



BOARD OF TRUSTEES AGENDA

June 11, 2024



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
June 11, 2024**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1 and 11 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- C. Association of Community College Trustees (ACCT) – Trustee Ollayos
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks
- F. Student Report – Student Trustee Heiser

Reports

8. College Reports

- A. Personnel (May) 2
- B. Treasurer (April) 4
- C. Student (April 25-May 16) 23

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (May)
- E. Community Engagement and Legislative Affairs (May)
- F. Marketing and Communications Report (quarterly)
- G. Elgin Community College Equity Plan

Actions

- Acceptance of College Reports** 1

9. Public Hearing on Fiscal Year 2025 Budget

- 10. Resolution to Adopt Fiscal Year 2025 Budget** 2

11. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of May 14, 2024 6
- B. Closed Session Minutes of the Regular Board Meeting of May 14, 2024 14
- C. Destruction of Audiotape of Closed Session of September 13, 2022 15
- D. Ratification of Report of Expenses 16
- E. Ratification of Board of Trustees Travel Expenses 17
- F. Faculty Supplemental Assignment Chart Modification ECC Observer Compensation 18
- G. Trustees' In-State Attendance at ACCT Annual Leadership Congress 19
- H. Purchases
 - 1. Advertising Services - EFFECTV 20
 - 2. Annual Fire Alarm System Testing 22

3.	Digital Advertising Services - Viant	23
4.	Low Voltage Wiring – Building H	25
5.	Remote Support Software Purchase	26
6.	Tour Arrangements for Summer College Campus Visits for Trio Student Support Services	27
7.	Update to Master Planning Services	28
8.	Ratification of Laser Scanners and Troubleshooting System Purchase	29
9.	Ratification of Talent Management Software Services	30
I.	Personnel	
1.	New Hire, Dean of Math, Science and Engineering, Dr. Farah Bennani	31
2.	New Hire, Instructor of Certified Recovery Support Specialist Program, Ms. Rita Braun	32
3.	New Hire, Instructor of Industrial Maintenance Technology, Mr. Dorian Simmons	33
4.	New Hire, Instructor of Respiratory Care, Ms. Adyson Totten	34
5.	Resolution of Appreciation, Retiree, Ms. Rebecca Knopkie	35
12.	Approval of Interim Presidential Contract, Dr. Peggy Heinrich	37
13.	Appointment, Interim Vice President of Teaching, Learning and Student Development, Dr. Annamarie Schopen	44
14.	Resolution of Appreciation, Retiree, President David Sam	45
15.	Old Business	
16.	New Business	
17.	Adjournment	

Next regular meeting: 6:30 p.m. Tuesday, August 13, 2024

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2024 - 2025

SUMMER SESSION 2024

Beginning Fri., May 31 and ending Sun., Aug. 4 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 25 – Mon., May 27 All Facilities Closed: Memorial Day Weekend
Mon., June 3..... Summer Session I Begins
Mon., June 10..... Summer Session II Begins
Wed., June 19 All Facilities Closed: Juneteenth
Thurs., July 4 All Facilities Closed: Independence Day
Mon., July 15 Summer Session III Begins
Thurs., Aug. 8 End of Summer Session Classes
Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***
[Check dates»](#)

FALL SEMESTER 2024

Tues., Aug. 13 – Wed., Aug. 14..... New Full-Time Faculty Orientation
Thurs., Aug. 15 College Convocation
Fri., Aug. 16..... New Student Convocation
Mon., Aug. 19..... Fall Semester Begins
Sat., Aug. 31 - Mon., Sept. 2..... All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 23..... 12-Week Fall Session Begins
Mon., Oct. 14 2nd 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 27 – Sun., Dec. 1 All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 12..... Fall Semester Classes End
Fri., Dec. 13 Grading Day/Semester Ends
Sat., Dec. 14..... Graduation
Mon., Dec. 16 Grades Due by 4 p.m.
5:00 p.m. Mon., Dec. 23– Wed. Jan.1..... All Facilities Closed: Winter Recess

SPRING SEMESTER 2025

Thurs., Jan.2..... Offices Reopen
Tues., Jan. 7 – Wed., Jan. 8..... New Full-Time Faculty Orientation
Thurs., Jan. 9..... College Convocation
Fri., Jan. 10 New Student Convocation
Mon., Jan. 13..... Spring Semester Begins
Mon., Jan. 20..... All Facilities Closed: Martin Luther King, Jr. Day
Mon., Feb. 17..... All Facilities Closed: Presidents' Day
Tues., Feb. 24..... 12-Week Spring Session Begins
Mon., Mar. 17 2nd 8-Week Spring Session Begins
Mon., Mar. 31 – Sun. Apr 6..... All Facilities Closed: Spring Recess
Wed., May 14..... Spring Semester Classes End
Thurs., May 15..... Grading Day/Semester Ends
Fri., May 16 High School Equivalency Graduation Ceremony
Sat., May 17..... Graduation
Mon., May 19..... Grades Due by 4:00 p.m.
Sat., May 24 - Mon., May 26..... All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

Elgin Community College Board of Trustees Annual Planning Calendar

		JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN				
Board Activities	Board Policy Review Period <i>(cont'd from Jun)</i>		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year		Board Goal Planning Period: Board articulates budgetary considerations for next fiscal year				Board seats student trustee	Board seats newly elected trustees (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i>					
			Board attends ACCT Annual Congress	Board awards faculty tenure	Board adopts audit report from the previous fiscal year (Finance Committee)	Board adopts tax levy	Board conducts semi-annual self-evaluation	Board adopts tuition for the next fiscal year	Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes	Board awards faculty tenure	Board and College discuss budget considerations in preparation for budget adoption in June (Finance Committee)	Board plans state lobby events (ICCTA)	Board approves external audit firm and legal counsel	Board presents and discusses President's evaluation with President	Board adopts the next fiscal year's budget including auxiliary business unit operating parameters and transfers
Suggested Reports for COTW and Board Meetings¹		Vendor Report (Finance) Grant Monitoring Report (Apr-Jun) Quarterly Student Success and Equity Report (EDI)	Campus Crime Report (Clery Act) Faculty Tenure Recommendations (TLSD) ICCB Program Review Report from previous fiscal year (TLSD)	Update on General Education Assessment (TLSD) Course and lab fees (TLSD) Performance Report on Key Indicators (PIE) Quarterly Student Success and Equity Report (EDI)	Institutional Advancement and ECC Foundation Annual Report (ECCF) Grant Monitoring Report (Jul-Sep)		Annual Insurance Report (Finance) Community Report (Communications) Quarterly Student Success and Equity Report (EDI)	Faculty Tenure Recommendations (TLSD)	Grant Monitoring Report (Oct-Dec) Auxiliary unit business plans for next fiscal year	Quarterly Student Success and Equity Report (EDI)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)					
¹ Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.																	
Cabinet Activities	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year			Goal and Budget Planning Period: Departments outline goals and budgets for the next fiscal year				Budget Discussions and Adjustments Period: Strategic Budget Council reviews department budget requests for the next fiscal year				Finalize Budget and Goals for the Next Fiscal Year					
	Employees update accomplishments from the previous fiscal year in the performance management system	Employees update goals for the current fiscal year into the performance management system	TLSD & Finance recommend course fees for the next fiscal year	New Positions for Next Fiscal Year: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections				Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year				Finance finalizes budget for the next fiscal year and places it on display for the public					
Cabinet retreats to outline key directions for next fiscal year	Finance audits budget from the previous fiscal year	PIE summarizes progress on performance indicators from the previous fiscal year	Finance proposes tax levy and abatements	Finance places tax levy on display and prepares tax levy hearing	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	TLSD drafts academic calendar for the fiscal year that follows the next	Finance makes tuition recommendation for the next fiscal year										
	TLSD compiles and summarizes five-year progress and goals for academic programs	President previews goals for the current fiscal year with the Board															

ICCTA MEETING AND CONVENTION SCHEDULE

Meetings, dates, and locations are subject to change

ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

February 5, 2024	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
May 1, 2024	Committee and Board of Representatives Meeting in conjunction with ICCTA Lobby Day President Abraham Lincoln Hotel, Springfield, IL
May 2, 2024	Lobby Day, Springfield, IL
September 13 – 14, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15 – 16, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCTA ANNUAL CONVENTION:

June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
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ICCTA REGIONAL AND OTHER MEETINGS:**ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):**

February 1, 2024	Virtual
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
May 1, 2024 (Tentative)	Springfield, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL
September 13, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCB MEETINGS:

February 2, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

January 17, 2024	Loyola University of Chicago, Chicago, IL & Videoconference
March 13, 2024	Monmouth College, Monmouth, IL & Videoconference
June 26, 2024	TBD
August 14, 2024	Southern Illinois University, Carbondale, IL & Videoconference
November 13, 2024	Lake Land College, Mattoon, IL & Videoconference

ISAC MEETINGS:

April 18, 2024	In-person at either Springfield or Deerfield Office
June 20, 2024	In-person at either Springfield or Deerfield Office
September 19, 2024	In-person at either Springfield or Deerfield Office
December 5, 2024	In-person at either Springfield or Deerfield Office

ACCT/AACC EVENTS:

February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
April 5 – 9, 2024	AACC 2024, Louisville, KY
October 23 – 26, 2024	ACCT Leadership Congress, Arch/Washington State Convention Ctr, Seattle, WA

OTHER DATES/MEETINGS:

February 23, 2024	Deadline for ICCTA Awards – Distinguished Alumnus, Equity and Diversity, Gary W. Davis Ethical Leadership, Gigi Campbell Student Trustee Excellence Scholarship, Pacesetter, Professional Board Staff Member, and Ray Hartstein Trustee Achievement
March 29, 2024	Deadline for ICCTA Awards – Advocacy, Business/Industry Partnership, Certificate of Merit, Gandhi/King Peace Scholarship, Gregg Chadwick Student Service Scholarship, Honorary Membership, Lifelong Learning, Michael S. Monaghan Meritorious Service, Outstanding Adjunct Faculty Member, Outstanding Full-Time Faculty Member, and Paul Simon Student Essay Contest
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

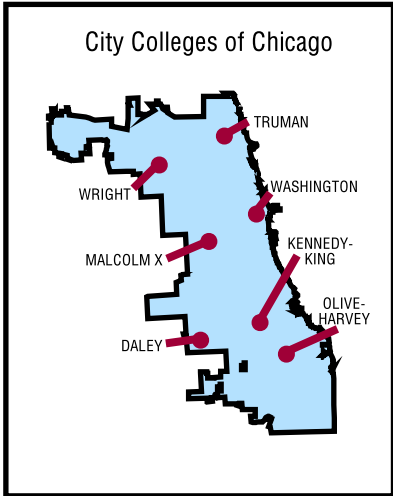
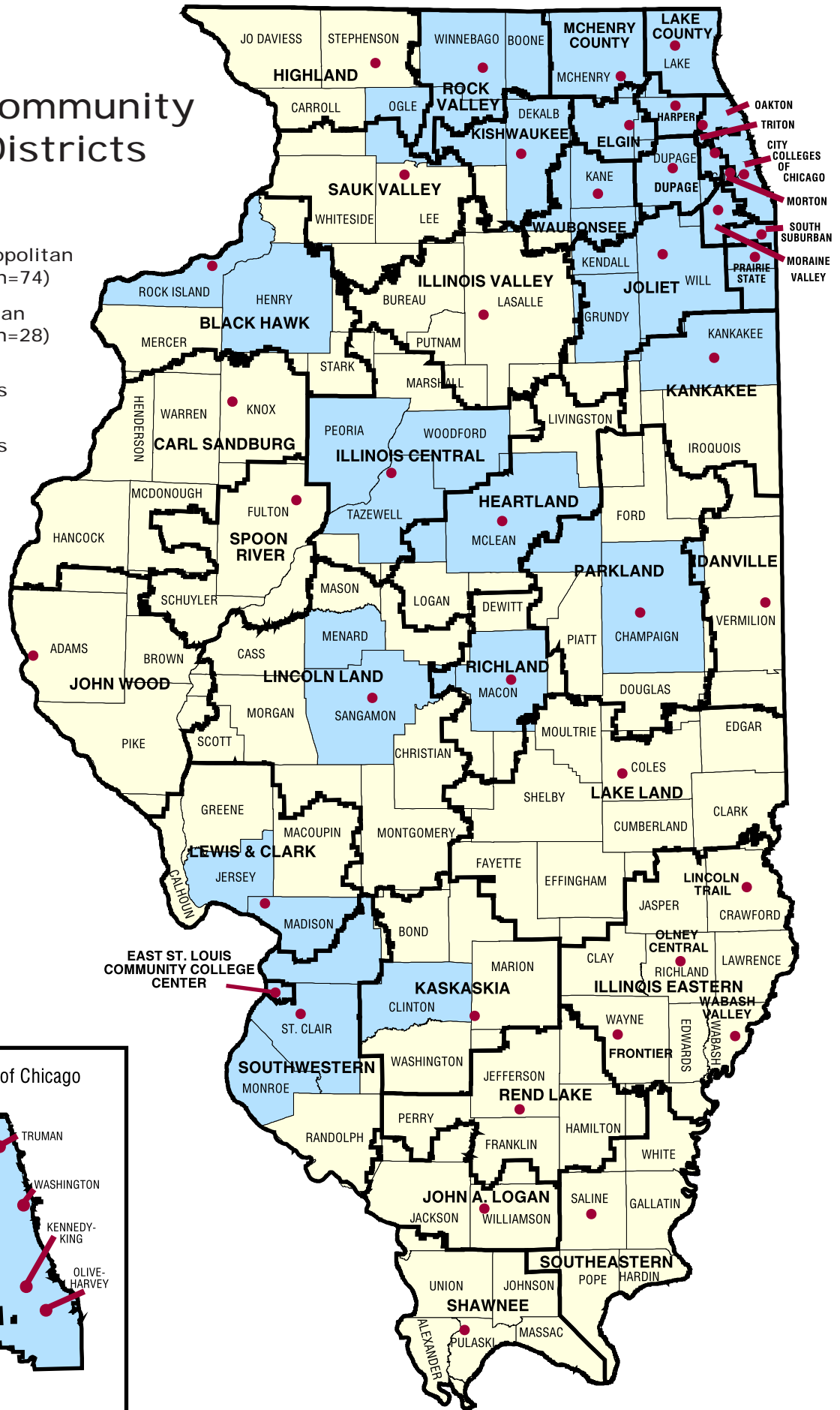
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

K BUILDING

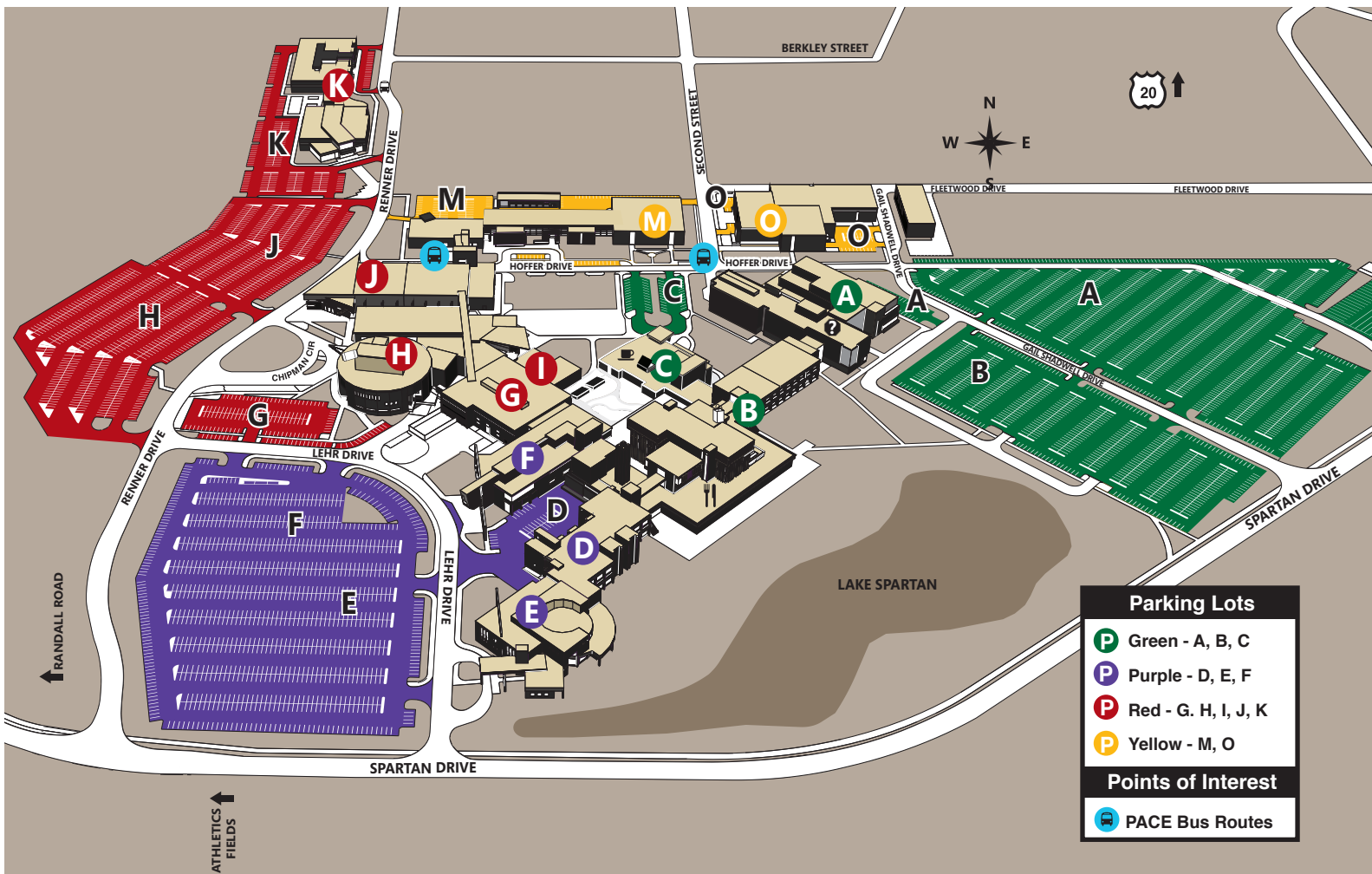
- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING

- Refrigeration Lab
- Sheet Metal Lab
- HVAC Lab
- Welding Lab
- Manufacturing Lab
- IST Maintenance Tech Lab
- Motor Control/PLC Lab
- Hydraulic Lab
- CDL Driving Simulation Lab
- Electrical Lab



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (May)
- B. Treasurer (April)
- C. Student (April 25-May 16)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (May)
- E. Community Engagement and Legislative Affairs (May)
- F. Marketing and Communications Report (quarterly)
- G. Elgin Community College Equity Plan

Staff Contact: Dr. David Sam, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Julian	Alvares	NH	Food Service Worker	5/20/2024	\$15.75	7
Farah	Bennani	NH	Dean of Math, Science, and Engineering	6/10/2024	\$140,000.00	19
Armando	Garza	NH	Painter	5/13/2024	\$40,000.00	13
Anthony	Gasca	NH	Post-Secondary Success Coach	5/28/2024	\$22.00	12
Ashley	Gonzalez	NH	Administrative Assistant III - Upward Bound	5/13/2024	\$43,000.00	11
Denise	Kruckenberg	NH	Dean of Health Professions	5/20/2024	\$125,000.00	19
Kathryn	Simpson	NH	Accessibility Specialist and Student Success Coach	5/13/2024	\$55,000.00	14
Adyson	Totten	NH	Instructor of Respiratory Care	8/12/2024	\$60,732.00	Lane I Step 4
Ashley	Baldwin	PF	Registration Specialist II	5/28/2024	\$39,718.00	11
Rita	Braun	PF	Instructor of Certified Recovery Support Specialist Program	8/12/2024	\$55,916.00	Lane I Step 2
Jose	Medel	PF	Custodian Lead	5/13/2024	\$38,000.00	9
Dorian	Simmons	PF	Instructor of Industrial Maintenance Technology	8/12/2024	\$60,732.00	Lane I Step 4
Yetzemany	Solis	PF	Accounts Receivable Specialist III	5/13/2024	\$42,000.00	12
Rebecca	Knoppkie	RC	Operations Assistant	4/4/2024	\$66,329.00	11
Tonya	Stetina	RC	Police Opoerations Coordinator	2/13/2024	\$68,675.00	13
Heather	Escobar	TC	Senior Director of Nursing Program	3/6/2024	\$115,000.00	17
Destiny	Guevara	TRN	Administrative Assistant III	5/20/2024	\$20.00	11
Tracy	Altheide	RES	Administrative Assistant III	5/17/2024		
Kristen	Launius	RES	Administrative Assistant III	4/26/2024		
Melissa	Medrano	RES	Academic Advisor	5/9/2024		
Harvey	Partida	RES	Testing Assistant III	5/31/2024		
Allison	Thomas	RES	Student Success Specialist - ECACE	5/13/2024		
Blacksmith	Lourdes	RET	Associate Vice President of Student Services and Development	4/30/2024		
Nancy	Chahino	RET	Perkins Grant Administrator	5/14/2024		
Wendy	Miller	RET	Dean of Health Professions and Math, Science, and Engineernig	5/31/2024		

Key
NH - New Hire
PF - Part Time to Full Time
RC - Reclassification
TC - Title Change
TRN - Transfer - New Grade/Grp
RES - Resignation
RET - Retirement

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer
847-214-7415

HUMAN RESOURCES STAFFING REPORT

Julian Alvares

Julian Alvares joins Elgin Community College as a Food Service Worker. He comes to the College from Classic Cinemas, where he served as an Usher.

Armando Garza

Armando Garza joins Elgin Community College as a Painter. He comes to the College from Tri County Illinois, where he served as a Cabinet Assembler.

Anthony Gasca

Anthony Gasca joins Elgin Community College as a Post-Secondary Success Coach. Anthony received a Master of Business Administration from Northern Illinois University. He comes to the College from Cali BBQ LLC, where he serves as a Co-Owner.

Ashley Gonzalez

Ashley Gonzalez joins Elgin Community College as an Administrative Assistant III for Upward Bound. Ashley received a Bachelor of Arts in General Studies at Eastern Illinois University. Ashley is currently working towards a Master's in Human Resource Management at North Central College. She comes to the College from Ascension Medical Group, where she served as a Central Scheduling/Call Center Representative.

Kathryn Simpson

Kathryn Simpson joins Elgin Community College as an Accessibility Specialist and Student Success Coach. Kathryn received a Bachelor of Arts in Spanish from Wheaton College. She comes to the College from College Church in Wheaton, where she served as an Administrative Assistant.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of April 30, 2024

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	5/2/2023	5/2/2024	4.838%	249,860.67	238,300.00	Capital Community Bank
Certificate of Deposit	5/2/2023	5/2/2024	4.818%	249,812.92	238,300.00	The First State Bank of Healy
Certificate of Deposit	5/2/2023	5/2/2024	4.816%	249,859.37	238,350.00	American Plus Bank, N.A.
Certificate of Deposit	5/2/2023	5/2/2024	5.000%	249,775.08	237,850.00	Sentry Bank
Certificate of Deposit	1/6/2023	7/5/2024	4.513%	1,334,562.71	1,250,000.00	BAXTER
Certificate of Deposit	8/4/2023	7/12/2024	5.372%	249,751.32	237,750.00	Baxter Credit Union
Certificate of Deposit	8/10/2023	7/12/2024	5.312%	249,881.98	238,200.00	Preferred Bank
Certificate of Deposit	8/10/2023	7/12/2024	5.316%	249,754.49	238,100.00	5Star Bank
Certificate of Deposit	8/15/2023	7/12/2024	5.280%	249,797.19	238,350.00	DMB Community Bank
Certificate of Deposit	1/9/2024	7/26/2024	5.136%	249,855.73	243,050.00	CrossFirst Bank
Certificate of Deposit	7/30/2021	7/30/2024	0.230%	248,804.59	247,100.00	Wisconsin River Bank
Certificate of Deposit	8/11/2023	8/12/2024	5.230%	249,884.11	237,400.00	Exchange Bank
Certificate of Deposit	8/17/2023	8/19/2024	5.200%	249,793.71	237,350.00	NexBank
Certificate of Deposit	8/17/2023	8/19/2024	5.211%	249,819.99	237,350.00	Global Bank
Certificate of Deposit	8/22/2023	8/22/2024	5.240%	249,874.08	237,400.00	CIBC Bank USA
Certificate of Deposit	8/22/2023	8/22/2024	5.248%	249,788.99	237,300.00	The Corner Stone Bank
Certificate of Deposit	8/29/2023	8/27/2024	5.368%	1,580,299.40	1,500,000.00	Western Alliance Bank
Certificate of Deposit	3/26/2024	9/6/2024	5.171%	4,860,361.89	4,750,000.00	Western Alliance Bank
Certificate of Deposit	9/12/2023	9/12/2024	5.332%	249,882.84	237,200.00	Pacific National Bank
Certificate of Deposit	9/15/2023	9/16/2024	5.290%	249,868.68	237,250.00	COREBANK
Certificate of Deposit	9/15/2023	9/16/2024	5.605%	249,897.66	236,600.00	Consumers Credit Union
Certificate of Deposit	1/16/2024	10/4/2024	5.150%	249,857.23	240,950.00	Financial Federal Bank
Certificate of Deposit	1/16/2024	10/4/2024	5.185%	249,893.26	240,950.00	GBank
Certificate of Deposit	1/16/2024	10/4/2024	4.978%	2,071,464.99	2,000,000.00	Western Alliance Bank
Certificate of Deposit	2/29/2024	10/4/2024	5.101%	249,888.86	242,500.00	BOM Bank
Certificate of Deposit	4/7/2023	10/7/2024	5.190%	249,697.38	231,500.00	First Priority Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.414%	249,884.41	237,050.00	First National Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.343%	249,872.41	237,200.00	First Guaranty Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.341%	249,868.57	237,200.00	The Valley State Bank
Certificate of Deposit	10/23/2023	10/22/2024	5.421%	249,847.77	237,000.00	Bank 7
Certificate of Deposit	10/23/2023	10/22/2024	5.285%	249,893.95	237,350.00	CIBM Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02	233,000.00	Schertz Bank & Trust
Certificate of Deposit	4/2/2024	11/18/2024	5.101%	6,708,931.37	6,500,000.00	Western Alliance Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	St. Charles Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Libertyville Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Wintrust Bank
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	State Bank of the Lakes
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Lake Forest Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Village Bank and Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Northbrook Bank and Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Schaumburg Bank & Trust Company
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Wheaton Bank & Trust
Certificate of Deposit	3/26/2024	12/6/2024	5.060%	249,882.12	241,350.00	Hinsdale Bank & Trust Company
Certificate of Deposit	4/5/2024	12/6/2024	5.076%	249,883.60	241,650.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	4/5/2024	12/6/2024	5.127%	249,862.73	241,550.00	Cornerstone Bank
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	8/29/2023	2/19/2025	5.130%	1,614,761.04	1,500,000.00	Western Alliance Bank
Certificate of Deposit	2/26/2024	2/26/2025	4.972%	249,867.44	238,050.00	First State Bank of DeQueen
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,859.95	239,000.00	First Western Federal Savings Bank
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,860.10	239,000.00	First Internet Bank of Indiana
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Susquehanna Community Bank
Certificate of Deposit	4/8/2024	3/7/2025	4.981%	249,860.90	239,000.00	Third Coast Bank, SSB
Certificate of Deposit	4/8/2024	3/7/2025	4.980%	249,858.86	239,000.00	Bank of Houston
Certificate of Deposit	4/15/2024	3/7/2025	5.081%	249,899.19	239,050.00	Farmers and Merchants Union Bank
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	828,145.09	793,000.00	Western Alliance Bank
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Town Bank, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	4/22/2024	3/7/2025	5.071%	249,853.33	239,250.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit	8/15/2023	8/15/2025	4.942%	249,854.33	227,350.00	First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	225,550.00	Vibrant Credit Union
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	10/23/2023	10/23/2025	5.235%	249,861.83	226,150.00	Bank of Crockett
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoolim B.M.
Certificate of Deposit	2/26/2024	2/26/2026	4.647%	249,876.75	228,600.00	American National Bank & Trust
Certificate of Deposit	4/30/2024	4/30/2026	4.880%	249,868.64	227,650.00	The First National Bank of McGregor
Treasury Bills	9/21/2023	5/2/2024	5.311%	1,750,000.00	1,694,020.22	Federal Home Loan Discount
Treasury Bills	5/5/2023	5/3/2024	4.943%	238,000.00	238,242.03	Associated BK Green Bay
Treasury Bills	5/8/2023	5/7/2024	4.943%	237,000.00	237,241.65	Veritex Community Bank
Treasury Bills	5/4/2023	5/16/2024	4.950%	243,000.00	243,363.45	Charles Schwab Bank SSB
Treasury Bills	9/21/2023	5/16/2024	5.311%	9,000,000.00	8,694,705.50	Federal Home Loan Discount
Treasury Bills	2/29/2024	5/30/2024	5.270%	3,000,000.00	2,961,199.38	WI Treasury Note
Treasury Bills	8/1/2023	5/31/2024	5.252%	2,000,000.00	1,915,065.78	Federal Home Loan Discount
Treasury Bills	7/1/2022	6/30/2024	2.840%	750,000.00	734,238.28	U.S. Treasury Note
Treasury Bills	8/16/2023	7/5/2024	5.270%	3,500,000.00	3,341,523.50	Federal Home Loan Discount
Treasury Bills	1/10/2024	7/12/2024	4.980%	1,500,000.00	1,462,765.67	Federal Home Loan Discount
Treasury Bills	7/22/2021	7/15/2024	0.225%	1,742,000.00	1,749,757.34	U.S. Treasury Note
Treasury Bills	12/15/2023	7/15/2024	5.150%	772,540.07	750,000.00	ISDLAF+ Term Series IL
Treasury Bills	7/16/2021	7/16/2024	0.310%	249,000.00	249,297.65	Hanmi Bank
Treasury Bills	1/18/2024	7/18/2024	5.047%	1,250,000.00	1,219,394.09	WI Treasury Note
Treasury Bills	1/30/2023	7/30/2024	4.404%	249,000.00	249,526.95	First Savings Bank Jefferson, NV
Treasury Bills	8/5/2021	8/5/2024	0.401%	249,000.00	250,105.88	Toyota Financial SGS Bank
Treasury Bills	8/18/2021	8/15/2024	0.272%	750,000.00	752,285.16	U.S. Treasury Note

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of April 30, 2024

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	8/20/2021	8/15/2024	0.287%	500,000.00	501,308.59	U.S. Treasury Note
Treasury Bills	8/23/2023	8/21/2024	5.231%	250,000.00	237,442.53	Federal Home Loan Discount
Treasury Bills	2/28/2023	8/31/2024	4.929%	500,000.00	478,183.59	U.S. Treasury Note
Treasury Bills	9/18/2023	9/13/2024	5.301%	1,250,000.00	1,186,912.74	Federal Home Loan Discount
Treasury Bills	3/1/2024	9/27/2024	5.076%	1,750,000.00	1,699,672.92	Federal Home Loan Discount
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	243,289.78	Mercantile Bank
Treasury Bills	3/27/2024	11/30/2024	5.067%	750,000.00	732,392.58	U.S. Treasury Note
Treasury Bills	4/9/2024	11/30/2024	5.089%	3,000,000.00	2,932,734.38	U.S. Treasury Note
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	8/16/2023	2/15/2025	5.029%	750,000.00	712,265.63	U.S. Treasury Note
Treasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	474,765.63	U.S. Treasury Note
Treasury Bills	8/25/2023	2/25/2025	5.046%	248,000.00	248,193.92	Cortrust Bank
Treasury Bills	8/23/2023	2/28/2025	5.072%	500,000.00	471,445.31	U.S. Treasury Note
Treasury Bills	8/30/2023	2/28/2025	5.032%	248,000.00	248,422.32	State Bank of Texas/Dallas
Treasury Bills	2/29/2024	2/28/2025	4.853%	237,000.00	237,445.28	S & T Bank
Treasury Bills	3/1/2024	2/28/2025	4.915%	238,000.00	238,305.45	Northeast Community Bank
Treasury Bills	4/9/2024	2/28/2025	4.960%	500,000.00	483,476.56	U.S. Treasury Note
Treasury Bills	4/12/2024	2/28/2025	5.058%	250,000.00	241,611.33	U.S. Treasury Note
Treasury Bills	4/16/2024	2/28/2025	5.080%	500,000.00	483,320.31	U.S. Treasury Note
Treasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00	1,190,771.48	U.S. Treasury Note
Treasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00	248,634.38	Essa Bank & Trust PA
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Treasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00	248,590.36	Investar Bank NA
Treasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00	243,654.36	Security Bank and Trust
Treasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00	248,575.43	First Financial Bank
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00	248,680.02	Rivers Edge Bank
Treasury Bills	2/29/2024	8/29/2025	4.855%	243,000.00	243,502.59	Bank of America NA
Treasury Bills	2/29/2024	8/29/2025	4.854%	248,000.00	248,521.69	Meridian Bank
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41	Home Federal Savings Bank MN
Treasury Bills	3/6/2024	9/8/2025	4.804%	243,000.00	243,509.07	Commercial Bank of Cal
Treasury Bills	3/8/2024	9/8/2025	4.769%	248,000.00	248,649.68	American National Bank/Fox Cities
Treasury Bills	3/12/2024	9/12/2025	4.955%	243,000.00	243,504.69	Western Alliance Bank
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield
Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas
Treasury Bills	4/26/2024	10/27/2025	4.955%	243,000.00	243,156.64	Bank of Bird-in-Hand
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	2/29/2024	3/2/2026	4.606%	244,000.00	244,665.81	BMO Bank NA
Treasury Bills	3/5/2024	3/5/2026	4.555%	248,000.00	248,685.78	Peoples Bank East Tennessee
Treasury Bills	3/5/2024	3/5/2026	4.581%	249,000.00	249,563.41	CF Bank
Treasury Bills	3/8/2024	3/9/2026	4.605%	248,000.00	248,686.73	Anderson Bros. Bank
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Treasury Bills	2/27/2024	2/28/2027	4.325%	1,000,000.00	910,703.13	U.S. Treasury Note
Treasury Bills	3/5/2024	3/5/2027	4.458%	244,000.00	244,960.22	Valley National Bank Wayne
Money Market Funds	4/30/2024	4/30/2024	5.119%	908.92	908.92	LIQ General Fund #10896-101
Money Market Funds	4/30/2024	4/30/2024	5.135%	14,498,436.07	14,498,436.07	MAX General Fund #10896-101
Money Market Funds	4/30/2024	4/30/2024	5.135%	689,147.68	689,147.68	MAX Campus Door Project #10896-217
Money Market Funds	4/30/2024	4/30/2024	1.000%	15,512,955.86	15,512,955.86	US Bank - IL Funds (01-00000-125000)

4.22% \$ 141,479,015.70 \$ 139,252,435.32

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

**ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending April 30, 2024**

	2024 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Apr. 30 2023 Actual	% of FY2023 Budget
REVENUES					
Property Taxes	40,411,000	40,960,582	101.36%	39,950,303	100.52%
Local Grants and Contracts	-	2,000	-	56,769	-
Personal Property Replacement Tax	890,000	1,033,321	116.10%	1,527,237	203.63%
Illinois Community College Board	6,976,437	6,151,266	88.17%	5,749,983	90.24%
Student Tuition and Fees *	24,349,800	22,852,643	93.85%	21,216,826	87.59%
Payment Plan and Late Fees	150,000	144,080	96.05%	122,255	78.87%
Investment Income	725,000	5,959,790	744.12%	2,650,342	530.07%
Miscellaneous External Revenue	803,458	484,874	60.35%	350,701	9.12%
Miscellaneous Internal Revenue	-	1,225	-	-	-
TOTAL REVENUES	74,305,695	77,589,781	103.66%	71,624,416	94.75%
EXPENDITURES BY OBJECT					
Salaries	47,896,724	41,690,218	87.04%	39,738,569	85.74%
Employee Benefits	10,128,699	7,635,890	75.39%	6,985,173	72.79%
Contractual Services	5,424,551	4,110,114	75.77%	3,072,631	75.04%
General Material & Supplies	5,068,235	3,840,553	75.78%	4,153,647	78.31%
Professional Development	706,716	637,982	90.27%	522,660	68.85%
Fixed Charges	242,531	176,312	72.70%	136,519	64.37%
Utilities	1,300	1,323	101.77%	1,263	97.13%
Capital Outlay	2,324,753	2,199,437	94.61%	723,512	32.96%
Other	416,157	192,136	46.17%	231,936	23.15%
Waivers/Institutional Scholarships	275,000	367,346	133.58%	363,472	80.77%
TOTAL EXPENDITURES BY OBJECT	72,484,666	60,851,311	83.95%	55,929,382	80.45%
EXPENDITURES BY FUNCTION					
Instruction	34,235,271	29,717,081	86.80%	26,940,709	81.39%
Academic Support	10,683,750	8,527,239	79.82%	8,493,374	83.50%
Student Services	6,645,179	5,255,293	79.08%	5,139,199	84.38%
Public Services	635,632	442,628	69.64%	360,779	57.50%
Institutional Support	20,009,834	16,541,724	82.67%	14,631,849	76.65%
Institutional Waiver	275,000	367,346	133.58%	363,472	80.77%
TOTAL EXPENDITURES BY FUNCTION	72,484,666	60,851,311	83.95%	55,929,382	80.45%
Excess (deficiency) of revenues over expenditures	1,821,029	16,738,470	-	15,695,034	-
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	-	-	-	-	-
Transfer to Student Life	(557,647)	(384,103)	68.88%	(495,433)	99.35%
Transfer to Athletics	(1,104,555)	(762,319)	69.02%	(720,143)	78.55%
Transfer to Early Childhood Lab School	(158,827)	-	-	(5,185)	2.67%
TOTAL OTHER FINANCING SOURCES (USES)	(1,821,029)	(1,146,422)	-	(1,220,761)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	15,592,048	-	14,474,271	-
Fund Balance at beginning of year	-	47,825,820	-	46,440,691	-
Fund Balance	\$ -	\$ 63,417,868	-	\$ 60,914,962	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending April 30, 2024**

	2024 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Apr. 30 2023 Actual	% of FY2023 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 12,524,047	\$ 12,363,424	98.72%	\$ 12,137,716	98.92%
State Government Services:					
Other Local Government (Hanover Park)	183,100	373	0.20%	-	-
Miscellaneous External Revenue	-	1,249	-	1,961	-
Miscellaneous Internal Revenue	10,000	4,224	42.24%	7,560	126.00%
Miscellaneous Internal Revenue (Security)	-	10,104	-	7,940	198.50%
Building Rental External Revenue (Net Comps)	198,663	160,240	80.66%	138,945	81.79%
TOTAL REVENUES	12,915,810	12,539,614	97.09%	12,294,122	98.03%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,918,340	3,818,203	77.63%	3,502,509	81.53%
Employee Benefits	1,111,187	732,315	65.90%	693,698	75.28%
Contractual Services	422,999	794,282	187.77%	790,026	54.71%
General Material & Supplies	942,900	616,451	64.93%	590,723	69.43%
Professional Development	13,200	6,551	49.63%	3,391	38.10%
Fixed Charges	671,060	356,308	53.10%	583,947	116.87%
Utilities	2,806,209	2,148,096	76.55%	1,500,598	56.13%
Capital Outlay	654,400	523,086	79.93%	167,795	26.99%
Other	(55,240)	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,485,055	8,995,292	78.32%	7,832,687	69.12%
CAMPUS SAFETY AND SECURITY					
Salaries	668,095	541,120	80.99%	531,417	81.70%
Employee Benefits	359,285	274,854	76.50%	239,494	70.38%
Contractual Services	21,650	11,739	54.22%	13,035	24.71%
General Material & Supplies	85,310	42,111	49.36%	50,022	49.07%
Professional Development	13,825	9,678	70.00%	7,834	76.24%
Other	273,897	259,199	-	11,856	22.07%
TOTAL CAMPUS SAFETY AND SECURITY	1,422,062	1,138,701	80.07%	853,658	70.59%
TOTAL EXPENDITURES BY OBJECT	12,907,117	10,133,993	78.48%	8,686,345	69.26%
EXPENDITURES BY FUNCTION					
Institutional Support	11,485,055	8,995,292	78.32%	7,832,687	69.12%
Campus Safety and Security	1,422,062	1,138,701	80.07%	853,658	70.59%
TOTAL EXPENDITURES BY FUNCTION	12,907,117	10,133,993	78.48%	8,686,345	69.26%
Excess (deficiency) of revenues over expenditures	8,694	2,405,621	-	3,607,778	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(137,125)	-	-	-	-
Transfer from Other Funds	137,125	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	8,694	2,405,621	-	3,607,778	-
Fund Balance at beginning of year	-	20,477,286	-	18,647,890	-
Fund Balance	\$ 8,694	\$ 22,882,907	-	\$ 22,255,668	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending April 30, 2024**

	2024 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Apr. 30 2023 Actual	% of FY2023 Budget
REVENUES					
BABS Rebates	\$ 11,745,000	\$ -	-	\$ -	-
TOTAL REVENUES	11,745,000	-	-	-	-
EXPENDITURES BY OBJECT					
Contractual Services	570,000	1,177,103	206.51%	733,449	81.74%
General Material & Supplies	-	-	-	1,690	84.50%
Capital Outlay	11,175,000	7,373,870	65.99%	6,989,610	98.43%
TOTAL EXPENDITURES BY OBJECT	11,745,000	8,550,972	72.81%	7,724,749	96.56%
EXPENDITURES BY FUNCTION					
Institutional Support	11,745,000	8,550,972	72.81%	7,724,749	96.56%
TOTAL EXPENDITURES BY FUNCTION	11,745,000	8,550,972	72.81%	7,724,749	96.56%
Excess (deficiency) of revenues over expenditures	-	(8,550,972)	-	(7,724,749)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
Fund Balance Released from Reserved Fund Balance	11,745,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	11,745,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(8,550,972)	-	(7,724,749)	-
Fund Balance at beginning of year	-	44,301,582	-	53,481,330	-
Fund Balance	\$ -	\$ 35,750,610	-	\$ 45,756,581	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
BOND AND INTEREST FUND
For the Months Ending April 30, 2024

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 10,638,700	\$ 10,444,168	98.17%	\$ 10,604,083	99.95%
TOTAL REVENUES	10,638,700	10,444,168	98.17%	10,604,083	99.95%
EXPENDITURES BY OBJECT					
Fixed Charges	10,423,499	8,486,809	81.42%	8,640,591	81.02%
TOTAL EXPENDITURES BY OBJECT	10,423,499	8,486,809	81.42%	8,640,591	81.02%
EXPENDITURES BY FUNCTION					
Institutional Support	10,423,499	8,486,809	81.42%	8,640,591	81.02%
TOTAL EXPENDITURES BY FUNCTION	10,423,499	8,486,809	81.42%	8,640,591	81.02%
Excess (deficiency) of revenues over expenditures and other sources (uses)	215,201	1,957,359	-	1,963,492	-
Fund Balance at beginning of year	-	4,699,641	-	4,534,356	-
Fund Balance	\$ 215,201	\$ 6,657,000	-	\$ 6,497,848	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending April 30, 2024**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$180,000	\$258,803	143.78%	\$239,831	100.77%
TOTAL REVENUES	180,000	258,803	143.78%	239,831	100.77%
OPERATING EXPENSES					
Salaries	69,341	86,156	124.25%	92,604	78.71%
Employee Benefits	22,855	12,522	54.79%	12,542	64.13%
Contractual Services	21,500	6,622	30.80%	93,772	76.24%
General Material & Supplies	34,750	17,145	49.34%	28,084	55.50%
Professional Development	1,000	190	19.00%	-	-
Others	500	-	-	-	-
TOTAL OPERATING EXPENSES	149,946	122,635	81.79%	227,002	72.57%
Excess (deficiency) of revenues over expenditures	30,054	136,168	-	12,829	-
OTHER FINANCING SOURCES (USES)					
Transfers from Education Funds	-	-	-	-	-
Transfers from Corporate Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	30,054	136,168	-	12,829	-
Retained Earnings at beginning of the year	-	(14,954)	-	(17,350)	-
Retained Earnings	\$30,054	\$121,214	-	(\$4,521)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending April 30, 2024

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 558,700	\$110,026	19.69%	\$5,281	1.92%
TOTAL REVENUES	558,700	110,026	19.69%	5,281	1.92%
OPERATING EXPENSES					
Salaries	180,639	199,771	110.59%	44,321	58.93%
Employee Benefits	7,493	61,396	819.38%	15,384	62.49%
Contractual Services	105,000	64,363	61.30%	4,159	31.99%
General Material & Supplies	56,750	26,849	47.31%	23	0.48%
Professional Development	7,500	1,043	13.91%	1,055	54.12%
Capital Outlay	1,000	-	-	-	-
Others	9,500	448	4.72%	-	-
TOTAL OPERATING EXPENSES	367,882	353,870	96.19%	64,942	54.29%
Excess (deficiency) of revenues over expenditures	190,818	(243,844)	-	(59,661)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	190,818	(243,844)	-	(59,661)	-
Retained Earnings at beginning of the year	-	4,311	-	14,096	-
Retained Earnings	\$ 190,818	\$ (239,533)	-	\$ (45,565)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending April 30, 2024**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,443,919	\$ 2,091,454	85.58%	\$ 1,945,819	88.39%
Miscellaneous Internal Revenue	88,257	90,531	102.58%	99,334	114.52%
TOTAL REVENUES	2,532,176	2,181,985	86.17%	2,045,153	89.38%
OPERATING EXPENSES					
Salaries	315,858	191,974	60.78%	193,738	62.87%
Employee Benefits	74,068	33,924	45.80%	33,682	46.78%
Contractual Services	53,954	48,384	89.68%	35,225	80.01%
General Material & Supplies	2,085,700	2,024,787	97.08%	1,748,155	97.12%
Professional Development	3,097	4,450	143.69%	-	-
Other	(500)	(237)	47.48%	(509)	(1.62)%
TOTAL OPERATING EXPENSES	2,532,176	2,303,282	90.96%	2,010,291	89.12%
Excess (deficiency) of revenues over expenditures	-	(121,297)	-	34,862	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(121,297)	-	34,862	-
Retained Earnings at beginning of the year	-	379,870	-	105,106	-
Retained Earnings	\$ -	\$ 258,573	-	\$ 139,968	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending April 30, 2024

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 499,000	\$ 364,056	72.96%	\$ 365,614	85.42%
TOTAL REVENUES	499,000	364,056	72.96%	365,614	85.42%
OPERATING EXPENSES					
Salaries	458,059	423,721	92.50%	353,866	75.73%
Employee Benefits	115,829	102,355	88.37%	57,619	69.18%
Contractual Services	3,465	1,892	54.60%	2,716	51.22%
General Material & Supplies	79,774	52,720	66.09%	54,598	89.09%
Professional Development	700	633	90.43%	144	144.00%
Other	-	-	-	4,997	96.38%
TOTAL OPERATING EXPENSES	657,827	581,321	88.37%	473,939	76.14%
Excess (deficiency) of revenues over expenditures	(158,827)	(217,265)	133.63%	(108,325)	55.72%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	158,827	-	-	5,185	-
TOTAL OTHER FINANCING SOURCES (USES)	158,827	-	-	5,185	-
Net Income (Loss)	-	(217,265)	-	(103,140)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ (217,265)	-	\$ (103,140)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending April 30, 2024**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$748,366	\$701,861	93.79%	\$556,666	82.79%
Miscellaneous Internal Revenue	188,127	151,037	80.28%	169,604	75.08%
TOTAL REVENUES	936,493	852,898	91.07%	726,270	80.85%
OPERATING EXPENSES					
Salaries	400,115	310,585	77.62%	261,479	79.76%
Employee Benefits	59,711	34,627	57.99%	36,954	86.09%
Contractual Services	17,000	8,372	49.24%	12,485	86.19%
General Material & Supplies	440,144	392,922	89.27%	326,836	85.75%
Professional Development	200	260	130.00%	102	100.00%
Capital Outlay	19,281	18,707	97.02%	-	-
Other	42	(1)	(3.14)%	24	100.00%
TOTAL OPERATING EXPENSES	936,493	765,472	81.74%	637,879.12	83.22%
Excess (deficiency) of revenues over expenditures	-	87,426	-	88,391	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	87,426	-	88,391	-
Retained Earnings at beginning of the year	-	110,563	-	(21,210)	-
Retained Earnings	\$ -	\$ 197,989	-	\$ 67,181	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending April 30, 2024

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$628,215	\$251,615	40.05%	\$256,768	42.92%
Miscellaneous Internal Revenue	243,774	158,119	64.86%	151,552	71.06%
TOTAL REVENUES	871,989	409,734	46.99%	408,320	50.32%
OPERATING EXPENSES					
Salaries	271,972	136,848	50.32%	94,323	44.29%
Employee Benefits	27,105	16,770	61.87%	13,647	97.49%
Contractual Services	329,342	214,326	65.08%	212,059	62.81%
General Material & Supplies	128,171	97,959	76.43%	64,905	50.62%
Professional Development	15,200	16,798	110.51%	9,773	55.21%
Capital Outlay	95,198	62,879	66.05%	48,763	69.49%
Fixed Charges	5,000	2,200	44.00%	1,160	23.20%
TOTAL OPERATING EXPENSES	871,989	547,780	62.82%	444,630	56.59%
Excess (deficiency) of revenues over expenditures	-	(138,046)	-	(36,310)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(138,046)	-	(36,310)	-
Retained Earnings at beginning of the year	-	1,143,293	-	1,131,223	-
Retained Earnings	\$ -	\$1,005,247	-	\$1,094,913	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending April 30, 2024

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,600	\$ 3,903	150.11%	\$ 2,674	133.71%
Miscellaneous Internal Revenue	467,600	477,587	102.14%	447,092	123.57%
TOTAL REVENUES	470,200	481,490	102.40%	449,767	123.62%
OPERATING EXPENSES					
Salaries	150,228	141,257	94.03%	128,081	86.99%
Employee Benefits	22,833	44,675	195.66%	35,917	81.84%
Contractual Services	14,497	13,568	93.59%	598	9.67%
General Material & Supplies	59,776	51,687	86.42%	47,412	81.89%
Professional Development	550	-	-	-	-
Other	6,266	6,266	100.00%	5,349	100.00%
Depreciation	8,375	-	-	-	-
Fixed Charges	95,560	69,407	72.63%	71,207	78.34%
TOTAL OPERATING EXPENSES	358,086	326,860	91.27%	288,563	79.31%
Excess (deficiency) of revenues over expenditures	112,114	154,630	-	161,204	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	112,114	154,630	-	161,204	-
Retained Earnings at beginning of the year	-	228,468	-	70,791	-
Retained Earnings	\$ 112,114	\$ 383,098	-	\$ 231,995	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending April 30, 2024**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 849	-	\$ 1,195	-
TOTAL REVENUES	-	849	-	1,195	-
OPERATING EXPENSES					
Salaries	399,349	293,319	73.45%	291,716	86.03%
Employee Benefits	90,593	53,820	59.41%	73,494	82.33%
Contractual Services	9,000	3,387	37.63%	4,808	74.31%
General Material & Supplies	36,705	23,043	62.78%	47,866	84.12%
Professional Development	22,000	11,520	52.36%	5,745	89.66%
Capital Outlay	-	(137)	-	73,095	13,666.17%
TOTAL OPERATING EXPENSES	557,647	384,952	69.03%	496,723	99.61%
Excess (deficiency) of revenues over expenditures	(557,647)	(384,103)	-	(495,528)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	557,647	384,103	68.88%	495,433	99.35%
TOTAL OTHER FINANCING SOURCES (USES)	557,647	384,103	68.88%	495,433	99.35%
Net Income (Loss)	-	-	-	(535)	-
Retained Earnings at beginning of the year	-	66,323	-	-	-
Retained Earnings	\$ -	\$ 66,323	-	\$ (535)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending April 30, 2024

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 575	-	\$ 1,175	-
TOTAL REVENUES	-	575	-	1,175	-
OPERATING EXPENSES					
Salaries	500,343	409,515	81.85%	380,764	80.83%
Employee Benefits	52,212	65,228	124.93%	68,062	107.68%
Contractual Services	117,000	53,456	45.69%	57,900	87.20%
General Material & Supplies	143,900	91,022	63.25%	55,594	54.21%
Professional Development	249,000	125,694	50.48%	152,743	80.32%
Fixed Charges	20,000	10,626	53.13%	9,047	74.16%
Capital Outlay	22,100	7,352	33.27%	11,872	78.10%
TOTAL OPERATING EXPENSES	1,104,555	762,894	69.07%	735,983	79.93%
Excess (deficiency) of revenues					
over expenditures	(1,104,555)	(762,319)	-	(734,808)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,104,555	762,319	69.02%	720,143	78.55%
TOTAL OTHER FINANCING SOURCES (USES)	1,104,555	762,319	69.02%	720,143	78.55%
Net Income (Loss)	-	-	-	(14,664)	-
Retained Earnings at beginning of the year				(2,103)	-
Retained Earnings	\$ -	\$ -	-	\$ (16,767)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending April 30, 2024**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
REVENUES					
Interest	\$75,000	\$59,169	78.89%	\$28,344	70.86%
TOTAL REVENUES	75,000	59,169	78.89%	28,344	70.86%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	59,169	-	28,344	-
Fund Balance at beginning of year	-	4,806,192	-	4,771,949	-
Fund Balance	\$75,000	\$4,865,361	-	\$4,800,293	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending April 30, 2024

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	Apr. 30 2023	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 125,000	\$ 154,527	123.62%	\$ 112,932	66.92%
TOTAL REVENUES	125,000	154,527	123.62%	112,932	66.92%
EXPENDITURES BY OBJECT					
Salaries	-	87,764	-	15,422	542.85%
Contractual Services	90,840	68,210	75.09%	85,655	99.29%
General Material & Supplies	-	764	-	19	-
TOTAL EXPENDITURES BY OBJECT	90,840	156,738	172.54%	101,096	166.93%
EXPENDITURES BY FUNCTION					
Institutional Support	90,840	156,738	172.54%	101,096	59.90%
TOTAL EXPENDITURES BY FUNCTION	90,840	156,738	172.54%	101,096	59.90%
Excess (deficiency) of revenues over expenditures and other sources (uses)	34,160	(2,211)	-	11,837	-
Fund Balance at beginning of year	-	139,524	-	165,890	-
Fund Balance	\$ 34,160	\$ 137,313	-	\$ 177,726	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending April 30, 2024**

	2024 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Apr. 30 2023 Actual	% of FY2023 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 1,405,000	\$ 1,427,325	101.59%	\$ 998,691	99.37%
TOTAL REVENUES	1,405,000	1,427,325	101.59%	998,691	99.37%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	38,789	86.20%	17,994	39.99%
Fixed Charges	1,200,000	1,099,744	91.65%	899,058	89.91%
TOTAL INSTITUTIONAL SUPPORT	1,245,000	1,138,533	91.45%	917,052	87.76%
CAMPUS SAFETY AND SECURITY					
Salaries	645,919	538,196	83.32%	530,996	84.37%
TOTAL CAMPUS SAFETY & SECURITY	645,919	538,196	83.32%	530,996	84.37%
TOTAL EXPENDITURES BY OBJECT	1,890,919	1,676,729	88.67%	1,448,047	86.48%
EXPENDITURES BY FUNCTION					
Institutional Support	1,245,000	1,138,533	91.45%	917,052	87.76%
Campus Safety and Security	645,919	538,196	83.32%	530,996	84.37%
TOTAL EXPENDITURES BY FUNCTION	1,890,919	1,676,729	88.67%	1,448,047	86.48%
Excess (deficiency) of revenues over expenditures other sources (uses)	(485,919)	(249,404)	-	(449,356)	-
Fund Balance Released from Reserved Fund Balance	485,919	-	-	-	-
Fund Balance at beginning of year	-	2,309,378	-	2,901,450	-
Fund Balance	\$ -	\$ 2,059,974	-	\$ 2,452,094	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending April 30, 2024**

	2024 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Apr. 30 2023 Actual	% of FY2023 Budget
REVENUES					
Benefit Charges	\$12,827,450	\$9,900,875	77.19%	\$9,121,112	74.67%
TOTAL REVENUES	12,827,450	9,900,875	77.19%	9,121,112	74.67%
EXPENDITURES BY OBJECT					
Employee Benefits	12,827,450	9,919,208	77.33%	9,247,287	75.71%
TOTAL EXPENDITURES BY OBJECT	12,827,450	9,919,208	77.33%	9,247,287	75.71%
EXPENDITURES BY FUNCTION					
Institutional Support	12,827,450	9,919,208	77.33%	9,247,287	75.71%
TOTAL EXPENDITURES BY FUNCTION	12,827,450	9,919,208	77.33%	9,247,287	75.71%
Excess (deficiency) of revenues over expenditures other sources (uses)	-	(18,333)	-	(126,176)	-
Fund Balance at beginning of year	-	(13,092,263)	-	(21,456,128)	-
Fund Balance	\$ -	(\$13,110,596)	-	(\$21,582,304)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

April – May 2024

April 25th through May 16th 2024

Asian American Pacific Islander Month (April 17 – May 4)

Asian American, Native Hawaiian and Pacific Islander Heritage Month is observed in the United States during the month of May, and recognizes the contributions and influence of Asian Americans, Native Hawaiians, and Pacific Islander Americans to the history, culture, and achievements of the United States. At ECC, we celebrate AAPI Month mid-April to early-May to account for the end of the spring semester and finals week.

Sens-Asian: Feel the Beat (April 17)

This AAPI Month kickoff event took place on Wednesday, April 17 from 10 to 11:30 AM in the Jobe Lounge. Those who attended experienced a mesmerizing performance that celebrated the rich heritage of Japanese taiko drumming from the Tsukasa Taiko drumming group. **100 attendees**



Mabu-Hi: You Are Your Own Voice (April 18)

This event took place on April 18 from 4 to 8 PM in the Spartan Auditorium and was co-sponsored by the Asian Filipino Club and Performing Arts Club. Those who attended were able to discover the power of self-expression through music with the classic Filipino tradition of karaoke. **60 attendees**

What's Love Got To Do With It? (April 23)

This movie and discussion event took place on Thursday, April 25 from 6 to 9 PM in the Spartan Auditorium. Participants explored the cultural traditions of arranged marriages in South Asian culture through a film and discussion. **60 attendees**

Asian Representation in Film (April 24)

This short film festival took place on Wednesday, April 24 from 1 to 2:30 PM in the Spartan Auditorium. Those who attended were able to learn about film production and creative processes from real Asian filmmakers. In addition, this event empowered Asian-American stories through a collection of short films. **15 attendees**

Roots and Wings (April 25)

This Asian American authors panel took place on Thursday, April 25 from 1230 to 2 PM in the Spartan Auditorium. Participants were able to hear from local Asian American authors, Niphaphone Laura Robertson (Lao American), Mia Manansala (Filipino American), and Dr. OiYan Poon (Chinese American) and how representation is important in today's society especially through literary arts. Participants also had a chance to ask the panelists questions about their journey and a book signing afterwards. **20 attendees**



Streets of Asia (May 1)

This Asian American celebration allowed the ECC community to experience Asia through local food trucks, a craft fair, and activities. This also included a Bollywood Zumba session and special cultural performances hosted by the Asian Filipino Club Members. The event itself took place on Wednesday, May 1 from 11 AM to 1 PM at the Building B Lakeside Patio. **200 attendees**

Rhythm of Asia (May 4)

The last event of AAPI month was a cultural show. This cultural show explored Asia through various performances by the Multicultural Education Group and special guests. The event took place on Saturday, May 4 from 6 to 9 PM in the Spartan Auditorium (G100). **160 attendees**



Blue Stockings (April 26 – May 5)

The ECC Performing Arts Club put on their rendition of Blue Stockings by Jessica Swale and arrangement with Nick Hern Books. The play was directed by Susan A. Robinson. This play was put on in the Elgin community College Arts Center on Fridays, Saturdays, and Sundays from April 26 – May 5. This shows on Friday and Saturday began at 7:30 PM in the shows on Sunday began at 3 PM. The price of admission for adults was \$12, the price of admission for seniors was \$10, and the admission for ECC students was free.

Deadly Glamorous Drag Show (April 27)

Students Who Are Not Silent (SWANS) put on their third annual drag show on April 27 in the Jobe Lounge. Seating began at 6 PM and the tickets were free for anyone who wanted to attend. This event was hosted by Jakki Love and featured professional drag queens as well as student performers. In addition, this event wouldn't have been possible without the help of volunteers from the ECC community who helped set up and run the event.



Club Fair (April 30)

On Tuesday, April 30 from 10 AM to 2 PM OLAS hosted a club fair in the building B hallway near Jobe Lounge. During this event club members were given the opportunity to sell products as a way to raise money for their club. This also gave the ECC community the opportunity to see and support the many clubs' students have created and are a part of. Those who participated were able to purchase and enjoy some pretty sweet treats that were sold by many different clubs that took part in this event.



Advocacy 101 (May 7)

The last event to be put on by the Intro to Group Processes class (HUS 205) was Advocacy 101. This event took place on May 7 from 11 AM to 1 PM in the building B hallway across from Jobe Lounge. This event was created by four men in the Intro to Group Processes class because they saw a need for an event in their community that educated people on what advocacy is and what it looks like. The way they address this need through the event is by creating and presenting posters and informational handouts on four different topics where advocacy is not only present but also important. The topics that were presented on was addiction, self-advocacy, domestic violence, and mental health. When asking one of the students if they thought it was a success they said, "I was able to give three people resources and that is three more people that were helped than who would've been if we didn't have this event." In other words, this event is a success because it exemplifies one of the teachings of the human services program, which is not only being able to see a need within the community, but also being able to bridge that gap so the need is met.



Stress Free Zone

Student Life hosted the Stress Free Zone event in collaboration with Gamers United, Black Student Achievers, Dual Credit Connections Club, and Wellness Services. There were various stress-free activities available for students including massage chairs, activity stations, grad cap decorating station, board game station, live DJ, lawn games, bubbles, and 3 local food trucks: Hello Boba, Tievoli Pizzeria, and Mario's Cart. Students were provided two \$5 coupons to be used at any of the participating food trucks for participating in the Stress Free Zone activities. **250 attendees**

Spartan Mic Night (May 8)

The Performing Arts Club hosted a talent show where ECC students could attend and perform. Those in the ECC community who wanted to attend were able to at no cost to them. The event took place on May 8 starting at 7 PM in the Spartan Auditorium (G100).

Student Life Leadership Banquet (May 16)

Student Life hosted their annual Student Life Leadership Banquet on May 16 starting at 6 PM at Moretti's in Elgin. This year's theme for the event was masquerade ball and the event was hosted by Student Life with the help of the 2023 – 2024 Student Government team, student workers, and volunteers. This event highlighted the accomplishments of many student leaders of the 2023 – 2024 academic year from the various clubs and organizations that we have at ECC.



In addition, Student Body President - Seth Hernandez, Executive Vice President - Brianna Zlotow, Executive Secretary - Jasmine Rattanavongsa, and Executive Treasurer - Syeda Zaidi took the oath as the 2024 – 2025 Student Government team. Those who attended were able to enjoy an appetizer and dinner buffet, an award ceremony, a 360 photobooth, music played by a live DJ and dancing. **175 attendees**

The awardees are as follows:

Club Awards

Programming Award

- ADAPT**, *Smiles for Seniors*
- Asian Filipino Club**, *Parol Making*
- Performing Arts Club**, *Collaboration Between Creatives*
- Phi Theta Kappa**, *For The Girls Collaboration*
- Black Student Achievers**, *For The Girls Collaboration*
- Human Services Club**, *For The Girls Collaboration*
- Associated Nursing Students**, *For The Girls Collaboration*
- Asian Filipino Club**, *Lunar New Year Celebration*
- United Students of All Cultures**, *Lunar New Year Celebration*

Purpose Award

- ADAPT**, *Autism Awareness Month*
- Art & Design Club**, *Art Break*
- Associated Nursing Students**, *Nurses Without Borders*
- Engineering Tech Club**, *Robot Racing*

Creative Collaboration Award

Art & Design Club

Advisor of the Year Award

Juan Fernandez, *Art & Design Club*

Rising Star Award

Anaid Braun, *Art & Design Club*
Silvia Ortega, *Associated Nursing Students*
Demari Bey, *Black Student Achievers*
Diamond Cole, *Black Student Achievers*
Daniel Camacho-Garcia, *Organization of Latin American Students*
Ava Johnson, *Performing Arts Club*
Gianna Daufenbach, *Phi Theta Kappa*
Samantha Breen, *Spartan Christian Fellowship*
Kaitlyn Mora-Riquelme, *United Students of All Cultures*

Leadership Award

Spencer Guerrieri, *Art & Design Club*
April Ramangkoun, *Associated Nursing Students*
Jose Venancio, *Associated Nursing Students*
Ryan Kolbusz, *ECC Board of Trustees*
Diana Ayala, *Fiber Arts Club & Mu Alpha Theta*
Zoë Blazier, *Gamers United*
Lilith Buttron, *Performing Arts Club*
Tiffany Lu, *Performing Arts Club*
Arielle Gonzalez-Guerra, *Phi Theta Kappa*
Zainab Kassamally, *Phi Theta Kappa*
Casey Bender, *Social Dance Club*
Antonio Cabello, *Spartan Christian Fellowship*
Josh Kato, *Spartan Christian Fellowship*
Elizabeth Perez, *United Students of All Cultures*
Marisol Flores-Montoya, *We Rise ECC*

Distinguished President Award

Isaac Pepin, *ADAPT*
Wanchay Itmis, *Art & Design Club*
Julian Juarez, *Asian Filipino Club*
Mary Patino, *Associated Nursing Students*
Fatima Ahmed, *Dual Credit Connections Club*
Fitz Ramirez, *Engineering Tech Club*
Roswell Howells, *Gamers United*
Mariana Gomez Garcia, *Organization of Latin American Students*
Via Opalinski, *Performing Arts Club*
Diego Valle, *Phi Theta Kappa*
Seth Hernandez, *United Students of All Cultures*

Student Life Awards & Recognition

David Slater Most Enthusiastic Student Award

Yaakov Galvez

Friend of Student Life Award

Antonio Ramirez

Center for Civic Engagement Director & History Professor

Luis Pasillas

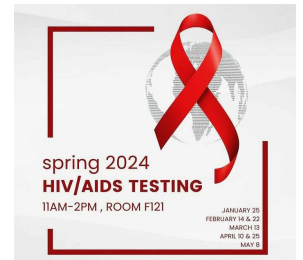
Custodial Services Manager

ECC Observer

The Elgin Community College newspaper (The Observer) which is made up of students who write articles in the online newspaper about current events and activities around campus are in their second season of the Eye of the Observer podcast. Stay tuned and keep your ears open for new episodes of the podcast.

HIV Testing

Break the stigma. Raise awareness. Get tested. Get tested on March 13th from 11:00 am-2:00 pm, in F121.



Legal Clinic

Have legal questions you want answered? Need help preparing for court? Want to learn more about the legal profession? Visit an attorney for free in Student Life, B173, on Wednesday, March 13th.



GENERAL CLUB MEETINGS

Most clubs have meetings every week, every other week, or once a month. Check the MyECC app to learn more information about each club and the list of their meetings and events.

MYECC EXPERIENCE MOBILE APP

MyECC Experience is Elgin Community College's official app. Connect to all things ECC anytime, anywhere! This app is designed to enrich your ECC education and provide you with a personalized experience that provides access to student activities, events, and resources you use most often.



Download the new MyECC mobile app!



If you have any questions, please contact
StudentTrusteeHeiser@elgin.edu

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (May)
- B. Treasurer (April)
- C. Student (April 25-May 16)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (May)
- E. Community Engagement and Legislative Affairs (May)
- F. Marketing and Communications Report (quarterly)
- G. Elgin Community College Equity Plan



Dr. David Sam, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

RESOLUTION TO ADOPT FISCAL YEAR 2025 BUDGET

Recommendation

The administration recommends that the Board of Trustees adopts the attached resolution for the Fiscal Year 2025 Budget and the planning assumptions contained within the budget.



Dr. David Sam, President

Background

The Board of Trustees has overseen the budget development process and has reviewed the proposed assumptions and budget. Legal notices for the public hearing were properly published and opportunity for public review of the proposed budget was provided. The administration was available to answer any questions that may have arisen regarding the proposed budget.

This recommendation is provided in accordance with Board Policy EP 3.1, which states,
. . . the President may not propose a budget which does not include accurate projections of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions;

and with Board Policy EP 3:2, which states,
. . . the President may not propose a budget in any fiscal year of more funds than are conservatively projected to be received during that year.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

COMMUNITY COLLEGE DISTRICT NO. 509

COUNTIES OF

KANE, COOK, DUPAGE, MCHENRY, and DEKALB

RESOLUTION TO ADOPT 2024-2025 BUDGET

For Fiscal Year Beginning July 1, 2024, and Ending June 30, 2025

WHEREAS, the Board of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, caused to be prepared in the tentative form a budget, and a Secretary of the Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon:

AND WHEREAS a public hearing will be held on such budget on the 11th day of June 2024, a notice of said hearing will be given at least thirty (30) days prior thereto as required by law and all other legal requirements have been complied with;

AND THEREFORE, BE IT RESOLVED, by the Board and said Community College District as follows:

Section 1: That the fiscal year of this Community College is fixed and declared to be July 1, 2024, and ending June 30, 2025.

Section 2: That the following budget contains an estimate of amounts available to fund the expenditures in each fund as follows: Education; Operations and Maintenance; Capital Projects; Bond and Interest; Audit; Internal Service Fund; Liability, Protection and Settlement; Bond Proceeds; and Auxiliary Enterprises each separately, and is hereby proposed as the budget of this Community College District for the said fiscal year.

Education	\$74,406,834
Operations and Maintenance	13,440,622
Capital Projects	31,644,000
Bond and Interest	10,709,172
Auxiliary Enterprises	7,853,337
Audit	205,000
Liability, Protection and Settlement	1,957,620
Internal Service	13,468,823
TOTAL	\$153,685,408

Chairman, Board of Trustees

Secretary, Board of Trustees

June 11, 2024

STATE OF ILLINOIS

COUNTY OF KANE

I, the undersigned, Secretary of the Board of Trustees of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, and the State of Illinois, do hereby certify that the attached resolution is a true, complete, and correct copy of the resolution authorizing the approval of the Fiscal Year 2025 budget, which was approved by the Board, by a vote of _____, of said Community College District No. 509 and approved by the Chairman on the 11th day of June 2024 the same appears in the records and files in my office.

Given under my hand this 11th day of June 2024.

Secretary, Board of Trustees
Community College District No. 509
Counties of Kane, Cook, DuPage, McHenry,
and DeKalb, and the State of Illinois

Notary Public

**MINUTES OF REGULAR BOARD MEETING
MAY 14, 2024**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held May 14, 2024.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
MAY 14, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, May 14, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:46 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: Ms. Rakow

ECC staff: Dr. Sam, President; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Parks moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks, and Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried at 5:48 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:21 p.m. The board reconvened in open session at 6:32 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks, and Student Trustee Ms. Heiser.

Trustees absent: Ms. Rakow

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rodriguez.

D. Shared Values

The Shared Values were recited by the Trustees.

5. President's Report

- Dr. Sam acknowledged Dan Kernler, EECFA president and Anitra King, SSECCA president in the audience. Mr. Kernler briefly introduced himself.
- Dr. Sam announced that five of Professor Chattopadhyay's research students brought home the 2nd prize in chemistry from the Illinois Skyway Competition held April 19 at Morton College. They worked on Green Synthesis of Nano particles for anti-bacterial activities.
- The ECC team, *the ECC E's*; including Alison Douglas, Sandra Gonzalez, Dawn Munson and Colleen Stribling won the Literacy Connection Spelling Bee. The winning word was "onomatopoeia".
- Chef Zach Laidlaw, a Sensational 75 honoree and former culinary student competed on the FOX cooking competition show *Next Level Chef*. He cooked his way to one of the top three chefs in season 3 of the show.
- Today is the 40th anniversary of the ECC Foundation.
- ECC received a Certificate of Appreciation from the Elgin Township for the Senior Pass partnership.
- Commencement ceremonies are this Saturday at 10 a.m. and 2 p.m.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Anitra King, president of SSECCA, provided comments on future negotiations.

7. Board Reports

A. Finance Committee

Trustee Rodriguez provided an overview of the Finance Committee held on Monday, May 13, 2024. The following items were on the agenda: Internal Audit Report; FY2025 Draft Budget; Capital Projects Funding; College Insurance Program Funding Plan; Report on Tax-Exempt Bond Record-Keeping Policy; and Fiscal Year 2025 Finance Committee Agenda Items.

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

B. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, May 13, 2024. The following presentations were provided: Student Engagement Plan provided by Dr. Garber, Mr. Rudden & Ms. Perrin; 75th Anniversary Website provided by Marketing & Communications; DLA Architects provided by Dr. Wagner, Dr. Taylor & DLA. Dr. Wagner provided a construction update. Board Actions and items on the May 14, 2024 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the Annual Convention on June 7 & 8, 2024 in Lombard, IL will include awards, installation of officers and an education seminar.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that the annual conference will be in Seattle, WA from October 22-26, 2024. A proposal for presentation will be submitted.

E. Legislative

Trustee Parks reported the following: Ms. Rakow, Mr. Parks, Ms. Heiser and Dr. Sam attended ICCTA's Lobby Day on May 1 & 2. The appointment with Senator Don DeWitte was deferred due to an executive committee meeting in the Capitol. A future meet and greet would be a better forum for our discussion. Everyone attended the IL Community College Caucus reception Wednesday evening. Governor Pritzker was in attendance. Senator Dave Syverson, expressed great interest in financial literacy and likes our partnership with KCT. Senator Syverson currently has legislation, SB2907 (job training transparency act). He wants a master list of every program, how it is funded, who they serve, what is their expertise, and what are their outcomes. We also discussed our successful remedial model to give students college credit. A brief meeting was held with Rep Anna Moeller. Her daughter is a full-time student at ECC, an education major, and she calls ECC's work "a labor of love." Senator Cristina Castro looks forward to the Manufacturing and Technology Center groundbreaking. She stated we "may or may not get there" with common course numbering legislation this session but she will not give up on it. If we make it easier for credits to transfer to Illinois four-year universities, students are more likely to stay in Illinois. She is also sponsoring dual credit legislation, which may need to be slowed down and thought out more carefully. Senator Karina Villa took a keen interest in Student Trustee Heiser, giving her advice on her intended educational pursuit of social work. The house session ran so late that the afternoon schedule could not be completed. Packets were left for Reps Amy Grant, Fred Crespo, Maura Hirschauer, Dan Ugaste, and Suzanna Ness. Plans are underway to invite each of these legislators to campus this summer. Information packets were dropped off to the six Representatives and six Senators we were unable to schedule due to time constraints.

F. ECC Foundation

Trustee Parks reported the following: The *Bright Futures* campaign continues to take center stage on the Foundation's agenda. Commitments and verbal pledges have us near the \$2.5M. Awarding for the 2023-2024 school year has concluded. 93% of scholarship funds awarded, over \$410,000 total to more than 370 students. As we continue to celebrate our 75th anniversary, a wonderful event honoring our esteemed Sensational 75 Alumni was held on Saturday, May 4. Purses with Purpose is in full swing, as the

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

Executive Committee met to begin preparation for the next cohort of students. Plans continue with the Gala Committee for the September 14 Gala. ECC received notice of a successful \$100,000 award for Illinois Community College Board's FY24 Noncredit Workforce Training Grant Initiative. Additionally, notice of two grant awards supporting Project Backpack: 1) from Community Foundation of Fox River Valley (\$5,000) and 2) Walmart Spark Good Foundation (\$500) were received. Two Illinois Community College Board applications were submitted. The cultivation event at Sandro Miller's studio, was a huge success. Over 100 guests attended and had the chance to hear Sandro share his story of what ECC meant to him and how his attendance contributed to his success.

G. Student Report

Student Trustee Heiser highlighted several student events including the following: The Healing Power of Creativity event; the HUS Family Night, which was so well-attended that it's going to now be an annual event; and the ECC speaks: What I Wish I Knew Then.

8. College Reports

Board Action No. 183-A-24, Acceptance of Written College Reports

- A. Personnel (April)
- B. Treasurer (March)
- C. Student (April 1-April 25)

College Reports Under Separate Cover

- D. Community Engagement and Legislative Affairs (February)
- E. Grant Report (period ending March 31, 2024)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried

9. Board Action No. 184-A-24, Ratification of the Agreement Between the Board of Trustees of Community College District No. 509 and the International Union of Operating Engineers of Chicago, Illinois and Vicinity Local No. 399

Motion: Trustee Rodriguez moved to accept the college reports.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

10. Consent Agenda

Trustee Rodriguez requested that the following items be removed from the consent agenda:

- A. Board Action No. 185-A-24, Minutes of the Regular Board Meeting, April 9, 2024**
- B. Board Action No. 186-A-24, Minutes of Closed Session of Board Meeting April 9, 2024**

Trustee Nowak requested that the following item be removed from the consent agenda:

- G. Board Action No. 191-A-24, Consulting Services Board Retreat June 2024**

Chair Redmer removed the following item from the consent agenda:

- K.2. Board Action No. 205-A-24, Resolution of Appreciation, Dr. Wendy Miller, Dean of Health Professions, Math, Science and Engineering**

Chair Redmer read the following consent agenda items:

- C. Board Action No. 187-A-24, Destruction of Audiotapes of Closed Session Board Meeting, August 9, 2022**
- D. Board Action No. 188-F-24, Ratification of Report of Expenses**
- E. Board Action No. 189-F-24, Ratification of Board of Trustee Travel Expenses**
- F. Board Action No. 190-A-24, Trustees' In-State Attendance at Illinois Community College Association (ICCTA) Meeting**
- H. Board Action No. 192-A-24, Ratification of Revised Salary Schedules**
- I. Board Action No. 193-A-24, Fiscal Year 2025 Salary Adjustment and Insurance Contribution Rate for Administrative and Tutor Employees**
- J. Purchases**
 - 1. Board Action No. 194-B-24, Annual Electrical Maintenance Services**, authorizes the administration to purchase electrical maintenance and repair services for small projects under \$10,000 from Kellenberger Electric (Elgin, IL), in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.
 - 2. Board Action No. 195-A-24, Arts Center 2024-2025 Season Brochure**, authorizes the administration to engage with Schiele Group (Elk Grove Village, IL), for the printing of the Arts Center 2024-2025 Season Brochure from the lowest responsible bidder, in an amount not to exceed \$26,121.11.
 - 3. Board Action No. 196-C-24, Asbestos Abatement for 550 S. McLean Blvd**, authorizes the administration to contract with Midwest Environmental Consulting Services (Yorkville, IL) for asbestos abatement in an amount not to exceed \$80,000.
 - 4. Board Action No. 197-T-24, Form Building Software Purchase**, authorizes the administration to contract for software management software from Formstack (Fishers, IN) for the Foundation and IT, in an amount of \$29,202 for a three (3) year period.
 - 5. Board Action No. 198-C-24, Geotechnical Soil Boring Testing – Manufacturing Center Site**, authorizes the administration to contract with Midland Standard (MSET) (South Elgin, IL) for soil borings at the new building site to the lowest responsible bidder, in an amount not to exceed \$30,805.
 - 6. Board Action No. 199-T-24, Instructional & Office Replacement Computers and Monitors**, authorizes the administration to purchase computers and monitors for

MINUTES OF REGULAR MEETING OF
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- instructional and office departments from the lowest responsible bidder, Government Goods Inc. (Brooklyn, NY), in the amount of \$535,020.40.
7. **Board Action No. 200-T-24, Notebook and Software Purchase**, authorizes the administration to purchase Notebooks and software from the lowest responsible bidder, Government Goods Inc. (Brooklyn, NY), in an amount not to exceed \$60,983.41.
 8. **Board Action No. 201-S-24, Mental Health Services Hotline for Students**, authorizes the administration to contract with Uwill (Natick, MA) for a 24/7/365 mental health hotline for student for three (3) years, in an amount not to exceed \$74,250.
 9. **Board Action No. 202-B-24, Ratification of Heat Exchanger Purchase**, ratifies and authorizes the administration to purchase and replace a broken heat exchanger in Building A from Johnson Pipe & Supply Company (Chicago, IL), the lowest responsive bidder, in an amount not to exceed \$29,836.82.
 10. **Board Action No. 203-C-24, Ratification of Traffic Study for the Sites of the New Manufacturing Center and the Truck Driving Program**, ratifies and authorizes the administration to contract with Sam Schwartz (Chicago, IL) for traffic study in an amount not to exceed \$59,700.

K. Personnel

1. **Board Action No. 204-A-24, New Hire, Dean of Health Professions, Ms. Denise Kruckenberg**, approves the appointment of Ms. Denise Kruckenberg as the new Dean of Health Professions at an annual salary of \$125,000 (Hay position classification 19), effective May 20, 2024.
3. **Board Action No. 206-A-24, Resolution of Appreciation, Ms. Noreen Burton-Hill, Office Coordinator II**
4. **Board Action No. 207-A-24, Resolution of Appreciation, Mrs. Nancy Chahino, Perkins Administrator**

Motion: Trustee Parks moved to approve the consent agenda as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

Other

- A. **Board Action No. 185-A-24, Minutes of the Regular Board Meeting, April 9, 2024**
- B. **Board Action No. 186-A-24, Minutes of Closed Session of Board Meeting April 9, 2024**

Motion: Trustee Nowak moved to approve the agenda items as presented.

Second: Student Trustee Heiser seconded the motion.

Roll-Call Vote: Aye, 5; Redmer, Nowak, Ollayos, Arroyo, Parks; nay, 0; abstain, 1; Rodriguez; Student Trustee Kolbusz, aye; motion carried.

MINUTES OF REGULAR MEETING OF
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G. Board Action No. 191-A-24, Consulting Services Board Retreat June 2024

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Student Trustee Heiser seconded the motion.

Trustee Nowak shared concerns about the cost of the consultant. Trustee Rodriguez suggested that quotes be reviewed from other facilitators for next year's retreat to compare costs. Chair Redmer commented on the amount of work that goes into the planning and execution of the retreat by the facilitator.

Roll-Call Vote: Aye, 5; Redmer, Ollayos, Rodriguez, Arroyo, Parks; nay, 1; Nowak; Student Trustee Heiser, aye; motion carried.

K.2. Board Action No. 205-A-24, Resolution of Appreciation, Dr. Wendy Miller, Dean of Health Professions, Math, Science and Engineering

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Student Trustee Heiser seconded the motion.

Trustee Ollayos read the resolution. Dr. Sam thanked Dr. Miller for all of her contributions to the College and wished her well in her retirement. Dr. Miller thanked everyone for their support in her time at ECC.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

11. Old Business

There was no old business discussed.

12. New Business

Trustee Parks invited everyone to a joint worship service this Sunday at 10 a.m. being held in the Blizzard Theater.

13. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Arroyo seconded the motion.

Voice Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; meeting adjourned at 7:25 p.m.

MINUTES OF CLOSED SESSION OF BOARD MEETING
May 14, 2024

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held May 14, 2024.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed

- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
SEPTEMBER 13, 2022**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of September 13, 2022 as all criteria for destruction of these tapes have been met.



Dr. David Sam, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratify the Report of Expenses for May 2024.
(The Reports are provided under separate cover.)



Dr. David Sam, President

Background

The enclosed Report of Expenses identifies the vendors that have been paid during the month of May 2024 in the amount of \$4,787,214.00

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratify the Board of Trustee Travel Expenses for May 2024. (Reports are provided under separate cover.)



Dr. David Sam, President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the month of May 2024 for \$863.50.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

**FACULTY SUPPLEMENTAL ASSIGNMENT CHART MODIFICATION
ECC OBSERVER ADVISOR COMPENSATION**

Recommendation

The administration recommends that the Board of Trustees approves this suggested modification to the ECCFA supplemental assignment chart related to compensation for the faculty member serving as the ECC Observer Advisor.



David Sam, President

Background

The faculty member serving as the Advisor for the ECC Observer, the College's student newspaper, currently receives a compensation rate on the Supplemental Assignment Chart of payment at the voluntary overload rate, equivalent to three credit hours per year. The transition to a new Advisor this academic year brought to light that the scope of work was in need of revision and that the compensation rate was not in alignment with other work of similar scope.

A negotiation took place between the administration and the ECCFA leadership to approve a revised scope of work and to identify a recommendation for modifying the compensation rate. The parties came to an agreement to recommend a modification of the compensation rate to include payment at the voluntary overload rate, equivalent to three credit hours per semester, or release time from instruction equivalent to three credit/contact hours per semester. Given travel requirements and other revised elements within the scope of work, an increase in the compensation level was found to be merited.

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363

**TRUSTEES' OUT-OF-STATE TRAVEL TO
2024 ACCT LEADERSHIP CONGRESS – SEATTLE, WASHINGTON**

Recommendation

The administration recommends that the Board of Trustees approves trustees' attendance at the 2024 Association of Community College Trustees (ACCT) Leadership Congress in Seattle, Washington, October 23-26, 2024. The estimated cost for all trustees to attend the Leadership Congress should not exceed \$19,124. Registration, hotel, airfare and miscellaneous travel expenses are included in the estimated expense.



Dr. David Sam, President

Background

The 2024 ACCT Leadership Congress, *Community Colleges as Catalysts: Cultivating Skills for the Future* offers opportunities to discover new pathways to student success and strengthening communities. Leading with intent must be the focus for today's community college governing boards and requires collaboration and partnership.

The focus of the Leadership Congress is to add value where it matters most and achieve the greatest return on investment, while continuing to champion fairness, mobility and equity. Trustees, presidents and other thought and policy leaders are brought together to share experiences and expertise. The ACCT Leadership Congress is the premier annual conference for community college leaders and the only national conference dedicated to community college trustees.

Staff Contact: Dr. David Sam, President, 847-214-7374

ADVERTISING SERVICES – EFFECTV

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for advertising services from Effectv (Comcast) (Boston, MA), in the amount of \$85,000.



Dr. David Sam, President

Background

The Marketing and Communications Department recommends that the College continue to advertise through Effectv (the advertising department of Comcast NBC Universal) in Fiscal Year 2025 (FY25) for \$85,000, an increase of \$10,000 compared to FY24 (13% increase).

Effectv is a leader in Live TV/streaming and the nation’s largest broadband internet provider. Leveraging first-party data on online search activity and TV viewership, they’ve distributed video ads (commercials or “spots”) to our target audiences across seven key geographical zones surrounding our campus.

30% of the incremental ask (\$3,000) will be used to expand our reach to targeted audiences through high-value programming, specifically, airing within more live sports such as the NFL, NBA, MLB, and NCAA collegiate sports. Aligning with other high-value programming, such as presidential election coverage, will also be determined on a quarterly basis. The estimated 3-6% lift in total number of commercials throughout the year (now estimated at 43,000) will boost reach by approximately 13%, better aligning us with the success benchmark of 70% target audience reach within the first half of the fiscal year.

70% of the incremental ask (\$7,000) will allow us to better serve hard-to-reach households by increasing our investment in video-on-demand/streaming within the Xfinity X1 platform. This increases our impressions (the number of times your content is displayed) to 571,428 throughout the year (up 74% year-over-year). Frequency (the number of times our target audience sees our commercial) will benefit directly from this and is important as we grow our reach.

The objective of this initiative is to impact enrollment through:

1. Increase in brand awareness of the College within District 509.
2. Increase in traffic to elgin.edu.
3. Increase in online applications generated via elgin.edu.

The administration recommends continuing this tactic based on the FY24 results we're receiving, as highlighted below:

- More than 40,000 commercials were delivered across 45 TV networks.
- A projected 35,000 unique visitors will have visited elgin.edu within 30 minutes of viewing the ad, and a projected 165,000 return visits occurred within 14 days of seeing the ad.
- In reviewing website data from FY24 compared to the same time period in FY23, elgin.edu has experienced growth in several key metrics, including:
 - A 7% increase in users visiting elgin.edu.
 - A 35% increase in direct traffic to elgin.edu.
 - A 26% increase in organic search traffic to elgin.edu.
 - This data suggests that awareness of the college is growing -- this advertising will help keep brand awareness high and support enrollment.

Funding Source: Education Fund

Staff Contact: Ms. Paula Amenta, Interim Chief Marketing and Communications Officer and Government Relations Officer, 847-214-7769

ANNUAL FIRE ALARM SYSTEM TESTING

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Affiliated Customer Service, Inc. (Downers Grove, IL), for annual fire alarm systems testing at the main and Burlington campuses, in the amount of \$27,824 and \$1,121 respectively, for a combined total amount of \$28,945.



Dr. David Sam, President

Background

Affiliated Customer Service, Inc. is an authorized dealer and service firm for Gamewell Fire Control Instruments by Honeywell, the manufacturer of the College's alarm system, and is the College's sole provider of fire alarm system maintenance, service, annual testing, and proprietary programming for the entire campus life safety network. As such, this service is exempt from bidding in accordance with the Illinois Public Community College Act 110 ILCS 805/3-27.1.

Annual testing of fire alarm systems operations is required under the National Fire Alarm Code – NFPA72.

Funding Source: Operations and Maintenance Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

DIGITAL ADVERTISING SERVICES - VIANT

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for digital advertising services from Viant, Inc. (Irvine, CA), in an amount not to exceed \$230,000.



Dr. David Sam, President

Background

The Marketing and Communications department exclusively uses Viant, Inc. for the management of the Colleges digital advertising services. As per the Illinois Public Community College Act, 110 ILCS 805/3.27.1, this qualifies as a sole source and is exempt from bidding.

The Marketing and Communications Department is recommending that the College continue to advertise through Viant, Inc., a managed Demand Side Platform (DSP) in Fiscal Year 2025 (FY25) in the amount of \$230,000. This is an increase of approximately \$20,000 (or 9.5%) compared to FY24 due to the addition of Spaceback, a new native video ad capability, to the contract for FY25.

A DSP is a system for advertisers to purchase and manage ad inventories from multiple ad sources through a single interface. The contract includes nearly 36,000,000 media impressions (the number of times your content is displayed) for digital advertising services, including streaming TV, streaming radio, display, native, retargeting, and digital out-of-home.

Spaceback is a new advertising capability that will allow us to utilize ECC social media content from channels such as Instagram, Facebook, LinkedIn, Twitter, or TikTok as ad units. This will help us repurpose our social content (making it omnichannel) and allow us to update our creative content more frequently to avoid creative fatigue, which supports better ad performance.

Unlike other advertising partners, Viant allows us to target several key audience segments across platforms and devices to understand the omnichannel consideration journey. For example, someone may be initially exposed to an ad on mobile, then see it on TV, and later complete an application on a desktop. The omnichannel approach helps ECC stay top-of-mind and optimize results across platforms and devices. Ads will be distributed throughout District 509 across mobile, desktop, tablet, and connected TV to increase awareness, traffic, and conversions that support enrollment.

The administration recommends continuing this media buy based on the FY24 results to date (7/1/23 to 5/15/24), as summarized below:

- Nearly 26,000,000 digital media impressions were delivered and 3,045,140 video completions.
 - A 97% view-through rate on streaming TV and a 94% listen-through rate on streaming radio spots (above the industry average).
 - Click-through rates above the industry average on direct-response tactics, including display, display retargeting, and native.
- Nearly 780,000 total conversions generated, including homepage visits, microsite visits, information session sign-ups, tour sign-ups, info request form submissions, and online application submissions.
 - 2,339 online application submissions, 234 info request submissions, and 118 tour/info-session sign-ups can be tied back to the advertising from FY24.

Funding Source: Education Fund

Staff Contact: Ms. Paula Amenta, Interim Chief Marketing and Communications Officer and Government Relations Officer, 847-214-7769

LOW VOLTAGE WIRING - BUILDING H

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with iWire Technologies (Elgin, IL) for data wiring in Building H in an amount not to exceed \$30,120.

Vendor	Location	Base Bid
iWire Technologies	Elgin, IL	\$ 30,120.00
Bee Liner Lean Services	Bridgeview, IL	\$ 36,000.00
AKA Company Solutions Inc.	Chicago, IL	\$ 56,409.49



Dr. David Sam, President

Background

A Request for Proposal (RFP) was advertised and sent to twenty (20) vendors, two of which were in District. There was a mandatory onsite pre-bid walkthrough meeting and three (3) vendors participated.

After the final walkthrough of the Building H renovation it was determined that some faculty needed more equipment for their classrooms and labs. Nineteen (19) additional computers, one (1) printer location, and three (3) wall phones for instructional and lab areas were requested. New network cables are needed to connect these items to our network. The additional wiring will assist the faculty in delivering additional services to students.

Funding Sources: Operation and Maintenance - Restricted

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

REMOTE SUPPORT SOFTWARE PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase Beyond Trusts remote access software from CDW Government (Vernon Hills, IL) in an amount not to exceed \$31,278.98 for a period of three (3) years.

Vendor	Location	Year 1	Year 2	Year 3	Implementation and Training	TOTAL
CDW Government	Vernon Hills, IL	\$8,679.40	\$ 8,679.40	\$8,679.40	\$ 5,240.78	\$31,278.98



Dr. David Sam, President

Background

Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, the purchase of software is exempt from bidding.

BeyondTrust is a Remote Support Access software solution that will serve as a secure method for staff in the College's Information Technology (IT) departments to remotely access College-owned devices on and off campus. This will increase the IT departments' ability to efficiently support, troubleshoot and resolve reported issues. BeyondTrust will streamline these processes by integrating with the College's help desk software (Jira Service Management) and increasing collaboration amongst departments and staff in IT. The IT department will be able to better serve the College by reducing the amount of time it takes to resolve an issue. BeyondTrust will also provide a secure method for external vendors to support systems and detailed session audit logs will be created so that activities can be tracked. BeyondTrust will provide services and training to assist IT in implementing this software.

Funding Sources: Education Fund

Staff Contact: Dr. Philip Garber, Vice President, Planning, Institutional Effectiveness & Technology, 847-214-7285

TOUR ARRANGEMENTS FOR SUMMER COLLEGE CAMPUS VISITS FOR TRIO STUDENT SUPPORT SERVICES

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for tour arrangements with WorldStrides Educational Travel & Experiences (Charlottesville, VA) for summer College campus visits in the amount of \$43,059.



Dr. David Sam, President

Background

WorldStrides is an educational travel agency that specifically arranges travel for College TRIO programs. As per the Illinois Public Community College Act, 110 ILCS 805/3.27.1, this qualifies as a sole source and is exempt from bidding.

The TRIO Student Support Services department is planning a four (4) day summer tour to Michigan. A total of twenty-five (25) students and six (6) TRIO staff members will be attending. This trip to Michigan presents a transformative opportunity for students to explore a diverse array of educational, cultural, and historical landmarks. By visiting esteemed universities, such as, Michigan State University, University of Detroit Mercy, and Wayne State University, students gain firsthand exposure to different academic environments, empowering them to envision their future educational paths.

Complementing this academic exploration, include visits to educational museums like the Charles H. Wright Museum, Henry Ford Museum, and the Detroit Institute of Arts, which provide students with immersive cultural experiences, broadening their perspectives and deepening their appreciation for history, art, and innovation.

Funding Source: TRIO Student Support Services Grants

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

UPDATE TO MASTER PLANNING SERVICES

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for services to update the 2020 Master Plan with Perkins & Will Architects (Chicago, IL), in an amount not to exceed \$137,500.



Dr. David Sam, President

Background

In April of 2019 the College awarded the contract for Master Planning services to Perkins & Will Architects on Board Action No. 144-A-19. This new contract is for a five (5) year update to that original plan.

This contract is to update the Master Plan for the College. The intent is for the firm to provide an updated plan that aligns with the College's mission and strategic goals. The plan will address capital needs and provide updated annual cost projections for capital projects, updated equipment acquisitions, and updated deferred maintenance for planning and budgeting purposes. This will be accomplished by the firm through stakeholder outreach, workshops and surveys results.

Funding Source: Operations and Maintenance Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7367

RATIFICATION OF LASER SCANNERS AND TROUBLESHOOTING SYSTEMS PURCHASE

Recommendation

The administration requests that the Board of Trustees ratifies and authorizes the administration to purchase laser scanners and troubleshooting systems from Moss Enterprises (Johnston, IA) in an amount not to exceed \$47,755.



Dr. David Sam, President

Background

Moss Enterprises is the vendor that provides the simulators and instructional equipment for the Integrated Systems Technology (IST) maintenance technician program. Moss Enterprises is the sole provider of Amatrol Laser Scanners and Programmable Logic Controller (PLC)/Troubleshooting Systems, as such, this is exempt from bidding in accordance with the Illinois Public Community College Act 110 ILCS 805/3-27.1.

The purchase of two (2) Laser Scanners and one (1) additional PLC/ Troubleshooting System will help to advance the IST program to acquire hands-on practical skills. The laser scanners are essential safety devices that replicate what is used in the industry for various purposes related to automation, safety and quality control. The PLC/Troubleshooting System will provide students and apprentices in the Maintenance Technology program the hands-on skills to practice with diagnostic tools to detect faults, monitor systems remotely, troubleshoot, collect data and integrate with other systems used in instruction.

This purchase will assist the College in delivering valuable hands-on education and training for high skill in-demand jobs in our local community. Students, apprentices and incumbent workers stand to benefit from having exposure to this equipment and prepare them for success in the industry.

Funding Source: Congressional Delegation Grant Fund

Staff Contact: Dr. Peggy Heinrich, Vice President of Teaching, Learning, and Student Development, 847-214-7363

RATIFICATION OF TALENT MANAGEMENT SOFTWARE SERVICES

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to contract with Page-Up (New York, NY) for upgrades to the Colleges eTalent platform, in the total amount of \$61,400.



Dr. David Sam, President

Background

Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

The College began contracting with PageUp in 2019 to provide Talent Management software services. Human Resources (HR) uses PageUp's eTalent platform for Talent Acquisition, Performance Management, Goal Setting, Onboarding, and Learning Management. HR is dependent on eTalent for important HR functions and eTalent has been integrated with ECC's major information systems, such as Colleague and eTime.

The College purchased an add-on module and optimized a current module in our eTalent platform. This Succession Planning module, will help the College identify key positions that will need to be filled, assess its talent pool, provide training and development for identified high-potential candidates, and continue to assess the entire workforce. The Succession Planning module has a one-time implementation of \$21,200 and an annual application services fee of \$28,600.

The College has also purchased services from the vendor that will allow our performance management suite to be optimized. The optimization will allow the College to apply ratings to each individual goal for its employees. Goal setting has been identified as a priority for the College in relationship to the Higher Learning Commission (HLC) and aligning employees' goals to the Strategic Goals of the College. The cost of these services is \$11,600.

Funding Source: Education Fund

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

NEW HIRE, DEAN OF MATH, SCIENCE AND ENGINEERING
Dr. Farah Bennani

Recommendation

The administration recommends that the Board of Trustees approves the appointment of Dr. Farah Bennani as the new Dean of Math, Science and Engineering at an annual salary of \$140,000, effective June 20, 2024.



Dr. David Sam, President

Background

Dr. Farah Bennani brings over 23 years of experience in higher education leadership, instructional design, innovation, and education to ECC. Her career has spanned a variety of leadership and instructional roles within the community college environment, including tenured faculty member, lecturer, multi-campus department chair, associate dean for online science and math, dean of business and science, technology, engineering and math (STEM) at Mercer County Community College in New Jersey, and inaugural STEM Dean at Northampton Community College in Pennsylvania. She additionally serves as the Global Partnership Chair of the United States Distance Learning Association (USDLA). Dr. Bennani began teaching in 2001 at Metropolitan State University of Denver, a Hispanic Serving Institution, and has taught online, hybrid and web enhanced courses at Front Range Community College of Denver, Century College in Minnesota and Northampton Community College in Pennsylvania.

Dr. Bennani holds a PhD in Microbiology from Ibnou Tofail University in Kenitra Morocco and a B.S. in Animal Biology with a concentration in Immunology from Mohamed V University in Rabat Morocco. She is proficient in six languages, including English, Arabic, French, Spanish, Moroccan and Egyptian dialects.

Dr. Bennani has presented and published both nationally and internationally on emerging technology, augmented and virtual realities, adaptive learning, and game-based learning. She has also been the recipient of a number of awards, including the eLearning Advocate of the Year Award from the eLearning Consortium of Colorado in 2018.

Dr. Bennani's experience, both instructionally and through administrative roles, has prepared her well for this position at ECC. Her global lens and unique focus on new technologies will be an asset to the division and to the college as a whole.

Funding Source: Education Fund
Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363

**NEW HIRE, INSTRUCTOR OF CERTIFIED RECOVERY SUPPORT SPECIALIST
PROGRAM
Ms. Rita Braun**

Recommendation

The administration recommends that the Board of Trustees approve the appointment of Ms. Rita Braun as a tenure-track Instructor of Certified Recovery Support Specialist Program at a salary of \$55,916.00 (Lane 1, Step 2), on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Fall Semester 2024.



Dr. David Sam, President

Background

Rita Braun earned her Bachelors in Psychology with a minor in Social Work from the University of Iowa (2013) and a Masters of Social Work from St. Ambrose University (2015). She is a licensed clinical social worker, a certified Alcohol and Drug Counselor and a certified Anger Management Specialist. Braun is an experienced social worker dedicated to supporting adults and adolescents experiencing mental health, behavioral and substance use related issues. Her professional experience includes teaching at master's and bachelor's level programs, managing staff and interns, providing clinical supervision of staff and interns, individual therapy, group therapy, family therapy and case management responsibilities. Braun has also served as a part-time instructor of ECC's very own Recovery Support Specialist Program.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363

NEW HIRE, INSTRUCTOR OF INDUSTRIAL MAINTENANCE TECHNOLOGY
Mr. Dorian Simmons

Recommendation

The administration recommends that the Board of Trustees approves the appointment of Mr. Dorian Simmons as a tenure-track Instructor of Industrial Maintenance Technology at a salary of \$60,732.00 (Lane I, Step 4) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Fall semester, 2024.



Dr. David Sam, President

Background

Mr. Simmons graduated from Elgin Community College, completing the Associate of Applied Science in the IST/Maintenance Technology program. Mr. Simmons earned the AAS degree while working in the industry as an industrial machine maintenance mechanic, which included performing preventative maintenance repair, calibrating and repairing pneumatic, hydraulic, and other mechanical systems, and maintaining plant equipment, including new equipment installation.

In 2021, Mr. Simmons became an adjunct instructor in ECC's IST/Maintenance Technology program and has been actively involved in the program planning for the new Manufacturing and Technology Center.

Mr. Simmons brings a wealth of industry knowledge to the college. He understands the complexities of being a student while working in a high-demand, high-wage career and serves as an example to current ECC students that learning never stops as he pursues a BS in Engineering Technology at Northern Illinois University. Finally, Mr. Simmons has an equity mindset for student learning and a passion for educating and training the next generation of industrial maintenance technicians to meet the demands for skilled workers in our community.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363

NEW HIRE, INSTRUCTOR OF RESPIRATORY CARE
Ms. Adyson Totten

Recommendation

The administration recommends that the Board of Trustees ratifies the appointment of Ms. Adyson Totten as a tenure-track Instructor of Respiratory Care at a salary of \$60,732.00 (Lane I, Step 4) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Fall semester, 2024.



Dr. David Sam, President

Background

Ms. Adyson Totten earned her Bachelor of Science degree in Communicative Disorders from Northern Illinois University and AAS in Respiratory Care from College of DuPage. Ms. Totten is currently an MBA candidate with Northern Illinois University.

Ms. Totten began her career in Respiratory Care at Alexian Brothers, then quickly was seen as a vital member of the Respiratory community in her role as Charge therapist at Northwestern Medicine where she was responsible for the orientation of new hires. Her most recent position was with Kindred Hospital as clinical sales liaison facilitating patient admissions and fostering better patient care at nine distinct hospitals.

We look forward to the breadth of clinical experience and background that Ms. Totten will bring to ECC's new Respiratory Care program.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363

RESOLUTION OF APPRECIATION
Operations Assistant, Ms. Rebecca S. Knoppkie

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Ms. Rebecca S. Knoppkie, who will retire on June 30, 2024.



Dr. David Sam, President

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

RESOLUTION OF APPRECIATION
Operations Assistant, Ms. Rebecca S. Knoppkie

WHEREAS, Ms. Rebecca S. Knoppkie began her employment with Elgin Community College in February of 1991 as a student worker and became a part-time receptionist in the Operations and Maintenance Office on August 23, 1993, followed by full-time Operations Specialist in May of 1995, ending her career with the title of Operations Assistant; and

WHEREAS, Ms. Knoppkie was instrumental in developing and maintaining the key system the College utilizes for key handling and exterior and interior door security for the ever-expanding ECC campus; and

WHEREAS, Ms. Knoppkie has meticulously maintained the records of the campus facilities through her oversight of room numbers, floor plans, accounting for space allocation, and related facility reporting; and

WHEREAS, Ms. Knoppkie received the William Foulkes Award in 2023 for her commitment to the Support Staff of Elgin Community College Association (SSECCA) service, union, and committee work; and

WHEREAS, Ms. Knoppkie has been a collaborative partner across campus, not only to the teams within the Operations and Maintenance Departments, but also through years of involvement as an area representative for SSECCA, a member of the SSECCA membership planning committee, the graduation planning committee, and the employee safety committee; and

WHEREAS, Ms. Knoppkie has been nominated for several awards over the years showing her dedication to the College community, including the Service to Co-workers Award, Friends of Student Services Award, and Inspiring Woman for Women's History Month; and

WHEREAS, Ms. Knoppkie has been the welcoming face of the Operations and Maintenance office throughout her career at Elgin Community College responding to the needs of the campus. She is always willing to help in whatever way possible whether it be answering general questions, providing directions, receiving work orders, greeting vendors and visitors, or providing keys; and

WHEREAS, it is appropriate to formally recognize and honor Ms. Rebecca S. Knoppkie upon her retirement from Elgin Community College on June 30, 2024; and now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 11th day of June 2024, expresses to Ms. Knoppkie, on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her service, heartfelt appreciation for her years of dedicated service and extends to her best wishes for the future; and be it further

RESOLVED that the resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Ms. Rebecca S. Knoppkie.

APPROVAL OF INTERIM PRESIDENTIAL CONTRACT
Dr. Peggy Heinrich

Recommendation

In accordance with Board Policy GP2:1a, it is recommended that the Board approve the appointment and employment contract of Peggy Heinrich to serve as Interim President and Chief Executive Officer of Elgin Community College at an annual salary amount of \$281,021.00 to be prorated for the period between July 1, 2024 and January 31, 2025. Further, if Dr. Heinrich is not appointed as the President and Chief Executive Officer, Dr. Heinrich shall return to her position as Vice President of Teaching, Learning and Student Development at her annual salary amount of \$234,184.00 prior to her appointment as Interim President and Chief Executive Officer.



Dr. Donna Redmer, Chair

Background

Dr. Heinrich earned her Doctor of Education in Community College Leadership from Ferris State University, Master of Arts in Applied Linguistics from Northeastern Illinois University, and Bachelor of Arts degree in Secondary Education with a minor in Communications from DePaul University. She started her career at Elgin Community College in February 2007 as the Associate Dean of Adult Basic Education. She has also served as Dean of Adult Education, Dean of Adult/Continuing Education and Workforce Development and most recently as the Vice President of Teaching, Learning and Student Development.

Dr. Heinrich's current annual salary is \$225,177.00. The Board previously approved salary increases of 4% for the administration bringing Dr. Heinrich's annual salary to \$234,184.00 effective on July 1, 2024.

Funding Source: Education Fund

Staff Contacts: Dr. Donna Redmer, Chair of Board of Trustees, 847-214-7374
Respicio F. Vazquez, General Counsel, 847-214-7760

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INTERIM PRESIDENT'S EMPLOYMENT CONTRACT

THIS AGREEMENT, made and entered into this 11th day of June, 2024, between the Board of Trustees of Community College District 509 (District), with its principal offices at 1700 Spartan Drive, Elgin, Illinois 60123, hereinafter referred to as BOARD, and Peggy Heinrich, EdD, whose address is 2060 N. Walnut Ave., Arlington Heights, Illinois 60004, hereinafter referred to as DR. HEINRICH.

WITNESSETH:

WHEREAS, DR. HEINRICH is desirous to serve as the Interim President of Elgin Community College (COLLEGE) and performing all duties required by that office; and

WHEREAS, the BOARD is desirous of continuing to retain an Interim President to supervise and direct the COLLEGE and its educational program under the general supervision of the BOARD; and

WHEREAS, the BOARD and DR. HEINRICH believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the educational program of the COLLEGE.

NOW THEREFORE, in consideration of the mutual promises contained herein, the BOARD hereby employs DR. HEINRICH, and DR. HEINRICH hereby accepts such employment upon the following terms and conditions:

1. **TERM.** The BOARD hereby employs DR. HEINRICH for a period of seven months, beginning on July 1, 2024 and terminating on January 31, 2025.
2. **SALARY.** DR. HEINRICH shall be paid \$281,021.00 annum salary to be prorated for the period from July 1, 2024 through January 31, 2025, subject to all required federal and state withholding and other taxes, as well as deductions required under COLLEGE rules.

DR. HEINRICH's salary for an extension of this contract shall be determined by negotiation between the BOARD and DR. HEINRICH.

3. **RESPONSIBILITIES.** DR. HEINRICH shall be the chief executive officer of the COLLEGE. As such, DR. HEINRICH shall have the primary responsibility for executing the policies of the BOARD. The BOARD shall retain the primary responsibility for formulating and adopting those policies.
4. **DUTIES.** As the interim president and chief executive officer of the COLLEGE, DR. HEINRICH shall perform the duties of President as required by BOARD policy, state and federal law, and this AGREEMENT.

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Further, DR. HEINRICH shall perform those duties that are typically and customarily performed by a community college president.

DR. HEINRICH's duties shall include, but not be limited to:

- Providing leadership to attain and maintain academic excellence.
- Administering the instructional, student services, and business affairs of the COLLEGE.
- Periodically directing the review of BOARD policies.
- Presenting her recommendations to the BOARD on all subjects under consideration by the BOARD prior to any action being taken by the BOARD.
- Promoting and maintaining a positive image of the COLLEGE within the District, State of Illinois, and national academic community.
- Establishing and maintaining sound working relationships with other governmental agencies.
- Maintaining and enhancing her professional competence.
- Serving as the BOARD's designated representative with respect to all matters concerning employer-employee issues.
- Serving as an ex-officio member of each committee established by the BOARD.
- Attending each meeting of the BOARD, unless otherwise excused by the BOARD.
- Annually evaluating administrative employees reporting directly to the President, and participating in the evaluation of all other employees in accordance with COLLEGE procedures.
- Managing and controlling COLLEGE property and entering into contracts on behalf of the COLLEGE as authorized by the BOARD.
- Performing other duties as are reasonably assigned by the BOARD.

DR. HEINRICH shall devote her full time, skill, labor, and attention to the operation of the COLLEGE; and shall have responsibility and authority within BOARD policy to organize, reorganize, and arrange the administrative staff in a manner that, in her judgement, best serves the COLLEGE. DR. HEINRICH shall have the responsibility for all personnel matters, including selection, assignment, transfer, and termination of employees subject to BOARD policy and applicable state and federal laws.

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5. **PROFESSIONAL DEVELOPMENT.** The BOARD encourages the continuing professional development of DR. HEINRICH through her participation in:
- A. Programs and other activities conducted or sponsored by local, regional, state, and national associations.
 - B. Seminars and courses offered by institutions of higher education.
 - C. Informational meetings with other persons whose particular skills and expertise would serve to improve DR. HEINRICH's ability to perform the duties the BOARD has assigned to her.

The BOARD shall permit DR. HEINRICH to use a reasonable amount of time to devote to her professional development, and the BOARD shall pay for the associated registration, tuition, travel and subsistence, and other directly related expenses she incurs. Such professional development expenditures shall be limited to the amounts budgeted for that purpose in the President Office's annual budget.

DR. HEINRICH shall submit to the Chair of the BOARD a tentative calendar of her professional development activities and absences away from the COLLEGE, including planned travel and vacation time. DR. HEINRICH shall notify the Chair of any subsequent changes to this calendar.

6. **EVALUATION.** The BOARD shall meet with DR. HEINRICH in closed session for the purpose of evaluating her performance, and expressing its observations and recommendations about how she can improve such performance. DR. HEINRICH's evaluation also shall include an assessment of how well she has met the goals the BOARD has established for her. DR. HEINRICH shall furnish the BOARD with such information as may be required for the BOARD to conduct its evaluation of her performance.
7. **OTHER EMPLOYMENT ENGAGEMENTS.** With prior approval of the BOARD, DR. HEINRICH may undertake consultative work, speaking engagements, writing and other professional activities for honoraria and expenses, provided such activities do not interfere with the performance of her normal duties. In no case shall the BOARD be responsible for paying the expenses DR. HEINRICH incurs in the performance of these activities. At its request, DR. HEINRICH shall submit a report to the BOARD showing all of the consultancies or other activities she has performed for which she was compensated.
8. **LEAVE & BENEFITS.** DR. HEINRICH shall be entitled to all COLLEGE benefits and leaves provided to administrators of the COLLEGE in addition to those that are required by law.

DR. HEINRICH shall report her use of benefits and leaves usage to the Payroll Department for processing.

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9. **AUTOMOBILE.** DR. HEINRICH may use the leased vehicle upon surrender of the leased vehicle by the former College President. DR. HEINRICH shall be responsible for the federal and state income and other applicable taxes that may be due as a result of this benefit.
10. **REIMBURSABLE BUSINESS EXPENSES.** Subject to providing adequate evidence of expenditure, DR. HEINRICH shall be reimbursed for the reasonable expenses she incurs in the exercise of her duties as Interim President.
11. **PHYSICAL EXAMINATION.** Due to the unique nature of the professional duties of her position, the BOARD may periodically require DR. HEINRICH to undergo a physical examination conducted by a licensed physician, which shall be paid for by the BOARD. The results of the examination shall be sent to the Chair of the BOARD, and shall be held in strictest confidence.

Further, the BOARD shall retain the right to require DR. HEINRICH to submit to a physical or psychological examination by a physician of its choosing when, in its sole discretion, it has reason to believe that she may not be able to perform the essential functions of her job. The results of the examination, which shall include the physician's determination as to DR. HEINRICH's ability to perform the essential functions of her job, with or without accommodation, shall be sent to the Chair of the BOARD, and shall be held in strictest confidence.

12. **PROFESSIONAL LIABILITY.** The BOARD shall hold harmless and indemnify DR. HEINRICH from any and all demands, claims, suits, actions, and legal proceedings brought against her arising from her capacity as an agent and/or employee of the COLLEGE, provided the alleged incident that brought rise to the demand, claim, suit, action, or legal proceeding occurred when she was acting within the scope of her duties as the Interim President. In no case shall individual BOARD members be considered personally liable for indemnifying DR. HEINRICH against such demands, claims, suits, actions, and legal proceedings.
13. **CRITICISMS/COMPLAINTS.** The BOARD agrees that any criticism or complaint about an employee or program of the COLLEGE that the BOARD, or any individual BOARD member, is made aware of, except for those involving a matter of ethics, shall be promptly forwarded to DR. HEINRICH for investigation and resolution.
14. **TERMINATION OF EMPLOYMENT CONTRACT.**

A. **Termination for Convenience:** Either party may terminate this Agreement for any reason subject to providing the non-terminating party with written notice at least 45 consecutive calendar days before the effective date of termination. Upon the effective date of termination as Interim President and Chief Executive Officer, DR. HEINRICH

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will return to her former position as Vice President of Teaching, Learning and Student Development at the salary amount of \$234,184.00 with any other applicable increases and benefits provided to administrators.

B. **Disability**: In the event DR. HEINRICH becomes ill or injured, and is unable to perform the essential functions of her job, with or without accommodation, for a period of 30 consecutive calendar days, the BOARD may require her to submit to a fitness for duty examination. DR. HEINRICH shall not unreasonably withhold her consent for this examination.

The fitness for duty examination shall be performed by a licensed physician selected by the BOARD, and shall be conducted for the purpose of determining whether DR. HEINRICH's inability to perform the essential functions of her job is likely to continue for a period of at least 45 days from the initial date of her illness or injury. The physician's determination shall be conveyed to both parties, and held in strictest confidence.

If the physician determines that DR. HEINRICH's inability to perform the essential functions of her position is likely to continue for a period of at least six months from the initial date of her illness or injury, DR. HEINRICH shall immediately vacate the position of President. The BOARD shall appoint her to the position of "Administrator on Special Assignment" without compensation, except that DR. HEINRICH shall be entitled to use paid sick leave, paid vacation leave, paid or unpaid Family and Medical Leave, and any other leave to which she is entitled by law. DR. HEINRICH's employment by the BOARD shall end when all paid and unpaid leaves have been exhausted.

The BOARD shall retain the right to post and fill the position of President immediately after DR. HEINRICH vacates it.

15. **OWNERSHIP RIGHTS TO DOCUMENTS AND WRITINGS.** All correspondence, papers, documents, reports, files, filings, and work products thereof received or prepared by DR. HEINRICH in the course of performing her duties or incident thereto shall immediately upon such receipt or preparation become the sole and exclusive property of the COLLEGE for any and all purposes. Any and all such items shall remain in the possession of the COLLEGE upon DR. HEINRICH's termination, resignation, or separation from the COLLEGE.
16. **AGREEMENT, WHERE MADE.** This AGREEMENT shall be considered as made at the City of Elgin, and is to be construed as a contract in accordance with the laws of the State of Illinois. This AGREEMENT is for personal and professional services, and the duties and responsibilities set forth in this AGREEMENT shall not be assignable in any way by DR. HEINRICH.

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17. **SEVERABILITY.** The Parties agree that the provisions of this AGREEMENT shall be deemed severable and that the invalidity or unenforceability of any provision herein shall not affect the validity and enforceability of any other provision herein. If any provision of this AGREEMENT is deemed to be invalid or unenforceable, then such provision shall be given effect to the extent that it is valid and enforceable, and all other provisions of this AGREEMENT shall remain in full force and effect.
18. **COMPLETE AGREEMENT.** The parties agree that this AGREEMENT constitutes the entire agreement between the parties and supersedes and renders null and void all prior agreements, negotiations, proposals, understandings and discussions of any kind, whether oral or written, between the BOARD and DR. HEINRICH. The parties also agree that no promise, representation, or inducement has been offered by the BOARD to DR. HEINRICH for the mutual covenants and consideration herein other than those provided for in this AGREEMENT.

IN WITNESS WHEREOF the parties have executed this AGREEMENT, in the City of Elgin, County of Kane, Illinois, on the date first written above.

BOARD OF TRUSTEES,
COMMUNITY COLLEGE DISTRICT 509
ELGIN COMMUNITY COLLEGE

By: _____
Dr. Donna Redmer, Chair

Dr. Peggy Heinrich, Interim President

Date: _____

Date: _____

**APPOINTMENT, INTERIM VICE PRESIDENT OF TEACHING, LEARNING, AND
STUDENT DEVELOPEMNT
Dr. Annamarie Schopen**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to appoint Dr. Annamarie Schopen as Interim Vice President of Teaching, Learning, and Student Development at a salary of \$209,921.00 (Hay Classification 22), effective on July 1, 2024. Further, if Dr. Schopen is not appointed to the position of Vice President of Teaching, Learning and Student Development, Dr. Schopen will return to her position as Assistant Vice President of Teaching, Learning and Student Development at her annual salary amount of \$182,540.00 (Hay Classification 20) prior to her appointment as Interim Vice President of Teaching, Learning and Student Development.



Dr. Donna Redmer, Chair

Background

Dr. Schopen earned her Doctor of Education in Community College Leadership from Ferris State University, her Master of Science in Computer Information Science from DePaul University, and her Bachelor of Arts in English Language and Literature from the University of Wisconsin-Madison. After starting at Elgin Community College in 2011, Dr. Schopen served as the Director of Student and Academic Systems, Managing Director of Curriculum and Compliance, Executive Director of Teaching, Learning and Student Development. She currently holds the position of Assistant Vice President of Teaching, Learning, and Student Development. Additionally, she is currently serving as the Interim Associate Vice President of Student Services and Development while a search for a permanent Associate Vice President of Student Services and Development is conducted.

Dr. Schopen's current annual salary is \$175,519.00. The Board previously approved salary increases of 4% for the administration bringing Dr. Schopen's annual salary to \$182,540.00, effective on July 1, 2024.

Funding Source: Education Fund

Staff Contacts: Dr. Donna Redmer, Chair of Board of Trustees, 847-214-7374
Respicio F. Vazquez, General Counsel, 847-214-7760

**RESOLUTION OF APPRECIATION
President David Sam, PhD, JD, LLM**

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for President David Sam, PhD, JD, LLM, who will retire July 31, 2024.



Dr. Donna Redmer, Chair, Board of Trustees

RESOLUTION OF APPRECIATION
President David Sam, PhD, JD, LLM

WHEREAS, Dr. David Sam began his tenure as the 8th president at Elgin Community College on February 12, 2007, faithfully serving the institution for seventeen and a half years; and

WHEREAS, Dr. Sam, upon his arrival at ECC spoke from his heart stating, “*Every student who believes in us will be able to meet his educational objectives – my belief is that if a student completes a degree from this institution, he will be as good as or better than any other student in this country*”; and

WHEREAS, Dr. Sam’s focus on academic excellence, student success and completion, reduction of student loan debt, community outreach, partnerships, workforce development, equity, diversity and inclusion and financial prudence are among the hallmarks of his presidency; and

WHEREAS, under his leadership, ECC received a Bellwether Award for the Alliance for College Readiness; joined the student success initiative, *Achieving the Dream* in 2009 earning and maintaining a *Leader College* status from 2012 until 2022 when ECC received the designation of *Leader College of Distinction*; the College has been designated an *Aspen Prize for Community College Excellence Top 150 Institution* five times and in April 2022 named the College a Top 25 College among 1,047 community colleges in the nation; and

WHEREAS, Dr. Sam led the College’s efforts to pass a \$178 million capital referendum in 2009 which has transformed the campus into a modern state-of-the-art learning environment. Additionally, ECC’s financial stability and sound fiscal management have earned the College the AAA rating from Moody’s Investor Services since 2009 and an AA+ rating from Standard & Poor’s since 2010; and

WHEREAS, Dr. Sam was always focused on the students, beginning at convocation when he encouraged student to “study first, then party”; through their journey at ECC to commencement – the *Super Bowl and World Series* event in education; and

WHEREAS, Dr. Sam has seen over 40,654 students complete degree or certificate programs, representing approximately 57% of all degrees and certificates awarded in the College’s 75 year history; and

WHEREAS, ECC has 86 unique Career & Technical Degree Partnerships and 19 Guaranteed Admission Partnerships for students pursuing a University Transfer Degree; 76 students have completed a Bachelor’s degree in Elementary or Early Childhood Education through the NIU Pledge program on ECC’s campus; and Elmhurst University offers a transfer scholarship, *Dr. David Sam Award*, to one ECC student annually; and

WHEREAS, Dr. Sam was instrumental in the creation of the Education and Work Center (EWC), an innovative partnership among ECC, Harper, the Chicago Cook Workforce Partnership, the Village of Hanover Park and the State of Illinois; and

WHEREAS, Dr. Sam worked tirelessly to link the western extension of Spartan Drive to Randall Road access, a goal listed as part of the 1970 Master Plan for ECC; and

WHEREAS, Dr. Sam served the District 509 community on several boards, including the Elgin Area Chamber, Alignment Collaborative for Education, the Golden Corridor Family YMCA, St. Charles Bank & Trust (a Wintrust Community Bank), the Village of Streamwood Community and Economic Development Commission. In addition, he is an active member of the Rotary Club of Elgin, current chair of the Illinois Council of Community College Presidents, and the Illinois Phi Theta Kappa Presidential Ambassador; and

WHEREAS, Dr. Sam has received several recognitions, including; membership in the Illinois State University College of Arts & Sciences Hall of Fame; Phi Theta Kappa's Shirley B. Gordon Award of Distinction for Outstanding College Presidents; Judson University's D. Ray Wilson Volunteer Service Award; Illinois Community College Trustees Association's Gary W. Davis Ethical Leadership Award; Elgin Cosmopolitan Club's Distinguished Services Award; Rotary International Club's Paul Harris Fellow; an Illinois Consortium for International Studies & Programs *Member Emeritus* Award; and the ECC Friend of Student Life Award for support and dedication to students; and

WHEREAS, Dr. Sam consistently asked that we “bring our A-game, every day”, and reminds us that students come first, that students should be the prism through which every decision at the College is made, a commitment he demonstrated through the removal of institutional barriers, the implementation of new programs, locations and student supports, and through personal action; and

WHEREAS, Dr. Sam, as a true servant leader, mentored many employees, always suggesting continuous learning, advancement and completion of higher educational degrees, leading to several employees being promoted to higher level positions within the College and at other institutions; and

WHEREAS, it is appropriate to formally recognize and honor Dr. Sam upon his retirement from Elgin Community College on July 31, 2024; now, therefore be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on this 11th Day of June, expresses to President Sam, on behalf of District 509 citizens, his colleagues, and the many students who have benefitted from his leadership, heartfelt appreciation for his many years of dedicated service, valuable contributions and service to the College, and extends to him best wishes for the future; and be it further

RESOLVED that Dr. Sam, upon his retirement from Elgin Community College, be granted the status of President Emeritus and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

RESOLVED that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, President David Sam.