

**MINUTES OF REGULAR BOARD MEETING  
AUGUST 12, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, August 12, 2025, in Building E, Room E100.01.

**1. Call to Order and Roll Call**

Chair Rakow called the regular meeting to order at 5:38 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

*Trustees absent:* None

*ECC staff:* Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

**2. Recess to Closed Session**

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

***Motion:*** Trustee Arroyo moved to recess to closed session.

***Second:*** Trustee Rodriguez seconded the motion.

***Roll-Call Vote:*** Aye, 7: Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried at 5:40 p.m.

**3. Reconvene Open Session**

The closed-session concluded at 6:30 p.m. The board reconvened in open session at 6:37 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF  
AUGUST 12, 2025

**4. Preliminary Matters**

**A. Roll Call**

*Trustees present:* Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

*Trustees absent:* None

*ECC staff:* Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance, Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.**

No considerations necessary at this meeting.

**C. Pledge of Allegiance**

The Pledge of Allegiance was led by Student Trustee Gidlund.

**D. Shared Values**

The Shared Values were recited by the Trustees.

**5. Presentation to Dr. Ollayos**

Representative Ana Moeller and representatives from Senator Castro's office presented proclamations to Dr. Ollayos and thanked her for her thirty years of service.

**6. President's Report**

- Dr. Heinrich acknowledged SSECCA leadership in attendance.
- As of 8 days before the start of the term, enrollment is up 4% at 7,865 students, and credit hours are up by 4.7%. Notably, part-time student enrollment is up by over 8%, while full-time student enrollment is slightly down, decreased by less than ½ a percent.
- Dr. Heinrich shared that ECC has been awarded several grants and donations: NASA Grant of \$50,000; RevUp Grant for \$300,000; Amazon donation of 1500 backpacks; and a \$100,000 donation from JTB Family Foundation for the Manufacturing and Technology Center.
- Twenty-two of our student-athletes earned (NJCAA) Academic All-America honors this year. Three of our student athletes, Baseball's Jack Kerno, golf's Jake Russell and tennis' Amelia Stoner earned College Sports Communicators (CSC) Academic All-District honors. Baseball's Josh Caccia and Jack Kerno were selected to the NJCAA Division II Baseball All-America Team. Baseball earned the American Baseball Coaches Association (ABCA) Team Academic Excellence Award for their average grade point average of 3.04. Thirty-six players contributed to the award and marked the highest-ever GPA in program history.
- Congratulations to the Rho Kappa Chapter College Project team. Their project, "Health and Wealth: Preparing Students for a Balanced Future," was selected as one of just 15 articles, out of more than 450 submissions, to be featured in the fifth edition of *Change*

MINUTES OF REGULAR MEETING OF  
AUGUST 12, 2025

*Makers: Phi Theta Kappa Journal of Student Leadership*, which will be available in August.

- All (100 %) of PTA students have passed their licensing exam on the first attempt. Our cohort's mean score was higher than the national mean scale score. This achievement will put ECC's program among the top 20 schools in the country. There are over 400 accredited PTA programs in the country.
- This past spring, we conferred a total of 1,347 degrees and certificates, which is the highest in the history of the college!

**7. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board.

**8. Board Reports**

**A. Committee of the Whole**

Trustee Barbosa-Guzman provided an overview of the Committee of the Whole meeting held Monday, August 11, 2025. A presentation by the Adult Education department regarding the Benefits of ESL Programming was provided. A construction update was shared. No questions were raised regarding Board Actions and items on the August 12, 2025 agenda. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

**B. Illinois Community College Trustee Association (ICCTA)**

Trustee Allen shared that the next meetings will be held September 12-13. Trustees Arroyo and Allen will be attending.

**C. Association of Community College Trustees (ACCT)**

Trustee Arroyo indicated that the ACCT Trustee Quarterly publication is available. The ACCT Leadership Congress will be in October in New Orleans.

**D. Legislative**

Trustee Rodriguez shared the following:

- During the months of June and July, we have continued tracking activity at both the state and federal levels.
- In June, an advocacy letter was sent to our legislators urging support for federal investment in adult education and literacy programs through the Adult Education and Family Literacy Act, authorized under Title II of the Workforce Innovation and Opportunity Act.
- We are pleased that federal funding we have been advocating for has been approved. We are waiting to hear when those funds will be released.
- ECC was invited to be present for the signing of the Higher Education Bills by Governor Pritzker on June 30; Dr. Heinrich was invited to speak at the press conference in support of a bill that modified the Dual Credit Quality Act. The new bill helps to ensure community colleges serve as the provider of dual credit instruction and strengthens language on our ability to maintain the quality and rigor of dual credit courses.
- August 7, our college mascot, Spartacus, joined the Illinois Community College Board's press conference in Springfield, where the Governor celebrated ICCB's 60<sup>th</sup>

MINUTES OF REGULAR MEETING OF  
AUGUST 12, 2025

anniversary, and later this week we will participate in the Illinois State Fair with a table highlighting our Ophthalmology program.

**E. ECC Foundation**

Trustee Allen reported the following:

- The Founder's Day luncheon will be held September 13.
- The next Foundation meeting is scheduled for September 11.

**F. Student Report**

Student Trustee Gidlund highlighted the following events:

- The OLAS Leadership Group Outing was held on June 26.
- The Student Government College Tours were held on June 25 and July 10.
- Project Backpack was held on August 2 with 800-1000 attendees.

**9. College Reports**

**Board Action No. 001-A-26, Acceptance of Written College Reports**

- A. Personnel (June/July)
- B. Treasurer (May/June)
- C. Student (June-August)

***College Reports Under Separate Cover***

- D. Institutional Advancement and ECC Foundation (June/July)
- E. Community Engagement and Legislative Affairs (June/July)
- F. Grant Monitoring Report (period ending June 30, 2025)

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

- Motion:** Trustee Parks moved to accept the college reports.  
**Second:** Trustee Arroyo seconded the motion.  
**Roll-Call Vote:** Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

**10. Consent Agenda**

Chair Rakow read the following consent agenda items:

- A. Board Action No. 002-A-26, Minutes of Regular Board Meeting, June 10, 2025
- B. Board Action No. 003-A-26, Minutes of Closed Session of Board Meeting, June 10, 2025
- C. Board Action No. 004-A-26, Minutes of Special Board Meetings, June 16 & 17, 2025
- D. Board Action No. 005-A-26, Minutes of Closed Session of Special Board Meetings, June 16 & 17, 2025
- E. Board Action No. 006-A-26, Destruction of Audiotapes of Closed Session Board Meeting, October 17, 2023
- F. Board Action No. 007-F-26, Ratification of Report of Expenses
- G. Board Action No. 008-F-26, Ratification of Trustee Travel Expenses

MINUTES OF REGULAR MEETING OF  
AUGUST 12, 2025

- H. Board Action No. 009-F-26, Transfer to the Debt Service Fund**
- I. Board Action No. 010-A-26, Approval of the Facility Master Plan Update for Elgin Community College**
- J. Board Action No. 011-F-26, Resource Allocation and Management Plan for Community Colleges – Building I Renovation and Expansion**
- K. Board Action No. 012-A-26, Trustees' In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- L. Purchases**
  - 1. Board Action No. 013-T-26, Audiovisual Annual Support Services**, authorizes the administration to contract for Audiovisual (AV) services to support the many AV systems throughout the campus for projects under \$15,000. Renaissance Communications (Franklin Park, IL) was the lowest responsive bidder, in an amount not to exceed \$25,000 annually or \$75,000 over three years. This agreement will be for three (3) years with the option to renew for two (2) additional, one-year periods.
  - 2. Board Action No. 014-S-26, Coordinating Measuring Machine Purchase**, authorizes the administration to purchase a Mitutoyo Coordinating Measuring Machine (CMM) from Assurance Technologies Inc. (Elgin, IL), a sole source provider, in an amount not to exceed \$75,000.
  - 3. Board Action No. 015-S-26, Creation of an Integrated Reading and Writing Placement Exam**, authorizes the administration to contract with McCann Associates (New Hope, PA) for the creation of a single placement exam, by combining existing exams into one, in an amount not to exceed \$73,000.
  - 4. Board Action No. 016-T-26, Curriculum Management System Software Renewal**, authorizes the administration to contract with Acadea (Idaho Falls, ID) for streamlining programs and courses. The annual fee is \$28,159 with a one-time fee for a software upgrade to META of \$4,709, for a total not to exceed amount of \$32,868 over one year.
  - 5. Board Action No. 017-S-26, Electric Vehicle Charging Stations**, authorizes the administration to purchase electrical vehicle (EV) charging stations, EVSE tester, workstations, and curriculum from Advanced Technologies Consultants (Plymouth, MI) in an amount not to exceed \$73,968.
  - 6. Board Action No. 018-B-26, Internal & External Signage**, authorizes the administration to contract for the repair, fabrication and installation of interior and exterior signage on campus with Signarama (Elgin, IL), for three (3) years with the option to renew for two (2) additional one-year periods in an annual amount of \$10,000 with a not to exceed amount of \$30,000.
  - 7. Board Action No. 019-S-26, Patient Simulator (Manikin)**, authorizes the administration to purchase one (1) MamaAnne simulator manikin, peripheral equipment for the manikin and service agreements for the College's Health Professions Department direct from the manufacturer, Laerdal Medical Corporation (Wappingers Falls, NY), in the amount of \$87,686.86.
  - 8. Board Action No. 020-T-26, Renewal of Microsoft License**, authorizes the administration to renew existing computer licenses with Microsoft from CDW (Vernon Hills, IL), in an amount not to exceed \$140,290.87, for a period of one year.

MINUTES OF REGULAR MEETING OF  
AUGUST 12, 2025

9. **Board Action No. 021-T-26, Tableau Migration Management Consultant,** authorizes the administration to contract with Datatelligent (Glen Ellyn, IL) to migrate data dashboards and data sources from the College's current server-based (college hosted) subscription to the new cloud-based (Salesforce/Tableau hosted) subscription. This agreement is not to exceed \$50,000.
10. **Board Action No. 022-S-26, Ratification of Digital Pianos Purchase,** authorizes the administration to purchase thirteen (13) Roland digital pianos, accessories, and conferencing system for the Liberal, Visual, and Performing Arts department from Cordogan's Pianoland (Geneva, IL), in an amount not to exceed \$45,615.

**M. Personnel**

1. **Board Action No. 023-P-26, New Hire, Instructor of Medical Imaging, Mr. Rashi A. Kimbrew, MHA, R.T. (R)(CT)(AART)**
2. **Board Action No. 024-P-26, New Hire, Instructor of Surgical Technology, Ms. Kendra Phipps, MA, BS, (CST), (CRCST)**
3. **Board Action No. 025-P-26, Extended Leave of Absence**

**Motion:** Trustee Rodriguez moved to accept the agenda item as presented.

**Second:** Trustee Arroyo seconded the motion.

**Roll-Call Vote:** Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; motion carried

**11. Old Business**

There was no old business brought forward.

**12. New Business**

There was no new business brought forward.

**13. Adjournment**

**Motion:** Trustee Arroyo moved to adjourn the meeting.

**Second:** Trustee Barbosa-Guzman seconded the motion.

**Voice Vote:** Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; Student Trustee Gidlund, aye; meeting adjourned at 7:06 p.m.