



BOARD OF TRUSTEES AGENDA

JANUARY 23, 2024



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
January 23, 2024**

5:00 p.m. Board Dinner	Room E 100.03	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...
all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- C. Association of Community College Trustees (ACCT) – Trustee Ollayos
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks
- F. Student Report – Student Trustee Kolbusz

8. College Reports

- | | |
|-------------------------------------|---------|
| | Reports |
| A. Personnel (December) | 1 |
| B. Treasurer (November) | 2 |
| C. Student (November 23-January 10) | 5 |
| | 24 |

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (December)
- E. Community Engagement and Legislative Affairs (December)
- F. Equity, Diversity & Inclusion Report (quarterly)

Acceptance of College Reports

Actions
1

9. Consent Agenda Approval

- | | |
|--|----|
| A. Minutes of the Regular Board Meeting of December 12, 2023 | 2 |
| B. Closed Session Minutes of the Regular Board Meeting of
December 12, 2023 | 11 |
| C. Destruction of Audiotape of Closed Session of May 10, 2022 | 12 |
| D. Ratification of Report of Expenses | 13 |
| E. Annual Comprehensive Financial Report Fiscal Year 2023 | 14 |
| F. Purchases | |
| 1. 75 th Anniversary Commemorative Book | 15 |
| 2. Architectural Services – Fitness Center Renovation | 17 |
| 3. Construction Management Fees – Fitness Center Renovation | 18 |
| 4. Architectural Fees – Truck Driving Building | 19 |
| 5. Construction Management Fees – Truck Driving Building | 20 |
| 6. Professional Survey Services – Truck Driving | 21 |
| 7. Building A – Respiratory Care Space Buildout | 22 |
| 8. Floor Scrubber Units Purchase | 24 |
| 9. Police Body Camera Equipment and Service Purchase | 25 |

10. Ratification of Professional Survey Services	26
11. Ratification of Annual Trane HVAC System Management of Equipment (All Buildings)	27
G. Personnel	
1. Ratification of New Hire, Instructor of Basic Nurse Assistant, Mr. Rhey Ayende	28
2. Ratification of New Hire, Instructor of Sociology, Mr. Bilal Hussain	29

10. Old Business

11. New Business

12. Adjournment

Next regular meeting: 6:30 p.m. Tuesday, March 12, 2024

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.



ACADEMIC CALENDAR 2023 - 2024

SUMMER SESSION 2023

Beginning Fri., June 2, and ending Sun., Aug. 6, all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center, and Visual & Performing Arts Center will be open as scheduled.

- Sat., May 27 – Mon., May 29All Facilities Closed: Memorial Day Weekend
 - Mon., June 5Summer Session I Begins
 - Mon., June 12.....Summer Session II Begins
 - Mon., June 19.....All Facilities Closed: Juneteenth Observed
 - Tue., July 4.....All Facilities Closed: Independence Day
 - Mon., July 10Summer Session III Begins
 - Thurs., Aug. 10.....End of Summer Session Classes
- Note: Summer session grades are due by 4 pm the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2023

- Tues., Aug. 15 – Wed., Aug. 16.....New Full-Time Faculty Orientation
- Thurs., Aug. 17.....College Convocation
- Fri., Aug. 18.....New Student Convocation
- Mon., Aug. 21.....Fall Semester Begins
- Sat., Sept. 2 – Mon., Sept. 4All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
- Mon., Sept. 25.....12-Week Fall Session Begins
- Mon., Oct. 16.....2nd 8-Week Fall Session Begins
- 5:00 pm Wed., Nov. 22 – Sun., Nov. 26All Facilities Closed: Thanksgiving Recess
- Thurs., Dec. 14.....Fall Semester Classes End
- Fri., Dec. 15.....Grading Day/Semester Ends
- Sat., Dec. 16.....Graduation
- Mon., Dec. 18.....Grades due by 4 pm
- 5:00 pm Thurs., Dec. 21 – Mon., Jan. 1.....All Facilities Closed: Winter Recess

SPRING SEMESTER 2024

- Tues., Jan. 2Offices Reopen
- Tues., Jan. 9 – Wed., Jan. 10.....New Full-Time Faculty Orientation
- Thurs., Jan. 11.....College Convocation
- Fri., Jan. 12.....New Student Convocation
- Mon., Jan. 15All Facilities Closed: Martin Luther King, Jr. Day
- Tues., Jan. 16Spring Semester Begins
- Mon., Feb. 19.....All Facilities Closed: Presidents' Day
- Tues., Feb. 20.....12-Week Spring Session Begins
- Mon., Mar. 11.....2nd 8-Week Spring Session Begins
- Mon., Mar. 25 – Sun., Mar. 31All Facilities Closed: Spring Recess
- Wed., May 15.....Spring Semester Classes End
- Thurs., May 16.....Grading Day/Semester Ends
- Fri., May 17.....High School Equivalency Graduation Ceremony
- Sat., May 18.....Graduation
- Mon., May 20.....Grades due by 4:00 pm
- Mon., May 27All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary. Please check the college website at elgin.edu for information regarding registration, financial aid, and payment.

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17; 6/5/19; 7/15/21; 7/27/21; 9/2/21



Elgin Community College Board of Trustees Annual Planning Calendar

	JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN
Suggested Reports for CTW and Board Meetings ¹	Board Policy Review Period <i>(cont'd from Jun)</i>		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year Board attends ACCT Annual Congress Board awards faculty tenure Board adopts audit report from the previous fiscal year (Finance Committee)	Board adopts tax levy Board conducts semi-annual self-evaluation	Board articulates budgetary considerations for next fiscal year	Board adopts tuition for the next fiscal year Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget and considerations in preparation for budget adoption in June (Finance Committee)	Board seats student trustee Board plans state lobby events (ICCTA) Board approves external audit firm and legal counsel Board presents and discusses President's evaluation with President	Board seats newly elected trustees (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i> Board adopts the next fiscal year's budget including auxiliary business unit operating parameters and transfers Board retreats and conducts semi-annual self-evaluation and goal setting
		Vendor Report (Finance) Grant Monitoring Report (Apr-Jun) Quarterly Student Success and Equity Report (EDI)	Campus Crime Report (Clery Act) Faculty Tenure Recommendations (TLSD) ICCB Program Report from previous fiscal year (TLSD)	Update on General Education (TLSD) Course and lab fees (TLSD) Performance Report on Key Indicators (PIE) Quarterly Student Success and Equity Report (EDI)	Institutional Advancement and ECC Foundation Annual Report (ECCF) Grant Monitoring Report (Jul-Sep)	Annual Insurance Report (Finance) Community Report (Communications) Quarterly Student Success and Equity Report (EDI)	Faculty Tenure Recommendations (TLSD) Auxiliary unit business plans for next fiscal year	Grant Monitoring Report (Oct-Dec)	Quarterly Student Success and Equity Report (EDI)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)	
¹ Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.												
Cabinet Activities	Departments review their accomplishments from the previous fiscal year	Employees update goals for the current fiscal year into the performance management system Finance audits budget from the previous fiscal year TLSD compiles and summarizes five-year progress and goals for academic programs	TLSD & Finance recommend course fees for the next fiscal year PIE summarizes performance indicators from the previous fiscal year President previews goals for the current fiscal year with the Board	Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next	Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Departments outline goals and budgets for the next fiscal year	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Strategic Budget Council reviews department budget requests for the next fiscal year	Finance finalizes budget for the next fiscal year and places it on display for the public	Finalize Budget and Goals for the Next Fiscal Year
	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year	Goal and Budget Planning Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Goal and Budget Review Period: TLSD & Finance recommend course fees for the next fiscal year PIE summarizes performance indicators from the previous fiscal year President previews goals for the current fiscal year with the Board	Goal and Budget Review Period: Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next	Goal and Budget Review Period: Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Goal and Budget Review Period: Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Goal and Budget Review Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Goal and Budget Review Period: Departments outline goals and budgets for the next fiscal year	Goal and Budget Review Period: Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Goal and Budget Review Period: Strategic Budget Council reviews department budget requests for the next fiscal year	Goal and Budget Review Period: Finance finalizes budget for the next fiscal year and places it on display for the public	Goal and Budget Review Period: Finalize Budget and Goals for the Next Fiscal Year

ICCTA MEETING AND CONVENTION SCHEDULE

Meetings, dates, and locations are subject to change

ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

February 5, 2024	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
May 1, 2024	Committee and Board of Representatives Meeting in conjunction with ICCTA Lobby Day President Abraham Lincoln Hotel, Springfield, IL
May 2, 2024	Lobby Day, Springfield, IL
September 13 – 14, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15 – 16, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCTA ANNUAL CONVENTION:

June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
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ICCTA REGIONAL AND OTHER MEETINGS:**ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):**

February 1, 2024	Virtual
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
May 1, 2024 (Tentative)	Springfield, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL
September 13, 2024	President Abraham Lincoln Hotel, Springfield, IL
November 15, 2024	Chicago Marriott Schaumburg, Schaumburg, IL

ICCB MEETINGS:

February 2, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

January 17, 2024	Loyola University of Chicago, Chicago, IL & Videoconference
March 13, 2024	Monmouth College, Monmouth, IL & Videoconference
June 26, 2024	TBD
August 14, 2024	Southern Illinois University, Carbondale, IL & Videoconference
November 13, 2024	Lake Land College, Mattoon, IL & Videoconference

ISAC MEETINGS:

April 18, 2024	In-person at either Springfield or Deerfield Office
June 20, 2024	In-person at either Springfield or Deerfield Office
September 19, 2024	In-person at either Springfield or Deerfield Office
December 5, 2024	In-person at either Springfield or Deerfield Office

ACCT/AACC EVENTS:

February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
April 5 – 9, 2024	AACC 2024, Louisville, KY
October 23 – 26, 2024	ACCT Leadership Congress, Arch/Washington State Convention Ctr, Seattle, WA

OTHER DATES/MEETINGS:

February 23, 2024	Deadline for ICCTA Awards – Distinguished Alumnus, Equity and Diversity, Gary W. Davis Ethical Leadership, Gigi Campbell Student Trustee Excellence Scholarship, Pacesetter, Professional Board Staff Member, and Ray Hartstein Trustee Achievement
March 29, 2024	Deadline for ICCTA Awards – Advocacy, Business/Industry Partnership, Certificate of Merit, Gandhi/King Peace Scholarship, Gregg Chadwick Student Service Scholarship, Honorary Membership, Lifelong Learning, Michael S. Monaghan Meritorious Service, Outstanding Adjunct Faculty Member, Outstanding Full-Time Faculty Member, and Paul Simon Student Essay Contest
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

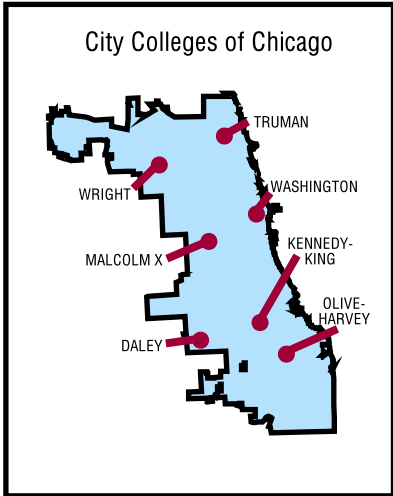
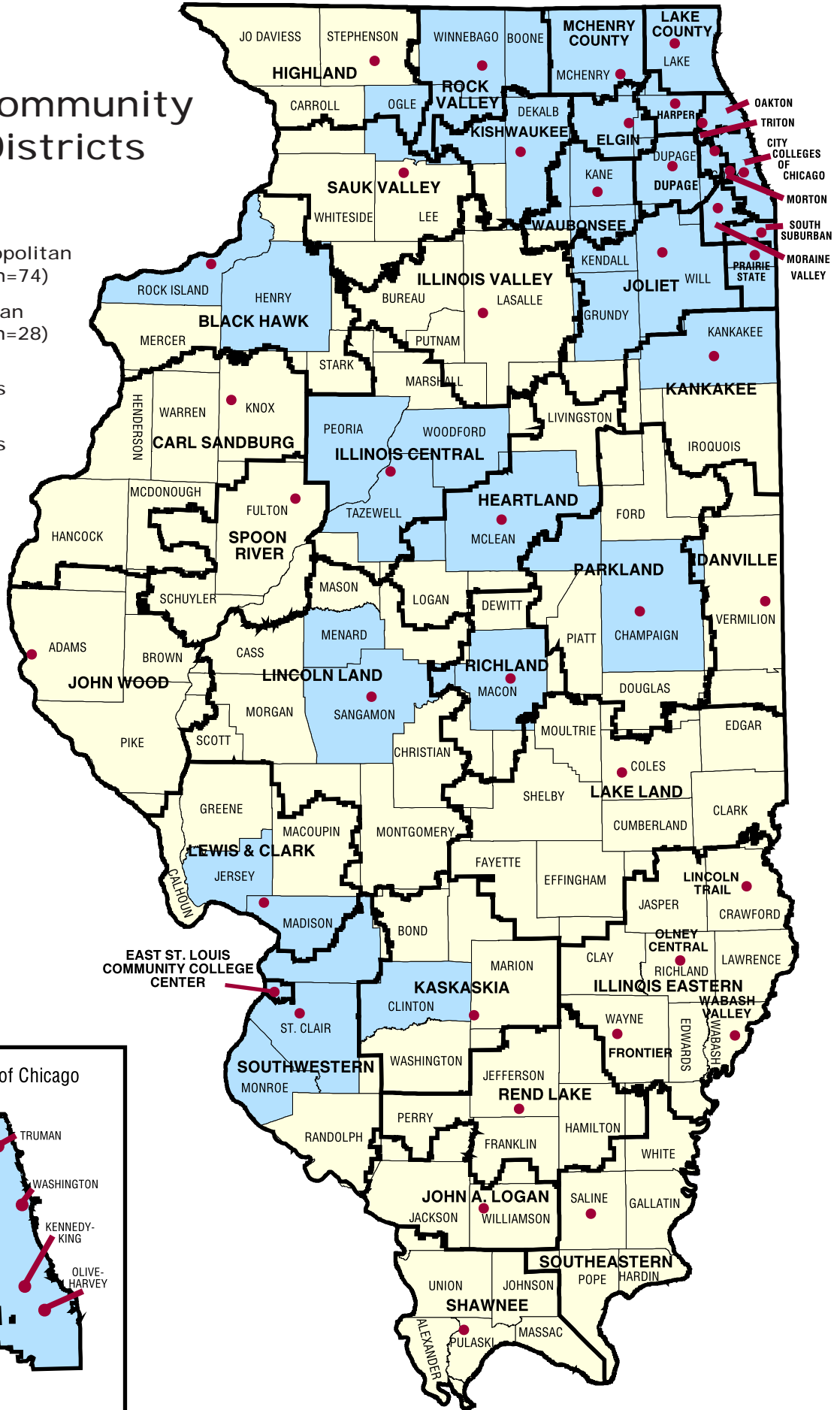
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

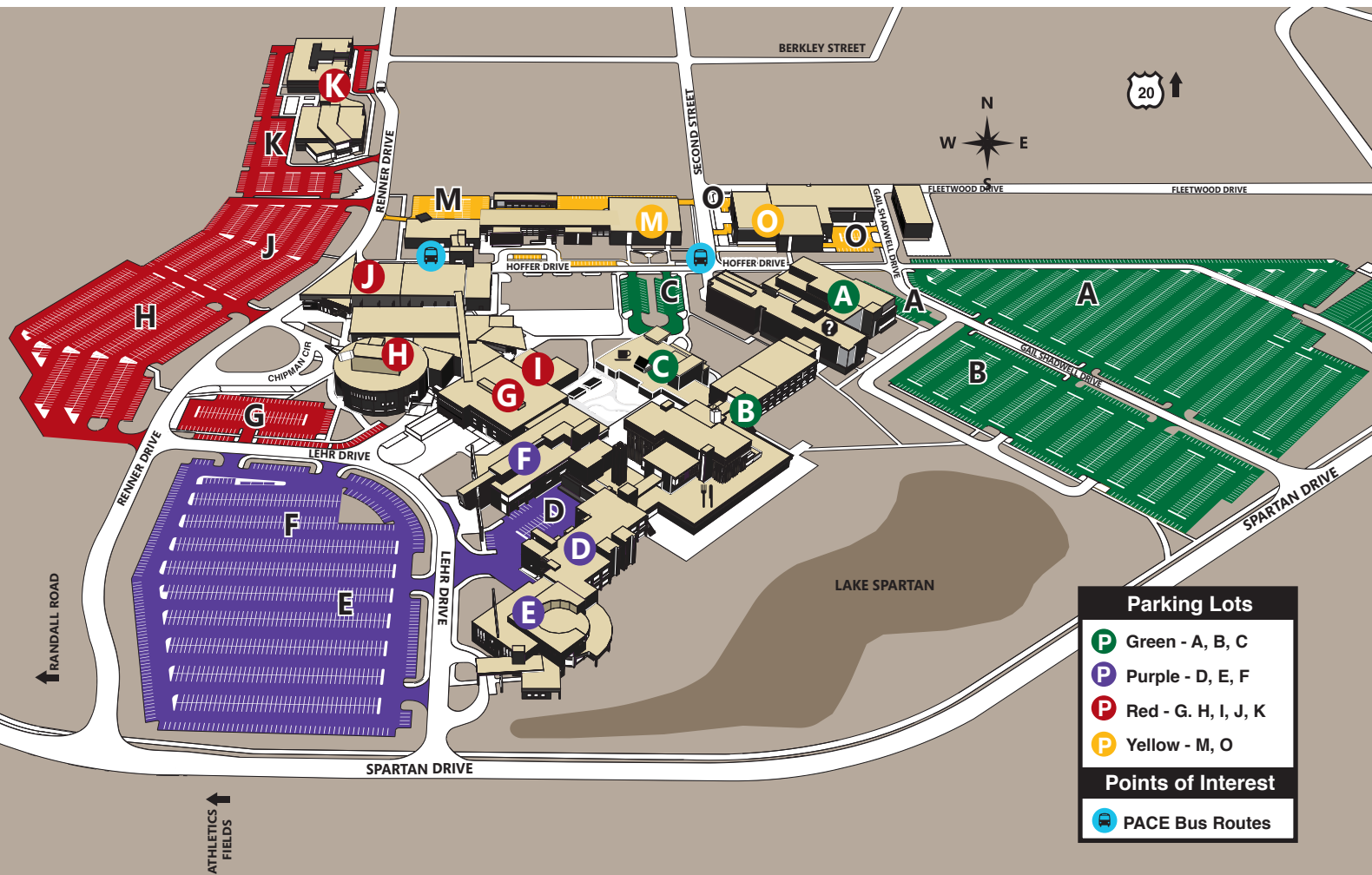
K BUILDING

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (December)
- B. Treasurer (November)
- C. Student (November 23-January 10)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (December)
- E. Community Engagement and Legislative Affairs (December)
- F. Equity, Diversity & Inclusion Report (quarterly)

Staff Contact: Dr. David Sam, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Rhey Anthony	Ayende	NH	Instructor of Basic Nursing Assistant	1/9/2024	\$58,324.00	I
Nicholas	Brown	NH	Student Success Coach	1/8/2024	\$50,960.00	14
Brian	Cooks	NH	Custodian I - Second Shift - Part-Time	12/4/2023	\$15.43	7
Martha	Cordero	NH	Supervisor II of Custodial Services	1/8/2024	\$55,000.00	14
Leonardo	Garcia	NH	Police Officer	2/19/2024	\$61,007.80	A
Amanda	Gerke	NH	Instructor of Biology	1/10/2024	\$76,206.00	X
J Jesus	Gutierrez-Rojas	NH	Custodian I - Part-Time - 3rd Shift	12/18/2023	\$15.43	7
Amy	Kancler	NH	Workforce Career Coordinator	1/8/2024	\$49,575.00	14
Heather	Katkus	NH	Director of Facilities Rental	1/8/2024	\$70,000.00	15
Kevin	Munoz	NH	Registration Specialist II	12/11/2023	\$38,000.00	11
Steven	Pusateri	NH	Production and Print Coordinator	12/11/2023	\$45,000.00	12
Maria	Sosa Hildalgo	NH	Office Assistant III	12/4/2023	\$15.43	10
Ricardo	Medel-Torres	RH	Custodian I - Second Shift - Part-Time	12/4/2023	\$15.43	7
Janine	Szerszen	RH	Employee Benefits Analyst	1/8/2024	\$66,000.00	14
Stephen	Stassen	RC	Emergency Management Administrator	9/7/2023	\$58,000.00	14
Anthony	Bellavia	PF	Instructor of IMT/CIM	1/9/2024	\$60,732.00	I
Bilal	Hussain	PF	Instructor of Sociology	1/9/2024	\$58,324.00	I
Pinakini	Thakkar	PF	Instructor of Plebotomy	1/9/2024	\$65,547.00	I
Mei-Hua	Demus	TRN	Administrative Assistant III	12/11/2023	\$45,090.00	11
Elizabeth	Herrera	TRN	Manager of Student Recruitment and Outreach	12/11/2023	\$83,000.00	15
Anita	Illg	TRN	Workforce Career Coordinator	12/11/2023	\$59,950.00	15
Kristy	McGinness	TRN	Workforce Development Grant Administrator	12/11/2023	\$58,000.00	14
Adam	Vial	TRN	Dual Credit Coordinator	12/11/2023	\$43,350.00	13
Amybeth	Maurer	TC	Assistant Dean of the Student Experience and Engagement	11/10/2023	\$98,454.00	16
Kai	Robey	DFC	Custodian I	12/15/2023		
Alma	Nevarez	DFC	Custodian Lead	12/7/2023		
Victor	Brito	RES	Student Success Coach	12/15/2023		
LaShaunda	Jordan	RES	Upward Bound Coordinator III	11/1/2023		
Kayla	Malone	RES	Financial Aid Assistant III	11/8/2023		
Ryan	Marzano	RES	Student Success Specialist	11/26/2023		
Noah	Rehberg	RES	Manger of Annual Giving	12/15/2023		
Drew	Smith	RES	Custodian I	11/6/2023		
Jarred	Tupas	RES	Food Service Worker	11/26/2023		

Key
NH - New Hire
RH - Rehire
RC - Reclassification
PF - Part-time to Full-Time
TRN - Transfer - New Grade/Group
TC - Title Change
DFC - Discharged for Cause
RES - Resignation

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer
847-214-7415

HUMAN RESOURCES STAFFING REPORT

Rhey Anthony Ayende

Rhey Anthony Ayende joins Elgin Community College as an Instructor of Basic Nursing Assistant. Rhey Anthony received a Bachelor of Science in Nursing from Bicol University. Rhey Anthony comes to the College from Riverview Rehab Center, where he served as a Nurse Educator/Review Coordinator. Rhey Anthony has over 15 years of nursing experience.

Nicholas Brown

Nicholas Brown joins Elgin Community College as a Student Success Coach. Nicholas is an Elgin Community College alum, earning an associate degree and a Bachelor of Science in Psychology from Northern Illinois University. Nicholas comes to the College from Edustaff, where he served as a Building Substitute Teacher.

Brian Cooks

Brian Cooks joins Elgin Community College as a Custodian I – Second Shift. He comes to the College from ITW Shakeproof, where he served as a Delivery Driver.

Martha Cordero

Martha Cordero joins Elgin Community College as a Supervisor II of Custodial Services. Martha has received a Secretary Certificate from Accountants School. She comes to the College from Arc-Tronics Inc., where she served as a Group Leader.

Leonardo Garcia

Leonardo Garcia joins Elgin Community College as a Police Officer. Leonardo has received an associate's degree in Business Administration from American InterContinental University Online. He comes to the College from the Park Ridge Police Department, where he served as a Detective. Leonardo has 24 years of police experience.

J Jesus Gutierrez-Rojas

J Jesus Gutierrez-Rojas joins Elgin Community College as a Custodian I – Third Shift. He comes to the College from Accurate Personnel, where he served as a Line Loader/Supplier.

Amy Kancler

Amy Kancler joins Elgin Community College as a Workforce Career Coordinator. Amy earned her Master of Arts in Teacher Leadership from Roosevelt University and a bachelor's degree in Special Education from Illinois State University. She comes to the College from the School of Expressive Arts and Learning, where she served as a Transition Specialist.

Heather Katkus

Heather Katkus joins Elgin Community College as a Director of Facilities Rental. Heather received her Master of Business Administration from Northern Illinois University. She comes to the College from Baltic Roofing, where she served as the Director of Marketing.

Kevin Munoz

Kevin Munoz joins Elgin Community College as a Registration Specialist II. Kevin received an Associate in Arts from William Rainey Harper College. He comes to the College from Triton College, where he served as an Information Specialist.

Steven Pustateri

Steven Pustateri joins Elgin Community College as a Production and Print Coordinator. Steven earned a bachelor's degree in Film Arts from Columbia College Chicago. He comes to the College from Freyas Fantasys LLC, where he served as the Owner/Lead Artist.

Maria Sosa Hidalgo

Maria Sosa Hidalgo joins Elgin Community College as an Office Assistant III. She comes to the College from St. Regis Group, where she served as a General Assistant.

Ricardo Medel-Torres

Ricardo Medel-Torres joins Elgin Community College as a Custodian I – Second Shift. He comes to the College from OSI West Chicago.

Janine Szerszen

Janine Szerszen joins Elgin Community College as an Employee Benefits Analyst. Janine is an Elgin Community College alum, earning an associate degree, and a Bachelor of Science in Business Management from Elmhurst College. She comes to the College from Wedi Corporation, where she served as the Human Resources Manager.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of November 30, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	1/6/2023	1/8/2024	4.665%	249,825.94	238,650.00	Merrick Bank
Certificate of Deposit	1/17/2023	1/17/2024	4.693%	249,849.84	238,650.00	Western Alliance Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.394%	249,812.84	240,500.00	Vast Bank, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.235%	249,796.73	240,750.00	Cornerstone Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	7/20/2023	4/5/2024	5.231%	249,876.40	240,900.00	Southside Bank
Certificate of Deposit	7/20/2023	4/5/2024	5.314%	249,863.15	240,750.00	Third Coast Bank, SSB
Certificate of Deposit	7/20/2023	4/5/2024	5.230%	249,771.06	240,800.00	Truxton Trust Company
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Town Bank, National Association
Certificate of Deposit	4/7/2023	4/8/2024	5.253%	249,747.49	237,250.00	First Internet Bank of Indiana
Certificate of Deposit	4/20/2023	4/22/2024	5.228%	249,860.47	237,350.00	ServisFirst Bank
Certificate of Deposit	5/1/2023	4/30/2024	4.940%	249,862.14	238,100.00	The First National Bank of McGregor
Certificate of Deposit	5/2/2023	5/2/2024	4.838%	249,860.67	238,300.00	Capital Community Bank
Certificate of Deposit	5/2/2023	5/2/2024	4.818%	249,812.92	238,300.00	The First State Bank of Healy
Certificate of Deposit	5/2/2023	5/2/2024	4.816%	249,859.37	238,350.00	American Plus Bank, N.A.
Certificate of Deposit	5/2/2023	5/2/2024	5.000%	249,775.08	237,850.00	Sentry Bank
Certificate of Deposit	1/6/2023	7/5/2024	4.513%	1,334,562.71	1,250,000.00	BAXTER
Certificate of Deposit	8/4/2023	7/12/2024	5.372%	249,751.32	237,750.00	Baxter Credit Union
Certificate of Deposit	8/10/2023	7/12/2024	5.312%	249,881.98	238,200.00	Preferred Bank
Certificate of Deposit	8/10/2023	7/12/2024	5.316%	249,754.49	238,100.00	5Star Bank
Certificate of Deposit	8/15/2023	7/12/2024	5.280%	249,797.19	238,350.00	DMB Community Bank
Certificate of Deposit	7/30/2021	7/30/2024	0.230%	248,804.59	247,100.00	Wisconsin River Bank
Certificate of Deposit	8/11/2023	8/12/2024	5.230%	249,884.11	237,400.00	Exchange Bank
Certificate of Deposit	8/17/2023	8/19/2024	5.200%	249,793.71	237,350.00	NexBank
Certificate of Deposit	8/17/2023	8/19/2024	5.211%	249,819.99	237,350.00	Global Bank
Certificate of Deposit	8/22/2023	8/22/2024	5.240%	249,874.08	237,400.00	CIBC Bank USA
Certificate of Deposit	8/22/2023	8/22/2024	5.248%	249,788.99	237,300.00	The Corner Stone Bank
Certificate of Deposit	8/29/2023	8/27/2024	5.368%	1,580,299.40	1,500,000.00	Western Alliance Bank
Certificate of Deposit	9/12/2023	9/12/2024	5.332%	249,882.84	237,200.00	Pacific National Bank
Certificate of Deposit	9/15/2023	9/16/2024	5.290%	249,868.68	237,250.00	COREBANK
Certificate of Deposit	9/15/2023	9/16/2024	5.605%	249,897.66	236,600.00	Consumers Credit Union
Certificate of Deposit	4/7/2023	10/7/2024	5.190%	249,697.38	231,500.00	First Priority Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.414%	249,884.41	237,050.00	First National Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.343%	249,872.41	237,200.00	First Guaranty Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.341%	249,868.57	237,200.00	The Valley State Bank
Certificate of Deposit	10/23/2023	10/22/2024	5.421%	249,847.77	237,000.00	Bank 7
Certificate of Deposit	10/23/2023	10/22/2024	5.285%	249,893.95	237,350.00	CIBM Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02	233,000.00	Schertz Bank & Trust
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	8/29/2023	2/19/2025	5.130%	1,614,761.04	1,500,000.00	Western Alliance Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit	8/15/2023	8/15/2025	4.942%	249,854.33	227,350.00	First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	225,550.00	Vibrant Credit Union
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	10/23/2023	10/23/2025	5.235%	249,861.83	226,150.00	Bank of Crockett
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Treasury Bills	7/19/2023	12/7/2023	5.282%	5,500,000.00	5,390,309.83	Treasury Bill
Treasury Bills	12/13/2021	12/31/2023	0.570%	250,000.00	258,544.92	U.S. Treasury Note
Treasury Bills	12/22/2021	12/31/2023	0.549%	500,000.00	517,109.38	U.S. Treasury Note
Treasury Bills	1/11/2022	12/31/2023	0.740%	3,500,000.00	3,500,683.59	U.S. Treasury Note
Treasury Bills	7/19/2023	1/4/2024	5.314%	4,000,000.00	3,904,214.56	Treasury Bill
Treasury Bills	1/9/2023	1/15/2024	4.554%	1,000,000.00	956,484.38	U.S. Treasury Note
Treasury Bills	2/28/2023	2/26/2024	5.130%	750,000.00	713,110.13	Federal Home Loan Discount
Treasury Bills	2/23/2023	2/29/2024	4.945%	250,000.00	241,582.03	U.S. Treasury Note
Treasury Bills	3/26/2021	3/26/2024	0.301%	249,000.00	250,109.13	BMW Bank North America
Treasury Bills	3/19/2021	3/31/2024	0.180%	3,000,000.00	3,176,367.19	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2024	0.185%	2,500,000.00	2,646,093.75	U.S. Treasury Note
Treasury Bills	10/3/2022	3/31/2024	4.120%	750,000.00	729,902.34	U.S. Treasury Note
Treasury Bills	8/1/2023	4/5/2024	5.255%	2,000,000.00	1,930,132.89	Federal Home Loan Discount
Treasury Bills	10/6/2022	4/8/2024	4.100%	244,000.00	244,176.52	Morgan Stanley Bank
Treasury Bills	10/11/2022	4/11/2024	4.100%	249,000.00	249,361.97	Wells Fargo Bank
Treasury Bills	10/11/2022	4/11/2024	4.104%	244,000.00	244,512.57	Synovus Bank
Treasury Bills	4/14/2021	4/15/2024	0.250%	249,000.00	249,000.00	Goldman Sachs Bank USA
Treasury Bills	10/14/2022	4/15/2024	4.100%	249,000.00	249,181.30	First Carolina Bank
Treasury Bills	4/6/2021	4/30/2024	0.260%	2,000,000.00	2,106,250.00	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2024	0.230%	1,500,000.00	1,592,460.94	U.S. Treasury Note
Treasury Bills	9/21/2023	5/2/2024	5.311%	1,750,000.00	1,694,020.22	Federal Home Loan Discount
Treasury Bills	5/5/2023	5/3/2024	4.943%	238,000.00	238,242.03	Associated BK Green Bay
Treasury Bills	5/8/2023	5/7/2024	4.943%	237,000.00	237,241.65	Veritex Community Bank
Treasury Bills	5/4/2023	5/16/2024	4.950%	243,000.00	243,363.45	Charles Schwab Bank SSB
Treasury Bills	9/21/2023	5/16/2024	5.311%	9,000,000.00	8,694,705.50	Federal Home Loan Discount
Treasury Bills	8/1/2023	5/31/2024	5.252%	2,000,000.00	1,915,065.78	Federal Home Loan Discount
Treasury Bills	7/1/2022	6/30/2024	2.840%	750,000.00	734,238.28	U.S. Treasury Note

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of November 30, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	8/16/2023	7/5/2024	5.270%	3,500,000.00	3,341,523.50	Federal Home Loan Discount
Treasury Bills	7/22/2021	7/15/2024	0.225%	1,742,000.00	1,749,757.34	U.S. Treasury Note
Treasury Bills	7/16/2021	7/16/2024	0.310%	249,000.00	249,297.65	Hanmi Bank
Treasury Bills	1/30/2023	7/30/2024	4.404%	249,000.00	249,526.95	First Savings Bank Jefferson, NV
Treasury Bills	8/5/2021	8/5/2024	0.401%	249,000.00	250,105.88	Toyota Financial SGS Bank
Treasury Bills	8/18/2021	8/15/2024	0.272%	750,000.00	752,285.16	U.S. Treasury Note
Treasury Bills	8/20/2021	8/15/2024	0.287%	500,000.00	501,308.59	U.S. Treasury Note
Treasury Bills	8/23/2023	8/21/2024	5.231%	250,000.00	237,442.53	Federal Home Loan Discount
Treasury Bills	2/28/2023	8/31/2024	4.929%	500,000.00	478,183.59	U.S. Treasury Note
Treasury Bills	9/18/2023	9/13/2024	5.301%	1,250,000.00	1,186,912.74	Federal Home Loan Discount
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	243,289.78	Mercantile Bank
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	8/16/2023	2/15/2025	5.029%	750,000.00	712,265.63	U.S. Treasury Note
Treasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	474,765.63	U.S. Treasury Note
Treasury Bills	8/25/2023	2/25/2025	5.046%	248,000.00	248,193.92	Cortrust Bank
Treasury Bills	8/23/2023	2/28/2025	5.072%	500,000.00	471,445.31	U.S. Treasury Note
Treasury Bills	8/30/2023	2/28/2025	5.032%	248,000.00	248,422.32	State Bank of Texas/Dallas
Treasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00	1,190,771.48	U.S. Treasury Note
Treasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00	248,634.38	Essa Bank & Trust PA
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Treasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00	248,590.36	Investar Bank NA
Treasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00	243,654.36	Security Bank and Trust
Treasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00	248,575.43	First Financial Bank
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00	248,680.02	Rivers Edge Bank
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41	Home Federal Savings Bank MN
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield
Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Money Market Funds	11/30/2023	11/30/2023	5.119%	631.41	631.41	LIQ General Fund #10896-101
Money Market Funds	11/30/2023	11/30/2023	5.135%	26,605,627.81	26,605,627.81	MAX General Fund #10896-101
Money Market Funds	11/30/2023	11/30/2023	5.135%	201,670.24	201,670.24	MAX Chiller Replacement #10896-215
Money Market Funds	11/30/2023	11/30/2023	5.135%	823,955.24	823,955.24	MAX Campus Door Project #10896-217
Money Market Funds	11/30/2023	11/30/2023	1.000%	16,271,259.23	16,271,259.23	US Bank - IL Funds (01-00000-125000)
			3.82%	\$ 148,248,610.09	\$ 147,149,190.75	

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

**ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending November 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Nov. 30 2022 Actual	% of FY2022 Budget
REVENUES					
Property Taxes	40,411,000	19,845,698	49.11%	\$ 20,007,320	50.34%
Local Grants and Contracts	-	-	-	1,648	-
Personal Property Replacement Tax	890,000	595,922	66.96%	733,692	97.83%
Illinois Community College Board	6,976,437	3,070,053	44.01%	2,870,825	45.05%
Student Tuition and Fees *	24,349,800	19,728,513	81.02%	17,142,101	70.77%
Payment Plan and Late Fees	150,000	76,960	51.31%	66,650	43.00%
Investment Income	725,000	3,129,784	431.69%	174,223	34.84%
Miscellaneous External Revenue	803,458	217,725	27.10%	141,841	3.69%
Miscellaneous Internal Revenue	-	560	-	-	-
TOTAL REVENUES	74,305,695	46,665,215	159.23%	41,138,299	54.42%
EXPENDITURES BY OBJECT					
Salaries	47,887,450	20,562,394	42.94%	20,500,751	44.23%
Employee Benefits	10,128,699	3,740,424	36.93%	3,470,506	36.16%
Contractual Services	5,390,597	2,765,861	51.31%	1,721,798	42.05%
General Material & Supplies	5,102,995	2,183,470	42.79%	2,481,828	46.79%
Professional Development	726,143	284,904	39.24%	226,495	29.84%
Fixed Charges	250,121	69,504	27.79%	105,265	49.63%
Utilities	1,300	1,580	121.54%	690	53.10%
Capital Outlay	2,186,710	1,004,457	45.93%	384,198	17.50%
Other	535,651	174,924	32.66%	220,314	20.12%
Waivers/Institutional Scholarships	275,000	202,384	73.59%	200,132	44.47%
TOTAL EXPENDITURES BY OBJECT	72,484,666	30,989,902	42.75%	29,311,977	42.06%
EXPENDITURES BY FUNCTION					
Instruction	34,314,477	14,907,233	43.44%	13,938,136	42.11%
Academic Support	10,598,570	4,493,415	42.40%	4,941,825	48.58%
Student Services	6,786,148	2,863,850	42.20%	2,783,152	43.35%
Public Services	635,088	194,795	30.67%	187,331	29.86%
Institutional Support	19,875,383	8,328,225	41.90%	7,261,401	38.41%
Institutional Waiver	275,000	202,384	73.59%	200,132	44.47%
TOTAL EXPENDITURES BY FUNCTION	72,484,666	30,989,902	42.75%	29,311,977	42.06%
Excess (deficiency) of revenues over expenditures	1,821,029	15,675,313	768.99%	11,969,323	191.68%
OTHER FINANCING SOURCES (USES)					
Transfer to Student Life	(557,647)	(187,812)	33.68%	(302,185)	(60.60)%
Transfer to Athletics	(1,104,555)	(371,735)	33.65%	(346,983)	(37.85)%
Transfer to Early Childhood Lab School	(158,827)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,821,029)	(559,547)	-	(649,168.00)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	15,115,766	-	11,177,155	-
Fund Balance at beginning of year	-	47,871,142	-	46,440,691	-
Fund Balance	\$ -	\$ 62,986,908	-	\$ 57,617,846	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending November 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Nov. 30 2022 Actual	% of FY2022 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 12,524,048	\$ 6,096,764	48.68%	\$ 5,968,579	48.64%
State Government Services:					
Other Local Government (Hanover Park)	183,100	310	0.17%	-	-
Miscellaneous External Revenue	-	713	-	966	-
Miscellaneous Internal Revenue	10,000	1,272	12.72%	2,664	44.40%
Miscellaneous Internal Revenue (Security)	-	2,472	-	2,480	62.00%
Building Rental External Revenue (Net Comps)	198,663	98,901	49.78%	69,971	41.19%
TOTAL REVENUES	12,915,811	6,200,432	48.01%	6,044,660	48.20%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,918,340	1,788,938	36.37%	1,813,943	42.22%
Employee Benefits	1,111,188	343,771	30.94%	347,112	37.67%
Contractual Services	387,299	411,799	106.33%	439,318	30.43%
General Material & Supplies	872,500	303,876	34.83%	306,692	36.05%
Professional Development	13,200	6,506	49.29%	(68)	(0.76)%
Fixed Charges	822,500	1,050	0.13%	361,812	72.41%
Utilities	2,878,100	1,110,685	38.59%	700,245	26.19%
Capital Outlay	723,000	318,606	44.07%	65,932	10.61%
Other	(47,240)	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,678,887	4,285,231	36.69%	4,034,987	35.61%
CAMPUS SAFETY AND SECURITY					
Salaries	668,094	276,498	41.39%	260,952	40.12%
Employee Benefits	359,285	138,114	38.44%	115,179	33.85%
Contractual Services	44,150	5,471	12.39%	9,388	17.80%
General Material & Supplies	86,160	15,933	18.49%	26,218	25.72%
Professional Development	13,825	7,645	55.30%	5,442	52.96%
Other	65,410	53,969	-	4,339	8.08%
TOTAL CAMPUS SAFETY AND SECURITY	1,236,924	497,630	40.23%	421,517	34.85%
TOTAL EXPENDITURES BY OBJECT	12,915,811	4,782,861	37.03%	4,456,504	35.53%
EXPENDITURES BY FUNCTION					
Institutional Support	11,678,886	4,285,231	36.69%	4,034,987	35.61%
Campus Safety and Security	1,236,925	497,630	40.23%	421,517	34.85%
TOTAL EXPENDITURES BY FUNCTION	12,915,811	4,782,861	37.03%	4,456,504	35.53%
Excess (deficiency) of revenues over expenditures	-	1,417,571	-	1,588,157	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(137,125)	-	-	-	-
Transfer from Other Funds	137,125	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	1,417,571	-	1,588,157	-
Fund Balance at beginning of year	-	20,477,286	-	18,647,890	-
Fund Balance	\$ -	\$ 21,894,857	-	\$ 20,236,047	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending November 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Nov. 30 2022 Actual	% of FY2022 Budget
REVENUES					
BABS Rebates	\$ 11,745,000	\$ -	-	\$ -	-
TOTAL REVENUES	11,745,000	-	-	-	-
EXPENDITURES BY OBJECT					
Contractual Services	495,000	284,091	57.39%	247,403	27.57%
Capital Outlay	11,250,000	3,694,688	32.84%	1,222,676	17.22%
TOTAL EXPENDITURES BY OBJECT	11,745,000	3,978,778	33.88%	1,470,080	18.38%
EXPENDITURES BY FUNCTION					
Institutional Support	11,745,000	3,978,778	33.88%	1,470,080	18.38%
TOTAL EXPENDITURES BY FUNCTION	11,745,000	3,978,778	33.88%	1,470,080	18.38%
Excess (deficiency) of revenues over expenditures	-	(3,978,778)	-	(1,470,080)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
Fund Balance Released from Reserved Fund Balance	11,745,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	11,745,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(3,978,778)	-	(1,470,080)	-
Fund Balance at beginning of year	-	44,301,582	-	53,481,330	-
Fund Balance	\$ -	\$ 40,322,804	-	\$ 52,011,250	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
 BOND AND INTEREST FUND
 For the Months Ending November 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
REVENUES					
Property Taxes	\$ 10,638,700	\$ 5,165,314	48.55%	\$ 5,319,839	50.14%
TOTAL REVENUES	10,638,700	5,165,314	48.55%	5,319,839	50.14%
EXPENDITURES BY OBJECT					
Fixed Charges	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY OBJECT	10,423,499	200	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY FUNCTION	10,423,499	200	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	215,201	5,165,114	-	5,319,839	-
Fund Balance at beginning of year	-	4,699,641	-	4,534,356	-
Fund Balance	\$ 215,201	\$ 9,864,755	-	\$ 9,854,195	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending November 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$447,700	\$167,530	37.42%	\$132,134	55.52%
TOTAL REVENUES	447,700	167,530	37.42%	132,134	55.52%
OPERATING EXPENSES					
Salaries	150,441	102,153	67.90%	49,241	41.85%
Employee Benefits	22,855	22,764	99.60%	5,294	27.07%
Contractual Services	59,000	24,396	41.35%	53,907	43.83%
General Material & Supplies	50,500	20,231	40.06%	8,423	16.65%
Professional Development	2,500	743	29.72%	-	-
	6,000	448	7.47%	-	-
TOTAL OPERATING EXPENSES	291,296	170,735	58.61%	116,865	37.36%
Excess (deficiency) of revenues over expenditures	156,404	(3,205)	(2.05)%	15,269	(20.41)%
OTHER FINANCING SOURCES (USES)					
Transfers from Education Funds	-	-	-	-	-
Transfers from Corporate Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	156,404	(3,205)	-	15,269	-
Retained Earnings at beginning of the year	-	(43,948)	-	(17,350)	-
Retained Earnings	\$156,404	(\$47,153)	-	(\$2,082)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending November 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 256,000	\$ 51,497	20.12%	\$ 700	0.25%
TOTAL REVENUES	256,000	51,497	20.12%	700	0.25%
OPERATING EXPENSES					
Salaries	99,539	37,741	37.92%	6,084	8.09%
Employee Benefits	7,493	5,364	71.59%	1,652	6.71%
Contractual Services	45,000	20,274	45.05%	500	3.85%
General Material & Supplies	30,500	1,407	4.61%	-	-
Professional Development	6,000	369	6.14%	-	-
TOTAL OPERATING EXPENSES	188,532	65,154	34.56%	8,237	6.89%
Excess (deficiency) of revenues over expenditures	67,468	(13,657)	(20.24)%	(7,537)	(4.85)%
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	67,468	(13,657)	-	(7,537)	-
Retained Earnings at beginning of the year	-	(75,264)	-	14,096	-
Retained Earnings	\$ 67,468	\$ (88,921)	-	\$ 6,559	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending November 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,265,421	\$ 1,134,933	50.10%	\$ 1,029,520	46.77%
Miscellaneous Internal Revenue	88,257	43,612	49.41%	36,721	42.34%
TOTAL REVENUES	2,353,678	1,178,545	50.07%	1,066,241	46.60%
OPERATING EXPENSES					
Salaries	318,811	94,339	29.59%	98,915	32.10%
Employee Benefits	74,068	16,950	22.88%	16,841	23.39%
Contractual Services	51,000	40,702	79.81%	30,113	68.40%
General Material & Supplies	1,876,202	1,535,993	81.87%	1,455,259	80.85%
Professional Development	3,097	2,254	72.78%	-	-
Other	30,500	197	0.65%	(539)	(1.71)%
TOTAL OPERATING EXPENSES	2,353,678	1,690,434	71.82%	1,600,589	70.96%
Excess (deficiency) of revenues over expenditures	-	(511,889)	-	(534,348)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(511,889)	-	(534,348)	-
Retained Earnings at beginning of the year		379,870	-	379,870	-
Retained Earnings	\$ -	\$ (132,019)	-	\$ (154,478)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending November 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 499,000	\$ 162,615	32.59%	\$ 181,867	42.49%
TOTAL REVENUES	499,000	162,615	32.59%	181,867	42.49%
OPERATING EXPENSES					
Salaries	458,059	193,581	42.26%	162,621	34.80%
Employee Benefits	115,829	41,743	36.04%	20,996	25.21%
Contractual Services	3,465	934	26.96%	1,571	29.62%
General Material & Supplies	80,474	20,613	25.61%	28,048	45.77%
Professional Development	-	567	-	99	99.00%
Other	-	-	-	-	-
TOTAL OPERATING EXPENSES	657,827	257,439	39.13%	213,335	34.27%
Excess (deficiency) of revenues over expenditures	(158,827)	(94,823)	59.70%	(31,468)	16.19%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	158,827	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	158,827	-	-	-	-
Net Income (Loss)	-	(94,823)		(31,468)	
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ (94,823)	-	\$ (31,468)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending November 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 688,366	\$ 294,046	42.72%	\$ 227,400	33.82%
Miscellaneous Internal Revenue	188,127	72,505	38.54%	84,073	37.22%
TOTAL REVENUES	876,493	366,551	41.82%	311,472	34.67%
OPERATING EXPENSES					
Salaries	400,115	145,223	36.30%	127,826	38.99%
Employee Benefits	59,711	16,976	28.43%	19,784	46.09%
Contractual Services	17,000	4,226	24.86%	5,455	37.66%
General Material & Supplies	380,925	195,332	51.28%	164,393	43.13%
Professional Development	200	-	-	91	89.25%
Capital Outlay	18,500	-	-	-	-
Other	42	(1)	(3.14)%	4	17.36%
TOTAL OPERATING EXPENSES	876,493	361,756	41.27%	317,553	41.43%
Excess (deficiency) of revenues over expenditures	-	4,795	-	(6,081)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	4,795	-	(6,081)	-
Retained Earnings at beginning of the year	-	110,563	-	(21,210)	-
Retained Earnings	\$ -	\$ 115,358	-	\$ (27,291)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending November 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$628,215	\$134,070	21.34%	\$141,771	23.70%
Miscellaneous Internal Revenue	243,774	61,897	25.39%	93,501	43.84%
TOTAL REVENUES	871,989	195,967	22.47%	235,272	28.99%
OPERATING EXPENSES					
Salaries	271,972	73,641	27.08%	45,792	21.50%
Employee Benefits	27,105	7,976	29.43%	6,118	43.71%
Contractual Services	332,167	182,712	55.01%	131,906	39.07%
General Material & Supplies	124,546	61,932	49.73%	29,358	22.90%
Professional Development	16,000	10,749	67.18%	4,867	27.50%
Capital Outlay	95,198	28,488	29.93%	42,016	59.87%
Fixed Charges	5,000	230	4.60%	930	18.60%
TOTAL OPERATING EXPENSES	871,989	365,729	41.94%	260,986	33.22%
Excess (deficiency) of revenues over expenditures	-	(169,762)	-	(25,714)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(169,762)	-	(25,714)	-
Retained Earnings at beginning of the year	-	1,143,293	-	1,131,223	-
Retained Earnings	\$ -	\$ 973,531	-	\$ 1,105,509	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending November 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,600	\$ 2,290	88.06%	\$ 2,447	122.35%
Miscellaneous Internal Revenue	467,600	233,076	49.85%	224,433	62.03%
TOTAL REVENUES	470,200	235,366	50.06%	226,880	62.36%
OPERATING EXPENSES					
Salaries	150,228	61,975	41.25%	63,189	42.92%
Employee Benefits	22,833	18,380	80.50%	17,958	40.92%
Contractual Services	14,332	12,993	90.66%	-	-
General Material & Supplies	60,089	22,415	37.30%	24,132	41.68%
Professional Development	550	-	-	-	-
Other	6,179	3,915	63.36%	-	-
Depreciation	8,375	-	-	-	-
Fixed Charges	95,500	31,329	32.81%	30,941	34.04%
TOTAL OPERATING EXPENSES	358,086	151,007	42.17%	136,220	37.44%
Excess (deficiency) of revenues over expenditures	112,114	84,359	-	90,660	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	112,114	84,359	-	90,660	-
Retained Earnings at beginning of the year	-	228,468	-	70,791	-
Retained Earnings	\$ 112,114	\$ 312,827	-	\$ 161,451	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending November 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Nov. 30 2022 Actual	% of FY2022 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 13	-	\$ -	-
TOTAL REVENUES	-	13	-	-	-
OPERATING EXPENSES					
Salaries	399,349	143,955	36.05%	150,430	44.36%
Employee Benefits	90,593	27,894	30.79%	36,747	41.17%
Contractual Services	9,000	1,262	14.02%	4,808	74.31%
General Material & Supplies	36,705	7,803	21.26%	36,472	64.10%
Professional Development	22,000	6,912	31.42%	1,138	17.76%
Capital Outlay	-	-	-	73,095	13,666.17%
TOTAL OPERATING EXPENSES	557,647	187,825	33.53%	302,689	60.70%
Excess (deficiency) of revenues over expenditures	557,647	(187,812)	33.53%	(302,689)	60.70%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	557,647	187,812	33.68%	302,185	60.60%
TOTAL OTHER FINANCING SOURCES (USES)	557,647	187,812	33.68%	302,185	60.60%
Net Income (Loss)	-	-	-	(504)	-
Retained Earnings at beginning of the year	-	66,323	-	-	-
Retained Earnings	\$ -	\$ 66,323	-	\$ (504)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending November 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$650	-	\$ 1,175	-
TOTAL REVENUES	-	650	-	1,175	-
OPERATING EXPENSES					
Salaries	500,343	196,242	39.22%	200,133	42.48%
Employee Benefits	52,212	34,732	66.52%	33,629	53.20%
Contractual Services	117,000	27,311	23.34%	29,662	44.67%
General Material & Supplies	132,000	52,649	39.89%	35,273	34.40%
Professional Development	278,000	50,662	18.22%	43,265	22.75%
Fixed Charges	20,000	5,882	29.41%	5,650	46.31%
Capital Outlay	5,000	4,907	99.13%	5,934	39.04%
TOTAL OPERATING EXPENSES	1,104,555	372,385	33.71%	353,545	38.39%
Excess (deficiency) of revenues over expenditures	(1,104,555)	(371,735)	33.65%	(352,370)	38.27%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,104,555	371,735	33.65%	346,983	37.85%
TOTAL OTHER FINANCING SOURCES (USES)	1,104,555	371,735	33.65%	346,983	37.85%
Net Income (Loss)	-	-	-	(5,387)	-
Retained Earnings at beginning of the year	-	924	-	(2,103)	-
Retained Earnings	\$ -	\$ 924	-	\$ (7,490)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending November 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
REVENUES					
Interest	\$75,000	\$30,694	40.93%	\$14,244	35.61%
TOTAL REVENUES	75,000	30,694	40.93%	14,244	35.61%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	30,694	-	14,244	-
Fund Balance at beginning of year	-	4,806,192	-	4,771,949	-
Fund Balance	\$75,000	\$4,836,886	-	\$4,786,192	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending November 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Nov. 30 2022	FY2022
				Actual	Budget
REVENUES					
Property Taxes	\$ 125,000	\$ 56,528	45.22%	\$ 49,199	29.15%
TOTAL REVENUES	125,000	56,528	45.22%	49,199	29.15%
EXPENDITURES BY OBJECT					
Salaries	-	43,835	-	-	-
Contractual Services	90,840	60,000	66.05%	78,000	109.03%
General Material & Supplies	-	10	-	-	-
TOTAL EXPENDITURES BY OBJECT	90,840	103,845	114.32%	78,000	216.36%
EXPENDITURES BY FUNCTION					
Institutional Support	90,840	103,845	114.32%	78,000	46.22%
TOTAL EXPENDITURES BY FUNCTION	90,840	103,845	114.32%	78,000	46.22%
Excess (deficiency) of revenues over expenditures and other sources (uses)	34,160	(47,318)	-	(28,801)	-
Fund Balance at beginning of year	-	139,524	-	165,890	-
Fund Balance	\$ 34,160	\$ 92,206	-	\$ 137,088	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending November 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Nov. 30 2022 Actual	% of FY2022 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 1,405,000	\$ 542,875	38.64%	\$ 395,737	39.38%
TOTAL REVENUES	1,405,000	542,875	38.64%	395,737	39.38%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	19,809	44.02%	5,878	13.06%
Fixed Charges	1,200,000	969,707	80.81%	884,193	88.42%
TOTAL INSTITUTIONAL SUPPORT	1,245,000	989,516	79.48%	890,071	85.17%
CAMPUS SAFETY AND SECURITY					
Salaries	645,919	274,546	42.50%	261,732	41.59%
TOTAL CAMPUS SAFETY & SECURITY	645,919	274,546	42.50%	261,732	41.59%
TOTAL EXPENDITURES BY OBJECT	1,890,919	1,264,062	66.85%	1,151,804	68.79%
EXPENDITURES BY FUNCTION					
Institutional Support	1,245,000	989,516	79.48%	890,071	85.17%
Campus Safety and Security	645,919	274,546	42.50%	261,732	41.59%
TOTAL EXPENDITURES BY FUNCTION	1,890,919	1,264,062	66.85%	1,151,804	68.79%
Excess (deficiency) of revenues over expenditures other sources (uses)	(485,919)	(721,187)	-	(756,067)	-
Fund Balance Released from Reserved Fund Balance	485,919	-	-	-	-
Fund Balance at beginning of year	-	2,309,378	-	2,901,450	-
Fund Balance	\$ -	\$ 1,588,191	-	\$ 2,145,383	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending November 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Nov. 30 2022 Actual	% of FY2022 Budget
REVENUES					
Benefit Charges	\$ 12,827,450	\$ 4,824,051	37.61%	\$ 4,475,631	36.64%
TOTAL REVENUES	12,827,450	4,824,051	37.61%	4,475,631	36.64%
EXPENDITURES BY OBJECT					
Employee Benefits	12,827,450	4,523,813	35.27%	4,187,123	34.28%
TOTAL EXPENDITURES BY OBJECT	12,827,450	4,523,813	35.27%	4,187,123	34.28%
EXPENDITURES BY FUNCTION					
Institutional Support	12,827,450	4,523,813	35.27%	4,187,123	34.28%
TOTAL EXPENDITURES BY FUNCTION	12,827,450	4,523,813	35.27%	4,187,123	34.28%
Excess (deficiency) of revenues over expenditures other sources (uses)	-	300,238	-	288,508	-
Fund Balance at beginning of year	-	(13,092,263)	-	(21,456,128)	-
Fund Balance	\$ -	\$ (12,792,025)	-	\$ (21,167,620)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

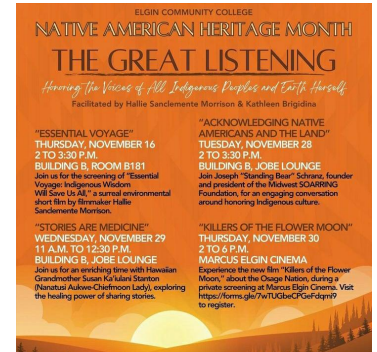
*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

November 2023 - January 2024

November 23rd through January 10th, 2024

Native American Heritage Month (November)

This November is the first time that ECC is observing Native American Heritage Month. Through movies, stories, and discussions, ECC will recognize the history, culture, and contributions of Indigenous people to our country, and ensure that the stories, rituals and traditions of Native Americans continue to be heard and passed down.



“Acknowledging Native Americans and the Land” (November 28th)

On Tuesday, November 28th in the Jobe Lounge, featured guest speaker John St. Augustine, creator and Executive Producer of "Earth Matters with Bill Kurtis" a nationally syndicated radio show, host of the daily international radio program “The Bridge”, and author of the best-selling books "Living An Uncommon Life-Essential Lessons from 21 Extraordinary People" and "Every Moment Matters,” spoke about human technology, creativity and innovation. Prior to the discussion, Professor Ramirez talked about, and read the ECC Land Acknowledgement to those in attendance. **60 attendees**

“Stories Are Medicine” (November 29th)

The third event of Native American Heritage month took place on Wednesday, November 29th in the Jobe Lounge from 11am to 12:30 pm. This was a thoughtful and enriching discussion with Hawaiian Grandmother Susan Ka’iulani Stanton (Nanatusi Aukwe-Chiefmoon Lady). She talked about, and explored the great healing power of sharing stories which helps promote a culture understanding, compassion, and collective healing. **37 attendees**



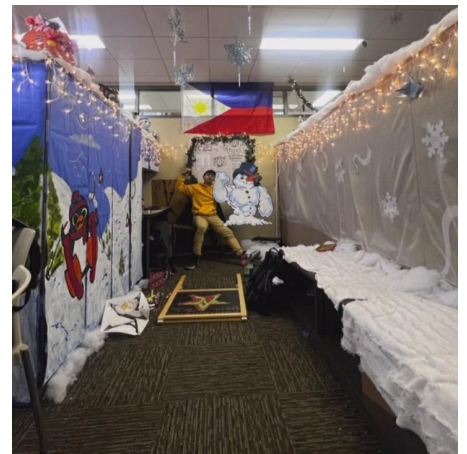
“Killers of the Flower Moon” (November 30th)

To wrap up Native American Heritage Month, there was a private screening of the new film Killers of the Flower Moon at Marcus Elgin Cinema on Thursday, November 30th from 2pm - 6pm. This film is based off of a non-fiction book by David Grann that investigates the murders of many Osage people in Oklahoma in the 1920's. **34 attendees**

Student Life Holiday Cubicle Decorating Contest (November 15th - December 5th)

To help ring in the holiday spirit, Student Government sponsored a decorating contest that challenged the clubs to get creative and work together to decorate their cubicle with a specific holiday theme. Some of the themes were nutcracker, winter wonderland, the grinch, and Polar Express just to name a few. After the clubs spent 2 weeks decorating, five judges came and examined the decorations to decide the two winners that received a \$150 cash prize for first, and a \$50 cash prize for second place. Although all the decorations were creative and spectacular, the 1st place winner was Associated Nursing Students (ANS) with the theme of nutcracker, and the 2nd place winner was Phi Theta Kappa with the theme of reindeer.

9 student clubs and organizations participated

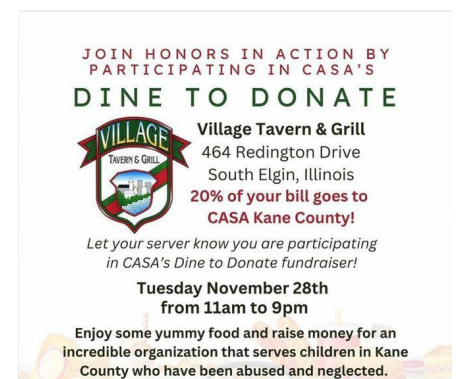


Barter-Palooza 2.0 (November 27th)

Fiber Arts Club, Strength and Wellness, Dual Credit Connections, Art and Design Club, and Phi Theta Kappa all joined together to put on Barter-Palooza in the Jobe Lounge. Anyone could bring in their old unwanted items to barter and exchange with their peers.

Honors in Action Dine to Donate (November 28th)

Honors in Action (HIA) had a Dine to Donate Fundraiser at Village Tavern & Grill in South Elgin on Tuesday, November 28th from 11am - 9pm. This fundraiser by Honors in Action is in support of CASA Kane County which is an amazing organization that serves the needs of children that have been abused and neglected. 20% of the proceeds were going to CASA Kane County

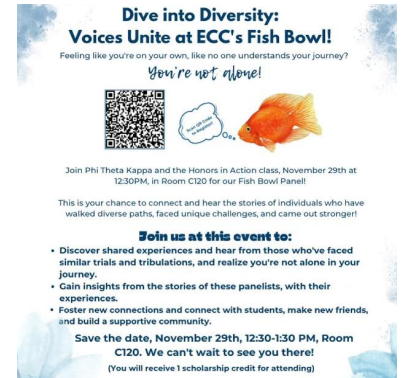


Phi Theta Kappa Art of Kindness (November 28th)

ECC's Rho Kappa Chapter of Phi Theta Kappa hosted an Art of Kindness workshop in the Jobe Lounge on Tuesday, November 28th from 10am - 2pm. The goal of the workshop was to create an art piece to showcase the commitment that ECC has to kindness.

Dive into Diversity: Voices Unite at ECC's Fish Bowl! (November 29th)

Phi Theta Kappa and Honors in Action had a diversity discussion on Wednesday, November 29th from 12:30pm - 1:30pm in the Fish Bowl (C120). This event was an opportunity for students to hear the stories of individuals who have faced challenges and eventually became stronger because of those challenges. Students discovered some shared experiences, heard from others with hardships to help them realize that they are not alone in their journey. In addition to the discussion, the event was a great way to network, make new connections, and help create a welcoming and supportive community. **22 attendees**



Candlelight Vigil for Palestine (November 29th)

Black Student Achievers (BSA) presented a Candlelight Vigil for Palestine on Wednesday, November 29th at 4pm in the Jobe Lounge. The goal of the vigil was to honor the thousands of innocent lives lost as well as the 1.7 million displaced from their homes. There were two speakers that included Professor Ramirez, and also Judge Affeef who is an Administrative Law Judge. Both spoke about the history of the conflict as well as the realities of the ongoing war. **52 attendees**

Strength and Wellness and Gamers United Dodgeball Tournament (November 30th)

On Thursday, November 30th at 5pm in the ECC Gym (Building J), Strength and Wellness (SAW) along with Gamers United (GU) hosted their second annual dodgeball tournament. There were 5 teams of up to 10 people and they all competed in a double elimination tournament. In the end, the ECC baseball team came out on top for the second straight year. This was a perfect event right before the homestretch of the semester. There were also many students that came to watch the tournament and cheer on the players participating in the tournament.



100 attendees

Hip Hop Turns 50 (December)

To commemorate 50 years of Hip Hop, Black Student Achievers and the Equity Diversity and Inclusion Department put on many different events that aimed to honor and teach others about the importance of Hip Hop. From its founding in the Bronx 50 years ago, to today, Hip Hop has had a major impact on the social, political, economic, and educational systems in our society.



Bust A Move (December 5th)

The first event of “Hip Hop Turns 50” took place on Tuesday, December 5th 1pm - 3pm in the Jobe Lounge. This event was a dance battle where you learned some viral hip hop dances and then showed them off to everyone else in the battle.

23 attendees

All about Graffiti (December 6th)

The next event took place on Wednesday, December 6th from 11am - 3pm in the Jobe Lounge. Attendees were able to design, and color their own graffiti, while also learning about street artists around the world.

57 participants

Drop the Mic (December 7th)

Drop the Mic took place on Thursday, December 7th from 1pm - 3pm in the Jobe Lounge. This event was a mix of games based off of lyrical improv. A hip hop song was played, and then the participating students needed to sing the rest of the lyrics after the song was turned off.

32 attendees

Trivia Remix (December 11th)

The second to last event on “Hip Hop Turns 50” was a trivia night that occurred on Monday, December 11th, from 5:30pm - 7:30pm in the Jobe Lounge. Teams of between 4 and 6 people were tested on their hip hop knowledge and competed for the top spot which was awarded a prize.

19 attendees

Hip Hop at 50 (December 12th)

The final event of this wonderful celebration took place on Tuesday, December 12th from 4pm - 9pm in the Jobe Lounge. During the evening there was a Hip Hop Museum Exhibit along with a presentation, and to end the night there was a ECC Hip Hop Ensemble a 7:30pm

38 attendees

Associated Nursing Students Toy Drive (December 3rd - 7th)

Throughout the first week of December, Associated Nursing Students (ANS) hosted a toy drive. They were collecting new, unwrapped toys for the holidays to help Toys for Tots so that kids get the gifts that they deserve for Christmas.



Art & Design Club Winter Art Sale (December 4th, 5th, & 6th)

Throughout the week of December 4th, Art & Design Club (ADC) hosted their winter art sale in the Building B Hallway. This was a great sale because the art was created by many talented ECC student artists, and their work was sold to fellow students and the campus community. It was a great opportunity to see some hard work from some extremely talented artists.

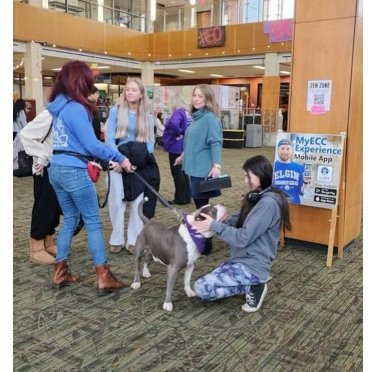


De-Stress with ANS (December 5th)

To provide another way to take a break from studying, Associated Nursing Students (ANS) had a stress free session on Tuesday, December 5th from 11:45am - 12:45pm in A307. During this time they decorated some festive holiday cookies and listened to some holiday music.

OLAS and Phi Theta Kappa Hope Bundles (December 5th & 6th)

The Organization of Latin American Students (OLAS) and Phi Theta Kappa (PTK) had a Hope Bundles Fundraiser on Tuesday, December 5th and Wednesday, December 6th from 10am - 2pm in the Building B Hallway. This fundraiser was in support of Casa Michoacan, which is a non-profit organization that supports and assists immigrants, refugees, low income youth and adults in the Chicagoland area. On the 5th they sold Churros, and on the 6th they sold conchas.



Stress Free Zen Zone (December 6th)

The end of the semester can be stressful for many students. They are studying hard for their last tests of the semester. But sometimes students need a little break from the constant studying, and just need a simple stress free break. That is why Student Life and Wellness Services had a stress free zone on Wednesday, December 6th from 10am - 1pm in the Jobe Lounge. There were many stress relieving activities to participate in including massage chairs, DIY essential oils, oxygen bar, chair yoga, comfort dogs, and more!



250 attendees

Spartan Mic Night (December 6th)

Performing Arts Club (PAC) hosted their Spartan Mic Night on Wednesday, December 6th at 7pm in the Spartan Auditorium (G100). Spartan Mic night is a student talent show made up of ECC students. Actors, singers, dancers, and comedians all showcased their talent for the rest of the ECC community to see.

48 attendees



“For the Girls” Slumber Party (December 7th)

The slumber party took place on Thursday, December 7th from 6pm - 12am in B180. The goal of the night was to blend exploratory education and service to foster belonging on campus. Throughout the night there were guest speakers that shared some insights about foster care and belonging, friendship bracelets and even packing baskets for the girls in Jubilee Village. Attendees created home baskets and packed them with essential items for Jubilee Village which houses formerly homeless young women and their children. The basket packing was a huge success as there were over 900 items donated. This event was hosted by Honors in Action (HIA), Black Student Achievers (BSA), Human Services Club (HSC), and Associated Nursing Students (ANS). **45 attendees**



Dual Credit Connections End of Semester Party (December 7th)

To wrap up the semester of fun, Dual Credit Connection Club (DCC) hosted their end of semester party on Thursday, December 7th from 2pm - 3pm in B166. At the party there was a fun white elephant exchange, a holiday movie, team games and some tasty snacks.

Student Life Leaders Holiday Party (December 7th)

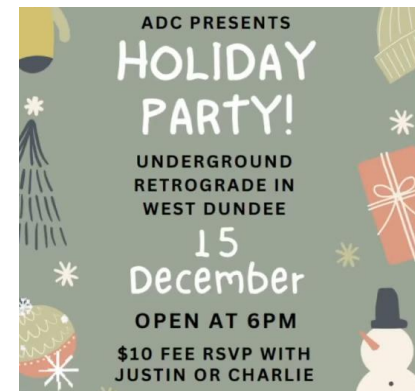
To congratulate all of the student leaders for a wonderful semester, Student Life had a holiday party on Thursday, December 7th from 11am - 1pm in rooms B180/181. This was a great time to relax and socialize amongst each other. Home Alone was playing in the background while student leaders played some fun games, exchanged white elephant gifts, and enjoyed some pizza, beef, salad and even some crepes. **60 attendees**

Art and Design Club Holiday Party (December 15th)

To celebrate a successful semester, Art and Design Club (ADC) had their holiday party on Friday, December 15th at Underground Retrocade in West Dundee. At the party there was an art themed white elephant exchange as well as many fun arcade games to play.

Organization of Latin American Students Traditional Posada (December 16th)

The last event of the semester for The Organization of Latin American Students (OLAS) was a traditional posada celebration at Casa Michoacan in Elgin on Saturday, December 16th from 6pm - 8pm. At the posada celebration there was music, pinatas, and family activities.



Elgin Community College's Fall Commencement Ceremonies (December 16th)

On December 16th, Commencement Ceremonies were held for ECC students who were graduating. This semester saw more than 600 students reach their goals of graduating from Elgin Community College. Many received their career and technical degrees at the 10am ceremony, and others received their university transfer degrees at the 2pm ceremony. At both ceremonies there was a speech by Antonio Ramirez (Faculty of the Year), as well speeches by Jesse Ramirez (10am), and Melanie Escobar-Menchaca (2pm). Both student speakers shared their unique stories to become ECC graduates and left their fellow classmates with some words of wisdom for the future. As always, the ceremonies were full of excitement, cheering and laughter as the graduates finally saw their dreams come true.



ECC Observer

The Elgin Community College newspaper (The Observer) which is made up of students who write articles in the online newspaper about current events and activities around campus are in their second season of the Eye of the Observer podcast. Stay tuned and keep your ears open for new episodes of the podcast.

HIV Testing (December 13th)

Break the stigma. Raise awareness. Get tested. Get tested on select Wednesdays and Thursdays from 11:00 am-2:00 pm, in F121.

Building Konnections (November)

Student Life's newest initiative is to set up information tables in Building K to connect students to the services and resources available across campus.

Coffee & Donuts (November 7th)

Students enjoyed coffee and gourmet donuts from Country Donuts.

226 attendees

DIY Ornament Making (November 30)

Students enjoyed festive arts and crafts.

130 participants

GENERAL CLUB MEETINGS

Most clubs have been wrapping up the semester with their final meetings and final events. Check the MyECC Engagement to learn more information about each club and the list of their meetings and events.

MYECC EXPERIENCE MOBILE APP

MyECC Experience is Elgin Community College's official app. Connect to all things ECC anytime, anywhere! This app is designed to enrich your ECC education and provide you with a personalized experience that provides access to student activities, events, and resources you use most often.



Download the new MyECC mobile app!



If you have any questions, please contact

StudentTrusteeKolbusz@elgin.edu

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (December)
- B. Treasurer (November)
- C. Student (November 23-January 10)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (December)
- E. Community Engagement and Legislative Affairs (December)
- F. Equity, Diversity & Inclusion Report (quarterly)



Dr. David Sam, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
DECEMBER 12, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held December 12, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
DECEMBER 12, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, December 12, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:42 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo, Mr. Rodriguez, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None.

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college. . . .
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent. . . .
- D. To consider collective negotiation matters...for one or more classes of employees. . . .
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired. . . .

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively).

Motion: Trustee Rakow moved to recess to closed session.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks and Rodriguez; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:44 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:28 p.m. The board reconvened in open session at 6:36 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF
DECEMBER 12, 2023

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo, Mr. Rodriguez, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chair Rakow.

D. Shared Values

Trustees recited the Shared Values.

5. President's Report

- Dr. Sam acknowledged Lori Clark, ECCFA president and Anitra King, SSECCA president in the audience.
- The ECC police department participated in *No Shave November* and raised \$610 for the Spartan Pantry. He thanked them for their commitment to the community.
- 169 students will be at the 10 a.m. career/tech ceremony. 155 students will be at the 2 p.m. transfer degree ceremony. 463 degrees (326 are transfer degrees) and 263 certificates will be awarded. The total number of students earning a degree or certificate is 662. Some students are earning multiple degrees/certificates.
- Dr. Sam provided a presentation and historical perspective of the College's tax levy and tuition rates.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Lori Clark, ECCFA president, offered comments in support of the SSECCA Union and wished everyone a happy holiday.
- The following IL residents offered comments on **Board Action No. 090-F-24, Resolution to Adopt 2023 Tax Levy and/or Board Action No. 098-F-24, Tuition for Fiscal Year 2025:** Jim Whittington, Brian Anderson, Simon Schrage, Lance Bell, Maureen O'Carroll, Frank Esposito, Aris Garcia and Enoch Essendrop.
- Anitra King, SSECCA president, offered comments on the College's upcoming 75th anniversary, 50th anniversary for hip-hop music and the longevity of SSECCA employees at the College.

MINUTES OF REGULAR MEETING OF
DECEMBER 12, 2023

- The following IL residents emailed comments to the Board regarding **Board Action No. 090-F-24, Resolution to Adopt 2023 Tax Levy and/or Board Action No. 098-F-24, Tuition for Fiscal Year 2025:** Lance Bell, Mary Mazzeri, Scott Swidler, Kristi Kittel, Steve and Chris Rakers, Nabi Fakroddin, Roxanne Vendegna, Sue Kittel, Jake Rutherford, Cindy Cheek, Jacqueline Majka, Pam Heimsath, Gary Heissler, Nicole LoDolce, Andrew Rachal, Laura Boehm, Thomas Seifert, Tom Ripley, Pam Carr (facebook), Cecilia Valdivia, Thomas Richard, Adam Jensen, Kenny Tokarz, Steve Elliott, Kathryn Gorenz, Seth Holmen, and Julie Farquhar.

7. Board Reports

A. Finance Committee

Trustee Rodriguez provided an overview of the Finance Committee meeting held on Monday, December 11, 2023. Items presented and discussed include: Internal Audit Update; FY24 Financial Update; FY25 Budget Discussion; Capital Projects Priority and Cost Update; Property Tax Levy – Tax Year 2023; Investment Policy Review; and Purchasing Process – Cooperative and Consortium Buying.

B. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, December 11, 2023. The following presentation was provided: Adult Basic Education (ABEC) by Dr. Hobson, Erin Vobornik and Marcia Luptak. Dr. Wagner provided a construction update. Board Actions and items on the December 12, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos shared that there will be a webinar December 15 regarding BA degrees. The next ICCTA meeting will be at ACCT's National Legislative Summit in February.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos highlighted the information regarding the Pell Grant update provided in the written legislative report received.

E. Legislative

Trustee Rakow reported the following: November 11, the Boys and Girls Club of Elgin celebrated their 30th Anniversary Great Futures Gala at the Q Center in St. Charles, IL. In attendance were Trustees Redmer and Arroyo. November 15, the Elgin Hispanic Network celebrated its 36th Annual Thanksgiving Luncheon on campus. In attendance were Trustee Ollayos and Dr. Sam. November 21, the Elgin Area Chamber celebrated its 42nd Annual Thanks & Giving Luncheon on campus. In attendance were Trustee Rodriguez, Trustee Rakow and Dr. Sam. December 5, Elgin's Mayor David Kaptain gave his State of the City address at ECC. In attendance were Trustees Redmer, Ollayos and Student Trustee Kolbusz. Trustee Arroyo attended the Bartlett Chamber of Commerce and Bartlett Rotary Club Annual Holiday Luncheon at Villa Olivia in Bartlett December 7. Senator Linda Holmes' Meet and Greet is scheduled for Tuesday, January 30 from 1-2 p.m. December 5, the House unveiled bipartisan workforce Pell legislation to allow students to apply for Pell Grants for short-term workforce programs. Students in programs ranging from 150-599 clock hours over at least 8 weeks would qualify for workforce Pell grants, with amounts determined similar to federal Pell grants. Plans are

MINUTES OF REGULAR MEETING OF
DECEMBER 12, 2023

underway to prepare for the 2024 National Legislative Summit in Washington D.C., which is scheduled to take place February 4-7. Board members attend these events to strengthen relationships within the community, as well as, advocate for the College. Trustee Rakow reminded the Board that review of their annual goals will be done in the New Year.

F. ECC Foundation

Through October 31, FY24 fundraising is \$490,514.17 in monetary giving. Awarding for the 2023-2024 school year is currently underway with 81% of scholarships already awarded. Compared to this time last school year, 15% more of scholarship funds have been distributed. The Retiree Advisory Network Committee is investigating the next social opportunity in the spring at the Arts Center. The Sensational Seventy-Five Alumni selections have been presented and upon confirmation, announcements will begin in early 2024. A special event celebrating our Sensational Seventy-Five is part of our 75th celebration activities in 2024. The Purses with Purpose holiday celebration will be held December 13, hosted at Sharon Fisher-Larson's home. ECC submitted a proposal to the Illinois Community College Board's FY24 Innovative Bridge and Transitions Grant program for Improving Accessibility for Students with Disabilities (\$313,784); a proposal to the Department of Labor Strengthening Community College's Round 4 for a Greater Elgin Advanced Manufacturing Accelerator (\$1,734,017); and a proposal to the Illinois Arts Council to provide matching grant funds (\$12,000) for Ensemble Español Spanish Dance Theatre's presentation "Chicago Tap Theater." ECC will submit an Illinois Community College Board FY24 Digital Instruction for Adult Education Grant proposal for Increasing Technology Access for ABEC Students (\$74,928). The Bright Futures campaign will kick off publicly on December 15. A spring cultivation event will be held at the studio of Sandro Miller in Chicago, an ECC alum. An invitation for the Board will be forthcoming in early 2024.

The Board recessed at 7:55 p.m. and reconvened at 8:00 p.m.

G. Student Report

Student Trustee Kolbusz highlighted several student events including the following: November 15, Celebrate Diwali; November 1 – December 1, Honors in Action and CASA Kane County Holiday Giving Program; November 6 and 7, Phi Theta Kappa One for Me One for You; November 8, Drunk Busters; November 15, Phi Theta Kappa Induction Ceremony. Also mentioned was the Eye of the Observer Podcast. A detailed report of these and many other events is included in the Reports Section.

8. College Reports

Board Action No. 089-A-24, Acceptance of Written College Reports

- A. Personnel (November)
- B. Treasurer (October)
- C. Student (October 26-November 22)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (November)

MINUTES OF REGULAR MEETING OF
DECEMBER 12, 2023

E. Community Engagement and Legislative Affairs (November)

F. Marketing & Communications Report (Fall, 2023)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Parks moved to accept the college reports.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Arroyo, Rodriguez, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. 2023 Tax Levy Hearing

The public hearing regarding the adoption of the 2023 tax levy was opened at 8:09 p.m. Chair Redmer asked if there was anyone present wishing to comment on the tax levy. There was no response to this request; and no comments followed the second and third requests for comments. Audience members commented on the tax levy during the audience wishing to address the board item earlier on the agenda. The public hearing was closed at 8:12 p.m.

10. Resolution to Adopt Property Tax Levy, 2023

Board Action No. 090-F-24, Resolution to Adopt 2023 Tax Levy

Motion: Trustee Parks moved to approve the resolution as presented.

Second: Student Trustee Kolbusz seconded the motion.

Trustee Nowak stated that this is not the right time to increase taxes. He provided information regarding the current inflation factor and the vast number of people struggling in this current economy. Trustees Ollayos, Parks, Arroyo, Rodriguez, Rakow, Redmer and Student Trustee Kolbusz appreciated the comments provided by those in attendance; however, they all indicated that this tax levy, after three years of a flat levy, is in the best interest of the institution and the future of the local economy. This is never an easy decision and it is re-visited each year.

Motion: Trustee Nowak moved to amend the motion to levy 2.9% versus the 5.8% as presented.

Second: Trustee Rakow seconded the amended motion.

Trustee Nowak suggested a lower percentage as a compromise.

Roll-Call Vote: Aye, 2; Nowak, Arroyo; nay, 5; Redmer, Rakow, Ollayos, Parks, Rodriguez; Student Trustee Kolbusz, nay; the amended motion failed.

Trustee Ollayos called the question to vote on the original motion to approve the resolution for the tax levy as presented.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Arroyo, Ollayos, Parks, Rodriguez; nay, 1; Nowak; Student Trustee Kolbusz, aye; motion carried.

MINUTES OF REGULAR MEETING OF
DECEMBER 12, 2023

11. Consent Agenda

Trustee Nowak requested the following item be removed from the consent agenda:

H. Board Action No. 098-F-24, Tuition for Fiscal Year 2025

Chair Redmer read the following consent agenda items:

- A. **Board Action No. 091-A-24, Minutes of the Regular Board Meeting of November 14, 2023**
- B. **Board Action No. 092-A-24, Minutes of Closed Session Board Meeting of November 14, 2023**
- C. **Board Action No. 093-A-24, Destruction of Audiotapes of Closed Session Board Meeting of April 12, 2022**
- D. **Board Action No. 094-F-24, Ratification of Report of Expenses**
- E. **Board Action No. 095-F-24, Ratification of Board of Trustee Travel Expenses**
- F. **Board Action No. 096-A-24, Intergovernmental Agreement Between Community College District No. 509 and the City of Elgin**
- G. **Board Action No. 097-A-24, 2023 Cook County Resolution to Allocate PTELL Reduction**
- I. **Board Action No. 099-A-24, Compensation Rates for Intensive English Program (IEP) Instructors**
- J. **Board Action No. 100-A-24, 403b and 457b Plan Fiduciary**
- K. **Board Action No. 101-A-24, Trustees' Out-of-State Travel to 2024 ACCT National Legislative Summit**
- L. **Board Action No. 102-A-24, Changes to Leave Plans for Employees**
- M. **Purchases**
 - 1. **Board Action No. 103-T-24, LinkedIn Learning Renewal**, authorizes the administration to contract with LinkedIn Learning (Sunnyvale, CA), in an amount not to exceed \$69,011 over three years through a renewable annual contract.
 - 2. **Board Action No. 104-M-24, Spot Light Fixture Purchase**, authorizes the administration to purchase eighteen (18) ColorSource Spot V lighting fixtures and accessories for Second Space Theatre from BMI Supply (Queensbury, NY), the lowest responsible bidder, in an amount not to exceed \$25,514.
 - 3. **Board Action No. 105-B-24, Lounge Furniture Purchase**, authorizes the administration to purchase furniture for student lounges – Spartan Corner and Jobe Lounge and Lakeside Lounges located in Building B from Krueger International (Chicago, IL), in an amount not to exceed \$29,000.
 - 4. **Board Action No. 106-T-24, Internal Digital Signage Equipment Purchase**, authorizes the administration to purchase digital signs/screens, installation, and software for internal signage for all campus locations from BEAR Construction Company (Rolling Meadows, IL), in an amount not to exceed \$706,150, the lowest responsible trade package bidder.
 - 5. **Board Action No. 107-M-24, Copier Maintenance Agreement**, authorizes the administration to enter into a two (2) year maintenance agreement for the Canon C850 Image Press copier with Marco Technologies, LLC (Rockford, IL), in an amount not to exceed \$79,000 over the two years.

MINUTES OF REGULAR MEETING OF
DECEMBER 12, 2023

- 6. Board Action No. 108-M-24, Ratification of Police Vehicle Purchase**, ratifies and authorizes the administration to purchase a new 2023 Ford Police Responder F150 truck for the College's police department from Morrow Brothers Ford, Inc. (Greenfield, IL), in an amount not to exceed \$49,240.

N. Personnel

- 1. Board Action No. 109-P-24, New Hire, Instructor of Anatomy and Physiology, Dr. Amanda Gerke**, approves the appointment of Dr. Amanda Gerke as a tenure-track Instructor of Anatomy & Physiology at a salary of \$76,206 (Lane X, Step 2) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.
- 2. Board Action No. 110-P-24, New Hire, Instructor of Manufacturing, Mr. Anthony Bellavia**, approves the appointment of Mr. Anthony Bellavia as a tenure-track Instructor of Manufacturing at a salary of \$60,732 (Lane I, Step 4) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.

Motion: Trustee Ollayos moved to approve the consent agenda as presented.

Second: Trustee Parks seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

- H. Board Action No. 098-F-24, Tuition for Fiscal Year 2025**, maintains and adopts the following rates effective Summer 2024:

District Resident, Work In-District, In-District Internet	\$135.00 per semester credit hour
Out-of-District Resident	\$297.00 per semester credit hour
Out-of-District Internet	\$260.00 per semester credit hour
Out-of-State & International Resident	\$396.00 per semester credit hour
Out-of-State & International Internet	\$310.00 per semester credit hour

Motion: Trustee Nowak moved to approve the agenda item as presented.

Second: Trustee Rodriguez seconded the motion.
Trustee Nowak offered a compromise regarding a tuition increase.

Motion: Trustee Nowak moved to amend the motion regarding the action as presented to increase tuition by \$2 instead of the \$3 presented in the board action.

Second: There was no second; the amended motion failed.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Arroyo, Ollayos, Parks, Rodriguez; nay, 1; Nowak; Student Trustee Kolbusz, aye; motion carried.

MINUTES OF REGULAR MEETING OF
DECEMBER 12, 2023

12. Old Business

Chair Redmer reminded the Board to complete the reading assignment for January.

13. New Business

Trustee Ollayos indicated that she and Trustee Arroyo would try to put something together for the Board of Trustees to showcase at the 75th anniversary talent show.

14. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Parks seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez; nay; 0; Student Trustee Kolbusz, aye: meeting adjourned at 8:40 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
December 12, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held December 12, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed
- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
MAY 10, 2022**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of May 10, 2022 as all criteria for destruction of these tapes have been met.



Dr. David Sam, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratify the Report of Expenses for the month of December 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The enclosed Report of Expenses identifies the vendors that have been paid during the month of December 2023 in the amount of \$4,145,891.75.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

**ANNUAL COMPREHENSIVE FINANCIAL REPORTS
FISCAL YEAR 2023**

Recommendation

The administration recommends that the Board of Trustees accepts the Fiscal Year 2023 Annual Comprehensive Financial Report and Independent Auditor's Report in Accordance with Government Auditing Standards; the Fiscal Year 2023 Single Audit Report; the Fiscal Year 2023 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and the accompanying Auditor's Communication to the Board of Trustees from Sikich, LLP.



Dr. David Sam, President

Background

The Fiscal Year 2023 Annual Comprehensive Financial Report which includes the Fiscal Year 2023 Independent Auditor's Report and Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements performed in Accordance with Government Auditing Standards; the Fiscal Year 2023 Single Audit Report; the Fiscal Year 2023 Single Audit Report; the Fiscal Year 2023 Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report; and Auditor's Communication to the Board of Trustees were distributed to the Board of Trustees under separate cover. Sikich, LLP partners reviewed the reports at the January 22, 2024 Board Committee of the Whole meeting. Upon formal acceptance of the reports, the Fiscal Year 2023 Annual Comprehensive Financial Report will be posted on the college's website and submitted to the Illinois Community College Board, as required.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business & Finance, 847-214-7728

75th ANNIVERSARY COMMEMORATIVE BOOK

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Schiele Group (Elk Grove Village, IL) for the printing of the College’s commemorative book, in an amount not to exceed \$29,080.17.

Description	Quantity	Schiele (Elk Grove Village, IL)	More than Ink (Jacksonville, FL)	K & M Printing Company (Schaumburg, IL)	HAAG Press (Elgin, IL)	Cardinal ColorGroup (Rolling Meadows, IL)	Consolidated Carqueville (Streamwood, IL)
220 Page Book	500	\$ 6,616.70	\$ 7,767.53	\$ 14,750.00	\$15,054.00	\$ 22,895.00	\$ 27,205.00
220 Page Book	1,000	\$ 12,235.25	\$ 13,916.06	\$ 24,800.00	\$18,148.00	\$ 25,905.00	\$ 31,330.00
220 Page Book	2,000	\$ 22,076.19	\$ 27,211.67	\$ 43,000.00	\$24,293.00	\$ 31,685.00	\$ 38,286.00
248 Page Book	500	\$ 8,055.29	\$ 8,015.46	\$ 15,875.00	\$16,780.00	\$ 25,550.00	\$ 30,786.00
248 Page Book	1,000	\$ 14,526.68	\$ 15,411.28	\$ 26,000.00	\$20,264.00	\$ 28,940.00	\$ 34,597.00
248 Page Book	2,000	\$ 26,030.17	\$ 30,202.76	\$ 45,200.00	\$27,180.00	\$ 35,425.00	\$ 42,443.00
276 Page Book	500	\$ 8,972.38	\$ 8,762.75	\$ 16,750.00	\$18,014.00	\$ 27,235.00	\$ 33,430.00
276 Page Book	1,000	\$ 16,101.06	\$ 16,906.50	\$ 31,600.00	\$21,866.00	\$ 31,090.00	\$ 38,711.00
276 Page Book	2,000	\$ 29,080.17	\$ 33,193.19	\$ 49,700.00	\$29,422.00	\$ 38,335.00	\$ 47,508.00

Dr. David Sam, President

Background

The invitation to bid was advertised and sent to six (6) vendors, two (2) of which were in district. Elgin Community College (ECC) is celebrating its 75th anniversary and creating a history book commemorating 75 years. The book will feature the history of the past decades with text and photos to help people understand how ECC was founded and how the institution has grown through the years. The book’s content has been carefully reviewed with proper source citations.

The purpose is to honor The College's legacy and document 75 years of excellence and growth. The book will be made available to students, employees, the College Board of Trustees, alumni, The College's Sensational 75 recipients, The College Foundation Gala attendees, and the President's Office. This book will also be available digitally and shared as an e-book on the website.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

ARCHITECTURAL SERVICES – FITNESS CENTER RENOVATION

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for professional architectural services with Williams Architects (Itasca, IL) for the renovation of the fitness center in an amount not to exceed \$652,500.



Dr. David Sam, President

Background

The College sent out a Statement of Qualifications to thirty-two (32) firms and received twelve (12) responses, none of which were in district. The College narrowed the field to five (5) firms to interview and the selected firm was determined by the quality-based selection process of their performance during the interview.

The scope of architectural services includes the project design completion, civil engineering, landscape design, structural engineering, Mechanical, Electrical, and Plumbing (MEP), evaluation of the new location for utilities, and construction. The project is based on an estimated budget of \$7.5 million.

Funding Source: Operations and Maintenance – Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

CONSTRUCTION MANAGEMENT FEES – FITNESS CENTER RENOVATION

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for professional construction management services for the renovation of the Fitness Center with Shales McNutt Construction, (Elgin, IL) in an amount not to exceed \$727,885.



Dr. David Sam, President

Background

The College sent out a Statement of Qualifications to nine (9) firms and received three (3) responses; all three (3) were in district. All three firms were interviewed and the College selected the firm by using a quality-based selection process of their performance during the interviews and past successful projects at the College.

The fees of \$727,885 are based on an estimated construction budget of \$7.5 million and are in line with previous projects and industry standards.

Construction management services consist of cost estimating, value engineering, scheduling and development of phasing strategies, and site logistics planning. The construction manager is responsible for collaborating with the architect to provide estimated project costs as well as the College's project manager to ensure that the owner's visions are achieved on the project.

Funding Source: Operations and Maintenance - Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

ARCHITECTURAL SERVICES – TRUCK DRIVING BUILDING

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for additional professional architectural services from Perkins and Will (Chicago, IL) for the Truck Driving Building in the amount of \$160,735.20, for a total not to exceed amount of \$326,600 for the project.



Dr. David Sam, President

Background

Board Action No. 017-A-23 was approved by the Board of Trustees in August 2022 for Architectural and Engineering (A/E) Services for the Truck Driving building. The previous board action was for \$165,864.80. The increase in fees is \$160,735.20. The new total includes the original fee and is based on a new construction estimate of \$5 million.

The new scope includes architectural services to complete the project design, civil engineering, landscape design, structural engineering, Mechanical, Electrical, and Plumbing (MEP), evaluation of the new location for utilities, and construction.

The location of the building has changed creating the need for site development, a new driving pad, other excavation not needed in the previous location, and an increase in material costs.

Funding Source: Operations and Maintenance – Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

CONSTRUCTION MANAGEMENT FEES – TRUCK DRIVING BUILDING

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for additional professional construction management services for the College's Truck Driving building with Shales McNutt Construction, (Elgin, IL) in an amount of \$178,960 for a total not to exceed amount of \$422,959 for the project.



Dr. David Sam, President

Background

Board Action No. 044-A-22 was approved by the Board of Trustees in September 2022 for Construction Management services for the Truck Driving building. Due to the relocation of this building and program to the other side of campus the new amount for construction is estimated at \$5 million. The new amount is an increase of \$178,960 from the previous board action and includes the original fee of \$243,999.

Construction management services consist of cost estimating, value engineering, scheduling and development of phasing strategies, and site logistics planning. The construction manager is responsible for collaborating with the architect to provide estimated project costs and with the College's project manager to ensure that the owner's visions are achieved on the project.

The location of the building has changed creating the need for site development, a new driving pad, other excavation not needed in the previous location, and an increase in material costs.

Funding Source: Operations and Maintenance - Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

PROFESSIONAL SURVEY FEES - TRUCK DRIVING

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with The W-T Group, LLC (Hoffman Estates, IL) to survey the property where the new Truck Driving building and program will reside, in an amount not to exceed \$24,950.



Dr. David Sam, President

Background

As a continuation of the land survey completed by Board Action No. 149-A-23 in March 2023, this professional service is to perform an in-depth land survey specifically where the truck-driving building and program will be located. The services will also include a report on the topography of the location, utilities locating and marking, plat work, construction staking, and post-construction as-builts. The W-T Group, LLC will also work with the College, Perkins and Will, Shales McNutt Construction, and other engineering firms on the project.

Funding Source: Operations and Maintenance Fund - Restricted

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

BUILDING A - RESPIRATORY CARE SPACE BUILDOUT

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to grant IHC Construction Company, LLC (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the construction trade packages listed below to build respiratory care rooms. The total amount not to exceed is \$690,972.

Contractor	Trade Package	Bid Bond	Add #01	Add #02	Base Bid
Hargrave	6a General Trades	X	X	X	\$316,450.00
Automatic Fire Systems	21a Fire Protection	X	X	X	\$18,342.00
Abitua Sewer, Water, & Plumbing	22a Plumbing	X	X	X	\$54,300.00
Jensen's Plumbing	23a Mechanical	X	X	X	\$139,500.00
Carey Electric	26a Electrical	X	X	X	\$162,200.00
				total	\$690,792.00

Dr. David Sam, President

Background

The invitation to bid was advertised and sent to thirty-two (32) contractors, of which three (3) were in-district.

In October 2023, Board Action No. 059-A-24 was approved for construction management services from IHC Construction Company, LLC for the renovation of part of the nursing program space to make room for the the respiratory care and nursing assistant programs.

To achieve Respiratory Care program goals as well as Commission on Accreditation for Respiratory Care (CoARC) standards, adequate laboratory space is needed. This space requires hospital beds with oxygen/air/gas lines, as well as live suction, which will facilitate effective learning and prepare graduates for employment. Part of CoARC accreditation standards require that students complete a survey assessing their laboratory experience. Successful outcome measurement for this standard is 80% of students will consider their campus laboratory experiences to be appropriate.

TRADE PACKAGE:6a General Trades				
Contractor	Bid Bond	Add #01	Add #02	Base Bid
Hargrave	X	X	X	\$316,450.00
Manusos	X	X	X	\$328,615.00
TRADE PACKAGE: 21a Fire Protection				
Contractor	Bid Bond	Add #01	Add #02	Base Bid
Automatic Fire Systems	X	X	X	\$18,342.00
Nelson Fire Protection	X	X	X	\$23,361.00
TRADE PACKAGE: 22a Plumbing				
Contractor	Bid Bond	Add #01	Add #02	Base Bid
Abitua Sewer. Water, & Plumb	X	X	X	\$54,300.00
JL Wagner	X	X	X	\$54,700.00
Hartwig	X	X	X	\$58,700.00
Defranco Plumbing	X	X	X	\$66,220.00
Jensens Plumbing & Heating	X	X	X	\$68,200.00
CW Burns	X	X	X	\$72,100.00
TRADE PACKAGE: 23a HVAC				
Contractor	Bid Bond	Add #01	Add #02	Base Bid
Jensens Plumbing & Heating	X	X	X	\$139,500.00
FE Moran	X	X	X	\$167,800.00
Premier Mechanical Inc.	X	X	X	\$170,000.00
Hartwig Mechanical	X	X	X	\$172,000.00
MG Mechanical	X	X	X	\$173,000.00
Amber Mechanical	X	X	X	\$178,450.00
Ideal Heating	X	X	X	\$181,222.00
TRADE PACKAGE: 26a Electrical and Communications				
Contractor	Bid Bond	Add #01	Add #02	Base Bid
Carey Electric	X	X	X	\$162,200.00
Ascend Electric	X	X	X	\$178,040.00
Public Electric	X	X	X	\$198,450.00

Funding Source: Operations and Maintenance Restricted

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

FLOOR SCRUBBER UNITS PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase floor scrubbers from Windy City Equipment (Glendale Heights, IL), the lowest responsible bidder, in an amount not to exceed \$27,031.99.

Vendor	Location	20" Scrubber price	32" Scrubber price	total
Windy City Equipment	Glendale Heights, IL	\$ 8,798.99	\$ 18,233.00	\$ 27,031.99
Grainger	Vernon Hills, IL	\$ 9,495.60	\$ 22,038.80	\$ 31,534.40



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to four (4) vendors, none of which were in district. Only two (2) bids were submitted.

The custodial department, within Operations and Maintenance, is in need of two (2) new floor scrubbing units. Current equipment has exceeded its useful life. Two sizes of scrubbers will allow for efficient use in the different spaces on campus. These machines will be used in every building on the main campus as well the satellite campuses.

Funding Source: Operations and Maintenance Fund

Staff Contact: Dr. Kim Wagner, Vice President of Business and Finance, 847-214-7728

POLICE BODY CAMERA EQUIPMENT AND SERVICE PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorize the administration to purchase body cameras and services for the College's Police Department from Axon Enterprises, Inc. (Scottsdale, AZ), the lowest responsible bidder in an amount not to exceed \$65,525.13 for a five (5) year period.

Vendor	Location	Price
Axon Enterprises, Inc.	Scottsdale, AZ	\$ 65,525.13
Provision Solutions Inc.	Byron Center, MI	\$ 73,866.00
Coban Technologies, Inc.	Missouri City, TX	\$ 79,650.00
Digital Alley	Lenexa, TX	\$ 86,660.00
Motorola Solutions	Chicago, IL	\$ 89,000.00



Dr. David Sam, President

Background

A request for proposal was advertised and sent to five (5) vendors, none of which were in district.

This purchase is for eighteen (18) body worn cameras (BWC), equipment, software, and cloud-based secure storage for use by the College's Police Department. The use of cameras will be mandated by state statute and must be implemented by January 1, 2025. Each officer is required to have a BWC and record while responding to calls for service or engaging in law enforcement-related activities. The police department has internal policies governing the use, retention, and dissemination of any videos.

Funding Source: Operations and Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7367

RATIFICATION OF PROFESSIONAL SURVEY SERVICES

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to contract with The W-T Group, LLC (Hoffman Estates, IL) to survey the property at 550 S. McLean Blvd. Elgin, IL 60123 that the College acquired on December 15, 2023, in an amount not to exceed \$29,250.



Dr. David Sam, President

Background

As a continuation of the land survey completed by Board Action No. 149-A-23 in March 2023, this professional service is to survey the newly acquired property and the building at 550 S. McLean Blvd. Elgin, IL. 60123. The W-T Group, LLC will also work with the College and the City of Elgin Planning Department to prepare the documents for the demolition of said site.

Funding Source: Operations and Maintenance - Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**RATIFICATION OF ANNUAL TRANE HVAC SYSTEM MANAGEMENT OF
EQUIPMENT (ALL BUILDINGS)**

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to contract with Trane U.S., Inc. (Willowbrook, IL) for three (3) years of annual factory maintenance automation services for all of the Trane HVAC equipment located across the main campus in an amount not to exceed of \$70,377.

Building	Year 1 Cost	Year 2 Cost	Year 3 Cost	3 Year Total Cost
All	\$ 22,545.00	\$ 23,447.00	\$ 24,385.00	\$ 70,377.00
			Total for all Buildings	\$ 70,377.00



Dr. David Sam, President

Background

Trane U.S., Inc. is the single regional source for Trane factory service and parts. Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

The Trane Tracer SC Building Management system is the software that integrates all of the HVAC equipment on the campus, allowing the College to manage all of the units from a central location and this service ensures smooth reliable operation of all of the units.

Funding Source: Operations & Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

**RATIFICATION OF NEW HIRE, INSTRUCTOR OF BASIC NURSE ASSISTANT
Mr. Rhey Ayende**

Recommendation

The administration recommends that the Board of Trustees ratifies the appointment of Rhey Ayende as a tenure-track Instructor of Basic Nurse Assistant at a salary of \$58,324 (Lane I, Step 3) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.



Dr. David Sam, President

Background

Mr. Rhey Ayende earned his Bachelor of Science degree in nursing from Bicol University (Philippines) and a Certificate in College Teaching from Aquinas University (Philippines). Mr. Ayende is also currently pursuing a Master of Science degree in nursing from Chamberlain University. In addition to his nursing license, Mr. Ayende also holds an IDPH Train the Trainer credential.

Mr. Ayende began his career in nursing as a midwife educator and later held several staff nurse positions in the Philippines. He moved to Qatar where he worked as a registered general nurse and nurse supervisor before returning to the United States. In his most recent position, he served as a staff nurse/wound care nurse at Riverview Rehab Center in Elgin.

We look forward to the breadth of clinical experience and the natural teaching style that Mr. Rhey Ayende will bring to ECC's newly expanded Basic Nurse Assistant program.

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363

RATIFICATION OF NEW HIRE, INSTRUCTOR OF SOCIOLOGY
Mr. Bilal Hussain

Recommendation

The administration recommends that the Board of Trustees ratifies the appointment of Bilal Hussain as a tenure-track Instructor of Sociology at a salary of \$58,324 (Lane I, Step 3) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.



Dr. David Sam, President

Background

Mr. Bilal Hussain earned his Associate of Arts in Business Administration from Harper College and a Bachelor of Arts in Sociology from Northeastern Illinois University. He also holds a Master of Arts in Sociology from Loyola University Chicago.

Mr. Hussain was a Ronald E. McNair Scholar (Northeastern Illinois University) and a Diverse Faculty Fellow (Harper Community College) and has extensive experience as an instructor at the community college level. He was previously an adjunct instructor at Elgin Community College and most recently served as an adjunct faculty member of Sociology at Oakton College and Harper College.

We look forward to the experience, insights, and energy that Mr. Hussain will bring to ECC's Department of Sociology as a full-time faculty member.

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363