

BOARD OF TRUSTEES AGENDA

December 10, 2024











Regular Board Meeting December 10, 2024

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 12	5 Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...

all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. Interim President's Report

7. Board Reports

6. Audience Wishing to Address the Board

A. Finance Committee – Mr. Rodriguez

	C. D. E.	Committee of the Whole – Trustee Arroyo Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos Association of Community College Trustees (ACCT) – Trustee Ollayos Legislative – Trustee Rakow ECC Foundation – Trustee Parks	
			Reports
8.	Co	ollege Reports	1
	A.	Personnel (November)	2
	В.	Treasurer (October)	5
	(College Reports Under Separate Cover	
	D.	Institutional Advancement and ECC Foundation (November) Community Engagement and Legislative Affairs (November) Marketing & Communications Report (Fall, 2024)	
			Actions
	Ac	ceptance of College Reports	1
9.	20	24 Tax Levy Hearing	
10.	Re	solution to Adopt 2024 Tax Levy	2
11.	Co	onsent Agenda Approval	
		Minutes of the Regular Board Meeting of November 12, 2024	6
	В.	Closed Session Minutes of the Regular Board Meeting of November 12,	4.5
	_	2024 Destruction of Audiotape of Closed Session of March 14, 2023	15 16
		Ratification of Report of Expenses	17
	E.	Ratification of Board of Trustee Travel Expenses	18
	F.	Tuition for Fiscal Year 2026	19
		Instructional Equipment Component of Tuition	20
	H.	Faculty Supplemental Assignment Chart Modification Developmental Ma Coordinator	ith 21

I.		solution Abating the Tax Heretofore Levied for the Year 2024 to Pay Debt rvice on the General Obligation Bonds (Alternate Revenue Source), Series	
	20	24, of Community College District 509, Counties of Kane, Cook, DuPage,	
	М	Henry and DeKalb and State of Illinois	39
J.	20	24 Cook County Resolution to Allocate PTELL Reduction	42
K.	Na	ming of Community Room B180 – "Hallpike Community Room"	45
L.	Pu	rchases	
	1.	Construction of the new Manufacturing and Technology Center (MTC) –	
		Phase 2	46
	2.	Fees for Construction Testing and Inspecting Services for the	
		Manufacturing and Technology Center (MTC)	53
	3.	Ratification of Accessible Van Purchase	54
	4.	Ratification of Truck Driving Program Truck Repairs	55
M.	Pe	rsonnel	
	1.	Sabbatical Leave for Spring 2026, Dr. William Akers	56
	2.	Sabbatical Leave for Spring 2026, Dr. Kellen Bolt	57
	3.	Sabbatical Leave for Fall 2025, Mr. Travis Linville	58
	4.	Resolution of Appreciation, Retiree, Lisa McCarthy-West	59
	5.	Resolution of Appreciation, Retiree, Professor II of Business,	
		Dr. Susan Timm	61

12. Old Business

13. New Business

14. Adjournment

Next regular meeting: 6:30 p.m. Tuesday, January 28, 2025

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning Learning is a lifelong process that empowers individuals
- Equity Equity is ensuring everyone receives what they need to be successful
- Diversity Diversity is all expressions of humanity
- Inclusion Inclusion is valuing what makes us unique
- Justice Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence Lifelong Connections ECC Experience Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.

ELGIN COMMUNITY COLLEGE ACADEMIC CALENDAR 2024 - 2025

SUMMER SESSION 2024

Beginning Fri., May 31 and ending Sun., Aug. 4 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 25 – Mon., May 27	. All Facilities Closed: Memorial Day Weekend
Mon., June 3	Summer Session I Begins
Mon., June 10	Summer Session II Begins
Wed., June 19	. All Facilities Closed: Juneteenth
Thurs., July 4	. All Facilities Closed: Independence Day
Mon., July 15	Summer Session III Begins
Thurs., Aug. 8	. End of Summer Session Classes
Note: Summer session grades due by 4 p.m.	the Monday following the last day of class.

Critical Registration, Financial Aid or Payment Dates

Check dates»

FALL SEMESTER 2024

Tues., Aug. 13 – Wed., Aug. 14	New Full-Time Faculty Orientation
Thurs., Aug. 15	College Convocation
Fri., Aug. 16	New Student Convocation
Mon., Aug. 19	Fall Semester Begins
Sat., Aug. 31 - Mon., Sept. 2	All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 23	12-Week Fall Session Begins
Mon., Oct. 14	2 nd 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 27 – Sun., Dec. 1	All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 12	Fall Semester Classes End
Fri., Dec. 13	Grading Day/Semester Ends
Sat., Dec. 14	Graduation
Mon., Dec. 16	Grades Due by 4 p.m.
5:00 p.m. Mon., Dec. 23- Wed. Jan.1	All Facilities Closed: Winter Recess

SPRING SEMESTER 2025

Thurs., Jan.2	. Offices Reopen
Tues., Jan. 7 – Wed., Jan. 8	. New Full-Time Faculty Orientation
Thurs., Jan. 9	. College Convocation
Fri., Jan. 10	. New Student Convocation
Mon., Jan. 13	. Spring Semester Begins
	. All Facilities Closed: Martin Luther King, Jr. Day
Mon., Feb. 17	. All Facilities Closed: Presidents' Day
Tues., Feb. 24	. 12-Week Spring Session Begins
Mon., Mar. 17	
Mon., Mar. 31 – Sun. Apr 6	
Wed., May 14	. Spring Semester Classes End
Thurs., May 15	
Fri., May 16	. High School Equivalency Graduation Ceremony
Sat., May 17	. Graduation
Mon., May 19	. Grades Due by 4:00 p.m.
Sat., May 24 - Mon., May 26	. All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;5/20/20;6/7/21;7/27/;5/16/23



Elgin Community College Board of Trustees Annual Planning Calendar

Elgin	Community	College
	E A	

AUG S	Attorney revie closed session minutes		Vendor Report Campus Crime (Finance) Report (Clery Act Grant Monitoring Recommendation (TLSD) Quarterly Student Success and Equity ICCB Program Report (EDI) from previous fiscal year (TLSD)	*Commuittee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hour Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year	Employees update recommend cou- current fiscal year fees for the next into the performance management preformance audits indicators from the budget from the previous fiscal year progress and goals for the summarizes five- year progress and goals for the summarizes five- year progress and goals for the goals for academic with the Board goals for academic	
SEP	ws	A CO COT Taci Tep pre (Fir	(ct)	ngs are not held n/Institutional A	om the	t the rear	
OCT	Board adopts course fees for next fiscal year	Board attends ACCT Annual Congress Board awards faculty tenure Board adopts audit report from the previous fiscal year (Finance	Update on General II Education A Assessment (TLSD) Course and lab (fees (TLSD) Performance Report on Key Indicators (PIE) Quarterly Student Success and Equity Report (EDI)	in February and Ju Advancement Repo	Departmer	Cabinet accepts prinance proposes Finance proposes Fix levy and abatements FISD drafts academic calendar for the fiscal year that follows the reat	
NOV			Institutional Advancement and ECC Foundation Annual Report (ECCF) Grant Monitoring Report (Jul-Sep)	ly. Reports provided rt, Personnel Report	Goal and Budget its outline goals and	New Positions fo proposals for new po- finalizes, and comn Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	
DEC	Boardarti	Board adopts tax levy Board conducts semi-annual self- evaluation		provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois el Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.	Goal and Budget Planning Period: Departments outline goals and budgets for the next fiscal year	Goal and Budget Planning Period: outline goals and budgets for the next	Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections nee proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections new year finance places tax levy for expected rewents prepares tax levy for expected rewents hearing rewenues and expenditures for the next fiscal year for the next fiscal auxiliary operating year
JAN	Board Goal Planning Period: Board articulates budgetary considerations for next fiscal year	Board adopts tuition for the next fiscal year Board provides input regarding budget projections and considerations proposed for the next fiscal year	Annual Insurance Report (Finance) Community Report (Communications) Quarterly Student Success and Equity Report (EDI)	onthly basis include: e nunications Report, R	fiscal year	rear, deliberates,	
FEB ¹	nning Period: Isiderations for next f	Board attends ACCT Legislative Summit	Faculty Tenure Recommendations (TLSD)	nrollment updates (e. eport of Expenses, an	B Strategic Budget	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	
MAR	iscal year	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget considerations in preparation for pudget adoption in June (Finance Committee)	Grant Monitoring Report (Oct-Dec) Auxiliary unit business plans for next fiscal year	.g., headcounts, seat id Student Activities I	udget Discussions ar t Council reviews dep fisca		
APR	Board seats student trustee	Board plans state lobby events (ICCTA) Board approves external audit firm and legal counsel Board presents and discusses President's evaluation with President	Quarterly Student Success and Equity Report (EDI)	s/hours, etc.) as part Report.	Budget Discussions and Adjustments Period: Strategic Budget Council reviews department budget requests for the next fiscal year		
MAY	Board seats newly elected trustees	(in odd years)	Committee Representation Report (CELA)	of the President's Rep	id: Jests for the next	Finance finalizes budget for the next fiscal year and places it on display for the public	
NOC	Board Policy Review Period (cont'd thru Jul)	Board adopts the next fiscal year's budget including auxiliary business unit operating parameters and transfers. Board retreats and conducts semi-and conducts semi-and and goal setting and and goal setting	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)	ort, Illinois	Finalize Budget and Goals for the Next Fiscal Year		

ICCTA MEETING AND CONVENTION SCHEDULE

Meetings, dates, and locations are subject to change

ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

February 5, 2024	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
May 1, 2024	Committee and Board of Representatives Meeting in conjunction with ICCTA Lobby Day
	President Abraham Lincoln Hotel, Springfield, IL
May 2, 2024	Lobby Day, Springfield, IL
September 13 – 14, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15 – 16, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCTA ANNUAL CONVENTION:

	June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
--	------------------	---

ICCTA REGIONAL AND OTHER MEETINGS:

ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

February 1, 2024	Virtual
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
May 1, 2024 (Tentative)	Springfield, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL
September 13, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCB MEETINGS:

February 2, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

 E MEETI (OS)	ALLEI II (OC)					
January 17, 2024	Loyola University of Chicago, Chicago, IL & Videoconference					
March 13, 2024	Monmouth College, Monmouth, IL & Videoconference					
June 26, 2024	TBD					
August 14, 2024	Southern Illinois University, Carbondale, IL & Videoconference					
November 13, 2024	Lake Land College, Mattoon, IL & Videoconference					

ISAC MEETINGS:

April 18, 2024	In-person at either Springfield or Deerfield Office
June 20, 2024	In-person at either Springfield or Deerfield Office
September 19, 2024	In-person at either Springfield or Deerfield Office
December 5, 2024	In-person at either Springfield or Deerfield Office

ACCT/AACC EVENTS:

February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
April 5 – 9, 2024	AACC 2024, Louisville, KY
October 23 – 26, 2024	ACCT Leadership Congress, Arch/Washington State Convention Ctr, Seattle, WA

OTHER DATES/MEETINGS:

February 23, 2024	Deadline for ICCTA Awards – Distinguished Alumnus, Equity and Diversity, Gary W. Davis					
	Ethical Leadership, Gigi Campbell Student Trustee Excellence Scholarship, Pacesetter, Professional					
	Board Staff Member, and Ray Hartstein Trustee Achievement					
March 29, 2024	Deadline for ICCTA Awards – Advocacy, Business/Industry Partnership, Certificate of Merit,					
	Gandhi/King Peace Scholarship, Gregg Chadwick Student Service Scholarship, Honorary					
	Membership, Lifelong Learning, Michael S. Monaghan Meritorious Service, Outstanding Adjunct					
	Faculty Member, Outstanding Full-Time Faculty Member, and Paul Simon Student Essay Contest					
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL					





ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

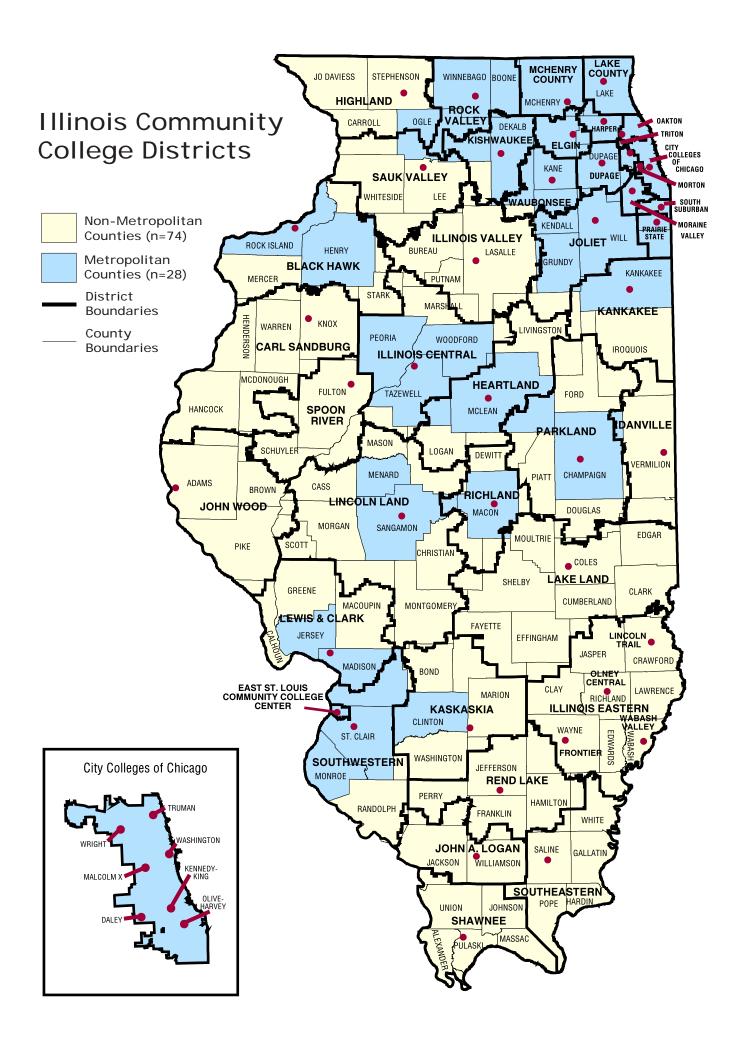
- Illinois is #1 in the nation in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than \$570,000 in lifetime earnings.
- Nine out of 10 of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

- The average full-time Illinois community college student pays \$4,410 per year in tuition and fees; nearly one-third the average tuition and fees at Illinois public universities.
- College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- The "typical" community college student is a **28 years old female enrolled part-time**.
- Almost two-thirds of all minorities in Illinois public higher education attend community colleges, and over 18,000 students with disabilities and 40,000 students with limited English proficiency are served each year.





CAMPUS MAP 1700 Spartan Drive, Elgin, IL 60123-7193

Directory

- **A** BUILDING
 - First Stop (Information Desk)
 - · Lost and Found
 - Main Entrance
- **B** BUILDING
 - · Academic & Transfer Advising
 - Admissions
 - Bookstore
 - Cafeteria/Student Lounges
 - Career Development Services
 - · Disability Services/ADA
 - Financial Aid & Scholarships
 - First Year Programs & Student Life
 - International Education & **Programs**
 - Records & Registration
 - Spartan Food Pantry
 - Student Accounts • Testing Center
 - TRiO
 - · Veterans Services
 - · Wellness Services

BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- · Tutoring Center

BUILDING

- · Print Shop/Copy Center
- ECC Police

BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & **Experiential Learning**

BUILDING

• Student Computer Lab

BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

BUILDING

- · Blizzard Theatre
- Box Office
- · Safety-Kleen Gallery One
- SecondSpace Theatre

BUILDING

- · Culinary Arts Retail Store
- Spartan Terrace Restaurant

BUILDING

- Athletics
- · Fitness Center
- Gymnasium
- Walking Track

R BUILDING

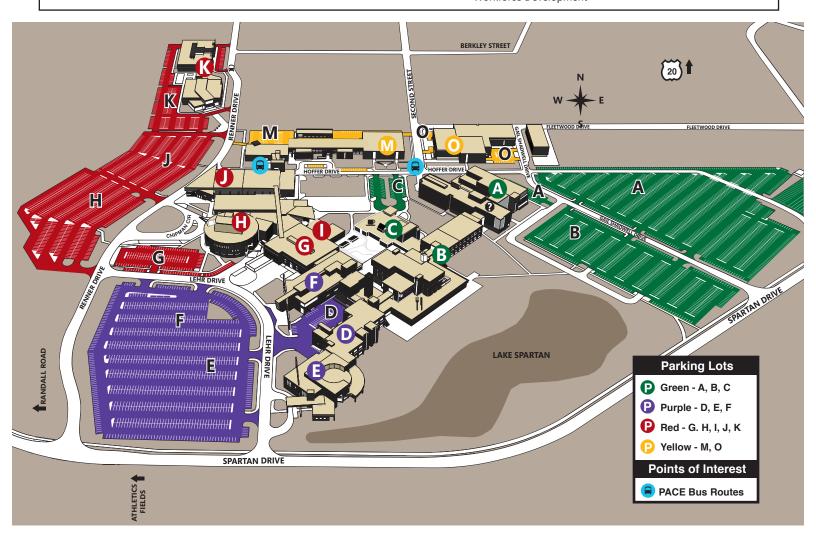
- · Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- · Workforce Development

BUILDING

• Early Childhood Lab School

BUILDING

- · Refrigeration Lab
- Sheet Metal Lab
- HVAC Lab
- · Welding Lab
- · Manufacturing Lab
- IST Maintenance Tech Lab
- Motor Control/PLC Lab
- Hydraulic Lab
- CDL Driving Simulation Lab
- Electrical Lab



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (November)
- B. Treasurer (October)

College reports/procedures presented under separate cover:

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. Marketing & Communications Report (Fall, 2024)

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Thomas	Clancy	NH	Police Officer	11/11/2024	\$62,380.47	Grade A Step I
Jasmine	Dhanasamy	NH	Business and Finance Systems Analyst	11/4/2024	\$32.00	214
Graciela	Horta		Recruitment and Outreach Services Program Coordinator	12/9/2024	\$70,000.00	15
Katherine	Kotowski-Castiglione	NH	Early Childhood Lab School Teacher	11/11/2024	\$38,938.00	11
Alexandra	Luna	NH	Student Accounts Assistant IV	11/11/2024	\$38,480.00	11
Miguel	Rodriguez	NH	Financial Aid Assistant III	11/18/2024	\$17.00	9
Andrew	Sanavaitis	NH	Police Officer	11/11/2024	\$62,380.47	Grade A Step I
Rodd	Swietlik	NH	Groundskeeper III	11/11/2024	\$36,250.00	10
Delicia	Thomas	NH	Administrative Assistant I - ADA Student Access and Disability Services	11/4/2024	\$17.75	9
Michael	Weatherburn	NH	Analyst of Human Resources Information Systems	12/9/2024	\$82,000.00	214
Renee	Arcos	RH	Academic Advisor	10/28/2024	\$62,400.00	14
Shiuny	Martinez	PF	Testing Assistant III	10/14/2024	\$38,977.00	10
Maria	Soto	RNDR	Custodian I	11/25/2024	\$35,900.00	7
Joel	Baltazar	TRN	Custodian Lead	11/25/2024	\$39,727.00	9
Kyle	Perez	TRN	Student Accounts Coordinator II	10/28/2024	\$47,571.00	13
Nathan	Damrose	TRS	Theatre Technician Lead	11/11/2024	\$60,527.00	13
Juan	Fernandez	TRS	Director of Construction Projects	10/28/2024	\$96,500.00	16
Daysi	Borjon	RES	Custodian I	11/8/2024		
Maria	Borrero Veaz	RES	Manager of Community Engagement and Legislative Affairs	11/1/2024		
Rachel	Duff	RES	Theatre Technician	11/11/2024		
Mica	Dugas	RES	Coordinator Equity, Diversity and Inclusion	11/7/2024		
Jesus	Garcia	RES	Food Service Worker	10/31/2024		
Ryan	Most	RES	Financial Aid Advisor - Veterans Certifying Official	11/27/2024		
Stephanie	Sanchez	RES	Custodian I	10/21/2024		

Key	
NH - New Hire	
RH - Rehire	
PF - Part Time to Full Time	
RDNR - Redesign no Reclassification	
TRN - Transfer - New Grade/Group	
TRS - Transfer - Same Grade/Group	
RES - Resignation	

Staff Contact: Monica Bradley Interim Chief Human Resources Officer 847-214-7415

HUMAN RESOURCES STAFFING REPORT

Thomas Clancy

Thomas Clancy joins Elgin Community College as a Police Officer. He comes to the College from AHW, LLC., where he served as a Delivery Driver. Thomas did serve as a Police Officer for the Elgin Police Department for over 24 years.

Jasmine Dhanasamy

Jasmine Dhanasamy joins Elgin Community College as a Business and Finance Systems Analyst. Jasmine received her Masters of Science in Business Information Systems Management from Middlesex University. She comes to the College from Atony Francis, where she served as a Junior Project Manager.

Graciela Horta

Graciela Horta joins Elgin Community College as a Recruitment and Outreach Services Program Coordinator. Graciela received a Master of Science in College Student Personnel Services from Western Illinois University. She comes to the College from Kishwaukee College, where she served as a Coordinator of Student Outreach.

Katherine Kotowski-Castiglione

Katherine Kotowski-Castiglione joins Elgin Community College as an Early Childhood Lab School Teacher. Katherine received a Bachelor's in Elementary Education from National Louis University. She comes to the College from Sage YMCA, where she served as a Lead Preschool Teacher.

Alexandra Luna

Alexandra Luna joins Elgin Community College as a Student Accounts Assistant IV. Alexandra received a Bachelor of General Studies degree from Northern Illinois University. She comes to the College from Starbucks, where she served as a Barista.

Miguel Rodriguez

Miguel Rodriguez joins Elgin Community College as a Financial Aid Assistant III. He comes to the College from BFC Printing, where he served as an Account Manager.

Andrew Sanavaitis

Andrew Sanavaitis joins Elgin Community College as a Police Officer. Andrew received an Associate in Science specializing in Accounting from Nassau Community College. He comes to the College from George Mason University, where he served as a Police Sergeant.

Rodd Swietlik

Rodd Swietlik joins Elgin Community College as a Groundskeeper III. He comes to the College from Walmart, where he served in Sales.

Delicia Thomas

Delicia Thomas joins Elgin Community College as an Administrative Assistant I – ADA Student Access and Disability Services. Delicia received a certificate in Business Career Program from Computer Science Institute. She comes to the College from Amerisource Bergen Lash Group, where she served as a Specialist I – Customer Care.

Michael Weatherburn

Michael Weatherburn joins Elgin Community College as an Analyst of Human Resources Information Systems. Michael received a Bachelor of Arts in Interdisciplinary Studies from Arizona State University. He comes to the College from Collins Aerospace, where he served as a Technical Project Manager.

Renee Acros

Renee Acros returns to Elgin Community College as an Academic Advisor. Renee received a Master of Science in Education specializing in Adult and Higher Education from Northern Illinois University. She comes to the College from Waubonsee Community College, where she served as an Academic and Career Advisor.

Staff Contact: Ms. Monica Bradley, Interim Chief Human Resources Officer, 847-214-7415

Investment Schedule As of October 31, 2024
Total

	Purchase	Maturity	Percentage	Total Maturity		
	Date	Date	Yield	Value	Cost	Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02		Schertz Bank & Trust
Certificate of Deposit Certificate of Deposit	7/22/2024 4/2/2024	11/15/2024 11/18/2024	5.228% 5.101%	249,884.11 6,708,931.37		Veritex Community Bank Western Alliance Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12		St. Charles Bank & Trust Company
Certificate of Deposit Certificate of Deposit	3/26/2024 3/26/2024	12/6/2024 12/6/2024	5.060% 5.060%	249,882.12 249,882.12		Libertyville Bank & Trust Company Wintrust Bank
Certificate of Deposit Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	State Bank of the Lakes
Certificate of Deposit	3/26/2024 3/26/2024	12/6/2024 12/6/2024	5.060% 5.060%	249,882.12 249,882.12	241,350.00 241,350.00	Lake Forest Bank & Trust Company Village Bank and Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Northbrook Bank and Trust Company
Certificate of Deposit Certificate of Deposit	3/26/2024 3/26/2024	12/6/2024 12/6/2024	5.060% 5.060%	249,882.12 249,882.12	241,350.00 241,350.00	Schaumburg Bank & Trust Company Wheaton Bank & Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12		Hinsdale Bank & Trust Company
Certificate of Deposit Certificate of Deposit	4/5/2024 4/5/2024	12/6/2024 12/6/2024	5.076% 5.127%	249,883.60 249,862.73	241,650.00 241,550.00	Old Plank Trail Community Bank, National Association Cornerstone Bank
Certificate of Deposit	7/31/2024	12/20/2024	4.950%	249,871.02	245,150.00	CrossFirst Bank
Certificate of Deposit Certificate of Deposit	1/26/2023 10/15/2024	1/27/2025 2/12/2025	4.144% 4.410%	249,874.33 249,871.09	230,700.00 246,300.00	Riverside Bank Farmers Bank & Trust
Certificate of Deposit	8/29/2023	2/19/2025	5.130%	1,614,761.04	1,500,000.00	Western Alliance Bank
Certificate of Deposit Certificate of Deposit	2/26/2024 2/27/2023	2/26/2025 2/27/2025	4.972% 4.818%	249,867.44 249,848.66	238,050.00 227,450.00	First State Bank of DeQueen PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit Certificate of Deposit	4/8/2024 4/8/2024	3/7/2025 3/7/2025	4.981% 4.981%	249,859.95 249,860.10	239,000.00 239,000.00	First Western Federal Savings Bank First Internet Bank of Indiana
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Susquehanna Community Bank
Certificate of Deposit Certificate of Deposit	4/8/2024 4/8/2024	3/7/2025 3/7/2025	4.981% 4.980%	249,860.90 249,858.86	239,000.00 239,000.00	Third Coast Bank, SSB Bank of Houston
Certificate of Deposit	4/15/2024	3/7/2025	5.081%	249,899.19	239,050.00	Farmers and Merchants Union Bank
Certificate of Deposit Certificate of Deposit	4/22/2024 4/22/2024	3/7/2025 3/7/2025	5.071% 5.071%	828,145.09 249,853.33	793,000.00 239,250.00	Western Alliance Bank Town Bank, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Beverly Bank & Trust Company, National Association Barrington Bank & Trust Company, National Association
Certificate of Deposit Certificate of Deposit	4/22/2024 8/12/2024	3/7/2025 3/21/2025	5.071% 4.562%	249,853.33 249,917.71	239,250.00 243,200.00	American Plus Bank, N.A.
Certificate of Deposit	8/12/2024	3/21/2025	4.542%	249,888.31		First State Bank
Certificate of Deposit Certificate of Deposit	8/12/2024 10/22/2024	3/21/2025 4/17/2025	4.560% 4.352%	249,915.34 249,864.27		Winchester Savings Bank First National Bank
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit Certificate of Deposit	5/2/2024 5/30/2024	5/2/2025 5/30/2025	5.071% 5.080%	1,576,065.00 249,880.27		Western Alliance Bank New OMNI Bank, National Association
Certificate of Deposit	8/16/2024	6/20/2025	4.487%	249,917.47	240,800.00	First Capital Bank
Certificate of Deposit Certificate of Deposit	8/16/2024 8/19/2024	6/20/2025 6/20/2025	4.618% 4.637%	249,871.88 249,922.51	240,500.00 240,600.00	5Star Bank NexBank
Certificate of Deposit	8/28/2024	6/20/2025	4.421%	4,402,373.10		Western Alliance Bank
Certificate of Deposit Certificate of Deposit	9/3/2024 9/3/2024	6/20/2025 6/20/2025	4.363% 4.272%	249,871.96 249,903.79		CIBC Bank USA Preferred Bank
Certificate of Deposit	9/3/2024	6/20/2025	4.487%	249,903.27		Dundee Bank
Certificate of Deposit Certificate of Deposit	9/3/2024	6/20/2025	4.332%	249,916.57		The Western State Bank
Certificate of Deposit	8/15/2023 8/15/2023	8/15/2025 8/15/2025	4.942% 5.266%	249,854.33 249,857.44		First Bank of Ohio Vibrant Credit Union
Certificate of Deposit	8/28/2024	8/28/2025	4.488%	249,727.03		Enterprise Bank
Certificate of Deposit Certificate of Deposit	9/3/2024 9/6/2024	9/3/2025 9/9/2025	4.598% 4.457%	249,884.32 249,920.96	238,900.00 239,200.00	Cornerstone Capital Bank, SSB Baxter Credit Union
Certificate of Deposit	9/12/2024	9/12/2025	4.346%	249,909.67	239,500.00	The First National Bank of Hutchinson
Certificate of Deposit Certificate of Deposit	9/12/2024 9/12/2024	9/12/2025 9/12/2025	4.129% 4.177%	249,909.60 249,920.62		Solera National Bank Bank Of Clarke
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit Certificate of Deposit	9/30/2024 9/30/2024	9/30/2025 9/30/2025	4.168% 3.915%	249,899.03 249,914.82	239,900.00 240,500.00	Grand Ridge National Bank Bank of Hindman
Certificate of Deposit	9/30/2024	9/30/2025	4.134%	249,921.03	240,000.00	T Bank, National Association
Certificate of Deposit Certificate of Deposit	10/7/2024 10/7/2024	10/7/2025 10/7/2025	4.122% 4.099%	249,892.80 249,941.70		City First Bank, National Association Consumers Credit Union
Certificate of Deposit	10/22/2024	10/22/2025	4.143%	249,942.00	240,000.00	First Guaranty Bank
Certificate of Deposit Certificate of Deposit	10/23/2023 5/2/2024	10/23/2025 11/3/2025	5.235% 4.936%	249,861.83 249,848.49		Bank of Crockett Community National Bank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit Certificate of Deposit	1/6/2023 1/6/2023	1/6/2026 1/6/2026	4.246% 4.096%	249,854.00 249,867.50		Great Midwest Bank, S.S.B. Bank Hapoalim B.M.
Certificate of Deposit	2/26/2024	2/26/2026	4.647%	249,876.75	228,600.00	American National Bank & Trust
Certificate of Deposit Certificate of Deposit	4/30/2024 5/16/2024	4/30/2026 5/18/2026	4.880% 4.978%	249,868.64 249,882.00		The First National Bank of McGregor ServisFirst Bank
Certificate of Deposit	9/12/2024	9/14/2026	3.542%	249,874.59	233,300.00	American Commercial Bank & Trust, National Association
Certificate of Deposit Certificate of Deposit	9/12/2024 9/12/2024	9/14/2026 9/14/2026	3.541% 3.391%	249,867.79 249,913.86	233,300.00 234,000.00	Mountain Pacific Bank GBC International Bank
Certificate of Deposit	10/22/2024	10/22/2026	3.965%	249,697.64	231,100.00	First FSB of Mascoutah
Treasury Bills Treasury Bills	5/5/2023 7/23/2024	11/5/2024 11/5/2024	4.817% 5.142%	243,000.00 4,000,000.00	243,289.78 3,941,690.00	Mercantile Bank Treasury Bill
Treasury Bills	3/27/2024	11/30/2024	5.067%	750,000.00	732,392.58	U.S. Treasury Note
Treasury Bills Treasury Bills	4/9/2024 8/1/2024	11/30/2024 12/5/2024	5.089% 5.049%	3,000,000.00 1,750,000.00	2,932,734.38 1,720,024.25	U.S. Treasury Note
Treasury Bills	8/13/2024	12/12/2024	4.862%	1,750,000.00	1,722,243.10	
Treasury Bills Treasury Bills	12/15/2021 12/20/2021	12/15/2024 12/15/2024	0.855% 0.753%	250,000.00 500,000.00	251,074.22	U.S. Treasury Note U.S. Treasury Note
Treasury Bills	8/6/2024	12/19/2024	4.725%	750,000.00	737,115.94	Treasury Bill
Treasury Bills Treasury Bills	10/28/2024 12/29/2021	12/26/2024 12/30/2024	4.540% 0.800%	251,000.00 249,000.00		Treasury Bill UBS Bank USA
Treasury Bills	9/30/2024	1/3/2025	4.402%	1,062,030.58		ISDLAF+ Term Series
Treasury Bills Treasury Bills	9/13/2024 9/17/2024	1/7/2025 1/7/2025	4.752% 4.647%	1,250,000.00		Treasury Bill
Treasury Bills	10/10/2024	1/9/2025	4.504%	1,750,000.00 4,000,000.00	1,725,396.56 3,955,583.52	WI Treasury Note
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills Treasury Bills	1/13/2023 1/18/2022	1/13/2025 1/15/2025	4.326% 1.070%	244,000.00 3,500,000.00	244,574.51 3,505,651.31	Signature Bank New York WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills Treasury Bills	1/18/2023 1/20/2023	1/17/2025 1/21/2025	4.327% 4.305%	249,000.00 244,000.00	249,347.65 244,670.58	Southpoint Bank Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills Treasury Bills	1/10/2022 9/30/2024	1/31/2025 2/3/2025	1.042% 4.351%	250,000.00 2,537,545.01		U.S. Treasury Note ISDLAF+ Term Series
Treasury Bills	10/8/2024	2/4/2025	4.480%	2,000,000.00	1,971,208.61	Treasury Bill
Treasury Bills Treasury Bills	2/7/2022 8/16/2023	2/15/2025 2/15/2025	1.398% 5.029%	250,000.00 750,000.00		U.S. Treasury Note U.S. Treasury Note
Treasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	474,765.63	U.S. Treasury Note
Treasury Bills	10/8/2024	2/15/2025	4.410%	1,500,000.00	1,484,765.63	U.S. Treasury Note
					ъ	. ~

Investment Schedule As of October 31, 2024

investment Schedule	Purchase	Maturity	Percentage	Total Maturity	AS OF OCCUPET 51, 2024			
	Date	Date	Yield	Value	Cost	Bank		
Treasury Bills Treasury Bills	10/16/2024 10/23/2024	2/15/2025	4.500%	1,250,000.00	1,237,695.31	U.S. Treasury Note Treasury Bill		
Treasury Bills	10/11/2024	2/18/2025 2/20/2025	4.437% 4.404%	1,250,000.00 250,000.00	1,232,320.49 246,091.33			
Treasury Bills	8/25/2023	2/25/2025	5.046%	248,000.00	248,193.92			
Treasury Bills	8/23/2023	2/28/2025	5.072%	500,000.00		U.S. Treasury Note		
Treasury Bills	8/30/2023	2/28/2025	5.032%	248,000.00		State Bank of Texas/Dallas		
Treasury Bills	2/29/2024	2/28/2025	4.853%	237,000.00		S & T Bank		
Treasury Bills Treasury Bills	3/1/2024 4/9/2024	2/28/2025 2/28/2025	4.915% 4.960%	238,000.00 500,000.00		Northeast Community Bank U.S. Treasury Note		
Treasury Bills	4/12/2024	2/28/2025	5.058%	250,000.00		U.S. Treasury Note		
Treasury Bills	4/16/2024	2/28/2025	5.080%	500,000.00		U.S. Treasury Note		
Treasury Bills	8/19/2024	3/14/2025	4.592%	3,250,000.00		Federal Home Loan Discount		
Treasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00		U.S. Treasury Note		
Treasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00		Essa Bank & Trust PA		
Treasury Bills Treasury Bills	10/25/2024 10/30/2024	3/27/2025 3/27/2025	4.360% 4.379%	250,000.00 250,000.00		Treasury Bill Treasury Bill		
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00		U.S. Treasury Note		
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00		U.S. Treasury Note		
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03			
Treasury Bills	10/23/2024	4/3/2025	4.334%	250,000.00	245,281.75			
Treasury Bills	10/31/2024	4/8/2025	4.400%	764,376.30		ISDLAF Term Series		
Treasury Bills Treasury Bills	10/23/2024	4/17/2025	4.339%	250,000.00		Treasury Bill		
Treasury Bills	4/7/2021 5/1/2024	4/30/2025 4/30/2025	0.520% 5.095%	1,250,000.00 250,000.00	1,242,724.61	U.S. Treasury Note U.S. Treasury Note		
Treasury Bills	5/24/2024	5/23/2025	5.053%	236,000.00		Key Bank NA		
Treasury Bills	8/19/2024	6/15/2025	4.484%	1,000,000.00		U.S. Treasury Note		
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note		
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09			
Treasury Bills Treasury Bills	8/25/2023	8/25/2025 8/29/2025	4.875%	248,000.00		Investar Bank NA Security Bank and Trust		
Treasury Bills Treasury Bills	8/30/2023 8/30/2023	8/29/2025 8/29/2025	4.907% 4.878%	243,000.00 248,000.00		First Financial Bank		
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00		Rivers Edge Bank		
Treasury Bills	2/29/2024	8/29/2025	4.855%	243,000.00	243,502.59	Bank of America NA		
Treasury Bills	2/29/2024	8/29/2025	4.854%	248,000.00	248,521.69	Meridian Bank		
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41			
Treasury Bills	3/6/2024	9/8/2025	4.804%	243,000.00	243,509.07	Commercial Bank of Cal		
Treasury Bills Treasury Bills	3/8/2024 3/12/2024	9/8/2025 9/12/2025	4.769% 4.955%	248,000.00 243,000.00	248,649.68 243,504.69	American National Bank/Fox Cities Western Alliance Bank		
Treasury Bills	9/20/2024	9/12/2025	4.102%	239,000.00		Bank of Sun Prairie		
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank		
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank		
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA		
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield		
Treasury Bills Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas		
Treasury Bills	4/26/2024 5/1/2024	10/27/2025 10/31/2025	4.955% 4.985%	243,000.00 250,000.00	243,156.64	Bank of Bird-in-Hand U.S. Treasury Note		
Treasury Bills	10/31/2024	10/31/2025	3.991%	249,000.00		First Bank of the Lake		
Treasury Bills	5/3/2024	11/3/2025	5.000%	243,000.00	243,347.91	Simmons Bank/Pine Bluff		
Treasury Bills	5/8/2024	11/10/2025	4.955%	243,000.00	243,506.48	Comerica Bank		
Treasury Bills	5/8/2024	11/10/2025	4.950%	248,000.00		Mainstreet Bank		
Treasury Bills Treasury Bills	5/10/2024	11/10/2025	4.947% 4.930%	243,000.00	243,184.49	First National Bank Long Island U.S. Treasury Note		
Treasury Bills	5/3/2024 5/23/2024	11/15/2025 11/24/2025	4.955%	250,000.00 243,000.00	240,224.61 243,505.59	Banc of California Inc.		
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank		
Treasury Bills	2/29/2024	3/2/2026	4.606%	244,000.00	244,665.81	BMO Bank NA		
Treasury Bills	3/5/2024	3/5/2026	4.555%	248,000.00	248,685.78	Peoples Bank East Tennessee		
Treasury Bills	3/5/2024	3/5/2026	4.581%	249,000.00	249,563.41	CF Bank		
Treasury Bills Treasury Bills	3/8/2024 9/9/2024	3/9/2026 3/9/2026	4.605% 4.005%	248,000.00 244,000.00	248,686.73	Anderson Bros. Bank		
Treasury Bills	9/13/2024	3/15/2026	3.673%	500,000.00	244,508.79 506,914.06	Lendingclub Bank NA U.S. Treasury Note		
Treasury Bills	9/30/2024	3/30/2026	3.904%	248,000.00	248,526.75	Oakstar Bank NA		
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note		
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note		
Treasury Bills	10/4/2024	4/6/2026	3.553%	249,000.00		Security State Bank IA		
Treasury Bills	10/9/2024	4/9/2026	3.569%	245,000.00		Truxton Trust Co.		
Treasury Bills Treasury Bills	10/11/2024 4/6/2021	4/13/2026 4/30/2026	3.553% 0.830%	249,000.00 1,750,000.00	249,536.19 1 883 847 66	MI Bank U.S. Treasury Note		
Treasury Bills	4/7/2021	4/30/2026	0.830%	1,250,000.00	1,349,462.89			
Treasury Bills	5/3/2024	4/30/2026	4.790%	500,000.00		U.S. Treasury Note		
Treasury Bills	10/8/2024	4/30/2026	3.920%	250,000.00	238,095.70	U.S. Treasury Note		
Treasury Bills	10/23/2024	4/30/2026	3.963%	250,000.00		U.S. Treasury Note		
Treasury Bills	5/7/2024	5/7/2026	4.820%	243,000.00	243,366.46	Goldman Sachs Bank USA		
Treasury Bills Treasury Bills	5/15/2024	5/15/2026 9/21/2026	4.820%	248,000.00	248,377.55	Vision Bank		
Treasury Bills	9/19/2024 9/24/2024	9/21/2026	3.805% 3.705%	244,000.00 244,000.00	244,676.98 244,676.04	First Premier Bank		
Treasury Bills	10/4/2024	10/5/2026	3.604%	249,000.00		Univ of Illinois Comm		
Treasury Bills	10/7/2024	10/7/2026	3.504%	249,000.00	249,701.41	Primebank		
Treasury Bills	10/9/2024	10/9/2026	3.504%	249,000.00	249,701.41	Washington State Bank		
Treasury Bills	10/8/2024	10/15/2026	3.830%	250,000.00		U.S. Treasury Note		
Treasury Bills	2/27/2024	2/28/2027	4.325%	1,000,000.00		U.S. Treasury Note		
Treasury Bills Treasury Bills	3/5/2024 5/1/2024	3/5/2027 4/30/2027	4.458% 4.710%	244,000.00 250,000.00		Valley National Bank Wayne U.S. Treasury Note		
Treasury Bills	5/8/2024	5/10/2027	4.710%	243,000.00		Morgan Stanley Bank		
Treasury Bills	5/3/2024	5/15/2027	4.640%	1,250,000.00	1,170,751.95			
Treasury Bills	5/21/2024	5/21/2027	4.708%	248,000.00	248,983.47			
Treasury Bills	10/4/2024	10/15/2027	3.545%	249,000.00	250,107.32	Texas Exchange Bank SSB		
Treasury Bills	10/25/2024	10/25/2027	3.807%	245,000.00		BMW Bank North America		
Treasury Bills Money Market Funds	10/8/2024	10/31/2027	3.751%	250,000.00	226,689.45 5,091,438.23	U.S. Treasury Note LIQ General Fund #10896-101		
Money Market Funds	10/31/2024 10/31/2024	10/31/2024 10/31/2024	5.131% 5.228%	5,091,438.23 7,612,242.90	7,612,242.90	MAX General Fund #10896-101		
Money Market Funds	10/31/2024	10/31/2024	5.228%	533,943.64	533,943.64			
Money Market Funds	10/31/2024	10/31/2024	1.000%	14,222,204.03	14,222,204.03	US Bank - IL Funds (01-00000-125000)		
			1200	6 112 120 : :	6 140 100			
			4.26%	\$ 142,429,157.18	\$ 140,487,251.36			

^{*}Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

ELGIN COMMUNITY COLLEGE DISTRICT 509

Alternate Revenue Bonds Schedule

As of October 31, 2024

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	10/24/2024	4/24/2025	4.290%	248,034.62	242,839.88	Bank of Bridger, National Association
Certificate of Deposit	10/24/2024	4/24/2025	4.290%	248,034.62		Pinnacle Bank, NE
Certificate of Deposit	10/24/2024	4/24/2025	4.290%	248,034.62	•	Relyance Bank, AR
Certificate of Deposit	10/24/2024	4/24/2025	4.290%	248,034.62	242,839.88	The Hardin County Bank, TN
Certificate of Deposit	10/24/2024	4/24/2025	4.290%	248,034.59	242,839.87	Tri-County Bank, MI
Certificate of Deposit	10/24/2024	4/24/2025	4.290%	36,566.44	· ·	Central Bank, TX
Certificate of Deposit	10/15/2024	9/29/2025	4.092%	249,911.01	240,500.00	Regent Bank
Certificate of Deposit	10/15/2024	10/15/2025	4.092%	249,926.09		Security Bank
Certificate of Deposit	10/15/2024	10/15/2025	4.143%	249,942.00	240,000.00	GBank
Certificate of Deposit	10/15/2024	3/30/2026	4.100%	249,652.73	235,600.00	Financial Federal Bank
Certificate of Deposit	10/15/2024	5/26/2026	3.988%	249,883.94	234,700.00	First Pryority Bank
Treasury Bills	10/16/2024	1/28/2025	4.428%	3,250,000.00	3,209,505.72	Treasury Bill
Гreasury Bills	10/16/2024	2/20/2025	4.408%	3,250,000.00	3,201,043.26	Treasury Bill
Treasury Bills	10/16/2024	3/6/2025	4.371%	650,000.00	639,205.67	Treasury Bill
Treasury Bills	10/17/2024	3/12/2025	4.370%	864,858.00	850,000.00	ISDLAF Term Series
Treasury Bills	10/16/2024	5/31/2025	4.264%	1,250,000.00	1,219,469.42	U.S. Treasury Note
Treasury Bills	10/16/2024	6/30/2025	4.168%	1,500,000.00	1,459,491.72	U.S. Treasury Note
Treasury Bills	10/16/2024	7/31/2025	4.133%	1,250,000.00	1,212,616.48	U.S. Treasury Note
Treasury Bills	10/16/2024	8/15/2025	4.126%	2,000,000.00	1,965,546.88	U.S. Treasury Note
Treasury Bills	10/16/2024	9/30/2025	4.093%	2,500,000.00	2,474,609.38	U.S. Treasury Note
Treasury Bills	10/16/2024	10/15/2025	4.060%	2,250,000.00	2,254,130.86	U.S. Treasury Note
Treasury Bills	10/16/2024	11/15/2025	4.038%	2,500,000.00	2,453,125.00	U.S. Treasury Note
Treasury Bills	10/16/2024	12/31/2025	4.022%	3,000,000.00	3,007,811.56	U.S. Treasury Note
Treasury Bills	10/16/2024	1/31/2026	3.970%	3,250,000.00	3,104,384.77	U.S. Treasury Note
Treasury Bills	10/16/2024	2/15/2026	3.962%	3,250,000.00	3,152,365.05	U.S. Treasury Note
Treasury Bills	10/16/2024	3/31/2026	3.926%	3,750,000.00	3,583,007.81	U.S. Treasury Note
Treasury Bills	10/16/2024	4/30/2026	3.901%	5,250,000.00	5,004,931.64	U.S. Treasury Note
Treasury Bills	10/16/2024	5/15/2026	3.938%	1,750,000.00	1,645,316.76	STRIPS
Treasury Bills	10/25/2024	5/15/2026	4.020%	1,000,000.00	939,902.28	STRIPS
Money Market Funds	10/31/2024	10/31/2024	4.708%	19,690.04	19,690.04	LIQ Alternate Revenue Bonds #10896-218
Money Market Funds	10/31/2024	10/31/2024	4.788%	11,265,083.40	11,265,083.40	MAX Alternate Revenue Bonds #10896-218
			4.19%	56,325,686.72	55,102,137.70	

ELGIN COMMUNITY COLLEGE DISTRICT 509 EDUCATION FUND

For the Months Ending October 31, 2024

	2025	Fiscal Year	% Actual	Prior Yr Oct. 31 2023	% of FY2024
	Budget	Actual	76 Actual Budget	Actual	Budget
REVENUES	Dauget	Actual	Duuget	Actual	Duuget
Property Taxes	\$ 44,633,163	\$ 21,273,803	47 66%	\$ 19,887,228	49.21%
Local Grants and Contracts	-	1,500	-	-	-
Personal Property Replacement Tax	1,150,000	377,744	32.85%	595,922	66.96%
Illinois Community College Board	7,164,000	2,848,567	39.76%	2,436,535	34.93%
Student Tuition and Fees *	24,378,800	14,180,846	58.17%	13,118,067	53.87%
Payment Plan and Late Fees	150,000	67,855	45.24%	63,430	42.29%
Investment Income	2,000,000	2,273,962	113.70%	2,249,896	310.33%
Miscellaneous External Revenue	843,952	248,023	29.39%	177,524	22.09%
Miscellaneous Internal Revenue	-	900		495	-
TOTAL REVENUES	80,319,915	41,273,200	51.39%	38,529,097	51.85%
		, -,		/ /	
EXPENDITURES BY OBJECT					
Salaries	49,264,970	17,824,311	36.18%	16,743,004	34.97%
Employee Benefits	10,378,020	3,436,022	33.11%	3,066,260	30.27%
Contractual Services	5,599,700	2,757,286	49.24%	2,408,381	44.18%
General Material & Supplies	5,026,472	1,669,674	33.22%	1,821,880	36.15%
Professional Development	732,141	230,150	31.44%	227,702	32.56%
Fixed Charges	262,013	41,696	15.91%	65,795	26.89%
Utilities	1,500	444	29.60%	582	44.80%
Capital Outlay	2,430,260	605,191	24.90%	865,421	36.72%
Other	336,758	96,891	28.77%	169,760	7.58%
Waivers/Institutional Scholarships	375,000	214,059	57.08%	195,436	71.07%
TOTAL EXPENDITURES BY OBJECT	74,406,834	26,875,724	36.12%	25,564,221	35.13%
EXPENDITURES BY FUNCTION		,		,	
Instruction	35,420,170	12,748,827	35.99%	12,053,964	35.20%
Academic Support	11,081,906	3,936,784	35.52%	3,812,236	35.71%
Student Services	7,280,506	2,513,154	34.52%	2,316,270	34.86%
Public Services	707,379	201,957	28.55%	149,975	23.59%
Institutional Support	19,541,873	7,260,944	37.16%	7,036,340	34.67%
Institutional Waiver	375,000	214,058	57.08%	195,436	71.07%
TOTAL EXPENDITURES BY FUNCTION	74,406,834	26,875,724	36.12%	25,564,221	35.13%
Excess (deficiency) of revenues					
over expenditures	5,913,081	14,397,476	-	12,964,876	-
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	(4,000,000)	-	-	-	-
Transfer to Student Life	(553,720)	, ,		(152,782)	27.40%
Transfer to Athletics	(1,058,779)	(357,025)	33.72%	(281,746)	25.51%
Transfer to Early Childhood Lab School	(300,582)	-	-	-	
TOTAL OTHER FINANCING SOURCES (USES)	(5,913,081)	(523,035)	-	(434,528)	
Excess (deficiency) of revenues over		10.0=1.111		10 -00 01-	
expenditures and other sources (uses)		13,874,441	-	12,530,347	-
Fund Balance at beginning of year		52,412,937	-	47,825,820	
F		0. ((40= 2==			
Fund Balance	\$ -	\$ 66,287,378	-	\$ 60,356,167	

ELGIN COMMUNITY COLLEGE DISTRICT 509 OPERATIONS AND MAINTENANCE FUND For the Months Ending October 31, 2024

Property Taxos		2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Oct. 31 2023 Actual	% of FY2024 Budget
Proper Taxes Sample Sa	REVENUES					
State Government Services:						
Other Local Government (Hanover Park) 137,325 . . 310 0.17% Miscellaneous Internal Revenue . 570 . 520 2.124 . 1.272 12.729 Miscellaneous Internal Revenue . 2.144 . 1.272 12.729 Miscellaneous Internal Revenue (Net Comps) . 200.000 79,529 39.76% 85.852 43.10% TOTAL REVENUES .<		\$ 13,103,297	\$ 6,335,351	48.35%	\$ 6,088,513	48.61%
Miscellancous Internal Revenue - 2,144 - 1,272 1,2						
Miscellaneous Internal Revenue (Security)		137,325		-		0.17%
Size Claineous Internal Revenue (Net Comps) 200,000 79,259 39,76% 85,632 30,10% 10,10%		-		-		-
Pauling Rental External Revenue (Net Comps) 20,000 79,529 39,76% 85,632 43,10% TOTAL REVENUES 13,446,622 6,420,44 47,77% 6,178,154 47,83% 43,10% 43,406,622 6,420,444 47,77% 6,178,154 47,83%		-	· · · · · · · · · · · · · · · · · · ·	-		
TOTAL REVENUES 13,440,622	` ',	200.000			· · · · · · · · · · · · · · · · · · ·	
EXPENDITURES BY OBJECT Salaries Salari						
INSTITUTIONAL SUPPORT	TOTAL REVENUES	13,440,022	0,420,044	47.77%	0,178,154	47.85%
Salaries	EXPENDITURES BY OBJECT					
Employee Benefits	INSTITUTIONAL SUPPORT					
Contractual Services	Salaries	4,504,855	1,678,617	37.26%	1,420,829	28.89%
Seneral Material & Supplies 881,730 286,023 32.44% 237,090 24.37% Professional Development 14,850 2,777 18,70% 2,967 2,34% Frised Charges 69,513 125,250 20,055% 1,050 0.16% Utilities 2,667,686 944,234 35.40% 892,999 31,78% Capital Outlay 1,268,363 99,191 7.82% 319,114 51.42% Other 7,500 -	Employee Benefits	1,004,336	332,467	33.10%	276,521	24.89%
Professional Development 14,850 2,777 18,70% 2,967 22,34% Fixed Charges 609,513 125,250 20,55% 1,050 0,16% Capital Outlay 1,268,363 99,191 7,82% 319,114 51,42% Other 7,500 7 7,82% 31,440,367 29,96% CAMPUS SAFETY AND SECURITY Salaries 681,315 227,623 33,41% 227,510 34,05% Employee Benefits 307,106 119,753 38,99% 112,744 31,38% Contractual Services 62,200 5,973 9,60% 5,205 24,04% General Material & Supplies 97,498 12,300 12,62% 12,881 15,26% Professional Development 18,125 1,787 9,86% 6,693 45,47% Other 53,227 12,563 0,00% 4,729 1,73% TOTAL CAMPUS SAFETY AND SECURITY 1,219,471 379,999 31,16% 369,763 26,00% TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30,38% 3,810,130 29,52% EXPENDITURES BY FUNCTION 1		1,262,318	234,755	18.60%	289,788	68.51%
Fixed Charges		881,730			237,099	
Utilities	•	· · · · · · · · · · · · · · · · · · ·			· · · · · · · · · · · · · · · · · · ·	22.34%
Capital Outlay	<u> </u>	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	
Other 7,500 -					,	
TOTAL INSTITUTIONAL SUPPORT 12,221,151 3,703,314 30.30% 3,440,367 29.96%	•				· · · · · · · · · · · · · · · · · · ·	51.42%
CAMPUS SAFETY AND SECURITY Salaries 681,315 227,623 33,41% 227,510 34,05% Employee Benefits 307,106 119,753 38,99% 112,744 31,38% Contractual Services 62,200 5,973 9,60% 5,205 24,04% General Material & Supplies 97,498 12,300 12,62% 12,881 15,26% Professional Development 18,125 1,787 9,86% 6,693 45,47% Other 53,227 12,563 0,00% 4,729 1,73% TOTAL CAMPUS SAFETY AND SECURITY 1,219,471 379,999 31,16% 369,763 26,00% TOTAL EXPENDITURES BY OBJECT 13,440,622 4,083,313 30,38% 3,810,130 29,52% EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30,38% 3,440,367 29,96% Campus Safety and Security 1,219,471 379,999 31,16% 369,763 26,00% TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30,38% 3,810,130 29,52% Excess (deficiency) of revenues 2,2336,731 - 2,368,024 - OTHER FINANCING SOURCES (USES) - 2,336,731 - 2,368,024 - Transfer from Other Funds 188,063 - - Transfer from Other Funds 188,063 - - - - Transfer from Other Funds 188,063 - - - - Transfer from Other Funds 188,063 - - - - Total OTHER FINANCING SOURCES (USES) - - - - Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 -						
Salaries 681,315 227,623 33.41% 227,510 34.05% Employee Benefits 307,106 119,753 38.99% 112,744 31.38% Contractual Services 62,200 5,973 32.60% 5,205 24.04% General Material & Supplies 97,498 12,300 12,62% 12,881 15,26% Professional Development 18,125 1,787 9.86% 6,693 45,47% Other 53,227 12,563 0.00% 4,729 1,73% TOTAL CAMPUS SAFETY AND SECURITY 1,219,471 379,999 31,16% 369,763 26,00% TOTAL EXPENDITURES BY OBJECT 13,440,622 4,083,313 30,38% 3,810,130 29.52% EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30.30% 3,440,367 29.96% Campus Safety and Security 1,219,471 379,999 31,16% 369,763 26.00% TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30,38% 3,810,130 29.52% Excess (deficienc	TOTAL INSTITUTIONAL SUPPORT	12,221,151	3,703,314	30.30%	3,440,367	29.96%
Salaries 681,315 227,623 33.41% 227,510 34.05% Employee Benefits 307,106 119,753 38.99% 112,744 31.38% Contractual Services 62,200 5,973 32.60% 5,205 24.04% General Material & Supplies 97,498 12,300 12,62% 12,881 15,26% Professional Development 18,125 1,787 9.86% 6,693 45,47% Other 53,227 12,563 0.00% 4,729 1,73% TOTAL CAMPUS SAFETY AND SECURITY 1,219,471 379,999 31,16% 369,763 26,00% TOTAL EXPENDITURES BY OBJECT 13,440,622 4,083,313 30,38% 3,810,130 29.52% EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30.30% 3,440,367 29.96% Campus Safety and Security 1,219,471 379,999 31,16% 369,763 26.00% TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30,38% 3,810,130 29.52% Excess (deficienc	CAMPUS SAFETY AND SECURITY					
Employee Benefits 307,106 119,753 38,99% 112,744 31,38% Contractual Services 62,200 5,973 9,60% 5,205 24,04% General Material & Supplies 97,498 12,300 12,62% 12,881 15,26% Professional Development 18,125 1,787 9,86% 6,693 45,47% Other 53,227 12,563 0,00% 4,729 1,73% TOTAL CAMPUS SAFETY AND SECURITY 1,219,471 379,999 31,16% 369,763 26,00% TOTAL EXPENDITURES BY OBJECT 13,440,622 4,083,313 30,38% 3,810,130 29,52% EXPENDITURES BY FUNCTION 12,221,151 3,703,314 30,30% 3,440,367 29,96% Campus Safety and Security 1,219,471 379,999 31,16% 369,763 26,00% TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30,38% 3,810,130 29,52% Excess (deficiency) of revenues over expenditures - 2,336,731 - 2,368,024 OTHER FINANCING SOURCES (USES) Transfer from Other Funds 188,063 - - - - - - TOTAL OTHER FINANCING SOURCES (USES) - - - - - Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 -		681,315	227,623	33.41%	227,510	34.05%
Contractual Services	Employee Benefits					
Professional Development				9.60%		24.04%
Other 53,227 12,563 0.00% 4,729 1.73% TOTAL CAMPUS SAFETY AND SECURITY 1,219,471 379,999 31.16% 369,763 26.00% TOTAL EXPENDITURES BY OBJECT 13,440,622 4,083,313 30.38% 3,810,130 29.52% EXPENDITURES BY FUNCTION 12,221,151 3,703,314 30.30% 3,440,367 29.96% Campus Safety and Security 1,219,471 379,999 31.16% 369,763 26.00% TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30.38% 3,810,130 29.52% Excess (deficiency) of revenues over expenditures 2 2,336,731 - 2,368,024 - OTHER FINANCING SOURCES (USES) 188,063 -<	General Material & Supplies	97,498	12,300	12.62%	12,881	15.26%
TOTAL CAMPUS SAFETY AND SECURITY 1,219,471 379,999 31.16% 369,763 26.00%	Professional Development	18,125	1,787	9.86%	6,693	45.47%
TOTAL EXPENDITURES BY OBJECT 13,440,622 4,083,313 30.38% 3,810,130 29.52%	Other	53,227	12,563	0.00%	4,729	1.73%
EXPENDITURES BY FUNCTION Institutional Support 12,221,151 3,703,314 30.30% 3,440,367 29.96% Campus Safety and Security 1,219,471 379,999 31.16% 369,763 26.00% TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30.38% 3,810,130 29.52% Excess (deficiency) of revenues over expenditures - 2,336,731 - 2,368,024 - OTHER FINANCING SOURCES (USES) Transfer to O&M Facility Rental (188,063)	TOTAL CAMPUS SAFETY AND SECURITY	1,219,471	379,999	31.16%	369,763	26.00%
Institutional Support	TOTAL EXPENDITURES BY OBJECT	13,440,622	4,083,313	30.38%	3,810,130	29.52%
Institutional Support	EVBENDIETIDES DV EUNOSTON					
Campus Safety and Security		12 221 151	2 702 214	20.200/	2 440 267	20.0707
TOTAL EXPENDITURES BY FUNCTION 13,440,622 4,083,313 30.38% 3,810,130 29.52% Excess (deficiency) of revenues over expenditures - 2,336,731 - 2,368,024 - OTHER FINANCING SOURCES (USES) (188,063) -	11	, ,	, ,		, ,	
Excess (deficiency) of revenues over expenditures - 2,336,731 - 2,368,024 - OTHER FINANCING SOURCES (USES) Transfer to O&M Facility Rental (188,063) Transfer from Other Funds 188,063 TOTAL OTHER FINANCING SOURCES (USES) Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Fund Balance at beginning of year - 21,038,333 - 20,477,286 -			· · · · · · · · · · · · · · · · · · ·			
over expenditures - 2,336,731 - 2,368,024 - OTHER FINANCING SOURCES (USES) Transfer from Other Funds 188,063 - - - - TOTAL OTHER FINANCING SOURCES (USES) - - - - - Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Fund Balance at beginning of year - 21,038,333 - 20,477,286 -	TOTAL EXPENDITURES BY FUNCTION	13,440,022	4,083,313	30.38%	3,810,130	29.52%
over expenditures - 2,336,731 - 2,368,024 - OTHER FINANCING SOURCES (USES) Transfer from Other Funds 188,063 - - - - TOTAL OTHER FINANCING SOURCES (USES) - - - - - Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Fund Balance at beginning of year - 21,038,333 - 20,477,286 -	Excess (deficiency) of revenues					
Transfer to O&M Facility Rental (188,063) - - - - Transfer from Other Funds 188,063 - - - - TOTAL OTHER FINANCING SOURCES (USES) - <td></td> <td>-</td> <td>2,336,731</td> <td>-</td> <td>2,368,024</td> <td>_</td>		-	2,336,731	-	2,368,024	_
Transfer to O&M Facility Rental (188,063) - - - - Transfer from Other Funds 188,063 - - - - TOTAL OTHER FINANCING SOURCES (USES) - <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>						
Transfer from Other Funds TOTAL OTHER FINANCING SOURCES (USES) Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Fund Balance at beginning of year - 21,038,333 - 20,477,286 -	OTHER FINANCING SOURCES (USES)					
TOTAL OTHER FINANCING SOURCES (USES)	Transfer to O&M Facility Rental	(188,063)	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Fund Balance at beginning of year - 21,038,333 - 20,477,286 -		188,063	-	-	-	
expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Fund Balance at beginning of year - 21,038,333 - 20,477,286 -	TOTAL OTHER FINANCING SOURCES (USES)		-	-	-	
expenditures and other sources (uses) - 2,336,731 - 2,368,024 - Fund Balance at beginning of year - 21,038,333 - 20,477,286 -	Evenes (deficiency) - f					
Fund Balance at beginning of year - 21,038,333 - 20,477,286 -		·	2 226 721		2 260 024	
	expenditures and other sources (uses)		2,336,/31	-	2,308,024	
Fund Balance \$ - \$ 23,375,064 - \$ 22,845,310 -	Fund Balance at beginning of year	-	21,038,333	-	20,477,286	
	Fund Balance	\$ -	\$ 23,375,064	-	\$ 22,845,310	_

Reports 9
Treasurer's Report
Page 2 of 17

ELGIN COMMUNITY COLLEGE DISTRICT 509 CAPITAL PROJECT FUND

For the Months Ending October 31, 2024

For the Months Ending October 31, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Oct. 31 2023 Actual	% of FY2024 Budget
REVENUES	# 55 000 000	Ф. 55.004.100	100 420/	Ф	
Bond Proceeds	\$ 55,000,000	\$ 55,234,120	100.43% 100.43%	\$ -	
TOTAL REVENUES	55,000,000	55,234,120	100.45%	-	
EXPENDITURES BY OBJECT					
Contractual Services	2,756,000	1,387,669	50.35%	257,016	41.98%
General Material & Supplies	37,000	11,674	31.55%	-	-
Capital Outlay	28,851,000	482,109	1.67%	2,734,257	24.56%
TOTAL EXPENDITURES BY OBJECT	31,644,000	1,881,452	5.95%	2,991,273	25.47%
EXPENDITURES BY FUNCTION Institutional Support TOTAL EXPENDITURES BY FUNCTION	31,644,000 31,644,000	1,881,452 1,881,452	5.95% 5.95%	2,991,273 2,991,273	25.47% 25.47%
Excess (deficiency) of revenues over expenditures	23,356,000	53,352,668	-	(2,991,273)	
OTHER FINANCING SOURCES (USES) Transfers from Other Funds TOTAL OTHER FINANCING SOURCES (USES)	4,000,000 4,000,000	<u>-</u>	<u>-</u>	<u>-</u> -	<u>-</u> -
Excess (deficiency) of revenues over expenditures and other sources (uses)	27,356,000	53,352,668	<u>-</u>	(2,991,273)	
Fund Balance at beginning of year	-	34,950,554	-	44,301,582	
Fund Balance	\$ 27,356,000	\$ 88,303,222	-	\$ 41,310,309	-

ELGIN COMMUNITY COLLEGE DISTRICT 509 BOND AND INTEREST FUND For the Months Ending October 31, 2024

Excess (deficiency) of revenues over expenditures and other sources (uses)

Fund Balance at beginning of year

Fund Balance

2025 Fiscal Year % Actual Oct. 31 2023 FY2024 **Budget** Actual Budget Actual Budget **REVENUES Property Taxes** \$10,968,742 5,423,642 49.45% \$5,158,031 48.48% TOTAL REVENUES \$10,968,742 49.45% 5,158,031 5,423,642 48.48% **EXPENDITURES BY OBJECT** Fixed Charges 200 10,709,172 TOTAL EXPENDITURES BY OBJECT 10,709,172 200 **EXPENDITURES BY FUNCTION** 10,709,172 **Institutional Support** 200 TOTAL EXPENDITURES BY FUNCTION 10,709,172 200 --

259,570

259,570

5,423,642

5,165,635

10,589,277

Prior Yr

5,157,831

4,699,641

\$ 9,857,472

% of

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, CONTINUING ED For the Months Ending October 31, 2024

Tor the Months Ending October 51, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Oct. 31 2023 Actual	% of FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$101,000	\$32,063	31.75%	\$147,582	81.99%
TOTAL REVENUES	101,000	32,063	31.75%	147,582	81.99%
OPERATING EXPENSES					
Salaries	88,056	34,221	38.86%	45,657	65.84%
Employee Benefits	16,018	6,552	40.90%	4,896	21.42%
Contractual Services	15,000	4,628	30.85%	1,972	9.17%
General Material & Supplies	12,250	5,293	51.64%	10,034	26.79%
Professional Development	1,000	-	-	176	17.57%
	500				
TOTAL OPERATING EXPENSES	132,824	50,694	38.90%	62,734	41.23%
Excess (deficiency) of revenues					
over expenditures	(31,824)	(18,631)	-	84,847	-
OTHER FINANCING SOURCES (USES)					
Transfers from Corporate Funds	31,824	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	31,824	-	-	-	-
Net Income (Loss)	-	(18,631)	-	84,847	
Retained Earnings at beginning of the year	-	8,129	-	(15,044)	
Retained Earnings	\$ -	(\$10,502)	-	\$69,803	-

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, CORPORATE TRAINING For the Months Ending October 31, 2024

				Prior Yr	% of
	2025 Budget	Fiscal Year Actual	% Actual Budget	Oct. 31 2023 Actual	FY2024 Budget
OPERATING REVENUES	Duuget	Actual	Duugei	Actual	Duuget
Miscellaneous Revenue	\$ 569,000	\$ 154,353	27.13%	\$46,059	8.47%
TOTAL REVENUES	569,000	154,353	27.13%	46,059	8.47%
OPERATING EXPENSES					
Salaries	262,334	108,027	35.59%	66,474	66.78%
Employee Benefits	80,696	37,386	43.51%	22,388	298.00%
Contractual Services	75,000	21,435	27.06%	40,503	36.82%
General Material & Supplies	59,500	25,194	33.25%	11,341	29.27%
Professional Development	5,500	55	-	936	12.49%
Capital Outlay	500	-	34.41%	-	-
Others	28,000	12,486		448	5.97%
TOTAL OPERATING EXPENSES	511,530	204,584	39.99%	142,090	52%
Excess (deficiency) of revenues					
over expenditures	57,470	(50,231)	-	(96,031)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Education	(31,823)	_	_	(21,395)	
TOTAL OTHER FINANCING SOURCES (USES)	(31,823)	-	-	(21,395)	
Net Income (Loss)	25,647	(50,231)	-	(117,426)	_
Retained Earnings at beginning of the year	_	(91,894)	-	14,096	_
Retained Earnings	\$ 25,647	\$ (142,125)		\$ (103,330)	

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, BOOKSTORE For the Months Ending October 31, 2024

				Prior Yr	% of
	2025	Fiscal Year	% Actual		FY2024
OPER ATTING DEVENIER	Budget	Actual	Budget	Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$2,402,339	\$1,030,343	42.89%	\$1,076,008	44.03%
Miscellaneous Internal Revenue	101,392	34,740	34.26%	35,200	39.88%
TOTAL REVENUES	2,503,731	1,065,083	42.54%	1,111,208	43.88%
OPERATING EXPENSES					
Salaries	305,276	86,795	28.43%	76,782	24.31%
Employee Benefits	64,119	15,452	24.10%	13,864	18.72%
Contractual Services	57,095	32,236	56.46%	36,489	73.78%
General Material & Supplies	1,999,993	1,039,781	51.99%	1,307,173	62.54%
Professional Development	3,000	_	-	557	17.98%
Capital Outlay	2,000	909	45.44%	-	-
Other	(500)	(206)	41.12%	192	(38.42)%
TOTAL OPERATING EXPENSES	2,430,983	1,174,967	48.33%	1,435,057	56.67%
Excess (deficiency) of revenues					
over expenditures	72,748	(109,884)	-	(323,849)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	_	_	_	_	_
TOTAL OTHER FINANCING SOURCES (USES)		-	-	-	-
Not Leave (Leave)	72.749	(100.004)		(222 040)	
Net Income (Loss)	72,748	(109,884)	-	(323,849)	
Retained Earnings at beginning of the year		217,752	-	363,547	-
Retained Earnings	\$72,748	\$107,868	-	39,698	-

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL For the Months Ending October 31, 2024

				Prior Yr	% of
	2025	Fiscal Year	% Actual	Oct. 31 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$582,402	\$169,331	29.07%	\$160,545	32.17%
TOTAL REVENUES	582,402	169,331	29.07%	160,545	32.17%
OPERATING EXPENSES					
Salaries	642,239	184,503	28.73%	149,185	32.57%
Employee Benefits	158,660	57,100	35.99%	31,221	26.95%
Contractual Services	3,585	1,020	28.46%	380	7.58%
General Material & Supplies	77,050	20,079	26.06%	15,593	19.93%
Professional Development	1,450	289	19.93%	45	6.43%
TOTAL OPERATING EXPENSES	882,984	262,992	29.78%	196,425	29.86%
Excess (deficiency) of revenues	(300,582)	(93,661)	31.16%	(35,880)	22.59%
over expenditures	'				
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	300,582	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	300,582	-	-	-	-
Net Income (Loss)	-	(93,661)	-	(35,880)	
Retained Earnings at beginning of the year	_	(116,040)	-	110,563	
Retained Earnings	\$ -	\$ (209,701)	-	\$ 74,683	

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, FOOD SERVICES For the Months Ending October 31, 2024

For the Month's Ending October 31, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Oct. 31 2023 Actual	% of FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$765,064	\$204,517	26.73%	\$192,085	23.40%
Miscellaneous Internal Revenue	164,334	81,609	49.66%	56,012	23.23%
TOTAL REVENUES	929,398	286,126	30.79%	248,097	23.36%
OPERATING EXPENSES					
Salaries	420,267	129,068	30.71%	115,764	29.78%
Employee Benefits	43,822	15,112	34.49%	13,867	33.73%
Contractual Services	14,935	2,920	19.55%	3,436	35.77%
General Material & Supplies	430,352	157,570	36.61%	146,643	33.43%
Professional Development	206	83	40.23%	_	-
Capital Outlay	19,859	-	-	_	-
Other	(43)	-	-	-	-
TOTAL OPERATING EXPENSES	929,398	304,753	32.79%	279,709.96	31.54%
Excess (deficiency) of revenues					
over expenditures	-	(18,627)	-	(31,613)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	_	_	_	_	_
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)		(18,627)	-	(31,613)	
Retained Earnings at beginning of the year		283,979	-	110,563	-
Retained Earnings	\$ -	\$ 265,352	-	\$ 78,950	_

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER For the Months Ending October 31, 2024

				Prior Yr	% of
	2025	Fiscal Year	% Actual	Oct. 31 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$815,845	\$151,742	18.60%	\$113,486	18.06%
Miscellaneous Internal Revenue	145,000	84,207	58.07%	61,897	25.39%
TOTAL REVENUES	960,845	235,949	24.56%	175,383	20.11%
OPERATING EXPENSES					
Salaries	292,699	63,101	21.56%	54,795	20.15%
Employee Benefits	20,092	7,934	39.49%	6,232	22.99%
Contractual Services	347,737	232,035	66.73%	162,697	49.40%
General Material & Supplies	153,522	29,059	18.93%	49,593	38.69%
Professional Development	16,000	8,964	56.02%	7,274	47.85%
Capital Outlay	74,792	12,193	16.30%	14,140	14.85%
Fixed Charges	5,000	191	3.81%	230	4.60%
TOTAL OPERATING EXPENSES	909,842	353,477	38.85%	294,961	33.83%
Excess (deficiency) of revenues					
over expenditures	51,003	(117,528)	-	(119,578)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	_	_	_	_	-
TOTAL OTHER FINANCING SOURCES (USES)		-	-	-	-
Net Income (Loss)	51,003	(117,528)	_	(119,578)	
Retained Earnings at beginning of the year		1,082,632	-	1,143,290	
Retained Earnings	\$51,003	\$965,104		\$1,023,712	

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, PRODUCTION SERVICES

For the Months Ending October 31, 2024

For the Month's Ending October 31, 2024				Prior Yr	% of
	2025 Budget	Fiscal Year Actual	% Actual Budget	Oct. 31 2023 Actual	FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$3,500	\$272	7.77%	\$2,053	78.96%
Miscellaneous Internal Revenue	508,000	203,660	40.09%	187,596	40.12%
TOTAL REVENUES	511,500	203,932	39.87%	189,649	40.33%
OPERATING EXPENSES					
Salaries	206,138	71,914	34.89%	50,707	33.75%
Employee Benefits	70,377	24,478	34.78%	15,021	65.79%
Contractual Services	17,375	83	0.48%	12,908	89.04%
General Material & Supplies	63,115	24,157	38.28%	20,314	33.98%
Professional Development	800	-	-	-	-
Other	600	600	100.00%	_	-
Depreciation	8,375	-	-	_	-
Fixed Charges	116,500	27,074	23.24%	24,824	25.98%
TOTAL OPERATING EXPENSES	483,280	148,306	30.69%	123,774	34.57%
Excess (deficiency) of revenues					
over expenditures	28,220	55,626	-	65,875	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	_	_	_	_	_
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	28,220	55,626	-	65,875	
Retained Earnings at beginning of the year		367,994	-	228,468	
Retained Earnings	\$ 28,220	\$ 423,620	-	\$ 294,343	_

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, STUDENT LIFE For the Months Ending October 31, 2024

Prior Yr	
-	% of FY2024
	Budget
Actual	Duuget
4 \$12	0.00%
0 13	0.00 /0
6 117,116	29.33%
6 23,180	25.59%
6 1,262	21.03%
6,942	17.48%
6 4,296	19.53%
152,795	27.40%
(152,782)	27.40%
/ 152.792	27.40%
0 152,/82	27.40%
(1,395)	
-	-
\$ (1,395)	
2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/	2% \$13 2% 117,116 2% 23,180 2% 1,262 2% 6,942 2% 4,296 2% 152,795 2% 152,782 2% 152,782 2% 152,782 2% 152,782

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS For the Months Ending October 31, 2024

				Prior Yr	% of
	2025	Fiscal Year	% Actual	Oct. 31 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 825	-	\$ 575	
TOTAL REVENUES	_	825	-	575	-
ODED ATTING EMPENGES					
OPERATING EXPENSES	525.060	101.464	26.4607	1.50.000	20.160/
Salaries	525,068	191,464	36.46%	150,899	30.16%
Employee Benefits	73,711	29,914	40.58%	28,405	54.40%
Contractual Services	100,000	29,021	29.02%	20,922	17.88%
General Material & Supplies	132,000	52,319	39.64%	44,129	26.92%
Professional Development	203,000	51,912	25.57%	28,342	12.65%
Fixed Charges	20,000	3,219	16.10%	4,792	23.96%
Capital Outlay	5,000	-	-	4,957	18.29%
TOTAL OPERATING EXPENSES	1,058,779	357,850	33.80%	282,446	25.57%
Excess (deficiency) of revenues					
over expenditures	(1,058,779)	(357,025)	33.72%	(281,871)	25.52%
over expenditures	(1,030,777)	(337,023)	33.72 /0	(201,071)	23.32 /0
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,058,779	357,025	33.72%	281,746	25.51%
TOTAL OTHER FINANCING SOURCES (USES)	1,058,779	357,025	33.72%	281,746	25.51%
Net Income (Loss)				(125)	
ret meome (1955)				(123)	
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ -	_	\$ (125)	

ELGIN COMMUNITY COLLEGE DISTRICT 509 WORKING CASH

For the Months Ending October 31, 2024

Tor the Months Blumg October 61, 2021	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Oct. 31 2023 Actual	% of FY2024 Budget
REVENUES					
Interest	75,000	43,938	58.58%	28,355	37.81%
TOTAL REVENUES	75,000	43,938	58.58%	28,355	37.81%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	_	_	_
TOTAL EXPENDITURES BY OBJECT	_	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	_	_	_	_	_
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	75,000	43,938	-	28,355	-
Fund Balance at beginning of year		4,874,441	-	4,806,192	
Fund Balance	\$ 75,000	\$ 4,918,379	-	\$ 4,834,547	

ELGIN COMMUNITY COLLEGE DISTRICT 509 AUDIT FUND

For the Months Ending October 31, 2024

, , , , , , , , , , , , , , , , , , ,	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Oct. 31 2023 Actual	% of FY2024 Budget
REVENUES					
Property Taxes	\$ 205,000	\$ 100,803	49.17%	\$ 56,458	45.17%
TOTAL REVENUES	205,000	100,803	49.17%	56,458	45.17%
EXPENDITURES BY OBJECT					
Salaries	108,366	37,528	34.63%	35,848	-
Contractual Services	95,834	40,000	41.74%	50,000	181.68%
General Material & Supplies	800	-	=	9	-
TOTAL EXPENDITURES BY OBJECT	205,000	77,528	37.82%	85,857	105.80%
EXPENDITURES BY FUNCTION					
Institutional Support	205,000	77,528	37.82%	85,857	94.52%
TOTAL EXPENDITURES BY FUNCTION	205,000	77,528	37.82%	85,857	94.52%
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	-	23,275	-	(29,400)	-
Fund Balance at beginning of year		103,351	-	139,524	
Fund Balance	\$ -	\$ 126,626	-	\$ 110,124	-

ELGIN COMMUNITY COLLEGE DISTRICT 509 LIABILITY, PROTECTION & SETTLEMENT SUBFUND For the Months Ending October 31, 2024

				Prior Yr	% of
	2025	Fiscal Year	% Actual	Oct. 31 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 1,905,000	\$ 899,842	47.24%	\$ 542.327	38.60%
TOTAL REVENUES	1,905,000	899,842	47.24%	542,327	38.60%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	20,718	46.04%	19,809	44.02%
Fixed Charges	1,250,000	1,091,838	87.35%	969,707	80.81%
TOTAL INSTITUTIONAL SUPPORT	1,295,000	1,112,556	85.91%	989,516	79.48%
CAMPUS SAFETY AND SECURITY					
Salaries	662,620	225,698	34.06%	225,739	33.15%
TOTAL CAMPUS SAFETY & SECURITY	662,620	225,698	34.06%	225,739	33.15%
TOTAL EXPENDITURES BY OBJECT	1,957,620	1,338,253	68.36%	1,215,255	63.10%
TOTAL EATENDITUKES BY OBJECT	1,937,020	1,330,233	00.30 /0	1,213,233	03.10 /0
EXPENDITURES BY FUNCTION					
Institutional Support	1,295,000	1,112,556	85.91%	989,516	79.48%
Campus Safety and Security	662,620	225,698	34.06%	225,739	33.15%
TOTAL EXPENDITURES BY FUNCTION	1,957,620	1,338,253	68.36%	1,215,255	63.10%
Excess (deficiency) of revenues over					
expenditures other sources (uses)	(52,620)	(438,411)	-	(672,928)	-
Fund Balance Released from Reserved Fund Balance	(52,620)	-	-	-	
Fund Balance at beginning of year	_	1,944,663	-	2,309,378	-
Fund Balance	\$ -	\$ 1,506,252	-	\$ 1,636,450	

ELGIN COMMUNITY COLLEGE DISTRICT 509 INTERNAL SERVICE FUND

For the Months Ending October 31, 2024

				Prior Yr	% of
	2025	Fiscal Year	% Actual	Oct. 31 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
REVENUES					
Benefit Charges	\$ 13,468,823	\$ 4,451,701	33.05%	\$ 3,925,708	30.60%
TOTAL REVENUES	13,468,823	4,451,701	33.05%	3,925,708	30.60%
EXPENDITURES BY OBJECT					
Employee Benefits	13,468,823	4,177,620	31.02%	3,401,123	26.51%
TOTAL EXPENDITURES BY OBJECT	13,468,823	4,177,620	31.02%	3,401,123	26.51%
EXPENDITURES BY FUNCTION					
Institutional Support	13,468,823	4,177,620	31.02%	3,401,123	26.51%
TOTAL EXPENDITURES BY FUNCTION	13,468,823	4,177,620	31.02%	3,401,123	26.51%
Excess (deficiency) of revenues					
over expenditures other sources (uses)	-	274,081	-	524,585	-
Fund Balance at beginning of year		(6,998,578)	-	(13,092,263)	
Fund Balance	s -	\$ (6,724,497)	-	\$ (12,567,678)	

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (November)
- B. Treasurer (October)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- C. Institutional Advancement and ECC Foundation (November)
- D. Community Engagement and Legislative Affairs (November)
- E. Marketing & Communications Report (Fall, 2024)

Dr. Peggy Heinrich, Interim President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

RESOLUTION TO ADOPT 2024 TAX LEVY

Recommendation

The administration recommends that the Board of Trustees adopts the attached "Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2024".

Dr. Peggy Heinrich, Interim President

Background

The Board of Trustees adopted the budget for Fiscal Year 2025 at the June 11, 2025 board meeting. The tax levy in the attached resolution is necessary to fund the budget, as adopted. The district is also required to levy for a direct annual tax in amounts sufficient for the purpose of paying principal and interest for the bonds.

Notice of the public hearing was published in conformity with the law. This action reflects the College's duty to fiscal responsibility and transparency to District 509 taxpayers. The tax levy will be presented for adoption at a meeting of the board on December 10, 2024, in Building E at 6:30 p.m.

This recommendation is provided in accordance with Board Policy EP 3, which states, "The budgeting process shall be in compliance with the provisions of the Public Community College Act, namely 110 ILCS 805/3-20.1–20.2."

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

RESOLUTION REGARDING ESTIMATED AMOUNTS NECESSARY TO BE LEVIED FOR THE YEAR 2024

WHEREAS, the *Truth in Taxation Act* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for 2023 was:

	2023 Tax Levy
Educational Purposes	\$ 43,727,245
Operations and Maintenance Purposes	12,955,741
Liability, Insurance, Workers Compensation,	1=,>00,711
Unemployment Insurance, Property Insurance	1,832,347
Audit	205,930
Social Security & Medicare Purposes	5,288
TOTAL	\$ 58,727,551

and,

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2024 is as follows:

	2024 Tax Levy
Educational Purposes	\$ 43,700,000
Operations and Maintenance Purposes	15,955,000
Liability, Insurance, Workers Compensation,	
Unemployment Insurance, Property Insurance	2,120,000
Audit	220,000
Social Security & Medicare Purposes	5,000
TOTAL	\$ 62,000,000

- WHEREAS, the taxes will be extended on the equalized assessed value of the taxable property of Community College District 509, Counties of Kane, Cook, DuPage, DeKalb, and McHenry, State of Illinois, for the year 2024 to be collected in the year 2025; and that the levy for the year 2024 be allocated 50% for Fiscal Year 2025 and 50% for Fiscal Year 2026; and
- WHEREAS, the *Truth in Taxation Act*, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and
- WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2023 were \$11,089,135 and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2024 is \$11,164,198; now, therefore, be it
- **RESOLVED** by the Board of Trustees of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage McHenry and DeKalb, State of Illinois, as follows:
 - <u>Section 1</u>: The aggregate amount of taxes estimated to be levied for the year 2024 is \$73,164,198.
 - <u>Section 2</u>: The aggregate amount of taxes estimated to be levied for the year 2024 is 104.8% of the taxes extended by the district in the year 2023.
 - Section 3: The aggregate amount of taxes estimated to be levied for the year 2024 for debt service is 100.7% of the taxes extended debt service for 2023.
 - Section 4: Public notice shall be given in *The Daily Herald*, being a newspaper of general circulation in said district and all counties, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall not be less than ½ page in size, with no smaller than 12-point type, enclosed in a black border not less than ½ wide and in substantially the following form:

NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR ELGIN COMMUNITY COLLEGE 2024

I. A public hearing to approve a proposed property tax levy for Community College District No. 509 for 2023 will be held on December 10, 2024, at 6:30 p.m. at Elgin Community College, Building E, 1700 Spartan Drive, Elgin, Illinois 60123.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Kimberly Wagner, College Treasurer, 1700 Spartan Drive, Elgin, Illinois, (847) 214-7728.

II. The corporate and special purpose property taxes extended or abated for 2023 were \$58,726,551.

The proposed corporate and special purpose property taxes to be levied for 2024 are \$62,000,000. This represents a 5.6% increase over the previous year.

III. The property taxes extended for debt service for 2023 were \$11,089,135.

The estimated property taxes to be levied for debt service for 2024 are \$11,164,198. This represents a 0.7% increase over the previous year.

IV. The total property taxes extended or abated for 2023 were \$69,815,686.

The estimated total property taxes to be levied for 2024 are \$73,164,198. This represents a 4.8% increase over the previous year.

BOARD OF TRUSTEES

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

ATTEST:	ELGIN COMMUNITY COLLEGE DISTRICT NO. 509 COUNTIES OF KANE, COOK DUPAGE, MCHENRY AND DEKALB STATE OF ILLINOIS
Board Secretary	By:Board Chair
Date	Date

MINUTES OF REGULAR BOARD MEETING NOVEMBER 12, 2024

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held November 12, 2024.

Dr. Peggy Heinrich, Interim President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06: (from Ch. 102, par. 42.06)

- Sec. 2.06 (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
 - (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

MINUTES OF REGULAR BOARD MEETING NOVEMBER 12, 2024

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, November 12, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:40 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms.

Arroyo, Mr. Parks and Student Trustee Ms. Heiser.

Trustees absent: None.

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching,

Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and

Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Nowak moved to recess to closed session.

Second: Trustee Parks seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Parks, Arroyo and

Rodriguez; nay, 0; Student Trustee Heiser, aye; motion carried at 5:42

p.m.

3. Reconvene Open Session

The closed-session concluded at 7:07 p.m. The board reconvened in open session at 7:13 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF NOVEMBER 12, 2024

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms.

Arroyo, Mr. Parks and Student Trustee Ms. Heiser.

Trustees absent: None.

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching,

Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and

Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder;

ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Parks. Chair Redmer offered appreciation to those having served.

D. Board Purpose

The Board Purpose was recited by Trustee Nowak.

To honor Indigenous Peoples' Heritage Month, the Land Acknowledgement was read by Trustee Arroyo.

5. Interim President's Report

- Dr. Heinrich acknowledged Anitra King, SSECCA president in the audience.
- October 9, ECC hosted Nicor Gas's Free Grocery and Energy Resource Fair. Nicor Gas and the Office of State Sen. Cristina Castro provided 3,854 pounds of food and 240 energy efficiency kits to 241 Elgin-area families at a free grocery and energy resource fair held at ECC. Attendees also received on-site bill assistance as well as community resources.
- October 8, we had a great success with the Illinois Regional College Fair (College Night). The largest and best-attended College Night in recent memory with 150 colleges/universities attending, over 600 attendees (82% higher than last year).
- October 10, the Education Work Center (EWC) Hanover Park celebrated its 10th Anniversary as a cooperative partnership between Harper College, the Chicago Cook Workforce Partnership, the Village of Hanover Park and ECC. Speakers included Hanover Park Mayor Rod Craig; Rep. Fred Crespo; Dr. Avis Proctor, President of Harper College; Lisa Maentz, Executive Director of Business and Career Services/WorkNet; Rose Numon, EWC student; and Dr. Heinrich, Interim President of ECC. The event underscored the center's impact on empowering residents through education and skill-building. Trustee Redmer and Trustee Rakow attended.

MINUTES OF REGULAR MEETING OF NOVEMBER 12, 2024

- Visiting Chef successfully took place on October 10 with Austrian Chef Wolfgang Ruzicka from the Semmering School in Austria, a partnership ECC has had in place for over 30 years. Dr. Redmer and Dr.Heinrich hosted a table of Latinx community members, which has already led to additional collaborations with these community agencies.
- To strengthen our connections, this fall we have hosted Representative Anna Moeller, Representative Fred Crespo, Senator Cristina Castro, and Senator Donald DeWitte for lunch in Spartan Terrace. In addition, Dr. de rosier-Cook and Dr. Heinrich met with Mayor David Kaptain at City Hall on October 29 to discuss the Manufacturing Technology Center and future Workforce Development opportunities.
- ECC received a number of recognitions this month.
 - October 28, the Elgin Image Awards honored Trustee Ollayos, as a winner in the Volunteer Extraordinaire category. Additionally, the Center for Civic Engagement (CCE) received an Elgin Image Award in the Creating a Difference category; Dr. Antonio Ramirez and three students were in attendance.
 - o CCE was selected as a Top 10 Bellwether Finalist in the category of Instructional Programs and Services.
 - O Congratulations to the women's tennis team on their outstanding performance this season, as they have all qualified for the national tournament. They have been a most cohesive, talented and enthusiastic team with an average GPA of 3.3. Additionally, Coah/Professor Clark Hallpike, was voted coach of the year by the other coaches.
 - o Kim Plate, Director of Dental Assisting, is the new Dental Assisting National Board Chair. She began this role in September.
 - o ECC was honored to be named Member of the Year by the St. Charles Chamber of Commerce. The award was announced at the annual chamber breakfast on Nov. 7.
 - Congratulations to ECC's 2025 recipients of the National Institute for Staff and Organizational Development (NISOD) Excellence Award; Vinny Cascio, Kristina Garcia, Asha Raval, Colleen Stribling and Tim Whitney.
 - o The ECC Forensics (Speech/Debate) Team competed this season and attended two tournaments. At the October. 12 tournament at McHenry County College, the team took 5th place overall. At Moraine Valley College on October 26, Libby Mattern was the Tournament Champion, taking 1st place in Informative Speaking.
 - ECC's Center for Undergraduate Research, Innovation, and Creativity (CURIC) and Skyway research projects discovered a new compound of Zinc (Beta Zinc Oxalate). Last year, the Skyway research team included a group of students in partnership with Argonne National Laboratory and with faculty leadership provided by Dr. Soma Chattopadhyay. These students successfully synthesized zinc oxide (ZnO) nanoparticles by sol-gel. ZnO Nanoparticles have demonstrated strong antibacterial activities and are potential candidates for getting rid of bacteria. The Skyway group tested the ZnO on bread, masks, etc., and CURIC Fellow Vanish Patel did a study titled, Speciation of Heavy Metals in Drinking Water of USA and Investigating Ways of Remediation for getting rid of bacteria in water. This new compound has been accepted and will be added to the Powder Diffraction database, which is maintained by the International Centre for Diffraction Data.

MINUTES OF REGULAR MEETING OF NOVEMBER 12, 2024

ECC student, Anala Thakkar, has been selected to participate in the NASA Community College Aerospace Scholars (NCAS) program, an initiative renowned for its rigor and competitiveness, drawing applicants from across the nation. From an initial pool of 6,000 applicants, Anala was one of only 600 accepted into Mission 1. Anala was chosen to advance to Mission 2 (1 of 450), a competitive, week-long career simulation where participants work in teams to design and develop a solution for a lunar exploration mission. As we await the results of her potential selection for Mission 3, the final capstone phase of the program, Anala's journey through NCAS serves as a powerful testament to her determination, perseverance, and the comprehensive preparation provided by our engineering curriculum. This achievement is not just an individual triumph but also a reflection of the high standards and rigorous academic environment at our college, where students like Anala are equipped with the skills, knowledge, and drive to excel in some of the most competitive arenas in science, technology, engineering, and mathematics (STEM).

6. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, November 11, 2024. The following presentations were provided: FY24 Comprehensive Financial Reports by the Audit firm, Sikich; Academic Resources and Instructional Technology by Mr. Moore; and the Performance Report by Dr. Garber. Dr. Wagner provided a construction update. Board Actions and items on the November 11, 2024 agenda were discussed, no questions were raised. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the ICCTA Board of Reps meetings will be held on November 15 & 16. Trustees Ollayos and Arroyo will attend.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that there was an overall focus on AI at the ACCT Leadership Congress. A suggestion was made to share the video our student trustee was part of for the presentation with our legislators regarding the accessibility difficulties she experienced with several documents and forms.

D. Legislative

Trustee Rakow shared the following:

- At the October 7 Committee of the Whole meeting, trustees agreed to respond to ICCTA's request for advocacy of the Pipeline for the Advancement of Healthcare Workers Grant, also known as the PATH grant. Ms. Amenta worked with Dr. Schopen and Ms. Kruckenberg, Dean of Health Professions, to create a letter of support, which contains two specific student stories of success that would not have been possible without PATH.
- Trustees Redmer and Rakow met with Ms. Amenta in late October to identify advocacy issues for the February 2025 National Legislative Summit in Washington

MINUTES OF REGULAR MEETING OF NOVEMBER 12, 2024

DC. The Board of Trustees wants to ensure our advocacy agenda is relevant and timely. Therefore, given the inevitable changes in administration following the presidential election, Ms. Amenta will monitor political activity related to higher education for the remainder of 2024, and make recommendations if need be. Trustees Ollayos, Parks, Rodriguez, Rakow, and Student Trustee Heiser will represent ECC in DC, along with Dr. Annamarie Schopen and Dr. Kim Wagner.

- All in-district state and federal incumbents running in the November 5 general election were re-elected.
- The Board received a copy of the PATH advocacy letter, along with results from the general election.

E. ECC Foundation

Trustee Parks reported the following:

- As of October 31, 2024, booked gifts are \$3.1 million.
- The Annual Donor Breakfast will be held on Saturday, March 8, 2025.
- The next Foundation Gala will be held on Saturday, September 13, 2025.
- State Farm awarded ECC a \$10,000 grant to run firefighting immersion camps throughout the next year and we hope to receive the same amount for 2026.
- The Foundation held their annual board retreat October 25.

8. College Reports

Board Action No. 077-A-25, Acceptance of Written College Reports

- A. Personnel (October)
- B. Treasurer (September)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. FY24 Performance Report (annual)
- F. Grant Monitoring Report (quarter ending September 30, 2024)

Chair Redmer confirmed receipt, either attached or under separate cover, of the afore mentioned written reports.

Motion: Trustee Rodriguez moved to accept the college reports.

Second: Trustee Parks seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo and

Parks; nay, 0; Student Trustee Heiser, aye; motion carried

9. Consent Agenda

Chair Redmer read the following consent agenda items:

- A. Board Action No. 078-A-25, Minutes of the Regular Board Meeting, October 8, 2024
- B. Board Action No. 079-A-25, Closed Session Minutes of the Regular Board Meeting, October 8, 2024

MINUTES OF REGULAR MEETING OF NOVEMBER 12, 2024

- C. Board Action No. 080-A-25, Destruction of Audiotapes of Closed Session Board Meeting, January 24, 2023
- D. Board Action No. 081-F-25, Ratification of Report of Expenses
- E. Board Action No. 082-F-25, Ratification of Board of Trustee Travel Expenses
- F. Board Action No. 083-A-25, 2025 Schedule of Board Meetings, Elgin Community College, Regular, Committee of the Whole and Finance Committee
- G. Board Action No. 084-A-25, Trustees' Out-of-State Travel to 2025 ACCT National Legislative Summit
- H. Board Action No. 085-F-25, Instructional Fee Recommendations for Fiscal Year 2026
- I. Board Action No. 086-A-25, Academic Calendar 2027-2028
- J. Board Action No. 087-F-25, Resolution of Approval to Publish Proposed 2024 Tax Levy
- K. Board Action No. 088-F-25, Annual Comprehensive Financial Reports Fiscal Year 2024
- L. Board Action No. 089-A-25, Ratification of a Settlement Agreement Between the Board of Trustees of Community College District 509 and the Support Staff of Elgin Community College Association (SSECCA)
- M. Board Action No. 090-A-25, Ratification of a Memorandum of Agreement Between the Board of Trustees of Community College District 509 and the Elgin Community College Faculty Association (ECCFA)
- N. Purchases
 - 1. Board Action No. 091-C-25, Additional Fees for Architectural and Engineering Services for the Manufacturing and Technology Center (MTC), authorizes the administration to increase the fees for general architectural and engineering services for the new manufacturing and technology center from DLA Architects Ltd. (Itasca, IL). The original cost was \$3,037,500 and the additional fees are \$2,053,427 for an amount not to exceed \$5,090,927.
 - 2. Board Action No. 092-C-25, Additional Fees for Construction Management for the Manufacturing and Technology Center (MTC), authorizes the administration to increase the fees for Construction Management services for the College's new manufacturing and technology center with Lamp, Inc., (Elgin, IL). The original fee was \$2,488,010 and the additional fee of \$2,346,919 totals an amount not to exceed \$4,834,929.
 - 3. Board Action No. 093-C-25, Construction of the New Manufacturing and Technology Center (MTC) Phase I, authorizes the administration to grant Lamp Inc. (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed for the MTC. The total amount not to exceed is \$12,619,230.
 - **4. Board Action No. 094-C-25, Construction of the New Truck Driving School Building,** authorizes the administration to grant Shales McNutt Construction (SMC) (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed below to build the new truck driving school building. The total amount not to exceed \$4,648,446.

MINUTES OF REGULAR MEETING OF NOVEMBER 12, 2024

- 5. Board Action No. 095-T-25, Customer Relationship Management (CRM) Software Renewal, authorizes the administration to contract with Carasoft (Reston, VA) for the renewal of the College's CRM software, in an amount not to exceed \$31,185.77.
- 6. Board Action No. 096-A-25, Executive Search Firm for Equity, Diversity & Inclusion Officer (EDIO) and Permanent Chief Human Resources Officer (CHRO) Placements, authorizes the award of a contract with RH Perry & Associates (Ashville, NC) to work with the College committees on the EDIO and CHRO searches, in an amount not to exceed \$147,800.
- 7. Board Action No. 097-S-25, Heat Pump Trainer Purchase, authorizes the administration to purchase a heat pump trainer from Advanced Technologies Consultants (Plymouth, MI) in an amount not to exceed \$27,612.
- **8. Board Action No. 098-T-25, Marketing Cloud Software Renewal Purchase,** authorizes the administration to purchase a one (1) year renewal for Marketing Cloud software for marketing automation, email, and text messaging from Carasoft (Reston, VA), in an amount of \$55,702.64.
- 9. Board Action No. 099-S-25, Microscopes and Accessories Purchase, authorizes the administration to purchase Nikon microscopes and accessories from Nikon Instruments, Inc. (Melville, NY), the lowest responsible bidder, in an amount not to exceed \$36.559.
- 10. Board Action No. 100-A-25, Ratification of Interim Chief Human Resources Officer (CHRO) Additional Housing and Rental Car Fees, ratifies and authorizes the increase of funds for the interim executive services related to the Interim Chief Human Resources Officer from \$121,400 to not to exceed \$136,375. The increase in cost is due to the addition of a rental car and increased costs for housing.

O. Personnel

1. Board Action No. 101-A-25, Ratification, Interim Chief Marketing and Communications Officer, Ms. Maureen Jouhet, ratifies the appointment of Ms. Maureen Jouhet as Interim Chief Marketing and Communications Officer at an annual salary of \$136,047 (Hay position classification 20) effective October 14, 2024. Further, if Ms. Jouhet is not appointed to the position of Chief Marketing and Communications Officer, Ms. Jouhet will return to her position as Managing Director of Digital Strategy and Innovation at her annual salary amount of \$116,361 (Hay classification 218) prior to her appointment as Interim Chief Marketing & Communications Officer.

Motion: Trustee Parks moved to approve the consent agenda as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo and

Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

10. Old Business

There was no old business brought forward.

MINUTES OF REGULAR MEETING OF NOVEMBER 12, 2024

11. New Business

Trustee Rakow shared that Trustee Parks is being honored by the Three Fires Boy Scout Council with the North Star Award.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo and

Parks; nay; 0; Student Trustee Heiser, aye: meeting adjourned at 7:59

p.m.

Shane Nowak, Board Secretary	Diane Kerruish, Board Recorder

MINUTES OF CLOSED SESSION OF BOARD MEETING NOVEMBER 12, 2024

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held November 12, 2024.

Dr. Peggy Heinrich, Interim President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 ILCS 120/2.06 (a, f):

- Sec. 2.06 (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- Sec. 2.06 (f) Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING MARCH 14, 2023

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of March 14, 2023 as all criteria for destruction of these tapes have been met.

Dr. Peggy Heinrich, Interim President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06):*

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for November 2024. (The Reports are provided under separate cover.)

Dr.Peggy Heinrich, Interim President

Background

The enclosed Report of Expenses identifies the vendors that have been paid during the month of November 2024 in the amount of \$3,591,091.15.

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratify the Board of Trustee Travel Expenses for November 2024. (Reports are provided under separate cover.)

Dr. Peggy Heinrich, Interim President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the month of November 2024 for \$3,569.85.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

TUITION FOR FISCAL YEAR 2026

Recommendation

The administration recommends that the Board of Trustees maintains and adopts the following tuition rates effective Summer 2025:

District Resident, Work In-District, In-District Internet Out-of-District Resident Out-of-District Internet Out-of-State & International Resident Out-of-State & International Internet \$138.00 per semester credit hour \$297.00 per semester credit hour \$260.00 per semester credit hour \$396.00 per semester credit hour \$310.00 per semester credit hour

Time Hairin

Dr. Peggy Heinrich, Interim President

Background

With the projected expenditure needs for future student enrollment and success initiatives, the administration is recommending that in-district tuition be increased by \$3.00 for in-district students for fiscal year 2026. A one-dollar increase in the per credit hour tuition rate would generate approximately \$154,184 annually, using fiscal year 2024 credit hours. The College's administration is committed to maintaining its record of sound fiscal management and will continue to control expenditures while providing a quality and affordable education.

Fiscal Year	In District Rate	Out of District Rate	Out of State Rate
2025	\$135	\$297.00	\$396.00
2024	\$132	\$297.00	\$396.00
2023	\$132	\$297.00	\$396.00
2022	\$132	\$297.00	\$396.00
2021	\$132	\$297.00	\$396.00
2020	\$132	\$434.49	\$497.79
2019	\$132	\$434.49	\$497.79
2018	\$129	\$434.49	\$497.79

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

INSTRUCTIONAL EQUIPMENT COMPONENT OF TUITION

Recommendation

The administration recommends that the Board of Trustees redirect an additional \$1.00 of the per credit hour tuition rate to instructional equipment to raise the allocation from \$2.00 per credit hour to \$3.00 per credit hour effective Summer 2025.

Dr. Peggy Heinrich, Interim President

Background

The current allocation for instruction equipment has been in place for over ten years. With the increased cost of instructional equipment and the academic program growth over the years, it is recommended to increase the instructional equipment allocation to better fit the needs of the College. The \$1.00 allocation equates to approximately \$155,000 based upon fiscal year 2024 credit hours.

FACULTY SUPPLEMENTAL ASSIGNMENT CHART MODIFICATION DEVELOPMENTAL MATH COORDINATOR

Recommendation

The administration recommends that the Board of Trustees approves the suggested modification to the ECCFA supplemental assignment chart related to the maximum number of hours allowed for the various responsibilities held by the Developmental Math Coordinator.

Dr. Peggy Heinrich, Interim President

Background

A negotiation took place between the administration and the ECCFA leadership to approve an increase to the maximum number of hours allowable for coordination with Math 090 faculty and/or classroom visits and/or coordination with the testing center from 20 hours to 70 hours; and for collaborating with Academic Advisors and/or Student Success Coaches on relevant and effective intervention strategies, services, programs and/or initiatives that would benefit students' progress in developmental math courses and report these efforts to the math department from 20 hours to 80 hours. The parties agreed to decrease the maximum number of hours allowable for conducting Math 099 content-specific interventions regularly throughout the semester from 40 hours to 20 hours; the responsibility for reviewing syllabi or coordinating legislative reforms for Math 098 and Math 099 was removed from the list of Developmental Math Coordinator responsibilities.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and

Student Development, 847-214-7363

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION HOURLY RATE AND SEMESTER ASSIGNMENTS SUPPLEMENTAL ASSIGNMENT CHART

Category	Position	Description	Compensation
ACCREDITATION/ CERTIFICATION			
Accreditation/Certification Report Writing	Accreditation Report Writer		L2 S2 UA2* hourly not to exceed forty (40) hours unless approved by supervising administrator. Hours are required to be tracked and submitted to the Dean for approval.
American Bar Association (ABA) Certification Report Writing	American Bar Association Report Writer		L2 S2 UA2* hourly not to exceed sixty (60) hours unless approved by supervising administrator. Hours are required to be tracked and submitted to the Dean for approval.
American Bar Association (ABA) Site Visit Coordination	American Bar Association Site Visit Coordinator		L2 S2 UA2* hourly not to exceed forty (40) hours unless approved by supervising administrator. Hours are

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

			,
			required to be tracked and submitted to the Dean for approval.
Human Services Site Visit Coordination	Human Services Site Visit Coordinator		L2 S2 UA2* hourly not to exceed thirty (30) hours unless approved by supervising administrator. Hours are required to be tracked and submitted to Dean for approval.
BRIDGE PROGRAMS (NOT INCLUDING CREDIT)	Unless otherwise specified in a grant		
Youth and Adult		Coordination, curriculum development, teaching, and prep	\$40/hour
COACHES/ADVISORS/ ASSISTANTS			
ECC Observer	Advisor		3 hrs. VOL per semester or release time from instruction equivalent to three credit/contact hours per semester
Forensic Team AND Mock Trial Team	Coach Per Team		6 hrs. release/semester

VISED 09/10/2024

<u>ო</u>
υ
þ.
Œ

	ELGIN COMMUNIT SUPPLEME HOURLY RATE	ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS	
Spire	Advisors (1 Art	Supervise and schedule student	1.5 hrs. VOL/year for Lit
	Faculty, 1 Lit Faculty	production of Spire	Faculty
			1.5 hrs. VOL/year for Art
			Faculty
			1 hr. VOL/year for primary
			layout/technical for Art
			Faculty

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

Tournament or Event—not including compensated Fulltime coaches	UA Driver or Assistant	Drive time and/or time at event	\$25/hour
Adult Ed National Honor Society	Advisor	Drafting documents, outreach to faculty, establishing member database, reaching out to students, planning induction ceremonies, establishing structure of the group, reviewing potential candidates, regular meetings with students, communicating with the national organization and other campus	1.5 hrs VOL/semester
COMMITTEE CHAIRS			
Technology Advisory Committee	Co-chair		1 hour release or VOL/semester
Assessment Committee	Chair		3 hrs. release/semester
GIST	Co-chair		3 hrs. VOL/semester
MAGIC	Chair (or Co-chairs)		3 hrs. VOL/semester (shared)
Textbook and Course Materials	Co-chair		3 hrs. VOL/semester;
Cost Reduction Strategy and Implementation Team			Summer 1.5 VOL or \$50/nr. meeting time in summer not
			to exceed \$1,400
Teaching/Learning for Inclusivity, Diversity, and Equity (TIDE)	Co-chair		3 hrs. Vol/semester
EDI Faculty Fellow	Faculty (FT and/or PT)	Faculty (FT and/or PT) Leads projects, in collaboration with CETAL and	3 hrs. release or
		other faculty when appropriate, for the creation of	VOL/semester
		asynchronous professional development courses.	

REVISED 09/10/2024

	y and yllege's rch	3 hrs. VOL/semester; summer 1.5 VOL or \$50/hr. meeting time in summer not to exceed \$1,400		\$50/hour up to 50 hours	\$150/course contact hour developed up to \$900
ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS	Contributes to existing asynchronous faculty development resources. Aids in developing and leading workshops on topics aligned with college's EDI focus for a given year. Carries out research projects and develops recommendations.			(in FT job description)	(in FT job description)
ELGIN COMMUNITY SUPPLEMEN HOURLY RATE		Co-chair		UAs (if no FT available)	UAs (if no FT available)
		Undocumented Student Support Committee	CURRICULUM DEVELOPMENT	Program Development	New Course/Curriculum Development

Page | 6

	\$50/hour					\$50/hour					
GIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS	Assist high schools with instructional design and necessary professional development	Collect and manage documentation for the Local Advisory Panel and State Portability Panels, including course syllabi	Annually meet with D509 high school staff and faculty to review student learning data	Annually meet with D509 high school staff and faculty to strengthen student learning and/or teaching practices	Provide ongoing support for D509 high school faculty teaching transitional courses	Review contextualization models and potential methods for instruction Review textbooks/manuals to assess reading levels and complexity of tasks Review assignments to assess reading and writing expectations	Assess scaffolding needed to prepare students for assignment				
ELGIN COMMUNIT SUPPLEME HOURLY RATE	Faculty (FT and/or PT)					Faculty (FT and/or PT) R					
	Transitional Course Support					CTE Contextualization Project					

	Identify literacy and study strategies that could supplement content instruction Define plan for literacy instruction
DIRECTORS	

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

Alliance for College Readiness	Director		6 hrs. release/academic
			semester
			\$50/hour in summer term,
			not to exceed \$4,500
Writers' Center	Director	Plan & schedule literary events and	3 hrs. release/academic
		authors visits	semester plus
			3 hrs. VOL/academic
			semester
The Write Place	Director	Set operating schedule, recruit and	3 hrs. release/academic
		recommend tutors for hire, provide	semester plus 3 hrs.
		training to tutors, hire and supervise	VOL/academic semester
		student workers, complete all reports	3 hrs. release/summer, if
			applicable
Math Lab	Director	Set operating schedule, recruit and	3 hrs. release/academic
		recommend tutors for hire, hire and	semester plus 3 hrs.
		supervise student workers, complete	VOL/academic semester
		all reports	3 hrs. release/summer, if
			applicable
Honors Program	Director	Recruit faculty, work with deans to	6 hours release/semester
		schedule honors sections, program	(including summer as
		development, attend conferences	necessary)
Medical Imaging	Interim Dir Asst.	Provide assistance during vacancy of Medical Imaging Director position	10% stipend
Undergraduate Research,	CURIC Director	Recruiting faculty mentors, develop and	6 hrs release/semester
Innovation, & Creativity Program		implement center processes and	\$50/hr summer term not to
		procedures, marketing center	exceed \$4,500
		opportunities to students, facilitating	
		informational sessions for faculty and	
		students, providing workshops for	

REVISED 09/10/2024

		students on research topics, encouraging	
		faculty engagement with the ECC grants	
		office, providing an annual platform for a	
		student research showcase, collaborating	
		with other campus stakeholders,	
		facilitating administrative center tasks,	
		conference attendance and presentation,	
		annual reporting	
Center for Civic Engagement	Director/Co-Directors	Recruit, train, & supervise ECC student Civic	6 hours release/semester;
(CCE)		Leaders and projects; Supervise student	summer \$50/hr not to
		Civic Leaders travel; Establish and maintain	exceed \$4.500
		the CCE; Develop workshops or national or	(may be split between co-
		local issue forums; Determine the	directors)
		qualifications for the ALL IN Campus	
		Democracy Challenge and the college-wide	
		efforts required to achieve ALL IN	
		excellence in nonpartisan student	
		democratic engagement; Establish	
		relationships and partnerships with	
		nonpartisan organizations that serve to	
		advance civic education; Establish a	
		relationship with the Kane County Board of	
		Elections in order to facilitate requests for	
		ECC to serve as an early voting location;	
		Coordinate a service-learning effort(s) with	
		a local nonprofit(s); In conjunction with	
		Student Life, co-create college-wide	
		programming and voter registration efforts	
		for Constitution Day and National Voter	
		Registration Day; The CCE will make every	
		effort to invite elected, appointed, or other	
		officials on a nonpartisan and/or bipartisan	

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION

SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

		basis to Center events, including but not limited to an annual Lobbying Day. The invitations extended to Center events will depend (1) upon the topical nature of the event, (2) the applicable level/s of government, and (3) the applicable jurisdiction of elected, appointed or other officials being extended an invitation to nonpartisan and/or bipartisan events (e.g., local school board/s, Community College District 509, state and/or federal legislators, City of Elgin legislators, Elgin City Council members, etc.); Coordinate efforts with Career Services to refer Civic Leaders to legislative and other governmental internships and employment opportunities; Coordinate marketing/ promotion; Assist with budget development and tracking; Track, analyze, and report data	
GRANTS			
Grant Writing		Preparing grant narrative budgets	\$50/hour (established rate)
ICAPS	Instructor	Special Agreement	See Fall 2011 Agreement
HUMANITIES			
Humanities Center	Chair/Director		3 hours release or VOL/semester
Socrates Café or International Films	Chair/Director	Schedule, advertise, and run sessions or find and schedule films	3 hours VOL/academic year each

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION

SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

LAB MANUALS/ADJUNCT FACULTY HANDBOOKS			
Initial Development or Revision	Writer/compiler/Reviser	Create or update manual	\$50/hour, not to exceed \$2,000
LEARNING COMMUNITIES			
Learning Communities	Development per Faculty Member		\$500/1 st time
Learning Communities	Teaching per Faculty Member		15% stipend in 1st semester and for both faculty whenever one faculty member changes
MUSIC/THEATER			
Concert Band, Concert Choir, Steel Band, Jazz, Improvisation, American Roots, Electronic Music, Hip Hop	Ensemble Director	Maintain inventory of equipment and music library; Prepare rehearsal space; Choose repertoire and arrange parts; Present a minimum of one performance each semester; Monitor and assist with planning ensemble budget; Organize recruiting activities and promotional materials.	1.5 hours release or VOL/semester
Music Festival	Director		\$3,000/year
Conservatory	Manager	Coordinate private music lesson instruction, schedule juries and recitals, serve as liaison between private music lesson instructors and Arts Center staff	\$25/hour
Exhibition Assistance			\$25/hour
Music/Theater	Music Lessons		L2 S2 UA2* hourly or \$50.61, whichever is greater

REVISED 09/10/2024

	ELGIN COMMUNITY SUPPLEMEN HOURLY RATE	ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS	
Music/Theater	Producer	Research and select show to produce; recommends contractors to hire for production; coordinates auditions; attends production meetings; monitors production spending	6 hours release time or voluntary overload in the semester the production takes place
Guest Curator		Create curatorial projects	\$50/hour. max of \$8,000
ORIENTATION/WORKSHOP	CETL or OTHER		
New FT Orientation	Presenter (Typically 4 hours Opening Week)		\$50/hour (presentation time only)
New Adjunct Orientation, CETL New Hires (Special Initiatives)	Presenter Unit Adjunct Attendance		\$50/hour (presentation time only) \$28/hour
Nursing Clinical Orientation & Training	Nursing Trainee	Complete onsite and/or online orientation and training in compliance w/requirements of ECC's Heath Professions Partner Agencies	\$28/hour
Peer Mentoring	Mentor-Coaching	Mentoring	\$50/hour Note: Rate applies for mentor/coach assisting faculty on improvement plan, but in this case mentee is unpaid
Math Mentoring (Added April 2014) SSI Project	Mentee-Unit Adjunct + Mentor		\$50/hour mentor \$28/hour mentee

		DOORE IN THE AME SEIVICE EN ASSIGNIVIEIN D	
ECC Teaching Pairs	Mentor and Mentee	Mentor: Attend one initial 60 minute training session	Pay at committee meeting rate in Article 8.15 to attend training session
		Mentor: Identify resources, develop discussion questions, respond to ongoing questions, and participate in five one-hour mentoring sessions	L2 S2 UA2 hourly* for five one-hour sessions
		Mentee: Prepare for one-on-one sessions by developing questions and sharing teaching materials such as syllabus, assignment descriptions, and instructional videos	Pay at committee meeting rate in Article 8.15 to attend five one-hour sessions
Mandatory Workshop Attendance	Unit Adjunct Attendance		\$28/hour
Workshop Presentation	Workshop Presenter		\$50/hour, max \$400
Other Mentoring	Mentor		\$50/hour
Undergraduate Research, Innovation & Creativity	CURIC Mentor	Engaging in a semester or year-long research project with an ECC student, providing a project description to advertise and attract students, providing project outcomes, preparing students to present at the annual student research showcase	\$1,000 stipend/semester
SKILLS ASSESSMENT			
Skills Validation	Skills Validator	Includes but is not limited to presenting/tutoring/assessing practical skills	L2 S2 UA2 hourly*
English Placement Reading	Coordinator	Recruit Readers; Schedule Readings Assemble Reports; Update Test Prompts; Schedule norming readings	3 hrs. release/semester; Summer \$50/hr. not to exceed \$2,500

REVISED 09/10/2024

Developmental Math	SUPPLEMEN SUPPLEMEN HOURLY RATE A	ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS Developmental Math Develop, maintain, and distribute	L2S2/hr not to exceed 50
	Coordinator	materials to support Math 090 faculty in implementing first-week remediation in every Math 090 class.	hrs for initial development of materials; L2S2/hour not to exceed 7020 hours for coordination with Math 090 faculty and/or classroom visits and/or coordination with testing center
		Collaborate with Academic Advisors and/or Student Success Coaches on relevant and effective intervention strategies, services, programs and/or initiatives that would benefit students' progress in developmental math courses and report these efforts to the math department.	L2S2/hour not to exceed <u>80</u> 20 hours
		Conduct Math 099 content-specific interventions regularly throughout the semester.	L2/S2/hour not to exceed 2040 hours
		Review syllabi or Math 098 and Math-099 sections to coordinate-implementation of HB2170 reforms.	L2S2/hour not to exceed- 10 hours

Actions 34

	ELGIN COMMUNITY SUPPLEMEN HOURLY RATE A	ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS	
English Placement Reading	Contingent English Essay Reader	Reads and scores English placement essays	\$2/essay
Final Course Grading	Instructor	Complete final course grading in cases of unexpected faculty absence. May include re-grading assignments, creation and administration of assessments, and submission of final grades.	\$50/hr.
SKILLSUSA			
SkillsUSA	Chapter Liaison**	Serves as the College Liaison for SkillsUSA Illinois State Leadership and Skills Conference participation	.5 hour VOL/Fall semester Additional .5 hour VOL/Fall semester when participating in the Leadership Conference 3 hrs. VOL/Spring semester
SkillsUSA	Contest Supervisor	Prepares for and hosts SkillsUSA Illinois State Qualifying Conference North competition in ECC classroom	L2 S2 UA2* hourly Not to exceed 10 hours unless approval has been received from the supervising administrator
SkillsUSA	Skills Practice Facilitator	Provides extra support and skills practice opportunities to students preparing to participate in SkillsUSA Illinois State Leadership & Skills Conference competition	1 hour VOL/year (may be divided among more than one faculty member)
SPECIAL TUTORING			

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

L2 S2 UA2* Hourly or \$\\$50/hr., whichever is greater	lood Education Lab Instructor L2 S2 UA2* Hourly lisitation	SUCCESS -AtD	earch Community Approved participant Annual (two installments) \$1,200	earch Community Director 3 hours VOL/semester or 1.5 each if split/shared	Co-chair shares responsibility for setting meeting agendas facilitating	meetings, providing leadership for	activities \$50/hour meeting time in	summer, not to exceed	\$1,400 (equiv. to 1.5 VOL)	ESSAC Strategy Team Leaders Co-chair strategy teams focusing on 3 hours VOL/semester;	ident Success Action summer 1.5 VOL if SSI	Council) actively meeting or	\$50/hour meeting time in	summer, not to exceed	\$1,400 (equivalent to 1.5	
Math Final Exam Review	Early Childhood Education Lab Visitation	STUDENT SUCCESS -AtD	Faculty Research Community	Faculty Research Community	Student Success Initiative					ESSAC	(Equity, & Student Success Action	(Council)				

MISCELLANEOUS			
Cadaver Dissection	Qualified Faculty	When class not available	\$120/hour/cadaver Averaging 27 hours/body
Assessment Committee Project	Reading/Assessing Essays		Current Placement Reading Rate

REVISED 09/10/2024

	ELGIN COMMUNITY SUPPLEMEN HOURLY RATE	ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS	
Skyway Competition	Event Coordinator	Organize submission, collection, and judging of entries	3 hours VOL/year
Videography	Videographer	Production of videos	\$50/hour
PIE Project Work	Data Analyst	Quantitative & Qualitative projects under direction of IR	\$40/hour max number of hours to be determined by
Specialized Report Writing	Specialized Report	Special projects requiring data	\$50/hour max number of
	Writer	collection, analysis, and report writing	hours to be determined by project, if applicable
ECC 75 th Anniversary Book	Primary Editor	Collect all individual pieces of writing,	3 hrs. release/FA2023
		including decisions on pieces to	semester
		include through to final proofing.	
		Receive and refine rough drafts.	
		Ensure all pieces are written in a	
		uniform voice. Work w/designer on	
		layout. Edit the printer's proof and	
		oversee corrections and changes.	
		Review existing 60-year Anniversary	
		Book and update articles as needed.	
Application Review: Adjuncts		In addition to receiving the	Flat rate of \$56 for 2 hours
Serving on Search Committees		committee meeting rate of pay for	at the committee meeting
		attending search committee	rate of \$28/hr.
		meetings, adjunct faculty will receive	
		a flat rate of \$56 (equivalent to 2	
		hours at the committee meeting rate	
		of \$28/hr.) for the purpose of	
		reviewing applications.	

Note: References to the VOL rate refer to the Voluntary Overload Teaching Faculty rate.

REVISED 09/10/2024

Page | 17

ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION SUPPLEMENTAL ASSIGNMENT CHART HOURLY RATE AND SEMESTER ASSIGNMENTS

*L2S2 UA2 HOURLY SCHEDULE (per Appendix A-3 of the ECCFA contract)

\$52.86	\$54.84
2023	2024

RESOLUTION ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2024 TO PAY DEBT SERVICE ON THE GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2024, OF COMMUNITY COLLEGE DISTRICT NO. 509, COUNTIES OF KANE, COOK, DUPAGE, MCHENRY AND DEKALB AND STATE OF ILLINOIS.

Recommendation

The administration recommends that the Board of Trustees adopts the Resolution to abate taxes in the 2024 tax levy as they relate to the principal and interest payments on the General Obligation Bonds (Alternate Revenue Source), Series 2024 which are due in the next bond year (June 15, 2025 and December 15, 2025).

Dr. Peggy Heinrich, Interim President

Background

The College issued \$53,150,000 General Obligation Bonds (Alternate Revenue Source), Series 2024 (the "Bonds") on September 10, 2024. The resolution for the issuance of the Bonds included the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; however, the College will pay the debt service on the bonds with tuition and fees from the Education Fund and property tax revenues from the Operations and Maintenance Fund. As such, it is the recommendation that the tax heretofore levied for the year 2024 to pay principal and interest on the Bonds be abated.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance,

847-214-7728

RESOLUTION abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2024, of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the "Board") of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb and State of Illinois (the "District"), by resolution adopted on the 10th day of September, 2024 (the "Resolution"), did provide for the issue of \$53,150,000 General Obligation Bonds (Alternate Revenue Source), Series 2024 (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Board has determined and does hereby determine that the District has funds on hand and lawfully available for such purpose (the "Available Funds") in the amount necessary to pay the principal of and interest on the Bonds in the next bond year (June 15, 2025 and December 15, 2025) (the "LY 2024 Bond Payments"); and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District to apply the Available Funds to the payment of the LY 2024 Bond Payments so as to enable the abatement of the Pledged Taxes (as defined in the Resolution) levied to pay the same; and

WHEREAS, the Resolution provides that the Pledged Taxes may be abated only to the extent that lawfully available funds of the District are irrevocably on deposit in the Bond Fund (as defined in the Resolution); and

WHEREAS, it is necessary and in the best interests of the District that the Available Funds be deposited to the Bond Fund and the Pledged Taxes heretofore levied for the year 2024 to pay the LY 2024 Bond Payments be abated:

Now, Therefore, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. Deposit to Bond Fund. Any officer of the District is hereby directed to transfer and irrevocably deposit the Available Funds, in an amount equal to the LY 2024 Bond Payments, to the Bond Fund for the purpose of paying the LY 2024 Bond Payments as they come due.

Section 3. Abatement of Tax. The Pledged Taxes heretofore levied for the year 2024 in the Resolution are hereby abated in their entirety.

Section 4. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks of the Counties of Kane, Cook, DuPage, McHenry and DeKalb, Illinois, and it shall be the duty of said County Clerks to abate the Pledged Taxes levied for the year 2024 in accordance with the provisions hereof.

Section 5. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 10, 2024.

Chair, Board of Trustees	
Secretary, Board of Trustee	

2024 COOK COUNTY RESOLUTION TO ALLOCATE PTELL REDUCTION

Recommendation

The administration recommends that the Board of Trustees adopts the attached "Community College District 509 Resolution Providing Direction to the Cook County Clerk Under the Property Tax Extension Limitation Law Regarding the Tax Levy of the College for the Year 2024."

Dr. Peggy Heinrich, Interim President

Background

The college is subject to the Property Tax Extension Limitation Law (PTELL) that may require the amounts levied upon by the college be reduced because of the limitations set forth in the law. Cook County will proportionately reduce each levy subject to PTELL unless the college provides a resolution directing Cook County to do otherwise.

The college desires that any reductions be applied proportionately to the Education Fund and the Operations and Maintenance Fund and that the other Funds subject to PTELL remain at the requested amount.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance,

847-214-7728

COMMUNITY COLLEGE DISTRICT NO. 509 (ELGIN COMMUNITY COLLEGE) RESOLUTION PROVIDING DIRECTION TO THE COOK COUNTY CLERK UNDER THE PROPERTY TAX EXTENSION LIMITATION LAW REGARDING THE TAX LEVY OF THE COLLEGE FOR THE YEAR 2024

WHEREAS, Community College District No. 509, Elgin Community College, (the "college") has filed with the Cook County Clerk herewith its Resolution Regarding Estimated Amounts Necessary to be Levied for the year 2024 to be collected in the year 2025; and,

WHEREAS, the amounts to be levied and collected by Cook County Clerk on behalf of the college are subject to the Property Tax Extension Limitation Law (hereafter, "PTELL") and that law may require that the amounts levied upon Cook County real estate be reduced because of the limitations set forth in such law; and,

WHEREAS, the Cook County Clerk will proportionally reduce the levy of each fund specified in the college's Levy Resolution unless directed by resolution of the college to allocate any reduction in the fund levy in some other manner; and,

WHEREAS, the college desires that, in the event of a reduction that any reductions be done in a different manner, as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, as follows:

- Section 1. The Board of Trustees does hereby direct the Cook County Clerk that any reduction of the college's 2024 Tax Levy caused by the PTELL be made as follows:
 - a. Proportionally reduce the Educational Purposes Fund and the Operations and Maintenance Purposes Fund and,
 - b. Maintain all other funds subject to the PTELL at the requested amount.
- <u>Section 2</u>. This Resolution shall be in full force and effect from and after its passage in the manner provided by law.
- Section 3. A certified copy of this Resolution shall be filed with the County Clerk of Cook County, Illinois, Tax Extension Division concurrently with the filing of the college's Resolution Regarding the Estimated Amounts to be Levied for the Year 2024.
- <u>Section 4</u>. This resolution shall supersede any resolutions or motions or parts thereof in conflict with any part herein.

Section 5.		or provision of this resolution shall be held invalid or son, such invalidity or unenforceability shall not affect any s of this resolution.
		BOARD OF TRUSTEES ELGIN COMMUNITY COLLEGE DISTRICT NO. 509 COUNTIES OF KANE, COOK DUPAGE, McHENRY, AND DEKALB STATE OF ILLINOIS
	Date	By Board Chair
ATTEST:		
	Board Secretary	
	Date	

NAMING OF COMMUNITY ROOM B180 "Hallpike Community Room"

Recommendation

The administration recommends that the Board of Trustees approves the naming of Community Room, B180 in Building B, as the *Hallpike Community Room*.

Dr. Peggy Heinrich, Interim President

Background

Board Policy GP 2.9 states that it is the job of the Board of Trustees "To name any building, room, space, or area of Elgin Community College."

On November 15, 2024, Professor Clark Hallpike pledged a \$110,000 gift to the ECC Foundation to support Student Success as part of "The Bright Futures Campaign." As the faculty liaison to the Foundation, his commitment to student scholarship and success has been unwavering. Prior to his November 15, 2024, pledge, Professor Hallpike has donated a total of \$90,000 to the Foundation, and he will build the corpus of a scholarship in existence.

Professor Hallpike began working at Elgin Community College in 1977 and has served the college as a professor in the business department and as the instructional coordinator for the business department for many years. He is proud of his membership in the Collegiate Entrepreneurs Organization, inspiring and supporting students who wish to become entrepreneurs. Professor Hallpike championed an Equity, Diversity, and Inclusion Competency transcript designation, designed to recognize a concentrated focus of study in a particular area of interest that is distinct from degrees or certificates. The EDI Competency is intended for students looking to increase their knowledge and awareness of multicultural issues within the U.S. through a specialized selection of courses. He has served on the Faculty Senate for decades, championing initiatives that support student success, and has been the Tennis Coach for both the women's and men's tennis teams for forty-one years. Professor Hallpike serves on the Global International Studies Taskforce (GIST), with a goal to increase study-abroad opportunities for ECC students. He has helped to create an inclusive environment on the ECC campus and within District 509 as the co-chair of MAGIC (Multicultural And Global Initiatives Council), preparing students and the community to succeed in a diverse society.

In recognition of these significant contributions to the College and Foundation, it is recommended that Room B180 be named the *Hallpike Community Room* upon Professor Hallpike's retirement from Elgin Community College.

Staff Contact: Susan Taylor-Demming, Executive Director, Institutional Advancement and

ECC Foundation, 847 214-7258

CONSTRUCTION OF THE NEW MANUFACTURING AND TECHNOLOGY CENTER (MTC) - PHASE 2

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to grant Lamp Incorporated (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed below for the MTC. The total amount not to exceed is \$46,775,026.

Dr. Peggy Heinrich, Interim President

Background

Phase 1 of the MTC was approved at the November 2024 meeting by Board Action No. 093-C-25. The invitation to bid for Phase 2 was advertised and sent to numerous contractors, many of which were in district.

The bids solicited were for fourteen (14) trade packages to provide a substantial balance of the building and internal infrastructure, including mechanical, electrical and plumbing systems as well as flooring, drywall, and masonry construction costs. These bid packages included the following:

- 04A-2 Masonry
- 06A-2 General Trades
- 07A-2 Roofing
- 08B-2 Aluminum, Glass & Glazing
- 09A-2 Drywall
- 09D-2 Acoustical Ceiling
- 09F-2 Flooring
- 09G-2 Painting
- 21A-2 Fire Protection
- 22A-2 Plumbing
- 23A-2 HVAC
- 23B-2 Test and Balance
- 26A-2 Electrical
- 32F-2 Landscaping

Funding Source: Illinois Department of Commerce and Economic Opportunity (DCEO), Bond Proceeds, and Operations and Maintenance – Restricted Funds

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

Trade Package Bids

Trade Contractor - 04A-2 Masonry	Location	Base Bid	
Midwest Masonry, Inc.	M undelein, IL	\$	5,883,800.00
G.C. Masonry, Inc.	Elmhurst, IL	\$	6,150,000.00
J&E Duff, Inc.	West Chicago, IL	\$	6,192,000.00
Mastership Construction Co, Inc.	Libertyville, IL	\$	6,644,000.00
Jimmy'z Masonry Corp	Crystal Lake, IL	\$	6,890,000.00
JAC Masonry, Inc.	Lake Villa, IL	\$	6,930,000.00
A-One Group Ltd.	Elk Grove Village, IL	\$	7,175,000.00
Rasco Mason Contractors	Round Lake, IL	\$	7,175,000.00
Iwanski Masonry, Inc.	Downers Grove, IL	\$	7,247,000.00
Able Masonry Development Co.	Romeoville, IL	\$	7,744,460.00

Trade Contractor - 06A-2 General Trades	Location	Base Bid
SMC Construction Services (Shales McNutt LLC)	Elgin, IL	\$ 4,389,434.00
Manusos General Contracting, Inc.	Fox Lake, IL	\$ 4,418,500.00
Hargrave Builders	South Elgin, IL	\$ 4,429,450.00
K.R. Miller Contractors, Inc.	Inverness, IL	\$ 4,987,000.00
R. L. Sohol Contractor, Inc.	Plainfield, IL	\$ 5,385,000.00

Trade Contractor - 07A-2 Roofing	Location	Base Bid
Metalmaster Roofmaster	McHenry, IL	\$ 3,384,459.00
SCR-Sterling Commercial Roofing	Whiteside, IL	\$ 3,395,517.00
Weatherguard Roofing	Elgin, IL	\$ 3,590,700.00
Olsson Roofing Company	Aurora, IL	\$ 3,799,600.00
Elens & Maichin Roofing & Sheet Metal Inc.	Joliet, IL	\$ 3,934,300.00
G.E. Riddiford Company	Arlington Heights, IL	\$ 4,887,200.00

Trade Contractor - 08B-2 Aluminum, Glass & Glazing	Location	Base Bid
Reliant Contract Glass	Crystal Lake, IL	\$ 2,668,700.00
SG Metal & Glass, LLC	Bridgeview, IL	\$ 2,697,000.00
Gateway Glazing, Inc.	St. Charles, IL	\$ 2,897,680.00
Rock Valley Glass, Inc.	Cherry Valley, IL	\$ 2,898,115.00
3F Corporation	Lake Zurich, IL	\$ 3,048,000.00
Northern Glass, Inc.	Elk Grove Village, IL	\$ 3,096,000.00
IGCommercial	Carol Stream, IL	\$ 3,596,000.00

Trade Contractor - 09A-2 Drywall	Location	Base Bid
Denk & Roche Builders, Inc.	Bensonville, IL	\$ 1,497,000.00
Heitkotter, Inc.	Montgomery, IL	\$ 1,657,640.00
The Rockwell Group, Inc.	Freeport, IL	\$ 1,714,000.00
Alpine Acoustics (N.A. Favia Builders, Inc.)	Schaumburg, IL	\$ 2,075,000.00

Trade Contractor - 09D-2 Acoustical Ceiling	Location	Base Bid
Just Rite Acoustics, Inc.	Elk Grove Village, IL	\$ 850,600.00
International Decorators, Inc.	Lake Barrington, IL	\$ 870,000.00
Integrated Specialty Contractors	Elk Grove Village, IL	\$ 976,160.00
Heitkotter, Inc.	Montgomery, IL	\$ 1,035,775.00

Trade Contractor - 09F-2 Flooring	Location	Base Bid
Commercial Carpet Consultants	Elmhurst, IL	\$ 498,345.00
ABM Commercial Flooring, Inc.	Bloomington, IL	\$ 534,806.00
Boss Carpet One LLC	Dixon, IL	\$ 595,360.00
Douglas Commercial Flooring	Batavia, IL	\$ 598,900.00
Pinnacle Flooring Company	Frankfort, IL	\$ 629,000.00
TSI Commercial Floor Covering, Inc.	Champaign, IL	\$ 635,475.00
Libertyville Tile & Carpet	Libertyville, IL	\$ 671,598.00

Trade Contractor - 09G-2 Painting	Location	Base Bid
Nedrow Decorating Inc.	Aurora, IL	\$ 565,000.00
K & J Painting	Elburn, IL	\$ 568,000.00
Midwest Decorating	Hampshire, L	\$ 683,000.00
Cosgrove Construction, Inc.	Joliet, IL	\$ 779,440.00
Ascher Brothers Co., Inc	Chicago, IL	\$ 798,800.00
Oosterbaan & Sons Co.	Posen, IL	\$ 878,240.00

Trade Contractor - 21A-2 Fire Protection	Location	Base Bid
S.J. Carlson Fire Protection Inc.	Rockford, IL	\$ 570,988.00
Nelson Fire Protection	Machesney Park, IL	\$ 583,772.00
Absolute Fire Protection, Inc.	Rockford, IL	\$ 658,300.00
Automatic Fire Systems, Inc.	Machesney Park, IL	\$ 720,493.00
Valley Fire Protection Systems, LLC	St. Charles, IL	\$ 822,000.00

Trade Contractor - 22A-2 Plumbing	Location	Base Bid
Hartwig Plumbing & Heating, Inc.	Henry, IL	\$ 1,989,000.00
Helm Mechanical (FKA Mechanical Inc)	Westmont, IL	\$ 2,216,000.00
C.R. Leonard Plumbing & Heating, Inc.	Joliet, IL	\$ 2,276,570.00
A&H Plumbing & Heating, Inc.	Elk Grove Village, IL	\$ 2,456,500.00
DeFranco Plumbing, Inc.	Palatine, IL	\$ 2,659,580.00
Abitua Sewer, Water & Plumbing, Inc.	Elgin, IL	\$ 2,709,366.00
Great Lakes Plumbing & Heating Co./SPD	Westmont, IL	\$ 2,761,446.00

			Alternate #1 Snowmelt	Alternate #2 Geothermal	
Trade Contractor - 23A-2 HVAC	Location	Base Bid	System	Well	Total
DeKalb Mechanical, Inc.	Dekalb, IL	\$ 11,770,000.00	\$ 313,000.00	\$ 140,000.00	\$ 12,223,000.00
Great Lakes Plumbing & Heating Co./SPD	Westmont, IL	\$ 11,899,000.00	\$ 296,000.00	\$ 109,000.00	\$ 12,304,000.00
MG Mechanical Contracting, Inc.	Woodstock, IL	\$ 11,894,000.00	\$322,000.00	\$117,000.00	\$ 12,333,000.00
F.E. Moran, Inc.	Northbrook, IL	\$ 11,985,000.00	\$ 304,000.00	\$ 114,000.00	\$ 12,403,000.00
Flo-Tech Mechanical Systems	Addison, IL	\$ 12,333,000.00	\$ 275,000.00	\$ 150,000.00	\$ 12,758,000.00
Premier Mechanical, Inc.	Addison, IL	\$ 12,392,000.00	\$268,000.00	\$122,000.00	\$ 12,782,000.00
Commercial Mechanical, Inc.	Dunlap, IL	\$ 12,600,000.00	\$ 345,000.00	\$ 131,000.00	\$ 13,076,000.00
Amber Mechanical Contractors	Alsip, IL	\$ 12,685,000.00	\$ 286,000.00	\$ 144,000.00	\$ 13,115,000.00
Hartwig Plumbing & Heating, Inc.	Henry, IL	\$ 12,683,000.00	\$ 323,000.00	\$ 130,000.00	\$ 13,136,000.00
Voris Mechanical, Inc.	Glendale Heights, IL	\$ 12,838,000.00	\$387,500.00	\$166,800.00	\$ 13,392,300.00
Helm Mechanical (FKA Mechanical Inc)	Westmont, IL	\$ 13,883,000.00	\$296,000.00	\$119,000.00	\$ 14,298,000.00
AMS Industries, Inc.	Woodridge, IL	\$ 14,690,000.00	\$ 298,950.00	\$ 144,900.00	\$ 15,133,850.00

Trade Contractor - 23B-2 Test & Balance	Location	Base Bid	Alternate #1 Snowmelt System	Alternate #2 Geothermal Well	Total
International Test & Balance, Inc.	Glenview, IL	\$ 64,900.00	\$ 1,200.00	\$ 900.00	\$ 67,000.00
Aaron Engineering Services, Inc.	Chicago, IL	\$ 84,380.00	\$ 1,450.00	\$ 1,450.00	\$ 87,280.00
Controlled Environment Testing & Balancing	Schaumburg, IL	\$ 100,750.00	\$ 2,000.00	\$ 2,000.00	\$ 104,750.00

Trade Contractor - 26A-2 Electrical	Location	Base Bid	_	ernate #1 melt System	_	lternate #2 thermal Well	Eli	<u>Mternate #4</u> iminate Nicor Conduit	Total
Kellenberger Electric, Inc.	Elgin, IL	\$ 11,898,000.00	\$	2,800.00	\$	-			\$ 11,900,800.00
Associated Electrical Contractors, LLC.	Woodstock, IL	\$ 12,797,000.00	\$	1,667.00	\$	6,500.00	\$	(28,320.00)	\$ 12,776,847.00
Fitzgerald Electrical Contracting, Inc.	Big Rock, IL	\$ 13,490,000.00	\$	4,950.00	\$	3,400.00	\$	(55,200.00)	\$ 13,443,150.00

Trade Contractor - 32F-2 Lanscaping	Location	Base Bid
Seasonal Concepts, Inc	South Elgin, IL	\$ 286,900.00
Breezy Hill Landscaping, Inc.	Salem, WI	\$ 332,000.00
Cooling Land Concepts, LLC	Cherry Valley, IL	\$ 359,056.00
Landworks, LTD	Deerfield, IL	\$ 444,564.00
Twin Oaks Landscaping	Oswego, IL	\$ 477,665.00
Great Lakes Landscape Co., Inc	Bartlett, IL	\$ 622,382.00

FEES FOR CONSTRUCTION TESTING AND INSPECTING SERVICES FOR THE MANUFACTURING AND TECHNOLOGY CENTER (MTC)

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Rubino Engineering, Inc. (Elgin, IL) for professional fees associated with construction testing and inspecting services for the MTC, in an amount not to exceed \$61,598.

Vendor	Location	Total Estimated Cost		
Set Consultings	South Elgin, IL	\$ 16,884.00		
Rubino Engineering, Inc.	Elgin, IL	\$ 61,598.00		
SRN Testing Services, LLC.	Elgin, IL	\$ 93,228.00		
Midland Standard Engineering & Testing, Inc.	South Elgin, IL	\$ 131,324.50		



Dr. Peggy Heinrich, Interim President

Background

The Request for Proposal (RFP) was advertised and sent to four (4) vendors; all of which were indistrict. One was a Women Owned Business (WBE).

Each respondent proposed itemized costs per inspection, test and engineering analysis required by the construction documents prepared by the architect, DLA. The proposals also included on-site inspections and laboratory testing as needed.

The quality-based selection of Rubino Engineering, Inc. was due to previous experience with them at the college and the fact that they are a Business Enterprise Program (BEP) Women Owned Business (WBE), which counts towards our BEP annual spend goals. The college will engage directly with the testing agency to ensure that the results are independent and timely for use in construction and verification of design capabilities.

Funding Source: Illinois Department of Commerce and Economic Opportunity (DCEO),

Bond Proceeds, and Operations and Maintenance – Restricted Funds

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

RATIFICATION OF ACCESSIBLE VAN PURCHASE

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to contract with Southern Bus & Mobility (Breese, IL) to purchase a wheelchair accessible van in an amount not to exceed \$90,353.

Dr. Peggy Heinrich, Interim President

Background

Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, "contracts for goods or services which are economically procurable from only one source" are exempt from bidding.

The College has vans to transport students to off-campus events for Student Life, Athletics, Transfer Services, etc. Currently, the College does not possess a van that is accessible for students who use wheelchairs. Southern Bus & Mobility has a van capable of transporting a total of 8 passengers and 1 wheelchair or a total of 6 passengers and 2 wheelchairs and includes a wheelchair lift. The College was able to secure grant funds for the purchase of the van. The purchase of the van will improve the experience of students with disabilities on campus.

Funding Source: ICCB Innovative Bridge Grant – Calendar Year 2024

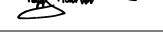
Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and

RATIFICATION OF TRUCK DRIVING PROGRAM TRUCK REPAIRS

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to ratify and authorize a contract with Preventative Maintenance Systems (West Dundee, IL) for the maintenance and repair of trucks and trailers in the fleet, in an amount not to exceed \$66,273.

Vendor	Location	Total Cost	
Preventative Maintenance Systems	West Dundee, IL	\$	66,273.00
Interstate Power Systems	Carol Stream, IL	\$	134,072.26



Dr. Peggy Heinrich, Interim President

Background

The Request for Proposal was advertised and sent to three (3) vendors, one (1) of which was indistrict. Only two proposals were received.

The Truck Driving Program has a fleet of fourteen (14) trucks and eighteen (18) trailers. They will be repaired in the order of immediate need first and preventative maintenance second. This initiative will provide the most cost-effective method to allow the College to continually meet Department of Transportation (DOT), Federal Motor Carrier Safety Administration (FMCSA) regulations, Environmental Protection Agency (EPA) emission standards, and Illinois Secretary of State (ISOS) testing standards for students obtaining their Commercial Driver's License (CDL). The repairs will allow the program to continue serving student needs as class sizes fill to capacity and fulfill the employment demand in the transportation industry. Students will benefit from this by having access to refine their skills in a safe, reliable, and a well-maintained fleet.

Funding Source: Education Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and

SABBATICAL LEAVE FOR SPRING 2026 Dr. William Akers

Recommendation

The administration recommends that the Board of Trustees award a sabbatical leave to Dr. William Akers, English Unit Adjunct Faculty, for the 2026 spring semester.

Dr. Peggy Heinrich, Interim President

Background

The purpose of sabbatical leave is to provide an opportunity for professional development in the area of individual responsibility. The agreement between the Board of Trustees and the Elgin Community College Faculty Association (ECCFA) allows for two faculty sabbatical leave awards for the summer and two for the academic year.

Provision for faculty sabbatical leave is found in Article V, Section 5.7, of the January 1, 2023, through December 31, 2025, agreement between ECCFA and the Board of Trustees. Applications for sabbatical awards are submitted to and reviewed by the Faculty Development Committee. Selection is made in accordance with the process described in the Faculty Development Handbook and prescribed within the agreement.

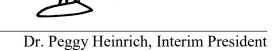
The committee has recommended Dr. William Akers, and presented him to administration for recommendation to the board. Consistent with the intent of sabbatical leave, his project is worthy of the award, with his proposal attached under separate cover.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President Teaching, Learning, and

SABBATICAL LEAVE FOR SPRING 2026 Dr. Kellen Bolt

Recommendation

The administration recommends that the Board of Trustees award a sabbatical leave to Dr. Kellen Bolt, Assistant Professor II of English, for the 2026 spring semester.



Background

The purpose of sabbatical leave is to provide an opportunity for professional development in the area of individual responsibility. The agreement between the Board of Trustees and the Elgin Community College Faculty Association (ECCFA) allows for two faculty sabbatical leave awards for the summer and two for the academic year.

Provision for faculty sabbatical leave is found in Article V, Section 5.7, of the January 1, 2023, through December 31, 2025, agreement between ECCFA and the Board of Trustees. Applications for sabbatical awards are submitted to and reviewed by the Faculty Development Committee. Selection is made in accordance with the process described in the Faculty Development Handbook and prescribed within the agreement.

The committee has recommended Dr. Kellen Bolt, and presented him to administration for recommendation to the board. Consistent with the intent of sabbatical leave, his project is worthy of the award, with his proposal attached under separate cover.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President Teaching, Learning, and

SABBATICAL LEAVE FOR FALL 2025 Mr. Travis Linville

Recommendation

The administration recommends that the Board of Trustees award a sabbatical leave to Mr. Travis Linville, Professor II of Photography, for the 2025 fall semester.

Dr. Peggy Heinrich, Interim President

Background

The purpose of sabbatical leave is to provide an opportunity for professional development in the area of individual responsibility. The agreement between the Board of Trustees and the Elgin Community College Faculty Association (ECCFA) allows for two faculty sabbatical leave awards for the summer and two for the academic year.

Provision for faculty sabbatical leave is found in Article V, Section 5.7, of the January 1, 2023, through December 31, 2025, agreement between ECCFA and the Board of Trustees. Applications for sabbatical awards are submitted to and reviewed by the Faculty Development Committee. Selection is made in accordance with the process described in the Faculty Development Handbook and prescribed within the agreement.

The committee has recommended Mr. Travis Linville, and presented him to administration for recommendation to the board. Consistent with the intent of sabbatical leave, his project is worthy of the award, with his proposal attached under separate cover.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President Teaching, Learning, and Student Development, 847-214-7363

RESOLUTION OF APPRECIATION Lisa McCarthy-West

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Lisa McCarthy-West, Professor of Nursing who will retire December 31, 2024

Dr. Peggy Heinrich, Interim President

Staff Contact: Dr. Annamarie Schopen, Interim Vice President for Teaching, Learning, &

RESOLUTION OF APPRECIATION Professor of Nursing, Lisa McCarthy-West

- WHEREAS, Professor West joined the nursing department at Elgin Community College as an adjunct faculty in 2005 and joined as a full-time member in January 2009; and
- **WHEREAS**, Professor West was 2020 NISOD Award Winner, was winner of 2020 League for Innovation Community College Excellence Award Winner; and
- **WHEREAS,** Professor West served on the Board of Directors for Community Crisis Center of Elgin; and
- WHEREAS, Professor West served on a number of committees during her time at Elgin Community College, which included G.I.S.T. committee, chaired the Congruency subcommittee, and numerous tenure and search committees. She has mentored 5 new nursing faculty; and
- **WHEREAS**, Professor West served in multiple leadership roles, which included ECCFA Senator, vice chair of SLAAC, chair of SLAAC, and helped to hire, train and support all adjunct nutrition faculty at ECC; and
- WHEREAS, Professor West performed multiple special projects for Elgin Community College, which included authoring the ECC Nursing Departments Testing Policy, preparation of ACEN site visits, participated in the Nursing Department curriculum revision and the transition to concept-based learning; and
- **WHEREAS**, Professor West was an amazing colleague who always had a smile on her face and a sunny disposition and who was always willing to help on matters related to ECC and/or life; and
- WHEREAS, Professor West dedicated the focus of her 24 years in education to being a tireless and effective advocate for her students in the classroom and in life; and
- WHEREAS, it is appropriate to formally recognize and honor Professor Lisa McCarthy-West upon her retirement from Elgin Community College on December 31, 2024; and now, therefore, be it
- **RESOLVED** that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 10th of December expresses to Professor Lisa McCarthy-West on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her service, heartfelt appreciation for her years of dedicated service and extends to her best wishes for the future; and be it further
- **RESOLVED** that Professor West, upon her retirement from Elgin Community College, be granted the status of Professor Emeritus (as defined by the ECCFA contract) and that she be accorded such recognition and honors as may be appropriate for persons holding this rank; and be it further
- **RESOLVED** that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Professor Lisa McCarthy-West.

RESOLUTION OF APPRECIATION Professor II of Business, Dr. Susan Timm

Recommendation

The administration recommends that the Board of Trustees approve the Resolution of Appreciation for Dr. Susan Timm, Professor II of Business, SBCT Division, who will retire December 31, 2024.

Dr. Peggy Heinrich, Interim President

Staff Contact: Dr. Annamarie Schopen, Interim VP for Teaching, Learning & Student

Development, 847-214-7363

RESOLUTION OF APPRECIATION Professor II of Business, Dr. Susan Timm

- WHEREAS, Dr. Susan Timm began her tenure at Elgin Community College in August 2003 as a Professor I of Office Administrative Technology and later became Professor II of Business in July 2020 in the sustainability, business, and career technologies (SBCT) division; and
- **WHEREAS**, Dr. Susan Timm's passion for education and people made her truly exceptional in every role she filled whether as an instructor, colleague, or friend; and
- WHEREAS, Dr. Timm assisted in the collaboration and design of a learning community with ESL faculty for English Language learners that helped them to move more smoothly to credit classes on campus; and
- WHEREAS, Dr. Timm served in the following capacities: Co-Chair, TIDE (Teaching/Learning Inclusivity, Diversity & Equity), Co-Chair MAGIC (Multicultural & Global Initiatives Committee), Vice President and President of Illinois Business Educators Association (IBEA), Advisor to Spartan Project (a student group for entrepreneurs & Skills USA), and Instructional Coordinator for the Office Administration Department (OAT); and
- WHEREAS, Dr. Timm's passion for preparing students for the Skills USA competition illustrated her dedication to cocurricular and work-based learning opportunities; and
- **WHEREAS**, Dr. Timm was always genuine, honest, and trustworthy, a great colleague who was positive, even during challenging times; and
- WHEREAS, Dr. Timm had an incredible way of ensuring every student felt valued and supported regardless of the demands on her time; along with her passion for helping others achieve their best was contagious and inspiring, and for the indelible mark she left on students, colleagues, the college, and the community; and
- WHEREAS, it is appropriate to formally recognize and honor Professor Timm upon her retirement from Elgin Community College on December 31, 2024, and now, therefore, be it
- **RESOLVED** that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 10th day of December 2024 expresses to Dr. Susan Timm, on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her service, heartfelt appreciation for her years of dedicated service and extends to her best wishes for the future; and be it further
- **RESOLVED** that Dr. Susan Timm, upon her retirement from Elgin Community College, be granted the status of Professor Emeritus (as defined by the ECCFA contract) and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further
- **RESOLVED** that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for and presented to Dr. Susan Timm.