

**MINUTES OF REGULAR BOARD MEETING
MAY 14, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, May 14, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:46 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: Ms. Rakow

ECC staff: Dr. Sam, President; and Ms. Kerruish, Recorder.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Parks moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks, and Arroyo; nay, 0; Student Trustee Heiser, aye; motion carried at 5:48 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:21 p.m. The board reconvened in open session at 6:32 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks, and Student Trustee Ms. Heiser.

Trustees absent: Ms. Rakow

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rodriguez.

D. Shared Values

The Shared Values were recited by the Trustees.

5. President's Report

- Dr. Sam acknowledged Dan Kernler, EECFA president and Anitra King, SSECCA president in the audience. Mr. Kernler briefly introduced himself.
- Dr. Sam announced that five of Professor Chattopadhyay's research students brought home the 2nd prize in chemistry from the Illinois Skyway Competition held April 19 at Morton College. They worked on Green Synthesis of Nano particles for anti-bacterial activities.
- The ECC team, *the ECC E's*; including Alison Douglas, Sandra Gonzalez, Dawn Munson and Colleen Stribling won the Literacy Connection Spelling Bee. The winning word was "onomatopoeia".
- Chef Zach Laidlaw, a Sensational 75 honoree and former culinary student competed on the FOX cooking competition show *Next Level Chef*. He cooked his way to one of the top three chefs in season 3 of the show.
- Today is the 40th anniversary of the ECC Foundation.
- ECC received a Certificate of Appreciation from the Elgin Township for the Senior Pass partnership.
- Commencement ceremonies are this Saturday at 10 a.m. and 2 p.m.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Anitra King, president of SSECCA, provided comments on future negotiations.

7. Board Reports

A. Finance Committee

Trustee Rodriguez provided an overview of the Finance Committee held on Monday, May 13, 2024. The following items were on the agenda: Internal Audit Report; FY2025 Draft Budget; Capital Projects Funding; College Insurance Program Funding Plan; Report on Tax-Exempt Bond Record-Keeping Policy; and Fiscal Year 2025 Finance Committee Agenda Items.

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

B. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, May 13, 2024. The following presentations were provided: Student Engagement Plan provided by Dr. Garber, Mr. Rudden & Ms. Perrin; 75th Anniversary Website provided by Marketing & Communications; DLA Architects provided by Dr. Wagner, Dr. Taylor & DLA. Dr. Wagner provided a construction update. Board Actions and items on the May 14, 2024 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the Annual Convention on June 7 & 8, 2024 in Lombard, IL will include awards, installation of officers and an education seminar.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that the annual conference will be in Seattle, WA from October 22-26, 2024. A proposal for presentation will be submitted.

E. Legislative

Trustee Parks reported the following: Ms. Rakow, Mr. Parks, Ms. Heiser and Dr. Sam attended ICCTA's Lobby Day on May 1 & 2. The appointment with Senator Don DeWitte was deferred due to an executive committee meeting in the Capitol. A future meet and greet would be a better forum for our discussion. Everyone attended the IL Community College Caucus reception Wednesday evening. Governor Pritzker was in attendance. Senator Dave Syverson, expressed great interest in financial literacy and likes our partnership with KCT. Senator Syverson currently has legislation, SB2907 (job training transparency act). He wants a master list of every program, how it is funded, who they serve, what is their expertise, and what are their outcomes. We also discussed our successful remedial model to give students college credit. A brief meeting was held with Rep Anna Moeller. Her daughter is a full-time student at ECC, an education major, and she calls ECC's work "a labor of love." Senator Cristina Castro looks forward to the Manufacturing and Technology Center groundbreaking. She stated we "may or may not get there" with common course numbering legislation this session but she will not give up on it. If we make it easier for credits to transfer to Illinois four-year universities, students are more likely to stay in Illinois. She is also sponsoring dual credit legislation, which may need to be slowed down and thought out more carefully. Senator Karina Villa took a keen interest in Student Trustee Heiser, giving her advice on her intended educational pursuit of social work. The house session ran so late that the afternoon schedule could not be completed. Packets were left for Reps Amy Grant, Fred Crespo, Maura Hirschauer, Dan Ugaste, and Suzanna Ness. Plans are underway to invite each of these legislators to campus this summer. Information packets were dropped off to the six Representatives and six Senators we were unable to schedule due to time constraints.

F. ECC Foundation

Trustee Parks reported the following: The *Bright Futures* campaign continues to take center stage on the Foundation's agenda. Commitments and verbal pledges have us near the \$2.5M. Awarding for the 2023-2024 school year has concluded. 93% of scholarship funds awarded, over \$410,000 total to more than 370 students. As we continue to celebrate our 75th anniversary, a wonderful event honoring our esteemed Sensational 75 Alumni was held on Saturday, May 4. Purses with Purpose is in full swing, as the

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

Executive Committee met to begin preparation for the next cohort of students. Plans continue with the Gala Committee for the September 14 Gala. ECC received notice of a successful \$100,000 award for Illinois Community College Board's FY24 Noncredit Workforce Training Grant Initiative. Additionally, notice of two grant awards supporting Project Backpack: 1) from Community Foundation of Fox River Valley (\$5,000) and 2) Walmart Spark Good Foundation (\$500) were received. Two Illinois Community College Board applications were submitted. The cultivation event at Sandro Miller's studio, was a huge success. Over 100 guests attended and had the chance to hear Sandro share his story of what ECC meant to him and how his attendance contributed to his success.

G. Student Report

Student Trustee Heiser highlighted several student events including the following: The Healing Power of Creativity event; the HUS Family Night, which was so well-attended that it's going to now be an annual event; and the ECC speaks: What I Wish I Knew Then.

8. College Reports

Board Action No. 183-A-24, Acceptance of Written College Reports

- A. Personnel (April)
- B. Treasurer (March)
- C. Student (April 1-April 25)

College Reports Under Separate Cover

- D. Community Engagement and Legislative Affairs (February)
- E. Grant Report (period ending March 31, 2024)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried

9. Board Action No. 184-A-24, Ratification of the Agreement Between the Board of Trustees of Community College District No. 509 and the International Union of Operating Engineers of Chicago, Illinois and Vicinity Local No. 399

Motion: Trustee Rodriguez moved to accept the college reports.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

10. Consent Agenda

Trustee Rodriguez requested that the following items be removed from the consent agenda:

- A. Board Action No. 185-A-24, Minutes of the Regular Board Meeting, April 9, 2024**
- B. Board Action No. 186-A-24, Minutes of Closed Session of Board Meeting April 9, 2024**

Trustee Nowak requested that the following item be removed from the consent agenda:

- G. Board Action No. 191-A-24, Consulting Services Board Retreat June 2024**

Chair Redmer removed the following item from the consent agenda:

- K.2. Board Action No. 205-A-24, Resolution of Appreciation, Dr. Wendy Miller, Dean of Health Professions, Math, Science and Engineering**

Chair Redmer read the following consent agenda items:

- C. Board Action No. 187-A-24, Destruction of Audiotapes of Closed Session Board Meeting, August 9, 2022**
- D. Board Action No. 188-F-24, Ratification of Report of Expenses**
- E. Board Action No. 189-F-24, Ratification of Board of Trustee Travel Expenses**
- F. Board Action No. 190-A-24, Trustees' In-State Attendance at Illinois Community College Association (ICCTA) Meeting**
- H. Board Action No. 192-A-24, Ratification of Revised Salary Schedules**
- I. Board Action No. 193-A-24, Fiscal Year 2025 Salary Adjustment and Insurance Contribution Rate for Administrative and Tutor Employees**
- J. Purchases**
 - 1. Board Action No. 194-B-24, Annual Electrical Maintenance Services**, authorizes the administration to purchase electrical maintenance and repair services for small projects under \$10,000 from Kellenberger Electric (Elgin, IL), in an amount not to exceed \$25,000 annually. This agreement will be for a period of three (3) years with the option to renew for two (2) additional, one-year periods.
 - 2. Board Action No. 195-A-24, Arts Center 2024-2025 Season Brochure**, authorizes the administration to engage with Schiele Group (Elk Grove Village, IL), for the printing of the Arts Center 2024-2025 Season Brochure from the lowest responsible bidder, in an amount not to exceed \$26,121.11.
 - 3. Board Action No. 196-C-24, Asbestos Abatement for 550 S. McLean Blvd**, authorizes the administration to contract with Midwest Environmental Consulting Services (Yorkville, IL) for asbestos abatement in an amount not to exceed \$80,000.
 - 4. Board Action No. 197-T-24, Form Building Software Purchase**, authorizes the administration to contract for software management software from Formstack (Fishers, IN) for the Foundation and IT, in an amount of \$29,202 for a three (3) year period.
 - 5. Board Action No. 198-C-24, Geotechnical Soil Boring Testing – Manufacturing Center Site**, authorizes the administration to contract with Midland Standard (MSET) (South Elgin, IL) for soil borings at the new building site to the lowest responsible bidder, in an amount not to exceed \$30,805.
 - 6. Board Action No. 199-T-24, Instructional & Office Replacement Computers and Monitors**, authorizes the administration to purchase computers and monitors for

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

- instructional and office departments from the lowest responsible bidder, Government Goods Inc. (Brooklyn, NY), in the amount of \$535,020.40.
7. **Board Action No. 200-T-24, Notebook and Software Purchase**, authorizes the administration to purchase Notebooks and software from the lowest responsible bidder, Government Goods Inc. (Brooklyn, NY), in an amount not to exceed \$60,983.41.
 8. **Board Action No. 201-S-24, Mental Health Services Hotline for Students**, authorizes the administration to contract with Uwill (Natick, MA) for a 24/7/365 mental health hotline for student for three (3) years, in an amount not to exceed \$74,250.
 9. **Board Action No. 202-B-24, Ratification of Heat Exchanger Purchase**, ratifies and authorizes the administration to purchase and replace a broken heat exchanger in Building A from Johnson Pipe & Supply Company (Chicago, IL), the lowest responsive bidder, in an amount not to exceed \$29,836.82.
 10. **Board Action No. 203-C-24, Ratification of Traffic Study for the Sites of the New Manufacturing Center and the Truck Driving Program**, ratifies and authorizes the administration to contract with Sam Schwartz (Chicago, IL) for traffic study in an amount not to exceed \$59,700.

K. Personnel

1. **Board Action No. 204-A-24, New Hire, Dean of Health Professions, Ms. Denise Kruckenberg**, approves the appointment of Ms. Denise Kruckenberg as the new Dean of Health Professions at an annual salary of \$125,000 (Hay position classification 19), effective May 20, 2024.
3. **Board Action No. 206-A-24, Resolution of Appreciation, Ms. Noreen Burton-Hill, Office Coordinator II**
4. **Board Action No. 207-A-24, Resolution of Appreciation, Mrs. Nancy Chahino, Perkins Administrator**

Motion: Trustee Parks moved to approve the consent agenda as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

Other

- A. **Board Action No. 185-A-24, Minutes of the Regular Board Meeting, April 9, 2024**
- B. **Board Action No. 186-A-24, Minutes of Closed Session of Board Meeting April 9, 2024**

Motion: Trustee Nowak moved to approve the agenda items as presented.

Second: Student Trustee Heiser seconded the motion.

Roll-Call Vote: Aye, 5; Redmer, Nowak, Ollayos, Arroyo, Parks; nay, 0; abstain, 1; Rodriguez; Student Trustee Kolbusz, aye; motion carried.

MINUTES OF REGULAR MEETING OF
MAY 14, 2024

G. Board Action No. 191-A-24, Consulting Services Board Retreat June 2024

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Student Trustee Heiser seconded the motion.

Trustee Nowak shared concerns about the cost of the consultant. Trustee Rodriguez suggested that quotes be reviewed from other facilitators for next year's retreat to compare costs. Chair Redmer commented on the amount of work that goes into the planning and execution of the retreat by the facilitator.

Roll-Call Vote: Aye, 5; Redmer, Ollayos, Rodriguez, Arroyo, Parks; nay, 1; Nowak; Student Trustee Heiser, aye; motion carried.

K.2. Board Action No. 205-A-24, Resolution of Appreciation, Dr. Wendy Miller, Dean of Health Professions, Math, Science and Engineering

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Student Trustee Heiser seconded the motion.

Trustee Ollayos read the resolution. Dr. Sam thanked Dr. Miller for all of her contributions to the College and wished her well in her retirement. Dr. Miller thanked everyone for their support in her time at ECC.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

11. Old Business

There was no old business discussed.

12. New Business

Trustee Parks invited everyone to a joint worship service this Sunday at 10 a.m. being held in the Blizzard Theater.

13. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Arroyo seconded the motion.

Voice Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; meeting adjourned at 7:25 p.m.