

**MINUTES OF REGULAR BOARD MEETING
SEPTEMBER 10, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, September 10, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:40 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

Trustees absent: Ms. Arroyo.

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Parks moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks and Rodriguez; nay, 0; Student Trustee Heiser, aye; motion carried at 5:42 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:44 p.m. The board reconvened in open session at 6:53 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser.

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Trustees absent: Ms. Arroyo

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Student Trustee Heiser.

D. Board Purpose

The Board Purpose was recited by Trustee Nowak.

5. Interim President's Report

- Dr. Heinrich acknowledged Anitra King, SSECCA president, in the audience.
- Based on our tentative 10th day counts, enrollment stands at 10,277 students. This represents a 7% increase over last fall and exceeds our goal for this fall by almost 5%. It is also a 30% increase over Fall 2020 and exceeds pre-pandemic numbers in Fall 2019. Within this group, 52% of our student population remains Hispanic or Latinx, 32% White, 7% Asian, 4% Black and 5% Other. 15% are dual credit or dual enrollment students. Overall, 58% of our students are University Transfer, 24% are Career Technical Education and 18% are Adult Education (ESL, ABE, ASE).
- Current 20th day enrollment actually reflects an even greater increase, with 10,463 students. Our call campaign was one contributor to our success. Nathan Krauz, represented ECC at the Illinois State Fair in the ICCB tent highlighting community colleges.
- Additionally, we have exceeded our funded goals for enrollment in our SSS and ESL TRiO student support services programs with a total of 396 students in SSS and 150 for SSS ESL for the academic year, a credit to the new leadership in this area under Vinny Cascio.
- The kick-off of the semester was a success: Dr. Gina Ann Garcia was with us for opening day to talk about our HSI identity and the concept of belongingness. We will be following this up by continuing to roll out a set of HSI strategies this year developed by an internal team and also through all-college meetings this fall. New student convocation was well attending by 332 students, 68 family members and 42 employees. The Campus Jam was attended by 160 additional attendees, with 20 campus resources and 12 clubs/organizations represented. Welcome stations were staffed with 5 outdoor locations, providing information, giveaways, water, snacks and fruit. Another will be held at Building K on September 16 due to the large number of late start classes for adult students in that area.

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- ECC maintained a Aaa credit rating from Moody's, which means our obligations are judged to be of the highest quality, with minimal risk. Only 6 community colleges in the state have this distinction.
- The Illinois Art Council (IAC) is awarding the College \$12,000 to support the upcoming Mariachi Herencia de Mexico (Chicago, IL) who will join the Elgin Symphony Orchestra (Elgin, IL) for a performance on September 21 to celebrate the 75th Anniversary of ECC and the 30th Anniversary of the ECC Arts Center.
- The Manufacturing and Technology Groundbreaking Ceremony will be held September 18 at 1:30 p.m. Dr. Ollayos, a group of ECC employees, DLA, Lamp and others attended the City of Elgin Zoning Commission meeting on September 9 and had a very good reception with no concerns expressed. Next will be the City Council's October meeting for approval. The new sign and temporary fence for the *Hangout* property will be installed on September 11. Demolition will begin shortly.
- We are excited to announce that ECC will host a Skyway STEM competition on April 25, 2025. This is a great opportunity to showcase the exceptional work being done in the STEM disciplines. Also in STEM, we are receiving free memberships to the Society of Women Engineers for our female engineering students. These memberships will follow our students through their entire educational journey into the first year of employment after graduation.
- We recently had our accreditation visit by CoArc for our brand-new Respiratory Care program with no verbal citations. The report is forthcoming, but preliminarily looks very positive for our Spring launch.
- On August 23, a luncheon was held to celebrate the contributors to the 75th anniversary book, a wonderful moment celebrating our deep history as a college. In two days, it will have been exactly 75 years since ECC kicked off its inaugural class of 22 students in 1949 at Elgin High School.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Anitra King, president of SSECCA, shared that there will be a September 11th event tomorrow at 10:30 a.m.

7. Board Reports

A. Committee of the Whole

Trustee Rodriguez provided an overview of the Committee of the Whole meeting held Monday, September 9, 2024. A Public Notice for the Decennial Committee meeting was posted alongside the Committee of the Whole agenda. The following presentation was provided: Student Services and Development 2024 Division Report by Mr. John Long. He was also spotlighted. Dr. Wagner provided a construction update. Board Actions and items on the September 10, 2024 agenda were discussed, no questions were raised. Trustees Nowak and Rodriguez requested an agenda item be added for future discussion on a mentorship program. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

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B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the next in-person ICCTA Board of Reps meeting is in Springfield on September 13 and 14. The seminar Friday afternoon will include a panel discussion focused on Presidential searches. ICCTA will be hosting the reception at the ACCT Congress the evening of October 23.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that ECC is presenting a session on issues and successful actions for students regarding digital accessibility. Student Trustee Heiser will be part of the presentation via video.

D. Legislative

Trustee Rakow shared that with the 2024 general election less than two months away, ECC has had substantial interaction with our elected officials. For the week of August 26:

- The Center for Civic Engagement hosted Senator DeWitte and Representatives Keicher, Ugaste, and Hirschauer on campus for a panel discussion of the 2024 Election and the Future of America. Trustee Rodriguez was in attendance. (August 26)
- Senator DeWitte and Representatives Ugaste and Keicher co-hosted the annual First Responders Roundtable at ECC's Center for Emergency Services. More than 60 first responders were in attendance. (August 27)
- ECC hosted the Kane/McHenry regional meeting of the IL Senate Transportation Committee. Testimony included ECC student Maya Wade. In addition to the 18 members of the Senate Committee attending in person or via Zoom, dozens of elected officials from the local, county, and state levels were in attendance. (August 28)
- Trustees Redmer and Rakow attended a coffee with Representative Ness hosted by the Elgin Area and Northern Kane County Chambers. Education was a central issue to the discussion. Invitations were extended to the Manufacturing and Technology Center groundbreaking. (August 29)

Upcoming events include:

- The Manufacturing and Technology Center groundbreaking will take place on Wednesday, September 18 at 1:30. The program will begin at 2 p.m. As of now, 150 guests have responded, including several elected officials.
- The Education Work Center 10th Anniversary Celebration will take place on October 10 with an open house from Noon to 4:30 p.m. A brief program is planned for 3 p.m.

E. ECC Foundation

Trustee Parks reported the following: The \$3 million Bright Futures Campaign goal was officially realized in early September. Since 2017, over \$300,000 in scholarships to support ECC students have been provided. Scholarship awarding has begun for the Fall 2024 Semester. Currently, over 620 students have submitted complete applications. Spring graduation began a new Foundation tradition for ECC graduates. They receive a note from the Foundation as they pick up their diplomas, welcoming them to the Alumni Network. The Annual ECC Foundation Gala: Decades of Dreams will be held on Saturday, September 14 at the Q Center in St. Charles. We will celebrate our 75th Anniversary with a special Memory Lane of ECC's 75 years of history. The event will also celebrate the Sensational 75 honorees and 4 additional community awardees. The Purses With Purpose Scholarship Committee hosted its annual Meet and Greet event on July 17. Fifty people attended. Eleven scholars were awarded \$16,750 in scholarship

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support. ECC's Emergency Services Burlington campus will host the ECC Foundation Board's quarterly meeting on September 5. The Foundation in partnership with Student Services welcomed hundreds of families on campus in early August, providing children with back-packs and school supplies.

F. Student Report

There was no student report for this month.

8. College Reports

Board Action No. 032-A-25, Acceptance of Written College Reports

- A. Personnel (August)
- B. Treasurer (July)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (August)
- D. Community Engagement and Legislative Affairs (August)
- E. Marketing & Communications Report (quarterly)
- F. Annual Security Report
- G. FY24 Program Review Report
- H. Vendor Report

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.
Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay, 0; Student Trustee Heiser, aye; motion carried

9. Board Action No. 033-F-25, Resolution Providing for the Issue of Not to Exceed \$55,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2024, of the District, for the Purpose of Building and Equipping a New Building, Renovating, Improving and Equipping Existing District Facilities, and Improving the Sites of District Facilities, All in and for the District, Providing for the Pledge of Certain Revenues to the Payment of Principal and Interest on Said Bonds and the Levy of the Direct Annual Tax Sufficient to Pay Such Principal and Interest if the Pledged Revenues are Insufficient to Make Such Payment, and Authorizing the Proposed Sale of Said Bonds to the Purchaser Thereof

Dr. Wagner introduced Ms. Raphaliata Mckenzie, with Speer Financial. Ms. Mckenzie shared that there were 45 bids through 9 bidders for these bonds. ECC was highly sought out and landed with a rate of 3.56%. Trustee Nowak inquired whether these bonds can be re-negotiated in the future. The rates at the sale today were lower than two weeks ago. Many investors were interested.

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- Motion:** Trustee Nowak moved to accept the issuance of the General Obligation Bonds.
- Second:** Trustee Rakow seconded the motion.
- Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay, 0; Student Trustee Heiser, aye; motion carried

10. Consent Agenda

Chair Redmer indicated that the following item is removed from the consent agenda:

J. Board Action No. 043-A-25, Approve Settlement Agreement Between the Board of Trustees of Community College District 509 and the Support Staff of Elgin Community College Association (SSECCA)

Chair Redmer read the following consent agenda items:

- A. Board Action No. 034-A-25, Minutes of the Regular Board Meeting, August 13, 2024**
- B. Board Action No. 035-A-25, Closed Session Minutes of the Regular Board Meeting, August 13, 2024**
- C. Board Action No. 036-A-25, Destruction of Audiotapes of Closed Session Board Meeting, November 15, 2022**
- D. Board Action No. 037-F-25, Ratification of Report of Expenses**
- E. Board Action No. 038-A-25, Faculty Supplemental Assignment Chart Addition EDI Faculty Fellow Compensation**
- F. Board Action No. 039-A-25, Faculty Supplemental Assignment Chart Modification for Ensemble Director, Conservatory Manager, Music/Theater Producer, Guest Curator**
- G. Board Action No. 040-F-25, Transfer to Auxiliary Enterprise Units**
- H. Board Action No. 041-F-25, Resolution Authorizing the Extension of the City of St. Charles First Street Tax Increment Financing District**
- I. Board Action No. 042-A-25, Kane County Office of Emergency Management Memorandum of Understanding**
- K. Purchases**
 - 1. Board Action No. 044-T-25, Add-On Software to D2L**, authorizes the administration to contract with D2L (Kitchener, ON, Canada) for an end user software, Atomic Jolt subscription, in an amount not to exceed \$33,363.45 over three (3) years.
 - 2. Board Action No. 045-B-25, Campus Power Distribution System Maintenance**, authorizes the administration to contract with Universal Utility Supply Company (West Chicago, IL) for the annual preventative maintenance (PM) support of the College's power distribution system, \$35,895 per year for a period of five (5) years, in an amount not to exceed \$179,475 over the term.
 - 3. Board Action No. 046-T-25, Event Planning Software Purchase**, authorizes the administration to contract with Ungerboeck Software International (St. Louis, MO) for event planning software for Facilities Rental in an amount not to exceed \$81,041.16 over three (3) years.

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4. **Board Action No. 047-S-25, Oven/Range Purchases for Culinary**, authorizes the administration to purchase twenty (20) ovens/ranges from Burkett Restaurant Equipment & Supplies (Perrysburg, OH) in the amount of \$66,165.
5. **Board Action No. 048-A-25, Professional Commissioning Additional Fees**, authorizes the administration to contract with Smith Seckman Reid, Inc. (SSR) (Memphis, TN) for an increase in professional fees associated with commissioning services for the new Manufacturing and Technology Center in an amount not to exceed \$43,625 for a new total of \$176,400.
6. **Board Action No. 049-A-25, Ratification of Interim Chief Human Resources Officer (CHRO) Executive Search Services and Interim CHRO Salary**, ratifies and authorizes the award of a contract to The Registry (Peabody, MA) for interim executive services including housing not to exceed \$121,400.
7. **Board Action No. 050-B-25, Ratification of Transformers and Switchboards Purchase**, ratifies and authorizes the administration to contract with the lowest responsible bidder, Crescent Electric (Elk Grove Village, IL) for transformers and switchboards for the new Manufacturing and Technology Center, in an amount not to exceed \$381,236.

Motion: Trustee Parks moved to approve the consent agenda as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez and Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

11. Old Business

Dr. Ollayos attended an AZA Essentials fundraising event at ECC on August 10, 2024 and the organization presented her with a plaque for her support.

12. New Business

There was no new business brought forward.

13. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Rodriguez seconded the motion.

Voice Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; nay; 0; Student Trustee Heiser, aye: meeting adjourned at 7:34 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder