



BOARD OF TRUSTEES AGENDA

November 12, 2024



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
November 12, 2024**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
 - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting...
 - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
 - D. To consider collective negotiation matters...for one or more classes of employees...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. Interim President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayo
- C. Association of Community College Trustees (ACCT) – Trustee Ollayo
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks

Reports

8. College Reports

- A. Personnel (October) 2
- B. Treasurer (September) 4

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. FY24 Performance Report (annual)
- F. Grant Monitoring Report (quarter ending September 30, 2024)

Actions

Acceptance of College Reports

1

9. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of October 8, 2024 2
- B. Closed Session Minutes of the Regular Board Meeting of October 8, 2024 10
- C. Destruction of Audiotape of Closed Session of January 24, 2023 11
- D. Ratification of Report of Expenses 12
- E. Ratification of Board of Trustees Travel Expenses 13
- F. 2025 Schedule of Board Meetings 14
- G. Trustees Out-of-State Attendance to 2025 ACCT National Legislative Summit 15
- H. Instructional Fee Recommendations for Fiscal Year 2026 16
- I. Academic Calendar for 2027-2028 31
- J. Resolution of Approval to Publish Proposed 2024 Tax Levy 33
- K. Annual Comprehensive Financial Reports Fiscal Year 2024 37
- L. Ratification of a Settlement Agreement Between the Board of Trustees of Community College District 509 and the Support Staff of Elgin Community College Association (SSECCA) 38

M. Ratification of a Memorandum of Agreement Between the Board of Trustees of Community College District 509 and the Elgin Community College Faculty Association (ECCFA)	43
N. Purchases	
1. Additional Fees for Architectural and Engineering Services for the Manufacturing and Technology Center (MTC)	46
2. Additional Fees for Construction Management for the Manufacturing and Technology Center (MTC)	47
3. Construction of the New Manufacturing and Technology Center (MTC) – Phase I	48
4. Construction of the New Truck Driving School Building	51
5. Customer Relationship Management (CRM) Software Renewal	55
6. Executive Search Firm for Equity, Diversity & Inclusion Officer (EDIO) and Permanent Chief Human Resources Officer (CHRO) Placements	56
7. Heat Pump Trainer Purchase	57
8. Marketing Cloud Software Renewal Purchase	58
9. Microscopes and Accessories Purchase	59
10. Ratification of Interim Chief Human Resources Officer (CHRO) Additional Housing and Rental Car Fees	60
O. Personnel	
1. Ratification, Interim Chief Marketing and Communications Officer, Ms. Maureen Jouhet	61

10. Old Business

11. New Business

12. Adjournment

Next regular meeting: 6:30 p.m. Tuesday, December 10, 2024

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2024 - 2025

SUMMER SESSION 2024

Beginning Fri., May 31 and ending Sun., Aug. 4 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 25 – Mon., May 27 All Facilities Closed: Memorial Day Weekend
Mon., June 3..... Summer Session I Begins
Mon., June 10..... Summer Session II Begins
Wed., June 19 All Facilities Closed: Juneteenth
Thurs., July 4 All Facilities Closed: Independence Day
Mon., July 15 Summer Session III Begins
Thurs., Aug. 8 End of Summer Session Classes
Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***
[Check dates»](#)

FALL SEMESTER 2024

Tues., Aug. 13 – Wed., Aug. 14..... New Full-Time Faculty Orientation
Thurs., Aug. 15 College Convocation
Fri., Aug. 16..... New Student Convocation
Mon., Aug. 19..... Fall Semester Begins
Sat., Aug. 31 - Mon., Sept. 2..... All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 23..... 12-Week Fall Session Begins
Mon., Oct. 14 2nd 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 27 – Sun., Dec. 1 All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 12..... Fall Semester Classes End
Fri., Dec. 13 Grading Day/Semester Ends
Sat., Dec. 14..... Graduation
Mon., Dec. 16 Grades Due by 4 p.m.
5:00 p.m. Mon., Dec. 23– Wed. Jan.1..... All Facilities Closed: Winter Recess

SPRING SEMESTER 2025

Thurs., Jan.2..... Offices Reopen
Tues., Jan. 7 – Wed., Jan. 8..... New Full-Time Faculty Orientation
Thurs., Jan. 9..... College Convocation
Fri., Jan. 10 New Student Convocation
Mon., Jan. 13..... Spring Semester Begins
Mon., Jan. 20..... All Facilities Closed: Martin Luther King, Jr. Day
Mon., Feb. 17..... All Facilities Closed: Presidents' Day
Tues., Feb. 24..... 12-Week Spring Session Begins
Mon., Mar. 17 2nd 8-Week Spring Session Begins
Mon., Mar. 31 – Sun. Apr 6..... All Facilities Closed: Spring Recess
Wed., May 14..... Spring Semester Classes End
Thurs., May 15..... Grading Day/Semester Ends
Fri., May 16 High School Equivalency Graduation Ceremony
Sat., May 17..... Graduation
Mon., May 19..... Grades Due by 4:00 p.m.
Sat., May 24 - Mon., May 26..... All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment



Elgin Community College Board of Trustees Annual Planning Calendar

	JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN			
Board Activities	Board Policy Review Period (cont'd from Jun)		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year Board attends ACCT Annual Congress Board awards faculty tenure Board adopts audit report from the previous fiscal year (Finance Committee)		Board articulates budgetary considerations for next fiscal year Board adopts tax levy Board conducts semi-annual self-evaluation	Board adopts tuition for the next fiscal year Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget and considerations in preparation for budget adoption in June (Finance Committee)	Board plans state lobby events (CCTA) Board approves external audit firm and legal counsel Board presents and discusses President's evaluation with President	Board seats newly elected trustees (in odd years)	Board Policy Review Period (cont'd thru Jul)			
	COTW and Board Meetings¹	Vendor Report (Finance) Grant Monitoring Report (Apr-Jun) Quarterly Student Success and Equity Report (EDI)	Campus Crime Report (Clery Act) Faculty Tenure Recommendations (TLSD) ICCB Program Review Report from previous fiscal year (TLSD)	Update on General Education (TLSD) Course and lab fees (TLSD) Performance on Key Indicators (PIE) Quarterly Student Success and Equity Report (EDI)	Institutional Advancement and ECC Foundation Annual Report (ECCF) Grant Monitoring Report (Jul-Sep)		Annual Insurance Report (Finance) Community Report (Communications) Quarterly Student Success and Equity Report (EDI)	Faculty Tenure Recommendations (TLSD)	Grant Monitoring Report (Oct-Dec) Auxiliary unit business plans for next fiscal year	Quarterly Student Success and Equity Report (EDI)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)			
Suggested Reports for	<i>¹ Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.</i>														
Cabinet Activities	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year			Goal and Budget Planning Period: Departments outline goals and budgets for the next fiscal year			Goal and Budget Planning Period: Finance places tax levy on display and prepares tax levy hearing			Budget Discussions and Adjustments Period: Strategic Budget Council reviews department budget requests for the next fiscal year			Finalize Budget and Goals for the Next Fiscal Year		
	Employees update accomplishments from the previous fiscal year in the performance management system Cabinet retreats to outline key directions for next fiscal year	Employees update goals for the current fiscal year into the performance management system Finance audits budget from the previous fiscal year TLSD compiles and summarizes five-year progress and goals for academic programs	TLSD & Finance recommend course fees for the next fiscal year PIE summarizes progress on performance indicators from the previous fiscal year President previews goals for the current fiscal year with the Board	Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next	Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Finance places tax levy on display and prepares tax levy hearing	Finance makes tuition recommendation for the next fiscal year	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Strategic Budget Council reviews department budget requests for the next fiscal year	Finance finalizes budget for the next fiscal year and places it on display for the public		

ICCTA MEETING AND CONVENTION SCHEDULE****Meetings, dates, and locations are subject to change******ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)**

February 5, 2024	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
May 1, 2024	Committee and Board of Representatives Meeting in conjunction with ICCTA Lobby Day President Abraham Lincoln Hotel, Springfield, IL
May 2, 2024	Lobby Day, Springfield, IL
September 13 – 14, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15 – 16, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCTA ANNUAL CONVENTION:

June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
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ICCTA REGIONAL AND OTHER MEETINGS:**ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):**

February 1, 2024	Virtual
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
May 1, 2024 (Tentative)	Springfield, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL
September 13, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCB MEETINGS:

February 2, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

January 17, 2024	Loyola University of Chicago, Chicago, IL & Videoconference
March 13, 2024	Monmouth College, Monmouth, IL & Videoconference
June 26, 2024	TBD
August 14, 2024	Southern Illinois University, Carbondale, IL & Videoconference
November 13, 2024	Lake Land College, Mattoon, IL & Videoconference

ISAC MEETINGS:

April 18, 2024	In-person at either Springfield or Deerfield Office
June 20, 2024	In-person at either Springfield or Deerfield Office
September 19, 2024	In-person at either Springfield or Deerfield Office
December 5, 2024	In-person at either Springfield or Deerfield Office

ACCT/AACC EVENTS:

February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
April 5 – 9, 2024	AACC 2024, Louisville, KY
October 23 – 26, 2024	ACCT Leadership Congress, Arch/Washington State Convention Ctr, Seattle, WA

OTHER DATES/MEETINGS:

February 23, 2024	Deadline for ICCTA Awards – Distinguished Alumnus, Equity and Diversity, Gary W. Davis Ethical Leadership, Gigi Campbell Student Trustee Excellence Scholarship, Pacesetter, Professional Board Staff Member, and Ray Hartstein Trustee Achievement
March 29, 2024	Deadline for ICCTA Awards – Advocacy, Business/Industry Partnership, Certificate of Merit, Gandhi/King Peace Scholarship, Gregg Chadwick Student Service Scholarship, Honorary Membership, Lifelong Learning, Michael S. Monaghan Meritorious Service, Outstanding Adjunct Faculty Member, Outstanding Full-Time Faculty Member, and Paul Simon Student Essay Contest
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

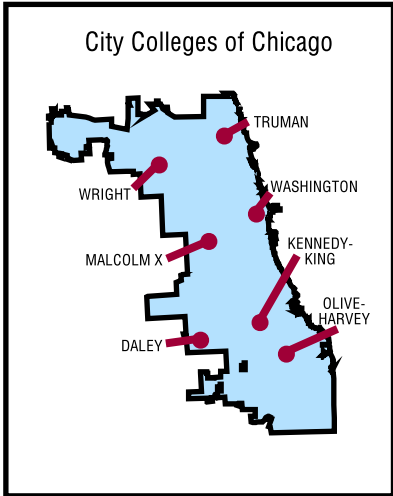
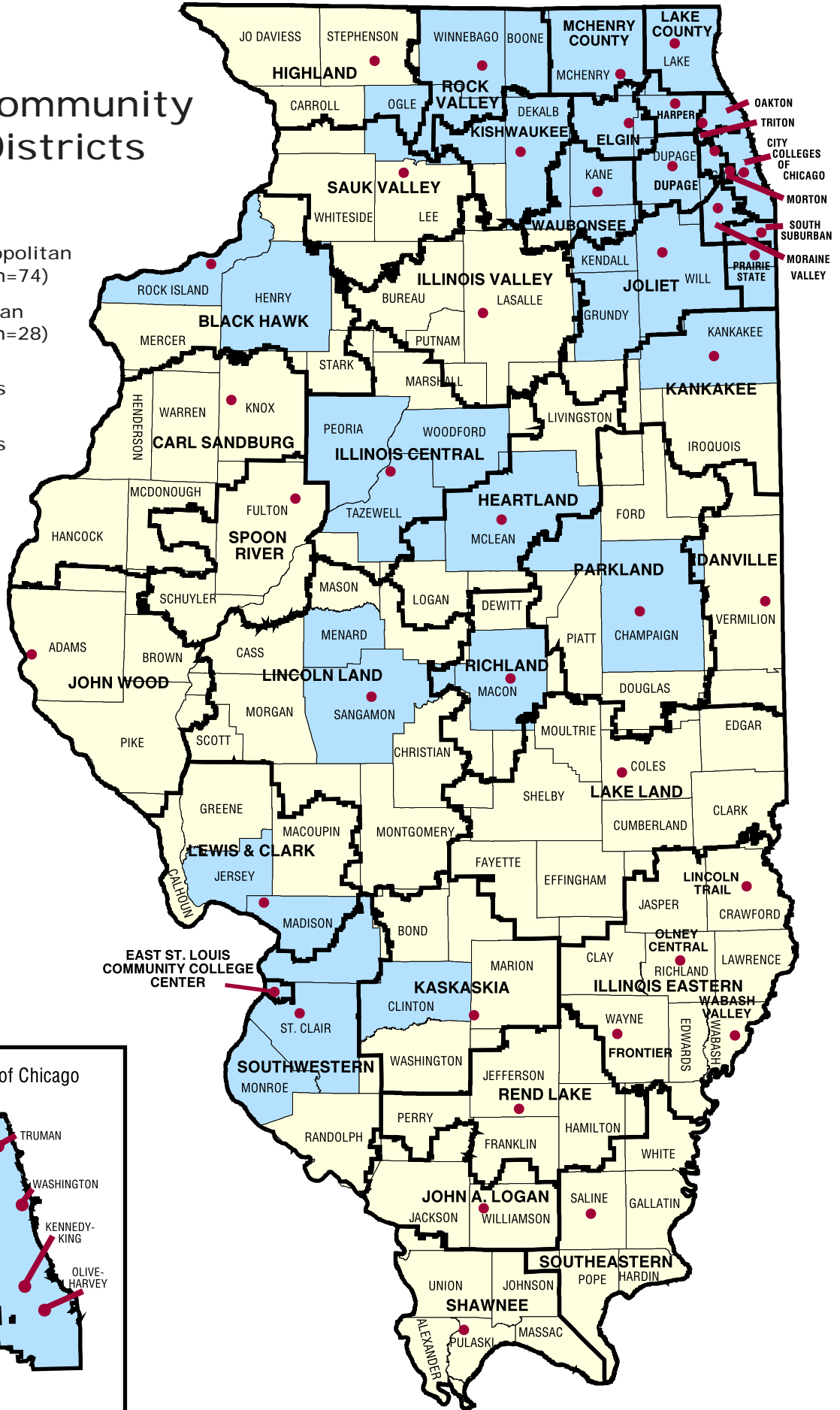
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

K BUILDING

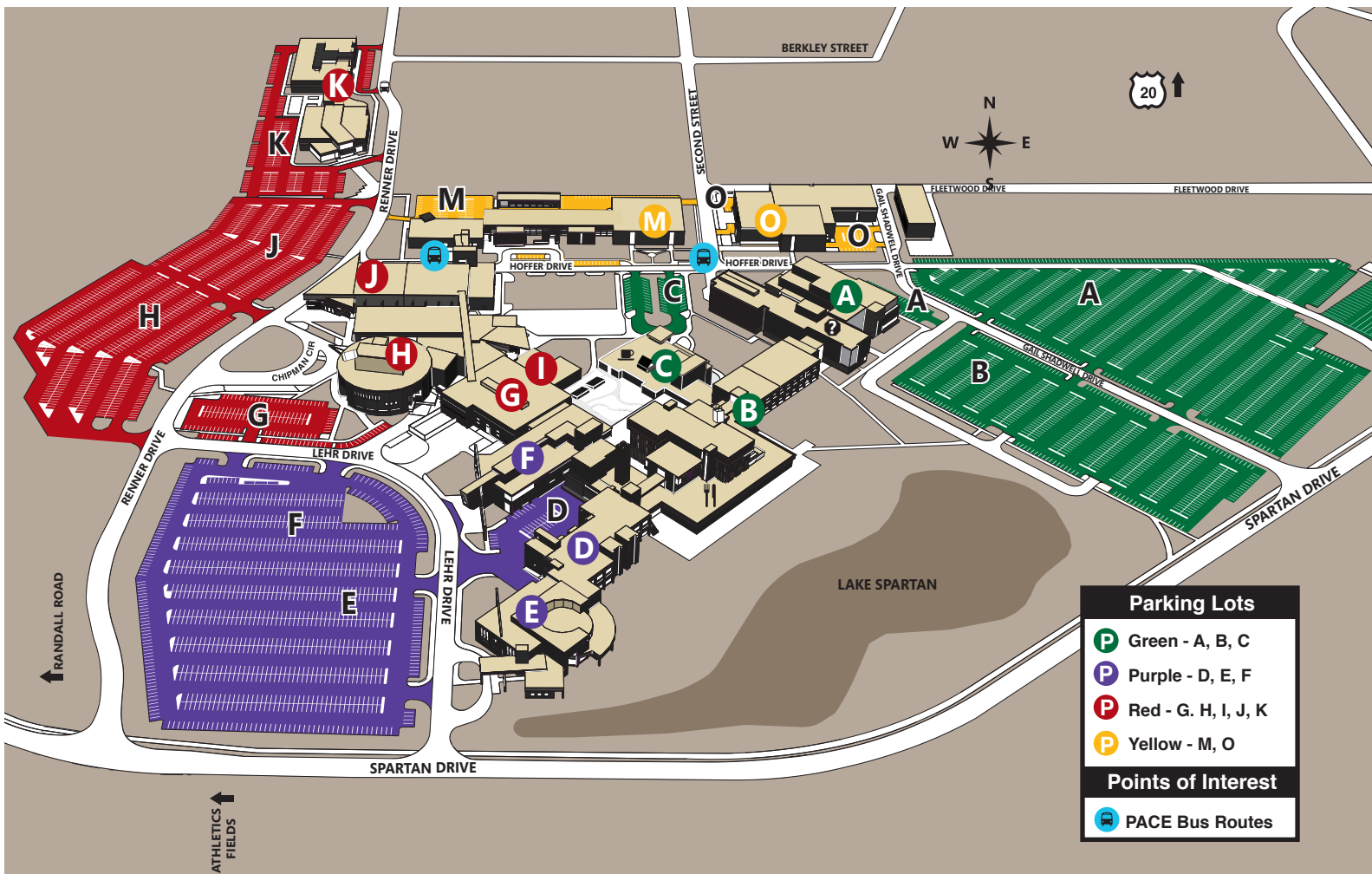
- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING

- Refrigeration Lab
- Sheet Metal Lab
- HVAC Lab
- Welding Lab
- Manufacturing Lab
- IST Maintenance Tech Lab
- Motor Control/PLC Lab
- Hydraulic Lab
- CDL Driving Simulation Lab
- Electrical Lab



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (October)
- B. Treasurer (September)

College reports/procedures presented under separate cover:

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. FY24 Performance Report (annual)
- F. Grant Monitoring Report (quarter ending September 30, 2024)

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Suzann	Jonson	NH	Payroll Specialist	10/14/2024	\$56,000.00	13
Erin	Lettenberger	NH	Switchboard Operator	10/7/2024	\$16.50	8
Chieli	Maldonado	NH	Student Services Coordinator III	10/21/2024	\$28.81	14
Jennifer	Papadopoulos	NH	Perkins Grant Administrator	10/14/2024	\$68,000.00	14
Wendy	Paradise	NH	Procurement Specialist	9/30/2024	\$60,000.00	13
Aubrey	Swiderski	NH	Food Service Worker	10/7/2024	\$15.59	7
Scott	Voegeli	NH	Building Engineer	9/30/2024	\$72,430.00	Grade A Step I
Maureen	Jouhet	INT	Interim Chief Marketing and Communications Officer	10/14/2024	\$136,047.00	20
Luis	Pasillas	RC	Director of Custodial Services	8/27/2024	\$96,500.00	16
Eric	Semelroth	RC	Senior Graphic Designer	7/8/2024	\$63,819.00	14
Paula	Amenta	RDWR	Chief Community and Government Relations Officer	10/14/2024	\$161,260.00	18
Nhayeli	Hernandez	TRN	Human Resources Generalist	9/30/2024	\$65,000.00	15
Nicole	Ercoli	JA	Student Accounts Assistant IV	8/26/2024		
Devaraj	Daniel	RES	Business and Finance Systems Analyst	10/3/2024		
Diane	Kmet	RES	Senior Director of Enterprise Systems, Applications and Project Management	9/20/2024		
Catherine	Mayer	RES	Director of Grants Research and Development	9/27/2027		
Faviola	Olvera Medina	RES	Custodian I	9/26/2024		
Susan	Brown	RET	Supervisor II of Bookstore	9/30/2024		
James	Jenkner	RET	Police Officer	9/30/2024		

Key
NH - New Hire
INT - Interim
RC - Reclassification
RDWR - Redesign with Reclass
TRN - Transfer - New Grade/Group
JA - Job Abandonment
RES - Resignation
RET - Retirement

Staff Contact: Monica Bradley Interim Chief Human Resources Officer
847-214-7415

HUMAN RESOURCES STAFFING REPORT

Suzann Jonson

Suzann Jonson joins Elgin Community College as a Payroll Specialist. Suzann received a Bachelor of Arts in Human Services from Judson University. She comes to the College from Middleby Marshal Inc., where she served as the Director of HR.

Erin Lettenberger

Erin Lettenberger joins Elgin Community College as a Switchboard Operator. She comes to the College from Arthur J Gallagher, where she served as a Receptionist.

Chieli Maldonado

Chieli Maldonado joins Elgin Community College as a Student Services Coordinator III. Chieli received a Bachelor of Liberal Arts in Global Studies from the University of Illinois – Urbana Champaign. He comes to the College from Walgreens, where he served as a Shift Lead.

Jennifer Papadopoulos

Jennifer Papadopoulos joins Elgin Community College as a Perkins Grant Administrator. Jennifer received her Masters of Business Administration and a Bachelors of Business Administration from the University of St. Francis. She comes to the College from Aurora University, where she served as a Student Accounts Manager.

Wendy Paradise

Wendy Paradise joins Elgin Community College as a Procurement Specialist. Wendy received a Bachelor of Arts in Speech and Communication studies from Clemson University. She comes to the College from Styker, where she served as a Lead Coordinator for materials.

Aubrey Swiderski

Aubrey Swiderski joins Elgin Community College as a Food Service Worker. She comes to the College from Joann Fabrics, where she served as a Cashier.

Scott Voegeli

Scott Voegeli joins Elgin Community College as a Building Engineer. Scott received a certificate in HVAC: Heating Services from William Rainey Harper College. He comes to the College from Addison Trail High School District 88, where he served in Maintenance Building and Grounds.

Staff Contact: Ms. Monica Bradley, Interim Chief Human Resources Officer,
847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of September 30, 2024

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	1/16/2024	10/4/2024	5.150%	249,857.23	240,950.00	Financial Federal Bank
Certificate of Deposit	1/16/2024	10/4/2024	5.185%	249,893.26	240,950.00	GBank
Certificate of Deposit	1/16/2024	10/4/2024	4.978%	2,071,464.99	2,000,000.00	Western Alliance Bank
Certificate of Deposit	2/29/2024	10/4/2024	5.101%	249,888.86	242,500.00	BOM Bank
Certificate of Deposit	4/7/2023	10/7/2024	5.190%	249,697.38	231,500.00	First Priority Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.414%	249,884.41	237,050.00	First National Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.343%	249,872.41	237,200.00	First Guaranty Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.341%	249,868.57	237,200.00	The Valley State Bank
Certificate of Deposit	10/23/2023	10/22/2024	5.421%	249,847.77	237,000.00	Bank 7
Certificate of Deposit	10/23/2023	10/22/2024	5.285%	249,893.95	237,350.00	CIBM Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02	233,000.00	Schertz Bank & Trust
Certificate of Deposit	7/22/2024	11/15/2024	5.228%	249,884.11	245,800.00	Veritex Community Bank
Certificate of Deposit	4/2/2024	11/18/2024	5.101%	6,708,931.37	6,500,000.00	Western Alliance Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	St. Charles Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Libertyville Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Wintrust Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	State Bank of the Lakes
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Lake Forest Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Village Bank and Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Northbrook Bank and Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Schaumburg Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Wheaton Bank & Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Hinsdale Bank & Trust Company
Certificate of Deposit	4/5/2024	12/6/2024	5.076%	249,883.60	241,650.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	4/5/2024	12/6/2024	5.127%	249,862.73	241,550.00	Cornerstone Bank
Certificate of Deposit	7/31/2024	12/20/2024	4.950%	249,871.02	245,150.00	CrossFirst Bank
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	8/29/2023	2/19/2025	5.130%	1,614,761.04	1,500,000.00	Western Alliance Bank
Certificate of Deposit	2/26/2024	2/26/2025	4.972%	249,867.44	238,050.00	First State Bank of DeQueen
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,859.95	239,000.00	First Western Federal Savings Bank
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,860.10	239,000.00	First Internet Bank of Indiana
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Susquehanna Community Bank
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,860.90	239,000.00	Third Coast Bank, SSB
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Bank of Houston
Certificate of Deposit	4/15/2024	3/7/2025	5.081%	249,899.19	239,050.00	Farmers and Merchants Union Bank
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	828,145.09	793,000.00	Western Alliance Bank
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Town Bank, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	8/12/2024	3/21/2025	4.562%	249,917.71	243,200.00	American Plus Bank, N.A.
Certificate of Deposit	8/12/2024	3/21/2025	4.542%	249,888.31	243,200.00	First State Bank
Certificate of Deposit	8/12/2024	3/21/2025	4.560%	249,915.34	243,200.00	Winchester Savings Bank
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit	5/2/2024	5/2/2025	5.071%	1,576,065.00	1,500,000.00	Western Alliance Bank
Certificate of Deposit	5/30/2024	5/30/2025	5.080%	249,880.27	237,800.00	New OMNI Bank, National Association
Certificate of Deposit	8/16/2024	6/20/2025	4.487%	249,917.47	240,800.00	First Capital Bank
Certificate of Deposit	8/16/2024	6/20/2025	4.618%	249,871.88	240,500.00	5Star Bank
Certificate of Deposit	8/19/2024	6/20/2025	4.637%	249,922.51	240,600.00	NexBank
Certificate of Deposit	8/28/2024	6/20/2025	4.421%	4,402,373.10	4,250,000.00	Western Alliance Bank
Certificate of Deposit	9/3/2024	6/20/2025	4.363%	249,871.96	241,500.00	CIBC Bank USA
Certificate of Deposit	9/3/2024	6/20/2025	4.272%	249,903.79	241,700.00	Preferred Bank
Certificate of Deposit	9/3/2024	6/20/2025	4.487%	249,903.27	241,300.00	Dundee Bank
Certificate of Deposit	9/3/2024	6/20/2025	4.332%	249,916.57	241,600.00	The Western State Bank
Certificate of Deposit	8/15/2023	8/15/2025	4.942%	249,854.33	227,350.00	First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	225,550.00	Vibrant Credit Union
Certificate of Deposit	8/28/2024	8/28/2025	4.488%	249,727.03	239,000.00	Enterprise Bank
Certificate of Deposit	9/3/2024	9/3/2025	4.598%	249,884.32	238,900.00	Cornerstone Capital Bank, SSB
Certificate of Deposit	9/6/2024	9/9/2025	4.457%	249,920.96	239,200.00	Baxter Credit Union
Certificate of Deposit	9/12/2024	9/12/2025	4.346%	249,909.67	239,500.00	The First National Bank of Hutchinson
Certificate of Deposit	9/12/2024	9/12/2025	4.129%	249,909.60	240,000.00	Solera National Bank
Certificate of Deposit	9/12/2024	9/12/2025	4.177%	249,920.62	239,900.00	Bank Of Clarke
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	9/30/2024	9/30/2025	4.168%	249,899.03	239,900.00	Grand Ridge National Bank
Certificate of Deposit	9/30/2024	9/30/2025	3.915%	249,914.82	240,500.00	Bank of Hindman
Certificate of Deposit	9/30/2024	9/30/2025	4.134%	249,921.03	240,000.00	T Bank, National Association
Certificate of Deposit	10/23/2023	10/23/2025	5.235%	249,861.83	226,150.00	Bank of Crockett
Certificate of Deposit	5/2/2024	11/3/2025	4.936%	249,848.49	232,550.00	Community National Bank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Certificate of Deposit	2/26/2024	2/26/2026	4.647%	249,876.75	228,600.00	American National Bank & Trust
Certificate of Deposit	4/30/2024	4/30/2026	4.880%	249,868.64	227,650.00	The First National Bank of McGregor
Certificate of Deposit	5/16/2024	5/18/2026	4.978%	249,882.00	227,200.00	ServisFirst Bank
Certificate of Deposit	9/12/2024	9/14/2026	3.542%	249,874.59	233,300.00	American Commercial Bank & Trust, National Association
Certificate of Deposit	9/12/2024	9/14/2026	3.541%	249,867.79	233,300.00	Mountain Pacific Bank
Certificate of Deposit	9/12/2024	9/14/2026	3.391%	249,913.86	234,000.00	GBC International Bank
Treasury Bills	7/3/2024	10/3/2024	5.240%	6,585,849.87	6,500,000.00	ISDLAF+ Term Series IL
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	7/25/2024	10/24/2024	5.186%	250,000.00	246,809.11	WI Treasury Note
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	7/3/2024	10/29/2024	5.228%	750,000.00	737,536.25	WI Treasury Note
Treasury Bills	7/8/2024	10/31/2024	5.190%	2,750,000.00	2,705,874.34	Treasury Bill
Treasury Bills	7/15/2024	10/31/2024	5.160%	750,000.00	742,031.25	U.S. Treasury Note
Treasury Bills	8/2/2024	10/31/2024	5.210%	2,532,116.44	2,500,000.00	ISDLAF+ Term Series IL
Treasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	243,289.78	Mercantile Bank
Treasury Bills	7/23/2024	11/5/2024	5.142%	4,000,000.00	3,941,690.00	Treasury Bill
Treasury Bills	3/27/2024	11/30/2024	5.067%	750,000.00	732,392.58	U.S. Treasury Note
Treasury Bills	4/9/2024	11/30/2024	5.089%	3,000,000.00	2,932,734.38	U.S. Treasury Note
Treasury Bills	8/1/2024	12/5/2024	5.049%	1,750,000.00	1,720,024.25	Treasury Bill
Treasury Bills	8/13/2024	12/12/2024	4.862%	1,750,000.00	1,722,243.10	Treasury Bill

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of September 30, 2024

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	8/6/2024	12/19/2024	4.725%	750,000.00	737,115.94	Treasury Bill
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	9/30/2024	1/3/2025	4.402%	1,062,030.58	1,050,000.00	ISDLAF+ Term Series
Treasury Bills	9/13/2024	1/7/2025	4.752%	1,250,000.00	1,231,403.75	Treasury Bill
Treasury Bills	9/17/2024	1/7/2025	4.647%	1,750,000.00	1,725,396.56	Treasury Bill
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	9/30/2024	2/3/2025	4.351%	2,537,545.01	2,500,000.00	ISDLAF+ Term Series
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	8/16/2023	2/15/2025	5.029%	750,000.00	712,265.63	U.S. Treasury Note
Treasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	474,765.63	U.S. Treasury Note
Treasury Bills	8/25/2023	2/25/2025	5.046%	248,000.00	248,193.92	Cortrust Bank
Treasury Bills	8/23/2023	2/28/2025	5.072%	500,000.00	471,445.31	U.S. Treasury Note
Treasury Bills	8/30/2023	2/28/2025	5.032%	248,000.00	248,422.32	State Bank of Texas/Dallas
Treasury Bills	2/29/2024	2/28/2025	4.853%	237,000.00	237,445.28	S & T Bank
Treasury Bills	3/1/2024	2/28/2025	4.915%	238,000.00	238,305.45	Northeast Community Bank
Treasury Bills	4/9/2024	2/28/2025	4.960%	500,000.00	483,476.56	U.S. Treasury Note
Treasury Bills	4/12/2024	2/28/2025	5.058%	250,000.00	241,611.33	U.S. Treasury Note
Treasury Bills	4/16/2024	2/28/2025	5.080%	500,000.00	483,320.31	U.S. Treasury Note
Treasury Bills	8/19/2024	3/14/2025	4.592%	3,250,000.00	3,166,392.13	Federal Home Loan Discount
Treasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00	1,190,771.48	U.S. Treasury Note
Treasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00	248,634.38	Essa Bank & Trust PA
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	5/1/2024	4/30/2025	5.095%	250,000.00	238,662.11	U.S. Treasury Note
Treasury Bills	5/24/2024	5/23/2025	5.053%	236,000.00	236,441.40	Key Bank NA
Treasury Bills	8/19/2024	6/15/2025	4.484%	1,000,000.00	987,109.38	U.S. Treasury Note
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Treasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00	248,590.36	Investar Bank NA
Treasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00	243,654.36	Security Bank and Trust
Treasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00	248,575.43	First Financial Bank
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00	248,680.02	Rivers Edge Bank
Treasury Bills	2/29/2024	8/29/2025	4.855%	243,000.00	243,502.59	Bank of America NA
Treasury Bills	2/29/2024	8/29/2025	4.854%	248,000.00	248,521.69	Meridian Bank
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41	Home Federal Savings Bank MN
Treasury Bills	3/6/2024	9/8/2025	4.804%	243,000.00	243,509.07	Commercial Bank of Cal
Treasury Bills	3/8/2024	9/8/2025	4.769%	248,000.00	248,649.68	American National Bank/Fox Cities
Treasury Bills	3/12/2024	9/12/2025	4.955%	243,000.00	243,504.69	Western Alliance Bank
Treasury Bills	9/20/2024	9/19/2025	4.102%	239,000.00	239,452.66	Bank of Sun Prairie
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield
Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas
Treasury Bills	4/26/2024	10/27/2025	4.955%	243,000.00	243,156.64	Bank of Bird-in-Hand
Treasury Bills	5/1/2024	10/31/2025	4.985%	250,000.00	233,125.00	U.S. Treasury Note
Treasury Bills	5/3/2024	11/3/2025	5.000%	243,000.00	243,347.91	Simmons Bank/Pine Bluff
Treasury Bills	5/8/2024	11/10/2025	4.955%	243,000.00	243,506.48	Comerica Bank
Treasury Bills	5/8/2024	11/10/2025	4.950%	248,000.00	248,360.02	Mainstreet Bank
Treasury Bills	5/10/2024	11/10/2025	4.947%	243,000.00	243,184.49	First National Bank Long Island
Treasury Bills	5/3/2024	11/15/2025	4.930%	250,000.00	240,224.61	U.S. Treasury Note
Treasury Bills	5/23/2024	11/24/2025	4.955%	243,000.00	243,505.59	Banc of California Inc.
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	2/29/2024	3/2/2026	4.606%	244,000.00	244,665.81	BMO Bank NA
Treasury Bills	3/5/2024	3/5/2026	4.555%	248,000.00	248,685.78	Peoples Bank East Tennessee
Treasury Bills	3/5/2024	3/5/2026	4.581%	249,000.00	249,563.41	CF Bank
Treasury Bills	3/8/2024	3/9/2026	4.605%	248,000.00	248,686.73	Anderson Bros. Bank
Treasury Bills	9/9/2024	3/9/2026	4.005%	244,000.00	244,508.79	Lendingclub Bank NA
Treasury Bills	9/13/2024	3/15/2026	3.673%	500,000.00	506,914.06	U.S. Treasury Note
Treasury Bills	9/30/2024	3/30/2026	3.904%	248,000.00	248,526.75	Oakstar Bank NA
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Treasury Bills	5/3/2024	4/30/2026	4.790%	500,000.00	462,050.78	U.S. Treasury Note
Treasury Bills	5/7/2024	5/7/2026	4.820%	243,000.00	243,366.46	Goldman Sachs Bank USA
Treasury Bills	5/15/2024	5/15/2026	4.820%	248,000.00	248,377.55	Vision Bank
Treasury Bills	9/19/2024	9/21/2026	3.805%	244,000.00	244,676.98	Ally Bank
Treasury Bills	9/24/2024	9/24/2026	3.705%	244,000.00	244,676.04	First Premier Bank
Treasury Bills	2/27/2024	2/28/2027	4.325%	1,000,000.00	910,703.13	U.S. Treasury Note
Treasury Bills	3/5/2024	3/5/2027	4.458%	244,000.00	244,960.22	Valley National Bank Wayne
Treasury Bills	5/1/2024	4/30/2027	4.710%	250,000.00	220,898.44	U.S. Treasury Note
Treasury Bills	5/8/2024	5/10/2027	4.784%	243,000.00	243,780.47	Morgan Stanley Bank
Treasury Bills	5/3/2024	5/15/2027	4.640%	1,250,000.00	1,170,751.95	U.S. Treasury Note
Treasury Bills	5/21/2024	5/21/2027	4.708%	248,000.00	248,983.47	Wells Fargo Bank
Money Market Funds	9/30/2024	9/30/2024	5.131%	1,118,188.03	1,118,188.03	LIQ General Fund #10896-101
Money Market Funds	9/30/2024	9/30/2024	5.228%	7,034,936.19	7,034,936.19	MAX General Fund #10896-101
Money Market Funds	9/30/2024	9/30/2024	5.228%	531,780.99	531,780.99	MAX Campus Door Project #10896-217
Money Market Funds	9/30/2024	9/30/2024	1.000%	13,115,540.00	13,115,540.00	US Bank - IL Funds (01-00000-125000)

4.31% \$ 140,927,322.93 \$ 138,876,527.17

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending September 30, 2024**

	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Property Taxes	44,633,163	21,273,803	47.66%	\$19,887,228	49.21%
Local Grants and Contracts	-	1,500	-	-	-
Personal Property Replacement Tax	1,150,000	229,949	20.00%	347,724	39.07%
Illinois Community College Board	7,164,000	1,972,085	27.53%	1,596,533	22.88%
Student Tuition and Fees *	24,378,800	13,778,505	56.52%	12,999,461	53.39%
Payment Plan and Late Fees	150,000	65,475	43.65%	61,325	40.88%
Investment Income	2,000,000	2,164,286	108.21%	1,426,239	196.72%
Miscellaneous External Revenue	843,952	190,967	22.63%	145,248	18.08%
Miscellaneous Internal Revenue	-	900	-	255	-
TOTAL REVENUES	80,319,915	39,677,470	49.40%	36,464,013	49.07%
EXPENDITURES BY OBJECT					
Salaries	49,232,577	\$13,578,118	27.58%	12,906,190	26.96%
Employee Benefits	10,378,020	2,677,671	25.80%	2,373,174	23.43%
Contractual Services	5,574,331	2,160,667	38.76%	1,783,542	32.72%
General Material & Supplies	5,053,367	1,232,602	24.39%	1,340,433	26.60%
Professional Development	728,415	155,516	21.35%	158,518	22.67%
Fixed Charges	262,013	40,620	15.50%	54,321	22.20%
Utilities	1,500	296	19.73%	439	33.79%
Capital Outlay	2,430,260	544,012	22.38%	751,443	31.88%
Other	337,958	15,308	4.53%	160,325	3.79%
Waivers/Institutional Scholarships	375,000	201,148	53.64%	187,344	68.13%
TOTAL EXPENDITURES BY OBJECT	74,373,441	20,605,958	27.71%	19,715,729	27.04%
EXPENDITURES BY FUNCTION					
Instruction	35,391,953	9,561,989	27.02%	9,132,432	26.67%
Academic Support	11,071,930	3,075,678	27.78%	3,075,929	28.81%
Student Services	7,276,306	1,983,207	27.26%	1,832,981	27.58%
Public Services	707,379	147,525	20.86%	121,024	19.04%
Institutional Support	19,584,266	5,636,411	28.78%	5,366,019	26.25%
Institutional Waiver	375,000	201,148	53.64%	187,344	68.13%
TOTAL EXPENDITURES BY FUNCTION	74,406,834	20,605,958	27.69%	19,715,729	27.04%
Excess (deficiency) of revenues over expenditures	5,913,081	19,071,512	-	16,898,283	-
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	(4,000,000)	-	-	-	-
Transfer to Student Life	(553,720)	(130,602)	23.27%	(116,835)	(20.95)%
Transfer to Athletics	(1,058,779)	(244,932)	22.59%	(186,095)	(16.85)%
Transfer to Early Childhood Lab School	(300,582)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(5,913,081)	(375,534)	-	(302,930)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	18,695,978	-	16,445,353	-
Fund Balance at beginning of year	-	53,700,837	-	47,825,820	-
Fund Balance	\$ -	\$ 72,396,815	-	\$ 64,271,173	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending September 30, 2024**

	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$13,103,297	\$6,335,351	48.35%	\$6,088,513	48.61%
State Government Services:					
Other Local Government (Hanover Park)	137,325	-	-	310	0.17%
Miscellaneous External Revenue	-	435	-	478	-
Miscellaneous Internal Revenue	-	2,144	-	792	7.92%
Miscellaneous Internal Revenue (Security)	-	1,710	-	1,360	-
Building Rental External Revenue (Net Comps)	200,000	64,176	30.20%	67,134	33.79%
TOTAL REVENUES	13,440,622	6,403,816	47.65%	6,158,587	47.68%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,501,472	1,279,971	25.59%	1,078,490	21.93%
Employee Benefits	724,499	258,180	25.20%	210,613	18.95%
Contractual Services	1,363,868	154,589	11.33%	243,603	57.59%
General Material & Supplies	890,400	183,735	18.98%	145,969	15.00%
Professional Development	14,850	1,852	12.47%	2,692	20.27%
Fixed Charges	729,513	125,250	17.17%	525	0.08%
Utilities	2,730,800	416,402	15.25%	676,081	24.06%
Capital Outlay	1,264,363	46,724	3.70%	165,387	26.65%
Other	7,500	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	12,227,265	2,466,703	20.17%	2,523,360	21.97%
CAMPUS SAFETY AND SECURITY					
Salaries	681,315	178,207	26.16%	176,925	26.48%
Employee Benefits	300,992	92,943	30.88%	87,374	24.32%
Contractual Services	62,200	2,888	4.64%	2,603	12.02%
General Material & Supplies	97,498	10,509	10.78%	7,696	9.12%
Professional Development	18,125	787	4.34%	3,673	24.95%
Other	53,227	125,630	-	1,009	0.37%
TOTAL CAMPUS SAFETY AND SECURITY	1,213,357	410,964	24.55%	279,280	19.64%
TOTAL EXPENDITURES BY OBJECT	13,440,622	2,877,667	21.41%	2,802,640	21.71%
EXPENDITURES BY FUNCTION					
Institutional Support	12,227,265	2,466,703	20.17%	2,523,360	21.97%
Campus Safety and Security	1,213,357	410,964	33.87%	279,280	19.64%
TOTAL EXPENDITURES BY FUNCTION	13,440,622	2,877,667	21.41%	2,802,640	21.71%
Excess (deficiency) of revenues over expenditures	-	3,526,149	-	3,355,947	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(188,063)	-	-	-	-
Transfer from Other Funds	188,063	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	3,526,149	-	3,355,947	-
Fund Balance at beginning of year	-	21,038,333	-	20,477,286	-
Fund Balance	\$ -	\$24,564,482	-	\$23,833,233	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending September 30, 2024

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
REVENUES					
BABS Rebates	\$55,000,000	\$ -	-	\$ -	-
TOTAL REVENUES	55,000,000	-	-	-	-
EXPENDITURES BY OBJECT					
Contractual Services	2,756,000	992,630	36.02%	65,894	10.76%
General Material & Supplies	37,000	11,674	31.55%	-	-
Capital Outlay	28,851,000	187,774	0.65%	2,274,299	20.43%
TOTAL EXPENDITURES BY OBJECT	31,644,000	1,192,078	3.77%	2,340,193	19.93%
EXPENDITURES BY FUNCTION					
Institutional Support	31,644,000	1,192,078	3.77%	2,340,193	19.93%
TOTAL EXPENDITURES BY FUNCTION	31,644,000	1,192,078	3.77%	2,340,193	19.93%
Excess (deficiency) of revenues over expenditures	23,356,000	(1,192,078)	-	(2,340,193)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	4,000,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	4,000,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	27,356,000	(1,192,078)	-	(2,340,193)	-
Fund Balance at beginning of year	-	34,950,554	-	44,301,582	-
Fund Balance	\$27,356,000	\$33,758,476	-	\$41,961,389	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
 BOND AND INTEREST FUND
 For the Months Ending September 30, 2024**

	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Property Taxes	\$ 10,968,742	\$ 5,423,642	49.45%	\$ 5,158,031	48.48%
TOTAL REVENUES	10,968,742	5,423,642	49.45%	5,158,031	48.48%
EXPENDITURES BY OBJECT					
Fixed Charges	10,709,172	-	-	200	-
TOTAL EXPENDITURES BY OBJECT	10,709,172	-	-	200	-
EXPENDITURES BY FUNCTION					
Institutional Support	10,709,172	-	-	200	-
TOTAL EXPENDITURES BY FUNCTION	10,709,172	-	-	200	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	259,570	5,423,642	-	5,157,831	-
Fund Balance at beginning of year	-	5,165,635	-	4,699,641	-
Fund Balance	\$ 259,570	\$ 10,589,277	-	\$ 9,857,472	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
 AUXILIARY SERVICES FUND, CONTINUING ED
 For the Months Ending September 30, 2024**

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$101,000	\$28,879	28.59%	\$142,291	79.05%
TOTAL REVENUES	101,000	28,879	28.59%	142,291	79.05%
OPERATING EXPENSES					
Salaries	88,056	24,660	28.01%	39,617	57.13%
Employee Benefits	16,018	5,096	31.81%	3,789	16.58%
Contractual Services	15,000	4,093	27.29%	1,337	6.22%
General Material & Supplies	12,250	5,179	42.28%	9,518	25.42%
Professional Development	1,500	-	-	164	16.40%
TOTAL OPERATING EXPENSES	132,824	39,028	29.38%	54,425	35.77%
Excess (deficiency) of revenues over expenditures	(31,824)	(10,149)	-	87,866	-
OTHER FINANCING SOURCES (USES)					
Transfers from Corporate Training	31,824	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	31,824	-	-	-	-
Net Income (Loss)	-	(10,149)	-	87,866	-
Retained Earnings at beginning of the year	-	8,129	-	(15,044)	-
Retained Earnings	\$ -	(\$2,020)	-	\$72,822	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending September 30, 2024

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 569,000	\$ 132,815	23.34%	\$ 30,900	5.68%
TOTAL REVENUES	569,000	132,815	23.34%	30,900	5.68%
OPERATING EXPENSES					
Salaries	262,334	80,118	30.54%	49,584	49.81%
Employee Benefits	80,696	29,078	36.03%	18,306	244.32%
Contractual Services	75,000	16,140	21.52%	24,711	22.46%
General Material & Supplies	59,500	23,486	39.47%	10,756	27.76%
Professional Development	5,500	55	1.01%	391	5.22%
Capital Outlay	500	-	-	-	-
Others	28,000	9,789	34.96%	-	-
TOTAL OPERATING EXPENSES	511,530	158,667	31.02%	103,748	18.74%
Excess (deficiency) of revenues over expenditures	57,470	(25,852)	-	(72,848)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Education	(31,823)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(31,823)	-	-	-	-
Net Income (Loss)	25,647	(25,852)	-	(72,848)	-
Retained Earnings at beginning of the year	-	(91,894)	-	14,096	-
Retained Earnings	\$ 25,647	\$ (117,746)	-	\$ (58,752)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending September 30, 2024**

	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,402,339	\$ 993,045	41.34%	\$ 1,036,650	42.42%
Miscellaneous Internal Revenue	101,392	27,539	27.16%	26,274	29.77%
TOTAL REVENUES	2,503,731	1,020,584	40.76%	1,062,923	41.98%
OPERATING EXPENSES					
Salaries	305,276	68,608	22.47%	59,411	18.81%
Employee Benefits	64,119	12,018	18.74%	10,777	14.55%
Contractual Services	57,095	28,201	49.39%	33,087	66.91%
General Material & Supplies	1,999,993	981,687	49.08%	1,273,715	60.94%
Professional Development	3,000	-	-	-	-
Capital Outlay	2,000	909	45.45%	-	-
Other	(500)	(204)	40.80%	193	(38.50)%
TOTAL OPERATING EXPENSES	2,430,983	1,091,219	44.89%	1,377,183	54.39%
Excess (deficiency) of revenues over expenditures	72,748	(70,635)	-	(314,260)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	72,748	(70,635)	-	(314,260)	-
Retained Earnings at beginning of the year	-	731,690	-	363,547	-
Retained Earnings	\$ 72,748	\$ 661,055	-	\$ 49,287	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending September 30, 2024

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$582,402	\$92,345	15.86%	\$113,459	22.74%
TOTAL REVENUES	582,402	92,345	15.86%	113,459	22.74%
OPERATING EXPENSES					
Salaries	642,238	136,167	21.20%	105,741	23.08%
Employee Benefits	158,661	44,485	28.04%	23,639	20.41%
Contractual Services	3,585	571	15.91%	285	5.69%
General Material & Supplies	77,050	17,510	15.48%	10,821	13.83%
Professional Development	1,450	-	-	-	-
TOTAL OPERATING EXPENSES	882,984	198,733	21.87%	140,486	21.36%
Excess (deficiency) of revenues over expenditures	(300,582)	(106,388)	33.58%	(27,027)	17.02%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	300,582	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	300,582	-	-	-	-
Net Income (Loss)	-	(106,388)	-	(27,027)	-
Retained Earnings at beginning of the year	-	(116,040)	-	110,563	-
Retained Earnings	\$ -	\$ (222,428)	-	\$ 83,536	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending September 30, 2024**

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 765,064	\$ 137,457	17.97%	\$ 119,812	14.60%
Miscellaneous Internal Revenue	164,334	60,790	36.99%	40,453	16.78%
TOTAL REVENUES	929,398	198,247	21.33%	160,265	15.09%
OPERATING EXPENSES					
Salaries	420,267	95,098	22.63%	85,397	21.96%
Employee Benefits	43,822	11,753	26.82%	10,758	26.17%
Contractual Services	14,935	1,449	9.70%	2,933	30.53%
General Material & Supplies	430,352	110,120	25.59%	102,531	23.37%
Professional Development	206	83	40.29%	-	-
Capital Outlay	19,859	-	-	-	-
Other	(43)	-	-	-	-
TOTAL OPERATING EXPENSES	929,398	218,503	23.51%	201,619	15.60%
Excess (deficiency) of revenues over expenditures	-	(20,256)	-	(41,354)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(20,256)	-	(41,354)	-
Retained Earnings at beginning of the year	-	283,979	-	110,563	-
Retained Earnings	\$ -	\$ 263,723	\$ -	\$ 69,209	\$ -

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending September 30, 2024

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$815,845	\$98,605	12.09%	\$63,945	10.18%
Miscellaneous Internal Revenue	145,000	42,178	29.09%	49,114	20.15%
TOTAL REVENUES	960,845	140,783	14.65%	113,059	12.97%
OPERATING EXPENSES					
Salaries	292,699	60,026	20.51%	36,526	13.43%
Employee Benefits	20,092	6,217	30.94%	4,832	17.83%
Contractual Services	352,575	204,361	57.96%	153,578	46.63%
General Material & Supplies	133,522	12,329	9.23%	29,791	23.24%
Professional Development	16,000	5,185	32.41%	3,790	24.94%
Capital Outlay	89,955	12,193	13.55%	9,100	9.56%
Fixed Charges	5,000	191	3.82%	230	4.60%
TOTAL OPERATING EXPENSES	909,843	300,502	33.03%	237,848	27.28%
Excess (deficiency) of revenues					
over expenditures	51,002	(159,719)	-	(124,789)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	51,002	(159,719)	-	(124,789)	-
Retained Earnings at beginning of the year	-	1,082,632	-	1,143,290	-
Retained Earnings	\$ 51,002	\$ 922,913	-	\$ 1,018,501	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending September 30, 2024

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$3,500	\$240	6.86%	\$1,981	76.18%
Miscellaneous Internal Revenue	508,000	145,092	28.56%	129,121	27.61%
TOTAL REVENUES	511,500	145,332	28.41%	131,102	27.88%
OPERATING EXPENSES					
Salaries	206,138	56,538	27.43%	39,439	26.25%
Employee Benefits	70,377	19,039	27.05%	11,662	51.08%
Contractual Services	17,375	83	0.48%	8,037	55.44%
General Material & Supplies	63,115	17,519	27.76%	14,993	25.08%
Professional Development	800	-	-	-	-
Other	600	600	100.00%	-	-
Depreciation	8,375	-	-	-	-
Fixed Charges	116,500	17,580	15.09%	15,067	15.77%
TOTAL OPERATING EXPENSES	483,280	111,359	23.04%	89,197	24.91%
Excess (deficiency) of revenues over expenditures	28,220	33,973	-	41,905	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	28,220	33,973	-	41,905	-
Retained Earnings at beginning of the year	-	367,994	-	228,468	-
Retained Earnings	\$ 28,220	\$ 401,967	-	\$ 270,373	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending September 30, 2024**

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 379	-	\$ -	-
TOTAL REVENUES	-	379	-	-	-
OPERATING EXPENSES					
Salaries	377,185	98,135	26.02%	90,014	22.54%
Employee Benefits	96,735	18,111	18.72%	18,466	20.38%
Contractual Services	12,000	6,682	55.68%	1,262	21.03%
General Material & Supplies	43,100	7,435	17.25%	6,151	15.49%
Professional Development	24,700	618	2.50%	2,338	10.63%
TOTAL OPERATING EXPENSES	553,720	130,981	23.65%	118,230	21.20%
Excess (deficiency) of revenues over expenditures	553,720	(130,602)	(23.59)%	(118,230)	21.20%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	553,720	130,602	23.59%	116,835	20.95%
TOTAL OTHER FINANCING SOURCES (USES)	553,720	130,602	23.59%	116,835	20.95%
Net Income (Loss)	-	-	-	(1,395)	-
Fund Balance at beginning of year	-	66,323	-	-	-
Retained Earnings	\$ -	\$ 66,323	-	\$ (1,395)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending September 30, 2024

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 825	-	\$ 575	-
TOTAL REVENUES	-	825	-	575	-
OPERATING EXPENSES					
Salaries	525,068	140,634	26.78%	108,435	21.67%
Employee Benefits	73,711	23,266	31.56%	22,078	42.29%
Contractual Services	100,000	7,936	7.94%	13,582	11.61%
General Material & Supplies	132,000	42,630	32.30%	30,642	18.70%
Professional Development	203,000	29,987	14.77%	18,484	8.25%
Fixed Charges	20,000	1,304	6.52%	400	2.00%
Capital Outlay	5,000	-	-	-	-
TOTAL OPERATING EXPENSES	1,058,779	245,757	23.21%	193,621	17.53%
Excess (deficiency) of revenues					
over expenditures	(1,058,779)	(244,932)	23.13%	(193,046)	17.48%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,058,779	244,932	23.13%	186,095	16.85%
TOTAL OTHER FINANCING SOURCES (USES)	1,058,779	244,932	23.13%	186,095	16.85%
Net Income (Loss)	-	-	-	(6,950)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ -	-	\$ (6,950)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending September 30, 2024**

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
REVENUES					
Interest	\$75,000	\$31,492	41.99%	\$12,942	17.26%
TOTAL REVENUES	75,000	31,492	41.99%	12,942	17.26%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	31,492	-	12,942	-
Fund Balance at beginning of year	-	4,874,441	-	4,806,192	-
Fund Balance	\$75,000	\$4,905,933	-	\$4,819,134	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending September 30, 2024

	2025	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Sep. 30 2023	FY2024
				Actual	Budget
REVENUES					
Property Taxes	\$205,000	\$100,803	49.17%	\$56,458	45.17%
TOTAL REVENUES	205,000	100,803	49.17%	56,458	45.17%
EXPENDITURES BY OBJECT					
Salaries	108,366	29,189	26.94%	27,861	-
Contractual Services	95,834	40,000	239.59%	-	-
General Material & Supplies	800	-	-	8	-
TOTAL EXPENDITURES BY OBJECT	205,000	69,189	33.75%	27,869	325.95%
EXPENDITURES BY FUNCTION					
Institutional Support	205,000	69,189	33.75%	27,869	30.68%
TOTAL EXPENDITURES BY FUNCTION	205,000	69,189	33.75%	27,869	30.68%
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	31,614	-	28,589	-
Fund Balance at beginning of year	-	103,351	-	139,524	-
Fund Balance	\$ -	\$134,965	-	\$168,113	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending September 30, 2024**

	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Local Government Services:					
Property Taxes	1,905,000	899,842	47.24%	542,327	38.60%
TOTAL REVENUES	1,905,000	899,842	47.24%	542,327	38.60%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	20,718	46.04%	15,017	33.37%
Fixed Charges	1,250,000	639,135	51.13%	969,707	80.81%
TOTAL INSTITUTIONAL SUPPORT	1,295,000	659,853	50.95%	984,724	79.09%
CAMPUS SAFETY AND SECURITY					
Salaries	662,621	176,582	26.65%	175,994	25.85%
TOTAL CAMPUS SAFETY & SECURITY	662,621	176,582	26.65%	175,994	25.85%
TOTAL EXPENDITURES BY OBJECT	1,957,621	836,435	42.73%	1,160,718	60.27%
EXPENDITURES BY FUNCTION					
Institutional Support	1,295,000	659,853	50.95%	984,724	79.09%
Campus Safety and Security	662,620	176,582	26.65%	175,994	25.85%
TOTAL EXPENDITURES BY FUNCTION	1,957,620	836,435	42.73%	1,160,718	60.27%
Excess (deficiency) of revenues over expenditures other sources (uses)	(52,620)	63,407	-	(618,391)	-
Fund Balance Released from Reserved Fund Balance	52,620	-	-	-	-
Excess (deficiency) of revenues over expenditures other sources (uses)	-	63,407	-	(618,391)	-
Fund Balance at beginning of year	-	1,944,663	-	2,309,378	-
Fund Balance	\$ -	\$ 2,008,070	-	\$ 1,690,987	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending September 30, 2024**

	2025 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Sep. 30 2023 Actual	% of FY2024 Budget
REVENUES					
Benefit Charges	\$ 13,468,823	\$ 3,465,000	25.73%	\$ 3,023,303	23.57%
TOTAL REVENUES	13,468,823	3,465,000	25.73%	3,023,303	23.57%
EXPENDITURES BY OBJECT					
Employee Benefits	13,468,823	2,793,738	21.04%	2,203,177	17.18%
TOTAL EXPENDITURES BY OBJECT	13,468,823	2,793,738	21.04%	2,203,177	17.18%
EXPENDITURES BY FUNCTION					
Institutional Support	13,468,823	2,793,738	21.04%	2,203,177	17.18%
TOTAL EXPENDITURES BY FUNCTION	13,468,823	2,793,738	21.04%	2,203,177	17.18%
Excess (deficiency) of revenues over expenditures other sources (uses)	-	671,262	-	820,126	-
Fund Balance at beginning of year	-	(8,286,478)	-	(13,092,263)	-
Fund Balance	\$ -	\$ (7,615,216)	-	\$ (12,272,137)	-

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (October)
- B. Treasurer (September)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. FY24 Performance Report (annual)
- F. Grant Monitoring Report (quarter ending September 30, 2024)



Dr. Peggy Heinrich, Interim President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
OCTOBER 8, 2024**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held October 8, 2024.



Dr. Peggy Heinrich, Interim President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and *5 ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
OCTOBER 8, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, October 8, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:45 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

Trustees absent: Ms. Arroyo.

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Parks moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks and Rodriguez; nay, 0; Student Trustee Heiser, aye; motion carried at 5:47 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:23 p.m. The board reconvened in open session at 6:32 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

MINUTES OF REGULAR MEETING OF
OCTOBER 8, 2024

Trustees absent: Ms. Arroyo

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rakow.

D. Shared Values

The Shared Values were recited by the Trustees.

5. Interim President's Report

- Dr. Heinrich acknowledged Anitra King, SSECCA president and Luis Martinez, ECCFA were in the audience.
- Pending the Board's approval this evening, we will be granting tenure to seven faculty members who have completed this intensive three-year process.
- We have over 150 colleges and universities on campus this evening for College Night until 8:00 p.m. in the gym.
- A very well-attended groundbreaking event for the Manufacturing and Technology Center was held September 18. Over 300 people were in attendance, and three of the legislators who were instrumental in securing state funding support for the project spoke at the event. ECC received positive press following the event from the Daily Herald, Crain's Chicago Business, and WRMN radio. A team is heading to the City of Elgin Council meeting tomorrow evening, where our permits are on the agenda for action.
- ECC was selected by the National Council for Marketing and Public Relations (NCMPR) to win 17 Medallion awards. Congratulations to the Marketing and Communications Department.
- ECC has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the US and Canada for our FY23 report. It is the highest form of recognition in the area of governmental accounting and financial reporting and represents a significant accomplishment by a government and its management. This is the 21st year we have received the award.
- The National Association of College and University Business Partners (NACUBO), the Association of Institutional Researchers (AIR), and EDUCAUSE partnered together through the Gates Foundation grant to develop a new playbook called "Change with Analytics" that contains best practices of leveraging data and technology to drive analytics. This is mentioned because teams from seven colleges and universities were invited to contribute to the development of the playbook, and ECC is one of those seven. ECC was the only community college on the committee and were specifically invited to serve. Thank you to ECC's Mr. Michael Chahino, Mr. David Rudden, and Dr. Kim

MINUTES OF REGULAR MEETING OF
OCTOBER 8, 2024

Wagner, who were included on the team. The work of this group has since led to the formation of a new data governance committee at ECC.

- September 20, the “Hire Spartans Job Fair” was hosted at ECC, with 94 businesses and 250 students and community members attending.
- ECC hosted a Family Fun Health and Wellness Festival September 22 with over 200 people attending. Many received clinical care, and the Lincoln Ave. Barbershop provided 30 free haircuts. The event was spearheaded by Vituity Cares, with the support of Sherman Hospital, the City of Elgin, and ECC.
- ECC held the annual Retiree Luncheon September 26 and approximately 45 retirees were in attendance. Dr. Mary Hatch, Dean Emeritus, was recognized for her leadership in producing our 75th anniversary book.
- ECC will be celebrating the 10-year anniversary of the Education and Work Center (EWC) in Hanover Park October 10. The EWC broke its record enrollment this past year, serving 762 in adult education and other short-term training classes.

6. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

7. Board Reports

A. Finance Committee

Trustee Rodriguez provided an overview of the Finance Committee meeting held Monday, October 7, 2024. The following items were discussed: Internal Audit Update, Review of the FY 2025 Budget to Actual, Internal Service Fund Transfer, Capital Project Priority and Funding List, FY26 Lab Fees, Course Fees, and Instructional Fees, Service Fees for FY 2026, FY26 Tuition Rate Discussion and Property Tax Levy Discussion – Tax Year 2024 Discussion. Minutes of the Finance Committee meeting will be available on the website once they are approved.

B. Committee of the Whole

Trustee Rodriguez provided an overview of the Committee of the Whole meeting held Monday, October 7, 2024. The following presentations were provided: Sustainability, Business & Career Technologies (SBCT), by Dr. Taylor; and ACCT Preview: Digital Accessibility-Ensuring Equal Access for All, by Ms. Jouhet. Ms. Denise Kruckenberg was spotlighted. Dr. Wagner provided a construction update. Board Actions and items on the October 8, 2024 agenda were discussed, no questions were raised. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the ICCTA Board of Reps meeting was held on September 13 and 14. A detailed report was provided to the Board. The roundtable discussion reviewed the roles of the Trustees and the Chair. ICCTA is creating a DEI statement and requesting any input by early November. ICCB has launched a statewide program “FEED the NEED” through November 30.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that ECC had a preview of the session presentation at the Committee of the Whole meeting yesterday.

MINUTES OF REGULAR MEETING OF
OCTOBER 8, 2024

D. Legislative

Trustee Rakow shared the following:

- More than 300 people attended the Manufacturing and Technology Groundbreaking September 18, including Senators Castro and DeWitte, Representatives Ness, Hanson, and Moeller, Kane County Chairwoman Pierog, Mayor Kaptain, Elgin City Council members, and many more.
- Kane County Bilingual Candidate Forum, featuring Democrat and Republican candidates for Kane County Board Chair and State's Attorney, will take place October 17 in Building E. This event is co-sponsored by the Center for Civic Engagement and Centro de Informacion.
- General Election Day is November 5, 2024.
- Engagement and Legislative Affairs will commence research and outreach to any newly elected state or federal legislators within District 509. Meet and greets will be planned once they are seated in their new roles.
- During the ICCTA meeting, Trustees were encouraged to have conversations with legislators for renewed funding for the PATH program. Trustees agreed, and with Ms. Amenta's assistance, information will be shared with legislators.

E. ECC Foundation

Trustee Parks reported the following:

- As of September 23, 2024, booked gifts sit at \$3.023 million.
- The Foundation Gala: Decades of Dreams was held on Saturday, September 14. Nearly 300 attended. Over \$150,000 was raised in support of the ECC Foundation and student scholarships.
- The Foundation is in collaboration with a number of college departments to coordinate a young alumni mentorship program likely to utilize older alums, ECC retirees, local community leaders and others.
- Joel Yumba has joined the team as the Manager of Annual Giving.
- The Foundation held their quarterly meeting at the Burlington campus on September 5. It was a wonderful opportunity to see the full spectrum of ECC's academic offerings.

F. Student Report

Student Trustee Heiser highlighted several student events outlined in the written report, including the Elgin Pride Parade and Mutts Gone Nuts. New Student Days, IGNITE Student Leader Retreat, and New Student Convocation were held in August, along with the Campus Jam and Welcome Week Events that were focused on the November election.

8. College Reports

Board Action No. 051-A-25, Acceptance of Written College Reports

- A. Personnel (September)
- B. Treasurer (August)
- C. Student Report (June-September)

MINUTES OF REGULAR MEETING OF
OCTOBER 8, 2024

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.
Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay, 0; Student Trustee Heiser, aye; motion carried

9. Consent Agenda

Chair Redmer read the following consent agenda items:

- A. Board Action No. 052-A-25, Minutes of the Regular Board Meeting, September 10, 2024**
- B. Board Action No. 053-A-25, Closed Session Minutes of the Regular Board Meeting, September 10, 2024**
- C. Board Action No. 054-A-25, Destruction of Audiotapes of Closed Session Board Meeting, December 13, 2022**
- D. Board Action No. 055-F-25, Ratification of Report of Expenses**
- E. Board Action No. 056-A-25, Release of Select Closed-Session Minutes of Board Meetings of September 2022-August 2024**
- F. Board Action No. 057-A-25, Trustee In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- G. Board Action No. 058-F-25, Transfer to Internal Service Fund**
- H. Purchases**
 - 1. Board Action No. 059-T-25, Accessibility Software Purchase**, authorizes the administration to contract for software for a content accessibility application from YuJa Panorama (San Jose, CA) in an amount not to exceed \$77,081, over a three (3) year period.
 - 2. Board Action No. 060-B-25, Annual Carpentry Services**, authorizes the administration to contract for carpentry repair services for small projects under \$15,000 from Hargrave Builders (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.
 - 3. Board Action No. 061-B-25, Annual Roof Repair Services**, authorizes the administration to procure services for small roof repair projects under \$15,000 from Weatherguard Roofing (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.

MINUTES OF REGULAR MEETING OF
OCTOBER 8, 2024

4. **Board Action No. 062-T-25, Digital Literacy Software**, authorizes the administration to contract for software for digital literacy from Burlington English (Boca Raton, FL) in an amount not to exceed \$34,560.
 5. **Board Action No. 063-M-25, Fall Impact Magazine**, authorizes the administration to purchase print services for the Fall Impact Magazine from Hagg Press Inc (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$37,750.
 6. **Board Action No. 064-S-25, Fire Tools and Gear Purchase**, authorizes the administration to purchase fire gear and equipment from Air One Equipment Inc. (South Elgin) in an amount not to exceed \$50,970.
 7. **Board Action No. 065-A-25, Multi-Function Printers (Copiers) Agreement**, authorizes the administration to enter into a five (5) year lease and maintenance agreement for forty-eight (48) new color and black & white multi-function printers (MFP)/digital imagers, prints, PaperCut Licensing, and PaperCut Job Ticketing from Marco Technologies, LLC. (Rockford, IL) in an amount not to exceed \$85,000 annually, which will allow for estimated increases in total impressions.
 8. **Board Action No. 066-T-25, Service Management Licenses Renewal**, authorizes the administration to contract with ISOS Technology (Tempe, AZ) for Jira software renewal, in the amount of \$44,520.
 9. **Board Action No. 067-C-25, Ratification of Additional Asbestos Abatement for 550 S. McLean Blvd**, ratifies and authorizes the administration to contract with Nationwide Environmental Group, LLC (Park Ridge, IL) for additional asbestos abatement.
 10. **Board Action No. 068-S-25, Ratification of Winter Sports Bus Transportation**, ratifies and authorizes the administration to contract for bus services from Chicago Classic Coach (Chicago, IL), in an amount not to exceed \$45,000 which will allow for post-season trips.
- I. **Personnel**
1. **Board Action No. 069-A-25, Granting of Tenure, Instructor of Nursing, Ms. Taylor Bernhard**, effective January 2025.
 2. **Board Action No. 070-A-25, Granting of Tenure, Instructor of Communication Studies, Mr. Brian Bohr**, effective January 2025.
 3. **Board Action No. 071-A-25, Granting of Tenure, Assistant Professor I of Adult Basic Education, Ms. Kathleen DeMars**, effective January 2025.
 4. **Board Action No. 072-A-25, Granting of Tenure, Assistant Professor I of Culinary Arts & Hospitality, Mr. James Guzzaldo**, effective January 2025.
 5. **Board Action No. 073-A-25, Granting of Tenure, Associate Professor I of Physics, Mr. Richard Jesik**, effective January 2025.
 6. **Board Action No. 074-A-25, Granting of Tenure, Assistant Professor I of Truck Driving, Mr. Brian Molyneux**, effective January 2025.
 7. **Board Action No. 075-A-25, Granting of Tenure, Instructor Technical Services Librarian, Ms. Victoria Turner**, effective January 2025.

MINUTES OF REGULAR MEETING OF
OCTOBER 8, 2024

- 8. Board Action No. 076-A-25, Appointment, Interim Chief Community and Government Relations Officer, Ms. Paula Amenta,** approves the appointment of Ms. Paula Amenta as Interim Chief Community and Government Relations Officer at an annual salary of \$161,260 (Hay position classification 18), effective October 14, 2024 to end no later than February 14, 2025.

Motion: Trustee Rodriguez moved to approve the consent agenda as presented.

Second: Trustee Rakow seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez and Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

10. Old Business

There was no old business brought forward.

11. New Business

Trustee Ollayos shared that Kane County Connects is looking for election judges.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Rodriguez seconded the motion.

Voice Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay, 0; Student Trustee Heiser, aye; meeting adjourned at 7:14 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
OCTOBER 8, 2024**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held October 8, 2024.



Dr. Peggy Heinrich, Interim President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed
- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
JANUARY 24, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of January 24, 2023 as all criteria for destruction of these tapes have been met.



Dr. Peggy Heinrich, Interim President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of October 2024. (Reports provided under separate cover.)



Dr. Peggy Heinrich, Interim President

Background

The Report of Expenses identifies the vendors that have been paid during the month of October 2024 in the amount of \$3,936,096.71.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Board of Trustee Travel Expenses for October 2024. (Reports are provided under separate cover.)



Dr. Peggy Heinrich, Interim President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the months of October 2024 for \$426.89.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

**2025 SCHEDULE OF BOARD MEETINGS, ELGIN COMMUNITY COLLEGE
 Regular, Committee of the Whole and Finance Committee**

Recommendation

The administration recommends that the Board of Trustees confirms the following schedule of meetings for calendar year 2025, to be held in Building E on the Elgin Community College campus.

REGULAR MEETINGS 6:30 pm Seigle Aud	COMMITTEE OF THE WHOLE* 3:00 pm Rm 100.01	FINANCE COMMITTEE* 2:00 pm Rm 100.01
January 28	January 27	
<i>February [No Meetings]</i>	<i>February [No Meetings]</i>	
March 11	March 10	March 10
April 15	April 14	
May 13	May 12	May 12
June 10	June 9	
<i>July [No Meetings]</i>	<i>July [No Meetings]</i>	
August 12	August 11	
September 9	September 8	
October 14	October 13	October 13
November 11	November 10	
December 9	December 8	December 8

* When the Finance Committee is scheduled to meet (four times per year), the Committee of the Whole will follow. Meeting times may be adjusted to accommodate agenda items.



Dr. Peggy Heinrich, Interim President

Background

This recommendation is provided in accordance with Board Policy GP.3, which reads:

A schedule of regular board meetings will be adopted at the annual organizational meeting. All regular meetings are open and public.

and

. . . The board . . . shall fix a time and place for its regular meetings. . . . Public notice of the schedule of regular meetings for the next calendar year, as set at the organizational meeting, must be given at the beginning of that calendar year. (110 ILCS 805/3-8) (from Ch. 122, par. 103-8) Sec. 3-8

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

**TRUSTEES' OUT-OF-STATE TRAVEL TO
2025 ACCT NATIONAL LEGISLATIVE SUMMIT**

Recommendation

The administration recommends that the Board of Trustees approves trustees' attendance at the 2025 Association of Community College Trustees (ACCT) National Legislative Summit, February 9-12, 2025. The estimated cost for seven (7) trustees (including the student trustee) to attend the National Legislative Summit (NLS) should not exceed \$15,000. Registration, hotel, airfare and miscellaneous travel expenses are included in the estimated expense.



Dr. Peggy Heinrich, Interim President

Background

The 2025 Community College National Legislative Summit (NLS) is a critical effort to meet with our U.S. Senators and Representatives. As Congress and the administration work to meet the needs of higher education, advocacy and support of community college leaders are vital elements to advancing and fulfilling the goals of the community college movement.

The 2025 NLS is an opportunity for community college leaders to make a concerted effort to communicate with legislators regarding the budgetary needs and issues of community colleges.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

**INSTRUCTIONAL FEE RECOMMENDATIONS
FOR FISCAL YEAR 2026**

Recommendation

It is recommended that the Board of Trustees implement the attached instructional fee schedule for fiscal year 2026.



Dr. Peggy Heinrich, Interim President

Background

Annually, each academic dean does an in-depth course-by-course analysis to review the appropriateness of both lab and course fees. Lab and course fees are assessed to offset higher cost teaching/learning environments. These courses require specialized consumable supplies and materials, specialized software, and equipment maintenance costs. The following fee schedule reflects changes to the fee schedule by course, by instructional modality.

The academic deans have recommended the following changes as noted on the attached schedules.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

LEGEND:		Indicates new course		Indicates with drawn course		Proposed Fee Change												Proposed Fee Change												Proposed Fee Change											
Prepared by Danielle Barrueta 07/16/2024		Indicates new course		Indicates with drawn course		Current Fee P725				Lab Fee (in person) Change +/-				Lab Fee (in person) Change +/-				Lab Fee (in person) Change +/-				Lab Fee (in person) Change +/-				Lab Fee (in person) Change +/-				Lab Fee (in person) Change +/-				Lab Fee (in person) Change +/-							
Dean	Course Number	Course Title	Course Fee	Instructional Fee	Lab Fee (in person)	HYP Lab	SYNC Lab	ASYNC (INT) Lab	Course Fee Change +/-	Instructional Fee Change +/-	Lab Fee (in person) Change +/-	HYP Lab Fee Change +/-	SYNC Lab Fee Change +/-	ASYNC Lab Fee Change +/-	Course Fee	Instructional Fee	Lab Fee (in person)	HYP Lab	SYNC Lab	ASYNC (INT) Lab	Course Fee	Instructional Fee	Lab Fee (in person)	HYP Lab	SYNC Lab	ASYNC (INT) Lab	Maximum Total Fees	Rationale													
Taylor	ACC-100	Introductory Accounting	107.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	111.00	0.00	0.00	0.00	0.00	0.00	111.00	0.00	0.00	0.00	0.00	0.00	111.00	Publisher increase in cost													
Taylor	ACC-200	Financial Accounting	107.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	122.00	0.00	0.00	0.00	0.00	0.00	122.00	0.00	0.00	0.00	0.00	0.00	122.00	Publisher increase in cost													
Taylor	ACC-210	Business Online	107.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	122.00	0.00	0.00	0.00	0.00	0.00	122.00	0.00	0.00	0.00	0.00	0.00	122.00	Publisher increase in cost													
Taylor	ACC-225	Income Tax Accounting	112.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	127.00	0.00	0.00	0.00	0.00	0.00	127.00	0.00	0.00	0.00	0.00	0.00	127.00	Publisher increase in cost													
Taylor	ACC-240	Managerial Accounting	107.00	0.00	0.00	0.00	0.00	0.00	-1.00	0.00	0.00	0.00	0.00	0.00	106.00	0.00	0.00	0.00	0.00	0.00	106.00	0.00	0.00	0.00	0.00	0.00	106.00	Publisher decrease in cost													
Perkins	ART-115	Art Appreciation	0.00	0.00	10.00	10.00	10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Fee collection is no longer necessary												
Perkins	ART-151	History of Art, Prehistory to 1300	10.00	0.00	10.00	10.00	10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Fee collection is no longer necessary												
Perkins	ART-152	History of Art, 1300 to the Present	10.00	0.00	10.00	10.00	10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Fee collection is no longer necessary												
Perkins	ART-154	Survey of Non-Western Art	10.00	0.00	10.00	10.00	10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Fee collection is no longer necessary												
Perkins	ART-155	History of Photography	10.00	0.00	10.00	10.00	10.00	10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Fee collection is no longer necessary												
Taylor	AUT-151	Automotive Engine Service & Repair	0.00	0.00	45.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	Inflation adjustment-Based on an analysis of instructional supply purchases over the past few years, the AUT program has seen a 15-40% increase due to inflation. However, we are only suggesting a 10% increase at this time.													
Taylor	AUT-152	Intro to Auto Operation and Maint.	0.00	0.00	25.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	Inflation adjustment-Based on an analysis of instructional supply purchases over the past few years, the AUT program has seen a 15-40% increase due to inflation. However, we are only suggesting a 10% increase at this time.													
Taylor	AUT-153	Manual Transmissions & Drivetrains	0.00	0.00	40.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	Inflation adjustment-Based on an analysis of instructional supply purchases over the past few years, the AUT program has seen a 15-40% increase due to inflation. However, we are only suggesting a 10% increase at this time.													
Taylor	AUT-163	Automotive Electricity II	0.00	0.00	40.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	Inflation adjustment-Based on an analysis of instructional supply purchases over the past few years, the AUT program has seen a 15-40% increase due to inflation. However, we are only suggesting a 10% increase at this time.													
Taylor	AUT-253	Automatic Transmissions	0.00	0.00	40.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	Inflation adjustment-Based on an analysis of instructional supply purchases over the past few years, the AUT program has seen a 15-40% increase due to inflation. However, we are only suggesting a 10% increase at this time.													
Taylor	AUT-271	Diagnostics & Engine Performance	0.00	0.00	40.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	Inflation adjustment-Based on an analysis of instructional supply purchases over the past few years, the AUT program has seen a 15-40% increase due to inflation. However, we are only suggesting a 10% increase at this time.													
Taylor	AUT-290	Auto Heating & Air Conditioning	0.00	0.00	45.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	Inflation adjustment-Based on an analysis of instructional supply purchases over the past few years, the AUT program has seen a 15-40% increase due to inflation. However, we are only suggesting a 10% increase at this time.													
Taylor	BRG-101	Truck Driving I	100.00	0.00	0.00	0.00	0.00	0.00	36.00	0.00	36.00	0.00	0.00	0.00	136.00	0.00	0.00	0.00	0.00	0.00	136.00	0.00	0.00	0.00	0.00	0.00	136.00	Federally required Entry Level Driver Training digital book													
Taylor	BRG-201	Truck Driving II	3000.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	120.00	0.00	0.00	0.00	3120.00	0.00	0.00	0.00	0.00	0.00	3120.00	0.00	0.00	0.00	0.00	0.00	3120.00	Federally required Entry Level Driver Training digital book													
Taylor	BRG-202	Truck Driving III	100.00	0.00	0.00	0.00	0.00	0.00	21.00	0.00	21.00	0.00	0.00	0.00	121.00	0.00	0.00	0.00	0.00	0.00	121.00	0.00	0.00	0.00	0.00	0.00	121.00	Inflationary increased costs of parts and fleet expenses													
Taylor	BUS-101	Business Communications	94.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	0.00	0.00	0.00	104.00	0.00	0.00	0.00	0.00	0.00	104.00	0.00	0.00	0.00	0.00	0.00	104.00	Publisher increase in cost													
Taylor	BUS-105	Personal Finance	106.00	0.00	0.00	0.00	0.00	0.00	14.00	0.00	14.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00	0.00	0.00	120.00	Publisher increase in cost													
Taylor	BUS-120	Business Mathematics	92.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	100.00	Publisher increase in cost													
Taylor	BUS-142	Report Writing	94.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	0.00	0.00	0.00	104.00	0.00	0.00	0.00	0.00	0.00	104.00	0.00	0.00	0.00	0.00	0.00	104.00	Publisher increase in cost													

LEGEND:		F126 Course, Lab & Instructional Fee Report by Modality										Proposed course, lab or instructional fee changes (please highlight changes in green & provide rationale)									
Prepared by Danielle Barrueta 07/16/2024		Indicates with drawn course										Proposed Fee Change									
Dean	Course Number	COURSE TITLE	Current Fee F125			Proposed Fee Change			Proposed Fee Change			Proposed Fee for F126			Maximum Total Fees	Rationale					
			Course Fee	Lab Fee (In person)	Instructional Fee	Course Fee Change +/-	Lab Fee (In person) Change +/-	Instructional Fee Change +/-	Course Fee	Lab Fee	Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab			ASYNC (INT) Lab				
Taylor	ECS-111	Introduction to Photovoltaic Systems	0.00	0.00	0.00	40.00	0.00	0.00	0.00	60.00	0.00	0.00	100.00	0.00	0.00	100.00	Instructional supplies for the ECS program have remained constant for several years. However, the cost of copper, batteries, and metal consumables has increased by over 150% in the last two years. Furthermore, students are engaging in more sophisticated learning projects, such as solar energy, which require higher quality components.				
Taylor	ECS-113	Energy Auditing	0.00	0.00	0.00	40.00	0.00	0.00	0.00	60.00	0.00	0.00	100.00	0.00	0.00	100.00	Instructional supplies for the ECS program have remained constant for several years. However, the cost of copper, batteries, and metal consumables has increased by over 150% in the last two years. Furthermore, students are engaging in more sophisticated learning projects, such as solar energy, which require higher quality components.				
Taylor	ECS-116	Introduction to Wind Energy	0.00	0.00	0.00	40.00	0.00	0.00	0.00	60.00	0.00	0.00	100.00	0.00	0.00	100.00	Instructional supplies for the ECS program have remained constant for several years. However, the cost of copper, batteries, and metal consumables has increased by over 150% in the last two years. Furthermore, students are engaging in more sophisticated learning projects, such as solar energy, which require higher quality components.				
Taylor	ECS-118	Photovoltaic System Application	0.00	0.00	0.00	40.00	0.00	0.00	0.00	60.00	0.00	0.00	100.00	0.00	0.00	100.00	Instructional supplies for the ECS program have remained constant for several years. However, the cost of copper, batteries, and metal consumables has increased by over 150% in the last two years. Furthermore, students are engaging in more sophisticated learning projects, such as solar energy, which require higher quality components.				
Taylor	ECS-119	Wind Turbine Service	0.00	0.00	0.00	40.00	0.00	0.00	0.00	60.00	0.00	0.00	100.00	0.00	0.00	100.00	Instructional supplies for the ECS program have remained constant for several years. However, the cost of copper, batteries, and metal consumables has increased by over 150% in the last two years. Furthermore, students are engaging in more sophisticated learning projects, such as solar energy, which require higher quality components.				
Kruckenberg	MAS-110	Theory & Fundamentals of Massage	30.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00	Pay for subscription for instructional student support product from professional organization ABMP. \$65 per student.				
Perkins	MUS-140	Applied Music - Half Hour Lessons	0.00	0.00	0.00	264.00	264.00	0.00	-264.00	-264.00	0.00	0.00	264.00	0.00	0.00	264.00	Lab is not offered in the other modalities, so fees are unnecessary				
Perkins	MUS-240	Applied Music II - Half Hour Lessons	0.00	0.00	0.00	264.00	264.00	0.00	-264.00	-264.00	0.00	0.00	264.00	0.00	0.00	264.00	Lab is not offered in the other modalities, so fees are unnecessary				
Taylor	PAR-204	Legal Research	50.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	The program has been absorbing increases to the cost of our Westlaw subscription for several years. The student fee does not cover the actual cost of the license, but it does help offset the cost.				
Taylor	SCM-101	Supply Chain Operations Management	106.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	111.00	Publisher increase in cost				
Taylor	SCM-105	Transportation and Logistics	106.00	0.00	0.00	0.00	0.00	-1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00	Publisher decrease in cost				
Taylor	WEL-101	Welding I	0.00	0.00	0.00	95.00	0.00	0.00	0.00	10.00	0.00	0.00	105.00	0.00	0.00	105.00	To cover increased cost of consumables, gas, steel, aluminum, stainless and fuel surcharges.				
Taylor	WEL-102	Welding II	10.00	0.00	0.00	105.00	0.00	0.00	0.00	10.00	0.00	0.00	115.00	0.00	0.00	125.00	To cover increased cost of consumables, gas, steel, aluminum, stainless and fuel surcharges.				

LEGEND: Prepared by Danielle Barrueta 07/16/2024. Indicates new course. Indicates withdrawn course. Proposed course, lab & instructional fee changes (please highlight changes in green & provide rationale)

Table with columns: Dean, Course Number, Course Title, Course Fee, Instructional Fee, Lab Fee (in person), HVB Lab, SYNC Lab, ASYNC (INT) Lab, Course Fee Change +/-, Async Lab Fee Change +/-, Sync Lab Fee Change +/-, HVB Lab Fee Change +/-, Instructional Fee Change +/-, Lab Fee (in person) Change +/-, SYNC Lab Change +/-, ASYNC (INT) Lab Change +/-, Maximum Total Fees, Rationale.

F126 Course, Lab & Instructional Fee Report by Modality														
Proposed Fee for F126														
Dean	Course Number	COURSE TITLE	Current Fee F125			Proposed Fee Change			Proposed Fee for F126			Rationale		
			Course Fee	Instructional Fee	Lab Fee (In person)	Course Fee Change +/-	Instructional Fee Change +/-	Lab Fee (In person) Change +/-	Course Fee	Instructional Fee	Lab Fee (In person)			
Perkins	THE-234	Special Topics: Theatre	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Perkins	THE-235	Special Topics: Theatre	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Perkins	THE-236	Special Topics: Theatre	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Perkins	THE-241	Stage Combat I	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	50.00
Perkins	THE-242	Stage Combat II	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	50.00
Perkins	THE-243	Stage Combat: Single Sword	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	50.00

ACADEMIC CALENDAR FOR 2027-2028

Recommendation

The administration recommends that the Board of Trustees approves the 2027-2028 academic calendar.



Dr. Peggy Heinrich, Interim President

Background

Planning and development of the academic calendar, which includes significant dates for the summer and fall terms in 2027 and the spring term in 2028, are done three (3) years in advance. Administration, various College departments, and the leadership of ECCFA and SSECCA provide input and are involved in the process.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2027 - 2028

SUMMER SESSION 2027

Beginning Fri., May 28 and ending Sun., Aug. 8 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Child Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

- Fri. May 28-Mon., May 31 All Facilities Closed: Memorial Day Weekend
- Tues., June 1 Summer Session I Begins
- Mon., June 7..... Summer Session II Begins
- Sat., June 19 All Facilities Closed: Juneteenth
- Sun., July 4 All Facilities Closed: Independence Day
- Mon., July 5 All Facilities Closed: Independence Day Observed
- Tues., July 6..... Summer Session III Begins
- Thurs., Aug. 5 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2027

- Tues., Aug. 17 – Wed., Aug. 18..... New Full-Time Faculty Orientation
- Thurs., Aug. 19 College Convocation
- Fri., Aug. 20..... New Student Convocation
- Mon., Aug. 23 Fall Semester Begins
- Sat., Sept. 4 - Mon., Sept. 6 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
- Mon., Sept. 27..... 12-Week Fall Session Begins
- Mon., Oct. 18 2nd 8-Week Fall Session Begins
- 5:00 p.m. Wed., Nov. 24 – Sun., Nov 28 All Facilities Closed: Thanksgiving Recess
- Thurs., Dec. 16..... Fall Semester Classes End
- Fri., Dec. 17 Grading Day/Semester Ends
- Sat., Dec. 18..... Graduation
- Mon., Dec. 20 Grades Due by 4 p.m.
- 5:00 p.m. Wed., Dec. 22– Mon. Jan.3..... All Facilities Closed: Winter Recess

SPRING SEMESTER 2028

- Tues., Jan.4 Offices Reopen
- Tues., Jan. 11 – Wed., Jan. 12..... New Full-Time Faculty Orientation
- Thurs., Jan. 13..... College Convocation
- Fri., Jan. 14 New Student Convocation
- Mon., Jan. 17..... All Facilities Closed: Martin Luther King, Jr. Day
- Tues., Jan. 18 Spring Semester Begins
- Mon., Feb. 14..... 12-Week Spring Session Begins
- Mon., Feb. 21 All Facilities Closed: Presidents' Day
- Mon., Mar. 13 2nd 8-Week Spring Session Begins
- Mon., Mar. 27 – Sun. Apr. 2 All Facilities Closed: Spring Recess
- Wed., May 17..... Spring Semester Classes End
- Thurs., May 18..... Grading Day/Semester Ends
- Fri., May 19 State of Illinois High School Diploma Graduation Ceremony
- Sat., May 20..... Graduation
- Mon., May 22..... Grades Due by 4:00 p.m.
- Fri., May 26-Mon., May 29 All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;5/20/20;6/7/21;7/27;6/14/22; 5/25/23;6/4/24

**RESOLUTION OF APPROVAL TO PUBLISH
PROPOSED 2024 TAX LEVY**

Recommendation

The administration recommends that the Board of Trustees publishes the attached “Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2024.”



Dr. Peggy Heinrich, Interim President

Background

The Board of Trustees adopted the budget for Fiscal Year 2025 at the June 11, 2024 board meeting. The tax levy proposed in the attached resolution is necessary to fund the budget, as adopted. The district is also required to levy for a direct annual tax in amounts sufficient for the purpose of paying principal and interest for the bonds.

Notice of the public hearing will be published in conformity with the law. This action reflects the College’s duty to fiscal responsibility and transparency to District 509 taxpayers. The tax levy will be presented for adoption at a meeting of the board on December 10, 2024, in Building E at 6:30 pm.

This recommendation is provided in accordance with Board Policy EP 3, which states, “The budgeting process shall be in compliance with the provisions of the Public Community College Act, namely 110 ILCS 805/3-20.1–20.2.”

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**PROPOSED
RESOLUTION REGARDING ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2024**

WHEREAS, the *Truth in Taxation Act* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district’s intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for 2023 was:

	<u>2023 Tax Levy</u>
Educational Purposes	\$ 43,727,245
Operations and Maintenance Purposes	12,955,741
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	1,832,347
Audit	205,930
Social Security & Medicare Purposes	5,288
 TOTAL	 \$ 58,727,551

and,

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2024 is as follows:

	<u>2024 Tax Levy</u>
Educational Purposes	\$ 43,700,000
Operations and Maintenance Purposes	15,955,000
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	2,120,000
Audit	220,000
Social Security & Medicare Purposes	5,000
 TOTAL	 \$ 62,000,000

WHEREAS, the taxes will be extended on the equalized assessed value of the taxable property of Community College District 509, Counties of Kane, Cook, DuPage, DeKalb, and McHenry, State of Illinois, for the year 2024 to be collected in the year 2025; and that the levy for the year 2024 be allocated 50% for Fiscal Year 2025 and 50% for Fiscal Year 2026; and

WHEREAS, the *Truth in Taxation Act*, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2023 were \$11,089,135 and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2024 is \$11,164,198; now, therefore, be it

RESOLVED by the Board of Trustees of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage McHenry and DeKalb, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 2024 is \$73,164,198.

Section 2: The aggregate amount of taxes estimated to be levied for the year 2024 is 104.8% of the taxes extended by the district in the year 2023.

Section 3: The aggregate amount of taxes estimated to be levied for the year 2024 for debt service is 100.7% of the taxes extended debt service for 2023.

Section 4: Public notice shall be given in *The Daily Herald*, being a newspaper of general circulation in said district and all counties, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall not be less than 1/8 page in size, with no smaller than 12-point type, enclosed in a black border not less than 1/4" wide and in substantially the following form:

**NOTICE OF PROPOSED PROPERTY TAX LEVY FOR
ELGIN COMMUNITY COLLEGE
2024**

- I. A public hearing to approve a proposed property tax levy for Community College District No. 509 for 2024 will be held on December 10, 2024, at 6:30 p.m. at Elgin Community College, Building E, 1700 Spartan Drive, Elgin, Illinois 60123.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Kimberly Wagner, College Treasurer, 1700 Spartan Drive, Elgin, Illinois, (847) 214-7728.

- II. The corporate and special purpose property taxes extended or abated for 2023 were \$58,726,551.

The proposed corporate and special purpose property taxes to be levied for 2024 are \$62,000,000. This represents a 5.6% increase over the previous year.

- III. The property taxes extended for debt service for 2023 were \$11,089,135.

The estimated property taxes to be levied for debt service for 2024 are \$11,164,198. This represents a 0.7% increase over the previous year.

- IV. The total property taxes extended or abated for 2023 were \$69,815,686.

The estimated total property taxes to be levied for 2024 are \$73,164,198. This represents a 4.8% increase over the previous year.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

BOARD OF TRUSTEES
ELGIN COMMUNITY COLLEGE
DISTRICT NO. 509
COUNTIES OF KANE, COOK
MCHENRY, DUPAGE, AND DEKALB
STATE OF ILLINOIS

ATTEST:

Board Secretary

By: _____
Board Chair

Date

Date

**ANNUAL COMPREHENSIVE FINANCIAL REPORTS
FISCAL YEAR 2024**

Recommendation

The administration recommends that the Board of Trustees accepts the Fiscal Year 2024 Annual Comprehensive Financial Report and Independent Auditor's Report in Accordance with Government Auditing Standards; the Fiscal Year 2024 Single Audit Report; the Fiscal Year 2024 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and the accompanying Auditor's Communication to the Board of Trustees from Sikich, LLP.



Dr. Peggy Heinrich, Interim President

Background

The Fiscal Year 2024 Annual Comprehensive Financial Report which includes the Fiscal Year 2024 Independent Auditor's Report and Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements performed in Accordance with Government Auditing Standards; the Fiscal Year 2024 Single Audit Report; the Fiscal Year 2024 Single Audit Report; the Fiscal Year 2024 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and Auditor's Communication to the Board of Trustees were distributed to the Board of Trustees under separate cover. Sikich, LLP partners reviewed the reports at the November 11, 2024 Board Committee of the Whole meeting. Upon formal acceptance of the reports, the Fiscal Year 2024 Annual Comprehensive Financial Report will be posted on the College's website and submitted to the Illinois Community College Board, as required.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business & Finance, 847-214-7728

**RATIFICATION OF A SETTLEMENT AGREEMENT BETWEEN
THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 509
AND
THE SUPPORT STAFF OF ELGIN COMMUNITY COLLEGE ASSOCIATION
(SSECCA)**

Recommendation

The administration recommends the Board of Trustees of Community College District 509 ratifies the settlement agreement with the Support Staff of Elgin Community College Association (SSECCA).



Dr. Peggy Heinrich, Interim President

Background

SSECCA filed a grievance regarding the employment of one of its members, JE, an employee of the Elgin Community College (ECC). The grievance reached the level of arbitration. A tentative agreement was reached to settle the matter prior to the arbitration hearing. The settlement agreement represents the mutual terms of the settlement.

Staff Contact: Respicio F. Vazquez, General Counsel, 847-214-7760

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SETTLEMENT AGREEMENT

This Settlement Agreement (“Agreement”) is made by and between Elgin Community College (“ECC”) and the Support Staff of Elgin Community College Association (“SSECCA”) (collectively, “the Parties”).

WHEREAS, J [REDACTED] E [REDACTED] separated from employment with ECC on September 22, 2022; and

WHEREAS, SSECCA filed a grievance related to Ms. E [REDACTED] separation from employment; and

WHEREAS, SSECCA advanced the grievance to arbitration under the terms of the collective bargaining agreement between SSECCA and ECC; and

WHEREAS, the arbitration was scheduled for August 5, 2024; and

WHEREAS, ECC denies any wrongdoing related to Ms. E [REDACTED] separation from employment. However, the Parties recognize that continuation of this dispute could be costly, disruptive, and time-consuming. Accordingly, to avoid the time, expense, and uncertainties of continuing this dispute, the Parties now desire to resolve this dispute between them on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises, representations, and undertakings of the parties set forth herein, the adequacy and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Consideration. ECC, in full and complete settlement of SSECCA’s grievance, agrees to pay Ms. E [REDACTED] the total gross amount of **Twenty-Nine Thousand Five Hundred Dollars and Zero Cents (\$29,500.00)** less applicable taxes and withholdings, to be made as follows:

(a) one check payable to J [REDACTED] E [REDACTED] for the gross amount of Twenty-Nine Thousand Five Hundred Dollars (\$29,500.00) less applicable taxes and withholdings, in settlement of a dispute but not for hours actually worked; and

(b) ECC will send the above-referenced check to SSECCA’s Counsel within twenty-one (21) days after completion of all of the following: ECC’s receipt of a copy of this Agreement duly executed by SSECCA and Ms. E [REDACTED]; ECC’s receipt of W-4 forms from Ms. E [REDACTED]; and approval of the Agreement by ECC’s Board of Trustees. SSECCA’s Counsel will send the check to Ms. E [REDACTED] within three (3) business days of receipt.

2. Taxation. ECC will issue Ms. E [REDACTED] an IRS Form W-2 to include the payment referenced in Section 1(a).

3. Payment in Full. The Parties have been represented by counsel during the negotiation of the terms of this Agreement. The Union acknowledges that this Agreement is supported by just and sufficient consideration.

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4. Non-Precedent Setting. This Agreement is without precedent. This Agreement may not be used or referred to by either party (a) to establish or create a precedent for dealing with subsequent situations, or to interpret the collective bargaining agreement between ECC and SSECCA, (b) in any arbitration, dispute or grievance between SSECCA and ECC (except that this Agreement may be referred to for purposes of an arbitration involving a breach of, or to enforce, this Agreement).

5. Withdrawal of Grievance. SSECCA withdraws its grievance with prejudice.

6. Confidentiality of Agreement. It is further stipulated and agreed, as part of the consideration of this Agreement, that the Parties shall treat this Agreement as confidential. Neither the Agreement itself nor its terms and conditions shall be disclosed, other than as permitted or required by a court of competent jurisdiction or other requirement of law, except to Ms. E [REDACTED] spouse, attorneys, and financial advisors to the extent necessary for them to provide relevant advice, and to SSECCA's Executive Board and the Illinois Education Association UniServ Director, and to any employee of ECC who has a business need to know the information contained herein (all of whom are bound by these confidentiality requirements). Except as provided herein, the Parties agree not to identify or reveal any terms of this Agreement to any other person, except to say that the matter has been resolved. To the extent a grievance is brought by either of the Parties to enforce this Agreement, the Agreement may be disclosed in such grievance proceedings. Notwithstanding the above, the parties understand and acknowledge that this Agreement is required to be addressed and approved in a public meeting of ECC's Board of Trustees, and that any disclosure made therein, or any related redisclosure by participants of the Board meeting, shall not be a breach of this provision. Moreover, the parties understand and acknowledge that this Agreement may be subject to the Illinois Freedom of Information Act ("FOIA") requests and any disclosure by ECC related to a FOIA request shall not be a violation of this provision.

7. Non-Disparagement. By her signature concurring with this Agreement, Ms. E [REDACTED] agrees not to disparage ECC nor make or solicit any comments, statements, or the like in any way to the media or to any third party that may be considered derogatory or detrimental to the good name and/or business reputation of ECC. Likewise, ECC agrees not to disparage E [REDACTED] nor make or solicit any comments, statements, or the like in any way to the media or to any third party that may be considered derogatory or detrimental to E [REDACTED] good name. The Parties acknowledge and agree that nothing in this paragraph shall prohibit Ms. E [REDACTED] from appearing and giving testimony under oath pursuant to a valid subpoena, and that such compelled testimony shall not be considered a breach of this Agreement. Moreover, the Parties agree that nothing herein shall prevent Ms. E [REDACTED] from stating to current or prospective employers that her separation of employment with ECC was by mutual agreement.

8. Tuition-Only Waiver. ECC agrees to waive only tuition for Ms. E [REDACTED] daughter, [REDACTED], to enroll in one college-level course of up to 4 credit hours at ECC. The tuition-only waiver will be available to Ms. H [REDACTED] immediately following the execution of this Agreement and through the conclusion of the Summer 2026 session, at which point it will expire if not used. The tuition-only waiver is not subject to refund should the class enrolled in be dropped or for any other reason.

9. Covenant not to Reapply/Employment Inquiries. By her signature concurring with this Agreement, Ms. E [REDACTED] agrees that she will never apply for a future position of employment with ECC. Ms. E [REDACTED] agrees to instruct any prospective employers to direct all reference requests to Tonisha Via, Deputy Chief Human Resource Office, Human Resources, ("ECC Contact"). In response to any reference requests, ECC agrees that the ECC Contact, or any successor or designee, shall only provide Ms. E [REDACTED] s dates of

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employment, last position held, and final salary; no reference to the nature or cause of the cessation of Ms. E [REDACTED]'s employment shall be made.

10. Enforcement of Agreement. The Parties further agree that any alleged breach of this Agreement may be challenged through the grievance and arbitration procedure in their CBA.

11. Conflict. Nothing contained in this Agreement shall be construed to require the commission of any act contrary to law or to be contrary to law, and wherever there is any conflict between any provision of this Agreement and any present or future statute, law, governmental regulation or ordinance contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event, the provisions of this Agreement affected shall be curtailed and restricted only to the extent necessary to bring them within legal requirements.

12. Complete Agreement. This Agreement constitutes the entire agreement between the Parties on the subject matters hereof and supersedes and replaces any and all other understandings, obligations, representations, and agreements, whether written or oral, express, or implied, between or by the Parties. Any amendment, modification, or additions to this Agreement must be reduced to writing and duly executed by all of the Parties to be effective.

13. Execution of Agreement in Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same agreement. A facsimile or .pdf copy may be treated as an original.

Support Staff of Elgin Community College Association:

Date

Elgin Community College:

Date

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I concur with and am in agreement with the terms of this Settlement Agreement between SSECCA and ECC, and agree to comply with and be bound by the provisions thereof.

J [REDACTED] E [REDACTED]

Date

**RATIFICATION OF A MEMORANDUM OF AGREEMENT BETWEEN
THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 509
AND
THE ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION (ECCFA)**

Recommendation

The administration recommends the Board of Trustees of Community College District 509 ratify the memorandum of agreement with the Elgin Community College Faculty Association (ECCFA).



Dr. Peggy Heinrich, Interim President

Background

ECCFA filed a grievance regarding faculty members who were assigned load by the Director of the Truck Driving Department of the Elgin Community College (ECC). A tentative agreement was reached to settle the matter. The memorandum of agreement represents the mutual terms of the grievance resolution.

Staff Contact: Mr. Respicio F. Vazquez, General Counsel, 847-214-7760

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Memorandum of Agreement

This is an agreement between the Board of Trustees Community College District 509 Elgin Community College (ECC) and the Elgin Community College Faculty Association, Illinois Federation of Teachers, AFT/AFL-CIO, IFT Local 3791 (ECCFA) in response to the grievance filed by the Union on behalf of all faculty members who were at any time assigned load by the Director of the Truck Driving Department, dated June 4, 2024.

The basis of the grievance consisted of the following:

1. The director violated Section 4.29 (Load Protocol) of the contract by directly assigning contact hours to faculty without any faculty input or selection.
2. The director violated Sections 4.2 (Instructor Workload) and 4.10 (Block Teaching) of the contract by scheduling faculty to work all contact hours associated with an assigned section even though the faculty contracts designated fewer contact hours.
3. The director violated Section 4.2 (Instructor Workload) of the contract by assigning himself instructional contact hours but requiring other faculty to teach his hours.
4. ECCFA believes these uncompensated contact hours also impacted adjunct faculty, potentially violating Sections 1.1, 1.2 and 1.3 (Recognition and Bargaining Unit) of the contract and the implied good faith requirement.
5. The director violated Section 6.7 (Equipment Maintenance & Repair) by requiring faculty to repair trucks and related equipment.
6. The director has pressured faculty members to violate 4.31 (Syllabus) by changing the testing date for students to earlier in the semester to save on gas.

The parties attending meetings and discussed the issues related to this grievance and have reached the following settlement in resolution of all of the claims above:

1. ECC will issue BH a lump sum payment of \$25,000.00.
2. ECC will issue BM a lump sum payment of \$77,375.00.
3. Both lump sum payments mentioned above shall be issued within fourteen (14) days from the last date of the full execution of this agreement below.
4. Non-Unit adjunct faculty members in the Truck Driving Department will be offered course assignments by hire date, qualifications and availability.
5. All other claims listed as a basis for the grievance above are released, waived and/or resolved.
6. The parties agree that ECC shall be held harmless for any and all claims by ECCFA members, other than the present grievance related to BH and BM, that they were harmed, in the past or up to the date of the execution of this agreement.
7. Both parties agree that this is a non-precedent settlement agreement and shall not be used as a subject of a grievance.

**ADDITIONAL FEES FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR
THE MANUFACTURING AND TECHNOLOGY CENTER (MTC)**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to increase the fees for general architectural and engineering services for the new manufacturing and technology center from DLA Architects Ltd. (Itasca, IL). The original cost was \$3,037,500 and the additional fees are \$2,053,427 for an amount not to exceed \$5,090,927.



Dr. Peggy Heinrich, Interim President

Background

On August 9, 2022, the board of trustees approved Board Action No. 005-A-23 for the architectural fees for the new manufacturing and technology center.

The additional fees are due to increasing the square footage from 125,000 SF to 155,000 SF and increases in construction material costs and labor. Architectural and engineering services consist of design and planning phases, collaborating with the College on programming and student impact, working with consultants for Mechanical, Electrical, and Plumbing (MEP), and management of the construction phase.

Funding Source: Illinois Department of Commerce and Economic Opportunity
(DCEO), Bond Proceeds, and Operations and Maintenance - Restricted

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance,
847-214-7728

**ADDITIONAL FEES FOR CONSTRUCTION MANAGEMENT FOR THE
MANUFACTURING AND TECHNOLOGY CENTER (MTC)**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to increase the fees for Construction Management services for the College's new manufacturing and technology center with Lamp, Inc., (Elgin, IL). The original fee was \$2,488,010 and the additional fee of \$2,346,919 totals an amount not to exceed \$4,834,929.



Dr. Peggy Heinrich, Interim President

Background

On August 9, 2022, the board of trustees approved Board Action No. 006-A-23 for the Construction Management fees for the new manufacturing center. The additional fees are due to increasing the square footage from 125,000 SF to 155,000 SF, increases in construction material costs, the management of 550 S. McLean Blvd. location demolition, and labor. Construction Management services consist of cost estimating, value engineering, scheduling and development of phasing strategies, and site logistics planning. The Construction Manager is responsible to collaborate with the architect to provide estimated project costs and with the College's project manager to ensure that the owner's visions are achieved. The Construction Manager manages the bidding packages and the contracts for each of the trades on behalf of the College. In addition to the above, General Conditions has been added to the project which includes; winterizing, cleanup during construction, final cleanup, and temporary fencing and enclosures, etc.

Funding Source: Illinois Department of Commerce and Economic Opportunity
(DCEO), Bond Proceeds, and Operations and Maintenance – Restricted Funds

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

**CONSTRUCTION OF THE NEW MANUFACTURING AND TECHNOLOGY
CENTER (MTC) - PHASE 1**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to grant Lamp Inc. (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed below for the MTC. The total amount not to exceed is \$12,619,230.



Dr. Peggy Heinrich, Interim President

Background

The invitation to bid for the new MTC was advertised and sent to numerous contractors. The MTC team determined that bidding should be broken into two Bid Package phases to jump-start the construction before the end of 2024. This phasing allows for the design to proceed while site and structurally related contracts are priced. At least ten (10) contractors were solicited for bids on each of the six (6) Bid Packages. This includes starting demolition of the site, preparing the site for grading and underground utilities, forming the new foundations, and providing the steel superstructure. These bid packages included the following:

- 03A-1 Building Concrete
- 05A-1 Structural Steel
- 31A-1 Excavation
- 32A-1 Asphalt Paving
- 32C-1 Site Concrete
- 33A-1 Site Utilities

Funding Source: Illinois Department of Commerce and Economic Opportunity

(DCEO), Bond Proceeds, and Operations and Maintenance – Restricted Funds

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

Trade Package Bids

Trade Contractor - 03A-1 Building Concrete	Location	Base Bid
TOR Construction Company	South Elgin, IL	\$ 2,963,900.00
Abbey Construction Co., Inc.	Aurora, IL	\$ 3,123,500.00
Eagle Concrete, Inc.	Batavia, IL	\$ 3,248,900.00
Premium Concrete, Inc.	St. Charles, IL	\$ 3,346,800.00
Scurto Cement Construction	Gilberts, IL	\$ 3,746,106.00
Manusos General Contracting, Inc.	Fox Lake, IL	\$ 3,863,000.00
Elliot Construction Corporation	Glen Ellyn, IL	\$ 3,946,435.00

Trade Contractor - 05A-1 Structured Steel	Location	Base Bid
K and K Iron Works, Inc.	McCook, IL	\$ 4,545,361.00
Garbe Iron Works, Inc. (GIW)	Aurora, IL	\$ 4,573,475.00
McKinney Steel & Sales, Inc.	Zion, IL	\$ 4,675,000.00
Waukegan Steel	Waukegan, IL	\$ 4,798,400.00
T.A. Bowman Constructors LLC	Bloomington, IL	\$ 4,965,000.00

Trade Contractor - 31A-1 Excavation	Location	Base Bid
Schneider Excavating	Elgin, IL	\$ 1,755,844.00
Berger Contractors	Wauconda, IL	\$ 1,876,000.00
Everest Excavating and Underground	Gilberts, IL	\$ 2,120,000.00
Kane County Excavating	St. Charles, IL	\$ 2,476,225.00
Stark & Son Trenching	Hampshire, IL	\$ 2,485,485.00
Elliott and Wood, Inc.	Dekalb, IL	\$ 2,520,000.00

Trade Contractor - 32A-1 Asphalt Paving	Location	Base Bid
Chadwick Contracting Company	Lake in the Hills, IL	\$ 749,841.00
Accu-Paving Company	Broadview, IL	\$ 833,775.00
Troch-McNeil Paving Co., Inc.	Elk Grove Village, IL	\$ 842,000.00
Abbey Construction Co., Inc.	Aurora, IL	\$ 855,225.00
M & J Asphalt Paving	Cicero, IL	\$ 858,200.00
Schroeder Asphalt Services, Inc.	Marengo, IL	\$ 860,000.00
Geneva Construction	Aurora, IL	\$ 924,653.00
Curran Contracting Company	Crystal Lake, IL	\$ 998,595.00
Obsidian Asphalt Paving	West Chicago, IL	\$ 1,098,000.00

Trade Contractor - 32C-1 Site Concrete	Location	Base Bid
Abbey Construction Co., Inc.	Aurora, IL	\$ 797,840.00
Scurto Cement Construction	Gilberts, IL	\$ 917,064.00
Alliance Contractors	Woodstock, IL	\$ 925,600.00
Landmark Contractors, Inc.	Huntley, IL	\$ 956,307.50
Chadwick Contracting Company	Lake in the Hills, IL	\$ 959,950.00
Troch-McNeil Paving Co., Inc.	Elk Grove Village, IL	\$ 1,020,000.00
Elliott and Wood, Inc.	Dekalb, IL	\$ 1,295,000.00
Trade Contractor - 33A-1 Site Utilities	Location	Base Bid
Stark & Son Trenching	Hampshire, IL	\$ 1,806,444.00
Berger Contractors	Waukegan, IL	\$ 1,976,000.00
Everest Excavating and Underground	Gilberts, IL	\$ 2,060,000.00
Kane County Excavating	St. Charles, IL	\$ 2,498,500.00
Elliott and Wood, Inc.	Dekalb, IL	\$ 2,590,000.00

CONSTRUCTION OF THE NEW TRUCK DRIVING SCHOOL BUILDING

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to grant Shales McNutt Construction (SMC) (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed below to build the new truck driving school building. The total amount not to exceed is \$4,648,446



Dr. Peggy Heinrich, Interim President

Background

The invitation to bid was advertised and sent to numerous contractors. Many of which were in district.

In September 2022, Board Action No. 044-A-22 was approved for construction management services from SMC, in conjunction with design services from Perkins and Will (Board Action No. 118-B-21) for the new truck driving building.

After redesigning the building and considering different locations for the relocation, Perkins & Will and SMC issued the bid documents.

The project's scope of work includes the construction of a larger building with two more classrooms, a simulator lab, small kitchen, reception area, faculty offices, and a student study space. The new building will be constructed and finished in accordance with the standards set forth in the existing classrooms, labs, offices, and student study spaces.

Funding Source: Operations and Maintenance Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

Trade Package Costs

BIDDERS - #03A - CAST CONCRETE	LOCATION	BASE BID
Ed Fogarty Concrete Construction	Lemont, IL	\$ 178,969.00
Concrete by Wagner	Lockport, IL	\$ 193,558.00
Tor Construction	South Elgin, IL	\$ 203,960.00
Eagle Concrete	Batavia, IL	\$ 205,200.00
Abbey Construction	Aurora, IL	\$ 222,999.00
Boller	Waukegan, IL	\$ 237,000.00
Manusos	Fox Lake, IL	\$ 238,000.00
Elliot Construction	Glen Ellyn, IL	\$ 258,000.00
BIDDERS-#04A- Masonry	LOCATION	BASE BID
GC Masonry	Elmhurst, IL	\$ 41,200.00
Burroak Masonry	Leland, IL	\$ 41,820.00
JimmyZ Masonry	Crystal Lake, IL	\$ 51,700.00
Rasco Mason Contractors	Round Lake, IL	\$ 55,000.00
Otto Baum Company	Morton, IL	\$ 58,270.00
Piazza & Mannerino Masonry	Chicago, IL	\$ 71,000.00
BIDDERS - #06A - General Trades	LOCATION	BASE BID
Tor Construction	South Elgin, IL	\$ 449,960.00
Manusos	Fox Lake, IL	\$ 454,111.00
Hargrave	South Elgin, IL	\$ 669,450.00
Ostrander	Downers Grove, IL	\$ 959,547.00
BIDDERS - #07A - ROOFING	LOCATION	BASE BID
Weatherguard	Elgin, IL	\$ 88,500.00
Metal Masters	McHenry, IL	\$ 154,427.00
BIDDERS - #08A - Aluminum/Glazing	LOCATION	BASE BID
Mark Industries	Elgin, IL	\$ 141,347.00
Reliant Contract Glass	Crystal Lake, IL	\$ 153,800.00
3F Corp.	Lake Zurich, IL	\$ 184,000.00
CAD Contract Glazing	Wheeling, IL	\$ 201,145.00
LS glass LLC	Chicago, IL	\$ 208,000.00

BIDDERS - #09A - Metal Framing/Drywall	LOCATION	BASE BID
Heitkotter (combo with 09A Ceilings)	Montgomery, IL	\$ 321,685.00
DBM Services	Mokena, IL	\$ 328,000.00
NA Favia/Alpine	Schaumburg, IL	\$ 350,000.00
BIDDERS - #09C- Flooring	LOCATION	BASE BID
TSI Commercial Floor Covering	Champaign, IL	\$ 79,300.00
Commercial Carpet Consultants	Elmhurst, IL	\$ 80,500.00
Libertyville Tile & Carpet	Libertyville, IL	\$ 83,692.00
Douglas Flooring	Batavia, IL	\$ 84,900.00
Integral Flooring Systems	Woodridge, IL	\$ 85,000.00
Rockford Carpet land	Rockford, IL	\$ 87,000.00
Pinnacle Flooring	Frankfort, IL	\$ 91,000.00
BIDDERS - #09D - Painting	LOCATION	BASE BID
Cosgrove Construction	Joliet, IL	\$ 26,250.00
K&J Painting	Elburn, IL	\$ 29,556.00
Nedrow Painting	Aurora, IL	\$ 33,500.00
Midwest Decorating	Hampshire, IL	\$ 35,950.00
BIDDERS - #13A - PEMB	LOCATION	BASE BID
T.A. Bowman	Bloomington, IL	\$ 329,000.00
Tri-State Enterprises, Inc	Aurora, IL	\$ 392,786.00
BIDDERS - #21A - Fire Protection	LOCATION	BASE BID
Automatic Fire	Machesney Park, IL	\$ 35,309.00
Nelson Fire	Machesney Park, IL	\$ 37,738.00
Absolute Fire	Rockford, IL	\$ 43,000.00
BIDDERS - #22A - Plumbing	LOCATION	BASE BID
Joe Bero Plumbing	Elgin, IL	\$ 74,000.00
Hartwig Mechanical	Henry, IL	\$ 78,468.00
Omega Plumbing	Joliet, IL	\$ 79,300.00
Sherman Mechanical	Cary, IL	\$ 86,000.00
A&H Plumbing	Elk Grove Village, IL	\$ 98,200.00
JL Wagner Plumbing	Saint Charles, IL	\$ 99,600.00

BIDDERS - #23A - HVAC	LOCATION	BASE BID
MG Mechanical	Woodstock, IL	\$ 314,000.00
DeKalb Mechanical	DeKalb, IL	\$ 318,000.00
Amber Mechanical Contractors	Alsip, IL	\$ 332,000.00
Hartwig Mechanical	Henry, IL	\$ 335,500.00
Jensen's Plumbing & Heating	Woodstock, IL	\$ 339,000.00
Flo- Tech Mechanical Systems	Addison, IL	\$ 350,000.00
1 Source Mechanical	DeKalb, IL	\$ 565,249.00
BIDDERS - #26A - Electrical	LOCATION	BASE BID
Kellenberger Electric	Elgin, IL	\$ 1,204,343.00
Associated Electric	Woodstock, IL	\$ 1,266,166.00
Public Electric	Wheeling, IL	\$ 1,537,000.00
Ridgeview Electric	McHenry, IL	\$ 1,644,590.00
BIDDERS - #31A - Exca./Site Demo	LOCATION	BASE BID
Schneider Excavating	Elgin, IL	\$ 404,752.00
Stark & Sons Trenching	Hampshire, IL	\$ 423,595.00
Kane County Excavating	Saint Charles, IL	\$ 451,785.00
BIDDERS - #32A - Asphalt/Concrete	LOCATION	BASE BID
Abbey Construction	Aurora, IL	\$ 416,340.00
Schroeder Asphalt	Marengo, IL	\$ 490,000.00
Ed Fogarty	Lemont, IL	\$ 731,389.00
Chadwick Contracting	Lake In The Hills, IL	\$ 744,090.00
BIDDERS - #32B- Landscaping	LOCATION	BASE BID
Landworks Ltd	Deerfield, IL	\$ 209,855.00
Balanced Environment	Lombard, IL	\$ 325,224.00
BIDDERS - #33A - Site Utilities	LOCATION	BASE BID
Stark & Son Trenching	Hampshire, IL	\$ 333,686.00
Kane Co Exc	Saint Charles, IL	\$ 374,110.00

CUSTOMER RELATIONSHIP MANAGEMENT (CRM) SOFTWARE RENEWAL

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Carasoft (Reston, VA) for the renewal of the College's CRM software, in an amount not to exceed \$31,185.77.



Dr. Peggy Heinrich, Interim President

Background

In January of 2021, the Board of Trustees approved an enterprise-wide CRM software purchase on Board Action No. 123-A-21. This recommendation is for the annual maintenance renewal of the CRM software for the Recruitment and Admissions module for the departments in Student Services and the Adult Basic Education Center (ABEC). The implementation is still ongoing. While the goal was to launch the system and the new applications for admission for new students this year, it will now be launched during the Spring 2025 term. The annual maintenance renewal of the software is a crucial component to ensure access to this important system that will improve processes and communications with students.

Funding Source: Education Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President of Teaching, Learning and Student Development, 847-214-7363

**EXECUTIVE SEARCH FIRM FOR EQUITY DIVERSITY & INCLUSION OFFICER
(EDIO) AND PERMANENT CHIEF HUMAN RESOURCES OFFICER (CHRO)
PLACEMENTS**

Recommendation

The administration recommends that the Board of Trustees authorizes the award of a contract with RH Perry & Associates (Ashville, NC) to work with the College committees on the EDIO and CHRO searches, in an amount not to exceed \$147,800.



Dr. Peggy Heinrich, Interim President

Background

The Request for Proposal (RFP) was advertised and sent to fourteen (14) search firms, and the College received eleven (11) responsive proposals. A College committee was formed to review the proposals and make a recommendation. The College committee was comprised of the Vice President of Business and Finance, Dr. Kimberly Wagner, Managing Director of Business Services, Pamela Singleton, Vice President for Planning, Institutional Effectiveness & Information Technology, Dr. Phil Garber, and the General Counsel, Respicio F. Vazquez. The committee evaluated all of the search firm proposals and narrowed the firms down to four (4) finalists to interview. RH Perry & Associates was selected for recommendation based on a quality-based assessment after an analysis of the proposals, interviews, and comparison of the finalists' offerings. RH Perry & Associates demonstrated extensive experience in higher education, community colleges, knowledge of the College's practices, and previous experience in placing these specific roles.

Funding Source: Education Fund

Staff Contact: Mr. Respicio F. Vazquez, General Counsel, 847-214-7760

HEAT PUMP TRAINER PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorize the administration to purchase a heat pump trainer from Advanced Technologies Consultants (Plymouth, MI) in an amount not to exceed \$27,612.



Dr. Peggy Heinrich, Interim President

Background

Advanced Technologies Consultants is the sole source distributor of North Park Innovations Group vocational training units in the State of Illinois. As such, this purchase is exempt from bidding in accordance with Illinois Public Community College Act 110 ILCS 805/3-27.

The heating, ventilation, and air conditioning (HVAC) lab currently lacks a trainer that faculty can use for demonstration purposes, including the ability to add faults for troubleshooting exercises. Introducing a trainer will enable faculty to provide numerous real-world applications and troubleshooting examples. This trainer will feature visible wiring and piping, allowing students to trace and understand the systems with their lab partners. Additionally, the trainer will help minimize potential injuries.

Funding Source: Perkins Grant Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President of Teaching, Learning and Student Development, 847-214-7363

MARKETING CLOUD SOFTWARE RENEWAL PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase a one (1) year renewal for Marketing Cloud software for marketing automation, email, and text messaging from Carasoft (Reston, VA), in the amount of \$55,702.64.



Dr. Peggy Heinrich, Interim President

Background

In January 2022, the Board of Trustees approved Board Action No. 170-T-22 for Marketing Cloud as the marketing automation/communication management software for the Recruitment/Admissions Salesforce Customer Relationship Management (CRM) project. The email and text messaging software currently integrates with two different Salesforce CRM systems and an internal employee database, including 30 licenses, and three different business units for use by the following departments: recruitment/admissions, international, and registration communications, internal employee communications, and Elgin Community College Foundation communications.

The Salesforce platform is a critical tool for managing student engagement, marketing communications, and data-driven decision-making across departments. The renewal will ensure continued access to Marketing Cloud software and support for the College's ongoing operational needs. This renewal covers Marketing Cloud software and Premier Success Plan customer service support, business unit structure and contacts, Short Message Service (SMS)/ Multimedia Messaging Service (MMS) mobile messaging, Secure Sockets Layer (SSL) certificates for secure communication.

Funding Source: Education Fund

Staff Contact: Ms. Maureen Jouhet, Interim Chief Marketing and Communications Officer,
Marketing and Communications, 847-214-7761

MICROSCOPES AND ACCESSORIES PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase Nikon microscopes and accessories from Nikon Instruments, Inc. (Melville, NY), the lowest responsible bidder, in an amount not to exceed \$36,559.

Vendor	Location	Total Cost
Nikon Instruments Inc.	Melville, NY	\$ 36,559.00
Midwest Microscopes	West Chester, OH	\$ 37,864.10
Thomas Scientific Holdings, LLC	Brooklyn Park, MN	\$ 43,620.64



Dr. Peggy Heinrich, Interim President

Background

The invitation to bid was advertised and sent to three (3) vendors, none of which were in-district.

Microscopes serve as a foundational pedagogical tool within the general biology curriculum. These essential instruments equip students with practical skills and competencies that will prove invaluable in their future coursework and professional endeavors. It is vital that we maintain a fleet of high-quality, fully-functional instruments to support laboratory-based instruction.

The College's current inventory of microscopes has become outdated, prone to malfunction, and lacking in contemporary imaging capabilities. The newer model offers significantly enhanced features, including improved optical resolution, contrast, and digital integration. Investing in a fleet of modern microscopy equipment will reduce downtime, foster a more reliable teaching environment, and ultimately elevate the overall quality of our general biology curriculum, and student experience.

Funding Source: Education Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

**RATIFICATION OF INTERIM CHIEF HUMAN RESOURCES OFFICER (CHRO)
ADDITIONAL HOUSING AND RENTAL CAR FEES**

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the increase of funds for the interim executive services related to the Interim Chief Human Resources Officer from \$121,400 to not to exceed \$136,375. The increase in cost is due to the addition of a rental car and increased costs for housing.



Dr. Peggy Heinrich, Interim President

Background

On September 10, 2024, the Board of Trustees approved Board Action No. 049-A-25 for search firm fees, salary, and housing costs for the Interim Chief Human Resources Officer (CHRO) with a total cost of \$121,400. It was determined that a rental car is necessary for the candidate in addition to housing. The housing available within the district was in excess of the original estimated cost. After acquiring the rental car and securing housing accommodations, the new total costs related to the Interim CHRO position are \$136,372.81.

Funding Source: Education Fund

Staff Contact: Respicio F. Vazquez, General Counsel, 847-214-7760

**RATIFICATION, INTERIM CHIEF MARKETING
AND COMMUNICATIONS OFFICER
Ms. Maureen Jouhet**

Recommendation

The administration recommends that the Board of Trustees ratifies the appointment of Ms. Maureen Jouhet as Interim Chief Marketing and Communications Officer at an annual salary of \$136,047 (Hay position classification 20) effective October 14, 2024. Further, if Ms. Jouhet is not appointed to the position of Chief Marketing and Communications Officer, Ms. Jouhet will return to her position as Managing Director of Digital Strategy and Innovation at her annual salary amount of \$116,361 (Hay Classification 218) prior to her appointment as Interim Chief Marketing and Communications Officer.



Dr. Peggy Heinrich, Interim President

Background

Effective October 14, 2024, the Chief Marketing, Communications and Government Relations Officer position was split into separate positions, comprised of an Interim Chief Community and Government Relations Officer and an Interim Chief Marketing and Communications Officer. This represented a return to a former organizational structure at ECC that better met the needs of the institution. Ms. Jouhet was appointed as Interim Chief Marketing and Communications Officer effective October 14, 2024.

Since 2019, Ms. Jouhet has served as the Managing Director of Digital Strategy and Innovation at ECC, but she has also served as the Director of Content for Illinois Legal Aid Online, Senior Content Strategist for Continuum Clinical and Blue Chip Marketing Worldwide, Senior Manager of Marketing and Communications for the American Society of Plastic Surgeons and the Plastic Surgery Foundation, and Senior Copywriter in Marketing and Licensing for the Chicago Tribune. Ms. Jouhet additionally brings experience as an adjunct faculty member, having taught courses in Business English, Management, HR, Leadership, Culture, and International Trade for the École Supérieure de Commerce in France.

Ms. Jouhet holds a Bachelor of Science degree in Organizational and Corporate Communications from Northern Illinois University and is currently pursuing a Master of Arts in Communications at Ohio University. She holds several applicable certifications in Crisis Communications and has completed the LEADERS Institute with the American Association of Women in Community Colleges.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374