

**MINUTES OF REGULAR BOARD MEETING  
JUNE 11, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, June 11, 2024, in Building E, Room E100.01.

**1. Call to Order and Roll Call**

Chair Redmer called the regular meeting to order at 5:45 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, and Student Trustee Mr. Kolbusz.

*Trustees absent:* Mr. Parks

*ECC staff:* Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder.

**2. Recess to Closed Session**

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, and 11 respectively).

***Motion:*** Trustee Nowak moved to recess to closed session.

***Second:*** Trustee Rodriguez seconded the motion.

***Roll-Call Vote:*** Aye, 6: Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried at 5:47 p.m.

**3. Reconvene Open Session**

The closed-session concluded at 6:29 p.m. The board reconvened in open session at 6:41 p.m. in E125, Seigle Auditorium.

**4. Preliminary Matters**

**A. Roll Call**

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, and Student Trustee Ms. Heiser.

MINUTES OF REGULAR MEETING OF  
JUNE 11, 2024

*Trustees absent:* Mr. Parks

*ECC staff:* Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.**

No considerations necessary at this meeting.

**C. Pledge of Allegiance**

The Pledge of Allegiance was led by Dr. Sam.

**D. Board Purpose**

The Board Purpose was recited by Dr. Ollayos.

**5. President's Report**

- Dr. Sam acknowledged Anitra King, SSECCA president in the audience.
- Dr. Sam announced that Summer enrollment is 5,212 at 6 days into the semester, which is a 9.7% increase from last year. We are 71 days out from Fall semester and we are up 11.3% compared to last year's Fall semester.
- Dr. Sam announced that ICCTA recognized our Equity, Diversity & Inclusion area for the 2<sup>nd</sup> time this year. He congratulated Dr. Ramos and thanked him for his service at the College as he is moving on to another opportunity at Waubensee Community College. Ms. Kerruish received the 2024 ICCTA Professional Bard Staff member award. Dr. Sam received both an advocacy and a merit award.
- Dr. Sam also introduced his son, David Sam, in the audience, who is also an ECC alum.

**6. Audience Wishing to Address the Board**

The following audience member addressed the Board:

- Kent Payne, Athletic Director for ECC, introduced Jim Herrington with the Elgin Sports Hall of Fame. Mr. Herrington announced that Sarah Duque (basketball) and Daniel Kinney (baseball) are this year's scholarship winners. ECC's 2005 baseball team and 2017 men's basketball team will be recognized at the annual banquet November 3, 2024.
- Anitra King, president of SSECCA, thanked Dr. Sam for his service, leadership and kindness.

**7. Board Reports**

**A. Committee of the Whole**

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, June 10, 2024. The following presentations were provided: Workforce Development and Continuing Education by Dr. De rosier-Cook; and Solar Panel Discussion by Mr. Dolan and Dr. Taylor. Dr. Wagner provided a construction update. Board Actions and items on the June 11, 2024 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

MINUTES OF REGULAR MEETING OF  
JUNE 11, 2024

**B. Illinois Community College Trustee Association (ICCTA)**

Trustee Ollayos shared information regarding the panel presentations held at the June 7 & 8 ICCTA Annual meeting. The award nominees and award recipients were recognized. ECC received the Equity and Diversity Award, Ms. Kerruish received the Professional Board Staff Member Award, Dr. Sam received the Advocacy Award and was one of seven presidents to receive a certificate of merit. Chair Redmer received her fourth Trustee Education Award. Election of officers was held on Saturday. Business Enterprise Program (BEP) certification was discussed, future meetings will be held to provide more information.

**C. Association of Community College Trustees (ACCT)**

Trustee Ollayos shared that the annual conference will be in Seattle, WA October 23-26, 2024. A proposal for presentation has been submitted.

**D. Legislative**

Trustee Rakow reported the following: A list of the Illinois General Assembly and US Congress candidates within District 509 for the November 5 general election was provided. Marketing & Communications will monitor election activity and provide updates, as needed. Legislative visits will be postponed until after the general election and when there is progress to report with the presidential search. We will focus attention this fall on the Manufacturing & Technology Center ground breaking. A letter of invitation is being transmitted to Governor Pritzker's office tomorrow, and Senator Castro will personally follow up with him to hopefully secure his attendance. Also, Dr. Sam is now on the agenda for the Kane County Board committee of the whole, Elgin Township, South Elgin Village Board and Elgin City Council to present an update on the Manufacturing & Technology Center.

**E. ECC Foundation**

Trustee Nowak reported the following: Commitments and pledges for The Bright Futures campaign continue to be strong. Over \$410,000 total to more than 370 students. The new scholarship form for the 2024-2025 school year is live and applications continue to come in at a strong pace. This year's Annual ECC Foundation Golf Classic is happening Monday, June 17 at the Elgin Country Club. The Annual ECC Foundation Gala: Decades of Dreams is scheduled for Saturday, September 14 at the Q Center in St. Charles.

**F. Student Report**

Student Trustee Heiser highlighted several student events including the following: The Deadly Glamorous Drag Show on April 27; Advocacy 101 on May 7; and Student Life Leadership Banquet & Awards on May 16.

**8. College Reports**

**Board Action No. 208-A-24, Acceptance of Written College Reports**

- A. Personnel (May)
- B. Treasurer (April)
- C. Student (April 25-May 16)

***College Reports Under Separate Cover***

- D. Institutional Advancement and ECC Foundation (May)
- E. Community Engagement and Legislative Affairs (May)

MINUTES OF REGULAR MEETING OF  
JUNE 11, 2024

F. Marketing and Communications Report (quarterly)

G. Elgin Community College Equity Plan

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee Ollayos moved to accept the college reports.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried

Dr. Ollayos was very pleased to see such a detailed Equity Plan.

**9. Public Hearing on Fiscal Year 2025 Budget**

Chair Redmer opened the public hearing at 7:12 p.m. She asked three times if there was anyone present who wished to address the board of trustees regarding the budget. Vanessa Culberson inquired as to where the budget is posted annually and for how long. Dr. Wagner explained that it was posted on ECC's website 30 days prior to this meeting. There was no one else present wishing to address the board and the public hearing was closed at 7:14 p.m.

**10. Board Action No. 209-F-24, Resolution to Adopt Fiscal Year 2025 Budget**

**Motion:** Trustee Rodriguez moved to accept the college reports.

**Second:** Student Trustee Heiser seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried

**11. Consent Agenda**

Trustee Rakow requested that the following items be removed from the consent agenda:

**A. Board Action No. 210-A-24, Minutes of the Regular Board Meeting, May 14, 2024**

**B. Board Action No. 211-A-24, Minutes of Closed Session of Board Meeting May 14, 2024**

Chair Redmer removed the following item from the consent agenda:

**I.5. Board Action No. 230-A-24, Resolution of Appreciation, Operations Assistant, Ms. Rebecca S. Knoppkie**

Chair Redmer read the following consent agenda items:

**C. Board Action No. 212-A-24, Destruction of Audiotapes of Closed Session Board Meeting, September 13, 2022**

**D. Board Action No. 213-F-24, Ratification of Report of Expenses**

**E. Board Action No. 214-F-24, Ratification of Board of Trustee Travel Expenses**

**F. Board Action No. 215-A-24, Faculty Supplemental Assignment Chart Modification  
ECC Observer Advisor Compensation**

MINUTES OF REGULAR MEETING OF  
JUNE 11, 2024

**G. Board Action No. 216-A-24, Trustees' Out-of-State Travel to 2024 ACCT Leadership Congress – Seattle, Washington**

**H. Purchases**

1. **Board Action No. 217-M-24, Advertising Services, EFFECTV**, authorizes the administration to contract for advertising services from Effectv (Comcast) (Boston, MA), in an amount of \$85,000.
2. **Board Action No. 218-B-24, Annual Fire Alarm System Testing**, authorizes the administration to contract with Affiliated Customer Service, Inc. (Downers Grove, IL), for annual fire alarm systems testing at the main and Burlington campuses, in the amount of \$27,824 and \$1,121 respectively, for a combined total amount of \$28,945.
3. **Board Action No. 219-M-24, Digital Advertising Services - Viant**, authorizes the administration to contract for digital advertising services from Viant, Inc. (Irvine, CA), in an amount not to exceed \$230,000.
4. **Board Action No. 220-B-24, Low Voltage Wiring – Building H**, authorizes the administration to contract with iWire Technologies (Elgin, IL) for data wiring in Building H in an amount not to exceed \$30,120.
5. **Board Action No. 221-T-24, Remote Support Software Purchase**, authorizes the administration to purchase Beyond Trusts remote access software from CDW Government (Vernon Hills, IL) in an amount not to exceed \$31,278.98 for a period of three (3) years.
6. **Board Action No. 222-S-24, Tour Arrangements for Summer College Campus Visits for Trio Student Support Services**, authorizes the administration to contract for tour arrangements with WorldStrides Educational Travel & Experiences (Charlottesville, VA) for summer College campus visits in the amount of \$43,059.
7. **Board Action No. 223-A-24, Update to Master Planning Services**, authorizes the administration to contract for services to update the 2020 Master Plan with Perkins & Will Architects (Chicago, IL), in an amount not to exceed \$137,500.
8. **Board Action No. 224-S-24, Ratification of Laser Scanners and Troubleshooting Systems Purchase**, authorizes the administration to purchase laser scanners and troubleshooting systems from Moss Enterprises (Johnston, IA) in an amount not to exceed \$47,755.
9. **Board Action No. 225-T-24, Ratification of Talent Management Software Services**, authorizes the administration to contract with Page-Up (New York, NY) for upgrades to the College's eTalent platform, in the total amount of \$61,400.

**I. Personnel**

1. **Amended Board Action No. 226-P-24, Ratification of New Hire, Dean of Math, Science and Engineering, Dr. Farah Bennani**, approves the appointment of Dr. Farah Bennani as the new Dean of Math, Science and Engineering at an annual salary of \$140,000, effective June 10, 2024.

**Motion:** Trustee Ollayos moved to approve the amendment as presented.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried.

MINUTES OF REGULAR MEETING OF  
JUNE 11, 2024

2. **Board Action No. 227-P-24, New Hire, Instructor of Certified Recovery Support Specialist Program, Ms. Rita Braun**
3. **Board Action No. 228-P-24, Instructor of Industrial Maintenance Technology, Mr. Dorian Simmons**
4. **Board Action No. 229-P-24, New Hire, Instructor of Respiratory Care, Ms. Adyson Totten**

**Motion:** Trustee Rodriguez moved to approve the consent agenda as presented.

**Second:** Trustee Rakow seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried.

**Other**

- A. **Board Action No. 210-A-24, Minutes of the Regular Board Meeting, May 14, 2024**
- B. **Board Action No. 211-A-24, Minutes of Closed Session of Board Meeting May 14, 2024**

**Motion:** Trustee Rodriguez moved to approve the agenda items as presented.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 5; Redmer, Nowak, Ollayos, Rodriguez, and Arroyo; nay, 0; abstain, 1; Rakow; Student Trustee Heiser, aye; motion carried.

- I.5. **Board Action No. 230-A-24, Resolution of Appreciation, Operations Assistant, Ms. Rebecca S. Knoppkie**

**Motion:** Trustee Ollayos moved to approve the agenda item as presented.

**Second:** Trustee Arroyo seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried.

The resolution was read by Trustee Rakow. Ms. Knoppkie offered her thanks for her time at ECC.

12. **Board Action No. 231-A-24, Approval of Interim President Contract, Dr. Peggy Heinrich**

**Motion:** Trustee Ollayos moved to approve the agenda item as presented.

**Second:** Trustee Rodriguez seconded the motion.

MINUTES OF REGULAR MEETING OF  
JUNE 11, 2024

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried.

**13. Board Action No. 232-A-24, Appointment, Interim Vice President of Teaching, Learning and Student Development, Dr. Annamarie Schopen**

**Motion:** Trustee Rakow moved to approve the agenda item as presented.

**Second:** Trustee Rodriguez seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried.

**14. Board Action No. 233-A-24, Resolution of Appreciation, Retiree, President David Sam**

**Motion:** Trustee Ollayos moved to approve the agenda item as presented.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried.

The resolution was read by Chair Redmer. Dr. Sam offered his thanks for his time at ECC. He shared several points from his inauguration speech and spoke on his future plans. Trustees thanked him for his service and for all that he has done for the College and community.

**15. Old Business**

There was no old business discussed.

**16. New Business**

There was no new business brought forward.

**17. Adjournment**

**Motion:** Trustee Nowak moved to adjourn the meeting.

**Second:** Trustee Arroyo seconded the motion.

**Voice Vote:** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Arroyo; nay, 0; Student Trustee Heiser, aye; meeting adjourned at 7:55 p.m.

---

Shane Nowak, Board Secretary

---

Diane Kerruish, Board Recorder