

# BOARD OF TRUSTEES AGENDA

ERZHI




Elgin  
Community  
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • [elgin.edu](http://elgin.edu)



**6. Audience Wishing to Address the Board**

**7. Board Reports**

- A. Finance Committee – Trustee Rodriguez
- B. Committee of the Whole – Trustee Arroyo
- C. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- D. Association of Community College Trustees (ACCT) – Trustee Ollayos
- E. Legislative – Trustee Rakow
- F. ECC Foundation – Trustee Parks
- G. Student Report – Student Trustee Heiser

Reports

**8. College Reports**

- A. Personnel (September) 2
- B. Treasurer (August) 4
- C. Student Report (June-September) 23

**College Reports Under Separate Cover**

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)

Actions

**Acceptance of College Reports**

1

**9. Consent Agenda Approval**

- A. Minutes of the Regular Board Meeting of September 10, 2024 2
- B. Closed Session Minutes of the Regular Board Meeting of September 10, 2024 10
- C. Destruction of Audiotape of Closed Session of December 13, 2022 11
- D. Ratification of Report of Expenses 12
- E. Release of Select Closed-Session Minutes of Board Meetings of September 2022-August 2024 13
- F. Trustees In-State Attendance at Illinois Community College Trustees Association (ICCTA) Meeting 15
- G. Transfer to Internal Service Fund 16
- H. Purchases
  - 1. Accessibility Software Purchase 17
  - 2. Annual Carpentry Services 18
  - 3. Annual Roofing Repair Services 19
  - 4. Digital Literacy Software 21

5. Fall Impact Magazine	22
6. Fire Tool and Gear Purchase	23
7. Multi-Function Printers (Copiers) Agreement	24
8. Service Management Licenses Renewal	25
9. Ratification of Additional Asbestos Abatement at 550 S. McLean Blvd	26
10. Ratification of Winter Sports Bus Services	27
I. Personnel	
1. Granting of Tenure, Instructor of Nursing, Ms. Taylor Bernhard	28
2. Granting of Tenure, Instructor of Communication Studies, Mr. Brian Bohr	29
3. Granting of Tenure, Assistant Professor I of Adult Basic Education, Ms. Kathleen DeMars	30
4. Granting of Tenure, Assistant Professor I of Culinary Arts & Hospitality, Mr. James Guzzaldo	31
5. Granting of Tenure, Associate Professor I of Physics, Mr. Richard Jesik	32
6. Granting of Tenure, Assistant Professor I of Truck Driving, Mr. Brian Molyneux	33
7. Granting of Tenure, Instructor of Technical Services Librarian, Ms. Victoria Turner	34
8. Appointment, Interim Chief Community and Government Relations Officer, Ms. Paula Amenta	35
<b>10. Old Business</b>	
<b>11. New Business</b>	
<b>12. Adjournment</b>	

**Next regular meeting: 6:30 p.m. Tuesday, November 12, 2024**

# ELGIN COMMUNITY COLLEGE IDENTITY

## Board Purpose

*The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.*

*The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.*

## Mission

*To improve people's lives through learning.*

## Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

## Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

## Key Imperatives

Teaching and Learning Excellence  
ECC Experience

Lifelong Connections  
Fortify Our Future

## Shared Values

### **Excellence**

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

### **Freedom of Inquiry**

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

### **Ethical Practices**

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

### **Accountability**

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

### **Collaboration**

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

### **Holistic Approach**

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.

ELGIN COMMUNITY COLLEGE  
ACADEMIC CALENDAR 2024 - 2025

SUMMER SESSION 2024

Beginning Fri., May 31 and ending Sun., Aug. 4 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 25 – Mon., May 27 ..... All Facilities Closed: Memorial Day Weekend  
Mon., June 3..... Summer Session I Begins  
Mon., June 10..... Summer Session II Begins  
Wed., June 19 ..... All Facilities Closed: Juneteenth  
Thurs., July 4 ..... All Facilities Closed: Independence Day  
Mon., July 15 ..... Summer Session III Begins  
Thurs., Aug. 8 ..... End of Summer Session Classes  
Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,  
Financial Aid or  
Payment Dates***  
[Check dates»](#)

FALL SEMESTER 2024

Tues., Aug. 13 – Wed., Aug. 14..... New Full-Time Faculty Orientation  
Thurs., Aug. 15 ..... College Convocation  
Fri., Aug. 16..... New Student Convocation  
Mon., Aug. 19..... Fall Semester Begins  
Sat., Aug. 31 - Mon., Sept. 2..... All Facilities Closed: Labor Day (No Classes Labor Day Weekend)  
Mon., Sept. 23..... 12-Week Fall Session Begins  
Mon., Oct. 14 ..... 2<sup>nd</sup> 8-Week Fall Session Begins  
5:00 p.m. Wed., Nov. 27 – Sun., Dec. 1 ..... All Facilities Closed: Thanksgiving Recess  
Thurs., Dec. 12..... Fall Semester Classes End  
Fri., Dec. 13 ..... Grading Day/Semester Ends  
Sat., Dec. 14..... Graduation  
Mon., Dec. 16 ..... Grades Due by 4 p.m.  
5:00 p.m. Mon., Dec. 23– Wed. Jan.1..... All Facilities Closed: Winter Recess

SPRING SEMESTER 2025

Thurs., Jan.2..... Offices Reopen  
Tues., Jan. 7 – Wed., Jan. 8..... New Full-Time Faculty Orientation  
Thurs., Jan. 9..... College Convocation  
Fri., Jan. 10 ..... New Student Convocation  
Mon., Jan. 13..... Spring Semester Begins  
Mon., Jan. 20..... All Facilities Closed: Martin Luther King, Jr. Day  
Mon., Feb. 17..... All Facilities Closed: Presidents' Day  
Tues., Feb. 24..... 12-Week Spring Session Begins  
Mon., Mar. 17 ..... 2<sup>nd</sup> 8-Week Spring Session Begins  
Mon., Mar. 31 – Sun. Apr 6..... All Facilities Closed: Spring Recess  
Wed., May 14..... Spring Semester Classes End  
Thurs., May 15..... Grading Day/Semester Ends  
Fri., May 16 ..... High School Equivalency Graduation Ceremony  
Sat., May 17..... Graduation  
Mon., May 19..... Grades Due by 4:00 p.m.  
Sat., May 24 - Mon., May 26..... All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website [www.elgin.edu](http://www.elgin.edu) for information regarding Registration, Financial Aid and Payment



# Elgin Community College Board of Trustees Annual Planning Calendar

	JUL <sup>1</sup>	AUG	SEP	OCT	NOV	DEC	JAN	FEB <sup>1</sup>	MAR	APR	MAY	JUN
Board Activities	Board Policy Review Period <i>(cont'd from Jun)</i>		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year  Board attends ACCT Annual Congress  Board awards faculty tenure  Board adopts audit report from the previous fiscal year (Finance Committee)	Board adopts tax levy  Board conducts semi-annual self-evaluation	Board articulates budgetary considerations for next fiscal year	Board adopts tuition for the next fiscal year  Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes  Board awards faculty tenure  Board and College discuss budget and considerations in preparation for budget adoption in June (Finance Committee)	Board plans state lobby events (CCTA)  Board approves external audit firm and legal counsel  Board presents and discusses President's evaluation with President	Board seats newly elected trustees (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i>
	Suggested Reports for COTW and Board Meetings <sup>1</sup>	Vendor Report (Finance)  Grant Monitoring Report (Apr-Jun)  Quarterly Student Success and Equity Report (EDI)	Campus Crime Report (Clery Act)  Faculty Tenure Recommendations (TLSD)  ICCB Program Review Report from previous fiscal year (TLSD)	Update on General Education (TLSD)  Course and lab fees (TLSD)  Performance on Key Indicators (PIE)  Quarterly Student Success and Equity Report (EDI)	Institutional Advancement and ECC Foundation Annual Report (ECCF)  Grant Monitoring Report (Jul-Sep)	Annual Insurance Report (Finance)  Community Report (Communications)  Quarterly Student Success and Equity Report (EDI)	Faculty Tenure Recommendations (TLSD)	Grant Monitoring Report (Oct-Dec)  Auxiliary unit business plans for next fiscal year	Quarterly Student Success and Equity Report (EDI)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance)  Grant Monitoring Report (Jan-Mar)	
<sup>1</sup> Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.												
Cabinet Activities	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year		Goal and Budget Planning Period: Departments outline goals and budgets for the next fiscal year		Goal and Budget Planning Period: Finance places tax levy on display and prepares tax levy hearing		Strategic Budget Council reviews department budget requests for the next fiscal year		Budget Discussions and Adjustments Period: Budget Council reviews department budget requests for the next fiscal year		Finalize Budget and Goals for the Next Fiscal Year	
	Employees update accomplishments from the previous fiscal year in the performance management system  Cabinet retreats to outline key directions for next fiscal year	Employees update goals for the current fiscal year into the performance management system  Finance audits budget from the previous fiscal year  TLSD compiles and summarizes five-year progress and goals for academic programs	TLSD & Finance recommend course fees for the next fiscal year  PIE summarizes progress on performance indicators from the previous fiscal year  President previews goals for the current fiscal year with the Board	Finance proposes tax levy and abatements  TLSD drafts academic calendar for the fiscal year that follows the next	Finance places tax levy on display and prepares tax levy hearing  Finance makes tuition recommendation for the next fiscal year	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Finance finalizes budget for the next fiscal year and places it on display for the public		

**ICCTA MEETING AND CONVENTION SCHEDULE****\*\*Meetings, dates, and locations are subject to change\*\*****ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)**

February 5, 2024	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
May 1, 2024	Committee and Board of Representatives Meeting in conjunction with ICCTA Lobby Day President Abraham Lincoln Hotel, Springfield, IL
May 2, 2024	Lobby Day, Springfield, IL
September 13 – 14, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15 – 16, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

**ICCTA ANNUAL CONVENTION:**

June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
------------------	---

**ICCTA REGIONAL AND OTHER MEETINGS:****ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):**

February 1, 2024	Virtual
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
May 1, 2024 (Tentative)	Springfield, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL
September 13, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

**ICCB MEETINGS:**

February 2, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

**IBHE MEETINGS:**

January 17, 2024	Loyola University of Chicago, Chicago, IL & Videoconference
March 13, 2024	Monmouth College, Monmouth, IL & Videoconference
June 26, 2024	TBD
August 14, 2024	Southern Illinois University, Carbondale, IL & Videoconference
November 13, 2024	Lake Land College, Mattoon, IL & Videoconference

**ISAC MEETINGS:**

April 18, 2024	In-person at either Springfield or Deerfield Office
June 20, 2024	In-person at either Springfield or Deerfield Office
September 19, 2024	In-person at either Springfield or Deerfield Office
December 5, 2024	In-person at either Springfield or Deerfield Office

**ACCT/AACC EVENTS:**

February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
April 5 – 9, 2024	AACC 2024, Louisville, KY
October 23 – 26, 2024	ACCT Leadership Congress, Arch/Washington State Convention Ctr, Seattle, WA

**OTHER DATES/MEETINGS:**

February 23, 2024	<b>Deadline for ICCTA Awards</b> – Distinguished Alumnus, Equity and Diversity, Gary W. Davis Ethical Leadership, Gigi Campbell Student Trustee Excellence Scholarship, Pacesetter, Professional Board Staff Member, and Ray Hartstein Trustee Achievement
March 29, 2024	<b>Deadline for ICCTA Awards</b> – Advocacy, Business/Industry Partnership, Certificate of Merit, Gandhi/King Peace Scholarship, Gregg Chadwick Student Service Scholarship, Honorary Membership, Lifelong Learning, Michael S. Monaghan Meritorious Service, Outstanding Adjunct Faculty Member, Outstanding Full-Time Faculty Member, and Paul Simon Student Essay Contest
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL





## ILLINOIS COMMUNITY COLLEGE SYSTEM

### EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

### AFFORDABLE INSTRUCTION

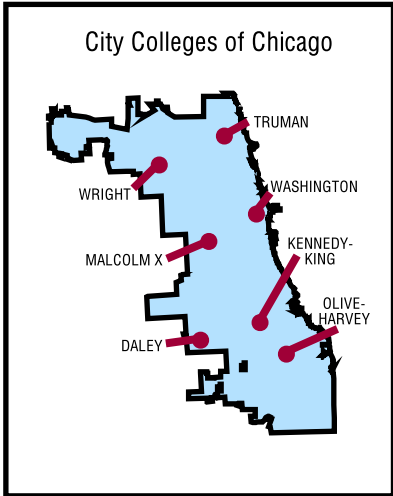
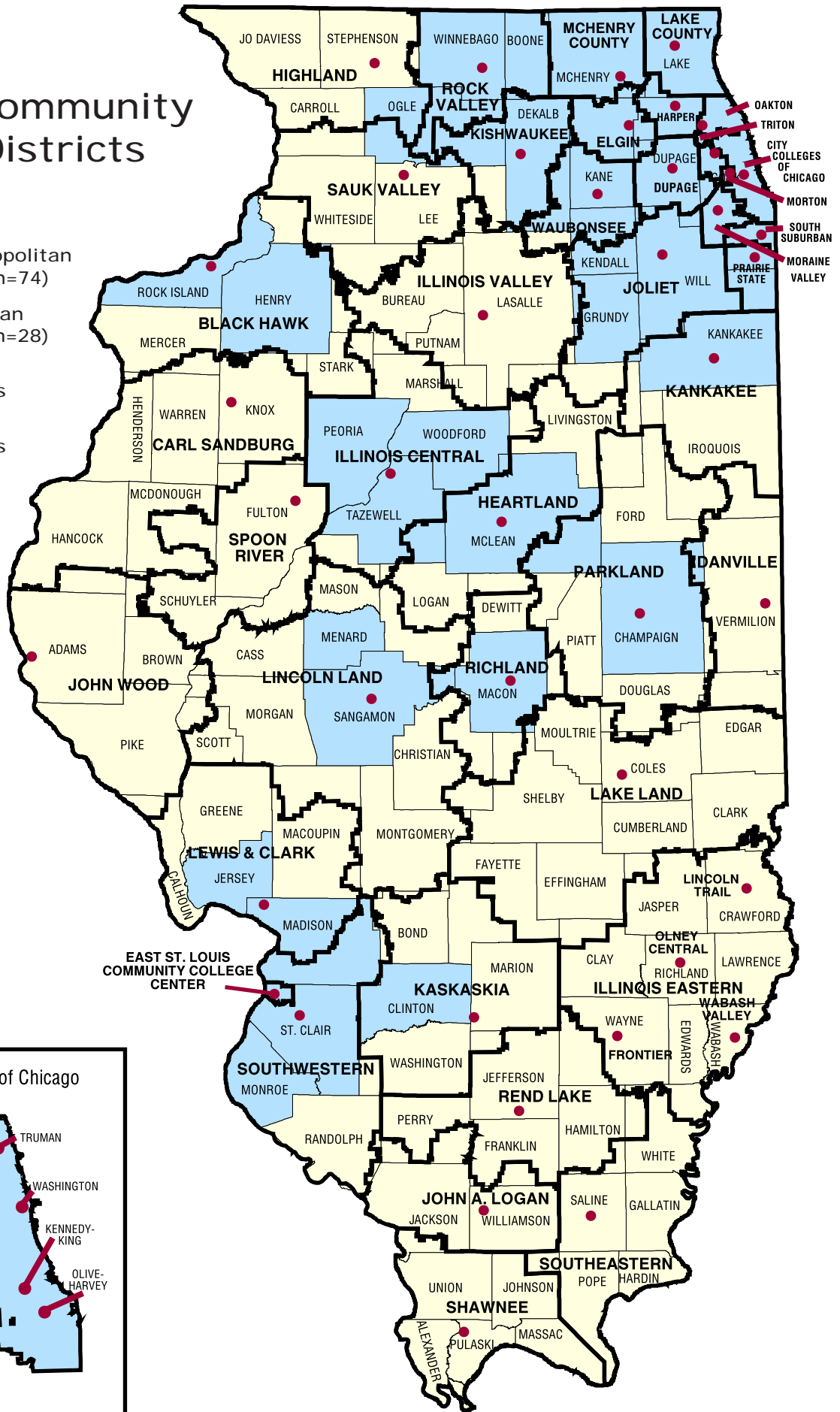
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

### ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

# Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





# CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

## Directory

### A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

### B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

### C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

### D BUILDING

- Print Shop/Copy Center
- ECC Police

### E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

### F BUILDING

- Student Computer Lab

### G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

### H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

### I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

### J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

### K BUILDING

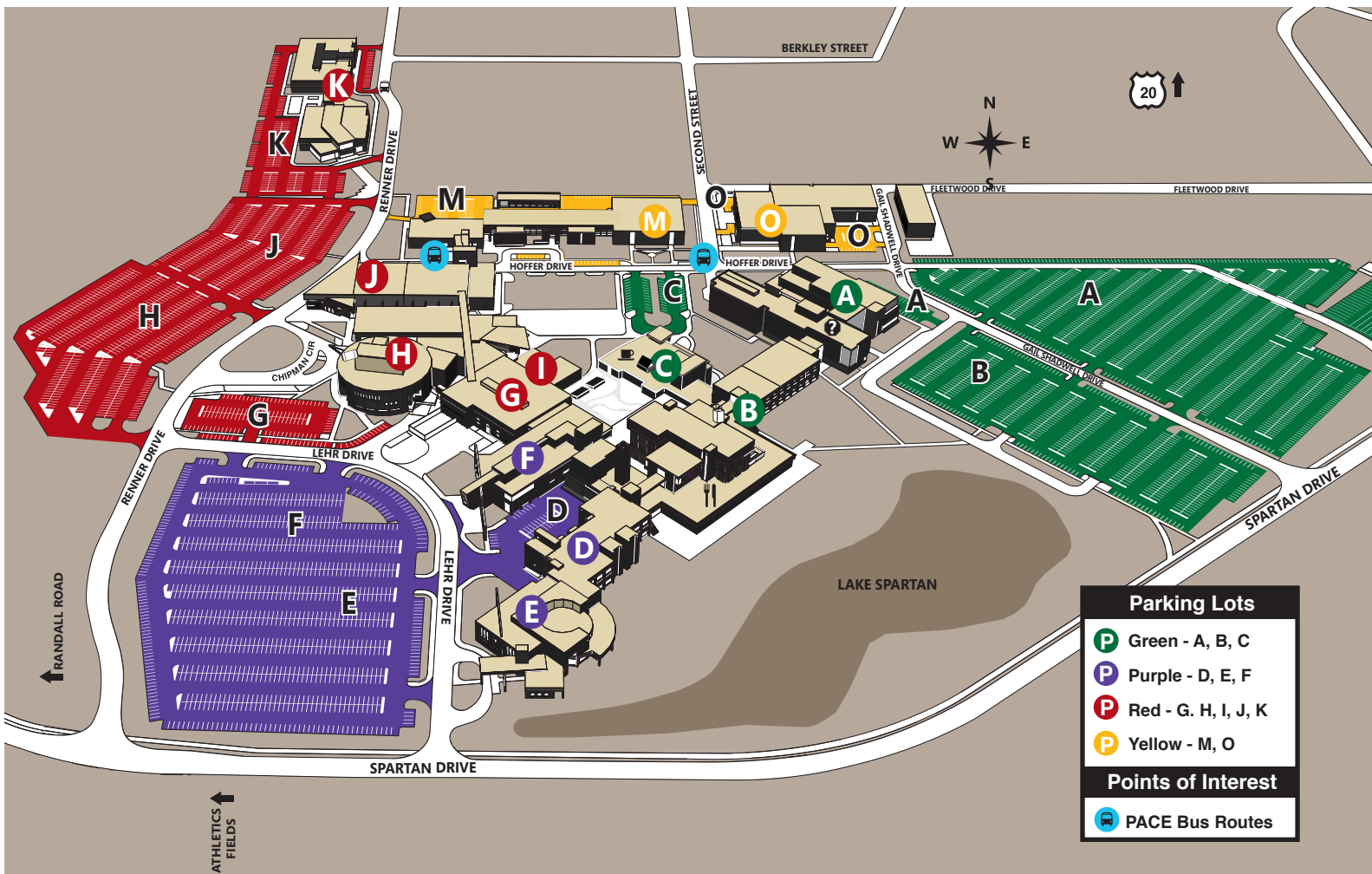
- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

### M BUILDING

- Early Childhood Lab School

### O BUILDING

- Refrigeration Lab
- Sheet Metal Lab
- HVAC Lab
- Welding Lab
- Manufacturing Lab
- IST Maintenance Tech Lab
- Motor Control/PLC Lab
- Hydraulic Lab
- CDL Driving Simulation Lab
- Electrical Lab



## **COLLEGE REPORTS**

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (September)
- B. Treasurer (August)
- C. Student Report (June-September)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

**PERSONNEL REPORT**

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Miguel	Camargo	NH	Custodian I - Second Shift -Part-Time	9/16/2024	\$15.59	7
Citlaly	Garcia	NH	Receptionist	9/3/2024	\$17.00	8
Leticia	Hernandez	NH	Upward Bound Coordinator III	9/3/2024	\$29.00	14
Marlene	Hernandez	NH	Food Service Worker	9/9/2024	\$15.59	7
John	Knaak	NH	Food Service Worker	9/3/2024	\$15.59	7
Laura	Ranieri	NH	Global Engagement Specialist	9/23/2024	\$22.00	12
Joel	Yumba	NH	Manager of Annual Giving	9/3/2024	\$63,000.00	14
Grace	Bruett	RH	Student Accounts Assistant IV	9/16/2024	\$18.50	11
Sarah	Bass	INT	Interim Associate Dean of Communications and Behavioral Science	8/5/2024	\$46.59	18
Roberto	Adame	RC	Risk and Insurance Manager	1/1/2024	\$73,249.00	15
Katie	Haney-Rizvi	RSTR	Equipment Coordinator	8/26/2024	\$23.93	10
Ayesha	Aijaz	CG	Supervisor III of ESL	7/29/2024	\$35.00	15
Vicki	Miranda	CG	Director of Grants Programs	9/3/2024	\$105,300.00	16
Maria	Sosa Hidalgo	CG	Office Assistant III - Bilingual	9/3/2024	\$18.97	10
Kaile	Raimondi	TRN	Web Designer and Accessibility Developer	9/16/2024	\$64,236.00	214
Leslie	Rosales	TRN	Financial Aid Advisor	8/5/2024	\$57,600.00	14
Joel	Brusatori	TRS	Groundskeeper Coordinator I	9/3/2024	\$44,162.00	12
Joseph	Bellak	RES	Apprenticeship Coordinator	7/31/2024		
Evelyn	Lozano	RES	Student Success Coach	8/9/2024		
Carina	Zamudio-Ramos	RES	Data Management Analyst	9/6/2024		

Key
NH - New Hire
RH - Rehire
INT - Interim
RC - Reclassification
RSTR - Restructure with Redesign
CG - Change Employee Group
TRN - Transfer - New Grade/Group
TRS - Transfer - Same Grade/Group
RES - Resignation

## HUMAN RESOURCES STAFFING REPORT

### **Miguel Camargo**

Miguel Camargo joins Elgin Community College as a Custodian I – Second Shift – Part-Time. He comes to the College from Revcor, where he served as a Heavy Machine Operator.

### **Citlaly Garcia**

Citlaly Garcia joins Elgin Community College as a Receptionist. She comes to the College from Ramos Tax and Services, where she served as a Seasonal Receptionist.

### **Leticia Hernandez**

Leticia Hernandez joins Elgin Community College as an Upward Bound Coordinator III. Leticia is currently working towards a Masters in Social Work from Dominican University and received a bachelor's degree in Sociology from Illinois Wesleyan University. She comes to the College from Metropolitan Family Services, where she served as a Domestic Violence Court Advocate Intern.

### **Marlene Hernandez**

Marlene Hernandez joins Elgin Community College as a Food Service Worker. Marlene is currently working towards her associate's degree in Health Science from Elgin Community College. She comes to the College as a Private Nanny, where she served as an Infant Caretaker.

### **John Knaak**

John Knaak joins Elgin Community College as a Food Service Worker. John is currently working towards an associate's degree in Auto Mechanics. He comes to the College from Oberweis Dairy, where he served as an Associate.

### **Laura Ranieri**

Laura Ranieri joins Elgin Community College as a Global Engagement Specialist. Laura received a Bachelor of Arts in French from Michigan State University. She comes to the College from Northern Illinois University, where she served as a Programming and Educational Initiatives Assistant.

### **Joel Yumba**

Joel Yumba joins Elgin Community College as a Manager of Annual Giving. Joel received a Bachelor of Arts in Political Science from Illinois State University. He comes to the College from Grand Valley State University, where he served as an Academic Department Coordinator.

### **Grace Bruett**

Grace Bruett returns to Elgin Community College as a Student Accounts Assistant IV. Grace received a Bachelor of Arts in History from St. Ambrose University. She previously served as a Student Worker in Registration and Records at Elgin Community College.

Staff Contact: Dr. Tonisha Via, Deputy Chief Human Resources Officer, 847-214-7372



**ELGIN COMMUNITY COLLEGE DISTRICT 509**

**Investment Schedule**

**As of August 31, 2024**

	<b>Purchase Date</b>	<b>Maturity Date</b>	<b>Percentage Yield</b>	<b>Total Maturity Value</b>	<b>Cost</b>	<b>Bank</b>
Certificate of Deposit	3/26/2024	9/6/2024	5.171%	4,860,361.89	4,750,000.00	Western Alliance Bank
Certificate of Deposit	9/12/2023	9/12/2024	5.332%	249,882.84	237,200.00	Pacific National Bank
Certificate of Deposit	9/15/2023	9/16/2024	5.290%	249,868.68	237,250.00	COREBANK
Certificate of Deposit	9/15/2023	9/16/2024	5.605%	249,897.66	236,600.00	Consumers Credit Union
Certificate of Deposit	1/16/2024	10/4/2024	5.150%	249,857.23	240,950.00	Financial Federal Bank
Certificate of Deposit	1/16/2024	10/4/2024	5.185%	249,893.26	240,950.00	GBank
Certificate of Deposit	1/16/2024	10/4/2024	4.978%	2,071,464.99	2,000,000.00	Western Alliance Bank
Certificate of Deposit	2/29/2024	10/4/2024	5.101%	249,888.86	242,500.00	BOM Bank
Certificate of Deposit	4/7/2023	10/7/2024	5.190%	249,697.38	231,500.00	First Priority Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.414%	249,884.41	237,050.00	First National Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.343%	249,872.41	237,200.00	First Guaranty Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.341%	249,868.57	237,200.00	The Valley State Bank
Certificate of Deposit	10/23/2023	10/22/2024	5.421%	249,847.77	237,000.00	Bank 7
Certificate of Deposit	10/23/2023	10/22/2024	5.285%	249,893.95	237,350.00	CIBM Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02	233,000.00	Schertz Bank & Trust
Certificate of Deposit	7/22/2024	11/15/2024	5.228%	249,884.11	245,800.00	Veritez Community Bank
Certificate of Deposit	4/2/2024	11/18/2024	5.101%	6,708,931.37	6,500,000.00	Western Alliance Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	St. Charles Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Libertyville Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Wintrust Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	State Bank of the Lakes
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Lake Forest Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Village Bank and Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Northbrook Bank and Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Schaumburg Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Wheaton Bank & Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Hinsdale Bank & Trust Company
Certificate of Deposit	4/5/2024	12/6/2024	5.076%	249,883.60	241,650.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	4/5/2024	12/6/2024	5.127%	249,862.73	241,550.00	Cornerstone Bank
Certificate of Deposit	7/31/2024	12/20/2024	4.950%	249,871.02	245,150.00	CrossFirst Bank
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	8/29/2023	2/19/2025	5.130%	1,614,761.04	1,500,000.00	Western Alliance Bank
Certificate of Deposit	2/26/2024	2/26/2025	4.972%	249,867.44	238,050.00	First State Bank of DeQueen
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,859.95	239,000.00	First Western Federal Savings Bank
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,860.10	239,000.00	First Internet Bank of Indiana
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Susquehanna Community Bank
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,860.90	239,000.00	Third Coast Bank, SSB
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Bank of Houston
Certificate of Deposit	4/15/2024	3/7/2025	5.081%	249,899.19	239,050.00	Farmers and Merchants Union Bank
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	828,145.09	793,000.00	Western Alliance Bank
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Town Bank, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	8/12/2024	3/21/2025	4.562%	249,917.71	243,200.00	American Plus Bank, N.A.
Certificate of Deposit	8/12/2024	3/21/2025	4.542%	249,888.31	243,200.00	First State Bank
Certificate of Deposit	8/12/2024	3/21/2025	4.560%	249,915.34	243,200.00	Winchester Savings Bank
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit	5/2/2024	5/2/2025	5.071%	1,576,065.00	1,500,000.00	Western Alliance Bank
Certificate of Deposit	5/30/2024	5/30/2025	5.080%	249,880.27	237,800.00	New OMNI Bank, National Association
Certificate of Deposit	8/16/2024	6/20/2025	4.487%	249,917.47	240,800.00	First Capital Bank
Certificate of Deposit	8/16/2024	6/20/2025	4.618%	249,871.88	240,500.00	5Star Bank
Certificate of Deposit	8/19/2024	6/20/2025	4.637%	249,922.51	240,600.00	NexBank
Certificate of Deposit	8/28/2024	6/20/2025	4.421%	4,402,373.10	4,250,000.00	Western Alliance Bank
Certificate of Deposit	8/15/2023	8/15/2025	4.942%	249,854.33	227,350.00	First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	225,550.00	Vibrant Credit Union
Certificate of Deposit	8/28/2024	8/28/2025	4.488%	249,727.03	239,000.00	Enterprise Bank
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	10/23/2023	10/23/2025	5.235%	249,861.83	226,150.00	Bank of Crockett
Certificate of Deposit	5/2/2024	11/3/2025	4.936%	249,848.49	232,550.00	Community National Bank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Certificate of Deposit	2/26/2024	2/26/2026	4.647%	249,876.75	228,600.00	American National Bank & Trust
Certificate of Deposit	4/30/2024	4/30/2026	4.880%	249,868.64	227,650.00	The First National Bank of McGregor
Certificate of Deposit	5/16/2024	5/18/2026	4.978%	249,882.00	227,200.00	ServisFirst Bank
Treasury Bills	2/28/2023	8/31/2024	4.929%	500,000.00	478,183.59	U.S. Treasury Note
Treasury Bills	9/18/2023	9/13/2024	5.301%	1,250,000.00	1,186,912.74	Federal Home Loan Discount
Treasury Bills	7/3/2024	9/19/2024	5.205%	4,500,000.00	4,450,499.25	Treasury Bill
Treasury Bills	3/1/2024	9/27/2024	5.076%	1,750,000.00	1,699,672.92	Federal Home Loan Discount
Treasury Bills	7/3/2024	10/3/2024	5.240%	6,585,849.87	6,500,000.00	ISDLAF+ Term Series IL
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	7/25/2024	10/24/2024	5.186%	250,000.00	246,809.11	WI Treasury Note
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	7/3/2024	10/29/2024	5.228%	750,000.00	737,536.25	WI Treasury Note
Treasury Bills	7/8/2024	10/31/2024	5.190%	2,750,000.00	2,705,874.34	Treasury Bill
Treasury Bills	7/15/2024	10/31/2024	5.160%	750,000.00	742,031.25	U.S. Treasury Note
Treasury Bills	8/2/2024	10/31/2024	5.210%	2,532,116.44	2,500,000.00	ISDLAF+ Term Series IL
Treasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	243,289.78	Mercantile Bank
Treasury Bills	7/23/2024	11/5/2024	5.142%	4,000,000.00	3,941,690.00	Treasury Bill
Treasury Bills	3/27/2024	11/30/2024	5.067%	750,000.00	732,392.58	U.S. Treasury Note
Treasury Bills	4/9/2024	11/30/2024	5.089%	3,000,000.00	2,932,734.38	U.S. Treasury Note
Treasury Bills	8/1/2024	12/5/2024	5.049%	1,750,000.00	1,720,024.25	Treasury Bill
Treasury Bills	8/13/2024	12/12/2024	4.862%	1,750,000.00	1,722,243.10	Treasury Bill

**ELGIN COMMUNITY COLLEGE DISTRICT 509**

**Investment Schedule**

As of August 31, 2024

	<b>Purchase Date</b>	<b>Maturity Date</b>	<b>Percentage Yield</b>	<b>Total Maturity Value</b>	<b>Cost</b>	<b>Bank</b>
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	8/6/2024	12/19/2024	4.725%	750,000.00	737,115.94	Treasury Bill
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	8/16/2023	2/15/2025	5.029%	750,000.00	712,265.63	U.S. Treasury Note
Treasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	474,765.63	U.S. Treasury Note
Treasury Bills	8/25/2023	2/25/2025	5.046%	248,000.00	248,193.92	Cortrust Bank
Treasury Bills	8/23/2023	2/28/2025	5.072%	500,000.00	471,445.31	U.S. Treasury Note
Treasury Bills	8/30/2023	2/28/2025	5.032%	248,000.00	248,422.32	State Bank of Texas/Dallas
Treasury Bills	2/29/2024	2/28/2025	4.853%	237,000.00	237,445.28	S & T Bank
Treasury Bills	3/1/2024	2/28/2025	4.915%	238,000.00	238,305.45	Northeast Community Bank
Treasury Bills	4/9/2024	2/28/2025	4.960%	500,000.00	483,476.56	U.S. Treasury Note
Treasury Bills	4/12/2024	2/28/2025	5.058%	250,000.00	241,611.33	U.S. Treasury Note
Treasury Bills	4/16/2024	2/28/2025	5.080%	500,000.00	483,320.31	U.S. Treasury Note
Treasury Bills	8/19/2024	3/14/2025	4.592%	3,250,000.00	3,166,392.13	Federal Home Loan Discount
Treasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00	1,190,771.48	U.S. Treasury Note
Treasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00	248,634.38	Essa Bank & Trust PA
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	5/1/2024	4/30/2025	5.095%	250,000.00	238,662.11	U.S. Treasury Note
Treasury Bills	5/24/2024	5/23/2025	5.053%	236,000.00	236,441.40	Key Bank NA
Treasury Bills	8/19/2024	6/15/2025	4.484%	1,000,000.00	987,109.38	U.S. Treasury Note
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Treasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00	248,590.36	Investar Bank NA
Treasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00	243,654.36	Security Bank and Trust
Treasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00	248,575.43	First Financial Bank
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00	248,680.02	Rivers Edge Bank
Treasury Bills	2/29/2024	8/29/2025	4.855%	243,000.00	243,502.59	Bank of America NA
Treasury Bills	2/29/2024	8/29/2025	4.854%	248,000.00	248,521.69	Meridian Bank
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41	Home Federal Savings Bank MN
Treasury Bills	3/6/2024	9/8/2025	4.804%	243,000.00	243,509.07	Commercial Bank of Cal
Treasury Bills	3/8/2024	9/8/2025	4.769%	248,000.00	248,649.68	American National Bank/Fox Cities
Treasury Bills	3/12/2024	9/12/2025	4.955%	243,000.00	243,504.69	Western Alliance Bank
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield
Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas
Treasury Bills	4/26/2024	10/27/2025	4.955%	243,000.00	243,156.64	Bank of Bird-in-Hand
Treasury Bills	5/1/2024	10/31/2025	4.985%	250,000.00	233,125.00	U.S. Treasury Note
Treasury Bills	5/3/2024	11/3/2025	5.000%	243,000.00	243,347.91	Simmons Bank/Pine Bluff
Treasury Bills	5/8/2024	11/10/2025	4.955%	243,000.00	243,506.48	Comerica Bank
Treasury Bills	5/8/2024	11/10/2025	4.950%	248,000.00	248,360.02	Mainstreet Bank
Treasury Bills	5/10/2024	11/10/2025	4.947%	243,000.00	243,184.49	First National Bank Long Island
Treasury Bills	5/3/2024	11/15/2025	4.930%	250,000.00	240,224.61	U.S. Treasury Note
Treasury Bills	5/23/2024	11/24/2025	4.955%	243,000.00	243,505.59	Banc of California Inc.
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	2/29/2024	3/2/2026	4.606%	244,000.00	244,665.81	BMO Bank NA
Treasury Bills	3/5/2024	3/5/2026	4.555%	248,000.00	248,685.78	Peoples Bank East Tennessee
Treasury Bills	3/5/2024	3/5/2026	4.581%	249,000.00	249,563.41	CF Bank
Treasury Bills	3/8/2024	3/9/2026	4.605%	248,000.00	248,686.73	Anderson Bros. Bank
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Treasury Bills	5/3/2024	4/30/2026	4.790%	500,000.00	462,050.78	U.S. Treasury Note
Treasury Bills	5/7/2024	5/7/2026	4.820%	243,000.00	243,366.46	Goldman Sachs Bank USA
Treasury Bills	5/15/2024	5/15/2026	4.820%	248,000.00	248,377.55	Vision Bank
Treasury Bills	2/27/2024	2/28/2027	4.325%	1,000,000.00	910,703.13	U.S. Treasury Note
Treasury Bills	3/5/2024	3/5/2027	4.458%	244,000.00	244,960.22	Valley National Bank Wayne
Treasury Bills	5/1/2024	4/30/2027	4.710%	250,000.00	220,898.44	U.S. Treasury Note
Treasury Bills	5/8/2024	5/10/2027	4.784%	243,000.00	243,780.47	Morgan Stanley Bank
Treasury Bills	5/3/2024	5/15/2027	4.640%	1,250,000.00	1,170,751.95	U.S. Treasury Note
Treasury Bills	5/21/2024	5/21/2027	4.708%	248,000.00	248,983.47	Wells Fargo Bank
Money Market Funds	8/31/2024	8/31/2024	5.131%	1,071.07	1,071.07	LIQ General Fund #10896-101
Money Market Funds	8/31/2024	8/31/2024	5.228%	6,158,252.16	6,158,252.16	MAX General Fund #10896-101
Money Market Funds	8/31/2024	8/31/2024	5.228%	529,573.94	529,573.94	MAX Campus Door Project #10896-217
Money Market Funds	8/31/2024	8/31/2024	1.000%	12,357,168.72	12,357,168.72	US Bank - IL Funds (01-00000-125000)
			<b>4.37%</b>	<b>\$ 139,715,847.21</b>	<b>\$ 137,578,310.76</b>	

\*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.



**ELGIN COMMUNITY COLLEGE DISTRICT 509  
EDUCATION FUND  
For the Months Ending August 31, 2024**

	<b>2025 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual Budget</b>	<b>Prior Yr Aug. 31 2023 Actual</b>	<b>% of FY2024 Budget</b>
<b>REVENUES</b>					
Property Taxes	44,633,163	21,273,803	47.66%	\$19,887,228	49.21%
Local Grants and Contracts	-	1,000	-	-	-
Personal Property Replacement Tax	1,150,000	229,949	20.00%	347,724	39.07%
Illinois Community College Board	7,164,000	1,552,146	21.67%	1,213,943	17.40%
Student Tuition and Fees *	24,378,800	13,703,194	56.21%	12,988,270	53.34%
Payment Plan and Late Fees	150,000	63,670	42.45%	59,895	39.93%
Investment Income	2,000,000	1,407,944	70.40%	1,027,507	141.73%
Miscellaneous External Revenue	843,952	98,103	11.62%	58,443	7.27%
Miscellaneous Internal Revenue	-	585	-	255	-
<b>TOTAL REVENUES</b>	<b>80,319,915</b>	<b>38,330,394</b>	<b>47.72%</b>	<b>35,583,265</b>	<b>47.89%</b>
<b>EXPENDITURES BY OBJECT</b>					
Salaries	49,383,707	\$9,629,864	19.50%	7,290,327	15.23%
Employee Benefits	10,378,020	2,013,051	19.40%	1,362,917	13.46%
Contractual Services	5,423,056	1,407,582	25.96%	1,618,540	29.69%
General Material & Supplies	5,053,594	849,419	16.81%	1,073,906	21.31%
Professional Development	723,790	94,116	13.00%	102,103	14.60%
Fixed Charges	262,013	39,683	15.15%	53,836	22.00%
Utilities	1,500	148	9.87%	439	33.79%
Capital Outlay	2,418,803	501,162	20.72%	434,518	18.44%
Other	387,710	9,142	2.36%	154,210	1.55%
Waivers/Institutional Scholarships	375,000	21,845	5.83%	19,610	7.13%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>74,407,193</b>	<b>14,566,012</b>	<b>19.58%</b>	<b>11,960,407</b>	<b>16.53%</b>
<b>EXPENDITURES BY FUNCTION</b>					
Instruction	35,391,953	6,820,034	19.27%	5,140,210	15.01%
Academic Support	11,079,430	2,156,275	19.46%	1,847,015	17.30%
Student Services	7,269,306	1,445,621	19.89%	1,150,859	17.32%
Public Services	707,379	99,906	14.12%	82,640	13.00%
Institutional Support	19,584,125	4,022,331	20.54%	3,870,073	18.72%
Institutional Waiver	375,000	21,845	5.83%	19,610	7.13%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>74,407,193</b>	<b>14,566,012</b>	<b>19.58%</b>	<b>12,110,407</b>	<b>16.53%</b>
<b>Excess (deficiency) of revenues over expenditures</b>					
	<b>5,912,722</b>	<b>23,764,382</b>	<b>29.01%</b>	<b>23,472,858</b>	<b>1205.75%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer to Capital Projects Fund	(4,000,000)	-	-	-	-
Transfer to Student Life	(553,720)	(89,127)	16.10%	(62,800)	(11.26)%
Transfer to Athletics	(1,058,779)	(144,342)	13.63%	(95,533)	(8.65)%
Transfer to Early Childhood Lab School	(300,223)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(5,912,722)</b>	<b>(233,469)</b>		<b>(158,333)</b>	
<b>Excess (deficiency) of revenues over expenditures and other sources (uses)</b>					
	<b>-</b>	<b>23,530,913</b>	<b>-</b>	<b>23,314,525</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>					
	<b>-</b>	<b>53,917,745</b>	<b>-</b>	<b>47,825,820</b>	<b>-</b>
<b>Fund Balance</b>					
	<b>\$ -</b>	<b>\$ 77,448,658</b>	<b>-</b>	<b>\$ 71,140,345</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509  
OPERATIONS AND MAINTENANCE FUND  
For the Months Ending August 31, 2024**

	<b>2025 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual Budget</b>	<b>Prior Yr Aug. 31 2023 Actual</b>	<b>% of FY2024 Budget</b>
<b>REVENUES</b>					
<b>Local Government Services:</b>					
Property Taxes	\$13,103,297	\$6,335,323	48.35%	\$6,088,513	48.61%
State Government Services:					
Other Local Government (Hanover Park)	137,325	-	-	12	0.01%
Miscellaneous External Revenue	-	347	-	371	-
Miscellaneous Internal Revenue	-	912	-	792	7.92%
Miscellaneous Internal Revenue (Security)	-	740	-	820	-
Building Rental External Revenue (Net Comps)	200,000	48,940	24.47%	58,662	29.53%
<b>TOTAL REVENUES</b>	<b>13,440,622</b>	<b>6,386,262</b>	<b>47.51%</b>	<b>6,149,170</b>	<b>47.61%</b>
<b>EXPENDITURES BY OBJECT</b>					
<b>INSTITUTIONAL SUPPORT</b>					
Salaries	5,001,472	900,669	18.01%	598,439	12.17%
Employee Benefits	1,024,499	184,893	18.05%	121,493	10.93%
Contractual Services	1,370,568	102,650	7.49%	105,208	24.87%
General Material & Supplies	963,230	120,164	12.48%	73,377	7.54%
Professional Development	14,850	1,316	8.86%	626	4.72%
Fixed Charges	729,513	125,250	17.17%	-	-
Utilities	2,730,800	268,213	9.82%	438,506	15.61%
Capital Outlay	1,262,663	40,718	3.22%	152,900	24.64%
Other	7,500	-	-	-	-
<b>TOTAL INSTITUTIONAL SUPPORT</b>	<b>13,105,095</b>	<b>1,743,873</b>	<b>13.31%</b>	<b>1,490,549</b>	<b>12.98%</b>
<b>CAMPUS SAFETY AND SECURITY</b>					
Salaries	681,315	127,993	18.79%	100,813	15.09%
Employee Benefits	300,992	66,116	21.97%	49,289	13.72%
Contractual Services	62,200	2,888	4.64%	2,337	10.79%
General Material & Supplies	97,498	6,379	6.54%	6,319	7.49%
Professional Development	18,125	787	4.34%	773	5.25%
Other	53,227	12,563	-	1,009	0.37%
<b>TOTAL CAMPUS SAFETY AND SECURITY</b>	<b>1,213,357</b>	<b>216,726</b>	<b>17.86%</b>	<b>160,540</b>	<b>11.29%</b>
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>14,318,452</b>	<b>1,960,599</b>	<b>13.69%</b>	<b>1,651,089</b>	<b>12.79%</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	13,105,095	1,743,873	13.31%	1,490,548	12.98%
Campus Safety and Security	1,213,357	216,726	17.86%	160,540	11.29%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>14,318,452</b>	<b>1,960,599</b>	<b>13.69%</b>	<b>1,651,088</b>	<b>12.79%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(877,830)</b>	<b>4,425,663</b>	<b>-</b>	<b>4,498,081</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer to O&M Facility Rental	(188,063)	-	-	-	-
Transfer from Other Funds	188,063	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (deficiency) of revenues over expenditures and other sources (uses)</b>	<b>(877,830)</b>	<b>4,425,663</b>	<b>-</b>	<b>4,498,081</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>21,038,333</b>	<b>-</b>	<b>20,477,286</b>	<b>-</b>
<b>Fund Balance</b>	<b>(\$877,830)</b>	<b>\$25,463,996</b>	<b>-</b>	<b>\$24,975,367</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**CAPITAL PROJECT FUND**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>REVENUES</b>					
BABS Rebates	\$55,000,000	\$ -	-	\$ -	-
<b>TOTAL REVENUES</b>	<b>55,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES BY OBJECT</b>					
Contractual Services	2,756,000	537,855	19.52%	53,866	8.80%
General Material & Supplies	37,000	11,674	31.55%	-	-
Capital Outlay	28,851,000	53,179	0.18%	118,778	1.07%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>31,644,000</b>	<b>602,708</b>	<b>1.90%</b>	<b>172,644</b>	<b>1.47%</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	31,644,000	602,708	1.90%	172,644	1.47%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>31,644,000</b>	<b>602,708</b>	<b>1.90%</b>	<b>172,644</b>	<b>1.47%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>23,356,000</b>	<b>(602,708)</b>	<b>-</b>	<b>(172,644)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	4,000,000	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>4,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (deficiency) of revenues over expenditures and other sources (uses)</b>	<b>27,356,000</b>	<b>(602,708)</b>	<b>-</b>	<b>(172,644)</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>34,950,554</b>	<b>-</b>	<b>44,301,582</b>	<b>-</b>
<b>Fund Balance</b>	<b>\$27,356,000</b>	<b>\$34,347,846</b>	<b>-</b>	<b>\$44,128,938</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**BOND AND INTEREST FUND**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>REVENUES</b>					
Property Taxes	\$ 10,968,742	\$ 5,423,642	49.45%	\$ 5,158,031	48.48%
<b>TOTAL REVENUES</b>	<b>10,968,742</b>	<b>5,423,642</b>	<b>49.45%</b>	<b>5,158,031</b>	<b>48.48%</b>
<b>EXPENDITURES BY OBJECT</b>					
Fixed Charges	10,709,172	-	-	200	-
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>10,709,172</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>-</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	10,709,172	-	-	200	-
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>10,709,172</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>-</b>
<b>Excess (deficiency) of revenues over expenditures and other sources (uses)</b>	<b>259,570</b>	<b>5,423,642</b>	<b>-</b>	<b>5,157,831</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>5,165,635</b>	<b>-</b>	<b>4,699,641</b>	<b>-</b>
<b>Fund Balance</b>	<b>\$ 259,570</b>	<b>\$ 10,589,277</b>	<b>-</b>	<b>\$ 9,857,472</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509  
AUXILIARY SERVICES FUND, CONTINUING ED  
For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$ 101,000	\$ 22,643	22.42%	\$ 106,602	59.22%
<b>TOTAL REVENUES</b>	<b>101,000</b>	<b>22,643</b>	<b>22.42%</b>	<b>106,602</b>	<b>59.22%</b>
<b>OPERATING EXPENSES</b>					
Salaries	88,056	18,262	20.74%	32,713	47.18%
Employee Benefits	16,018	3,640	22.72%	2,569	11.24%
Contractual Services	15,000	4,010	26.73%	1,337	6.22%
General Material & Supplies	12,250	687	5.61%	9,443	25.22%
Professional Development	1,000	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>132,324</b>	<b>26,599</b>	<b>20.10%</b>	<b>46,062</b>	<b>30.28%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(31,324)</b>	<b>(3,956)</b>	<b>12.63%</b>	<b>60,540</b>	<b>217.35%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Education Funds	-	-	-	-	-
Transfers from Corporate Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>(31,324)</b>	<b>(3,956)</b>	<b>-</b>	<b>60,540</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>8,129</b>	<b>-</b>	<b>(15,044)</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ (31,324)</b>	<b>\$ 4,173</b>	<b>-</b>	<b>\$ 45,495</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, CORPORATE TRAINING**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$ 553,000	\$ 64,369	11.64%	\$ 23,900	4.40%
<b>TOTAL REVENUES</b>	<b>553,000</b>	<b>64,369</b>	<b>11.64%</b>	<b>23,900</b>	<b>4.40%</b>
<b>OPERATING EXPENSES</b>					
Salaries	262,335	57,272	21.83%	18,367	5.42%
Employee Benefits	80,696	20,770	25.74%	7,839	1.05%
Contractual Services	75,000	6,628	8.84%	16,131	0.15%
General Material & Supplies	59,500	4,723	7.94%	8,452	0.22%
Professional Development	5,500	55	1.01%	60	0.10%
Capital Outlay	500	-	-	-	-
Others	12,000	9,037	75.31%	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>495,531</b>	<b>98,485</b>	<b>19.87%</b>	<b>50,849</b>	<b>18.74%</b>
Excess (deficiency) of revenues over expenditures	<b>57,469</b>	<b>(34,116)</b>	<b>-</b>	<b>(26,949)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers to Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>57,469</b>	<b>(34,116)</b>	<b>-</b>	<b>(26,949)</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>(91,894)</b>	<b>-</b>	<b>14,096</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ 57,469</b>	<b>\$ (126,010)</b>	<b>-</b>	<b>\$ (12,853)</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509  
AUXILIARY SERVICES FUND, BOOKSTORE  
For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$2,402,339	\$890,383	37.06%	\$951,159	38.92%
Miscellaneous Internal Revenue	101,392	15,622	15.41%	12,716	14.41%
<b>TOTAL REVENUES</b>	<b>2,503,731</b>	<b>906,005</b>	<b>36.19%</b>	<b>963,875</b>	<b>38.07%</b>
<b>OPERATING EXPENSES</b>					
Salaries	305,276	48,625	15.93%	30,238	9.57%
Employee Benefits	64,119	8,584	13.39%	6,148	8.30%
Contractual Services	57,095	22,627	39.63%	18,977	38.37%
General Material & Supplies	1,999,993	470,610	23.53%	1,048,334	50.15%
Professional Development	3,000	-	-	-	-
Capital Outlay	2,000	909	45.44%	-	-
Other	(500)	(321)	64.23%	21	(4.18)%
<b>TOTAL OPERATING EXPENSES</b>	<b>2,430,983</b>	<b>551,034</b>	<b>22.67%</b>	<b>1,103,718</b>	<b>43.59%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>72,748</b>	<b>354,971</b>	<b>-</b>	<b>(139,844)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers to Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>72,748</b>	<b>354,971</b>	<b>-</b>	<b>(139,844)</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>731,690</b>	<b>-</b>	<b>363,547</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$72,748</b>	<b>\$1,086,661</b>	<b>-</b>	<b>\$223,703</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$582,762	\$53,202	9.13%	\$63,070	12.64%
<b>TOTAL REVENUES</b>	<b>582,762</b>	<b>53,202</b>	<b>9.13%</b>	<b>63,070</b>	<b>12.64%</b>
<b>OPERATING EXPENSES</b>					
Salaries	642,239	88,825	13.83%	59,102	12.90%
Employee Benefits	158,661	31,873	20.09%	13,536	11.69%
Contractual Services	3,585	475	13.26%	190	3.79%
General Material & Supplies	77,050	9,590	12.45%	6,831	8.73%
Professional Development	1,450	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>882,985</b>	<b>130,763</b>	<b>14.81%</b>	<b>79,659</b>	<b>12.11%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(300,223)</b>	<b>(77,561)</b>	<b>25.83%</b>	<b>(16,590)</b>	<b>10.45%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	300,223	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>300,223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>-</b>	<b>(77,561)</b>	<b>-</b>	<b>(16,590)</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>(116,040)</b>	<b>-</b>	<b>110,563</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ -</b>	<b>\$ (193,601)</b>	<b>-</b>	<b>\$ 93,973</b>	<b>-</b>



**ELGIN COMMUNITY COLLEGE DISTRICT 509  
AUXILIARY SERVICES FUND, FOOD SERVICES  
For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$765,064	\$53,183	6.95%	\$65,588	7.99%
Miscellaneous Internal Revenue	164,334	58,453	35.57%	26,423	10.96%
<b>TOTAL REVENUES</b>	<b>929,398</b>	<b>111,636</b>	<b>12.01%</b>	<b>92,011</b>	<b>8.66%</b>
<b>OPERATING EXPENSES</b>					
Salaries	420,267	62,883	14.96%	42,347	10.89%
Employee Benefits	43,822	8,396	19.16%	6,094	14.82%
Contractual Services	14,935	927	6.21%	2,071	21.56%
General Material & Supplies	430,352	64,987	15.10%	63,076	14.38%
Professional Development	206	70	33.95%	-	-
Capital Outlay	19,859	-	-	-	-
Other	(43)	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>929,398</b>	<b>137,262</b>	<b>14.77%</b>	<b>113,588.56</b>	<b>12.81%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>(25,626)</b>	<b>-</b>	<b>(21,577)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>-</b>	<b>(25,626)</b>	<b>-</b>	<b>(21,577)</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>283,979</b>	<b>-</b>	<b>110,563</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ -</b>	<b>\$ 258,353</b>	<b>-</b>	<b>\$ 88,986</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$815,845	\$61,074	7.49%	\$47,907	7.63%
Miscellaneous Internal Revenue	145,000	37,533	25.88%	49,114	20.15%
<b>TOTAL REVENUES</b>	<b>960,845</b>	<b>98,607</b>	<b>10.26%</b>	<b>97,021</b>	<b>11.13%</b>
<b>OPERATING EXPENSES</b>					
Salaries	292,699	41,616	14.22%	23,269	8.56%
Employee Benefits	20,092	4,501	22.40%	2,733	10.08%
Contractual Services	352,575	167,755	47.58%	148,746	45.16%
General Material & Supplies	133,522	4,538	3.40%	24,552	19.16%
Professional Development	16,000	4,708	29.42%	1,352	8.90%
Capital Outlay	89,954	12,204	13.55%	6,681	7.02%
Fixed Charges	5,000	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>909,842</b>	<b>235,322</b>	<b>25.86%</b>	<b>207,332</b>	<b>23.78%</b>
Excess (deficiency) of revenues over expenditures	<b>51,003</b>	<b>(136,715)</b>	<b>-</b>	<b>(110,311)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>51,003</b>	<b>(136,715)</b>	<b>-</b>	<b>(110,311)</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>1,082,632</b>	<b>-</b>	<b>1,143,290</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ -</b>	<b>\$ 945,917</b>	<b>-</b>	<b>\$ (1,253,601)</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, PRODUCTION SERVICES**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$3,500	\$168	4.80%	\$1,897	72.97%
Miscellaneous Internal Revenue	508,000	87,383	17.20%	78,926	16.88%
<b>TOTAL REVENUES</b>	<b>511,500</b>	<b>87,551</b>	<b>17.12%</b>	<b>80,823</b>	<b>17.19%</b>
<b>OPERATING EXPENSES</b>					
Salaries	206,138	41,162	19.97%	22,536	15.00%
Employee Benefits	70,377	13,599	19.32%	6,624	29.01%
Contractual Services	17,375	83	0.48%	6,345	43.77%
General Material & Supplies	70,115	11,664	16.64%	11,409	19.09%
Professional Development	800	-	-	-	-
Other	600	600	100.00%	-	-
Depreciation	8,375	-	-	-	-
Fixed Charges	109,500	5,794	5.29%	8,493	8.89%
<b>TOTAL OPERATING EXPENSES</b>	<b>483,280</b>	<b>72,902</b>	<b>15.08%</b>	<b>55,407</b>	<b>15.47%</b>
<b>Excess (deficiency) of revenues</b>					
<b>over expenditures</b>	<b>28,220</b>	<b>14,649</b>	<b>-</b>	<b>25,416</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>28,220</b>	<b>14,649</b>	<b>-</b>	<b>25,416</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>367,994</b>	<b>-</b>	<b>228,468</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ 28,220</b>	<b>\$ 382,643</b>	<b>-</b>	<b>\$ 253,884</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509  
AUXILIARY SERVICES FUND, STUDENT LIFE  
For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$ -	\$ 23	-	\$ -	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 23</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>
<b>OPERATING EXPENSES</b>					
Salaries	377,184	68,500	18.16%	48,437	12.13%
Employee Benefits	96,735	12,936	13.37%	11,395	12.58%
Contractual Services	12,000	3,284	27.37%	-	-
General Material & Supplies	43,100	4,090	9.49%	4,940	12.44%
Professional Development	24,700	340	1.38%	737	3.35%
<b>TOTAL OPERATING EXPENSES</b>	<b>553,719</b>	<b>89,150</b>	<b>16.10%</b>	<b>65,509</b>	<b>11.75%</b>
Excess (deficiency) of revenues over expenditures	<b>(553,719)</b>	<b>(89,127)</b>	<b>16.10%</b>	<b>65,509</b>	<b>11.75%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	553,720	89,127	16.10%	62,800	11.26%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>553,720</b>	<b>89,127</b>	<b>16.10%</b>	<b>62,800</b>	<b>11.26%</b>
<b>Net Income (Loss)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,709)</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>66,323</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ -</b>	<b>\$ 66,323</b>	<b>-</b>	<b>\$ (2,709)</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$ -	\$ 825	-	\$ 375	-
<b>TOTAL REVENUES</b>	<b>-</b>	<b>825</b>	<b>-</b>	<b>375</b>	<b>-</b>
<b>OPERATING EXPENSES</b>					
Salaries	525,068	94,460	17.99%	23,976	4.79%
Employee Benefits	73,711	16,619	22.55%	6,261	11.99%
Contractual Services	100,000	6,961	6.96%	5,627	4.81%
General Material & Supplies	132,000	18,721	14.18%	8,894	5.43%
Professional Development	203,000	8,286	4.08%	-	-
Fixed Charges	20,000	120	0.60%	-	-
Capital Outlay	5,000	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>1,058,779</b>	<b>145,167</b>	<b>13.71%</b>	<b>44,758</b>	<b>8.75%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(1,058,779)</b>	<b>(144,342)</b>	<b>4.85%</b>	<b>(44,383)</b>	<b>4.02%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	1,058,779	144,342	13.63%	95,533	8.65%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,058,779</b>	<b>144,342</b>	<b>13.63%</b>	<b>95,533</b>	<b>8.65%</b>
<b>Net Income (Loss)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(50)</b>	<b>-</b>
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Retained Earnings</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ (50)</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509  
WORKING CASH  
For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>REVENUES</b>					
Interest	\$ 75,000	\$ 18,158	24.21%	\$ 7,412	9.88%
<b>TOTAL REVENUES</b>	<b>\$ 75,000</b>	<b>\$ 18,158</b>	<b>24.21%</b>	<b>\$ 7,412</b>	<b>9.88%</b>
<b>EXPENDITURES BY OBJECT</b>					
General Material & Supplies	-	-	-	-	-
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	-	-	-	-	-
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (deficiency) of revenues over expenditures and other sources (uses)</b>	<b>\$ 75,000</b>	<b>\$ 18,158</b>	<b>-</b>	<b>\$ 7,412</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>\$ 4,874,441</b>	<b>-</b>	<b>\$ 4,806,192</b>	<b>-</b>
<b>Fund Balance</b>	<b>\$ 75,000</b>	<b>\$ 4,892,599</b>	<b>-</b>	<b>\$ 4,813,604</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509  
AUDIT FUND  
For the Months Ending August 31, 2024**

	<b>2025 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual Budget</b>	<b>Prior Yr Aug. 31 2023 Actual</b>	<b>% of FY2024 Budget</b>
<b>REVENUES</b>					
Property Taxes	\$ 205,000	\$ 100,803	49.17%	\$ 56,458	45.17%
<b>TOTAL REVENUES</b>	<b>205,000</b>	<b>100,803</b>	<b>49.17%</b>	<b>56,458</b>	<b>45.17%</b>
<b>EXPENDITURES BY OBJECT</b>					
Salaries	108,366	20,849	19.24%	15,880	-
Contractual Services	93,560	-	-	-	-
General Material & Supplies	800	-	-	7	-
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>202,726</b>	<b>20,849</b>	<b>10.28%</b>	<b>15,887</b>	<b>71.78%</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	202,726	20,849	10.28%	15,887	71.78%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>202,726</b>	<b>20,849</b>	<b>10.28%</b>	<b>15,887</b>	<b>71.78%</b>
<b>Excess (deficiency) of revenues over expenditures and other sources (uses)</b>	<b>2,274</b>	<b>79,954</b>	<b>-</b>	<b>40,571</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>103,351</b>	<b>-</b>	<b>139,524</b>	<b>-</b>
<b>Fund Balance</b>	<b>\$ 2,274</b>	<b>\$ 183,305</b>	<b>-</b>	<b>\$ 180,095</b>	<b>-</b>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**LIABILITY, PROTECTION & SETTLEMENT SUBFUND**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>REVENUES</b>					
Local Government Services:					
Property Taxes	\$ 1,905,000	\$ 899,842	47.24%	\$ 542,327	38.60%
<b>TOTAL REVENUES</b>	<b>1,905,000</b>	<b>899,842</b>	<b>47.24%</b>	<b>542,327</b>	<b>38.60%</b>
<b>EXPENDITURES BY OBJECT</b>					
<b>INSTITUTIONAL SUPPORT</b>					
Contractual Services	45,000	16,168	35.93%	7,067.00	15.71
Fixed Charges	1,250,000	115,191	9.22%	70,427	5.87%
<b>TOTAL INSTITUTIONAL SUPPORT</b>	<b>1,295,000</b>	<b>131,359</b>	<b>10.14%</b>	<b>77,494</b>	<b>6.22%</b>
<b>CAMPUS SAFETY AND SECURITY</b>					
Salaries	662,621	126,669	19.12%	100,340	14.74%
<b>TOTAL CAMPUS SAFETY &amp; SECURITY</b>	<b>662,621</b>	<b>126,669</b>	<b>19.12%</b>	<b>100,340</b>	<b>14.74%</b>
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>1,957,621</b>	<b>258,028</b>	<b>13.18%</b>	<b>177,834</b>	<b>9.23%</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	1,295,000	131,359	10.14%	77,494	6.22%
Campus Safety and Security	662,621	126,669	19.12%	100,340	14.74%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>1,957,621</b>	<b>258,028</b>	<b>13.18%</b>	<b>177,834</b>	<b>9.23%</b>
<b>Excess (deficiency) of revenues over expenditures other sources (uses)</b>	<b>(52,621)</b>	<b>641,814</b>	<b>-</b>	<b>364,493</b>	<b>-</b>
<b>Fund Balance Released from Reserved Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>1,944,663</b>	<b>-</b>	<b>2,309,378</b>	<b>-</b>
<b>Fund Balance</b>	<b>\$ (52,621)</b>	<b>\$ 2,586,477</b>	<b>-</b>	<b>\$ 2,673,871</b>	<b>-</b>



**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**INTERNAL SERVICE FUND**  
**For the Months Ending August 31, 2024**

	<b>2025</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Aug. 31 2023</b>	<b>FY2024</b>
				<b>Actual</b>	<b>Budget</b>
<b>REVENUES</b>					
Benefit Charges	\$ 13,279,789	\$ 2,478,028	18.66%	\$ 835,787	6.52%
<b>TOTAL REVENUES</b>	<b>13,279,789</b>	<b>2,478,028</b>	<b>18.66%</b>	<b>835,787</b>	<b>6.52%</b>
<b>EXPENDITURES BY OBJECT</b>					
Employee Benefits	13,279,789	1,452,601	10.94%	-	-
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>13,279,789</b>	<b>1,452,601</b>	<b>10.94%</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	13,279,789	-	-	-	-
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>13,279,789</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>1,025,427</b>	<b>-</b>	<b>835,787</b>	<b>-</b>
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>(8,282,855)</b>	<b>-</b>	<b>(13,092,263)</b>	<b>-</b>
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ (7,257,428)</b>	<b>-</b>	<b>\$ (12,256,476)</b>	<b>-</b>

## STUDENT ACTIVITIES REPORT

### Student Life Mission

*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

### June – September 2024

*June 1st through September 13th, 2024*

#### Elgin Pride Parade (June 1)

ECC was proud to be a sponsor and participant in the Elgin LGBTQ+ Pride Parade and Festival to kick off PRIDE Month! ECC faculty, staff, and students marched alongside community members, showing their unwavering support for Elgin's LGBTQIA+ community.



#### Mutts Gone Nuts (July 13)

To celebrate ECC's 75<sup>th</sup> anniversary the show Mutts Gone Nuts was performed on July 13 in the cultural arts Center. This world-famous comedy dog show formed some incredible tricks and had some hilarious antics. The tickets were free for anyone who wanted to attend.



#### Rent (July 26 – August 4)

ECC Musical Theater put on a production of RENT from July 26th to August 4th in the cultural arts center. The powerful performances were packed with heart stirring songs and had an atmosphere full of passion and energy. The tickets were free for anyone who wanted to attend.

#### Project Backpack (August 3)

ECC participated and hosted Project Backpack on August 1st. This event was a huge success giving out almost 1000 backpacks to students and schools in the community. This event and its success wouldn't have been possible without all of the ECC community volunteers, partners and community resources coming together.



**874 backpacks distributed at the event**

**1,161 backpacks distributed to D303, D301, U-46, and community partners post-event**

### **New Student Days**

New Student Days is hosted by the Student Experience and Engagement Center's First Year Programs to welcome new students to ECC and connect them to resources before the start of the semester.

**August 6<sup>th</sup> – 132 attendees**

**August 8<sup>th</sup> – 87 attendees**

### **IGNITE Student Leader Retreat (August 9-August 10)**

The IGNITE Student Leader Retreat is an overnight trip hosted by Student Life that helps club leaders meet and build connections with other student leaders. This year, the trip took place on August 9th through August 10th at Stronghold Camp and Retreat Center in Oregon, Illinois. The students got a chance to canoe, participate in a high ropes course, and other team building/bonding activities throughout the retreat.

**27 students representing 14 clubs, 6 staff, Dr. Heinrich**



### **New Student Convocation**

The Student Experience and Engagement Center's First Year Programs hosted New Student Convocation on Friday, August 16<sup>th</sup> in the Event Center to welcome new students and families as they start their educational journey at ECC.

**332 students, 68 parents/families, 42 Staff**

### **Campus Jam (August 16)**

Campus Jam took place on August 16th from 12:00 to 1:30 p.m. in the Green Space. This event was an opportunity for new students to see what ECC has to offer. There was a bingo game hosted by Student Government that helped the new students find and connect with clubs they might enjoy. As a prize, students who got a bingo received gift certificates to the different food spots on campus, such as Spartan Terrace, Spartan To Go, and the ECC Cafeteria. In addition, there were tables that showcase some of the resources ECC has to offer.

**400 attendees, 20 Campus Resources, 12 Clubs**

### **Welcome Weeks (August 20 – September 17)**

At the beginning of every semester Student Life puts together and hosts many events/activities to welcome students to the new semester/year. These activities not only help new students get involved in what is going on around campus, but also to help returning students ease back into the semester. The welcome weeks for fall 2024 took place from August 19 to September 5th.

### **Welcome Tables (August 19)**

Welcome Tables were set up at the entrance of buildings A, B, F, H, and O where students could stop by to ask questions, get directions, or grab a morning snack on their way to their class. **600 participants**

Reports 24

Page 2 of 5

### **Kick Off Rally (August 20)**

Student Life wanted new and old students to start off the semester on the right foot by having a kick off rally. This event took place on Tuesday, August 20 from 10 AM to 3 PM in the Jobe Lounge. During this event students had the opportunity to enjoy some free activities and treats. **350 participants**

### **Coffee and Pillow Talk (August 21)**

Students were able to stuff a squishy pillow before they stuffed the ballot (voter registration). In addition, they were able to have a caffeine pick me up with Dapper Brews. This event took place from 10 AM to 1 PM in the Jobe lounge. **500 participants**

### **Rock the Vote (August 22)**

This event gave students the opportunity to register to vote with the League of Women Voters if they were 18 years or older. The event also had the fun and exciting twist of a silent disco where treats were also provided. This event took place from 10 AM to 1 PM in the Jobe Lounge. **325 participants**

### **Your Vote, Your Voice (August 26)**

This event was another event put on by Student Life to encourage students to register to vote for the upcoming election. During this event students could register to vote as well as receive information about locations for voting. Prior to the event, local legislators were invited to speak in front of an audience to talk about the importance of getting involved in the local elections (sponsored by the Center for Civic Engagement). Refreshments were provided. This event took place from 9:30 AM to 1 PM in the Jobe Lounge and B Walkway. **250 participants**

### **Express Your Views (August 27)**

Students were able to enjoy a Caricature or Airbrush tattoos. In addition, they had the opportunity to complete a fun activity to win a \$50 gift card. This event took place from 10 AM to 1 PM in the Jobe Lounge. **400 participants**

### **Clubchella & Food Truck Day (August 28)**

Students were able to meet with and learn about ECC's clubs and organizations while also enjoying festive music, a bite to eat at a local food truck (Hello Boba, Girls Got Balls, Tievoli Pizza Truck, and Karajo Chow Down), and a competitive obstacle course. This took place from 11 AM to 1:30 PM outside on the Building B Walkway. **600 participants, 23 clubs, 3 department resources, 4 local food trucks**

### **Trivia Caucus (August 29)**

At this event students were able to compete in pop culture trivia in teams of up to four people. Each member of the winning team won a \$100 gift card—the winning team was Gaea's Besties. This took place from 5 to 7 PM in the Jobe lounge. **55 attendees, 10 teams**

### **SCOOPS - Meet the Candidates (September 5)**

Students were able to create an ice cream sundae and connect with the Student Experience and Engagement Center's Student Life and First Year Programs staff.

This event took place from 11 AM to 1 PM in the Student Engagement and Experience Center. **250 participants**

**Portillo’s Fundraiser (August 28)**

Associated Nursing Students had their first fundraising event of the semester on Wednesday, August 28. Students and the ECC community were able to go to the Portillo’s on Randall Road from 5 to 8 PM and buy some food in person, to go, and online to support this club. 20% of all sales that night went towards Associated Nursing Students and their future club activities.

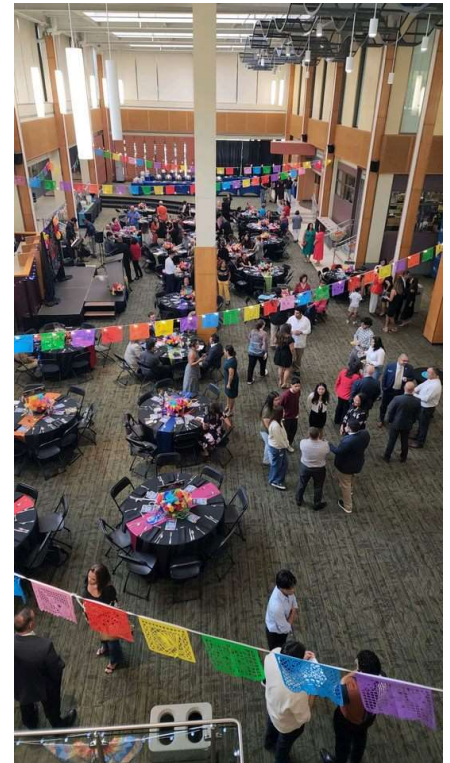
**Latinx Heritage Month (September 13 – October 17)**

The 2024 Latinx Heritage Month theme is UNITED: Celebrando Nuestra Resistencia e Impacto (UNITED: Celebrating Our Resistance and Impact) to highlight and celebrate the resiliency and impact of the Latinx community, ensuring that their presence is known and represented. The celebration month is filled with various events taking place from September 13<sup>th</sup> through October 17<sup>th</sup>.

**Jane Barbosa Legacy Brunch (September 13)**

This is the kickoff event for the Latinx Heritage Month celebrations at ECC in honor of the late Jane Barbosa, former recruiter and minority affairs coordinator at ECC, founder of the Organization of Latin American Students (OLAS) and well-known member of the Latinx community in Elgin. The event featured guest keynote speaker Gustavo Silva, Manager of Youth and High School Football for the Chicago Bears and District 300 graduate.

The event also helped to raise funds for the Jane Barbosa We Rise Scholarship which provides a scholarship opportunity for undocumented, DACA, and mixed-status ECC students. Sponsorship opportunities included the We Rise Sponsorship (fully funds one scholarship), Empowerment Sponsorship (partially funds one scholarship), and Madrina/Padrino Sponsorship (provides sponsored tickets for 4 students or 2 general admissions). An additional silent raffle also took place at the event which raised an additional \$2,000 for the scholarship. **185 attendees**



**ECC Observer**

The Elgin Community College newspaper (The Observer) which is made up of students who write articles in the online newspaper about current events and activities around campus are in their second season of the Eye of the Observer podcast. Stay tuned and keep your ears open for new episodes of the podcast.

## **GENERAL CLUB MEETINGS**

Most clubs have meetings every week, every other week, or once a month. Check the MyECC app to learn more information about each club and the list of their meetings and events.

## **MYECC EXPERIENCE MOBILE APP**

MyECC Experience is Elgin Community College's official app. Connect to all things ECC anytime, anywhere! This app is designed to enrich your ECC education and provide you with a personalized experience that provides access to student activities, events, and resources you use most often.



Download the new MyECC mobile app!



If you have any questions, please contact  
[StudentTrusteeHeiser@elgin.edu](mailto:StudentTrusteeHeiser@elgin.edu)



## ACCEPTANCE OF WRITTEN COLLEGE REPORTS

### Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (September)
- B. Treasurer (August)
- C. Student Report (June-September)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)



---

Dr. Peggy Heinrich, Interim President

### Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING  
SEPTEMBER 10, 2024**

**Recommendation**

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held September 10, 2024.



---

Dr. Peggy Heinrich, Interim President

**Background**

This recommendation is provided in accordance with Board Policy GP 8.1 and *5 ILCS 120/2.06*:  
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed . . . .
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374



**MINUTES OF REGULAR BOARD MEETING  
SEPTEMBER 10, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, September 10, 2024, in Building E, Room E100.01.

**1. Call to Order and Roll Call**

Chair Redmer called the regular meeting to order at 5:40 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

*Trustees absent:* Ms. Arroyo.

*ECC staff:* Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

**2. Recess to Closed Session**

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

***Motion:*** Trustee Parks moved to recess to closed session.

***Second:*** Trustee Nowak seconded the motion.

***Roll-Call Vote:*** Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks and Rodriguez; nay, 0; Student Trustee Heiser, aye; motion carried at 5:42 p.m.

**3. Reconvene Open Session**

The closed-session concluded at 6:44 p.m. The board reconvened in open session at 6:53 p.m. in E125, Seigle Auditorium.

**4. Preliminary Matters**

**A. Roll Call**

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 10, 2024

*Trustees absent:* Ms. Arroyo

*ECC staff:* Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.**

No considerations necessary at this meeting.

**C. Pledge of Allegiance**

The Pledge of Allegiance was led by Student Trustee Heiser.

**D. Board Purpose**

The Board Purpose was recited by Trustee Nowak.

**5. Interim President's Report**

- Dr. Heinrich acknowledged Anitra King, SSECCA president, in the audience.
- Based on our tentative 10<sup>th</sup> day counts, enrollment stands at 10,277 students. This represents a 7% increase over last fall and exceeds our goal for this fall by almost 5%. It is also a 30% increase over Fall 2020 and exceeds pre-pandemic numbers in Fall 2019. Within this group, 52% of our student population remains Hispanic or Latinx, 32% White, 7% Asian, 4% Black and 5% Other. 15% are dual credit or dual enrollment students. Overall, 58% of our students are University Transfer, 24% are Career Technical Education and 18% are Adult Education (ESL, ABE, ASE).
- Current 20<sup>th</sup> day enrollment actually reflects an even greater increase, with 10,463 students. Our call campaign was one contributor to our success. Nathan Krauz, represented ECC at the Illinois State Fair in the ICCB tent highlighting community colleges.
- Additionally, we have exceeded our funded goals for enrollment in our SSS and ESL TRiO student support services programs with a total of 396 students in SSS and 150 for SSS ESL for the academic year, a credit to the new leadership in this area under Vinny Cascio.
- The kick-off of the semester was a success: Dr. Gina Ann Garcia was with us for opening day to talk about our HSI identity and the concept of belongingness. We will be following this up by continuing to roll out a set of HSI strategies this year developed by an internal team and also through all-college meetings this fall. New student convocation was well attended by 332 students, 68 family members and 42 employees. The Campus Jam was attended by 160 additional attendees, with 20 campus resources and 12 clubs/organizations represented. Welcome stations were staffed with 5 outdoor locations, providing information, giveaways, water, snacks and fruit. Another will be held at Building K on September 16 due to the large number of late start classes for adult students in that area.

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 10, 2024

- ECC maintained a Aaa credit rating from Moody's, which means our obligations are judged to be of the highest quality, with minimal risk. Only 6 community colleges in the state have this distinction.
- The Illinois Art Council (IAC) is awarding the College \$12,000 to support the upcoming Mariachi Herencia de Mexico (Chicago, IL) who will join the Elgin Symphony Orchestra (Elgin, IL) for a performance on September 21 to celebrate the 75<sup>th</sup> Anniversary of ECC and the 30<sup>th</sup> Anniversary of the ECC Arts Center.
- The Manufacturing and Technology Groundbreaking Ceremony will be held September 18 at 1:30 p.m. Dr. Ollayos, a group of ECC employees, DLA, Lamp and others attended the City of Elgin Zoning Commission meeting on September 9 and had a very good reception with no concerns expressed. Next will be the City Council's October meeting for approval. The new sign and temporary fence for the *Hangout* property will be installed on September 11. Demolition will begin shortly.
- We are excited to announce that ECC will host a Skyway STEM competition on April 25, 2025. This is a great opportunity to showcase the exceptional work being done in the STEM disciplines. Also in STEM, we are receiving free memberships to the Society of Women Engineers for our female engineering students. These memberships will follow our students through their entire educational journey into the first year of employment after graduation.
- We recently had our accreditation visit by CoArc for our brand-new Respiratory Care program with no verbal citations. The report is forthcoming, but preliminarily looks very positive for our Spring launch.
- On August 23, a luncheon was held to celebrate the contributors to the 75<sup>th</sup> anniversary book, a wonderful moment celebrating our deep history as a college. In two days, it will have been exactly 75 years since ECC kicked off its inaugural class of 22 students in 1949 at Elgin High School.

**6. Audience Wishing to Address the Board**

The following audience member addressed the Board:

- Anitra King, president of SSECCA, shared that there will be a September 11<sup>th</sup> event tomorrow at 10:30 a.m.

**7. Board Reports**

**A. Committee of the Whole**

Trustee Rodriguez provided an overview of the Committee of the Whole meeting held Monday, September 9, 2024. A Public Notice for the Decennial Committee meeting was posted alongside the Committee of the Whole agenda. The following presentation was provided: Student Services and Development 2024 Division Report by Mr. John Long. He was also spotlighted. Dr. Wagner provided a construction update. Board Actions and items on the September 10, 2024 agenda were discussed, no questions were raised. Trustees Nowak and Rodriguez requested an agenda item be added for future discussion on a mentorship program. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 10, 2024

**B. Illinois Community College Trustee Association (ICCTA)**

Trustee Ollayos shared that the next in-person ICCTA Board of Reps meeting is in Springfield on September 13 and 14. The seminar Friday afternoon will include a panel discussion focused on Presidential searches. ICCTA will be hosting the reception at the ACCT Congress the evening of October 23.

**C. Association of Community College Trustees (ACCT)**

Trustee Ollayos shared that ECC is presenting a session on issues and successful actions for students regarding digital accessibility. Student Trustee Heiser will be part of the presentation via video.

**D. Legislative**

Trustee Rakow shared that with the 2024 general election less than two months away, ECC has had substantial interaction with our elected officials. For the week of August 26:

- The Center for Civic Engagement hosted Senator DeWitte and Representatives Keicher, Ugaste, and Hirschauer on campus for a panel discussion of the 2024 Election and the Future of America. Trustee Rodriguez was in attendance. (August 26)
- Senator DeWitte and Representatives Ugaste and Keicher co-hosted the annual First Responders Roundtable at ECC's Center for Emergency Services. More than 60 first responders were in attendance. (August 27)
- ECC hosted the Kane/McHenry regional meeting of the IL Senate Transportation Committee. Testimony included ECC student Maya Wade. In addition to the 18 members of the Senate Committee attending in person or via Zoom, dozens of elected officials from the local, county, and state levels were in attendance. (August 28)
- Trustees Redmer and Rakow attended a coffee with Representative Ness hosted by the Elgin Area and Northern Kane County Chambers. Education was a central issue to the discussion. Invitations were extended to the Manufacturing and Technology Center groundbreaking. (August 29)

Upcoming events include:

- The Manufacturing and Technology Center groundbreaking will take place on Wednesday, September 18 at 1:30. The program will begin at 2 p.m. As of now, 150 guests have responded, including several elected officials.
- The Education Work Center 10<sup>th</sup> Anniversary Celebration will take place on October 10 with an open house from Noon to 4:30 p.m. A brief program is planned for 3 p.m.

**E. ECC Foundation**

Trustee Parks reported the following: The \$3 million Bright Futures Campaign goal was officially realized in early September. Since 2017, over \$300,000 in scholarships to support ECC students have been provided. Scholarship awarding has begun for the Fall 2024 Semester. Currently, over 620 students have submitted complete applications. Spring graduation began a new Foundation tradition for ECC graduates. They receive a note from the Foundation as they pick up their diplomas, welcoming them to the Alumni Network. The Annual ECC Foundation Gala: Decades of Dreams will be held on Saturday, September 14 at the Q Center in St. Charles. We will celebrate our 75th Anniversary with a special Memory Lane of ECC's 75 years of history. The event will also celebrate the Sensational 75 honorees and 4 additional community awardees. The Purses With Purpose Scholarship Committee hosted its annual Meet and Greet event on July 17. Fifty people attended. Eleven scholars were awarded \$16,750 in scholarship

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 10, 2024

support. ECC's Emergency Services Burlington campus will host the ECC Foundation Board's quarterly meeting on September 5. The Foundation in partnership with Student Services welcomed hundreds of families on campus in early August, providing children with back-packs and school supplies.

**F. Student Report**

There was no student report for this month.

**8. College Reports**

**Board Action No. 032-A-25, Acceptance of Written College Reports**

- A. Personnel (August)
- B. Treasurer (July)

***College Reports Under Separate Cover***

- C. Institutional Advancement and ECC Foundation (August)
- D. Community Engagement and Legislative Affairs (August)
- E. Marketing & Communications Report (quarterly)
- F. Annual Security Report
- G. FY24 Program Review Report
- H. Vendor Report

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee Ollayos moved to accept the college reports.  
**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay, 0; Student Trustee Heiser, aye; motion carried

**9. Board Action No. 033-F-25, Resolution Providing for the Issue of Not to Exceed \$55,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2024, of the District, for the Purpose of Building and Equipping a New Building, Renovating, Improving and Equipping Existing District Facilities, and Improving the Sites of District Facilities, All in and for the District, Providing for the Pledge of Certain Revenues to the Payment of Principal and Interest on Said Bonds and the Levy of the Direct Annual Tax Sufficient to Pay Such Principal and Interest if the Pledged Revenues are Insufficient to Make Such Payment, and Authorizing the Proposed Sale of Said Bonds to the Purchaser Thereof**

Dr. Wagner introduced Ms. Raphaliata Mckenzie, with Speer Financial. Ms. Mckenzie shared that there were 45 bids through 9 bidders for these bonds. ECC was highly sought out and landed with a rate of 3.56%. Trustee Nowak inquired whether these bonds can be re-negotiated in the future. The rates at the sale today were lower than two weeks ago. Many investors were interested.

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 10, 2024

- Motion:** Trustee Nowak moved to accept the issuance of the General Obligation Bonds.
- Second:** Trustee Rakow seconded the motion.
- Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay, 0; Student Trustee Heiser, aye; motion carried

## 10. Consent Agenda

Chair Redmer indicated that the following item is removed from the consent agenda:

**J. Board Action No. 043-A-25, Approve Settlement Agreement Between the Board of Trustees of Community College District 509 and the Support Staff of Elgin Community College Association (SSECCA)**

Chair Redmer read the following consent agenda items:

- A. Board Action No. 034-A-25, Minutes of the Regular Board Meeting, August 13, 2024**
- B. Board Action No. 035-A-25, Closed Session Minutes of the Regular Board Meeting, August 13, 2024**
- C. Board Action No. 036-A-25, Destruction of Audiotapes of Closed Session Board Meeting, November 15, 2022**
- D. Board Action No. 037-F-25, Ratification of Report of Expenses**
- E. Board Action No. 038-A-25, Faculty Supplemental Assignment Chart Addition EDI Faculty Fellow Compensation**
- F. Board Action No. 039-A-25, Faculty Supplemental Assignment Chart Modification for Ensemble Director, Conservatory Manager, Music/Theater Producer, Guest Curator**
- G. Board Action No. 040-F-25, Transfer to Auxiliary Enterprise Units**
- H. Board Action No. 041-F-25, Resolution Authorizing the Extension of the City of St. Charles First Street Tax Increment Financing District**
- I. Board Action No. 042-A-25, Kane County Office of Emergency Management Memorandum of Understanding**
- K. Purchases**
  - 1. Board Action No. 044-T-25, Add-On Software to D2L**, authorizes the administration to contract with D2L (Kitchener, ON, Canada) for an end user software, Atomic Jolt subscription, in an amount not to exceed \$33,363.45 over three (3) years.
  - 2. Board Action No. 045-B-25, Campus Power Distribution System Maintenance**, authorizes the administration to contract with Universal Utility Supply Company (West Chicago, IL) for the annual preventative maintenance (PM) support of the College's power distribution system, \$35,895 per year for a period of five (5) years, in an amount not to exceed \$179,475 over the term.
  - 3. Board Action No. 046-T-25, Event Planning Software Purchase**, authorizes the administration to contract with Ungerboeck Software International (St. Louis, MO) for event planning software for Facilities Rental in an amount not to exceed \$81,041.16 over three (3) years.

MINUTES OF REGULAR MEETING OF  
SEPTEMBER 10, 2024

4. **Board Action No. 047-S-25, Oven/Range Purchases for Culinary**, authorizes the administration to purchase twenty (20) ovens/ranges from Burkett Restaurant Equipment & Supplies (Perrysburg, OH) in the amount of \$66,165.
5. **Board Action No. 048-A-25, Professional Commissioning Additional Fees**, authorizes the administration to contract with Smith Seckman Reid, Inc. (SSR) (Memphis, TN) for an increase in professional fees associated with commissioning services for the new Manufacturing and Technology Center in an amount not to exceed \$43,625 for a new total of \$176,400.
6. **Board Action No. 049-A-25, Ratification of Interim Chief Human Resources Officer (CHRO) Executive Search Services and Interim CHRO Salary**, ratifies and authorizes the award of a contract to The Registry (Peabody, MA) for interim executive services including housing not to exceed \$121,400.
7. **Board Action No. 050-B-25, Ratification of Transformers and Switchboards Purchase**, ratifies and authorizes the administration to contract with the lowest responsible bidder, Crescent Electric (Elk Grove Village, IL) for transformers and switchboards for the new Manufacturing and Technology Center, in an amount not to exceed \$381,236.

**Motion:** Trustee Parks moved to approve the consent agenda as presented.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez and Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

### 11. Old Business

Dr. Ollayos attended an AZA Essentials fundraising event at ECC on August 10, 2024 and the organization presented her with a plaque for her support.

### 12. New Business

There was no new business brought forward.

### 13. Adjournment

**Motion:** Trustee Nowak moved to adjourn the meeting.

**Second:** Trustee Rodriguez seconded the motion.

**Voice Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay; 0; Student Trustee Heiser, aye: meeting adjourned at 7:34 p.m.

---

Shane Nowak, Board Secretary

---

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING  
SEPTEMBER 10, 2024**

**Recommendation**

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held September 10, 2024.



---

Dr. Peggy Heinrich, Interim President

**Background**

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed . . . .
  
- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374



**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING  
DECEMBER 13, 2022**

**Recommendation**

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of December 13, 2022 as all criteria for destruction of these tapes have been met.



---

Dr. Peggy Heinrich, Interim President

**Background**

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
  - (1) the public body approves the destruction of a particular recording; and
  - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

## **RATIFICATION OF REPORT OF EXPENSES**

### **Recommendation**

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of September 2024. (Reports provided under separate cover.)



---

Dr. Peggy Heinrich, Interim President

### **Background**

The enclosed Report of Expenses identifies the vendors that have been paid during the month of September 2024 in the amount of \$5,059,227.22.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

**RELEASE OF SELECT CLOSED-SESSION MINUTES OF  
BOARD MEETINGS OF SEPTEMBER 2022– AUGUST 2024**

**Recommendation**

The administration recommends that the Board of Trustees authorizes, where appropriate, the continued closure and/or release of closed-session minutes for public view, as noted.

The following minutes and/or portions of minutes have been reviewed by the college's attorney and approved for release. Items **listed** in a line item are deemed **open**; those not listed in a line item are deemed confidential and are not to be released for public viewing. [Reference: Memo dated September 26, 2024 from college general counsel]

Names, as well as references or comments made by or to attorneys, are redacted in all minutes which have been released for public viewing.



---

Dr. Peggy Heinrich, Interim President

**Background**

The *Illinois Open Meetings Act* (5 ILCS 120/1 et. seq.) requires all governmental bodies to semi-annually review the minutes of closed sessions and to release to the public those minutes which no longer need to be kept from public view. The minutes for closed sessions from September 2022 through August 2024, have been reviewed by general counsel; this represents the recommendation for this period, in addition to those minutes previously released.

Staff Contact: Mr. Respicio Vazquez, General Counsel, 847-214-7760

Portions approved for release are shown after the meeting date.

January 24, sections 6,9

**2024**

August 13, sections 1,2,3,4,6,7,11  
July 29, sections 1,2,3,5  
June 25 & 26, sections  
1,2,3,4,5,6,7,8,9,10,11,12,13,14,16,17,18,19,  
20,21,22,23,24,26  
June 11, sections 1,2,3,4,6,7,8,13  
May 14, sections 1,2,3,4,5,6  
April 9, sections 1,2,3,4,5,6,7  
March 12, sections 1,2,3,4,5,6,7,8,9  
January 23, sections 1,2,3,4,5,6,7,8,9,10,11

**2022**

October 11, section 5  
September 13, section 5

**2023**

December 12, section 6  
November 14, sections 5,6,7  
October 17, sections 5,6,7  
September 12, section 7  
August 8, section 5  
June 13, sections 8,9,10  
May 9, section 7  
April 11, section 5  
March 14, sections 6,9

**TRUSTEE IN-STATE ATTENDANCE AT ILLINOIS COMMUNITY COLLEGE  
TRUSTEE ASSOCIATION (ICCTA) MEETING**

**Recommendation**

The administration recommends that the Board of Trustees approves trustees' attendance at the November 15 and 16, 2024 ICCTA meeting in Schaumburg, IL. The anticipated cost should not exceed \$1,400; including registration and travel costs, for all trustees to attend. Each trustee is a member of ICCTA and dues are paid from the Board's budget.



---

Dr. Peggy Heinrich, Interim President

**Background**

Board policy GP 6.4.c.2, states *...only one trustee may be appointed as the board's official representative (with one alternate) to the ICCTA meetings, all trustees are encouraged to attend all appropriate ICCTA meetings, seminars and workshops, whether held in the Chicago area or downstate...*

Administrative Procedure 2.601, *Travel and Business-Related Expenses* outlines the details regarding travel arrangements. Board members are required to complete a travel claim form for reimbursement within 30 days of attending professional development meetings.

The Public Community College Act (110 ILCS 805/3-8.5) requires every voting member of a board of trustees to complete a minimum of 4 hours of professional leadership training, covering topics that include, but are not limited to, open meetings law, community college and labor law, freedom of information law, ethics, sexual violence on campus, financial oversight and accountability, audits, and fiduciary responsibilities of a community college trustee during the first, third and fifth year of his or her term.

Staff Contact: Dr. Peggy Heinrich, Interim President, 847-214-7374

## TRANSFER TO INTERNAL SERVICE FUND

### Recommendation

The administration recommends that the Board of Trustees authorizes a transfer from the Education Fund to the Internal Service Fund to offset the deficit that exists as of June 30, 2024 for the medical and dental benefits in the amount of \$1,287,900 in the internal Service Fund. The transfer will be recorded in fiscal year 2024 and reflected in the Annual Financial Report for the fiscal year ended June 30, 2024.



---

Dr. Peggy Heinrich, Interim President

### Background

The College operates a self-insured employee benefit plan. The plan has established rates based on estimated claims that are charged for employee benefits throughout the year and placed in the internal service fund where the premiums are paid. The collections based on the rates did not cover the true premium costs and resulted in a deficit. Administration recommends the approval of the transfer of \$1,287,900 from the Education Fund to the internal service fund. These deficits are unlikely to be recouped through current and on-going operations and are considered permanent transfers.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

## ACCESSIBILITY SOFTWARE PURCHASE

### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for software for a content accessibility application from YuJa Panorama (San Jose, CA) in an amount not to exceed \$77,081, over a three (3) year period.



---

Dr. Peggy Heinrich, Interim President

### Background

Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

A cross-functional Accessibility Committee joined together to evaluate solutions for a content accessibility software solution to meet our legal and ethical obligation to achieve an accessible learning environment at the College. This cross-functional committee included faculty and staff from: Academic Resources & Instructional Technology and Distance Learning, Student Access & Disability Services, and Information Technology.

The contract is for the purchase of a web-based application solution that will be used by faculty and staff throughout the College to evaluate accessibility of content and materials. A summary of the business requirements includes a need to provide content in alternative format for students. The solution will provide a way for faculty to evaluate the accessibility of their content available on the Desire to Learn (D2L) platform that the College uses. The software will provide guidance on how to remediate inaccessible content and provide reporting regarding accessibility of courses.

By procuring the web-based solution presented by YuJa, the College will be able to more effectively provide faculty with resources and support to create accessible online course materials in D2L and, more importantly, provide students with the means to convert content into a format that best meets their needs and access that content in an accessible manner.

Funding Source: ICCB Innovative Bridge Grant – Calendar Year 2024

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

**ANNUAL CARPENTRY SERVICES**

**Recommendation**

The administration recommends that the Board of Trustees authorizes the administration to contract for carpentry repair services for small projects under \$15,000 from Hargrave Builders (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.

YEAR	VENDOR	LOCATION	HOURLY RATES			
			Foreman	Journeyman	Apprentice	Laborer
1	<b>Hargrave Builders</b>	<b>Elgin, IL</b>	<b>\$ 117.10</b>	<b>\$ 112.70</b>	<b>\$ 79.00</b>	<b>\$ 111.00</b>
	KWCC Inc.	Elgin, IL	\$ 119.83	\$ 117.12	\$ 102.64	\$ 66.19
2	<b>Hargrave Builders</b>	<b>Elgin, IL</b>	<b>\$ 120.70</b>	<b>\$ 116.30</b>	<b>\$ 83.00</b>	<b>\$ 114.50</b>
	KWCC Inc.	Elgin, IL	\$ 125.82	\$ 122.98	\$ 107.77	\$ 69.50
3	<b>Hargrave Builders</b>	<b>Elgin, IL</b>	<b>\$ 125.30</b>	<b>\$ 120.90</b>	<b>\$ 87.50</b>	<b>\$ 118.70</b>
	KWCC Inc.	Elgin, IL	\$ 132.11	129,12	\$ 113.16	\$ 72.97



Dr. Peggy Heinrich, Interim President

**Background**

The invitation to bid was advertised and sent to nineteen (19) vendors, of which three (3) were in-district, two (2) were Illinois Certified Women-Owned Businesses (WBE), eight (8) were Illinois Certified Minority-Owned Businesses (MBE), and two (2) were Illinois Certified Woman/Minority-Owned Businesses (WMBE). We received three (3) bids but one was incomplete and could not be considered.

The purpose of this bid was to contract with a vendor on a time and material basis for carpentry services including maintenance and repairs at the College for small projects.

Funding Source: Operations and Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728



**ANNUAL ROOF REPAIR SERVICES**

**Recommendation**

The administration recommends that the Board of Trustees authorizes the administration to procure services for small roof repair projects under \$15,000 from Weatherguard Roofing (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.

YEAR	VENDOR	LOCATION	HOURLY RATES	
			Foreman	Laborer
1	<b>Weatherguard Roofing</b>	<b>Elgin, IL</b>	<b>\$ 93.00</b>	<b>\$ 88.00</b>
	L Marshall Inc.	Glenview, IL	\$ 124.00	\$ 119.00
	All American Exterior Solutions	Lake Zurich, IL	\$ 130.00	\$ 130.00
	Tori Construction LLC	Alsip, IL	\$ 150.00	\$ 125.00
	Sombreros Roofing LLC	Rockford, IL	\$ 300.00	\$ 135.00
2	<b>Weatherguard Roofing</b>	<b>Elgin, IL</b>	<b>\$ 94.00</b>	<b>\$ 88.00</b>
	L Marshall Inc.	Glenview, IL	\$ 129.00	\$ 134.00
	All American Exterior Solutions	Lake Zurich, IL	\$ 135.00	\$ 135.00
	Tori Construction LLC	Alsip, IL	\$ 150.00	\$ 125.00
	Sombreros Roofing LLC	Rockford, IL	\$ 310.00	\$ 140.00
3	<b>Weatherguard Roofing</b>	<b>Elgin, IL</b>	<b>\$ 95.00</b>	<b>\$ 88.00</b>
	L Marshall Inc.	Glenview, IL	\$ 134.00	\$ 129.00
	All American Exterior Solutions	Lake Zurich, IL	\$ 140.00	\$ 140.00
	Tori Construction LLC	Alsip, IL	\$ 155.00	\$ 130.00
	Sombreros Roofing LLC	Rockford, IL	\$ 320.00	\$ 150.00



Dr. Peggy Heinrich, Interim President

**Background**

The invitation to bid was advertised and sent to twenty-one (21) vendors, of which two (2) were in-district, one (1) was an Illinois Certified Women-Owned Businesses (WBE), two (2) were Illinois Certified Minority-Owned Businesses (MBE), and one (1) was an Illinois Certified Persons with Disability-Owned Business (PBE).

The purpose of this bid was to contract with a vendor on a time and material basis for roof repair services, including scheduled projects and emergency roof repairs under \$15,000. The College estimates an annual spend of \$25,000 for this service, however, this is an estimate only based on prior years and the College is only obligated for actual services rendered.

This agreement will provide the College with a vendor available 24/7 for emergency service and will be used for roof repair work/projects above what can be reasonably expected of in-house personnel.

Funding Source: Operations and Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Interim Vice President, Business and Finance,  
847-214-7728

## DIGITAL LITERACY SOFTWARE

### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for software for digital literacy from Burlington English (Boca Raton, FL) in an amount not to exceed \$34,560.



---

Dr. Peggy Heinrich, Interim President

### Background

Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

This purchase will increase students’ engagement in digital literacy activities at outreach sites. Digital literacy is the ability to access, manage, understand, integrate, communicate, evaluate and create information safely and appropriately through digital technologies such as the internet and apps. It includes the ability to operate devices like computers, tablets, and smartphones. At one of our Adult Basic Education Centers (ABEC) outreach sites, students do not have access to computers or laptops onsite, but the students do have smartphones and the instructors have access to smartboards. The software is accessible to smartphones as well as smartboards, so this software will enable students at outreach sites to build digital literacy skills such as navigating a digital platform and using a digital tool to build reading, writing, listening, and speaking skills. The software will allow the students to have equitable access to acquiring digital literacy skills.

Funding Source: ICCB Digital Instruction for Adult Education grant

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

**FALL IMPACT MAGAZINE**

**Recommendation**

The administration recommends that the Board of Trustees authorizes the administration to purchase print services for the Fall Impact Magazine from Hagg Press Inc (Elgin, IL), the lowest responsive bidder, in an amount not to exceed \$37,750.

<b>Vendor</b>	<b>Location</b>	<b>Base Bid</b>
<b>Hagg Press Inc.</b>	<b>Elgin, IL</b>	<b>\$ 37,750.00</b>
Cardinal ColorGroup	Rolling Meadow, IL	\$ 39,995.00
John S. Swift Co Inc.	Buffalo Grove, IL	\$ 40,993.00
Schiele Group	Elk Grove Village, IL	\$ 41,801.47



Dr. Peggy Heinrich, Interim President

**Background**

The invitation to bid was advertised and sent to five (5) vendors, two (2) of which were in-district and one (1) was an Illinois Certified Persons with a Disability owned business. Five (5) bids were received; however, one (1) was disqualified for not meeting the requirements.

IMPACT is a magazine-type newsletter incorporating Elgin Community College news, initiatives, and personal profiles about students, employees, alumni, programs, the Foundation, and other important College information. This magazine is shared with the district community, students, parents/guardians, employees, donors, and alumni. It is both informational and personal in its content and style and delivers the College’s message and mission to the College’s wider audience.

The College is having the vendor print 196,000 magazines to be mailed directly to community members and 1,000 will be delivered to the College for internal distribution.

Funding Source: Education Fund

Staff Contact: Ms. Paula Amenta, Interim Chief Marketing and Communications Officer,  
Government Relations Officer, Marketing & Communications, 847-214-7389

## FIRE TOOLS AND GEAR PURCHASE

### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase fire gear and equipment from Air One Equipment Inc. (South Elgin, IL) in an amount not to exceed \$50,970.



---

Dr. Peggy Heinrich, Interim President

### Background

Air One Equipment Inc. is the vendor that provides Hurst Rescue Tools and Globe fire gear for the Fire Science and Safety program. Air One Equipment Inc. is the sole provider for this purchase, as such, this service is exempt from bidding in accordance with Illinois Public Community College Act 110 ILCS 805/3-27.

The Hurst rescue tools are utilized in the required curriculum by the Office of the State Fire Marshal in the Basic Operations Firefighter courses in addition to, the certification courses, Vehicle & Machinery Operations, as well as, other rescue courses. The prior tools are approaching the end of their service life. Having multiple rescue tools available are essential in delivery of the curriculum. These skills are essential when preparing students to provide public safety services.

Firefighting coats, pants, boots, and helmets with air masks will be purchased for adjunct faculty in our firefighter certification programs. The purchase of new structural firefighting gear or Personal Protective Equipment (PPE) will be used by faculty while instructing in Immediately Dangerous to Life or Health (IDLH) environments. When exposing students to live fire events and evolutions adjunct faculty must be protected in the same manner as if they were actually fighting a fire.

Funding Source: Perkins Grant Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President of Teaching, Learning and Student Development, 847-214-7363

## MULTI-FUNCTION PRINTERS (COPIERS) AGREEMENT

### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to enter into a five (5) year lease and maintenance agreement for forty-eight (48) new color and black & white multi-function printers (MFP)/digital imagers, prints, PaperCut Licensing, and PaperCut Job Ticketing from Marco Technologies, LLC. (Rockford, IL) in an amount not to exceed \$85,000 annually, which will allow for estimated increases in total impressions.

Vendor	Total Monthly Cost for Lease, PaperCut, and PaperCut Job Ticketing	Estimated Annual Spend	Estimated 5 Year Spend
Marco Technology LLC	\$ 5,043.88	\$ 79,170.38	\$ 395,851.90
Xerox Business Solutions	\$ 5,560.08	\$ 85,364.78	\$ 426,823.90
Gordon Flesch Company	\$ 2,830.78	\$ 98,304.68	\$ 491,523.40
Imagetec L.P.	\$ 6,300.28	\$ 99,273.32	\$ 496,366.60
Proven IT	\$ 7,130.39	\$ 102,811.38	\$ 514,056.90
Sharp Electronics Corporation	\$ 7,726.75	\$ 185,622.84	\$ 928,114.20



Dr. Peggy Heinrich, Interim President

### Background

The Request for Proposal (RFP) was advertised and sent to twelve (12) vendors of which one (1) was in-district.

The College's current copier lease fleet expires in December 2024 and encompasses forty-seven (47) Sharp/Konica multi-function printers (MFP)/digital imagers stationed across campus and at the Center for Emergency Services in Burlington. The RFP includes installation of forty-seven (47) Sharp units and one (1) Canon unit, PaperCut licensing, PaperCut Job Ticketing, leasing, software/upgrades, training, parts, supplies, and maintenance.

Upon analysis, it is recommended by administration to award the contract to Marco Technologies, LLC. based on the following: cost, qualifications, service department and technicians, integration of existing software, and implementation plan.

Funding Source: Education and Auxiliary Funds

Staff Contact: Ms. Paula Amenta, Interim Chief Marketing and Communications Officer,  
Government Relations Officer, Marketing & Communications, 847-214-7389

## SERVICE MANAGEMENT LICENSES RENEWAL

### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with ISOS Technology (Tempe, AZ) for Jira software renewal, in the amount of \$44,520.



---

Dr. Peggy Heinrich, Interim President

### Background

The College is implementing Atlassian Jira Service Management from ISOS Technology, as its centralized service management system. As per the Illinois Public Community College Act, 110 ILCS 805/3.27.1, this qualifies as a sole source and is exempt from bidding.

In August of 2023, Board Action 016-T-24 was approved for the purchase of Jira software and implementation services from ISOS Technology. The annual renewal is for licenses through ISOS Technology for the Jira Service Management Premium (upgraded from Standard in March 2024), Jira Standard and Confluence Standard licenses. The initial project started in 2023. The system will go live on October 28, 2024, with service intake forms, workflows and communications for Information Technology, Human Resources, Institutional Research, Distance Learning and Web Services.

Funding Source: Education Fund

Staff Contact: Dr. Philip Garber, Vice President Planning, Institutional Effectiveness & Technology, 847-214-7162

**RATIFICATION OF ADDITIONAL ASBESTOS ABATEMENT FOR  
550 S. MCLEAN BLVD**

**Recommendation**

The administration recommends that the Board of Trustees ratifies and authorizes the administration to contract with Nationwide Environmental Group, LLC (Park Ridge, IL) for additional asbestos abatement.



---

Dr. Peggy Heinrich, Interim President

**Background**

In August 2024, Board Action No. 030-C-25 was presented to the board for approval for the removal of asbestos in the 550 S. McLean Blvd building.

On September 5th, 2024, the abatement vendor, Nationwide Environmental & Demo, LLC removed a layer of contaminated drywall on several first-floor walls and discovered underneath a layer of stucco adhered to an additional layer of the contaminated drywall. This was concealed behind two layers of finished wall construction, and as such, was not part of the original bid scope of \$88,200. The College's consultant, Midwest Environmental Consulting (MEC) tested the newly uncovered stucco-finished drywall and determined it would also require abatement per code. The additional work was performed for an additional fee of \$14,000. The total cost for asbestos removal is \$102,200.

Funding Source: Operations & Maintenance Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728



## **RATIFICATION OF WINTER SPORTS BUS TRANSPORTATION**

### **Recommendation**

The administration recommends that the Board of Trustees ratifies and authorizes the administration to contract for bus transportation services from Chicago Classic Coach (Chicago, IL), in an amount not to exceed \$45,000 which will allow for post-season trips.



---

Dr. Peggy Heinrich, Interim President

### **Background**

The request for quote was sent to two (2) vendors, none of which were in-district, one (1) of which was disqualified for an incomplete quote. The transportation industry continues to struggle with shortages of bus drivers.

The College Athletic department is unable to use the College's own vehicles due to the size of the basketball teams. As such, the College has secured transportation services for our winter men's and women's basketball seasons.

Funding Source: Education Fund

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning and Student Development, 847-214-7363

**GRANTING OF TENURE, INSTRUCTOR OF NURSING  
Ms. Taylor Bernhard**

**Recommendation**

The administration recommends that the Board of Trustees grants tenure to Ms. Taylor Bernhard, Instructor of Nursing, effective January 2025.



---

Dr. Peggy Heinrich, Interim President

**Background**

Faculty members are eligible for tenure after being employed for a period of three consecutive school years. The criteria for evaluation of non-tenured teaching faculty are based on performance of job tasks. The following processes are completed on an annual basis for the three consecutive years prior to the faculty being eligible for tenure recommendation.

***Teaching Faculty***

1. At least one classroom visitation per semester with dean and peer review
2. Student Evaluations of Instruction for all classes each semester
3. Annual Faculty Content Assessment
4. Annual Content Assessment Report by assigned faculty
5. Annual Faculty Self-Assessment Report
6. Annual Summary Evaluation Conference

The three-year tenure process is concluded with the annual conference between the dean of the respective area and the faculty member. Based on agreement between the tenure and evaluation committee and the dean, their joint recommendation is forwarded by the dean to the vice president for teaching, learning and student development.

This recommendation for tenure, submitted by Ms. Denise Kruckenberg, dean of health professions, is supported by Dr. Annamarie Schopen, interim vice president of teaching, learning, and student development. It is in accordance with Board Policy GP 8. 1; *Illinois Public Community College Act (Illinois Compiled Statutes, Chapter 110, Act 805)*; and Article IIIB, Tenure, paragraph 805/3B-2, of the *Illinois Public Community College Act*.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning, and Student Development 847-214-7363

**GRANTING OF TENURE, INSTRUCTOR OF COMMUNICATION STUDIES  
Mr. Brian Bohr**

**Recommendation**

The administration recommends that the Board of Trustees grants tenure to Mr. Brian Bohr, Instructor of Communication Studies, effective January 2025.



---

Dr. Peggy Heinrich, Interim President

**Background**

Faculty members are eligible for tenure after being employed for a period of three consecutive school years. The criteria for evaluation of non-tenured teaching faculty are based on performance of job tasks. The following processes are completed on an annual basis for the three consecutive years prior to the faculty being eligible for tenure recommendation.

***Teaching Faculty***

1. At least one classroom visitation per semester with dean and peer review
2. Student Evaluations of Instruction for all classes each semester
3. Annual Faculty Content Assessment
4. Annual Content Assessment Report by assigned faculty
5. Annual Faculty Self-Assessment Report
6. Annual Summary Evaluation Conference

The three-year tenure process is concluded with the annual conference between the dean of the respective area and the faculty member. Based on agreement between the tenure and evaluation committee and the dean, their joint recommendation is forwarded by the dean to the vice president for teaching, learning and student development.

This recommendation for tenure, submitted by Mr. Justin Robertson, interim dean of communications and behavioral sciences, is supported by Dr. Annamarie Schopen, interim vice president of teaching, learning, and student development. It is in accordance with Board Policy GP 8. 1; *Illinois Public Community College Act (Illinois Compiled Statutes, Chapter 110, Act 805)*; and Article IIIB, Tenure, paragraph 805/3B-2, of the *Illinois Public Community College Act*.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning, and Student Development 847-214-7363

**GRANTING OF TENURE, ASSISTANT PROFESSOR I OF  
ADULT BASIC EDUCATION  
Ms. Kathleen DeMars**

**Recommendation**

The administration recommends that the Board of Trustees grants tenure to Ms. Kathleen DeMars, Assistant Professor I of Adult Education, effective January 2025.



---

Dr. Peggy Heinrich, Interim President

**Background**

Faculty members are eligible for tenure after being employed for a period of three consecutive school years. The criteria for evaluation of non-tenured teaching faculty are based on performance of job tasks. The following processes are completed on an annual basis for the three consecutive years prior to the faculty being eligible for tenure recommendation.

**Teaching Faculty**

1. At least one classroom visitation per semester with dean and peer review
2. Student Evaluations of Instruction for all classes each semester
3. Annual Faculty Content Assessment
4. Annual Content Assessment Report by assigned faculty
5. Annual Faculty Self-Assessment Report
6. Annual Summary Evaluation Conference

The three-year tenure process is concluded with the annual conference between the dean of the respective area and the faculty member. Based on agreement between the tenure and evaluation committee and the dean, their joint recommendation is forwarded by the dean to the vice president for teaching, learning and student development.

This recommendation for tenure, submitted by Dr. Elizabeth Hobson, dean of adult education, is supported by Dr. Annamarie Schopen, interim vice president of teaching, learning, and student development. It is in accordance with Board Policy GP 8. 1; *Illinois Public Community College Act (Illinois Compiled Statutes, Chapter 110, Act 805)*; and Article IIIB, Tenure, paragraph 805/3B-2, of the *Illinois Public Community College Act*.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning, and Student Development 847-214-7363

**GRANTING OF TENURE, ASSISTANT PROFESSOR I OF  
CULINARY ARTS & HOSPITALITY  
Mr. James Guzzaldo**

**Recommendation**

The administration recommends that the Board of Trustees grants tenure to Mr. James Guzzaldo, Assistant Professor I of Culinary Arts & Hospitality, effective January 2025.



---

Dr. Peggy Heinrich, Interim President

**Background**

Faculty members are eligible for tenure after being employed for a period of three consecutive school years. The criteria for evaluation of non-tenured teaching faculty are based on performance of job tasks. The following processes are completed on an annual basis for the three consecutive years prior to the faculty being eligible for tenure recommendation.

**Teaching Faculty**

1. At least one classroom visitation per semester with dean and peer review
2. Student Evaluations of Instruction for all classes each semester
3. Annual Faculty Content Assessment
4. Annual Content Assessment Report by assigned faculty
5. Annual Faculty Self-Assessment Report
6. Annual Summary Evaluation Conference

The three-year tenure process is concluded with the annual conference between the dean of the respective area and the faculty member. Based on agreement between the tenure and evaluation committee and the dean, their joint recommendation is forwarded by the dean to the vice president for teaching, learning and student development.

This recommendation for tenure, submitted by Dr. Cathy Taylor, dean of sustainability, business, and career technologies, is supported by Dr. Annamarie Schopen, interim vice president of teaching, learning, and student development. It is in accordance with Board Policy GP 8. 1; *Illinois Public Community College Act (Illinois Compiled Statutes, Chapter 110, Act 805)*; and Article IIIB, Tenure, paragraph 805/3B-2, of the *Illinois Public Community College Act*.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning, and Student Development 847-214-7363

**GRANTING OF TENURE, ASSOCIATE PROFESSOR I OF PHYSICS  
Mr. Richard Jesik**

**Recommendation**

The administration recommends that the Board of Trustees grants tenure to Mr. Richard Jesik, Associate Professor I of Physics, effective January 2025.



---

Dr. Peggy Heinrich, Interim President

**Background**

Faculty members are eligible for tenure after being employed for a period of three consecutive school years. The criteria for evaluation of non-tenured teaching faculty are based on performance of job tasks. The following processes are completed on an annual basis for the three consecutive years prior to the faculty being eligible for tenure recommendation.

***Teaching Faculty***

1. At least one classroom visitation per semester with dean and peer review
2. Student Evaluations of Instruction for all classes each semester
3. Annual Faculty Content Assessment
4. Annual Content Assessment Report by assigned faculty
5. Annual Faculty Self-Assessment Report
6. Annual Summary Evaluation Conference

The three-year tenure process is concluded with the annual conference between the dean of the respective area and the faculty member. Based on agreement between the tenure and evaluation committee and the dean, their joint recommendation is forwarded by the dean to the vice president for teaching, learning and student development.

This recommendation for tenure, submitted by Dr. Farah Bennani, dean of math, science, and engineering is supported by Dr. Annamarie Schopen, interim vice president of teaching, learning, and student development. It is in accordance with Board Policy GP 8. 1; *Illinois Public Community College Act (Illinois Compiled Statutes, Chapter 110, Act 805)*; and Article IIIB, Tenure, paragraph 805/3B-2, of the *Illinois Public Community College Act*.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning, and Student Development 847-214-7363

**GRANTING OF TENURE, ASSISTANT PROFESSOR I OF TRUCK DRIVING  
Mr. Brian Molyneux**

**Recommendation**

The administration recommends that the Board of Trustees grants tenure to Mr. Brian Molyneux, Assistant Professor I of Truck Driving, effective January 2025.



---

Dr. Peggy Heinrich, Interim President

**Background**

Faculty members are eligible for tenure after being employed for a period of three consecutive school years. The criteria for evaluation of non-tenured teaching faculty are based on performance of job tasks. The following processes are completed on an annual basis for the three consecutive years prior to the faculty being eligible for tenure recommendation.

***Teaching Faculty***

1. At least one classroom visitation per semester with dean and peer review
2. Student Evaluations of Instruction for all classes each semester
3. Annual Faculty Content Assessment
4. Annual Content Assessment Report by assigned faculty
5. Annual Faculty Self-Assessment Report
6. Annual Summary Evaluation Conference

The three-year tenure process is concluded with the annual conference between the dean of the respective area and the faculty member. Based on agreement between the tenure and evaluation committee and the dean, their joint recommendation is forwarded by the dean to the vice president for teaching, learning and student development.

This recommendation for tenure, submitted by Dr. Cathy Taylor, dean of sustainability, business, and career technologies, is supported by Dr. Annamarie Schopen, interim vice president of teaching, learning, and student development. It is in accordance with Board Policy GP 8. 1; *Illinois Public Community College Act (Illinois Compiled Statutes, Chapter 110, Act 805)*; and Article IIIB, Tenure, paragraph 805/3B-2, of the *Illinois Public Community College Act*.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning, and Student Development 847-214-7363

**GRANTING OF TENURE, INSTRUCTOR TECHNICAL SERVICES LIBRARIAN  
Ms. Victoria Turner**

**Recommendation**

The administration recommends that the Board of Trustees grants tenure to Ms. Victoria Turner, Instructor Technical Services Librarian, effective January 2025.



---

Dr. Peggy Heinrich, Interim President

**Background**

Faculty members are eligible for tenure after being employed for a period of three consecutive school years. The criteria for evaluation of non-tenured teaching faculty are based on performance of job tasks. The following processes are completed on an annual basis for the three consecutive years prior to the faculty being eligible for tenure recommendation.

***Teaching Faculty***

1. At least one classroom visitation per semester with dean and peer review
2. Student Evaluations of Instruction for all classes each semester
3. Annual Faculty Content Assessment
4. Annual Content Assessment Report by assigned faculty
5. Annual Faculty Self-Assessment Report
6. Annual Summary Evaluation Conference

The three-year tenure process is concluded with the annual conference between the dean of the respective area and the faculty member. Based on agreement between the tenure and evaluation committee and the dean, their joint recommendation is forwarded by the dean to the vice president for teaching, learning and student development.

This recommendation for tenure, submitted by Mr. Tim Moore, dean of academic resources & instructional technology, is supported by Dr. Annamarie Schopen, interim vice president of teaching, learning, and student development. It is in accordance with Board Policy GP 8. 1; *Illinois Public Community College Act (Illinois Compiled Statutes, Chapter 110, Act 805)*; and Article IIIB, Tenure, paragraph 805/3B-2, of the *Illinois Public Community College Act*.

Staff Contact: Dr. Annamarie Schopen, Interim Vice President, Teaching, Learning, and Student Development 847-214-7363