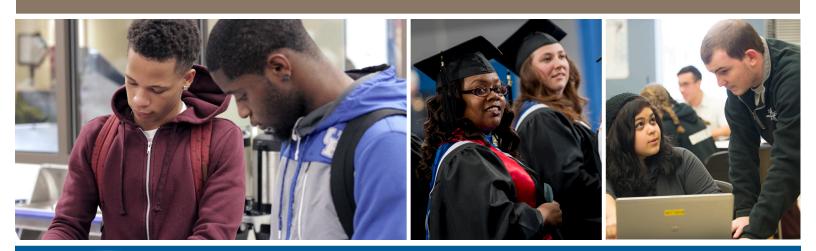


# **BOARD OF TRUSTEES AGENDA** November 12, 2024





1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

# Regular Board Meeting November 12, 2024

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 12	5 Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to <u>dkerruish@elgin.edu</u> in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

# Agenda

# **Call to Order by Presiding Officer**

# 1. Roll Call

# 2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1,
- 11 and 2 respectively)

# 3. Reconvene Open Session

# 4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

# 5. Interim President's Report

# 6. Audience Wishing to Address the Board

# 7. Board Reports

- A. Committee of the Whole Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) Trustee Ollayos
- C. Association of Community College Trustees (ACCT) Trustee Ollayos
- D. Legislative Trustee Rakow
- E. ECC Foundation Trustee Parks

		Reports
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	College Reports Under Separate Cover	
	C. Institutional Advancement and ECC Foundation (October)	
	<ul> <li>D. Community Engagement and Legislative Affairs (October)</li> <li>E. FY24 Performance Report (annual)</li> </ul>	
	F. Grant Monitoring Report (quarter ending September 30, 2024)	
		Actions
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 Ratification of a Settlement Agreement Between the Board of Trustees of Community College District 509 and the Support Staff of Elgin Community College Association (SSECCA)
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О.	Pei	rsonnel	
	1.	Ratification, Interim Chief Marketing and Communications Officer, Ms.	
		Maureen Jouhet	61

# 10. Old Business

- 11. New Business
- 12. Adjournment

# Next regular meeting: 6:30 p.m. Tuesday, December 10, 2024

# **ELGIN COMMUNITY COLLEGE IDENTITY**

#### **Board Purpose**

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

#### Mission

To improve people's lives through learning.

#### Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

#### **Philosophies**

- Learning Learning is a lifelong process that empowers individuals
- Equity Equity is ensuring everyone receives what they need to be successful
- Diversity Diversity is all expressions of humanity
- Inclusion Inclusion is valuing what makes us unique
- Justice Justice is ensuring our structures and systems honor individual rights

#### **Key Imperatives**

Teaching and Learning ExcellenceLifelong ConnectionsECC ExperienceFortify Our Future

#### **Shared Values**

#### Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

#### Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

#### **Ethical Practices**

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

#### Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

#### Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

#### **Holistic Approach**

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.

#### ELGIN COMMUNITY COLLEGE ACADEMIC CALENDAR 2024 - 2025

#### SUMMER SESSION 2024

Beginning Fri., May 31 and ending Sun., Aug. 4 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 25 – Mon., May 27	All Facilities Closed: Memorial Day Weekend	
Mon., June 3	Summer Session I Begins	
Mon., June 10	Summer Session II Begins	
Wed., June 19	All Facilities Closed: Juneteenth	Critical Regis
Thurs., July 4	All Facilities Closed: Independence Day	Critical Regis Financial Aid Payment Dat
Mon., July 15	Summer Session III Begins	Pavment Dat
Thurs., Aug. 8	End of Summer Session Classes	
Note: Summer session grades due by	4 p.m. the Monday following the last day of class.	Check dates»

#### FALL SEMESTER 2024

Tues., Aug. 13 – Wed., Aug. 14	New Full-Time Faculty Orientation
Thurs., Aug. 15	College Convocation
Fri., Aug. 16	New Student Convocation
Mon., Aug. 19	Fall Semester Begins
Sat., Aug. 31 - Mon., Sept. 2	All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 23	
Mon., Oct. 14	2 <sup>nd</sup> 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 27 – Sun., Dec. 1	All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 12	Fall Semester Classes End
Fri., Dec. 13	Grading Day/Semester Ends
Sat., Dec. 14	
Mon., Dec. 16	Grades Due by 4 p.m.
5:00 p.m. Mon., Dec. 23– Wed. Jan.1	All Facilities Closed: Winter Recess

#### **SPRING SEMESTER 2025**

	SI KING SEWESTER 2025
Thurs., Jan.2	Offices Reopen
Tues., Jan. 7 – Wed., Jan. 8	New Full-Time Faculty Orientation
Thurs., Jan. 9	
Fri., Jan. 10	New Student Convocation
Mon., Jan. 13	
Mon., Jan. 20	All Facilities Closed: Martin Luther King, Jr. Day
Mon., Feb. 17	All Facilities Closed: Presidents' Day
Tues., Feb. 24	12-Week Spring Session Begins
Mon., Mar. 17	2 <sup>nd</sup> 8-Week Spring Session Begins
Mon., Mar. 31 – Sun. Apr 6	All Facilities Closed: Spring Recess
Wed., May 14	Spring Semester Classes End
Thurs., May 15	Grading Day/Semester Ends
Fri., May 16	High School Equivalency Graduation Ceremony
Sat., May 17	Graduation
Mon., May 19	Grades Due by 4:00 p.m.
Sat., May 24 - Mon., May 26	All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;5/20/20;6/7/21;7/27/;5/16/23

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# Elgin Community College Board of Trustees Annual Planning Calendar

	NNr	Board Policy Review Period (cont'd thru Jul)	Board adopts the next fiscal year's budget including	auxiliary business unit operating parameters and transfers	Board retreats and conducts semi- annual self-evaluation and goal setting	ICCB RAMP (Operations & Maintenance)	Grant Monitoring Report (Jan-Mar)		oort, Illinois	Finalize Budget and Goals for the Next Fiscal Year		
	MAY	Board seats newly elected trustees	(in odd years)			Committee Representation Report (CELA)			• of the President's Re,	<b>od:</b> uests for the next	Finance finalizes budget for the next fiscal year and	places it on display for the public
	APR	Board seats student trustee	Board plans state lobby events (ICCTA)	Board approves external audit firm and legal counsel	Board presents and discusses President's evaluation with President	Quarterly Student Success and Equity Report (EDI)			s/hours, etc.) as part Report.	ns and Adjustments Perid s department budget requifical year		
	MAR	fiscal year	Attorney reviews closed session minutes	Board awards faculty tenure	Board and College discuss budget considerations in preparation for budget adoption in June (Finance Committee)	Grant Monitoring Report (Oct-Dec)	Auxiliary unit business plans for next fiscal year		.g., headcounts, seat. nd Student Activities I	Budget Discussions and Adjustments Period: Strategic Budget Council reviews department budget requests for the next fiscal year		
	FEB <sup>1</sup>	nning Period: hsiderations for next f	Board attends ACCT Legislative Summit			Faculty Tenure Recommendations (TLSD)			nrollment updates (e eport of Expenses, ar	<b>B</b> Strategic Budge	Cabinet retreats to affirm progress of the current fiscal	year and directions for the next fiscal year
	JAN	<b>Board Goal Planning Period:</b> Board articulates budgetary considerations for next fiscal year	Board adopts tuition for the next fiscal year	Board provides input regarding budget projections	and considerations proposed for the next fiscal year	Annual Insurance Report (Finance)	Community Report (Communications)	Quarterly Student Success and Equity Report (EDI)	onthly basis include: e nunications Report, R	fiscal year	vear, deliberates,	
	DEC	Board arti	Board adopts tax levy	Board conducts semi-annual self- evaluation					<sup>C</sup> Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinols Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report, GEXperses, and Student Activities Report.	Goal and Budget Planning Period: Departments outline goals and budgets for the next fiscal year	New Positions for Next Fiscal Year: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)
	NOV					Institutional Advancement and ECC Foundation	Annual Report (ECCF)	Grant Monitoring Report (Jul-Sep)	July. Reports provide Jort, Personnel Report	Goal and Budge ents outline goals and	New Positions for proposals for new po finalizes, and comm	Finance places tax levy on display and prepares tax levy hearing Finance makes tution recommendation for the next fiscal year
	ост	Board adopts course fees for next fiscal year	Board attends ACCT Annual Congress	Board awards faculty tenure	Board adopts audit report from the previous fiscal year (Finance Committee)	Update on General Education Assessment (TLSD)	Course and lab fees (TLSD)	Performance Report on Key Indicators (PIE) Quarterly Student Success and Equity Report (EDI)	held in February and nal Advancement Rep	Departm	Cabinet accepts	Finance proposes tax levy and abatements TLSD drafts accodemic calendar for the fiscal year that follows the next
	SEP	Attorney reviews closed session minutes				Campus Crime Report (Clery Act)	Faculty Tenure Recommendations (TLSD)	ICCB Program Review Report from previous fiscal year (TLSD)	<sup>C</sup> Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personne	eriod: iments from the	TLSD & Finance recommend course fees for the next	fiscal year PIE summarizes progress on progress on indicators from the previous fiscal year President previews goals for the soals for the with the Board
	AUG					Vendor Report (Finance)	Grant Monitoring Report (Apr-Jun)	Quarterly Student Success and Equity Report (EDI)	<ul> <li>and Board of Trust</li> <li>board of Trust</li> </ul>	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year	Employees update goals for the current fiscal year	into the performance management system Finance audits budget from the previous fiscal year TLSD compiles and summarizes five- year progress and goals for academic programs
	JUL	Board Policy Review Period (cont'd from Jun)							t of the Whole (COTM) College Trustees Asso	Goal a Departments rev	Employees update accomplishments from the previous	fiscal year in the performance management system Cabinet retreats to outline key directions for next fiscal year
)			səiti	vitɔA b	Boar			Suggested Re COTW and Boar	<sup>1</sup> Committee Community (			əitivitɔA tənidɕƏ

#### ICCTA MEETING AND CONVENTION SCHEDULE

\*\*Meetings, dates, and locations are subject to change\*\*

A SEMIMARS (I Tullys) & D	TARD OF REFRESENTATIVES (Suturallys). (unless otherwise noted)
February 5, 2024	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
May 1, 2024	Committee and Board of Representatives Meeting in conjunction with ICCTA Lobby Day
	President Abraham Lincoln Hotel, Springfield, IL
May 2, 2024	Lobby Day, Springfield, IL
September 13 – 14, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15 – 16, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

#### ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

#### **ICCTA ANNUAL CONVENTION:**

		June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
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#### ICCTA REGIONAL AND OTHER MEETINGS:

#### ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

February 1, 2024	Virtual
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
May 1, 2024 (Tentative)	Springfield, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL
September 13, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

#### **ICCB MEETINGS:**

February 2, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

#### **IBHE MEETINGS:**

January 17, 2024	Loyola University of Chicago, Chicago, IL & Videoconference
March 13, 2024	Monmouth College, Monmouth, IL & Videoconference
June 26, 2024	TBD
August 14, 2024	Southern Illinois University, Carbondale, IL & Videoconference
November 13, 2024	Lake Land College, Mattoon, IL & Videoconference

#### ISAC MEETINGS:

April 18, 2024	In-person at either Springfield or Deerfield Office
June 20, 2024	In-person at either Springfield or Deerfield Office
September 19, 2024	In-person at either Springfield or Deerfield Office
December 5, 2024	In-person at either Springfield or Deerfield Office

#### ACCT/AACC EVENTS:

-		
	February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
	April 5 – 9, 2024	AACC 2024, Louisville, KY
	October 23 – 26, 2024	ACCT Leadership Congress, Arch/Washington State Convention Ctr, Seattle, WA

#### **OTHER DATES/MEETINGS:**

Febr	uary 23, 2024	Deadline for ICCTA Awards – Distinguished Alumnus, Equity and Diversity, Gary W. Davis					
		Ethical Leadership, Gigi Campbell Student Trustee Excellence Scholarship, Pacesetter, Professional					
		Board Staff Member, and Ray Hartstein Trustee Achievement					
Marc	ch 29, 2024	Deadline for ICCTA Awards - Advocacy, Business/Industry Partnership, Certificate of Merit,					
		Gandhi/King Peace Scholarship, Gregg Chadwick Student Service Scholarship, Honorary					
		Membership, Lifelong Learning, Michael S. Monaghan Meritorious Service, Outstanding Adjunct					
		Faculty Member, Outstanding Full-Time Faculty Member, and Paul Simon Student Essay Contest					
Apri	1 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL					



# ILLINOIS COMMUNITY COLLEGE SYSTEM

# **EXCEPTIONAL QUALITY**

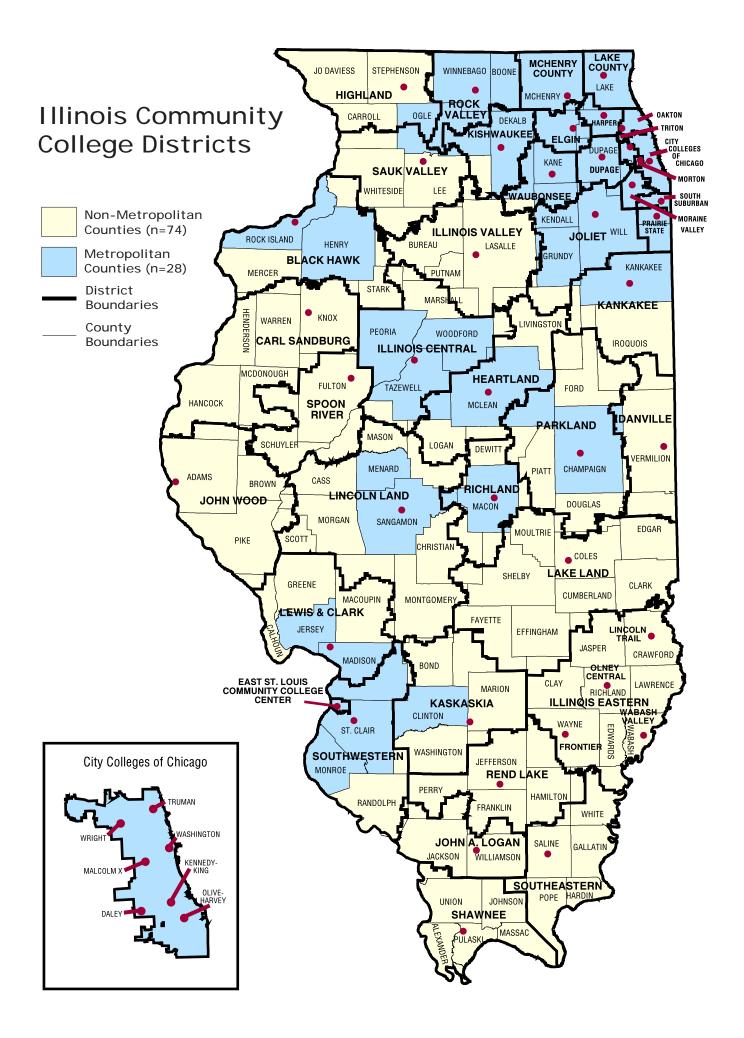
- Illinois is #1 in the nation in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than \$570,000 in lifetime earnings.
- **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

# **AFFORDABLE INSTRUCTION**

- The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees**; **nearly one-third the average tuition and fees** at Illinois public universities.
- College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- Illinois community colleges educate 60 percent of the students enrolled in Illinois public higher education, but receive only 23 percent of the state's higher education funding.

# **ACCESS FOR ALL**

- The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- The "typical" community college student is a **28 years old female enrolled part-time**.
- Almost two-thirds of all minorities in Illinois public higher education attend community colleges, and over 18,000 students with disabilities and 40,000 students with limited English proficiency are served each year.



Elgin Community College

BUILDING

**BUILDING** 

• HVAC Lab

• Welding Lab

• Hydraulic Lab

• Electrical Lab

Refrigeration Lab

Sheet Metal Lab

· Manufacturing Lab

IST Maintenance Tech Lab

CDL Driving Simulation Lab

Motor Control/PLC Lab

Bright Choice. Bright Future.

• Early Childhood Lab School

# CAMPUS MAP 1700 Spartan Drive, Elgin, IL 60123-7193

# **Directory**

# BUILDING

- First Stop (Information Desk)
- · Lost and Found
- Main Entrance

# 

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA • Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts • Testing Center
- TRiO
- · Veterans Services Wellness Services

# **G** BUILDING

- Center for the Enhancement of
- Teaching & Learning (CETL)
- Distance Learning (D2L) • Intensive English
- Library
- Tutoring Center

#### BUILDING

- Print Shop/Copy Center ECC Police
- BUILDING

- Dining Rooms Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & **Experiential Learning**
- BUILDING
- Student Computer Lab

#### BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

# BUILDING

- Blizzard Theatre • Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

### BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

#### BUILDING

- Athletics Fitness Center
- Gymnasium
- Walking Track

#### 

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development





Elgin Community College District 509

# **COLLEGE REPORTS**

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (October)
- B. Treasurer (September)

College reports/procedures presented under separate cover:

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. FY24 Performance Report (annual)
- F. Grant Monitoring Report (quarter ending September 30, 2024)

#### Elgin Community College District 509

#### College Reports November 12, 2024

	PERSONNEL REPORT							
First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class		
Suzann	Jonson	NH	Payroll Specialist	10/14/2024	\$56,000.00	13		
Erin	Lettenberger	NH	Switchboard Operator	10/7/2024	\$16.50	8		
Chieli	Maldonado	NH	Student Services Coordinator III	10/21/2024	\$28.81	14		
Jennifer	Papadopoulos	NH	Perkins Grant Administrator	10/14/2024	\$68,000.00	14		
Wendy	Paradise	NH	Procurement Specialist	9/30/2024	\$60,000.00	13		
Aubrey	Swiderski	NH	Food Service Worker	10/7/2024	\$15.59	7		
Scott	Voegeli	NH	Building Engineer	9/30/2024	\$72,430.00	Grade A Step I		
Maureen	Jouhet	INT	Interim Chief Marketing and Communications Officer	10/14/2024	\$136,047.00	20		
Luis	Pasillas	RC	Director of Custodial Services	8/27/2024	\$96,500.00	16		
Eric	Semelroth	RC	Senior Graphic Designer	7/8/2024	\$63,819.00	14		
Paula	Amenta	RDWR	Chief Community and Government Relations Officer	10/14/2024	\$161,260.00	18		
Nhayeli	Hernandez	TRN	Human Resources Generalist	9/30/2024	\$65,000.00	15		
Nicole	Ercoli	JA	Student Accounts Assistant IV	8/26/2024				
Devaraj	Daniel	RES	Business and Finance Systems Analyst	10/3/2024				
Diane	Kmet	RES	Senior Director of Enterprise Systems, Applications and Project Management	9/20/2024				
Catherine	Mayer	RES	Director of Grants Research and Development	9/27/2027				
Faviola	Olvera Medina	RES	Custodian I	9/26/2024				
Susan	Brown	RET	Supervisor II of Bookstore	9/30/2024				
James	Jenkner	RET	Police Officer	9/30/2024				

Key
NH - New Hire
INT - Interim
RC - Reclassification
RDWR - Redesign with Reclass
TRN - Transfer - New Grade/Group
JA - Job Abandonment
RES - Resignation
RET - Retirement

Staff Contact: Monica Bradley Interim Chief Human Resources Officer 847-214-7415

# HUMAN RESOURCES STAFFING REPORT

#### Suzann Jonson

Suzann Jonson joins Elgin Community College as a Payroll Specialist. Suzann received a Bachelor of Arts in Human Services from Judson University. She comes to the College from Middleby Marshal Inc., where she served as the Director of HR.

#### **Erin Lettenberger**

Erin Lettenberger joins Elgin Community College as a Switchboard Operator. She comes to the College from Arthur J Gallagher, where she served as a Receptionist.

#### Chieli Maldonado

Chieli Maldonado joins Elgin Community College as a Student Services Coordinator III. Chieli received a Bachelor of Liberal Arts in Global Studies from the University of Illinois – Urbana Champaign. He comes to the College from Walgreens, where he served as a Shift Lead.

#### Jennifer Papadopoulos

Jennifer Papadopoulos joins Elgin Community College as a Perkins Grant Administrator. Jennifer received her Masters of Business Administration and a Bachelors of Business Administration from the University of St. Francis. She comes to the College from Aurora University, where she served as a Student Accounts Manager.

#### Wendy Paradise

Wendy Paradise joins Elgin Community College as a Procurement Specialist. Wendy received a Bachelor of Arts in Speech and Communication studies from Clemson University. She comes to the College from Styker, where she served as a Lead Coordinator for materials.

#### Aubrey Swiderski

Aubrey Swiderski joins Elgin Community College as a Food Service Worker. She comes to the College from Joann Fabrics, where she served as a Cashier.

#### Scott Voegeli

Scott Voegeli joins Elgin Community College as a Building Engineer. Scott received a certificate in HVAC: Heating Services from William Rainey Harper College. He comes to the College from Addison Trail High School District 88, where he served in Maintenance Building and Grounds.

Staff Contact:	Ms. Monica Bradley, Interim Chief Human Resources Officer,
	847-214-7415

# **ELGIN COMMUNITY COLLEGE DISTRICT 509**

# **Investment Schedule**

As of September 30, 2024

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	1/16/2024	10/4/2024	5.150%	249,857.23		Financial Federal Bank
Certificate of Deposit	1/16/2024	10/4/2024	5.185%	249,893.26	240,950.00	
Certificate of Deposit	1/16/2024	10/4/2024	4.978%	2,071,464.99	· · · ·	Western Alliance Bank
Certificate of Deposit	2/29/2024	10/4/2024	5.101%	249,888.86	,	BOM Bank
Certificate of Deposit Certificate of Deposit	4/7/2023 10/17/2023	10/7/2024 10/16/2024	5.190% 5.414%	249,697.38 249,884.41		First Pryority Bank First National Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.343%	249,872.41	· · · · · · · · · · · · · · · · · · ·	First Guaranty Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.341%	249,868.57		The Valley State Bank
Certificate of Deposit	10/23/2023	10/22/2024	5.421%	249,847.77	237,000.00	
Certificate of Deposit Certificate of Deposit	10/23/2023 5/2/2023	10/22/2024 11/4/2024	5.285% 4.793%	249,893.95 249,888.02	· · · · · ·	CIBM Bank Schertz Bank & Trust
Certificate of Deposit	7/22/2024	11/15/2024	5.228%	249,888.02	,	Veritex Community Bank
Certificate of Deposit	4/2/2024	11/18/2024	5.101%	6,708,931.37	<i>,</i>	Western Alliance Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12		St. Charles Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12		Libertyville Bank & Trust Company
Certificate of Deposit Certificate of Deposit	3/26/2024 3/26/2024	12/6/2024 12/6/2024	5.060% 5.060%	249,882.12 249,882.12	,	Wintrust Bank State Bank of the Lakes
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	<i>,</i>	Lake Forest Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Village Bank and Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12		Northbrook Bank and Trust Company
Certificate of Deposit Certificate of Deposit	3/26/2024 3/26/2024	12/6/2024 12/6/2024	5.060% 5.060%	249,882.12 249,882.12		Schaumburg Bank & Trust Company Wheaton Bank & Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	· · · · · · · · · · · · · · · · · · ·	Hinsdale Bank & Trust Company
Certificate of Deposit	4/5/2024	12/6/2024	5.076%	249,883.60	,	Old Plank Trail Community Bank, National Association
Certificate of Deposit	4/5/2024	12/6/2024	5.127%	249,862.73	241,550.00	Cornerstone Bank
ertificate of Deposit	7/31/2024	12/20/2024	4.950%	249,871.02	<i>,</i>	CrossFirst Bank
Certificate of Deposit	1/26/2023 8/29/2023	1/27/2025 2/19/2025	4.144% 5.130%	249,874.33 1,614,761.04	<i>,</i>	Riverside Bank Western Alliance Bank
Certificate of Deposit	2/26/2023	2/19/2023 2/26/2025	3.130% 4.972%	249,867.44	· · · ·	First State Bank of DeQueen
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66		PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20		Modern Bank, National Association
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,859.95		First Western Federal Savings Bank
Certificate of Deposit Certificate of Deposit	4/8/2024 4/8/2024	3/7/2025 3/7/2025	4.981% 4.980%	249,860.10 249,858.86	<i>,</i>	First Internet Bank of Indiana Susquehanna Community Bank
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86		Third Coast Bank, SSB
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Bank of Houston
Certificate of Deposit	4/15/2024	3/7/2025	5.081%	249,899.19	<i>,</i>	Farmers and Merchants Union Bank
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	828,145.09	<i>,</i>	Western Alliance Bank
Certificate of Deposit Certificate of Deposit	4/22/2024 4/22/2024	3/7/2025 3/7/2025	5.071% 5.071%	249,853.33 249,853.33		Town Bank, National Association Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33		Beverly Bank & Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33		Barrington Bank & Trust Company, National Association
Certificate of Deposit	8/12/2024	3/21/2025	4.562%	249,917.71		American Plus Bank, N.A.
Vertificate of Deposit	8/12/2024 8/12/2024	3/21/2025 3/21/2025	4.542% 4.560%	249,888.31	<i>,</i>	First State Bank Winebester Savings Bank
Certificate of Deposit Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,915.34 249,724.77	243,200.00	Winchester Savings Bank FagleBank
Certificate of Deposit	5/2/2024	5/2/2025	5.071%	1,576,065.00		Western Alliance Bank
Certificate of Deposit	5/30/2024	5/30/2025	5.080%	249,880.27	237,800.00	New OMNI Bank, National Association
Certificate of Deposit	8/16/2024	6/20/2025	4.487%	249,917.47		First Capital Bank
Certificate of Deposit Certificate of Deposit	8/16/2024 8/19/2024	6/20/2025 6/20/2025	4.618% 4.637%	249,871.88 249,922.51	240,500.00 240,600.00	5Star Bank NevBank
Certificate of Deposit	8/28/2024	6/20/2025	4.421%	4,402,373.10	<i>,</i>	Western Alliance Bank
Certificate of Deposit	9/3/2024	6/20/2025	4.363%	249,871.96		CIBC Bank USA
Certificate of Deposit	9/3/2024	6/20/2025	4.272%	249,903.79	-	Preferred Bank
Certificate of Deposit	9/3/2024	6/20/2025	4.487%	249,903.27	,	Dundee Bank The Western State Bank
Certificate of Deposit Certificate of Deposit	9/3/2024 8/15/2023	6/20/2025 8/15/2025	4.332% 4.942%	249,916.57 249,854.33	· · · · · · · · · · · · · · · · · · ·	The Western State Bank First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	· · · · · · · · · · · · · · · · · · ·	Vibrant Credit Union
Certificate of Deposit	8/28/2024	8/28/2025	4.488%	249,727.03		Enterprise Bank
Certificate of Deposit	9/3/2024	9/3/2025	4.598%	249,884.32	-	Cornerstone Capital Bank, SSB
Certificate of Deposit Certificate of Deposit	9/6/2024 9/12/2024	9/9/2025 9/12/2025	4.457% 4.346%	249,920.96 249,909.67	,	Baxter Credit Union The First National Bank of Hutchinson
Certificate of Deposit	9/12/2024	9/12/2025	4.129%	249,909.60	-	Solera National Bank
Certificate of Deposit	9/12/2024	9/12/2025	4.177%	249,920.62	,	Bank Of Clarke
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	9/30/2024	9/30/2025	4.168%	249,899.03	· · · · · · · · · · · · · · · · · · ·	Grand Ridge National Bank
Certificate of Deposit Certificate of Deposit	9/30/2024 9/30/2024	9/30/2025 9/30/2025	3.915% 4.134%	249,914.82 249,921.03	,	Bank of Hindman T Bank, National Association
Certificate of Deposit	10/23/2023	9/30/2023	4.134% 5.235%	249,921.03 249,861.83		Bank of Crockett
Certificate of Deposit	5/2/2024	11/3/2025	4.936%	249,848.49	· · · · · · · · · · · · · · · · · · ·	Community National Bank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	<i>,</i>	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00 249,867,50		Great Midwest Bank, S.S.B. Bank Hangalim B M
Certificate of Deposit Certificate of Deposit	1/6/2023 2/26/2024	1/6/2026 2/26/2026	4.096% 4.647%	249,867.50 249,876.75		Bank Hapoalim B.M. American National Bank & Trust
Certificate of Deposit	4/30/2024	4/30/2026	4.880%	249,868.64		The First National Bank of McGregor
Certificate of Deposit	5/16/2024	5/18/2026	4.978%	249,882.00	227,200.00	ServisFirst Bank
Certificate of Deposit	9/12/2024	9/14/2026	3.542%	249,874.59		American Commercial Bank & Trust, National Association
Certificate of Deposit Certificate of Deposit	9/12/2024 9/12/2024	9/14/2026 9/14/2026	3.541% 3.391%	249,867.79 249,913.86	· · · · · · · · · · · · · · · · · · ·	Mountain Pacific Bank GBC International Bank
reasury Bills	7/3/2024	9/14/2020 10/3/2024	5.240%	6,585,849.87	<i>,</i>	ISDLAF+ Term Series IL
reasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
reasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00		Morgan Stanley Bank
reasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00		Tristate Capital Bank
reasury Bills reasury Bills	10/7/2022 10/10/2022	10/7/2024 10/10/2024	4.155% 4.206%	244,000.00 244,000.00		Synchrony Bank Discover Bank
reasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	· · · · · ·	U.S. Treasury Note
reasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
reasury Bills	7/25/2024	10/24/2024	5.186%	250,000.00		WI Treasury Note
Freasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	<i>,</i>	Belmont Bank & Trust Co
reasury Bills reasury Bills	10/29/2021 7/3/2024	10/29/2024 10/29/2024	0.350% 5.228%	249,000.00 750,000.00	<i>,</i>	First General Bank WI Treasury Note
reasury Bills	7/8/2024	10/29/2024 10/31/2024	5.228% 5.190%	2,750,000.00	2,705,874.34	
Treasury Bills	7/15/2024	10/31/2024	5.160%	750,000.00		U.S. Treasury Note
reasury Bills	8/2/2024	10/31/2024	5.210%	2,532,116.44	2,500,000.00	ISDLAF+ Term Series IL
reasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	· · · · · · · · · · · · · · · · · · ·	Mercantile Bank
Freasury Bills	7/23/2024	11/5/2024	5.142% 5.067%	4,000,000.00	3,941,690.00	5
Freasury Bills Freasury Bills	3/27/2024 4/9/2024	11/30/2024 11/30/2024	5.067% 5.089%	750,000.00 3,000,000.00		U.S. Treasury Note U.S. Treasury Note
•	8/1/2024	12/5/2024	5.049%			Treasury Bill
reasury Bills	0/1/2024	12/3/2024	5.04770	1,750,000.00	1,720,024.23	Treasury Diff

# **ELGIN COMMUNITY COLLEGE DISTRICT 509**

# **Investment Schedule**

As of September 30, 2024

				<b>TF</b> ( <b>1</b>		As of September 30, 2024
	Purchase	Maturity	Percentage	Total Maturity		
	Date	Date	Yield	Value	Cost	Bank
Freasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00		U.S. Treasury Note
Freasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	-	U.S. Treasury Note
Freasury Bills Freasury Bills	8/6/2024 12/29/2021	12/19/2024 12/30/2024	4.725% 0.800%	750,000.00 249,000.00		Treasury Bill UBS Bank USA
Freasury Bills	9/30/2024	1/3/2025	4.402%	1,062,030.58	· · · · · · · · · · · · · · · · · · ·	ISDLAF+ Term Series
Freasury Bills	9/13/2024	1/7/2025	4.752%	1,250,000.00	1,231,403.75	
Freasury Bills	9/17/2024	1/7/2025	4.647%	1,750,000.00	1,725,396.56	Treasury Bill
Freasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Freasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00		Signature Bank New York
Freasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00		WI Treasury Note
Freasury Bills	1/9/2023 1/18/2023	1/15/2025 1/17/2025	4.138% 4.327%	500,000.00 249,000.00		U.S. Treasury Note Southpoint Bank
Гreasury Bills Гreasury Bills	1/20/2023	1/21/2025	4.305%	249,000.00		Manuf & Traders Trust Co.
Freasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	,	U.S. Treasury Note
Freasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00		U.S. Treasury Note
Freasury Bills	9/30/2024	2/3/2025	4.351%	2,537,545.01		ISDLAF+ Term Series
Freasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00		U.S. Treasury Note
Freasury Bills	8/16/2023	2/15/2025	5.029%	750,000.00		U.S. Treasury Note
Freasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	-	U.S. Treasury Note
Freasury Bills	8/25/2023 8/23/2023	2/25/2025 2/28/2025	5.046% 5.072%	248,000.00 500,000.00	<i>,</i>	Cortrust Bank U.S. Treasury Note
Гreasury Bills Гreasury Bills	8/23/2023	2/28/2023	5.032%	248,000.00	-	State Bank of Texas/Dallas
Freasury Bills	2/29/2024	2/28/2025	4.853%	243,000.00	<i>,</i>	S & T Bank
Freasury Bills	3/1/2024	2/28/2025	4.915%	238,000.00	<i>,</i>	Northeast Community Bank
Treasury Bills	4/9/2024	2/28/2025	4.960%	500,000.00		U.S. Treasury Note
Freasury Bills	4/12/2024	2/28/2025	5.058%	250,000.00	-	U.S. Treasury Note
Freasury Bills	4/16/2024	2/28/2025	5.080%	500,000.00	483,320.31	U.S. Treasury Note
Freasury Bills	8/19/2024	3/14/2025	4.592%	3,250,000.00		Federal Home Loan Discount
Freasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00		U.S. Treasury Note
Freasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00	,	Essa Bank & Trust PA
Freasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00		U.S. Treasury Note
Freasury Bills Freasury Bills	3/23/2021 4/6/2021	3/31/2025 3/31/2025	0.474% 0.550%	2,500,000.00 1,750,000.00		U.S. Treasury Note U.S. Treasury Note
Freasury Bills	4/6/2021 4/7/2021	3/31/2025 4/30/2025	0.520%	1,250,000.00		U.S. Treasury Note
Freasury Bills	5/1/2024	4/30/2025	5.095%	250,000.00		U.S. Treasury Note
Freasury Bills	5/24/2024	5/23/2025	5.053%	236,000.00	-	Key Bank NA
Freasury Bills	8/19/2024	6/15/2025	4.484%	1,000,000.00		U.S. Treasury Note
Freasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Freasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Freasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00		Investar Bank NA
Freasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00		Security Bank and Trust
Freasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00		First Financial Bank
Freasury Bills Freasury Bills	8/31/2023 2/29/2024	8/29/2025 8/29/2025	4.906% 4.855%	248,000.00 243,000.00	-	Rivers Edge Bank Bank of America NA
Freasury Bills	2/29/2024	8/29/2025	4.854%	243,000.00		Meridian Bank
Freasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00		Home Federal Savings Bank MN
Freasury Bills	3/6/2024	9/8/2025	4.804%	243,000.00		Commercial Bank of Cal
Freasury Bills	3/8/2024	9/8/2025	4.769%	248,000.00	<i>,</i>	American National Bank/Fox Cities
Freasury Bills	3/12/2024	9/12/2025	4.955%	243,000.00	243,504.69	Western Alliance Bank
Freasury Bills	9/20/2024	9/19/2025	4.102%	239,000.00	<i>,</i>	Bank of Sun Prairie
Freasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	-	American Express National Bank
Freasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00		Eaglemark Savings Bank
Freasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	,	Northern Bank & Trust MA
Γreasury Bills Γreasury Bills	9/27/2023 9/27/2023	9/26/2025 9/26/2025	5.006% 5.056%	248,000.00 248,000.00	,	Bank of Deerfield Signature Bank of Arkansas
Freasury Bills	4/26/2024	10/27/2025	4.955%	243,000.00	,	Bank of Bird-in-Hand
Treasury Bills	5/1/2024	10/31/2025	4.985%	250,000.00		U.S. Treasury Note
Freasury Bills	5/3/2024	11/3/2025	5.000%	243,000.00		Simmons Bank/Pine Bluff
Freasury Bills	5/8/2024	11/10/2025	4.955%	243,000.00	243,506.48	Comerica Bank
Freasury Bills	5/8/2024	11/10/2025	4.950%	248,000.00		Mainstreet Bank
Freasury Bills	5/10/2024	11/10/2025	4.947%	243,000.00		First National Bank Long Island
Freasury Bills	5/3/2024	11/15/2025	4.930%	250,000.00		U.S. Treasury Note
Freasury Bills	5/23/2024	11/24/2025	4.955%	243,000.00		Banc of California Inc.
Freasury Bills Freasury Bills	1/11/2023 2/29/2024	1/8/2026 3/2/2026	4.017% 4.606%	247,000.00 244,000.00		Popular Bank BMO Bank NA
Freasury Bills	3/5/2024	3/2/2026	4.555%	244,000.00		Peoples Bank East Tennessee
Treasury Bills	3/5/2024	3/5/2026	4.581%	249,000.00	249,563.41	-
Freasury Bills	3/8/2024	3/9/2026	4.605%	248,000.00		Anderson Bros. Bank
Freasury Bills	9/9/2024	3/9/2026	4.005%	244,000.00	,	Lendingclub Bank NA
Treasury Bills	9/13/2024	3/15/2026	3.673%	500,000.00	506,914.06	U.S. Treasury Note
Freasury Bills	9/30/2024	3/30/2026	3.904%	248,000.00		Oakstar Bank NA
Freasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00		U.S. Treasury Note
Freasury Bills Freasury Bills	3/23/2021 4/6/2021	3/31/2026 4/30/2026	0.720% 0.830%	2,250,000.00 1,750,000,00		U.S. Treasury Note U.S. Treasury Note
reasury Bills	4/6/2021 4/7/2021	4/30/2026	0.830%	1,750,000.00 1,250,000.00		U.S. Treasury Note
Freasury Bills	5/3/2024	4/30/2026	4.790%	500,000.00		U.S. Treasury Note
Treasury Bills	5/7/2024	5/7/2026	4.820%	243,000.00		Goldman Sachs Bank USA
Freasury Bills	5/15/2024	5/15/2026	4.820%	248,000.00	-	Vision Bank
Freasury Bills	9/19/2024	9/21/2026	3.805%	244,000.00	244,676.98	
Treasury Bills	9/24/2024	9/24/2026	3.705%	244,000.00	244,676.04	First Premier Bank
Freasury Bills	2/27/2024	2/28/2027	4.325%	1,000,000.00		U.S. Treasury Note
Freasury Bills	3/5/2024	3/5/2027	4.458%	244,000.00		Valley National Bank Wayne
Freasury Bills	5/1/2024	4/30/2027	4.710%	250,000.00		U.S. Treasury Note
Freasury Bills	5/8/2024	5/10/2027	4.784%	243,000.00		Morgan Stanley Bank
Freasury Bills	5/3/2024	5/15/2027	4.640%	1,250,000.00		U.S. Treasury Note
Freasury Bills	5/21/2024 9/30/2024	5/21/2027 9/30/2024	4.708% 5.131%	248,000.00 1,118,188.03		Wells Fargo Bank LIQ General Fund #10896-101
Money Market Funda	7/JU/ZUZ4	<i>713012</i> 024	J.1J170			
-		9/20/2024	5 778%	7 03/ 036 10	7 02/ 026 10	MAX General Fund $\pm 10896_{-}101$
Money Market Funds Money Market Funds Money Market Funds	9/30/2024	9/30/2024 9/30/2024	5.228% 5.228%	7,034,936.19 531,780,99	, ,	MAX General Fund #10896-101 MAX Campus Door Project #10896-217
-		9/30/2024 9/30/2024 9/30/2024	5.228% 5.228% 1.000%	7,034,936.19 531,780.99 13,115,540.00	531,780.99	MAX General Fund #10896-101 MAX Campus Door Project #10896-217 US Bank - IL Funds (01-00000-125000)

\*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

# ELGIN COMMUNITY COLLEGE DISTRICT 509 OPERATIONS AND MAINTENANCE FUND For the Months Ending September 30, 2024

For the Month's Ending September 30, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Property Taxes	44,633,163	21,273,803	47.66%	\$19,887,228	49.21%
Local Grants and Contracts	-	1,500	-	-	-
Personal Property Replacement Tax	1,150,000	229,949	20.00%	347,724	39.07%
Illinois Community College Board	7,164,000	1,972,085	27.53%	1,596,533	22.88%
Student Tuition and Fees *	24,378,800	13,778,505	56.52%	12,999,461	53.39%
Payment Plan and Late Fees	150,000	65,475	43.65%	61,325	40.88%
Investment Income	2,000,000	2,164,286	108.21%	1,426,239	196.72%
Miscellaneous External Revenue	843,952	190,967	22.63%	145,248	18.08%
Miscellaneous Internal Revenue	-	900	-	255	-
TOTAL REVENUES	80,319,915	39,677,470	49.40%	36,464,013	49.07%
EVENDITUDES BY OD IF OT					
EXPENDITURES BY OBJECT	40 000 577	¢1 <b>2 57</b> 0 110	27 500/	12 007 100	
Salaries	49,232,577	\$13,578,118	27.58%	12,906,190	26.96%
Employee Benefits	10,378,020	2,677,671	25.80%	2,373,174	23.43%
Contractual Services	5,574,331	2,160,667	38.76%	1,783,542	32.72%
General Material & Supplies	5,053,367	1,232,602		1,340,433	26.60%
Professional Development	728,415	155,516	21.35%	158,518	22.67%
Fixed Charges	262,013	40,620		54,321	22.20%
Utilities	1,500	296		439	33.79%
Capital Outlay	2,430,260	544,012	22.38%	751,443	31.88%
Other	337,958	15,308	4.53%	160,325	3.79%
Waivers/Institutional Scholarships	375,000	201,148	53.64%	187,344	68.13%
TOTAL EXPENDITURES BY OBJECT	74,373,441	20,605,958	27.71%	19,715,729	27.04%
EXPENDITURES BY FUNCTION					
Instruction	35,391,953	9,561,989	27.02%	9,132,432	26.67%
Academic Support	11,071,930	3,075,678	27.78%	3,075,929	28.81%
Student Services	7,276,306	1,983,207		1,832,981	27.58%
Public Services	707,379	147,525	20.86%	121,024	19.04%
Institutional Support	19,584,266	5,636,411	28.78%	5,366,019	26.25%
Institutional Waiver	375,000	201,148	53.64%	187,344	68.13%
TOTAL EXPENDITURES BY FUNCTION	74,406,834	20,605,958	27.69%	19,715,729	27.04%
Excess (deficiency) of revenues					
over expenditures	5,913,081	19,071,512	_	16,898,283	
over experiances	0,970,001	1990719012		10,070,200	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer to Capital Projects Fund	(4,000,000)	-	-	-	-
Transfer to Student Life	(553,720)	(130,602)	23.27%	(116,835)	(20.95)%
Transfer to Athletics	(1,058,779)	(244,932)	22.59%	(186,095)	(16.85)%
Transfer to Early Childhood Lab School	(300,582)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(5,913,081)	(375,534)	-	(302,930)	-
Excess (deficiency) of revenues over		10 (05 070		1( 145 252	
expenditures and other sources (uses)	-	18,695,978	-	16,445,353	-
Fund Balance at beginning of year		53,700,837	-	47,825,820	
Fund Balance	<b>\$ -</b>	\$ 72,396,815	-	\$ 64,271,173	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 OPERATIONS AND MAINTENANCE FUND For the Months Ending September 30, 2024

For the Months Ending September 30, 2024	2025	Fiscal Year	% Actual	•	% of FY2024
	Budget	Actual	Budget	Actual	Budget
<b>REVENUES</b> Local Government Services:					
Property Taxes	\$13,103,297	\$6,335,351	48.35%	\$6,088,513	48.61%
State Government Services:	ψ15,105,2 <i>7</i> 7	\$0,555,551	40.5570	\$0,000,515	40.0170
Other Local Government (Hanover Park)	137,325	_	-	310	0.17%
Miscellaneous External Revenue	-	435	-	478	_
Miscellaneous Internal Revenue	-	2,144	-	792	7.92%
Miscellaneous Internal Revenue (Security)	-	1,710	-	1,360	-
Building Rental External Revenue (Net Comps)	200,000	64,176	30.20%	67,134	33.79%
TOTAL REVENUES	13,440,622	6,403,816	47.65%	6,158,587	47.68%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,501,472	1,279,971	25.59%	1,078,490	21.93%
Employee Benefits	724,499	258,180	25.20%	210,613	18.95%
Contractual Services	1,363,868	154,589	11.33%	243,603	57.59%
General Material & Supplies	890,400	183,735	18.98%	145,969	15.00%
Professional Development	14,850	1,852	12.47%	2,692	20.27%
Fixed Charges	729,513	125,250	17.17%	525	0.08%
Utilities	2,730,800	416,402	15.25%	676,081	24.06%
Capital Outlay Other	1,264,363 7,500	46,724	3.70%	165,387	26.65%
TOTAL INSTITUTIONAL SUPPORT	12,227,265	2,466,703	<u>-</u> 20.17%	2,523,360	<u>-</u> 21.97%
CAMPUS SAFETY AND SECURITY					
Salaries	681,315	178,207	26.16%	176,925	26.48%
Employee Benefits	300,992	92,943	30.88%	87,374	
Contractual Services	62,200	2,888	4.64%	2,603	12.02%
General Material & Supplies	97,498	10,509	10.78%	7,696	9.12%
Professional Development	18,125	787	4.34%	3,673	24.95%
Other	53,227	125,630	-	1,009	0.37%
TOTAL CAMPUS SAFETY AND SECURITY	1,213,357	410,964	24.55%	279,280	19.64%
TOTAL EXPENDITURES BY OBJECT	13,440,622	2,877,667	21.41%	2,802,640	21.71%
EXPENDITURES BY FUNCTION					
Institutional Support	12,227,265	2,466,703	20.17%	2,523,360	21.97%
Campus Safety and Security	1,213,357	410,964	33.87%	279,280	19.64%
TOTAL EXPENDITURES BY FUNCTION	13,440,622	2,877,667	21.41%	2,802,640	21.71%
Excess (deficiency) of revenues					
over expenditures	-	3,526,149	-	3,355,947	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer to O&M Facility Rental	(188,063)	-	-	-	-
Transfer from Other Funds	188,063	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	-	3,526,149	-	3,355,947	-
Fund Balance at beginning of year	-	21,038,333	-	20,477,286	-
Fund Balance	<b>\$</b> -	\$24,564,482	-	\$23,833,233	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 CAPITAL PROJECT FUND For the Months Ending September 30, 2024

			Drior Vr	% of
2025	Fiscal Vear	% Actual	-	FY2024
			1	Budget
\$55,000,000	\$ -	-	\$ -	-
55,000,000	-	-	-	-
2,756,000	992,630	36.02%	65,894	10.76%
37,000	11,674	31.55%	-	-
28,851,000	187,774	0.65%	2,274,299	20.43%
31,644,000	1,192,078	3.77%	2,340,193	19.93%
21 (14 000	1 100 070	2 770/	2 2 4 0 1 0 2	10.020/
			, ,	
31,644,000	1,192,078	3.77%	2,340,193	19.93%
23,356,000	(1,192,078)	-	(2,340,193)	-
4.000,000	_	-	-	_
4,000,000	-	-	-	-
27,356,000	(1,192,078)	-	(2,340,193)	-
_	34,950,554	-	44,301,582	-
\$27,356,000	\$33,758,476		\$41,961,389	
	55,000,000 2,756,000 37,000 28,851,000 31,644,000 31,644,000 31,644,000 4,000,000 4,000,000 4,000,000 -	Budget         Actual           \$55,000,000         -           55,000,000         -           2,756,000         992,630           37,000         11,674           28,851,000         187,774           31,644,000         1,192,078           31,644,000         1,192,078           31,644,000         1,192,078           31,644,000         1,192,078           31,644,000         1,192,078           31,644,000         1,192,078           31,644,000         1,192,078           27,356,000         (1,192,078)           -         34,950,554	BudgetActualBudget $\$55,000,000$ $55,000,000$ 2,756,000992,63036.02%37,00011,67431.55%28,851,000187,7740.65%31,644,0001,192,0783.77%31,644,0001,192,0783.77%31,644,0001,192,0783.77% $4,000,000$ $4,000,000$ $4,000,000$ $27,356,000$ (1,192,078)- $ 34,950,554$ -	Budget         Actual         Budget         Actual $\$55,000,000$ \$ -         -         \$ - $$55,000,000$ -         -         - $$2,756,000$ 992,630 $36.02\%$ $65,894$ $$37,000$ 11,674 $31.55\%$ - $$28,851,000$ 187,774 $0.65\%$ $2,274,299$ $$31,644,000$ 1,192,078 $3.77\%$ $2,340,193$ $$31,644,000$ 1,192,078 $3.77\%$ $2,340,193$ $$31,644,000$ 1,192,078 $3.77\%$ $2,340,193$ $$31,644,000$ 1,192,078 $3.77\%$ $2,340,193$ $$4,000,000$ -         -         - $$4,000,000$ -         -         - $$27,356,000$ (1,192,078)         -         (2,340,193) $ 34,950,554$ - $44,301,582$

# ELGIN COMMUNITY COLLEGE DISTRICT 509 BOND AND INTEREST FUND For the Months Ending September 30, 2024

Tor the Month's Ending September 50, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Property Taxes	\$ 10,968,742	\$ 5,423,642	49.45%	\$ 5,158,031	48.48%
TOTAL REVENUES	10,968,742	5,423,642	49.45%	5,158,031	48.48%
EXPENDITURES BY OBJECT					
Fixed Charges	10,709,172	-	-	200	-
TOTAL EXPENDITURES BY OBJECT	10,709,172	-	-	200	-
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	10,709,172	-	-	200	-
TOTAL EXPENDITURES BY FUNCTION	10,709,172	-	-	200	-
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	259,570	5,423,642	-	5,157,831	-
Fund Balance at beginning of year	-	5,165,635	-	4,699,641	-
Fund Balance	\$ 259,570	\$ 10,589,277	-	\$ 9,857,472	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, CONTINUING ED For the Months Ending September 30, 2024

For the Month's Ending September 50, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$101,000	\$28,879	28.59%	\$142,291	79.05%
TOTAL REVENUES	101,000	28,879	28.59%	142,291	79.05%
OPERATING EXPENSES					
Salaries	88,056	24,660	28.01%	39,617	57.13%
Employee Benefits	16,018	5,096	31.81%	3,789	16.58%
Contractual Services	15,000	4,093	27.29%	1,337	6.22%
General Material & Supplies	12,250	5,179	42.28%	9,518	25.42%
Professional Development	1,500	-	-	164	16.40%
TOTAL OPERATING EXPENSES	132,824	39,028	29.38%	54,425	35.77%
Excess (deficiency) of revenues					
over expenditures	(31,824)	(10,149)	-	87,866	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Corporate Tranining	31,824	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	31,824	-	-	-	-
Net Income (Loss)	_	(10,149)	-	87,866	-
Retained Earnings at beginning of the year	-	8,129	-	(15,044)	-
Retained Earnings	\$-	(\$2,020)	-	\$72,822	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, CORPORATE TRAINING For the Months Ending September 30, 2024

For the Month's Ending September 50, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
OPERATING REVENUES		*		<b>•</b> • • • • • •	
Miscellaneous Revenue	\$ 569,000	\$ 132,815	23.34%		5.68%
TOTAL REVENUES	569,000	132,815	23.34%	30,900	5.68%
OPERATING EXPENSES					
Salaries	262,334	80,118	30.54%	49,584	49.81%
Employee Benefits	80,696	29,078	36.03%	18,306	244.32%
Contractual Services	75,000	16,140	21.52%	24,711	22.46%
General Material & Supplies	59,500	23,486	39.47%	10,756	27.76%
Professional Development	5,500	55	1.01%	391	5.22%
Capital Outlay	500	-	-	-	-
Others	28,000	9,789	34.96%	-	-
TOTAL OPERATING EXPENSES	511,530	158,667	31.02%	103,748	18.74%
Excess (deficiency) of revenues					
over expenditures	57,470	(25,852)	-	(72,848)	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers to Continuing Education	(31,823)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(31,823)	-	-	-	-
Net Income (Loss)	25,647	(25,852)	-	(72,848)	-
Retained Earnings at beginning of the year		(91,894)	-	14,096	-
Retained Earnings	\$ 25,647	\$ (117,746)	-	\$ (58,752)	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, BOOKSTORE For the Months Ending September 30, 2024

For the Wonth's Ending September 50, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,402,339	\$ 993,045	41.34%	\$ 1,036,650	42.42%
Miscellaneous Internal Revenue	101,392	27,539	27.16%	26,274	29.77%
TOTAL REVENUES	2,503,731	1,020,584	40.76%	1,062,923	41.98%
OPERATING EXPENSES					
Salaries	305,276	68,608	22.47%	59,411	18.81%
Employee Benefits	64,119	12,018	18.74%	10,777	14.55%
Contractual Services	57,095	28,201	49.39%	33,087	66.91%
General Material & Supplies	1,999,993	981,687	49.08%	1,273,715	60.94%
Professional Development	3,000	-	-	-	-
Capital Outlay	2,000	909	45.45%	-	-
Other	(500)	(204	) 40.80%	193	(38.50)%
TOTAL OPERATING EXPENSES	2,430,983	1,091,219	44.89%	1,377,183	54.39%
Excess (deficiency) of revenues					
over expenditures	72,748	(70,635	) -	(314,260)	-
<b>OTHER FINANCING SOURCES (USES)</b> Transfers to Other Funds	-	-	-	-	_
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	72,748	(70,635	) -	(314,260)	-
Retained Earnings at beginning of the year		731,690	_	363,547	-
Retained Earnings	\$ 72,748	\$ 661,055	-	\$ 49,287	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL For the Months Ending September 30, 2024

				Prior Yr	% of
	2025	Fiscal Year	% Actual	Sep. 30 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$582,402	\$92,345	15.86%	\$113,459	22.74%
TOTAL REVENUES	582,402	92,345	15.86%	113,459	22.74%
OPERATING EXPENSES					
Salaries	642,238	136,167	21.20%	105,741	23.08%
Employee Benefits	158,661	44,485	28.04%	23,639	20.41%
Contractual Services	3,585	571	15.91%	285	5.69%
General Material & Supplies	77,050	17,510	15.48%	10,821	13.83%
Professional Development	1,450	-	-	-	-
TOTAL OPERATING EXPENSES	882,984	198,733	21.87%	140,486	21.36%
Excess (deficiency) of revenues over expenditures	(300,582)	(106,388)	33.58%	(27,027)	17.02%
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	300,582	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	300,582	-	-	-	-
Net Income (Loss)	-	(106,388)	-	(27,027)	-
Retained Earnings at beginning of the year	-	(116,040)	-	110,563	-
Retained Earnings	<b>\$</b> -	\$ (222,428)	-	\$ 83,536	-

# **ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, FOOD SERVICES** For the Months Ending September 30, 2024

For the Month's Ending September 50, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 765,064	\$ 137,457	17.97%	\$ 119,812	14.60%
Miscellaneous Internal Revenue	164,334	60,790	36.99%	40,453	16.78%
TOTAL REVENUES	929,398	198,247	21.33%	160,265	15.09%
OPERATING EXPENSES					
Salaries	420,267	95,098	22.63%	85,397	21.96%
Employee Benefits	43,822	11,753	26.82%	10,758	26.17%
Contractual Services	14,935	1,449	9.70%	2,933	30.53%
General Material & Supplies	430,352	110,120	25.59%	102,531	23.37%
Professional Development	206	83	40.29%	-	-
Capital Outlay	19,859	-	-	-	-
Other	(43)	-	-	-	-
TOTAL OPERATING EXPENSES	929,398	218,503	23.51%	201,619	15.60%
Excess (deficiency) of revenues					
over expenditures	-	(20,256)	-	(41,354)	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)		(20,256)	-	(41,354)	-
Retained Earnings at beginning of the year	-	283,979	-	110,563	-
Retained Earnings	\$ -	\$ 263,723	<b>\$</b> -	\$ 69,209	<b>\$</b> -

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER For the Months Ending September 30, 2024

				<b>Prior Yr</b>	% of
	2025	Fiscal Year	% Actual	Sep. 30 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$815,845	\$98,605	12.09%	\$63,945	10.18%
Miscellaneous Internal Revenue	145,000	42,178	29.09%	49,114	20.15%
TOTAL REVENUES	960,845	140,783	14.65%	113,059	12.97%
OPERATING EXPENSES					
Salaries	292,699	60,026	20.51%	36,526	13.43%
Employee Benefits	20,092	6,217	30.94%	4,832	17.83%
Contractual Services	352,575	204,361	57.96%	153,578	46.63%
General Material & Supplies	133,522	12,329	9.23%	29,791	23.24%
Professional Development	16,000	5,185	32.41%	3,790	24.94%
Capital Outlay	89,955	12,193	13.55%	9,100	9.56%
Fixed Charges	5,000	191	3.82%	230	4.60%
TOTAL OPERATING EXPENSES	909,843	300,502	33.03%	237,848	27.28%
Excess (deficiency) of revenues					
over expenditures	51,002	(159,719)	-	(124,789)	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	-	-	-	_	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	51,002	(159,719)	-	(124,789)	-
		1 000 (22		1 1 43 300	
Retained Earnings at beginning of the year		1,082,632	-	1,143,290	-
Retained Earnings	\$ 51,002	\$ 922,913	-	\$ 1,018,501	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, PRODUCTION SERVICES For the Months Ending September 30, 2024

				Prior Yr	% of
	2025			Sep. 30 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
OPERATING REVENUES	<b>*2 5</b> 00	<b>\$2.1</b> 0	6.0.60/	¢1.001	<b>F</b> (100/
Miscellaneous Revenue	\$3,500	\$240	6.86%	\$1,981	76.18%
Miscellaneous Internal Revenue	508,000	145,092	28.56%	129,121	27.61%
TOTAL REVENUES	511,500	145,332	28.41%	131,102	27.88%
OPERATING EXPENSES					
Salaries	206,138	56,538	27.43%	39,439	26.25%
Employee Benefits	70,377	19,039	27.05%	11,662	51.08%
Contractual Services	17,375	83	0.48%	8,037	55.44%
General Material & Supplies	63,115	17,519	27.76%	14,993	25.08%
Professional Development	800	-	-	-	-
Other	600	600	100.00%	-	-
Depreciation	8,375	-	-	-	-
Fixed Charges	116,500	17,580	15.09%	15,067	15.77%
TOTAL OPERATING EXPENSES	483,280	111,359	23.04%	89,197	24.91%
Excess (deficiency) of revenues					
over expenditures	28,220	33,973	-	41,905	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	_	_	-	-	_
TOTAL OTHER FINANCING SOURCES (USES)	_	-	-	-	_
Net Income (Loss)	28,220	33,973	_	41,905	-
Retained Earnings at beginning of the year		367,994	-	228,468	_
Retained Earnings	\$ 28,220	\$ 401,967	-	\$ 270,373	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, STUDENT LIFE For the Months Ending September 30, 2024

Tor the filming September 00, 2021	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 379	-	\$ -	-
TOTAL REVENUES		379	-	-	-
OPERATING EXPENSES					
Salaries	377,185	98,135	26.02%	90,014	22.54%
Employee Benefits	96,735	18,111	18.72%	18,466	20.38%
Contractual Services	12,000	6,682	55.68%	1,262	21.03%
General Material & Supplies	43,100	7,435	17.25%	6,151	15.49%
Professional Development	24,700	618	2.50%	2,338	10.63%
TOTAL OPERATING EXPENSES	553,720	130,981	23.65%	118,230	21.20%
Excess (deficiency) of revenues					
over expenditures	553,720	(130,602)	(23.59)%	(118,230)	21.20%
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	553,720	130,602	23.59%	116,835	20.95%
TOTAL OTHER FINANCING SOURCES (USES)	553,720	130,602	23.59%	116,835	20.95%
Net Income (Loss)		-	-	(1,395)	-
Fund Balance at beginning of year		66,323	-	-	-
Retained Earnings	\$-	\$ 66,323	-	\$ (1,395)	_

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS For the Months Ending September 30, 2024

				<b>Prior Yr</b>	% of
	2025	Fiscal Year		Sep. 30 2023	FY2024
OPERATING REVENUES	Budget	Actual	Budget	Actual	Budget
Miscellaneous Revenue	\$-	\$ 825	_	\$ 575	_
TOTAL REVENUES	- -	<u>↓ 825</u>	-	φ <u>575</u>	-
OPERATING EXPENSES					
Salaries	525,068	140,634	26.78%	108,435	21.67%
Employee Benefits	73,711	23,266	31.56%	22,078	42.29%
Contractual Services	100,000	7,936	7.94%	13,582	11.61%
General Material & Supplies	132,000	42,630	32.30%	30,642	18.70%
Professional Development	203,000	29,987	14.77%	18,484	8.25%
Fixed Charges	20,000	1,304	6.52%	400	2.00%
Capital Outlay	5,000	-	-	-	-
TOTAL OPERATING EXPENSES	1,058,779	245,757	23.21%	193,621	17.53%
Excess (deficiency) of revenues					
over expenditures	(1,058,779)	(244,932)	23.13%	(193,046)	17.48%
-					
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	1,058,779	244,932	23.13%	186,095	16.85%
TOTAL OTHER FINANCING SOURCES (USES)	1,058,779	244,932	23.13%	186,095	16.85%
Net Income (Loss)	-	-	-	(6,950)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	<b>\$</b> -	<b>\$</b> -	-	\$ (6,950)	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 WORKING CASH For the Months Ending September 30, 2024

				Prior Yr	% of
	2025	Fiscal Year			FY2024
	Budget	Actual	Budget	Actual	Budget
REVENUES					
Interest	\$75,000	\$31,492	41.99%	\$12,942	17.26%
TOTAL REVENUES	75,000	31,492	41.99%	12,942	17.26%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	75,000	31,492	-	12,942	-
Fund Balance at beginning of year	-	4,874,441	-	4,806,192	-
Fund Balance	\$75,000	\$4,905,933	-	\$4,819,134	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 AUDIT FUND For the Months Ending September 30, 2024

For the Month's Ending September 30, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Property Taxes	\$205,000	\$100,803	49.17%	\$56,458	45.17%
TOTAL REVENUES	205,000	100,803	49.17%	56,458	45.17%
EXPENDITURES BY OBJECT					
Salaries	108,366	29,189	26.94%	27,861	-
Contractual Services	95,834	40,000	239.59%	-	-
General Material & Supplies	800	-	-	8	-
TOTAL EXPENDITURES BY OBJECT	205,000	69,189	33.75%	27,869	325.95%
EXPENDITURES BY FUNCTION					
Institutional Support	205,000	69,189	33.75%	27,869	30.68%
TOTAL EXPENDITURES BY FUNCTION	205,000	69,189	33.75%	27,869	30.68%
Excess (deficiency) of revenues over					
expenditures and other sources (uses)	-	31,614	-	28,589	-
Fund Balance at beginning of year		103,351	-	139,524	-
Fund Balance	\$-	\$134,965	-	\$168,113	-

# ELGIN COMMUNITY COLLEGE DISTRICT 509 LIABILITY, PROTECTION & SETTLEMENT SUBFUND For the Months Ending September 30, 2024

For the Months Ending September 30, 2024					
				Prior Yr	% of
	2025			Sep. 30 2023	FY2024
	Budget	Actual	Budget	Actual	Budget
REVENUES					
Local Government Services:					
Property Taxes	1,905,000	899,842	47.24%	542,327	38.60%
TOTAL REVENUES	1,905,000	899,842	47.24%	542,327	38.60%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	20,718	46.04%	15,017	33.37%
Fixed Charges	1,250,000	639,135	51.13%	969,707	80.81%
TOTAL INSTITUTIONAL SUPPORT	1,295,000	659,853	50.95%	984,724	79.09%
CAMPUS SAFETY AND SECURITY	((2)(2)	176 592	26 650/	175.004	25 950/
Salaries	662,621	176,582	26.65%	175,994	25.85%
TOTAL CAMPUS SAFETY & SECURITY	662,621	176,582	26.65%	175,994	25.85%
TOTAL EXPENDITURES BY OBJECT	1,957,621	836,435	42.73%	1,160,718	60.27%
EXPENDITURES BY FUNCTION					
Institutional Support	1,295,000	659,853	50.95%	984,724	79.09%
Campus Safety and Security	662,620	176,582	26.65%	175,994	25.85%
TOTAL EXPENDITURES BY FUNCTION	1,957,620	836,435	42.73%	1,160,718	60.27%
Excess (deficiency) of revenues over					
expenditures other sources (uses)	(52,620)	63,407	-	(618,391)	-
Fund Balance Released from Reserved Fund Balance	52,620	-	-	-	-
Excess (deficiency) of revenues over					
expenditures other sources (uses)	-	63,407	-	(618,391)	-
Fund Balance at beginning of year	-	1,944,663	-	2,309,378	-
Fund Balance	<b>\$</b> -	\$ 2,008,070		\$ 1,690,987	

# ELGIN COMMUNITY COLLEGE DISTRICT 509 INTERNAL SERVICE FUND For the Months Ending September 30, 2024

For the Month's Ending September 50, 2024	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES	8		0		0
Benefit Charges	\$ 13,468,823	\$ 3,465,000	25.73%	\$ 3,023,303	23.57%
TOTAL REVENUES	13,468,823	3,465,000	25.73%	3,023,303	23.57%
EXPENDITURES BY OBJECT					
Employee Benefits	13,468,823	2,793,738	21.04%	2,203,177	17.18%
TOTAL EXPENDITURES BY OBJECT	13,468,823	2,793,738	21.04%	2,203,177	17.18%
EXPENDITURES BY FUNCTION					
Institutional Support	13,468,823	2,793,738	21.04%	2,203,177	17.18%
TOTAL EXPENDITURES BY FUNCTION	13,468,823	2,793,738	21.04%	2,203,177	17.18%
Excess (deficiency) of revenues					
over expenditures other sources (uses)	-	671,262	-	820,126	-
Fund Balance at beginning of year		(8,286,478)	-	(13,092,263)	-
Fund Balance	<b>\$</b> -	\$ (7,615,216)	-	\$ (12,272,137)	-

# ACCEPTANCE OF WRITTEN COLLEGE REPORTS

#### Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (October)
- B. Treasurer (September)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. FY24 Performance Report (annual)
- F. Grant Monitoring Report (quarter ending September 30, 2024)

Dr. Peggy Heinrich, Interim President

#### Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

Elgin Community College District 509 Board Action No. 078-A-25 November 12, 2024

#### MINUTES OF REGULAR BOARD MEETING OCTOBER 8, 2024

#### Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held October 8, 2024.

Dr. Peggy Heinrich, Interim President

### Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06:* (from Ch. 102, par. 42.06)

- Sec. 2.06 (a) All public bodies shall keep written minutes of all their meetings, whether open or closed . . . .
  - (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public body is website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public body is website for at least 60 days after their initial posting.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

### MINUTES OF REGULAR BOARD MEETING OCTOBER 8, 2024

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, October 8, 2024, in Building E, Room E100.01.

#### 1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:45 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

Trustees absent: Ms. Arroyo.

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

#### 2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act:* 

A. To discuss minutes of meetings lawfully closed under this Act ....

- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion:	Trustee Parks moved to recess to closed session.
Second:	Trustee Nowak seconded the motion.

*Roll-Call Vote:* Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks and Rodriguez; nay, 0; Student Trustee Heiser, aye; motion carried at 5:47 p.m.

# 3. Reconvene Open Session

The closed-session concluded at 6:23 p.m. The board reconvened in open session at 6:32 p.m. in E125, Seigle Auditorium.

# 4. Preliminary Matters

# A. Roll Call

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

## Minutes of Regular Meeting of October 8, 2024

Trustees absent: Ms. Arroyo

*ECC staff:* Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

# **B.** Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

- C. Pledge of Allegiance The Pledge of Allegiance was led by Trustee Rakow.
- **D. Shared Values** The Shared Values were recited by the Trustees.

## 5. Interim President's Report

- Dr. Heinrich acknowledged Anitra King, SSECCA president and Luis Martinez, ECCFA were in the audience.
- Pending the Board's approval this evening, we will be granting tenure to seven faculty members who have completed this intensive three-year process.
- We have over 150 colleges and universities on campus this evening for College Night until 8:00 p.m. in the gym.
- A very well-attended groundbreaking event for the Manufacturing and Technology Center was held September 18. Over 300 people were in attendance, and three of the legislators who were instrumental in securing state funding support for the project spoke at the event. ECC received positive press following the event from the Daily Herald, Crain's Chicago Business, and WRMN radio. A team is heading to the City of Elgin Council meeting tomorrow evening, where our permits are on the agenda for action.
- ECC was selected by the National Council for Marketing and Public Relations (NCMPR) to win 17 Medallion awards. Congratulations to the Marketing and Communications Department.
- ECC has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the US and Canada for our FY23 report. It is the highest form of recognition in the area of governmental accounting and financial reporting and represents a significant accomplishment by a government and its management. This is the 21<sup>st</sup> year we have received the award.
- The National Association of College and University Business Partners (NACUBO), the Association of Institutional Researchers (AIR), and EDUCAUSE partnered together through the Gates Foundation grant to develop a new playbook called "Change with Analytics" that contains best practices of leveraging data and technology to drive analytics. This is mentioned because teams from seven colleges and universities were invited to contribute to the development of the playbook, and ECC is one of those seven. ECC was the only community college on the committee and were specifically invited to serve. Thank you to ECC's Mr. Michael Chahino, Mr. David Rudden, and Dr. Kim

Wagner, who were included on the team. The work of this group has since led to the formation of a new data governance committee at ECC.

- September 20, the "Hire Spartans Job Fair" was hosted at ECC, with 94 businesses and 250 students and community members attending.
- ECC hosted a Family Fun Health and Wellness Festival September 22 with over 200 people attending. Many received clinical care, and the Lincoln Ave. Barbershop provided 30 free haircuts. The event was spearheaded by Vituity Cares, with the support of Sherman Hospital, the City of Elgin, and ECC.
- ECC held the annual Retiree Luncheon September 26 and approximately 45 retirees were in attendance. Dr. Mary Hatch, Dean Emeritus, was recognized for her leadership in producing our 75<sup>th</sup> anniversary book.
- ECC will be celebrating the 10-year anniversary of the Education and Work Center (EWC) in Hanover Park October 10. The EWC broke its record enrollment this past year, serving 762 in adult education and other short-term training classes.

## 6. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

## 7. Board Reports

## A. Finance Committee

Trustee Rodriguez provided an overview of the Finance Committee meeting held Monday, October 7, 2024. The following items were discussed: Internal Audit Update, Review of the FY 2025 Budget to Actual, Internal Service Fund Transfer, Capital Project Priority and Funding List, FY26 Lab Fees, Course Fees, and Instructional Fees, Service Fees for FY 2026, FY26 Tuition Rate Discussion and Property Tax Levy Discussion – Tax Year 2024 Discussion. Minutes of the Finance Committee meeting will be available on the website once they are approved.

## **B.** Committee of the Whole

Trustee Rodriguez provided an overview of the Committee of the Whole meeting held Monday, October 7, 2024. The following presentations were provided: Sustainability, Business & Career Technologies (SBCT), by Dr. Taylor; and ACCT Preview: Digital Accessibility-Ensuring Equal Access for All, by Ms. Jouhet. Ms. Denise Kruckenberg was spotlighted. Dr. Wagner provided a construction update. Board Actions and items on the October 8, 2024 agenda were discussed, no questions were raised. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

## **B.** Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the ICCTA Board of Reps meeting was held on September 13 and 14. A detailed report was provided to the Board. The roundtable discussion reviewed the roles of the Trustees and the Chair. ICCTA is creating a DEI statement and requesting any input by early November. ICCB has launched a statewide program "FEED the NEED" through November 30.

## C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that ECC had a preview of the session presentation at the Committee of the Whole meeting yesterday.

## **D.** Legislative

Trustee Rakow shared the following:

- More than 300 people attended the Manufacturing and Technology Groundbreaking September 18, including Senators Castro and DeWitte, Representatives Ness, Hanson, and Moeller, Kane County Chairwoman Pierog, Mayor Kaptain, Elgin City Council members, and many more.
- Kane County Bilingual Candidate Forum, featuring Democrat and Republican candidates for Kane County Board Chair and State's Attorney, will take place October 17 in Building E. This event is co-sponsored by the Center for Civic Engagement and Centro de Informacion.
- General Election Day is November 5, 2024.
- Engagement and Legislative Affairs will commence research and outreach to any newly elected state or federal legislators within District 509. Meet and greets will be planned once they are seated in their new roles.
- During the ICCTA meeting, Trustees were encouraged to have conversations with legislators for renewed funding for the PATH program. Trustees agreed, and with Ms. Amenta's assistance, information will be shared with legislators.

#### E. ECC Foundation

Trustee Parks reported the following:

- As of September 23, 2024, booked gifts sit at \$3.023 million.
- The Foundation Gala: Decades of Dreams was held on Saturday, September 14. Nearly 300 attended. Over \$150,000 was raised in support of the ECC Foundation and student scholarships.
- The Foundation is in collaboration with a number of college departments to coordinate a young alumni mentorship program likely to utilize older alums, ECC retirees, local community leaders and others.
- Joel Yumba has joined the team as the Manager of Annual Giving.
- The Foundation held their quarterly meeting at the Burlington campus on September 5. It was a wonderful opportunity to see the full spectrum of ECC's academic offerings.

## F. Student Report

Student Trustee Heiser highlighted several student events outlined in the written report, including the Elgin Pride Parade and Mutts Gone Nuts. New Student Days, IGNITE Student Leader Retreat, and New Student Convocation were held in August, along with the Campus Jam and Welcome Week Events that were focused on the November election.

## 8. College Reports

#### Board Action No. 051-A-25, Acceptance of Written College Reports

- A. Personnel (September)
- B. Treasurer (August)
- C. Student Report (June-September)

MINUTES OF REGULAR MEETING OF October 8, 2024

#### **College Reports Under Separate Cover**

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)

Chair Redmer confirmed receipt, either attached or under separate cover, of the afore mentioned written reports.

Motion:	Trustee Ollayos moved to accept the college reports.
Second:	Trustee Nowak seconded the motion.

*Roll-Call Vote:* Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay, 0; Student Trustee Heiser, aye; motion carried

#### 9. Consent Agenda

Chair Redmer read the following consent agenda items:

- A. Board Action No. 052-A-25, Minutes of the Regular Board Meeting, September 10, 2024
- B. Board Action No. 053-A-25, Closed Session Minutes of the Regular Board Meeting, September 10, 2024
- C. Board Action No. 054-A-25, Destruction of Audiotapes of Closed Session Board Meeting, December 13, 2022
- D. Board Action No. 055-F-25, Ratification of Report of Expenses
- E. Board Action No. 056-A-25, Release of Select Closed-Session Minutes of Board Meetings of September 2022-August 2024
- F. Board Action No. 057-A-25, Trustee In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting
- G. Board Action No. 058-F-25, Transfer to Internal Service Fund
- H. Purchases
  - 1. Board Action No. 059-T-25, Accessibility Software Purchase, authorizes the administration to contract for software for a content accessibility application from YuJa Panorama (San Jose, CA) in an amount not to exceed \$77,081, over a three (3) year period.
  - Board Action No. 060-B-25, Annual Carpentry Services, authorizes the administration to contract for carpentry repair services for small projects under \$15,000 from Hargrave Builders (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.
  - **3.** Board Action No. 061-B-25, Annual Roof Repair Services, authorizes the administration to procure services for small roof repair projects under \$15,000 from Weatherguard Roofing (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.

- 4. Board Action No. 062-T-25, Digital Literacy Software, authorizes the administration to contract for software for digital literacy from Burlington English (Boca Raton, FL) in an amount not to exceed \$34,560.
- **5.** Board Action No. 063-M-25, Fall Impact Magazine, authorizes the administration to purchase print services for the Fall Impact Magazine from Hagg Press Inc (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$37,750.
- 6. Board Action No. 064-S-25, Fire Tools and Gear Purchase, authorizes the administration to purchase fire gear and equipment from Air One Equipment Inc. (South Elgin) in an amount not to exceed \$50,970.
- 7. Board Action No. 065-A-25, Multi-Function Printers (Copiers) Agreement, authorizes the administration to enter into a five (5) year lease and maintenance agreement for forty-eight (48) new color and black & white multi-function printers (MFP)/digital imagers, prints, PaperCut Licensing, and PaperCut Job Ticketing from Marco Technologies, LLC. (Rockford, IL) in an amount not to exceed \$85,000 annually, which will allow for estimated increases in total impressions.
- 8. Board Action No. 066-T-25, Service Management Licenses Renewal, authorizes the administration to contract with ISOS Technology (Tempe, AZ) for Jira software renewal, in the amount of \$44,520.
- **9.** Board Action No. 067-C-25, Ratification of Additional Asbestos Abatement for 550 S. McLean Blvd, ratifies and authorizes the administration to contract with Nationwide Environmental Group, LLC (Park Ridge, IL) for additional asbestos abatement.
- **10. Board Action No. 068-S-25, Ratification of Winter Sports Bus Transportation,** ratifies and authorizes the administration to contract for bus services from Chicago Classic Coach (Chicago, IL), in an amount not to exceed \$45,000 which will allow for post-season trips.
- I. Personnel
  - 1. Board Action No. 069-A-25, Granting of Tenure, Instructor of Nursing, Ms. Taylor Bernhard, effective January 2025.
  - 2. Board Action No. 070-A-25, Granting of Tenure, Instructor of Communication Studies, Mr. Brian Bohr, effective January 2025.
  - **3.** Board Action No. 071-A-25, Granting of Tenure, Assistant Professor I of Adult Basic Education, Ms. Kathleen DeMars, effective January 2025.
  - 4. Board Action No. 072-A-25, Granting of Tenure, Assistant Professor I of Culinary Arts & Hospitality, Mr. James Guzzaldo, effective January 2025.
  - 5. Board Action No. 073-A-25, Granting of Tenure, Associate Professor I of Physics, Mr. Richard Jesik, effective January 2025.
  - 6. Board Action No. 074-A-25, Granting of Tenure, Assistant Professor I of Truck Driving, Mr. Brian Molyneux, effective January 2025.
  - 7. Board Action No. 075-A-25, Granting of Tenure, Instructor Technical Services Librarian, Ms. Victoria Turner, effective January 2025.

#### MINUTES OF REGULAR MEETING OF October 8, 2024

8. Board Action No. 076-A-25, Appointment, Interim Chief Community and Government Relations Officer, Ms. Paula Amenta, approves the appointment of Ms. Paula Amenta as Interim Chief Community and Government Relations Officer at an annual salary of \$161,260 (Hay position classification 18), effective October 14, 2024 to end no later than February 14, 2025.

Motion: Second:	Trustee Rodriguez moved to approve the consent agenda as presented. Trustee Rakow seconded the motion.
Roll-Call Vote:	Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez and Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

#### **10. Old Business**

There was no old business brought forward.

#### 11. New Business

Trustee Ollayos shared that Kane County Connects is looking for election judges.

#### 12. Adjournment

Motion:	Trustee Nowak moved to adjourn the meeting.
Second:	Trustee Rodriguez seconded the motion.
Voice Vote:	Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay; 0; Student Trustee Heiser, aye: meeting adjourned at 7:14 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder

Board Action No. 079-A-25 November 12, 2024

#### MINUTES OF CLOSED SESSION OF BOARD MEETING OCTOBER 8, 2024

#### Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held October 8, 2024.

Dr. Peggy Heinrich, Interim President

#### Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 ILCS 120/2.06 (a, f):

- Sec. 2.06 (a) All public bodies shall keep written minutes of all their meetings, whether open or closed . . . .
- Sec. 2.06 (f) Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

#### DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING JANUARY 24, 2023

#### Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of January 24, 2023 as all criteria for destruction of these tapes have been met.

Dr. Peggy Heinrich, Interim President

#### Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06):* 

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
  - (1) the public body approves the destruction of a particular recording; and
  - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

Board Action No. 081-F-25 November 12, 2024

## **RATIFICATION OF REPORT OF EXPENSES**

#### Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of October 2024. (Reports provided under separate cover.)

Dr. Peggy Heinrich, Interim President

## Background

The Report of Expenses identifies the vendors that have been paid during the month of October 2024 in the amount of \$3,936,096.71.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

## **RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES**

#### Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Board of Trustee Travel Expenses for October 2024. (Reports are provided under separate cover.)

For Haining

Dr. Peggy Heinrich, Interim President

#### Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the months of October 2024 for \$426.89.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

#### 2025 SCHEDULE OF BOARD MEETINGS, ELGIN COMMUNITY COLLEGE Regular, Committee of the Whole and Finance Committee

#### Recommendation

The administration recommends that the Board of Trustees confirms the following schedule of meetings for calendar year 2025, to be held in Building E on the Elgin Community College campus.

	MEETINGS Seigle Aud	COMMITTEE OF T 3:00 pm Rr		FINANCE COMM 2:00 pm Rm 1	
January February [A March	28 No Meetings] 11	January <i>February [</i> March	27 [No Meetings] 10	March	10
April May June	15 13 10	April May June	14 12 9	May	12
July [August September	No Meetings] 12 9	<i>July [</i> August September	[No Meetings] 11 8		
October November	14 11	October November	13 10	October	13
December	9	December	8	December	8

\* When the Finance Committee is scheduled to meet (four times per year), the Committee of the Whole will follow. Meeting times may be adjusted to accommodate agenda items.

Dr. Peggy Heinrich, Interim President

#### Background

This recommendation is provided in accordance with Board Policy GP.3, which reads:

A schedule of regular board meetings will be adopted at the annual organizational meeting. All regular meetings are open and public.

and

... The board ... shall fix a time and place for its regular meetings.... Public notice of the schedule of regular meetings for the next calendar year, as set at the organizational meeting, must be given at the beginning of that calendar year. (110 ILCS 805/3-8) (from Ch. 122, par. 103-8) Sec. 3-8

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

Board Action No. 084-A-25 November 12, 2024

#### TRUSTEES' OUT-OF-STATE TRAVEL TO 2025 ACCT NATIONAL LEGISLATIVE SUMMIT

#### Recommendation

The administration recommends that the Board of Trustees approves trustees' attendance at the 2025 Association of Community College Trustees (ACCT) National Legislative Summit, February 9-12, 2025. The estimated cost for seven (7) trustees (including the student trustee) to attend the National Legislative Summit (NLS) should not exceed \$15,000. Registration, hotel, airfare and miscellaneous travel expenses are included in the estimated expense.

Dr. Peggy Heinrich, Interim President

#### Background

The 2025 Community College National Legislative Summit (NLS) is a critical effort to meet with our U.S. Senators and Representatives. As Congress and the administration work to meet the needs of higher education, advocacy and support of community college leaders are vital elements to advancing and fulfilling the goals of the community college movement.

The 2025 NLS is an opportunity for community college leaders to make a concerted effort to communicate with legislators regarding the budgetary needs and issues of community colleges.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

Board Action No. 085-F-25 November 12, 2024

#### INSTRUCTIONAL FEE RECOMMENDATIONS FOR FISCAL YEAR 2026

#### Recommendation

It is recommended that the Board of Trustees implement the attached instructional fee schedule for fiscal year 2026.

Dr. Peggy Heinrich, Interim President

#### Background

Annually, each academic dean does an in-depth course-by-course analysis to review the appropriateness of both lab and course fees. Lab and course fees are assessed to offset higher cost teaching/learning environments. These courses require specialized consumable supplies and materials, specialized software, and equipment maintenance costs. The following fee schedule reflects changes to the fee schedule by course, by instructional modality.

The academic deans have recommended the following changes as noted on the attached schedules.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

Actions 16

LEGEND: Indicates new course				Indica	tes withdrawn	course	ידבט נטעוזיפי גמט א ווואיגיעיניי	Lab & Instructional Fee Report by Modalit			Pr	oposed cours	e, lab or instruc	tional fee chang	ges (please highlig	Proposed course, lab or instructional fee changes (please highlight changes in green & provide rationale)	n & provide rati	tionale)	
Prepared by Damelle Barrueta U// 15/2024			current ree FT25					Proposed Fee Change Lab Fee	-		_			Lopos	ed Fee TOF F126				
Course COURSE TITLE Dean Number	Course Fee Inst	ructional Fee	.ab Fee (In Derson)	нув		ASYNC (INT) Lab	Course Fee Instructional Change +/- Fee Change +/-	(In person) Change +/-	e .	Sync Lab Fee A Change +/-	Async Lab Fee Change +/- Co		Instructional La Fee pe		HYB Lab SY	ASYNC (INT) SYNC Lab Lab	(INT) Maximum Total Fees	um ees	Rationale
Taylor ACC-100 Introductory Accounting Taylor ACC-200 Enamial Accounting	00	00.0	00.0		0.00	0.00	_					111.00	0.00		00.00	0.00		1.00 Publisher i	Publisher increase in cost
ACC-210	209.99	0.00			0.00	00.0	2.00					211.99	00.0	0.0	0.0	00.00	0.00 211	1.99 Publisher i	211.99 Publisher increase in cost
ACC-221	107.00	00.00			0.00	0.00	15.00					122.00	00.0	00.0	0.00	0.00		2.00 Publisher i	ncrease in cost
ACC-225	112.00	00.00			0.00	0.00	15.00					127.00	00.00	00.00	0.00	0.00	0.00 127	7.00 Publisher i	ncrease in cost
	107.00	0.00			00.00	0.00	-1.00					106.00	0.00	0.00	0.00	0.00		6.00 Publisher of Face	ecrease in cost
Perkins ART-115 Art Appreciation	0.00	0.00	10.00	10.00	10.00	10.00		-10.00	-10.00	-10.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		000			00 07	000	00 00	00 01			00 07	000	000	0000	000	000		Fee collect	Fee collection is no longer necessary
AKI-151 History of Art, Prenistory to 1300	10.00	0.00			10:00	10.00	00.01-	-10.00	-10.00	-10.00	00'0T-	0.00	0.0	00:0	0.00	0.00	00:0		Fee collection is no longer necessary
Perkins ART-152 History of Art, 1300 to the Present	10.00	0.00	10.00	10.00	10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins ART-154 Survey of Non-Western Art	10.00	0.00	10.00	10.00	10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0.00	0.00	0:00	0:00	0.00	0.00	0.00	Fee collection is no longer necessary
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Perkins ART-155 History of Photography	10.00	0.00			10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0:00	00:00	0.00	0.00	0.00		00:00	
																		Inflation a analvsis of	Inflation adjustment-Based on an analvsis of instructional supply
																		purchases the AUT pi	purchases over the past few years, the AUT program has seen a 15-40%
																		increase d	increase due to inflation. However,
AUT-151 Automotive Engine Service & Repair	0.00	0.00	45.00	00.00	0.00	0:00		5.00				00.00	0.00	50.00	0.00	0.00	0.00 50	50.00 increase at	we are only suggesting a 10% increase at this time
																		Inflation a	Inflation adjustment-Based on an
																		analysis of purchases	instructional supply over the past few vears.
																		the AUT pr	the AUT program has seen a 15-40%
																		increase d	increase due to inflation. However, we are only supposting a 10%.
AUT-152 Intro to Auto Operation and Maint.	0.00	0.00	25.00	00.00	0.00	0.00		5.00				0.00	0.00	30.00	0.00	0.00	0.00 30	30.00 increase at this time	r suggesting a 10% this time
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																		increase d	increase due to inflation. However,
AUT-153 Manual Transmissions & Drivetrains	00.00	0.00	40.00	0.00	00:0	0:00		5.00				0.00	0:00	45.00	0.00	0:00	0.00	45.00 increase at this time	we are only suggesting a 10% increase at this time
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	000	00.0	20.04		00 0	00.0		ç				000	000	41 00	00.0	000			we are only suggesting a 10%
AUT-163 Automotive Electricity II	0000	0:00	40.00	0.00	0:00	0.00		2:00				0.00	0.00	45.00	0:00	0.00	0:00	5.00 increase at this ti	this time
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																		analysis of purchases	analysis of instructional supply purchases over the past few years.
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																		increase d	increase due to inflation. However, we are only suppesting a 10%
AUT-253 Automatic Transmissions	0.00	0.00	40.00	0.00	0.00	0.00		5.00				0.00	0.00	45.00	0.00	0.00	0.00 45	45.00 increase at this time	this time
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																		we are on	we are only suggesting a 10%
AUT-271 Diagnostics & Engine Performance	0.00	0.00	40.00	0.00	0.00	0.00		5.00				0.00	0.00	45.00	0.00	0.00	0.00	45.00 increase at	this time
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																		the AUT pr	the AUT program has seen a 15-40%
																		increase d	increase due to inflation. However,
AUT-290 Auto Heating & Air Conditioning	0:00	0.00	45.00	0.00	00:00	0.00		5.00				0.00	0.00	50.00	0.00	0.00	0.00 50	50.00 increase at	increase at this time
BBG-101 Truck Driving	100.00	0.00	0.0	0.00	0.0	0.00	36.00					136.00	0.0	0.00	0.00	0.00	0.00	Federally r 136.00 Driver Trai	Federally required Entry Level Driver Training digital book
																		Federally r	Federally required Entry Level
BRG-201 Truck Driving II	3000.00	0.00	0.00	0.00	0.00	0.00	120.00					3120.00	0.00	0.00	0.00	0.00	0.00 312(	3120.00 Driver Trai	Driver Training digital book
BRG-202 Truck Driving III	100.00	0.00			0.00	0.00	21.00					121.00	0.00	0.00	0.00	0.00		1.00 and fleet e	k muteased costs of parts
	94.00	0.00			0.00	0.00	10.00					104.00	0.00	0.00	00.00	0.00		M.00 Publisher i	ncrease in cost
BUS-105 Personal Finance	106.00	0.00	0.00	0.00	0.00	0.00	14.00					120.00	0.00	0.00	00.00	0.00	0.00 12(	0.00 Publisher i	120.00 Publisher increase in cost
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nale)	n Rationale s	Instructional supplies for the ECS program have remained constant for several years. However, the cost of cosper, batteries, and metal consumables has increased by our 150% in the last two years. Lithermore subfact and learning in more solptisticated learning which require high-erquality. 00 components.	Instructional supplies for the ECS program have: However, the cost program have: However, the cost for some and mean cost and the site indiverse of the ore- rost and the site indiverse of the ore- station in the last two years. Turthermore subdist are therming in more soft subdist are therming in more soft subdist are therming projects, such as soft energy, which require high er quality components.	Instructional supplies for the ECS program have: However, the cost for several years: However, the cost of cospert, harlenes, and maral consumables has increased by over 150% in the last two years. Turthermore soft students are engaging in more soft student are engaging in more soft student are engaging projects such as soft are rengy, which require higher quality. 00 Components.	Instructional supplies for the ECS program have remained constant for several years. However, the cost of copper, hardenes, and metal consumables this increased by over 150% in the last two years. Littlemore sophisticated learning in more sophisticated learning projects such as solar energy, which require high-e-quality. 000 components.				Lab is not offered in the other modalities so fees are unnecessary 00	The program has been absorbing success to the cost of our Westlaw success to the cost of our Westlaw success to the cost of our Westlaw studentife does not cover the actual actor for the lenses built does 55.00 help offst the cost. 1110.500 buildist microst	To cover inscreased cost of consumables, gas, steel, aluminum, 00 stainless and fuel surcharges.	To cover inscreased cost of consumables, gas, steel, aluminum, 125.00 stainless and fuel surcharges.
ovide ratio	Maximum Total Fees				100.00	100.00	65.00	264.00	264.00			
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light changes	SYNC Lab	0	8000	000	000	8000	0.00	0.00	0.00	0.00	0.00	0.00
Proposed course, lab or instructional fee changes (please highlight changes in green & provide rationale Dronoced Eee for EV26	НҮВ Lab	00	00 00	00 00	00 00	8000	0.00	0.00	0.00	0.0 00.0	0.00	0.00
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	Sync Lab Fee Async Lab Fee Change +/-							-264.00	-264.00			
y Modality								-264.00	-264.00			
al Fee Report b Pronosed F	Lab Fee HYB Lab Fee Change +/-	60.00 00.00	60.00	00.00	00.00	60.00					10.00	10.00
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Danielle Barrus		Introduction to	En er gy Auditing	Introduction to Wind Energy	Photovoltaic S	Wind Turbine 5	Theory & Fundamentals	Applied Music - Half Hour	Ap plied Music	Legal Research Supply Chain Operati Tanssortation and	Welding I	Welding II
END: Prenared hv I	Course Number	ECS-111				ECS-119	MAS-110	MUS-140		PAR-204 SCM-101 SCM-105		WEL-102
LEGE	Dean	Taylor	Taylor	Taylor	Taylor	Taylor	Kruckenberg	Perkins	Perkins	Taylor Taylor Tavlor	Taylor	Taylor

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Manual control	Methodse         Instructional         Instructiona         Instructional         Instructional<	ASTNC (INT)         Maximum         Rationate           Isolation         To cover inscreased cost of consumables, gas, steel, aluminum, on consumables, gas, steel, aluminum, on sisol datalies and fuel surcharges.           0.00         55.00 datalies and fuel surcharges.           0.01         55.00 datalies and fuel surcharges.           0.00         55.00 datalies and fuel surcharges.           0.00         115.00 datalies and fuel surcharges.           0.00
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Mile welder Qualification         0.00         0.00         130.00         0.00         0.00         0.00           Bueprint Reading & Fabrication         0.00         0.00         0.00         0.00         0.00         0.00           Bueprint Reading & Fabrication         0.00         0.00         65.00         0.00         0.00         0.00         0.00           Special Topics in Welding         0.00         0.00         65.00         0.00 <t< td=""><td>0.00 140.00 0.00 0.00 0.00 0.00 0.00 0.0</td><td>140.00</td></t<>	0.00 140.00 0.00 0.00 0.00 0.00 0.00 0.0	140.00
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Intro to Information Technology Careers 0.00 0.00 0.00 0.00 0.00 0.00 Intro to Business & Finance Careers 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	
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Patient Care and Safety         0.00         0.00         129.00         0.00           Advanced Sectional Anatomy I         0.00         0.00         0.00         0.00	0.00 129.00 129.00 0.00 0.00 0.00	
Advanced Sectional Anatomy II 0.00 0.00 0.00 0.00 0.00 0.00 Periodic Adath iteracy. 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	0.00 0.00 0.00	
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Page 3 of 1

	Indicates hew course				Indicates with	Irawn course	-					Pro	posed course, l	ab or instructior	Proposed course, lab or instructional fee changes (please highlight changes in green & provide	ease highlight ch	anges in green &	k provide ratior	nale)	
Prepared b	Prepared by Danielle Barrueta 07/16/2024			Current Fee FY25			1		Proposed Fee Lab Fee						Proposed Fee	for FY26				
Course Dean Number	COURSE TITLE	Course Fee	Instructional Fee	Lab Fee (In person)	HYB Lab SYNC Lab	ASYNC(II Lab	NT) Course Fee Change +/-	Instructional Fee Change +/-	(In person) HY Change +/- Ch	HYB Lab Fee Syn Change +/- Ch	Sync Lab Fee Asyr Change +/- Ch	Async Lab Fee Change +/- Co	Course Fee	Instructional Lab Fee (In Fee person)	e (In HYB Lab	ab SYNC Lab	ASYNC (INT) b Lab	<ul> <li>Maximum</li> <li>Total Fees</li> </ul>	n Rationale s	
	Low ASE Math V A	00.00	181		_	00	0.00		0				0	0.00	8	00	0		00	
Hobson AMT-051	Low ASE Math V A in Spanish	0.00	0.00	0.00	0.00		00.00						0.00	0.00	0.00	0.00	0.00 0.0	0.00	88	
	LOW ASE MATH V B LOW ASE Math V B in Spanish	0.00	0.00			0.00	00.0						0.00	00:0	0.00				000	
Hobson AMT-060	High ASE Math VI	0.00	0.00	00.0	0.00	00.0	00.00						00.00	00.0	00.00	0.00	00.00	00	00	
Bennani APS-101	Figh ASE Math VI In Spanish Earth Science	0.00	0.00	45.00	45.00	00	00.0						0.00	00:0	45.00	45.00	00	00 45.0	8	
Bennani APS-111	Applied Physical Science	0.00	0.00	45.00	45.00 0	00:00	00.00						00.00	0.00	45.00	45.00 (	00.00	00 45.0	8	
Perkins ART-101	Proving I Drawing I	0.00	0.00	50.00	50.00 25	00	00.0						00.0	00:0	50.00	50.00	00.	00 50.0	8 8	
Perkins ART-102 Perkins ART-103	Drawing II Sculpture I	0.00	0.00	50.00	50.00 C	00.00	00.0						0.00	0.00	50.00	50.00 (C	00:00	00 50.0	00	
Perkins ART-104	Sculpture I	0.00	0.00	90:06	00.00	0 00.	0.00						0.00	0.00	90.00	00.00	00.00	00 90.0	88	
Perkins ART-105 Postion APT-106	Ceramics I	0.00	0.00	110.00	80.00	00:00	00.00						0.00	0.00	110.00	80.00	00.00	00 110.0	00	
Perkins ART-107	Painting I	0.00	0.00	20:00	70.00	00.00	00.0						0.00	0.00	20.00	70.00	00	00 2010	8 8	
Perkins ART-108	Painting II	00.00	0.00	70.00	70.00	00.0	00.00						0.00	0.00	70.00	70.00	00:00	00 70.0	8	
Perkins ART-109 Perkins ART-110	2D Design Foundations Design II	0.00	0.00	90:09 90:00	00.00	00:00	00.00						00.0	0:00	90.09	90.00	00 00	00 00 00 00 00 00 00 00 00 00 00 00 00	0000	
Perkins ART-111	Jewelry I	00.00	0.00	90.06	75.00 0	00.0	0.00						0.00	0.00	90.00	75.00 (	00'	00 90.0	00	
Perkins ART-112	Jewelry II	0.00	0.00	00.09	75.00 6	00.0	0.00						0.00	0.00	90.00	75.00	00:00	00 90.0	000	
Perkins ART-114	Printmaking I	0.00	0.00	80.00	60.00 45	00	0.00						0.00	0.00	80.00	60.00	00	00 80.0	88	
Perkins ART-117	Screen Printing	0.00	0.00	75.00	75.00 40	00.0	0.00						0.00	0.00	75.00	75.00 40	00.	00 75.0	0	
Perkins ART-120 Perkins ART-122	Darkroom Photography I Digital Photography	0.00	0.00	100.00	100.00 100	100	0.00						0.00	0.00	100.00	0.00 100.00	100.000	00 100.0	8 98	
Perkins ART-123	Digital Photography II	0.00	0.00	0.00	0.00	0 001	0.00						0.00	0.00	0.00	0.00	00,	00 0.0	00	
Perkins ART-124	Darkroom Photography II	00.00	0.00	110.00	0.00	00.0	0.00						0.00	0.00	110.00	0.00	00:	00 110.0	00	
Perkins ART-120 Perkins ART-130	Artof Film	25.00	0.00	00.0	0.00 25	.00	5.00						25.00	00:0	0.00	0.00	.00 25.0		000	
	Topics in Art	0.00	0.00	0.00	0.00	00.0	0.00						0.00	0.00	0.00	0.00	.00		00	
Perkins ART-201 Decision APT-216	Life Drawing	0.00	0.00	110.00	85.00	00.0	0.00						0.00	0.00	110.00	85.00	00	00 110.0	8	
Perkins ART-217	Glass Fusing II	0.00	0.00	90.00	50.00	000	0.00						0.00	0.00	90.00	50.00	00		8	
	Studio & Location Lighting	0.00	0.00	100.00	100.00 100	0.00 100	0.00						0.00	0.00	100.00	100.00 100	100.1		8	
Perkins ART-231 Perkins ART-232	The Story of Film to WWI The Story of Film after WWII	25.00	0.00	0.00	0.00 25	.00 25	5.00						25.00	0.00	0.00	0.00	.00 25.0	00 25.0	00	
Perkins ART-250	Visual Culture of Disease/Pandemics	0.00	0.00	0.00	0.00	00.0	0.00						0.00	0.00	0.00	0.00	.00		00	
	Professional Practices	0.00	0.00	40.00	0.00	00.0	0.00						0.00	0.00	40.00	0.00	00.00		00	
Perkins ART-296 Perkins ART-297	Independent Study - 20 Independent Study in Ar	0.00	0.00	80.00	80.00	00.00	0.00						0.00	0.00	80.00	80.00	00:00	00 80.0	8 88	
Perkins ART-298	Independent Study - Photograph,	00.00	0.00	100.00	100.00 100	1.00 100	0.00						0.00	0.00	100.00	100.00 100	.00 100.0	.00 100.0	00	
Perkins ART-299	Independent Study - 3D	0:00	0.00	95.00	95.00 95	36 00.3	5.00						0.00	0.00	95.00	95.00	.00 95.0		00	
Hobson ARW-010 Hobson ARW-020	Beginning Reading/Writing Literacy Reginning Reading/Writing Basic Educ I	00.0	0.00	0.00	0.00	00.0	00.0						0.00	0.00	0.00	0.00	00.00	00 00	88	
Hobson ARW-030	Low Inter Reading/Writing Basic Educ II	0.00	0.00	0.00	0.00	000	0.00						0.00	0.00	0.00	0.00	00.	00	00	
Hobson ARW-040	High Inter Reading/Writing Basic Educ IV	0.00	0.00	0.00	0.00	00.00	0.00						0.00	0.00	0.00	0.00	.00		00	
Hobson ARW-050	Low ASE Reading/Writ Content Area V	0.00	0.00	0.00	0.00	00.00	0.00						0.00	0.00	0.00	0.0	00.00	000	88	
Hobson ARW-060	HI ASE Reading/Writ Content Area V	0.00	0.00	0.00	0.00	000	0.00						0.00	0.00	0.00	0.00	00.00	00	00	
Hobson ARW-061	Hi ASE Read/Writ Content Area VI Span	0.00	0.00	0.00	0.00	00.0	0.00						0.00	0.00	0.00	0.00	00		00	
Hobson ASE-010 Hohson ASE-020	Ad Sec Ed 1 English Lang Learner Ad Sec Ed 11 English Lang Learner	00.00	0.00	0.00	0.00	00.00	0.00						0.0	0.00	0.00	0.00	00.00		88	
ASE-021	Beg Oral Comm ASE Lan Learn	0.00	0.00	0.00			0.00						0.00	0.00	0.00	0.00	00.00		00	
ASE-023	AD Sec Ed 12 English Lang Learner	0:00	0.00	0.00			0.00				_		0.00	00.0	0.00	0.00	001		00	
ASE-024	Inter Writing ASE Lan Learn Ad Sec Ed 13 English Lang Learner	00.00	0.00	0.00			0.00						0.00	0.00	0.00	0000	00.00		88	
ASE-020 ASE-030	Ad Sec Ed 15 English Lang Learner Ad Sec Ed 21 English Lang Learner	0.00	0.00		0.00		0.00						0.0	0.0	0.00	0.00	00		88	
ASE-033	Ad Sec Ed 22 English Lang Learner	0.00	0.00		0.00		0.00						0.00	0.00	0.00	0.00	00:		00	
ASE-036	Ad Sec Ed 23 English Lang Learner	0.00	0.00		0.00		0.00						0.00	0.00	0.00	0.00	00.00		88	
ASE-040	bridge to career Fatriways for Asc Introduction to Healthcare Professions	0.00	0.00		00:0		0.00						0.00	0.00	00.0	0.00	000		00	
ASE-052	Introduction to Early Childhood Educ Pro	0.00	0.00		0.00		0.00						0.00	0.00	0.00	0.00	00.		8	
ASE-056	Intro to Industrial Arts Careers	0.00	0.00		0.00		0.00						0.00	0.00	0.00	0.00	.00		00	
ASE-U57	Intro to Information Lechnology Careers	0.00	0.00		00.0		0.00						00.00	0.00	0.00	00.0	00.00		888	
ASE-062	Contextualized ASE	0.00	0.00		0.00		0.00						0.00	0.00	0.00	0.00	00.		00	
ASE-072	Thriving in the Workplace	0.00	0.00		0.00		0.00				_		0.00	0.00	0.00	0.00	00.00		00	
ASE-090	GED Review GED Review	00.0	0.00		0000		0.00						0.00	0.00	0.00	0.00	00.00		000	
ATR-12(	Introduction to Anthropology	0.00	0.00		0.00		0.00						0.00	0.00	0.00	0.00	.00		00	
	General Prehistoric Archeology	0.00	0.00		0.00		0.00						0.00	0.00	0.00	0.00	00.00		00	
	Cultural Anthropology cield Archaology	0.00	0.00		00.0		0.00						00.00	0.00	0.00				88	
	Laboratory Methods in Archeology	0.00	0.00		0.00		0.00						0.00	0.00	0.00				88	
	Topics in Anthropology	60.00	0.00		00.0		0.00						60.00	0.00	0.00				00	
Robertson ATR-250	Human Evolution	0.00	0.00	0.00	0.00	0.00	0.00						0.00	0.00	0.00	0.00	0.00	0.00 0.00	0	
ATV-100	Astronomy Flementary Astronomy	0.00	0.00		15.00		0.00						0.00	0.00	0.00				888	
AUT-160	Automotive Electricity I	0.00	0.00		0.00		0.00						0.00	0.00	45.00				8	
Taylor AUT-171	Auto Suspensions & Wheel Alignmen	0.00	0.00		0.00		0.00						0.00	0.00	45.00				00	
AUT-172	Automotive Brake Systems	0.00	0.00		0.00		0.00						0.0	0.00	45.00				8	
BIO-101	Nutrition for Contemporary Society	15.00	0.00		25.00		0.00						15.00	0.00	25.00				00	
BIO-104	Biotechnology and Society	00:0	0.00		60.00		0.00						0.00	0.00	60.00				00	
BIO-105	Survey of Environmental Biology	10.00	0.00		0.00		0.00						10.00	0.00	0.00				00	
BIO-106	Plants and Society	0.00	0.00		50.00		0.00						0.00	0.00	50.00				88	
BIO-110	Principles of Biology	0.00	0.00		90:00 20:00		0.00						0.00	0.00	20.00				00	
BIO-113	Molecular & Cellular Biology	0.00	0.00		50.00		0.00						0.00	0.00	50.00				00	
BIO-114	Organismal Bio, Evolution, Ecology	0:00	0.00		50.00		0.00						0.00	0.00	50.00				00	
CIT-019	Environmenual biology	2010	nnin		00.02		000			-	-		0.00	0.0	00.00				0	

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		Rationale																																																												
nale)			00	8 8	00	80	8 8	00 50	88	00	8 8	88	00	00	00	00	8 8	8 8	00	0 00	00	8 8	00	8 8	00	8 8	00	8 8	80	8 8	80	8 8	00	00	80	8 8	00	0 00	8 8	0 00	55.00	8 8	80	8 8	80	8 8	00	8 8	00	8 8	00	8 8	15.00	8 8	0	8 8	80	00	20.00	8 8	00	00
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es in green &		ASYNC (I Lab		00.0																																					0.00	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.0
ase highlight changes		SYNCI		00.00																						0.00	0.00	30.00	40.00	40.00	40.00	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
es (please high	d Fee tor FY2	HYB Lab	40.00	0.00	0.00	50.00	50.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	30.00	40.00	40.00	40.00	0.00	40.00	40.00	40.00	40.00	55.00	55.00	30.00	40.00	55.00	60.00	60.00	60.00	60.00	60.00 50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
nal fee changes (ple			8 8	0.00	0.00	50.00	0.00	60.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	0.00	0.0	0.00	30.00	40.00	40.00	40.00	10.00	40.00	40.00	40.00	40.00	55.00	55.00	30.00	40.00	55.00	60.00	60.00	60.00 60.00	60.00	60.00 50.00	0.00	0:00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.0	0.00	0.00	0.00	0:00	0.00	0.00
or instructio		tional Lab Fee (In e person)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	00:0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0:00	0.00	0.00
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wont Foo EV1	current Fee FY25	Lab Fee (In person)	40.0	0.00	0.0	50.00	0.0	60.00	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	80.0	80.08	80.0	80.0	80.0	80.0	80.0	80.0	0.0	0.0	0.0	30.0	40.0	40.0	40.04	10.00	40.0	40.0	40.0	40.0	55.00	55.0	30.00	40.0	55.0	60.0	60.00	60.00	60.00	50.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
č	3	La Instructional Fee pe	2 2	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00
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LEGEND: Indicates new cou	Prepared b	Course Number	BIO-201	BIO-234 BIO-235	BIO-236	BIO-245	BIO-246 BIO-252	BIO-265					BUS-145	BUS-231 BUS-238	BUS-254 BUS-254	BUS-260	CAD-101		CAD-110				CAD-206	CAD-208 CAD-220	CBS-100	CBS-150	CBS-199		CDN-107			CDN-115	CDN-201	CDN-217	CDN-221	CDN-223 CDN-230	CDN-232	CDN-233 CDN-234	CDN-235	CDN-236 CDN-239	CDN-240	CHM-101 CHM-112	CHM-142	CHM-143 CHM-170	CHM-234	CHM-235 CHM-290	CHN-101	CHN-102 CHN-201	CHN-202	CIS-105 CIS-110	CIS-120		CIS-127				CIS-210	CIS-215	CIS-223		CIS-229	
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LEGEND: Indicates new course Prepared by Danielle Barrueta 07/16/2024	COURSE TITLE	Vord Processing Applications	Spreadsheet Applications Presentation Annications	2	Programming Dynamic Web Pages Internet Programming	Internet Programming with PHP Network Fundamentals	Security Fundamentals	Network Administration/Microsoft Serving the Internet/Microsofi	Applied Technical Support	Appled Programming Ethical Hacking & Counter Measures	Application Device Evidence Recovery	Intro to Clinical Lab Technology Phlebotomy	Clinica	Clinica	Clinical Microscopy	Clinical Immunology	Clinical Lab Technology Practicum I	Clinical Chemistry	Clinical Immunohematology	Clinical Lab Technology Practicum II	Clinical Lab Technology Pract III	Fundamentals of Speech	Public Speaking	Introduction to Film Appreciation	Oral Interpretation of Literature	Business and Professional Speaking	Forensic Practicum	Group Discussion Interversional Communication	Intercultural Communication		Interviewing	Unlege 101: Student Success	Introduction to Corrections	Stress Management in Law Enforcement	Introduction to Probation and Parole Criminal Instine Renort Writine	Introduction to Forensic Science	Terrorism and Homeland Security	The Police Service	Community Based Policing	Police Operations Crisis and Conflict Mediation	Criminal Law	Criminal Procedure	Criminalistics	Criminal Investigation	Juvenie Justice	Issues in Criminal Justice	Criminal Justice Org and Mgt	Criminal Justice Seminar & Practicum CT Physical Principles I	CT Procedures I	CT Clinical Practicum I	CT Physical Principles II				Meats and Seafood Principles	0	Garde Manger				Online Instruct & Assesmnt Practice:	Combining On-Site with Online	Combining On-Site with Online	Instructional Strategies for Adjunct	Instructional Strategies for Adjunct	Dental Assisting Dental Materials I	Dental Aseptic Techniques	Dental Radiography	Chairside Dental Assisting	Dental Assisting I	openies in constant in constant is a page
EGEND: Prepared t	Course		CIS-242 CIS-243	CIS-244	CIS-246 CIS-247	CIS-248 CIS-252	CIS-253	CIS-256 CIS-257	CIS-260	CIS-262 CIS-263	CIS-271	rg CLT-100	rg CLT-105	rg CLT-106	rg CLT-110	rg CLT-114	rg CLT-120	rg CLT-210	re CLT-214	rg CLT-220	rg CLT-222	CMS-101	CMS-102	CMS-106	CMS-120	CMS-130	CMS-146	CMS-203	CMS-215	CMS-216	CMS-230	CRI-101	CRU-110	CRI-111	CRI-160	CRJ-165	CRI-175	CRJ-198	CRJ-199	CR1-200	CRI-205	CRJ-215	CRJ-220	CRI-225 CRI-230	CRI-231	CRJ-235	CRJ-270	CRU-290	rg CTI-100	rg CTI-103	rg CTI-200	rg CTI-204	CUL-101	CUL-106	CUL-203	CUL-205	CUL-207	CUL-200 CUL-210	CVS-900	CVS-900	CVS-901	CVS-902	CVS-902	CVS-903	CVS-903	rg DEA-101 rg DEA-103	rg DEA-106	rg DEA-107	rg DEA-108	DEA-112	18 Min 19
		<b>Dean</b> Taylor	Taylor Taylor	Taylor	Taylor Taylor	Taylor Tavlor	Taylor	Taylor Taylor	Taylor	Taylor	Taylor	Kruckenbe	Kruckenbe	Kruckenbe	Kruckenberg	Kruckenberg	Kruckenbe	Kruckenbe	Kruckenbe	Kruckenberg 0	Kruckenbe	Robertson	Robertson	Robertson	Robertson	Robertson	Robertson	Robertson	Robertson	Robertson	Robertson	Tavlor	Taylor	Taylor	Taylor	Taylor	Taylor	Taylor	Taylor	Taylor	Taylor	Taylor	Taylor	Tavlor	Taylor	Taylor	Taylor	Kriickenhe	Kruckenbe	Kruckenbe	Kruckenberg	Kruckenbe	Taylor	Taylor	Taylor	Taylor	Taylor	Taylor	Moore	Moore	Moore	Moore	Moore	Moore	Moore	Kruckenbe	Kruckenbe	Kruckenbe	Kruckenbe	Kruckenberg	IN MUNICIPALITY

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	by Danielle Barrueta 07/16/2024		Current Fee FV25	75				Pronosed Fee	Change		Pro	osed course, la	b or instructio	nal fee changes (p	Proposed course, lab or instructional fee changes (please highlight changes in green & provide ration Pronosed Fee for FV36	anges in green.	& provide ratio	onale)
Joine			lah Eoo (In			(INT)		Lab Fee	9	Asun		Instru	Instructional Tab Ea	lin lin		ASVAC IN	minimized (T	Bationalo
Number		Course Fee Instructional Fee pers	a n	HYB Lab SYN	IC Lab	b Change	+/- Fee Change +/-	(In person) Change +/-	2.	Sync Lab ree Asym Change +/- Cha	Async Lab ree Change +/- Cour	Course Fee F	Fee person)	5	HYB Lab SYNC Lat	SYNC Lab Lab	Total Fees	
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g DEA-120	Chairside Dental Assisting I			00 85.00	0.00							0.00	0.00		85.00 0.			00
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ECS-112	Survey of Renewable Energy Systems	0.00				0.00						0.00	0.00	0.00	0.00	000		00
ECS-114	IAQ for Commercial Buildings	0.00				0.00						0.00	0.00	0.00	0.00	000		00
ECS-117	Intro to Sustainable Heating System:	0.00				0.00						0.00	0.00	100.00	0.00	00.0		00.
ECS-202	Commercial Load Calculations	0.00				0.00						0.00	0.00	35.00	0.00	00.00		00
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FDN-100	Introduction to Education					0.0						15.00	0.00	0.00	0.00	000		8
EDN-103	Paraprofessional Clinical Experience	00.0				0.00						0.00	0.00	0.00	0.00	000		00
EDN-105					0.00	0.00						0.00	0.00	0.00	0.00	00.1		00
EDN-112	Technology in Education					0.00						20.00	0.00	0.00	0.00	0.00		00
EDN-128	t Music for the Elementary Teacher		0.0	00 0.00	0.00	0.00						0.00	0.00	0.00	0.00	000	00.0	00
EDN-201	Intro to Cross-Cultural Educ.	0.00	000	000 0.00	0.00	0.00						0.00	0.00	0.00	0.00	000	0.0	00
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EDNL211	<ul> <li>Exceptional markage</li> <li>Dra-Student Teaching Clinical Evner</li> </ul>					000						0000	0000	0.00	000			0.5
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EGR-152		0.00				0.00						0.00	0.00	0.00	25.00 0	000		00
EGR-192	Engineering Thermodynamics	0.0		0.00		0.00						0.00	0.00	0.00	0.00	000	0.00	00
EGR-252	Dynamics					0.00						0.00	0.00	0.00	0.00	000		00
EGR-272	Analysis and The	0.00				0.00						0.00	0.00	140.00	140.00 0.	00.1		00
EGR-292	Introduction to Digital Systems	0.00			0	0.00						0.00	0.00	140.00	140.00 0.	00.0	0.00 140.0	00
EMT-121		0.00		00		0.00						0.00	0.00	200.00	0.00	00.0	000 200.0	00.
EMT-12.	Paramedic II	0.00				0.00						0.00	0.00	200.00	0.00	00.00		00.
EMT-123		0.00			0.00	0.00						0.00	0.00	200.00	0.00	00.0		00
EMT-124		0.00				0.00						0.00	0.00	200.00	0.00	00.00		00.
EMT-135	3 Paramedic Seminar	0.00				0.00						0.00	0.00	200.00	0.00	00.00		00.
ENG-097		0.00				0.00						0.00	0.00	0.00	0.00	00.0		00
ENG-098		5.00 0.00				0.00						5.00	0.00	0.00	0.00	00.0		00.
ENG-101		5.00 0.00				0.00						5.00	0.00	0.00	0.00	00.0		00.
ENG-102		5.00 0.00				0.00						5.00	0.00	0.00	0.00	00.0		00.
ENG-11C		0.00				0.00						0.00	0.00	0.00	0.00	00.0		00.
ENG-21C		0.00				0.00						0.00	0.00	0.00	0.00	00.0		00.
ENG-212		0.00				0.00						0.00	0.00	0.00	0.00	00.00		00
ENG-21:	Iterary Non-Fiction Writing	0.00		00.0	0.00	0.00						0.00	0.00	0.00	0.00	00.00		00
ENG-215	Introduction to Linguistics	0.00			0.00	0.00						0.00	0.00	0.00	0.00	000		00.
ENT-101	Entrepreneurship	0.00	000	00 0.00	0.00	0.00						0.00	0.00	0.00	0.00	000	0.0	00
ELL-INS	Small Business Management	0.00	0 0	00 0.00	0.00	00.00						0.00	0.00	0.00	0.00	00	00.0	0.0
PIT-210	Small Business Finance	0.00	0 0	00 0.00	0.00	00.00						0.00	0.00	0.00	0.00	00	00.0	0.0
ENI-220	Business Plan Development(Formerly Business	0.00		00	0.00	0.00						0.00	0.00	0.00	0.00	00.0	00.0	0.0
ESI-011						0000						000	000	0000	000			0.0
ESI-012						000						000	000	000	000			0.00
FSI-013						0.00						0.00	0.00	0.00	000			2.00
ESL-014						0.00						0.00	0.00	0.00	0.00			00
ESL-015				00.00		0.00						0.00	0.00	0.00	0.00	0.00	0.00	0.00
ESL-016						0.00						0.00	0.00	0.00	0.00			00
ESL-017						0.00						0.00	0.00	0.00	0.00			00
ESL-018						0.00						0.00	0.00	0.00	0.00			00.
ESL-019						0.00						0.00	0.00	0.00	0.00			00
ESL-020						0.00						0.00	0.00	0.00	0.00			00.
ESL-021						0.00						0.00	0.00	0.00	0.00	00		00
ECL-021						0000						000	0000	0000	000			0.0
ECI 033						0000						0000	000	00.0				0.0
ESL-023	High Beginning ESL Writing	0.00 0.00		0.00 0.00	0.00	0:00						0.00	0.00	0.00	0.00	000	000	00
ESL-024	High Intermediate ESL Writing					0.00						0.00	0.00	0.00	0.00	000	00.0	00

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Proposed course, lab or instructional fee changes (please highlight changes in green & provide ration		ASYNC (INT) Lab	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	00.0	0.00	0.00	0.00	0.00	0.00	v.v.
nlight changes		SYNC Lab	0.00	0.00	0.00	0000	00.0	0.00	00.00	0.00	0.00	0.0	0.00	0.00	0.0	00.00	0.0	00.00	0.00	00.0	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.0	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	00.00	0.00	00.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	00.00	0.00	0:00	00.00	00.00	0:00	~~~
es (please high		НҮВ Lab	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.0	0.00	0.0	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0:00	0.00	0.00	0.0	2012
nal fee chang	2	Lab Fee (In person) h	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0:00	0.00	0.0	0.00	0.0	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	0.00	00.0	0.00	0.00	0:00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	40.00	150.00	150.00	75.00	40.00	40.00	75.00	40.00	150.00	150.00	40.00	0:00	0.00	0.00	40.00	~~~~
or instructio		Instructional Lab For Fee perso	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0:00	0.00	0.00	0:00	2010
ed course, lab			00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	10.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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ithdrawn cou		ASYI SYNC Lab	00.00	0.00	00.00	0.00	00.0	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	00:0	0.00	0.00	0.00	0.00	0:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	00.00	0:00	0.00	0.00	0:00	2010
Indicates w		HYB Lab SYN	00.0	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	AN'N
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		Lab Fee (In Fee person)	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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		Course Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	250.00	00.00	0.00	0.00	0.00	00.02	0.00	40.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	10.00	30.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	~~~~
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END:		Course Number	ESL-025 ESL-034	ESL-035 ESL-040	041	ESL-045	ESL-052	ESL-055 FSI-056	ESL-057	ESL-058 FSI-060	ESL-061	ESL-062 FSI-071	ESL-072	ESL-077	FRN-101	FRN-102	FRN-201 FRN-202	FRN-211	FSS-101										FSS-214	FSS-215	FSS-220	FSS-224	FSS-278	FSS-281	FSS-284	GEO-115	GEO-116 GEO-216	GET-107	GET-114	GET-118	GET-217	GLY-101	GLY-105	GLY-220	GRM-101	GRM-102 CPM-201	GRM-202	GRM-211	GSD-101 GSD-120	GSD-123	GSD-150	HAC-102	HAC-103	HAC-104	HAC-109	HAC-110	HAC-111	HAC-115	HAC-116	HAC-117	HAC-118 HAC-119	HAC-205	HAC-207	HAC-208 HAC-220		HAC-234			
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Instruction	olease highlig	se for FY26		8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	150.00	0.00	150.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	00.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
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LEGEND:	Indicates new course		č	The set is a	Indicates withdra	wn course			Busined Factors	/ Woudhry		Pr	posed course,	lab or instructio	nal fee changes (please	please highlight ch	anges in green &	& provide ration.	ale)
reat	by Danielle Barrueta U// 16/2024		3	current ree FY25					Lab Fee						Proposed H	36 TOT FY 26			
Course Number	COURSE TITLE	Course Fee Instruct	La Instructional Fee De	Lab Fee (In person)	HYB Lab SYNC Lab	ASYNC (INT) Lab	Course	Fee Instructional +/- Fee Change +/-	(In person) H <sup>1</sup> Change +/- C	HYB Lab Fee Sy Change +/- Cl	Sync Lab Fee Asy Change +/- Ch	Async Lab Fee Change +/- Col	Inst Course Fee	Instructional Lab F Fee perso	Lab Fee (In HYB person)	HYB Lab SYNC Lab	ASYNC (INT) ab Lab	T) Maximum Total Fees	Rationale
109	Industrial Manufacturing Tech IV	0.00	2	0.00	0	0	- Circlingu	-/- agunua aa	ciange 1 -				0	0.00	00	00	0	20	0
	Intro to Computer Integrated Mfg	0.00	0.00	0.00			0.00						0.00	00.00	0.00		0.00	00.00	
	Technical Mathematics II Metrology-The Study of Measurement	0.00	0.00	0.0			00:00						0.00	00.00	0.00				
	Fabrication of Machine Parts	0.00	0.00	0.00	0.00 0.00		0.00						0.00	00:0	0.00	0.00		0.00 00.00	
	Manufacturing Process & Design Tech	0.00	0.00	0.00			00.0						0.00	0.00	0.00				
	Industrial Manufacturing Tech V	0.00	0.00	0.0			000						0.00	0.00	0.00				
	Basic Mold Theory	0.00	0.00	0.0			000						0.0	0.0	0.00				
	Metallurgy-The Study of Stee	0.00	0.00	00.0			00.0						0.00	0.00	0.00				
	Jig & Fixture Theory	0.00	0.00	0.00			0.00						0.00	0.00	0.00				
	Special Projects in Indust Manul	0.00	0.00	0.00			000					+	0.00	0.00	0.00				
	Introduction to CNC Frogramming	0000	00.0	23:00			000		T	+			0.0	00.0	23:00				
	Advanced CNC Programming	0.00	0.00	55.00			000						0.00	0.00	55.00				
	Advanced CNC Programming II	0.00	0.00	55.00			00.0						0.00	0.00	55.00				
	Injection Molding Dies	0.00	00.00	0.00			00.0						0.00	0.00	0.00				0
	Special Topics in Industrial Manuf	0.00	00.00	0.00			00.0						0.00	0.00	0.00				
100	Topics in International Studies	0.00	0.00	0.00			0.00						0.00	0.00	0.00				
INS-107	Global Persp. on World Civilizatn	0.00	0.00	0.00			000					+	0.00	0.00	0.00				
101	Non-Traditional Language I	0.00	000	3.0			000		Ī			+	0.U	0.U	0.00				
107-	Noti-Traditionial Language II Indep. Study in Internat: Studie:	0.00	0.00	0.0			00.0						0.0	0000	0.00				
105	Electrical Control Circuits	0.00	0.00	75.00			00.0						0.00	0.00	75.00				
110	Electrical Motor Control	0.00	0.00	75.00			00.00						0.00	0.00	75.00				
121	Fluid Power Systems	0.00	0.00	75.00			00.0						0.00	0.00	75.00				0
122	Hydraulics Troubleshooting	0.00	0.00	0.00			00.00						0.00	0.00	0.00				
130	Basic Mechanical Drives	0.00	0.00	75.00			00.00						0.00	0.00	75.00				0
-135	Industrial Power/Piping Systems	0.00	0.00	120.00			00.00						0.00	0.00	120.00				
-140	Programmable Controllers I	0.00	0.00	75.00			00.00						0.00	0.00	75.00				
-142	Programmable Controllers	0.00	0.00	75.00			00.00		1			Ť	0.00	0.00	75.00				
235	Advanced Procrammable Controllers	0000	0.0	100.00			000						0.0	0.0	100.00				
240	Autoriced Plogrammade Controllers	0.0	00:0	/3.00			00.0						0.0	00.0	00.67				
-101	Flementary Italian I	000	000	00.0			000						000	000	0.0				
-102	Elementary Italian II	0.00	0.00	0.00	0.0		000						0.00	0.00	0.00				
+201	Intermediate Italian I	0.00	0.00	0.00			0000						0.00	0.00	0.00				
I-202	Intermediate Italian I	0.00	0.00	0.00			00.0						0.00	0.00	0.00				
N-101	Elementary Japanese I	0.00	0.00	00.0		0	00.0						0.00	0.00	0.00				0
I-102	Elementary Japanese II	0.00	0.00	0.00			00.0						0.00	0.00	0.00				
JPN-201	Intermediate Japanese I	0.00	0.00	0.00			00.0						0.00	0.00	0.00				
I-202	Intermediate Japanese I	0.00	0.00	0.00	0.00	0	000						0.00	0.00	0.00				
N-130	Intro to Mass Communications	0.00	0.00	0.0			00.00						0.00	0.00	0.00				
101-	rundamentals of Journalism	00.0	00.0	00.0	0.0		00.0						0.0	00.0	00.0				
1-134	Newspaper Workshop	0.00	0.00	0.00			00.0						0.00	0.00	0.00				
967-	Iopics in Journalism	0.00	0.00	0.00			00.0						0.00	0.00	0.00				
102	Introduction to Literature.Promo	0000	0.0	800			0.0						0.0	0000	0000				
203	Introduction to Literature Poetry	000	000	000			000						000	000	000				
LT-204	Survey of African American Poetry	0.00	0.00	0.00			000						0.00	0.00	0.00				
205	Introduction to Shakesneare	0.00	0.00	0.00			000						0.00	0.00	0.00				
90	Latinx Literature of the US	0.00	0.00	0.00			00.00						0.00	0.00	0.00				
60	African American Literature Survey	0.00	0.00	0.00		0	00.0						0.00	0.00	0.00				0
10	Multicultural American Literature	0.00	00.0	0.00	0.00 0.00	0	00.0						0.00	0.00	0.00				0
11	Introduction to Literature by Women	0.00	0.00	0.00		0	00.0						0.00	0.00	0.00				
LIT-218	African American Lit (1940-Present)	0.00	0.00	0.00	0.00	0	00.00						0.00	0.00	0.00				0
20	LGBTQ Literature	0.00	0.00	0.00		0	00.00						0.00	0.00	0.00				0
23	International Literature	0.00	0.00	0.00	0.00		00.00		1			Ť	0.00	0.00	0.00				
50	Unlighter surferature	0.00	0.0	0.00			000						0.0	0.0	0.00				
20	Meteroloces of World Lit I	0000	0000	000	0.00		000					ł	000	0.0	0000				
20	Topics in Literature	000	000	000			00						000	000	0000				
35	Rible as Literature	000	000	000	0.0		00						000	000	0000				
41	Great Books Seminar I	0.00	00.0	0.0			000						0.0	000	0.00				
42	Great Books Seminar II	0.00	0.00	0.00	0.0		000						0.00	0.00	0.00				
43	Great Books Seminar III	0.00	00'0	0,00			00'0						0,00	00'0	0.00				
44	Great Books Seminar IV	0.00	0.00	0.00			000						0.00	0.00	0.00				
45	Great Books Seminar V	0.00	00'0	0,00	0.00		000						0'00	00'0	0'00				
660	College Literacy	15.00	0.00	0.00			00.0						15.00	0.00	0.00				
A-101	Fundamentals of Breast Imaging	0.00	0.00	0.00		0	00.0						0.00	0.00	0.00				
1-102	Instrumentation and QA	00.00	0.00	180.00	180.00 0.00		00.00						0.00	0.00	180.00	180.00	0.00	0.00 180.00	
1-103	Breast Anatomy and Pathology	0.00	0.00	0.00	0.00		000						0.00	0.00	0.00				
A-104	Breast Imaging Techniques	00'0	00.00	90.00	00.00	0	00.0						0.00	00.00	90.00				0
A-105	Breast Imaging Procedures	0.00	0.00	90.00	00.00	0	00.0						0.00	00.00	90.00				0
A-106	Mammography Clinical Practicum	0.00	0.00	90.00			000						0.00	0.00	90.00				
-100	Introduction to Massage Therapy	35.00	0.00	0.00			00.0						35.00	0.00	0.00				0
115	Wellness Concepts	30.00	0.00	0.00	0.00		000						30.00	0.00	0.00				
-120	A & P for Massage Therapists	0.00	0.00	50.00		0	00.0						0.00	0.00	50.00				
125	eletal Pal	0.00	0.00	50.00			00.0						0.00	0.00	50.00				
130	Basic Massage and Bodywork	245.00	0.00	0.00	0.00		00.0						245.00	0.00	0.00		.00	.00 245.00	
141	Massage Practice Clinic I	0.00	0.00	120.00	120.00 0.00	0	00.0						0.00	0.00	120.00	120.00	000	.00 120.00	
142	Massage Practice Clinic II	0.00	0.00	100.00	100.00 0.00	0	00.0						0.00	0.00	100.00	100.00	.00	.00 100.00	
210	Pathology & Pharmaceuticals	30.00	0.00	0.00	0.00		00.0						30.00	0.00	0.00	0.00	.00	.00 30.00	
215	Applied Therapies	200.00	0.00	0.00	0.00 00.00	0	00.0						200.00	0.00	0.00	0.00	.00	.00 200.00	0
220	A & P for Massage Therapists I	0.00	0.00	50.00	50.00 0.00	0	00.0						0.00	0.00	50.00	50.00	.00	.00 50.00	0
225	Musculoskeletal Palpation II	0.00	0.00	120.00	120.00 0.00	0	00.0						0.00	0.00	120.00	120.00	.00	.00 120.00	
-230	Supplemental Massage Technique:	200.00	0.00	00.0	0.00	0	00.0						200.00	0.00	0.00	0.00	00.0	.00 200.00	
-235	Eastern/Energetic Theory & Technique	100.00	0.00	00:0	0.0	0	00.0						100.00	0.00	0.00	0:00	00	.00 100.0	
5-240	Clinical Case Report	0.00	0.00	100.00	100.00		00.0						0.00	0.00	100.00	100.00	00	00 100.00	
s-243	Massage Therapy Practice Clinic III	265.00	0.00	100.00	100.00		00.0						265.00	0.00	100.00	100.00	00	nn 365.00	
0102	Massage Inerapy Fracture connern Durinnee for Maccade Therapiste	00.02	000	000	N N N		00.0					t	00 UZ		UU U	, U U		20 UU:	
S-250	Business for Massage Therapists	30.00	0.00	00'00.	0.00		0.00	-	1	1	1	t	30.00	0.00	0.00	0:00	000	00.05	
D-101	Intro to Medical Assisting	0.00	0.00	100.00	100.00 0.00	0	000						0.00	0.00	100.00	100.00	00.00	.00 100.00	

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	Rationale																																																is course is to be withdrawn mmer 2025, pending ICCB														This course is to be withdrawn	mmer 2025, pending ICCB	1000 M									
ide rationale)	Maximum	otal Fees	0.001	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.00	129.00	129.00	129.00	129.00	0.00	129.00	00.00	0.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	00.0	10.00	10.00	10.00	10.00	25.00	10.00	10.00	10.00	10.00	10.00	10.00	00.00	0.00	0.00	0.00	0.00	0.00	μ S	0.00 ap1	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	20.00	20.00	20.00	0.00 528.00	Ę,	Sur O	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	45.00	
course, lab or instructional fee changes (please highlight changes in green & provide Proposed fee for FY26	ASYNC (INT)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	00.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	000	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0,00	0.00	0.00	0.00	0.00		00.0	0.00	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	
ght changes ir	AS	SYNC Lab	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0,00	0.00	0.00	0.00	0.00	-	00.0	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	45.00	-
(please highli Fee for FY26		HYB Lab S'	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.00	129.00	129.00	129.00	129.00	0.00	129.00	00.00	00.0	0.00	0.00	0.00	0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	00.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.0	0.00	0.00	25.00	0,00	20.00	20.00	20.00	0.00		000	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	45.00	
al fee changes Proposed	ul) :	5	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.00	129.00	129.00	129.00	129.00	0.00	129.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00 27.00	0,00	20.00	20.00	20.00	528.00		000	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	45.00	
or instruction:	ional Lab Fee (In	person		0.00											0.00								0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0,00	0.00	0.00	0.00	0.00	_	000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
ed course, lab	Instructional		00.00	0.00	0.00	00.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	000	0.00	0.00	00.00	0.00	0.00		0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	_	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
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nrse	ASYNC (INT) CC		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00		8	0.00	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	
withdrawn co		SYNC Lab	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0,00	0.00	0.00	0.00	0.00	-	000	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	45.00	1
Indicates		HYB Lab SY	00.00	0.00	0.00	00.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.00	129.00	129.00	129.00	129.00	0.00	129.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.0	0.00	0.00	0.00	00.02	0.00	0.00	0.00	00.0	0.00		0.00	0.00	00.0	0.00	0.00	0.00	0.00	25.00	0.00	20.00	20.00	20.00	0:00	-	000	00.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	45.00	
Current Fee FY25		8	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	00.0	0.00	00.00	129.00	129.00	129.00	129.00	129.00	0.00	129.00	00.00	0.00	0.00	0.00	0.00	0.0	0.00	00.00	0.0	00.0	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0000	00.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	20.00	20.00	20.00	0.00 528.00		8	0.00	0.00	0.00	0.00	45.00	45.00	45.00	45.00	45.00	-
Curr		Instructional Fee per	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	000	0.00	00.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	-	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
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		Course Fee	0	00		0	, 0	0		0				0	0	0		0	0			, 0		10	51	01 05	91.01	101	10	5	n c	01	10	01		25	10	01	DI C	10	10	10	00		0	00		0		0			0	50	0	0	0			0	0				0	0				0	0	0	50	
LEGEND: Indicates new course Prepared by Danielle Barrueta 07/16/2024	COURSE TITLE	al Acet Administrativa Skills	car Asst Administrative Skills Asst Clinical Foundations	Medical Assisting Clinical Skills Medical Assisting Clinical Skills	cal Assisting Externship	cal Assisting Capstone	0	dvertising and Promotion	hip	ples of Retailing	Management	pres or Management	in Resource Management	rship Development	MR Physical Principles	rocedures	inical Practicum I	Clinical Aspects of MR	MR Procedures I	mage Evaluation	MR Clinical Practicum II MR Clinical Practicum III	All Practicum IV	al Practicum V	Pre-Algebra	rratory Math for General Ed	Basic Algebra Plana Geometra	rediate Algebra	vined Basic & Intermediate Algebra	ral Education Statistics	Liberal Arts Mathematics	ical Math I	for Elementary Teaching I	te Algebra	Math for Elementary Teaching II	nometry Vice I	uter Science for Engineers	Math for Business & Managm	Calculus for Business/Social Science	us with Analytic Geometry	'us with Analytic Geometry II	Juction to Linear Algebra	ential Equations	Juction to Music Ineory	ab Band	ss of the World	C Appreciation				d Ensemble	Master Chorale	al Theater	Steel Band Ensemble	nony Urchestra nediate Symphony Orchestra	Piano I	Piano II	Theory & Ear Training I	red Symphony Orchestra	ican Roots Ensemble	onic Music Ensemble	op Ensemble	outen		usicianshin Saminar	op Appreciation	and Roll Music Appreciation	Mus Prod: Listening & F)	var in Music Business	naking with Ableton Live	amentals of Music Technology	ding Techniques 1:Rec./Acous	ding Tech 2: Adv Rec and Mixing	Rec Tech 3:Mastering and Distrib Topics in Music	
ared by Danie	ourse	Number McD-110 Mode	D-115 Medical	Kruckenberg MED-120 Medic Kruckenberg MED-130 Medic	D-140 Medi	D-150 Medi	T-105 Sales	T-115 Adve	T-290 Mark	AR-101 Princ.	AR-206 Retai	1T-102 Orgar	4T-107 Humi	4T-125 Lead€	g MRI-100 MR PI	1101 MRF	1103 MR C		g MRI-201 MR PI		Kruckenberg MRI-204 MR C Kruckenberg MRI-205 MR C			MTH-090 Pre-A	H-095 Prep;	H-096 Basic	H-098 Interr	H-099 Comt	H-102 Gene	H-104 Liber.	H-109 Tech	H-110 Math for	H-112 Colle	H-113 Math	H-114 Irigo H-120 Static	H-123 Comp	H-125 Finite	H-126 Calcu	H-190 Calcu	H-230 Calcu	H-240 Intro	Diffe		S-102 Jazz L	IS-104 Musi	IS-105 Music	MUS-107 Music	JS-110 Choir		IS-111 Chora	S-112 Elgin	15-116 Music	MUS-122 Steel		S-126 Class	IS-127 Class	MUS-128 Theor	S-130 Adva	S-131 Amer	IS-132 Electi	JS-133 Hip F	S-141 Appli		S-142 Music	S-145 Hip H	IS-146 Rock	S-150 Intro	MUS-155 Semir	S-158 Beatr	IS-160 Fund.	IS-170 Recor	IS-171 Reco	MUS-172 Rec Te MUS-205 Topics	
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e rationale)		Maximum Total Fees	25.00	528.00	95.00	300.00	1,445.00	1,445.00	0.00	150.00	0.00	100.00	50.00	0.00	0.00	0.00	00.0	0.00	0.00	0.0	0.00	0.00	0.0	200.00	200.00	200.00	200.00	200.00	0.00	100.00	10.00	20.00	20.00	70.00	20.00	70.00	70.00	40.00	00.0	0.00	0.00	00.0	0.00	0.00	0.00	00.00	10.00	0.0	0.0	0.00	0.00	0.00	0.00	0.00	0000	0.00	150.00	70.00	300.00	200.00	50.00	100.00	20,002	250.00	50.00	150.00	0.00	88.00	88.00	88.00	88.00	0.00	00.00
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changes in gr	_			0.0	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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changes (plea	oposed Fee 1	HYB Lab															0	0	0 0	0 0	0	0	0	0	0	0	0	0	0	0	0 0	0	0	0		0	0	0 0		0	0	0 0	0	0	0	0	0	0 0	0	0	0	0	0	0		0	0 15	0	1	0													
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se, lab or ins		Instructional Fee	0.00	0.00	0.00	925.00 150.00	1,100.00	1,100.00	00.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	00.00	0.00	0.00	0.00	0.00	00.0	0.0	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00:0	0.00	0.00	0.0	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0	00:0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	21'S
roposed cour			0.0	0.0	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	30.00	00.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	130.00	50.00	50.00	120.00	20,000	100.00	50.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	n'n
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FY26 Course	_	Course Fee Change +/-									0					0			0			_			~				0				0																				0				0								0								
n course		ASYNC (INT) Lab	25.00	0.0	0.0	0.00	0.0	0.0	0.0	0.0	0.00	0.00	0.0	0.0	0.0	0.00	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.0	0.0	0.0(	0.00	0.0	0.0	0.00	0.0	0.0	0.0	0.0(	0.0	0.0	0.0	0.0(	0.00	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.00	0.0	0.0	0.0	0.00	0.00	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.00	0.0	0.0	0.0	0.00	0.00	N.U.	51
tes withdrawr		SY NC Lab	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	n'n
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	Proposed cour				Course Fee	00.00	00.00	00'0	50.00	50.00	50.00
				/NC(INT) Course Fee Instructional (In person) HYB Lab Fee Sync Lab Fee Async Lab Fee	Change +/- Fee Change +/- Change +/- Change +/- Change +/- Change +/- Course Fee						
				Sync Lab Fee	Change +/-						
rt by Modality		Proposed Fee Change		HYB Lab Fee	- Change +/-						
onal Fee Repo		Propose	Lab Fee	(In person)	- Change +/						
FY26 Course, Lab & Instructional Fee Report by Modality				Instructional	Fee Change +/						
FY26 Course,				Course Fee							
	vn course			ASYNC (INT)	Lab	0.0	00.0	00'0	00'0	00'0	0.00
	Indicates withdrawn cou				HYB Lab SYNC Lab	00.00	00.00	00.00	00.0	00.0	0.00
	Indi	25			HYB Lab	0.00 0.00	0.00 0.00	0.00 0.00	00.00 00.00	0.00 0.00	0.00 0.00
		Current Fee FY25		Lab Fee (In	person)						
					Instructional Fee person)	0.00	00.00	0.00	00.00	00.00	00.00
					Course Fee	0.00	0.00	0.00	50.00	50.00	50.00
	Indicates new course	Prepared by Danielle Barrueta 07/16/2024		COURSE TITLE		Special Topics: Theatre	Special Topics: Theatre	Special Topics:Theatre	Stage Combat I	Stage Combat II	Stage Combat: Single Sword
	ND:	Prepared by D		Course	Number	THE-234 S	THE-235 S	THE-236 S	THE-241 S	THE-242 S	THE-243 S
	LEGEND:				Dean	Perkins	Perkins	Perkins	Perkins	Perkins	Perkins

Board Action No. 086-A-25 November 12, 2024

#### ACADEMIC CALENDAR FOR 2027-2028

#### Recommendation

The administration recommends that the Board of Trustees approves the 2027-2028 academic calendar.

Dr. Peggy Heinrich, Interim President

#### Background

Planning and development of the academic calendar, which includes significant dates for the summer and fall terms in 2027 and the spring term in 2028, are done three (3) years in advance. Administration, various College departments, and the leadership of ECCFA and SSECCA provide input and are involved in the process.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

#### ELGIN COMMUNITY COLLEGE ACADEMIC CALENDAR 2027 - 2028

#### SUMMER SESSION 2027

Beginning Fri., May 28 and ending Sun., Aug. 8 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Chil Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Fri. May 28-Mon., May 31	All Facilities Closed: Memorial Day Weekend
Tues., June 1	Summer Session I Begins
Mon., June 7	Summer Session II Begins
Sat., June 19	All Facilities Closed: Juneteenth
Sun., July 4	All Facilities Closed: Independence Day
Mon., July 5	All Facilities Closed: Independence Day Observed
Tues., July 6	Summer Session III Begins
Thurs., Aug. 5	End of Summer Session Classes
Note: Summer session grades due by 4 p.m	. the Monday following the last day of class.

#### FALL SEMESTER 2027

Tues., Aug. 17 – Wed., Aug. 18	. New Full-Time Faculty Orientation
Thurs., Aug. 19	. College Convocation
Fri., Aug. 20	. New Student Convocation
Mon., Aug. 23	. Fall Semester Begins
Sat., Sept. 4 - Mon., Sept. 6	. All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 27	. 12-Week Fall Session Begins
Mon., Oct. 18	. 2 <sup>nd</sup> 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 24 - Sun., Nov 28	. All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 16	. Fall Semester Classes End
Fri., Dec. 17	. Grading Day/Semester Ends
Sat., Dec. 18	. Graduation
Mon., Dec. 20	. Grades Due by 4 p.m.
5:00 p.m. Wed., Dec. 22- Mon. Jan.3	. All Facilities Closed: Winter Recess

#### SPRING SEMESTER 2028

Tues., Jan.4	Offices Reopen
Tues., Jan. 11 – Wed., Jan. 12	New Full-Time Faculty Orientation
Thurs., Jan. 13	College Convocation
Fri., Jan. 14	New Student Convocation
Mon., Jan. 17	All Facilities Closed: Martin Luther King, Jr. Day
Tues., Jan. 18	Spring Semester Begins
Mon., Feb. 14	12-Week Spring Session Begins
Mon., Feb. 21	All Facilities Closed: Presidents' Day
Mon., Mar. 13	2 <sup>nd</sup> 8-Week Spring Session Begins
Mon., Mar. 27 – Sun. Apr. 2	All Facilities Closed: Spring Recess
Wed., May 17	Spring Semester Classes End
Thurs., May 18	Grading Day/Semester Ends
Fri., May 19	State of Illinois High School Diploma Graduation Ceremony
Sat., May 20	Graduation
Mon., May 22	Grades Due by 4:00 p.m.
Fri., May 26-Mon., May 29	All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website <u>www.elgin.edu</u> for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;5/20/20;6/7/21;7/27;6/14/22; 5/25/23;6/4/24

Critical Registration, Financial Aid or Payment Dates

Check dates»

#### RESOLUTION OF APPROVAL TO PUBLISH PROPOSED 2024 TAX LEVY

#### Recommendation

The administration recommends that the Board of Trustees publishes the attached "Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2024."

Dr. Peggy Heinrich, Interim President

#### Background

The Board of Trustees adopted the budget for Fiscal Year 2025 at the June 11, 2024 board meeting. The tax levy proposed in the attached resolution is necessary to fund the budget, as adopted. The district is also required to levy for a direct annual tax in amounts sufficient for the purpose of paying principal and interest for the bonds.

Notice of the public hearing will be published in conformity with the law. This action reflects the College's duty to fiscal responsibility and transparency to District 509 taxpayers. The tax levy will be presented for adoption at a meeting of the board on December 10, 2024, in Building E at 6:30 pm.

This recommendation is provided in accordance with Board Policy EP 3, which states, "The budgeting process shall be in compliance with the provisions of the Public Community College Act, namely 110 ILCS 805/3-20.1–20.2."

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

#### PROPOSED RESOLUTION REGARDING ESTIMATED AMOUNTS NECESSARY TO BE LEVIED FOR THE YEAR 2024

- **WHEREAS,** the *Truth in Taxation Act* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and
- WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for 2023 was:

	2023 Tax Levy
Educational Purposes	\$ 43,727,245
Operations and Maintenance Purposes	12,955,741
Liability, Insurance, Workers Compensation,	
Unemployment Insurance, Property Insurance	1,832,347
Audit	205,930
Social Security & Medicare Purposes	5,288
TOTAL	\$ 58,727,551

and,

**WHEREAS**, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2024 is as follows:

	2024 Tax Levy
Educational Purposes	\$ 43,700,000
Operations and Maintenance Purposes	15,955,000
Liability, Insurance, Workers Compensation,	
Unemployment Insurance, Property Insurance	2,120,000
Audit	220,000
Social Security & Medicare Purposes	5,000
TOTAL	\$ 62,000,000

- WHEREAS, the taxes will be extended on the equalized assessed value of the taxable property of Community College District 509, Counties of Kane, Cook, DuPage, DeKalb, and McHenry, State of Illinois, for the year 2024 to be collected in the year 2025; and that the levy for the year 2024 be allocated 50% for Fiscal Year 2025 and 50% for Fiscal Year 2026; and
- **WHEREAS,** the *Truth in Taxation Act*, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and
- WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2023 were \$11,089,135 and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2024 is \$11,164,198; now, therefore, be it
- **RESOLVED** by the Board of Trustees of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage McHenry and DeKalb, State of Illinois, as follows:
  - Section 1: The aggregate amount of taxes estimated to be levied for the year 2024 is \$73,164,198.
  - Section 2: The aggregate amount of taxes estimated to be levied for the year 2024 is 104.8% of the taxes extended by the district in the year 2023.
  - Section 3: The aggregate amount of taxes estimated to be levied for the year 2024 for debt service is 100.7% of the taxes extended debt service for 2023.
  - Section 4: Public notice shall be given in *The Daily Herald*, being a newspaper of general circulation in said district and all counties, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall not be less than <sup>1</sup>/<sub>8</sub> page in size, with no smaller than 12-point type, enclosed in a black border not less than <sup>1</sup>/<sub>4</sub>" wide and in substantially the following form:

#### NOTICE OF PROPOSED PROPERTY TAX LEVY FOR ELGIN COMMUNITY COLLEGE 2024

I. A public hearing to approve a proposed property tax levy for Community College District No. 509 for 2024 will be held on December 10, 2024, at 6:30 p.m. at Elgin Community College, Building E, 1700 Spartan Drive, Elgin, Illinois 60123.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Kimberly Wagner, College Treasurer, 1700 Spartan Drive, Elgin, Illinois, (847) 214-7728.

II. The corporate and special purpose property taxes extended or abated for 2023 were \$58,726,551.

The proposed corporate and special purpose property taxes to be levied for 2024 are \$62,000,000. This represents a 5.6% increase over the previous year.

III. The property taxes extended for debt service for 2023 were \$11,089,135.

The estimated property taxes to be levied for debt service for 2024 are \$11,164,198. This represents a 0.7% increase over the previous year.

IV. The total property taxes extended or abated for 2023 were \$69,815,686.

The estimated total property taxes to be levied for 2024 are \$73,164,198. This represents a 4.8% increase over the previous year.

<u>Section 5</u>: This resolution shall be in full force and effect forthwith upon its passage.

BOARD OF TRUSTEES ELGIN COMMUNITY COLLEGE DISTRICT NO. 509 COUNTIES OF KANE, COOK MCHENRY, DUPAGE, AND DEKALB STATE OF ILLINOIS

ATTEST:

Board Secretary

By: \_\_\_\_\_

Board Chair

Date

Date

#### ANNUAL COMPREHENSIVE FINANCIAL REPORTS FISCAL YEAR 2024

#### Recommendation

The administration recommends that the Board of Trustees accepts the Fiscal Year 2024 Annual Comprehensive Financial Report and Independent Auditor's Report in Accordance with Government Auditing Standards; the Fiscal Year 2024 Single Audit Report; the Fiscal Year 2024 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and the accompanying Auditor's Communication to the Board of Trustees from Sikich, LLP.



Dr. Peggy Heinrich, Interim President

#### Background

The Fiscal Year 2024 Annual Comprehensive Financial Report which includes the Fiscal Year 2024 Independent Auditor's Report and Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements performed in Accordance with Government Auditing Standards; the Fiscal Year 2024 Single Audit Report; the Fiscal Year 2024 Single Audit Report; the Fiscal Year 2024 Single Audit Report; the Fiscal Year 2024 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and Auditor's Communication to the Board of Trustees were distributed to the Board of Trustees under separate cover. Sikich, LLP partners reviewed the reports at the November 11, 2024 Board Committee of the Whole meeting. Upon formal acceptance of the reports, the Fiscal Year 2024 Annual Comprehensive Financial Report will be posted on the College's website and submitted to the Illinois Community College Board, as required.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business & Finance, 847-214-7728

## RATIFICATION OF A SETTLEMENT AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 509 AND THE SUPPORT STAFF OF ELGIN COMMUNITY COLLEGE ASSOCIATION (SSECCA)

#### Recommendation

The administration recommends the Board of Trustees of Community College District 509 ratifies the settlement agreement with the Support Staff of Elgin Community College Association (SSECCA).

Dr. Peggy Heinrich, Interim President

#### Background

SSECCA filed a grievance regarding the employment of one of its members, JE, an employee of the Elgin Community College (ECC). The grievance reached the level of arbitration. A tentative agreement was reached to settle the matter prior to the arbitration hearing. The settlement agreement represents the mutual terms of the settlement.

Staff Contact: Respicio F. Vazquez, General Counsel, 847-214-7760

## DRAFT SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is made by and between Elgin Community College. ("ECC") and the Support Staff of Elgin Community College Association ("SSECCA") (collectively, "the Parties").

WHEREAS, Jack E separated from employment with ECC on September 22, 2022; and

WHEREAS, SSECCA filed a grievance related to Ms. E separation from employment; and

**WHEREAS**, SSECCA advanced the grievance to arbitration under the terms of the collective bargaining agreement between SSECCA and ECC; and

WHEREAS, the arbitration was scheduled for August 5, 2024; and

**WHEREAS**, ECC denies any wrongdoing related to Ms. E**REALE** separation from employment. However, the Parties recognize that continuation of this dispute could be costly, disruptive, and timeconsuming. Accordingly, to avoid the time, expense, and uncertainties of continuing this dispute, the Parties now desire to resolve this dispute between them on the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the foregoing and the mutual promises, representations, and undertakings of the parties set forth herein, the adequacy and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. <u>Consideration.</u> ECC, in full and complete settlement of SSECCA's grievance, agrees to pay Ms. E**DENE** the total gross amount of <u>Twenty-Nine Thousand Five Hundred Dollars and Zero Cents</u> (\$29,500.00) less applicable taxes and withholdings, to be made as follows:

(a) one check payable to **Jack Weyler** For the gross amount of Twenty-Nine Thousand Five Hundred Dollars (\$29,500.00) less applicable taxes and withholdings, in settlement of a dispute but not for hours actually worked; and

(b) ECC will send the above-referenced check to SSECCA's Counsel within twenty-one (21) days after completion of all of the following: ECC's receipt of a copy of this Agreement duly executed by SSECCA and Ms. Equation; ECC's receipt of W-4 forms from Ms. Equation; and approval of the Agreement by ECC's Board of Trustees. SSECCA's Counsel will send the check to Ms. Equation within three (3) business days of receipt.

2. <u>Taxation.</u> ECC will issue Ms. E an IRS Form W-2 to include the payment referenced in Section 1(a).

3. <u>Payment in Full</u>. The Parties have been represented by counsel during the negotiation of the terms of this Agreement. The Union acknowledges that this Agreement is supported by just and sufficient consideration.

4. <u>Non-Precedent Setting</u>. This Agreement is without precedent. This Agreement may not be used or referred to by either party (a) to establish or create a precedent for dealing with subsequent situations, or to interpret the collective bargaining agreement between ECC and SSECCA, (b) in any arbitration, dispute or grievance between SSECCA and ECC (except that this Agreement may be referred to for purposes of an arbitration involving a breach of, or to enforce, this Agreement).

5. <u>Withdrawal of Grievance</u>. SSECCA withdraws its grievance with prejudice.

6. Confidentiality of Agreement. It is further stipulated and agreed, as part of the consideration of this Agreement, that the Parties shall treat this Agreement as confidential. Neither the Agreement itself nor its terms and conditions shall be disclosed, other than as permitted or required by a court of competent jurisdiction or other requirement of law, except to Ms. E spouse, attorneys, and financial advisors to the extent necessary for them to provide relevant advice, and to SSECCA's Executive Board and the Illinois Education Association UniServ Director, and to any employee of ECC who has a business need to know the information contained herein (all of whom are bound by these confidentiality requirements). Except as provided herein, the Parties agree not to identify or reveal any terms of this Agreement to any other person, except to say that the matter has been resolved. To the extent a grievance is brought by either of the Parties to enforce this Agreement, the Agreement may be disclosed in such grievance proceedings. Notwithstanding the above, the parties understand and acknowledge that this Agreement is required to be addressed and approved in a public meeting of ECC's Board of Trustees, and that any disclosure made therein, or any related redisclosure by participants of the Board meeting, shall not be a breach of this provision. Moreover, the parties understand and acknowledge that this Agreement may be subject to the Illinois Freedom of Information Act ("FOIA") requests and any disclosure by ECC related to a FOIA request shall not be a violation of this provision.

7. Non-Disparagement. By her signature concurring with this Agreement, Ms. E agrees not to disparage ECC nor make or solicit any comments, statements, or the like in any way to the media or to any third party that may be considered derogatory or detrimental to the good name and/or business reputation of ECC. Likewise, ECC agrees not to disparage E nor make or solicit any comments, statements, or the like in any way to the media or to any third party that may be considered derogatory or detrimental to E good name. The Parties acknowledge and agree that nothing in this paragraph shall prohibit Ms. E from appearing and giving testimony under oath pursuant to a valid subpoena, and that such compelled testimony shall not be considered a breach of this Agreement. Moreover, the Parties agree that nothing herein shall prevent Ms. E from stating to current or prospective employers that her separation of employment with ECC was by mutual agreement.

8. Tuition-Only Waiver. ECC agrees to waive only tuition for Ms. Exactly daughter, and thous at ECC. The tuition-only waiver will be available to Ms. Here immediately following the execution of this Agreement and through the conclusion of the Summer 2026 session, at which point it will expire if not used. The tuition-only waiver is not subject to refund should the class enrolled in be dropped or for any other reason.

9. <u>Covenant not to Reapply/Employment Inquiries</u>. By her signature concurring with this Agreement, Ms. Example agrees that she will never apply for a future position of employment with ECC. Ms. Example agrees to instruct any prospective employers to direct all reference requests to Tonisha Via, Deputy Chief Human Resource Office, Human Resources, ("ECC Contact"). In response to any reference requests, ECC agrees that the ECC Contact, or any successor or designee, shall only provide Ms. Example 3 dates of

employment, last position held, and final salary; no reference to the nature or cause of the cessation of Ms. Examples a employment shall be made.

10. <u>Enforcement of Agreement.</u> The Parties further agree that any alleged breach of this Agreement may be challenged through the grievance and arbitration procedure in their CBA.

11. <u>Conflict</u>. Nothing contained in this Agreement shall be construed to require the commission of any act contrary to law or to be contrary to law, and wherever there is any conflict between any provision of this Agreement and any present or future statute, law, governmental regulation or ordinance contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event, the provisions of this Agreement affected shall be curtailed and restricted only to the extent necessary to bring them within legal requirements.

12. <u>Complete Agreement</u>. This Agreement constitutes the entire agreement between the Parties on the subject matters hereof and supersedes and replaces any and all other understandings, obligations, representations, and agreements, whether written or oral, express, or implied, between or by the Parties. Any amendment, modification, or additions to this Agreement must be reduced to writing and duly executed by all of the Parties to be effective.

13. <u>Execution of Agreement in Counterparts</u>. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same agreement. A facsimile or .pdf copy may be treated as an original.

Support Staff of Elgin Community College Association:

Date

Elgin Community College:

Date

I concur with and am in agreement with the terms of this Settlement Agreement between SSECCA and ECC, and agree to comply with and be bound by the provisions thereof.

J

Date

# RATIFICATION OF A MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 509 AND THE ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION (ECCFA)

#### Recommendation

The administration recommends the Board of Trustees of Community College District 509 ratify the memorandum of agreement with the Elgin Community College Faculty Association (ECCFA).

Dr. Peggy Heinrich, Interim President

# Background

ECCFA filed a grievance regarding faculty members who were assigned load by the Director of the Truck Driving Department of the Elgin Community College (ECC). A tentative agreement was reached to settle the matter. The memorandum of agreement represents the mutual terms of the grievance resolution.

Staff Contact: Mr. Respicio F. Vazquez, General Counsel, 847-214-7760

# Memorandum of Agreement

This is an agreement between the Board of Trustees Community College District 509 Elgin Community College (ECC) and the Elgin Community College Faculty Association, Illinois Federation of Teachers, AFT/AFL-CIO, IFT Local 3791 (ECCFA) in response to the grievance filed by the Union on behalf of all faculty members who were at any time assigned load by the Director of the Truck Driving Department, dated June 4, 2024.

The basis of the grievance consisted of the following:

- 1. The director violated Section 4.29 (Load Protocol) of the contract by directly assigning contact hours to faculty without any faculty input or selection.
- 2. The director violated Sections 4.2 (Instructor Workload) and 4.10 (Block Teaching) of the contract by scheduling faculty to work all contact hours associated with an assigned section even though the faculty contracts designated fewer contact hours.
- 3. The director violated Section 4.2 (Instructor Workload) of the contract by assigning himself instructional contact hours but requiring other faculty to teach his hours.
- 4. ECCFA believes these uncompensated contact hours also impacted adjunct faculty, potentially violating Sections 1.1, 1.2 and 1.3 (Recognition and Bargaining Unit) of the contract and the implied good faith requirement.
- 5. The director violated Section 6.7 (Equipment Maintenance & Repair) by requiring faculty to repair trucks and related equipment.
- 6. The director has pressured faculty members to violate 4.31 (Syllabus) by changing the testing date for students to earlier in the semester to save on gas.

The parties attending meetings and discussed the issues related to this grievance and have reached the following settlement in resolution of all of the claims above:

- 1. ECC will issue BH a lump sum payment of \$25,000.00.
- 2. ECC will issue BM a lump sum payment of \$77,375.00.
- 3. Both lump sum payments mentioned above shall be issued within fourteen (14) days from the last date of the full execution of this agreement below.
- 4. Non-Unit adjunct faculty members in the Truck Driving Department will be offered course assignments by hire date, qualifications and availability.
- 5. All other claims listed as a basis for the grievance above are released, waived and/or resolved.
- 6. The parties agree that ECC shall be held harmless for any and all claims by ECCFA members, other than the present grievance related to BH and BM, that they were harmed, in the past or up to the date of the execution of this agreement.
- 7. Both parties agree that this is a non-precedent settlement agreement and shall not be used as a subject of a grievance.

**IN WITNESS WHEREOF,** the Association and the Board have caused this Agreement to be executed by the signatures of their authorized representatives as set forth below.

Dan Kernler, ECCFA President	Date	Peggy Heinrich Interim College President	Date
Ryan Kerr, ECCFA Chief Negotiator	Date	Annamarie Schopen Interim Vice President, TLSD	Date
		Respicio F. Vazquez, General Counsel	Date

# ADDITIONAL FEES FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE MANUFACTURING AND TECHNOLOGY CENTER (MTC)

#### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to increase the fees for general architectural and engineering services for the new manufacturing and technology center from DLA Architects Ltd. (Itasca, IL). The original cost was \$3,037,500 and the additional fees are \$2,053,427 for an amount not to exceed \$5,090,927.

Dr. Peggy Heinrich, Interim President

#### Background

On August 9, 2022, the board of trustees approved Board Action No. 005-A-23 for the architectural fees for the new manufacturing and technology center.

The additional fees are due to increasing the square footage from 125,000 SF to 155,000 SF and increases in construction material costs and labor. Architectural and engineering services consist of design and planning phases, collaborating with the College on programming and student impact, working with consultants for Mechanical, Electrical, and Plumbing (MEP), and management of the construction phase.

Funding Source:	Illinois Department of Commerce and Economic Opportunity (DCEO), Bond Proceeds, and Operations and Maintenance - Restricted
Staff Contact:	Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

# ADDITIONAL FEES FOR CONSTRUCTION MANAGEMENT FOR THE MANUFACTURING AND TECHNOLOGY CENTER (MTC)

#### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to increase the fees for Construction Management services for the College's new manufacturing and technology center with Lamp, Inc., (Elgin, IL). The original fee was \$2,488,010 and the additional fee of \$2,346,919 totals an amount not to exceed \$4,834,929.

Dr. Peggy Heinrich, Interim President

#### Background

On August 9, 2022, the board of trustees approved Board Action No. 006-A-23 for the Construction Management fees for the new manufacturing center. The additional fees are due to increasing the square footage from 125,000 SF to 155,000 SF, increases in construction material costs, the management of 550 S. McLean Blvd. location demolition, and labor. Construction Management services consist of cost estimating, value engineering, scheduling and development of phasing strategies, and site logistics planning. The Construction Manager is responsible to collaborate with the architect to provide estimated project costs and with the College's project manager to ensure that the owner's visions are achieved. The Construction Manager manages the bidding packages and the contracts for each of the trades on behalf of the College. In addition to the above, General Conditions has been added to the project which includes; winterizing, cleanup during construction, final cleanup, and temporary fencing and enclosures, etc.

Funding Source:	Illinois Department of Commerce and Economic Opportunity (DCEO), Bond Proceeds, and Operations and Maintenance – Restricted Funds		
Staff Contact:	Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728		
Actions 47			

# CONSTRUCTION OF THE NEW MANUFACTURING AND TECHNOLOGY CENTER (MTC) - PHASE 1

#### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to grant Lamp Inc. (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed below for the MTC. The total amount not to exceed is \$12,619,230.

Dr. Peggy Heinrich, Interim President

#### Background

The invitation to bid for the new MTC was advertised and sent to numerous contractors. The MTC team determined that bidding should be broken into two Bid Package phases to jump-start the construction before the end of 2024. This phasing allows for the design to proceed while site and structurally related contracts are priced. At least ten (10) contractors were solicited for bids on each of the six (6) Bid Packages. This includes starting demolition of the site, preparing the site for grading and underground utilities, forming the new foundations, and providing the steel superstructure. These bid packages included the following:

- 03A-1 Building Concrete
- 05A-1 Structural Steel
- 31A-1 Excavation
- 32A-1 Asphalt Paving
- 32C-1 Site Concrete
- 33A-1 Site Utilities

Funding Source: Illinois Department of Commerce and Economic Opportunity

(DCEO), Bond Proceeds, and Operations and Maintenance – Restricted Funds

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

# **Trade Package Bids**

Trade Contractor - 03A-1 Building Concrete	Location		Base Bid
TOR Construction Company	South Elgin, IL	\$	2,963,900.00
Abbey Construction Co., Inc.	Aurora, IL	\$	3,123,500.00
Eagle Concrete, Inc.	Batavia, IL	\$	3,248,900.00
Premium Concrete, Inc.	St. Charles, IL	\$	3,346,800.00
Scurto Cement Construction	Gilberts, IL	\$	3,746,106.00
Manusos General Contracting, Inc.	Fox Lake, IL	\$	3,863,000.00
Elliot Construction Corporation	Glen Ellyn, IL	\$	3,946,435.00
Trade Contractor - 05A-1 Structured Steel	Location		Base Bid
K and K Iron Works, Inc.	McCook, IL	\$	4,545,361.00
Garbe Iron Works, Inc. (GIW)	Aurora, IL	\$	4,573,475.00
McKinney Steel & Sales, Inc.	Zion, IL	\$	4,675,000.00
Waukegan Steel	Waukegan, IL	\$	4,798,400.00
T.A. Bowman Constructors LLC	Bloomingdale, IL	\$	4,965,000.00
Trade Contractor - 31A-1 Excavation	Location		Base Bid
Schneider Excavating	Elgin, IL	\$	1,755,844.00
Berger Contractors	Wauconda, IL	\$	1,876,000.00
Everest Excavating and Underground	Gilberts, IL	\$	2,120,000.00
Kane County Excavating	St. Charles, IL	\$	2,476,225.00
Stark & Son Trenching	Hampshire, IL	\$	2,485,485.00
Elliott and Wood, Inc.	Dekalb, IL	\$	2,520,000.00
Trade Contractor - 32A-1 Asphalt Paving	Location		Base Bid
Chadwick Contracting Company	Lake in the Hills, IL	\$	749,841.00
Accu-Paving Company	Broadview, IL	\$	833,775.00
Troch-McNeil Paving Co., Inc.	Elk Grove Village, IL	\$	842,000.00
Abbay Construction Co. Inc	Auroro II	¢	855 225 00

Chadwick Contracting Company	Lake in the Hills, IL	\$ 749,841.00
Accu-Paving Company	Broadview, IL	\$ 833,775.00
Troch-McNeil Paving Co., Inc.	Elk Grove Village, IL	\$ 842,000.00
Abbey Construction Co., Inc.	Aurora, IL	\$ 855,225.00
M & J Asphalt Paving	Cicero, IL	\$ 858,200.00
Schroeder Asphalt Services, Inc.	Marengo, IL	\$ 860,000.00
Geneva Construction	Aurora, IL	\$ 924,653.00
Curran Contracting Company	Crystal Lake, IL	\$ 998,595.00
Obsidian Asphalt Paving	West Chcago, IL	\$ 1,098,000.00

Trade Contractor - 32C-1 Site Concrete	Location	Base Bid
Abbey Construction Co., Inc.	Aurora, IL	\$ 797,840.00
Scurto Cement Construction	Gilberts, IL	\$ 917,064.00
Alliance Contractors	Woodstock, IL	\$ 925,600.00
Landmark Contractors, Inc.	Huntley, IL	\$ 956,307.50
Chadwick Contracting Company	Lake in the Hills, IL	\$ 959,950.00
Troch-McNeil Paving Co., Inc.	Elk Grove Village, IL	\$ 1,020,000.00
Elliott and Wood, Inc.	Dekalb, IL	\$ 1,295,000.00
Trade Contractor - 33A-1 Site Utilities	Location	Base Bid 🖃
Stark & Son Trenching	Hampshire, IL	\$ 1,806,444.00
Berger Contractors	Waukegan, IL	\$ 1,976,000.00
Everest Excavating and Underground	Gilberts, IL	\$ 2,060,000.00
Kane County Excavating	St. Charles, IL	\$ 2,498,500.00
Elliott and Wood, Inc.	Dekalb, IL	\$ 2,590,000.00

# CONSTRUCTION OF THE NEW TRUCK DRIVING SCHOOL BUILDING

## Recommendation

The administration recommends that the Board of Trustees authorizes the administration to grant Shales McNutt Construction (SMC) (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed below to build the new truck driving school building. The total amount not to exceed is \$4,648,446

Dr. Peggy Heinrich, Interim President

# Background

The invitation to bid was advertised and sent to numerous contractors. Many of which were in district.

In September 2022, Board Action No. 044-A-22 was approved for construction management services from SMC, in conjunction with design services from Perkins and Will (Board Action No. 118-B-21) for the new truck driving building.

After redesigning the building and considering different locations for the relocation, Perkins & Will and SMC issued the bid documents.

The project's scope of work includes the construction of a larger building with two more classrooms, a simulator lab, small kitchen, reception area, faculty offices, and a student study space. The new building will be constructed and finished in accordance with the standards set forth in the existing classrooms, labs, offices, and student study spaces.

Funding Source: Operations and Maintenance Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

# Trade Package Costs

BIDDERS - #03A - CAST CONCRETE	LOCATION	]	BASE BID
Ed Fogarty Concrete Construction	Lemont, IL	\$	178,969.00
Concrete by Wagner	Lockport, IL	\$	193,558.00
Tor Construction	South Elgin, IL	\$	203,960.00
Eagle Concrete	Batavia, IL	\$	205,200.00
Abbey Construction	Aurora, IL	\$	222,999.00
Boller	Waukegan, IL	\$	237,000.00
Manusos	Fox Lake, IL	\$	238,000.00
Elliot Construction	Glen Ellyn, IL	\$	258,000.00
BIDDERS-#04A- Masonry	LOCATION		BASE BID
GC Masonry	Elmhurst, IL	\$	41,200.00
Burroak Masonry	Leland, IL	\$	41,820.00
JimmyZ Masonry	Crystal Lake, IL	\$	51,700.00
Rasco Mason Contractors	Round Lake, IL	\$	55,000.00
Otto Baum Company	Morton, IL	\$	58,270.00
Piazza & Mannerino Masonry	Chicago, IL	\$	71,000.00
<b>BIDDERS - #06A - General Trades</b>	LOCATION	]	BASE BID
Tor Construction	South Elgin, IL	\$	449,960.00
Manusos	Fox Lake, IL	\$	454,111.00
Hargrave	South Elgin, IL	\$	669,450.00
Ostrander	Downers Grove, IL	\$	959,547.00
<b>BIDDERS - #07A - ROOFING</b>	LOCATION		BASE BID
Weatherguard	Elgin, IL	\$	88,500.00
Metal Masters	McHenry, IL	\$	154,427.00
BIDDERS - #08A - Aluminum/Glazing	LOCATION		BASE BID
Mark Industries	Elgin, IL	\$	141,347.00
Reliant Contract Glass	Crystal Lake, IL	\$	153,800.00
3F Corp.	Lake Zurich, IL	\$	184,000.00
CAD Contract Glazing	Wheeling, IL	\$	201,145.00
LS glass LLC	Chicago, IL	\$	208,000.00

BIDDERS - #09A - Metal Framing/Drywall	LOCATION	]	BASE BID
Heitkotter (combo with 09A Ceilings)	Montgomery, IL	\$	321,685.0
DBM Services	Mokena, IL	\$	328,000.0
NA Favia/Alpine	Schaumburg, IL	\$	350,000.0
BIDDERS - #09C- Flooring	LOCATION	]	BASE BID
TSI Commercial Floor Covering	Champaigne, IL	\$	79,300.0
Commercial Carpet Consultants	Elmhurst, IL	\$	80,500.0
Libertyville Tile & Carpet	Libertyville, IL	\$	83,692.0
Douglas Flooring	Batavia, IL	\$	84,900.0
Integral Flooring Systems	Woodridge, IL	\$	85,000.0
Rockford Carpet land	Rockford, IL	\$	87,000.0
Pinnacle Flooring	Frankfort, IL	\$	91,000.0
BIDDERS - #09D - Painting	LOCATION	]	BASE BID
Cosgrove Construction	Joliet, IL	\$	26,250.0
K&J Painting	Elburn, IL	\$	29,556.0
Nedrow Painting	Aurora, IL	\$	33,500.0
Midwest Decorating	Hampshire, IL	\$	35,950.0
BIDDERS - #13A - PEMB	LOCATION	]	BASE BID
T.A. Bowman	Bloomingdale, IL	\$	329,000.0
Tri-State Enterprises, Inc	Aurora, IL	\$	392,786.0
BIDDERS - #21A - Fire Protection	LOCATION		BASE BID
Automatic Fire	Machesney Park, IL	\$	35,309.0
Nelson Fire	Machesney Park, IL	\$	37,738.0
Absolute Fire	Rockford, IL	\$	43,000.0
BIDDERS -#22A - Plumbing	LOCATION	]	BASE BID
Joe Bero Plumbing	Elgin, IL	\$	74,000.0
Hartwig Mechanical	Henry, IL	\$	78,468.0
Omega Plumbing	Joliet, IL	\$	79,300.0
Sherman Mechanical	Cary, IL	\$	86,000.0
A&H Plumbing	Elk Grove Village, IL	\$	98,200.0
JL Wagner Plumbing	Saint Charles, IL	\$	99,600.0

BIDDERS - #23A - HVAC	LOCATION		BASE BID
MG Mechanical	Woodstock, IL	\$	314,000.00
DeKalb Mechanical	DeKalb, IL	\$	318,000.00
Amber Mechanical Contractors	Alsip, IL	\$	332,000.00
Hartwig Mechanical	Henry, IL	\$	335,500.00
Jensen's Plumbing & Heating	Woodstock, IL	\$	339,000.00
Flo- Tech Mechanical Systems	Addison, IL	\$	350,000.00
1 Source Mechanical	DeKalb, IL	\$	565,249.00
BIDDERS - #26A - Electrical	LOCATION		BASE BID
Kellenberger Electric	Elgin, IL	\$	1,204,343.00
Associated Electric	Woodstock, IL	\$	1,266,166.00
Public Electric	Wheeling, IL	\$	1,537,000.00
Ridgeview Electric	McHenry, IL	\$	1,644,590.00
BIDDERS - #31A - Exca./Site Demo	<ul> <li>LOCATION</li> </ul>	-	BASE BID 🖵
Schneider Excavating	Elgin, IL	\$	404,752.00
Stark & Sons Trenching	Hampshire, IL	\$	423,595.00
Kane County Excavating	Saint Charles, IL	\$	451 795 00
	Salin Charles, IL	\$	451,785.00
		•	<b>BASE BID</b>
BIDDERS - #32A - Asphalt/Concrete	LOCATION Aurora, IL	۰ ۰	BASE BID
	LOCATION		
BIDDERS - #32A - Asphalt/Concrete Abbey Construction	LOCATION Aurora, IL	\$	BASE BID 416,340.00
BIDDERS - #32A - Asphalt/Concrete Abbey Construction Schroeder Asphalt	LOCATION Aurora, IL Marengo, IL	\$ \$	<b>BASE BID</b> 416,340.00 490,000.00
BIDDERS - #32A - Asphalt/Concrete Abbey Construction Schroeder Asphalt Ed Fogarty Chadwick Contracting	LOCATION Aurora, IL Marengo, IL Lemont, IL Lake In The Hills, IL	\$ \$ \$	<b>BASE BID</b> 416,340.00 490,000.00 731,389.00
BIDDERS - #32A - Asphalt/Concrete Abbey Construction Schroeder Asphalt Ed Fogarty	LOCATION Aurora, IL Marengo, IL Lemont, IL	\$ \$ \$	<b>BASE BID</b> 416,340.00 490,000.00 731,389.00 744,090.00
BIDDERS - #32A - Asphalt/Concrete         Abbey Construction         Schroeder Asphalt         Ed Fogarty         Chadwick Contracting         BIDDERS - #32B- Landscaping	LOCATION Aurora, IL Marengo, IL Lemont, IL Lake In The Hills, IL LOCATION	\$ \$ \$ \$	BASE BID           416,340.00           490,000.00           731,389.00           744,090.00           BASE BID
BIDDERS - #32A - Asphalt/Concrete         Abbey Construction         Schroeder Asphalt         Ed Fogarty         Chadwick Contracting         BIDDERS - #32B- Landscaping         Landworks Ltd	LOCATION Aurora, IL Marengo, IL Lemont, IL Lake In The Hills, IL LOCATION Deerfield, IL	\$ \$ \$ \$ \$ \$	BASE BID 416,340.00 490,000.00 731,389.00 744,090.00 BASE BID 209,855.00
BIDDERS - #32A - Asphalt/Concrete         Abbey Construction         Schroeder Asphalt         Ed Fogarty         Chadwick Contracting         BIDDERS - #32B- Landscaping         Landworks Ltd         Balanced Environment	LOCATION Aurora, IL Marengo, IL Lemont, IL Lake In The Hills, IL LOCATION Deerfield, IL Lombard, IL	\$ \$ \$ \$ \$ \$	BASE BID 416,340.00 490,000.00 731,389.00 744,090.00 BASE BID 209,855.00 325,224.00

# **CUSTOMER RELATIONSHIP MANAGEMENT (CRM) SOFTWARE RENEWAL**

#### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Carasoft (Reston, VA) for the renewal of the College's CRM software, in an amount not to exceed \$31,185.77.



Dr. Peggy Heinrich, Interim President

# Background

In January of 2021, the Board of Trustees approved an enterprise-wide CRM software purchase on Board Action No. 123-A-21. This recommendation is for the annual maintenance renewal of the CRM software for the Recruitment and Admissions module for the departments in Student Services and the Adult Basic Education Center (ABEC). The implementation is still ongoing. While the goal was to launch the system and the new applications for admission for new students this year, it will now be launched during the Spring 2025 term. The annual maintenance renewal of the software is a crucial component to ensure access to this important system that will improve processes and communications with students.

Funding Source: Education Fund

Staff Contact:Dr. Annamarie Schopen, Interim Vice President of Teaching, Learning and<br/>Student Development, 847-214-7363

# EXECUTIVE SEARCH FIRM FOR EQUITY DIVERSITY & INCLUSION OFFICER (EDIO) AND PERMANENT CHIEF HUMAN RESOURCES OFFICER (CHRO) PLACEMENTS

#### Recommendation

The administration recommends that the Board of Trustees authorizes the award of a contract with RH Perry & Associates (Ashville, NC) to work with the College committees on the EDIO and CHRO searches, in an amount not to exceed \$147,800.

Dr. Peggy Heinrich, Interim President

# Background

The Request for Proposal (RFP) was advertised and sent to fourteen (14) search firms, and the College received eleven (11) responsive proposals. A College committee was formed to review the proposals and make a recommendation. The College committee was comprised of the Vice President of Business and Finance, Dr. Kimberly Wagner, Managing Director of Business Services, Pamela Singleton, Vice President for Planning, Institutional Effectiveness & Information Technology, Dr. Phil Garber, and the General Counsel, Respicio F. Vazquez. The committee evaluated all of the search firm proposals and narrowed the firms down to four (4) finalists to interview. RH Perry & Associates was selected for recommendation based on a quality-based assessment after an analysis of the proposals, interviews, and comparison of the finalists' offerings. RH Perry & Associates demonstrated extensive experience in higher education, community colleges, knowledge of the College's practices, and previous experience in placing these specific roles.

Funding Source: Education Fund

Staff Contact: Mr. Respicio F. Vazquez, General Counsel, 847-214-7760

Elgin Community College District 509 Board Action No. 097-S-25 November 12, 2024

#### HEAT PUMP TRAINER PURCHASE

#### Recommendation

The administration recommends that the Board of Trustees authorize the administration to purchase a heat pump trainer from Advanced Technologies Consultants (Plymouth, MI) in an amount not to exceed \$27,612.

Dr. Peggy Heinrich, Interim President

#### Background

Advanced Technologies Consultants is the sole source distributor of North Park Innovations Group vocational training units in the State of Illinois. As such, this purchase is exempt from bidding in accordance with Illinois Public Community College Act 110 ILCS 805/3-27.

The heating, ventilation, and air conditioning (HVAC) lab currently lacks a trainer that faculty can use for demonstration purposes, including the ability to add faults for troubleshooting exercises. Introducing a trainer will enable faculty to provide numerous real-world applications and troubleshooting examples. This trainer will feature visible wiring and piping, allowing students to trace and understand the systems with their lab partners. Additionally, the trainer will help minimize potential injuries.

Funding Source:Perkins Grant FundStaff Contact:Dr. Annamarie Schopen, Interim Vice President of Teaching, Learning and<br/>Student Development, 847-214-7363

# MARKETING CLOUD SOFTWARE RENEWAL PURCHASE

#### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase a one (1) year renewal for Marketing Cloud software for marketing automation, email, and text messaging from Carasoft (Reston, VA), in the amount of \$55,702.64.

Dr. Peggy Heinrich, Interim President

# Background

In January 2022, the Board of Trustees approved Board Action No. 170-T-22 for Marketing Cloud as the marketing automation/communication management software for the Recruitment/Admissions Salesforce Customer Relationship Management (CRM) project. The email and text messaging software currently integrates with two different Salesforce CRM systems and an internal employee database, including 30 licenses, and three different business units for use by the following departments: recruitment/admissions, international, and registration communications, internal employee communications, and Elgin Community College Foundation communications.

The Salesforce platform is a critical tool for managing student engagement, marketing communications, and data-driven decision-making across departments. The renewal will ensure continued access to Marketing Cloud software and support for the College's ongoing operational needs. This renewal covers Marketing Cloud software and Premier Success Plan customer service support, business unit structure and contacts, Short Message Service (SMS)/ Multimedia Messaging Service (MMS) mobile messaging, Secure Sockets Layer (SSL) certificates for secure communication.

Funding Source: Education Fund

Staff Contact: Ms. Maureen Jouhet, Interim Chief Marketing and Communications Officer, Marketing and Communications, 847-214-7761

# MICROSCOPES AND ACCESSORIES PURCHASE

#### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase Nikon microscopes and accessories from Nikon Instruments, Inc. (Melville, NY), the lowest responsible bidder, in an amount not to exceed \$36,559.

Vendor	Location	Total Cost		
Nikon Instruments Inc.	Melville, NY	\$ 36,559.00		
Midwest Microscopes	West Chester, OH	\$ 37,864.10		
Thomas Scientific Holdings, LLC	Brooklyn Park, MN	\$ 43,620.64		



Dr. Peggy Heinrich, Interim President

#### Background

The invitation to bid was advertised and sent to three (3) vendors, none of which were in-district.

Microscopes serve as a foundational pedagogical tool within the general biology curriculum. These essential instruments equip students with practical skills and competencies that will prove invaluable in their future coursework and professional endeavors. It is vital that we maintain a fleet of high-quality, fully-functional instruments to support laboratory-based instruction.

The College's current inventory of microscopes has become outdated, prone to malfunction, and lacking in contemporary imaging capabilities. The newer model offers significantly enhanced features, including improved optical resolution, contrast, and digital integration. Investing in a fleet of modern microscopy equipment will reduce downtime, foster a more reliable teaching environment, and ultimately elevate the overall quality of our general biology curriculum, and student experience.

Funding Source: Education Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

## RATIFICATION OF INTERIM CHIEF HUMAN RESOURCES OFFICER (CHRO) ADDITIONAL HOUSING AND RENTAL CAR FEES

#### Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the increase of funds for the interim executive services related to the Interim Chief Human Resources Officer from \$121,400 to not to exceed \$136,375. The increase in cost is due to the addition of a rental car and increased costs for housing.

Dr. Peggy Heinrich, Interim President

#### Background

On September 10, 2024, the Board of Trustees approved Board Action No. 049-A-25 for search firm fees, salary, and housing costs for the Interim Chief Human Resources Officer (CHRO) with a total cost of \$121,400. It was determined that a rental car is necessary for the candidate in addition to housing. The housing available within the district was in excess of the original estimated cost. After acquiring the rental car and securing housing accommodations, the new total costs related to the Interim CHRO position are \$136,372.81.

Funding Source: Education Fund

Staff Contact: Respicio F. Vazquez, General Counsel, 847-214-7760

Elgin Community College District 509

## RATIFICATION, INTERIM CHIEF MARKETING AND COMMUNICATIONS OFFICER Ms. Maureen Jouhet

#### Recommendation

The administration recommends that the Board of Trustees ratifies the appointment of Ms. Maureen Jouhet as Interim Chief Marketing and Communications Officer at an annual salary of \$136,047 (Hay position classification 20) effective October 14, 2024. Further, if Ms. Jouhet is not appointed to the position of Chief Marketing and Communications Officer, Ms. Jouhet will return to her position as Managing Director of Digital Strategy and Innovation at her annual salary amount of \$116,361 (Hay Classification 218) prior to her appointment as Interim Chief Marketing and Communications Officer.

Dr. Peggy Heinrich, Interim President

# Background

Effective October 14, 2024, the Chief Marketing, Communications and Government Relations Officer position was split into separate positions, comprised of an Interim Chief Community and Government Relations Officer and an Interim Chief Marketing and Communications Officer. This represented a return to a former organizational structure at ECC that better met the needs of the institution. Ms. Jouhet was appointed as Interim Chief Marketing and Communications Officer effective October 14, 2024.

Since 2019, Ms. Jouhet has served as the Managing Director of Digital Strategy and Innovation at ECC, but she has also served as the Director of Content for Illinois Legal Aid Online, Senior Content Strategist for Continuum Clinical and Blue Chip Marketing Worldwide, Senior Manager of Marketing and Communications for the American Society of Plastic Surgeons and the Plastic Surgery Foundation, and Senior Copywriter in Marketing and Licensing for the Chicago Tribune. Ms. Jouhet additionally brings experience as an adjunct faculty member, having taught courses in Business English, Management, HR, Leadership, Culture, and International Trade for the École Superiéure de Commerce in France.

Ms. Jouhet holds a Bachelor of Science degree in Organizational and Corporate Communications from Northern Illinois University and is currently pursuing a Master of Arts in Communications at Ohio University. She holds several applicable certifications in Crisis Communications and has completed the LEADERS Institute with the American Association of Women in Community Colleges.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374