

**MINUTES OF REGULAR BOARD MEETING
JANUARY 23, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, January 23, 2024, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:35 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: Ms. Arroyo

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Nowak moved to recess to closed session.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 6: Redmer, Rakow, Nowak, Ollayos, Parks and Rodriguez; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:37 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:06 p.m. The board reconvened in open session at 6:30 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Mr. Parks and Student Trustee Mr. Kolbusz.

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Trustees absent: Ms. Arroyo

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rodriguez.

D. Board Purpose

Trustee Ollayos read the Board Purpose.

5. President's Report

- Dr. Sam acknowledged Lori Clark, ECCFA president and Anitra King, SSECCA president in the audience.
- Enrollment is up with 9,318 students registered as of today.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Anitra King, SSECCA president, offered comments on bargaining and thanked everyone for their support.

7. Board Reports

A. Committee of the Whole

Trustee Nowak provided an overview of the Committee of the Whole meeting held Monday, January 22, 2024. The following presentation was provided: FY23 Audit Report – Sikich, Speer Financial – Ms. McKenzie and College Transitions and Secondary Partnerships – Dr. Douglas, Dr. Wegman and Ms. Leisering. Dr. Wagner provided a construction update. Board Actions and items on the January 23, 2024 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that the next ICCTA meeting will be March 8-9, 2024 in Kankakee, IL.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that she will be attending the Trustee Advisory Committee meeting at the National Legislative Summit on February 3rd.

D. Legislative

Trustee Rakow reported the following: December 5 Elgin's Mayor David Kaptain gave his State of the City address at Elgin Community College. The event sponsored by the Elgin Area Chamber gathered different community leaders and celebrated Elgin's achievements while planting seeds for the future. Chair Redmer, Trustee Ollayos, and

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Student Trustee Kolbusz attended. December 7, Elgin Community College's Culinary Program hosted the Savour the Semester event in Spartan Terrace. Chair Redmer, Trustees Nowak, Arroyo, and Parks, and Trustee Emeritus Duffy and Dr. Sam attended. January 18, The Hoffman Estates Chamber of Commerce and Industry hosted their Celebration of Excellence Awards Gala at the Stonegate Banquets in Hoffman Estates. Trustee Nowak attended. January 20, Trustees Ollayos and Rodriguez and Dr Sam attended the annual MLK Breakfast. January 20, Chair Redmer and Vice Chair Rakow attended the Algonquin/Lake in the Hills Chamber Awards Dinner.

The 2024 National Legislative Summit will be held in Washington, DC, February 4 to February 7. The summit focuses on informing and educating participants about federal policy issues affecting postsecondary institutions and students. Representing ECC this year will be Vice Chair Rakow, Trustees Ollayos and Parks, Student Trustee Kolbusz, and Dr. Sam. A meeting with Representative Delia Ramirez has been scheduled. A joint session with U.S. Senators Dick Durbin and Tammy Duckworth is scheduled for February 6. January 30, ECC will host Senator Linda Holmes, at a meet and greet in the Building E Dining Room. Trustees are invited for the presentation of the 75th Anniversary Proclamation at the Elgin City Council Meeting, on January 24.

The U.S. House of Representatives Committee on Education and the Workforce concluded 2023 with bipartisan approval of two significant bills. The Stronger Workforce for America Act, focusing on updating workforce development programs and a bill expanding Pell Grants for short-term career training were approved. The Bipartisan Workforce Pell Act (BWPA) is a legislative initiative introduced by House members to expand Pell Grant eligibility for students in short-term workforce education programs. The bill, resulting from bipartisan negotiations, combines key elements from the JOBS Act, PELL Act, and Jobs to Compete Act. It allows students in programs lasting 150 to 599 clock hours over at least eight weeks to qualify for workforce Pell grants, aligning with federal Pell Grant funding criteria.

E. ECC Foundation

Trustee Parks reported the following: Through November 30, FY24 fundraising is \$509,534 in monetary giving. We continue to have a board and campaign cabinet members bring prospective donors on campus sharing our state-of-the-art facilities. The launch of the Bright Futures public phase was held December 15. Awarding for the 2023-2024 school year is currently underway with 82% of scholarships awarded. The Retiree Advisory Network Committee met in December and have planned their first 2024 event for April 13 at the ECC Arts Center. The Sensational Seventy-Five Alumni will be announced in January and celebrated in 2024. Purses with Purpose continues to be an exemplary provider of scholarship funds for ECC students. Scholarships are welcomed, but just as important are the relationships the young ladies are forging with their mentors. ECC received notice of successful awards from the Illinois Arts Council (\$7,150) grant for Chicago Tap Theater, the IL Board of Higher Education (\$10,000) Nurse Educator Fellowship for Professor Lisa Hodson, and the IL Community College Board's (\$313,784) Innovative Bridge and Transitions funding for Improving Accessibility for Students with Disabilities. ECC submitted an Illinois Community College Board FY24 Digital Instruction for Adult Education Grant proposal for Increasing Technology Access for ABEC Students (\$74,928). ECC also submitted a proposal to the Illinois Community

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College Board for a Career Training and Technology Virtual Reality Exploration grant (\$94,000). The Bright Futures campaign has reached the \$1.9 M giving level and the Foundation is excited to complete the \$3 M goal in 2024. The Foundation Board welcomes Meghan Early (ECC alumn) as a new board member.

F. Student Report

Student Trustee Kolbusz highlighted several student events including the following: Native American Heritage month events; Student Life Holiday Cubicle Decorating Contest; Strength & Wellness and Gamers United Dodgeball Tournament; Hip Hop Turns 50 events; Associated Nursing Students Toy Drive; Stress Free Zen Zone; Spartan Mic Night; “For the Girls” Slumber Party; Student Life Holiday Party; Fall Commencement Ceremonies and the Building Konnections event. A detailed report of these and many other activities is included in the Reports Section of the Board Book.

8. College Reports

Board Action No. 111-A-24, Acceptance of Written College Reports

- A. Personnel (December)
- B. Treasurer (November)
- C. Student (November 23-January 10)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (December)
- E. Community Engagement and Legislative Affairs (December)
- F. Equity, Diversity & Inclusion Report (quarterly)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Nowak moved to accept the college reports.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. Consent Agenda

Trustee Ollayos requested the following item be removed from the consent agenda:

F.1. Board Action No. 117-A-24, 75th Anniversary Commemorative Book

Trustee Rakow requested the following item be removed from the consent agenda:

F.7. Board Action No. 123-B-24, Building A – Respiratory Care Space Buildout

Chair Redmer read the following consent agenda items:

- A. **Board Action No. 112-A-24, Minutes of the Regular Board Meeting of December 12, 2023**
- B. **Board Action No. 113-A-24, Minutes of Closed Session Board Meeting of December 12, 2023**

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- C. Board Action No. 114-A-24, Destruction of Audiotapes of Closed Session Board Meeting of May 10, 2022**
- D. Board Action No. 115-F-24, Ratification of Report of Expenses**
- E. Board Action No. 116-F-24, Annual Comprehensive Financial Reports Fiscal Year 2023**
- F. Purchases**
 - 2. Board Action No. 118-A-24, Architectural Services – Fitness Center Renovation,** authorizes the administration to contract for professional architectural services with Williams Architects (Itasca, IL) for the renovation of the Fitness Center in an amount not to exceed \$652,500.
 - 3. Board Action No. 119-A-24, Construction Management Fees – Fitness Center Renovation,** authorizes the administration to contract for professional construction management services for the renovation of the Fitness Center with Shales McNutt Construction (Elgin, IL), in an amount not to exceed \$727,885.
 - 4. Board Action No. 120-A-24, Architectural Services – Truck Driving Building,** authorizes the administration to contract for additional professional architectural services from Perkins and Will (Chicago, IL) for the Truck Driving Building in the amount of \$160,735.20, for a total not to exceed amount of \$326,600 for the project.
 - 5. Board Action No. 121-A-24, Construction Management Fees – Truck Driving Building,** authorizes the administration to contract for additional professional construction management services for the College’s Truck Driving Building with Shales McNutt Construction (Elgin, IL) in an amount of \$178,960 for a total not to exceed amount of \$422,959 for the project.
 - 6. Board Action No. 122-A-24, Professional Survey Fees – Truck Driving,** authorizes the administration to contract with The W-T Group, LLC (Hoffman Estates, IL) to survey the property where the new Truck Driving Building and program will reside, in an amount not to exceed \$24,950.
 - 8. Board Action No. 124-B-24, Floor Scrubber Units Purchase,** authorizes the administration to purchase floor scrubbers from Windy City Equipment (Glendale Heights, IL), the lowest responsible bidder, in an amount not to exceed \$27,031.99.
 - 9. Board Action No. 125-T-24, Police Body Camera Equipment and Service Purchase,** authorizes the administration to purchase body cameras and services for the College’s Police Department from Axon Enterprises, Inc. (Scottsdale, AZ), the lowest responsible bidder in an amount not to exceed \$65,525.13 for a five (5) year period.
 - 10. Board Action No. 126-A-24, Ratification of Professional Survey Services,** ratifies and authorizes the administration to contract with The W-T Group, LLC (Hoffman Estates, IL) to survey the property at 550 S. McLean Blvd, Elgin, IL 60123 that the College acquired on December 15, 2023, in an amount not to exceed \$29,250.
 - 11. Board Action No. 127-B-24, Ratification of Annual Trane HVAC System Management of Equipment (All Buildings),** ratifies and authorizes the administration to contract with Trane U.S., Inc. (Willowbrook, IL) for three (3) years of annual factory maintenance automation services for all of the Trane HVAC equipment located across the main campus in an amount not to exceed of \$70,377.

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G. Personnel

- 1. Board Action No. 128-P-24, Ratification of New Hire, Instructor of Basic Nurse Assistant, Mr. Rhey Ayende,** ratifies and approves the appointment of Mr. Rhey Ayende as a tenure-track Instructor of Basic Nurse Assistant at a salary of \$58,324 (Lane I, Step 3) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.
- 2. Board Action No. 129-P-24, Ratification of New Hire, Instructor of Sociology, Mr. Bilal Hussain,** ratifies and approves the appointment of Mr. Bilal Hussain as a tenure-track Instructor of Sociology at a salary of \$58,324 (Lane I, Step 3) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.

Motion: Trustee Rakow moved to approve the consent agenda as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Parks, Rodriguez; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

- F.1. Board Action No. 117-A-24, 75th Anniversary Commemorative Book,** authorizes the administration to contract with Schiele Group (Elk Grove Village, IL) for the printing of the College's commemorative book, in an amount not to exceed \$29,080.17.

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Trustee Nowak seconded the motion.

Trustee Ollayos thanked Mary Hatch for all of her hard work on this project.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Parks, Rodriguez; nay, 0; Student Trustee Kolbusz, aye; motion carried.

- F.7. Board Action No. 123-B-24, Building A – Respiratory Care Space Buildout,** authorizes the administration to grant IHC Construction Companies, LLC (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages outlined to build respiratory care rooms. The total amount not to exceed is \$690,972.

Vice-Chair Rakow will abstain from the vote, as IHC Construction Companies, LLC is her employer.

Motion: Trustee Rodriguez moved to approve the agenda item as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 5; Redmer, Nowak, Ollayos, Parks, Rodriguez; nay, 0; abstain, 1; Rakow; Student Trustee Kolbusz, aye; motion carried.

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10. Old Business

There was no Old Business to discuss.

11. New Business

Student Trustee Kolbusz shared ICCB's new campaign 4EveryStudent4EveryCommunity will kick off on February 28 from 11 a.m. – 1p.m. in Jobe Lounge.

Trustee Ollayos shared that the Daily Herald honored Sherman's Nurse of the Year and she is a graduate of ECC. Also, she indicated that she will be sharing information regarding the Board of Trustees skit for the 75th anniversary talent show.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Parks, Rodriguez; nay; 0;
Student Trustee Kolbusz, aye: meeting adjourned at 7:05 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder