

**Regular Board Meeting  
November 12, 2024**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

*The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to [dkerruish@elgin.edu](mailto:dkerruish@elgin.edu) in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.*

**Agenda**

**Call to Order by Presiding Officer**

**1. Roll Call**

**2. Recess to Closed Session**

- A. To discuss minutes of meetings lawfully closed under this Act...
  - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting...
  - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
  - D. To consider collective negotiation matters...for one or more classes of employees...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

**3. Reconvene Open Session**

**4. Preliminary Matters**

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

**5. Interim President's Report**

**6. Audience Wishing to Address the Board**

**7. Board Reports**

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayo
- C. Association of Community College Trustees (ACCT) – Trustee Ollayo
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks

Reports

**8. College Reports**

- A. Personnel (October) 2
- B. Treasurer (September) 4

**College Reports Under Separate Cover**

- C. Institutional Advancement and ECC Foundation (October)
- D. Community Engagement and Legislative Affairs (October)
- E. FY24 Performance Report (annual)
- F. Grant Monitoring Report (quarter ending September 30, 2024)

Actions

- Acceptance of College Reports** 1

**9. Consent Agenda Approval**

- A. Minutes of the Regular Board Meeting of October 8, 2024 2
- B. Closed Session Minutes of the Regular Board Meeting of October 8, 2024 10
- C. Destruction of Audiotape of Closed Session of January 24, 2023 11
- D. Ratification of Report of Expenses 12
- E. Ratification of Board of Trustees Travel Expenses 13
- F. 2025 Schedule of Board Meetings 14
- G. Trustees Out-of-State Attendance to 2025 ACCT National Legislative Summit 15
- H. Instructional Fee Recommendations for Fiscal Year 2026 16
- I. Academic Calendar for 2027-2028 31
- J. Resolution of Approval to Publish Proposed 2024 Tax Levy 33
- K. Annual Comprehensive Financial Reports Fiscal Year 2024 37
- L. Ratification of a Settlement Agreement Between the Board of Trustees of Community College District 509 and the Support Staff of Elgin Community College Association (SSECCA) 38

M. Ratification of a Memorandum of Agreement Between the Board of Trustees of Community College District 509 and the Elgin Community College Faculty Association (ECCFA)	43
N. Purchases	
1. Additional Fees for Architectural and Engineering Services for the Manufacturing and Technology Center (MTC)	46
2. Additional Fees for Construction Management for the Manufacturing and Technology Center (MTC)	47
3. Construction of the New Manufacturing and Technology Center (MTC) – Phase I	48
4. Construction of the New Truck Driving School Building	51
5. Customer Relationship Management (CRM) Software Renewal	55
6. Executive Search Firm for Equity, Diversity & Inclusion Officer (EDIO) and Permanent Chief Human Resources Officer (CHRO) Placements	56
7. Heat Pump Trainer Purchase	57
8. Marketing Cloud Software Renewal Purchase	58
9. Microscopes and Accessories Purchase	59
10. Ratification of Interim Chief Human Resources Officer (CHRO) Additional Housing and Rental Car Fees	60
O. Personnel	
1. Ratification, Interim Chief Marketing and Communications Officer, Ms. Maureen Jouhet	61

**10. Old Business**

**11. New Business**

**12. Adjournment**

**Next regular meeting: 6:30 p.m. Tuesday, December 10, 2024**