

**MINUTES OF REGULAR BOARD MEETING
AUGUST 13, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, August 13, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Ms. Heiser.

Trustees absent: None

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one of more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Ollayos moved to recess to closed session.

Second: Student Trustee Heiser seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Parks, Rodriguez, and Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried at 5:46 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:45 p.m. The board reconvened in open session at 6:51 p.m. in E125, Seigle Auditorium.

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4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Ms. Heiser.

Trustees absent: None

ECC staff: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rodriguez.

D. Shared Values

The Shared Values were recited by the Trustees.

5. Interim President's Report

- Dr. Heinrich thanked the Board for their trust, support and the opportunity to serve as Interim President.
- A complete interim team is fully in place within the Teaching, Learning, and Student Development division.
- Enrollment continues to increase as we approach the start of our Fall semester. As of Friday morning, we have a 2% increase compared to last fall. Our Hispanic/Latinx population also increased 2% compared to last fall. 59% are continuing students.
- ECC's nursing program had 18 students who tested on the NCLEX exam and achieved a 100% pass rate.
- ECC's massage therapy program has been reaccredited without any condition for the next 7 years by our accrediting agency, COMTA.
- Ms. Diane Kerruish was selected by ICCTA to receive the Professional Board Staff Member Award and has advanced onward to winning the 2024 Central Region Professional Staff Board Member Award. ACCT consists of 5 regions. She will be recognized at the ACCT Leadership Congress in Seattle this fall.
- Esteban Gonzalez, our student Civic Leader was able to leverage his work with the Center for Civic Engagement to secure an internship with Senator Cristina Castro's office this summer. Thanks to Professor Ramirez and Professor DeHaan for their efforts.
- Jacoby Cochran, communications studies adjunct professor, has been inducted into the National Forensics Hall of Fame.
- The ECC Police Department has fully implemented body worn cameras. They received a grant from the Law Enforcement Training and Standards Board to help offset the cost.

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- Renner Library successfully launched I-Share on June 27th. This system allows our library patrons to access materials from over 80 other libraries; and access to ECC books, articles from research databases, and streaming videos all in one place.
- This summer, the Center for Emergency Services in Burlington offered the first ever full-time Basic Operations Firefighter Academy, which supports local fire departments in fulfilling state certification needs for their new personnel.
- We have held multiple 75th anniversary summer events including: Foundation Golf Classic, Mutts Gone Nuts, Squonk is coming up next weekend, and the 75th anniversary book is now finished.
- ECC was out in the community this summer at National Night Out, a Pride Parade, and at the Streamwood Summer Celebration.
- One of our in-residence ensembles, the Children's Theatre of Elgin/Fox Valley Theatre Company received the IL Theatre Association's 2024 Award of Excellence in Creative Drama/Theatre for Young Audiences
- 36 ECC student-athletes earned Academic All-Conference honors for the 2023-2024 academic year.
- Project Backpack was back in-person this year and served more than 1,000 students.
- Dr. Gina Ann Garcia, a leader scholar on Hispanic Serving Institutions, will be joining us this Thursday for our 8:00 a.m. convocation.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Anitra King, president of SSECCA, requested that SSECCA be included in the search for the new administrators, including the Presidential search.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, August 12, 2024. The following presentation was provided: Early Childhood Access Consortium for Equity by Mr. Robertson and Dr. Munson with Communications and Behavioral Sciences. Dr. Wagner provided a construction update. Board Actions and items on the August 13, 2024 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the ICCTA Executive Committee met in Decatur, IL at Richland College last weekend. ICCTA is updating its strategic plan and will be co-hosting a Business Enterprise Program seminar Friday, September 27, at Prairie State College. Included on the priorities list is continued work on the community college baccalaureate degree. The next in-person ICCTA Board of Reps meeting is in Springfield on September 13 and 14. The seminar Friday afternoon is on Presidential searches.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that we will be supporting Shawn Boldt of Highland Community College to represent the Central Region. He is unopposed. Diane Kerruish has been selected as the central region recipient of the Professional Board Staff Member Award, and will be honored at the Thursday luncheon. All regional award winners then move up

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to the national award competition and national award winners will be celebrated at the Friday night awards banquet. Illinois will host a reception Wednesday evening, October 23, at ACCT after the opening ceremonies. ECC is presenting a session on issues and successful actions for students needing ADA accommodations. Student Trustee Heiser will be part of the presentation via video.

D. Legislative

Trustee Rakow reported the following: August 26, the 2024 Election and the Future of America event will take place in Jobe Lounge. Senator DeWitte, Representatives Ness, Hirschauer and Ugaste will be present. August 27, the ECC Center for Emergency Services, First Responders Roundtable event will be held at the Burlington Campus. Senators Syverson and DeWitte, and Representatives Ugaste and Keicher will be in attendance. August 28, there will be a Transit Hearing in Seigle Auditorium. Senator Ram Villivalam (chair) and Senator DeWitte will be attending. September 18 is the Manufacturing and Technology Center Groundbreaking. Senator Castro has confirmed her attendance and we anticipate additional elected officials to be present. September 27 is National Constitution, Voter Registration Day and will be held in the Jobe Lounge.

E. ECC Foundation

Trustee Parks reported the following: The Bright Futures campaign cabinet has achieved 92% of the \$3M goal. Northwestern Medicine contributed a tremendous financial investment to Spartan Pantry. Scholarship awarding has just begun for the Fall 2024 Semester. As of July 25, over 530 students have submitted applications. On June 17, there were over 100 golfers and attendees at Elgin Country Club for the 26th Annual ECC Foundation Golf Classic. Sponsors, donors and attendees helped raise over \$60,000. The Purses with Purpose Scholarship Committee hosted its annual Interview Day on June 24. Six new candidates were invited to participate. Eleven students (including 5 returning scholars) were awarded \$16,750. The ECC Foundation Gala: *Decades of Dreams* is scheduled for Saturday, September 14 at the Q Center in St. Charles. This year's event will join in the 75th Anniversary Celebrations and feature a special Memory Lane of ECC's 75 years of history. ECC was awarded \$1,161,877 in grants in June and July. Four awardees will be recognized - Lasting Impact Awardees – Danise Habun and Rabbi Frisch Klein, Exceptional Friend of the Foundation – Rita Shaw, and Friend of Education – The Rotary Club of Schaumburg/Hoffman Estates.

F. Student Report

There was no student report for this month.

8. College Reports

Board Action No. 001-A-25, Acceptance of Written College Reports

- A. Personnel (June/July)
- B. Treasurer (May/June)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (June/July)
- D. Community Engagement and Legislative Affairs (June/July)
- E. Equity, Diversity & Inclusion Report (quarterly)

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F. Grant Monitoring Report (period ending June 30, 2024)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Parks moved to accept the college reports.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Parks and Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried

9. Consent Agenda

Trustee Parks requested that the following items be removed from the consent agenda:

- A. Board Action No. 002-A-25, Minutes of the Regular Board Meeting, June 11, 2024
- B. Board Action No. 003-A-25, Minutes of Closed Session of Board Meeting June 11, 2024

Trustee Arroyo requested that the following items be removed from the consent agenda:

- E. Board Action No. 006-A-25, Minutes of the Special Board Meeting, July 29, 2024
- F. Board Action No. 007-A-25, Minutes of the Closed Session of Board Meeting July 29, 2024

Chair Redmer read the following consent agenda items:

- C. Board Action No. 004-A-25, Minutes of the Special Board Meeting, June 25 and 26, 2024
- D. Board Action No. 005-A-25, Minutes of the Closed Session of Board Meeting June 25 and 26, 2024
- G. Board Action No. 008-A-25, Destruction of Audiotapes of Closed Session Board Meeting, October 11, 2022
- H. Board Action No. 009-F-25, Ratification of Report of Expenses
- I. Board Action No. 010-F-25, Ratification of Board of Trustee Travel Expenses
- J. Board Action No. 011-A-25, Modified Academic Calendar for 2024-2025
- K. Board Action No. 012-A-25, Trustees' In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting
- L. Board Action No. 013-F-25, Resource Allocation and Management Plan for Community Colleges – Building F Renovation
- M. Board Action No. 014-F-25, Resource Allocation and Management Plan for Community Colleges – Building I Renovation and Expansion
- N. Board Action No. 015-A-25, Executive Search Firm for Presidential Placement
- O. Purchases
 - 1. Board Action No. 016-A-25, Background Check Services, authorizes the administration to contract for the period of three (3) years for background check services from Bushue Background Screening, (Effingham, IL), in an estimated amount, based on previous years, not to exceed \$25,000 per year or \$75,000 over the three (3) year term.

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- 2. Board Action No. 017-B-25, Campus Power Distribution System Repair,** authorizes the administration to contract with Universal Utility Supply Co. (West Chicago, IL) for the upgrade and repair of the College's power distribution system, in an amount not to exceed \$155,400.
- 3. Board Action No. 018-B-25, Chemical Disposal Services,** authorizes the administration to contract for chemical disposal services from Heritage Crystal Clean (Hoffman Estates), the lowest responsible bidder, in the amount not to exceed \$50,000 over three years.
- 4. Board Action No. 019-B-25, Concrete and Stair Repairs,** authorizes the administration to contract for concrete and stair repairs across the main campus from M/M Peters (Aurora, IL), the lowest responsible bidder, in an amount not to exceed \$146,295.
- 5. Board Action No. 020-A-25, Data Extraction Software for Transcripts,** authorizes the administration to contract with Parchment (Scottsdale, AZ) for three (3) years for data extraction of transcripts sent to the College, in the amount not to exceed \$136,107.
- 6. Board Action No. 021-B-25, Elevator Maintenance Services,** authorizes the administration to contract for three (3) years with the option to renew for two (2) additional, one (1) year periods for elevator maintenance services with Anderson Elevator (Broadview, IL), the lowest responsible bidder, in the amount not to exceed \$68,308.89 over three (3) years.
- 7. Board Action No. 022-B-25, Operations and Maintenance Service Vehicle Purchase,** authorizes the administration to purchase a new 2024 Ford F-250 truck with service body for the College's operations and maintenance department from Hawk Ford St. Charles (St. Charles, IL) in an amount not to exceed \$75,998.
- 8. Board Action No. 023-S-25, Portable Radios Purchase,** authorizes the administration to purchase four (4) portable emergency radios for the Firefighter academy and courses from Chicago Communications LLC (Elmhurst, IL), in an amount not to exceed \$31,775.
- 9. Board Action No. 024-B-25, Snow Removal Services,** authorizes the administration to contract for snow removal services for three (3) years from Greve Construction, Inc. (Huntley, IL), in an amount not to exceed \$30,000 annually, \$90,000 total.
- 10. Board Action No. 025-A-25, Transcript Services Renewal,** authorizes the administration to contract with Parchment (Scottsdale, AZ) for transcript credential services for the period of three (3) years with the ability to extend the contract for two (2) additional, one (1) year terms in an amount not to exceed \$25,000 annually, for a total of \$75,000 over the three (3) year term.
- 11. Board Action No. 026-S-25, Ventilator Purchase,** authorizes the administration to purchase one (1) Servo-U ventilator with neonatal option from the lowest responsible bidder, Med One Equipment Services (Sandy, UT), in the amount not to exceed \$26,750.
- 12. Board Action No. 027-T-25, Ratification of Ellucian Colleague Software Upgrades,** authorizes the administration to contract with Ellucian (Richmond, VA), for upgrades to the system, in the amount of \$95,581.

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13. **Board Action No. 028-S-25, Ratification of Kiln Purchase**, authorizes the administration to purchase one (1) Laguna Custom Gas Kiln for the Visual and Performing Arts Center (VPAC) from Laguna Clay Company (City of Industry, CA), in an amount not to exceed \$35,380.
14. **Board Action No. 029-B-25, Ratification of Mini-Van Purchase**, authorizes the administration to purchase an (8) passenger mini-van from Zeigler Chrysler (Schaumburg, IL), the lowest responsible bidder, in the amount of \$39,010.
15. **Board Action No. 030-C-25, Rescind and Ratification of Asbestos Abatement for 550 S. McLean Blvd.**, authorizes the administration to rescind Board Action No. 196-C-24 (asbestos abatement contract with Midwest Environmental Consulting Services in an amount not to exceed \$80,000) and ratify a contract with Nationwide Environmental Group, LLC (Park Ridge, IL) for asbestos abatement, in an amount not to exceed \$88,200.

P. Personnel

1. **Board Action No. 031-A-25, Ratification of Appointment, Associate Vice President of Student Services and Development, Mr. John Long**

Motion: Trustee Ollayos moved to approve the consent agenda as presented.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo and Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

Other

- A. **Board Action No. 002-A-25, Minutes of the Regular Board Meeting, June 11, 2024**
- B. **Board Action No. 003-A-25, Minutes of Closed Session of Board Meeting June 11, 2024**

Motion: Trustee Rodriguez moved to approve the agenda items as presented.

Second: Trustee Rakow seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Arroyo; nay, 0; abstain, 1; Parks; Student Trustee Heiser, aye; motion carried.

- E. **Board Action No. 006-A-25, Minutes of the Special Board Meeting, July 29, 2024**
- F. **Board Action No. 007-A-25, Minutes of the Closed Session of Board Meeting July 29, 2024**

Motion: Trustee Rakow moved to approve the agenda items as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 5; Redmer, Rakow, Ollayos, Rodriguez, Parks; nay, 0; abstain, 2; Nowak and Arroyo; Student Trustee Heiser, aye; motion carried.

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10. Old Business

Dr. Ollayos mentioned that the Foundation is looking for music selections to celebrate the decades at the Foundation Gala.

11. New Business

There was no new business brought forward.

12. Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Parks and Arroyo; nay; 0; Student Trustee Heiser, aye: meeting adjourned at 7:28 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder