

**MINUTES OF REGULAR BOARD MEETING
APRIL 9, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, April 9, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:45 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: Mr. Rodriguez

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Student Trustee Kolbusz moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks, and Arroyo; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:47 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:21 p.m. The board reconvened in open session at 6:34 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo, Mr. Parks, Student Trustee Mr. Kolbusz and Student Trustee Elect Heiser.

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Trustees absent: Mr. Rodriguez

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Student Trustee Kolbusz.

D. Board Purpose

The Board Purpose was read by Trustee Arroyo.

5. President's Report

- Dr. Sam acknowledged Anitra King, SSECCA president, Raphaliata McKenzie with Speer Financial, the father of our incoming student trustee and the Kolbusz family in the audience.
- Dr. Sam announced math professor, Dan Kernler, is the new ECCFA president.
- Dr. Sam announced that our marketing department received several national marketing awards.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Ryan Klassy, marketing and public relations specialist at ECC, requested that the increases for SSECCA members associated with the approved contract be expedited. He also recommended that future communications be provided with more detail.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, April 8, 2024. The following presentations were provided: Student Learning Outcomes Assessment by Dr. Schopen; "Just One More" Academic Advising Enrollment Initiative by Mr. Long and Ms. Leisering; and Elgin Township Senior Pass Update by Mr. Hensel. Ms. Scholl provided a construction update. Board Actions and items on the April 9, 2024 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustees Ollayos shared that Lobby Day will be on May 1 & 2, 2024 in Springfield, IL. New officers have been selected and the annual awards will be awarded at the Annual Convention on June 7 & 8, 2024 in Lombard, IL. She also noted that Heartland Community College formally opened the Gregg Chadwick Community Board room.

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C. Association of Community College Trustees (ACCT)

Trustee Ollayos reminded Trustees that the annual conference will be in Seattle, WA from October 22-26, 2024 and asked if the College plans to submit any presentations this year.

D. Legislative

Trustee Rakow reported the following: Ms. Rakow, Mr. Parks, Ms. Heiser and Dr. Sam will be attending ICCTA's Lobby Day on May 1 & 2.

E. ECC Foundation

Trustee Parks reported the following: The *Bright Futures* campaign is holding steady at just over \$2.3M. Awarding for the 2023-2024 school year continues with 91% of scholarships awarded. Over 370 students have received support. The Retiree Advisory Network Committee's event for the year is the April 13 presentation of Hollywood Revisited at the ECC Arts Center. The Sensational Seventy-Five Brunch celebration will be on Saturday, May 4. The Purses with Purpose Executive Committee will hold their first meeting of the year in mid-April as plans for the next cohort selection begin. Monday, June 17 is the ECC Annual Golf Outing. ECC received notice of a successful award from the Illinois Community College Board for Expansion of ESL Services for Adult Education Providers in the Chicagoland Area working with Asylees, Refugees, and Migrants. ECC submitted an Illinois Community College Board FY24 Noncredit Workforce Training Initiative grant application. Motorola Solutions has been a strong corporate grant partner with the foundation. Their \$65K gift this past year provided scholarships for 20+ students. A premier cultivation event will be held April 14 at ECC Alum, Sandro Miller's art studio in Chicago.

F. Student Report

Student Trustee Kolbusz highlighted several student events including the following: The Women's History Month events, the Building Konnections events, the Miss LatinoAmerica Pageant and the Ballot Block Party.

8. College Reports

Board Action No. 153-A-24, Acceptance of Written College Reports

- A. Personnel (March)
- B. Treasurer (February)
- C. Student (March 2-March 20)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (March)
- E. Community Engagement and Legislative Affairs (February)
- F. Student Success/Equity, Diversity and Inclusion (quarterly)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.
Second: Student Trustee Kolbusz seconded the motion.

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Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0;
Student Trustee Kolbusz, aye; motion carried

9. Public Hearing – General Obligation Bonds

The public hearing regarding the intent of the Board of Trustees of Community College District No. 509 Counties of Kane, Cook, DuPage, McHenry and Dekalb, State of Illinois to sell not to exceed \$55,000,000 General Obligation Bonds (Alternate Revenue Source) Series 2024, for the purpose of building and equipping a new building, renovating, improving and equipping existing District facilities and improving the site of District facilities, all in and for the Community College District at 7:02 p.m.

Chair Redmer asked if there was anyone present wishing to comment on the proposed intent to sell general obligation bonds as published on the agenda; three times as required. There was no one present wishing to comment. She then asked if there were any Trustees wishing to comment on the proposed intent to sell general obligation bonds as published on the agenda. Trustee Nowak requested confirmation that the bonds would not be sold until and if needed. Bonds will not be sold until needed. No written comments regarding the general obligation bonds were received.

Chair Redmer asked for a motion to close the public hearing.

Motion: Trustee Parks moved to close the public hearing.
Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0;
Student Trustee Kolbusz, aye; motion carried at 7:08 p.m.

10. Board Action No. 154-F-24, Resolution Authorizing Issuance of Not to Exceed \$55,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2024, of Elgin Community College District No. 509

Chair Redmer asked for a motion to approve the resolution.

Motion: Trustee Parks moved to approve the resolution.
Second: Trustee Rakow seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0;
Student Trustee Kolbusz, aye; motion carried

11. Consent Agenda

Trustee Ollayos asked that the following item be removed from the consent agenda:

K2. Board Action No. 171-A-24, Resolution of Appreciation, Lourdes (Lulu) Blacksmith, Associate Vice President of Student Services and Development

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Chair Redmer read the following consent agenda items:

- A. Board Action No. 155-A-24, Minutes of the Regular Board Meeting, March 12, 2024**
- B. Board Action No. 156-A-24, Minutes of Closed Session of Board Meeting March 12, 2024**
- C. Board Action No. 157-A-24, Destruction of Audiotapes of Closed Session Board Meeting, June 1, 2 & 13, 2022**
- D. Board Action No. 158-A-24, Release of Select Closed-Session Minutes of Board Meetings of September 2022-December 2023**
- E. Board Action No. 159-F-24, Ratification of Report of Expenses**
- F. Board Action No. 160-F-24, Ratification of Board of Trustee Travel Expenses**
- G. Board Action No. 161-A-24, Application for Permanent Curriculum Approval: Associate of Applied Science Degree in Magnetic Resonance Imaging**
- H. Board Action No. 162-A-24, Faculty Supplemental Assignment Chart Addition Nursing Clinical Orientation/Training Compensation**
- I. Board Action No. 163-A-24, Trustees' In-State Attendance at Illinois Community College Association (ICCTA) Meeting**
- J. Purchases**
 - 1. Board Action No. 164-M-24, Billboard Advertising Services**, authorizes the administration to contract for billboard advertising services from Lamar (Crown Point, IN) for \$37,600.
 - 2. Board Action No. 165-C-24, Building Demolition Project**, authorizes the administration to contract with the lowest responsible bidder, Omega III, LLC (Elgin, IL) for the demolition of the building located at 550 S. McLean Blvd. in an amount not to exceed \$111,125.
 - 3. Board Action No. 166-T-24, Computer Equipment and Software License Purchase**, authorizes the administration to purchase Chromebooks, desktops, and monitors for the Adult Education department at our Streamwood branch from the lowest responsible bidder, Hypertec USA, Inc. (Tempe, AZ), in an amount not to exceed \$30,893.44.
 - 4. Board Action No. 167-M-24, Spring Impact Magazine**, authorizes the administration to purchase print services for the Spring Impact Magazine from Schiele Group (Elk Grove Village, IL), the lowest responsible bidder, in an amount not to exceed \$41,801.47.
 - 5. Board Action No. 168-T-24, Virtual Reality Hardware and Software Purchase**, authorizes the administration to purchase career exploration virtual reality headsets and software licenses from Transfr (New York, NY) in an amount not to exceed \$89,700.
 - 6. Board Action No. 169-T-24, Ratification of Computer Equipment Purchase**, authorizes the administration to purchase Chromebooks, laptops, google licenses, and hardware support for the College library department from the lowest responsible bidder, Government Goods, Inc. (Brooklyn, NY), in an amount not to exceed \$36,770.93.

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K. Personnel

1. Board Action No. 170-A-24, Ratification of Appointment: Interim Chief Marketing, Communications and Government Relations Officer, Ms. Paula Amenta

Motion: Trustee Ollayos moved to approve the consent agenda as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

K2. Board Action No. 171-A-24, Resolution of Appreciation, Lourdes (Lulu) Blacksmith, Associate Vice President of Student Services and Development

Motion: Trustee Rakow moved to approve the agenda item as presented.

Second: Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Vice Chair Rakow read the resolution. Dr. Sam thanked Dr. Blacksmith for all of her contributions to the College and wished her well in her retirement. Dr. Blacksmith thanked everyone for their support in her time here at ECC.

12. Resolution Adopting the Results of the Student Trustee Election for 2024-2025

Motion: Student Trustee Kolbusz moved to approve the consent agenda as presented.

Second: Trustee Arroyo seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

13. Resolution of Appreciation, 2023-2024 Student Trustee, Ryan Kolbusz

Motion: Student Trustee Heiser moved to approve the consent agenda as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; motion carried.

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Trustee Parks read the resolution. Dr. Sam thanked Mr. Kolbusz for all of his contributions to the Board and wished him well in his future endeavors. Mr. Kolbusz thanked the Board for their support and for the life-changing experience of being on the Board of Trustees at ECC.

14. Affirmation of Service – All Trustees

The Affirmation of Service was read in unison by all Trustees.

15. Election of Officers

A. Board Action No. 174-A-24, Election of Board Chair

Dr. Sam opened the floor to nominations for the office of Chair.

Motion: Trustee Parks moved to nominate Trustee Redmer for Chair.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay; 0;
Student Trustee Kolbusz, aye: motion carried

B. Board Action No. 175-A-24, Election of Board Secretary

Dr. Sam opened the floor to nominations for the office of Secretary.

Motion: Trustee Rakow moved to nominate Trustee Nowak for Secretary.

Second: Trustee Parks seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay; 0;
Student Trustee Heiser, aye: motion carried

C. Board Action No. 176-A-24, Election of Vice Chair

Dr. Sam opened the floor to nominations for the office of Vice Chair.

Motion: Trustee Ollayos moved to nominate Trustee Rakow for Vice Chair.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay; 0;
Student Trustee Heiser, aye: motion carried

16. Reorganization of the Board of Trustees

A. Approval of Chair's Appointments

1. Board Action No. 177-A-24, Appointment of the Treasurer, approves the appointment of Dr. Kimberly Wagner as treasurer for a one-year term and affixes her compensation at \$1.10 per year.

Motion: Trustee Rakow moved to approve the appointment.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, 6;

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nay, 0; Student Trustee Heiser, aye; motion carried

- 2. Board Action No. 178-A-24, Appointment of Audit Firm Fiscal Year 2024,** approves the chair's reappointment of Sikich LLP to conduct the annual audit for fiscal year 2024. The fee for preparation of the fiscal year 2024 audit and financial statements should not exceed \$90,230.

Motion: Trustee Ollayos moved to approve the recommendation.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, 6;
nay, 0; Student Trustee Heiser, aye; motion carried

- 3. Board Action No. 179-A-24, Appointment of Legal Counsel,** approves the appointment of law firms to act as legal counsel for the college.

Motion: Trustee Nowak moved to accept the recommendation.

Second: Trustee Rakow seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, 6;
nay, 0; Student Trustee Heiser, aye; motion carried

Each law firm has a different expertise and we may or may not consult with any of them, depending on the needs of the College.

- 4. Board Action No. 180-A-24, Appointment of Board Representatives and Liaisons,** approves the Board Chair's appointments to various committees of the College and external organizations as follows:
- Committee of the Whole; Entire Board of Trustees
 - Finance Committee; Chair, Trustee Rodriguez; Members Trustees Arroyo and Nowak
 - Legislative Liaison, Chair, Trustee Rakow and Co-Chair, Trustee Rodriguez
 - Parliamentarian, Trustee Ollayos
 - Foundation Liaison, Trustee Parks
 - Retreat Leader, Trustee Redmer
 - ICCTA Representative, Trustee Ollayos; Alternate, Trustee Rodriguez
 - ACCT Representative, Trustee Ollayos
 - ACCT Trustee Advisory Committee, Trustee Ollayos

Motion: Trustee Nowak moved to accept the recommendation.

Second: Trustee Parks seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, 6;
nay, 0; Student Trustee Heiser, aye; motion carried

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B. Board Action No. 181-A-24, Confirmation of 2024 Schedule of Board Meetings, Elgin Community College, Regular, Committee of the Whole and Finance Committee

Motion: Trustee Nowak moved to accept the recommendation.

Second: Trustee Rakow seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, 6; nay, 0; Student Trustee Heiser, aye; motion carried

C. Board Action No. 182-A-24, Administrative Line of Succession During the President's Absence

Motion: Trustee Ollayos moved to accept the recommendation.

Second: Trustee Parks seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, 6; nay, 0; Student Trustee Heiser, aye; motion carried

17. Old Business

There was no old business discussed.

18. New Business

Vice Chair Rakow wished Chair Redmer an early happy birthday.

19. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Arroyo seconded the motion.

Voice Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks; nay, 0; Student Trustee Heiser, aye; meeting adjourned at 7:48 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder