mr. Branson served as Vice Provost for Strategic Enrollment and Vice President of Enrollment & Communications at Adler University, where he spearheaded the implementation of a university-wide CRM system and oversaw award-winning creative campaigns that enhanced brand visibility and stakeholder engagement.

Throughout his career, Mr. Branson has held multiple senior roles at Adler University, including Vice President of Marketing & Communications and Associate Vice President of Marketing & Communications, where he directed comprehensive brand, media, and digital strategies. His work consistently aligns with institutional missions, advancing access to education and promoting equity through authentic storytelling. Recognized for his expertise in executive messaging, crisis communications, media relations, and community engagement, Mr. Branson has served as a university spokesperson and built media relationships to amplify institutional voice and visibility.

Mr. Branson holds a Bachelor of Arts in Marketing from Michigan State University, a Master's Degree in Business Administration with concentration in Marketing Management from DePaul University, and an Executive Certificate in Leadership & Management from the University of Notre Dame. Driven by purpose and guided by data, Mark Branson is a strategic brand leader committed to advancing educational access and excellence through innovative communication and engagement. His expertise will be instrumental in strengthening Elgin Community College's brand and impact.

Staff Contact: Dr. Peggy Heinrich, President, 847-214-7415

