



BOARD OF TRUSTEES AGENDA

DECEMBER 12, 2023



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
December 12, 2023**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired...
all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Shared Values

5. President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Finance Committee – Trustee Rodriguez
- B. Committee of the Whole – Trustee Arroyo
- C. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- D. Association of Community College Trustees (ACCT) – Trustee Ollayos
- E. Legislative – Trustee Rakow
- F. ECC Foundation – Trustee Parks
- G. Student Report – Student Trustee Kolbusz

Reports

8. College Reports

- A. Personnel (November) 2
- B. Treasurer (October) 5
- C. Student (October 26 – November 22) 24

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (November)
- E. Community Engagement and Legislative Affairs (November)
- F. Marketing & Communications Report (Fall, 2023)

Actions

- Acceptance of College Reports** 1

9. 2023 Tax Levy Hearing

- 10. Resolution to Adopt Property Tax Levy, 2023** 2

11. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of November 14, 2023 6
- B. Closed Session Minutes of the Regular Board Meeting of November 14, 2023 12
- C. Destruction of Audiotape of Closed Session of April 12, 2022 13
- D. Ratification of Report of Expenses 14
- E. Ratification of Board of Trustees Travel Expenses 15
- F. Intergovernmental Agreement Between Community College District No. 509 and the City of Elgin 16
- G. 2023 Cook County Resolution to Allocate PTELL Reduction 22

H. Tuition for Fiscal Year 2025	25
I. Compensation Rates for Intensive English Program (IEP) Instructors	26
J. 403b and 457b Plan Fiduciary	27
K. Trustee Out-of-State Travel to 2024 ACCT National Legislative Summit	28
L. Changes to Leave Plans for Employees	29
M. Purchases	
1. LinkedIn Learning Renewal	30
2. Spotlight Fixture Purchase	31
3. Lounge Furniture Purchase	32
4. Internal Digital Signage Equipment Purchase	33
5. Copier Maintenance Agreement	34
6. Ratification of the Police Vehicle Purchase	35
N. Personnel	
1. New Hire, Instructor of Anatomy & Physiology, Dr. Amanda Gerke	36
2. New Hire, Instructor of Manufacturing, Mr. Anthony Bellavia	37

12. Old Business

13. New Business

14. Adjournment

Next regular meeting: 6:30 p.m. Tuesday, January 24, 2024

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.



ACADEMIC CALENDAR 2023 - 2024

SUMMER SESSION 2023

Beginning Fri., June 2, and ending Sun., Aug. 6, all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center, and Visual & Performing Arts Center will be open as scheduled.

Sat., May 27 – Mon., May 29	All Facilities Closed: Memorial Day Weekend
Mon., June 5	Summer Session I Begins
Mon., June 12	Summer Session II Begins
Mon., June 19	All Facilities Closed: Juneteenth Observed
Tue., July 4	All Facilities Closed: Independence Day
Mon., July 10	Summer Session III Begins
Thurs., Aug. 10	End of Summer Session Classes

Note: Summer session grades are due by 4 pm the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2023

Tues., Aug. 15 – Wed., Aug. 16	New Full-Time Faculty Orientation
Thurs., Aug. 17	College Convocation
Fri., Aug. 18	New Student Convocation
Mon., Aug. 21	Fall Semester Begins
Sat., Sept. 2 – Mon., Sept. 4	All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 25	12-Week Fall Session Begins
Mon., Oct. 16	2 nd 8-Week Fall Session Begins
5:00 pm Wed., Nov. 22 – Sun., Nov. 26	All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 14	Fall Semester Classes End
Fri., Dec. 15	Grading Day/Semester Ends
Sat., Dec. 16	Graduation
Mon., Dec. 18	Grades due by 4 pm
5:00 pm Thurs., Dec. 21 – Mon., Jan. 1	All Facilities Closed: Winter Recess

SPRING SEMESTER 2024

Tues., Jan. 2	Offices Reopen
Tues., Jan. 9 – Wed., Jan. 10	New Full-Time Faculty Orientation
Thurs., Jan. 11	College Convocation
Fri., Jan. 12	New Student Convocation
Mon., Jan. 15	All Facilities Closed: Martin Luther King, Jr. Day
Tues., Jan. 16	Spring Semester Begins
Mon., Feb. 19	All Facilities Closed: Presidents' Day
Tues., Feb. 20	12-Week Spring Session Begins
Mon., Mar. 11	2 nd 8-Week Spring Session Begins
Mon., Mar. 25 – Sun., Mar. 31	All Facilities Closed: Spring Recess
Wed., May 15	Spring Semester Classes End
Thurs., May 16	Grading Day/Semester Ends
Fri., May 17	High School Equivalency Graduation Ceremony
Sat., May 18	Graduation
Mon., May 20	Grades due by 4:00 pm
Mon., May 27	All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary. Please check the college website at elgin.edu for information regarding registration, financial aid, and payment.

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17; 6/5/19; 7/15/21; 7/27/21; 9/2/21



Elgin Community College Board of Trustees Annual Planning Calendar

	JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN
Suggested Reports for CTW and Board Meetings ¹	Board Policy Review Period <i>(cont'd from Jun)</i>		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year Board attends ACCT Annual Congress Board awards faculty tenure Board adopts audit report from the previous fiscal year (Finance Committee)	Board adopts tax levy Board conducts semi-annual self-evaluation	Board articulates budgetary considerations for next fiscal year	Board adopts tuition for the next fiscal year Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget and considerations in preparation for budget adoption in June (Finance Committee)	Board seats student trustee Board plans state lobby events (ICCTA) Board approves external audit firm and legal counsel Board presents and discusses President's evaluation with President	Board seats newly elected trustees (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i> Board adopts the next fiscal year's budget including auxiliary business unit operating parameters and transfers Board retreats and conducts semi-annual self-evaluation and goal setting
		Vendor Report (Finance) Grant Monitoring Report (Apr-Jun) Quarterly Student Success and Equity Report (EDI)	Campus Crime Report (Clery Act) Faculty Tenure Recommendations (TLSD) ICCB Program Report from previous fiscal year (TLSD)	Update on General Education (TLSD) Course and lab fees (TLSD) Performance Report on Key Indicators (PIE) Quarterly Student Success and Equity Report (EDI)	Institutional Advancement and ECC Foundation Annual Report (ECCF) Grant Monitoring Report (Jul-Sep)	Annual Insurance Report (Finance) Community Report (Communications) Quarterly Student Success and Equity Report (EDI)	Faculty Tenure Recommendations (TLSD) Auxiliary unit business plans for next fiscal year	Grant Monitoring Report (Oct-Dec)	Quarterly Student Success and Equity Report (EDI)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)	
¹ Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.												
Cabinet Activities	Departments review their accomplishments from the previous fiscal year	Employees update goals for the current fiscal year into the performance management system Finance audits budget from the previous fiscal year TLSD compiles and summarizes five-year progress and goals for academic programs	TLSD & Finance recommend course fees for the next fiscal year PIE summarizes performance indicators from the previous fiscal year President previews goals for the current fiscal year with the Board	Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next	Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Departments outline goals and budgets for the next fiscal year	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Strategic Budget Council reviews department budget requests for the next fiscal year	Finance finalizes budget for the next fiscal year and places it on display for the public	Finalize Budget and Goals for the Next Fiscal Year
	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year	Goal and Budget Planning Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Goal and Budget Review Period: TLSD & Finance recommend course fees for the next fiscal year PIE summarizes performance indicators from the previous fiscal year President previews goals for the current fiscal year with the Board	Goal and Budget Review Period: Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next	Goal and Budget Review Period: Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Goal and Budget Review Period: Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Goal and Budget Review Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Goal and Budget Review Period: Departments outline goals and budgets for the next fiscal year	Goal and Budget Review Period: Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Goal and Budget Review Period: Strategic Budget Council reviews department budget requests for the next fiscal year	Goal and Budget Review Period: Finance finalizes budget for the next fiscal year and places it on display for the public	Goal and Budget Review Period: Finalize Budget and Goals for the Next Fiscal Year

ICCTA MEETING AND CONVENTION SCHEDULE****Meetings, dates, and locations are subject to change******ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)**

September 8 – 9, 2023	Crowne Plaza, Springfield, IL
November 10 – 11, 2023	Chicago Marriott Schaumburg, Schaumburg, IL
February 2024 (Date TBD)	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
April/May 2024 (Date TBD)	Board of Representatives Meeting in conjunction with ICCTA Lobby Day

ICCTA ANNUAL CONVENTION:

June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
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ICCTA REGIONAL AND OTHER MEETINGS:

September 19, 2023	Northwest Region Meeting, Kishwaukee College, Malta, IL
November 30 – December 1, 2023	Illinois GLI, Heartland Community College, Normal, IL

ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

September 7 & 8, 2023	Crowne Plaza, Springfield, IL (ICCCP meetings and Annual Retreat)
November 10, 2023	Chicago Marriott Schaumburg, Schaumburg, IL
January 2024 (Date TBD)	Location TBD
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
June 7, 2024	The Westin Chicago Lombard, Lombard, IL

ICCB MEETINGS:

September 15, 2023	Richland Community College, Decatur, IL
December 1, 2023	Harry L. Crisp II Community College Center, Springfield, IL
January 26, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

November 15, 2023	TBD
January 10, 2024	TBD
March 13, 2024	TBD
June 19, 2024	TBD
August 14, 2024	TBD
November 13, 2024	TBD

ISAC MEETINGS:

September 21, 2023	Virtual or Chicago Site
December 7, 2023	Virtual or Chicago Site

ACCT/AACC EVENTS:

October 9 – 12, 2023	ACCT Leadership Congress, Aria Resort and Casino, Las Vegas, NV
February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC

OTHER DATES/MEETINGS:

October 24 – 26 & November 7 – 9, 2023	Illinois General Assembly fall veto session
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

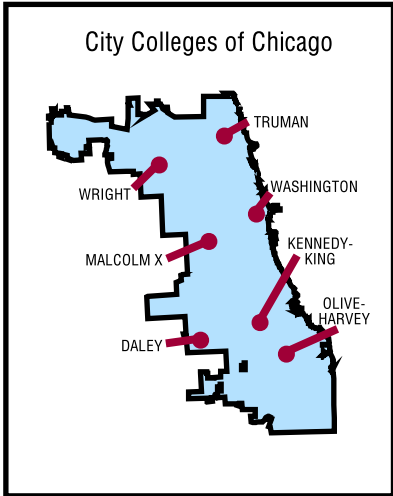
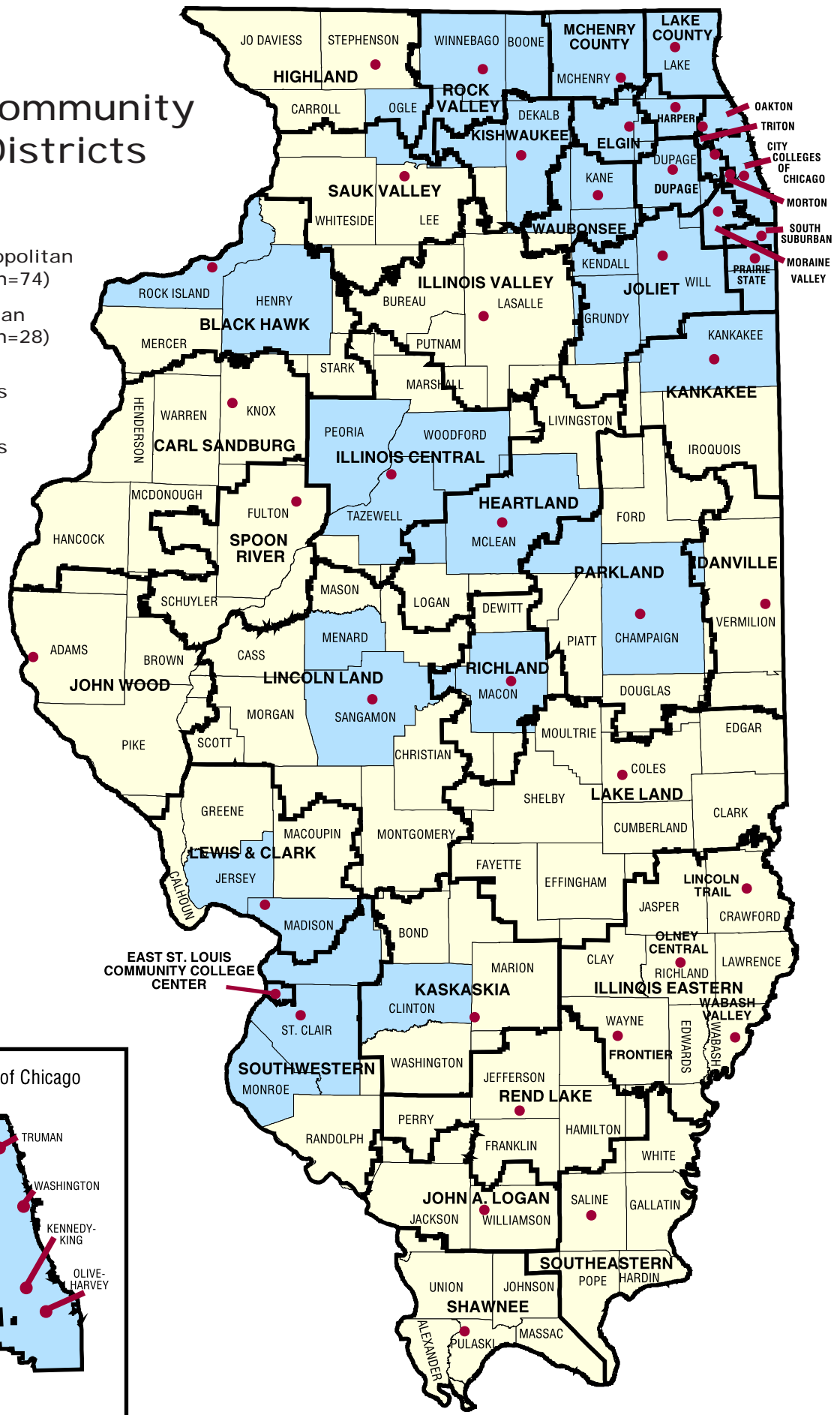
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

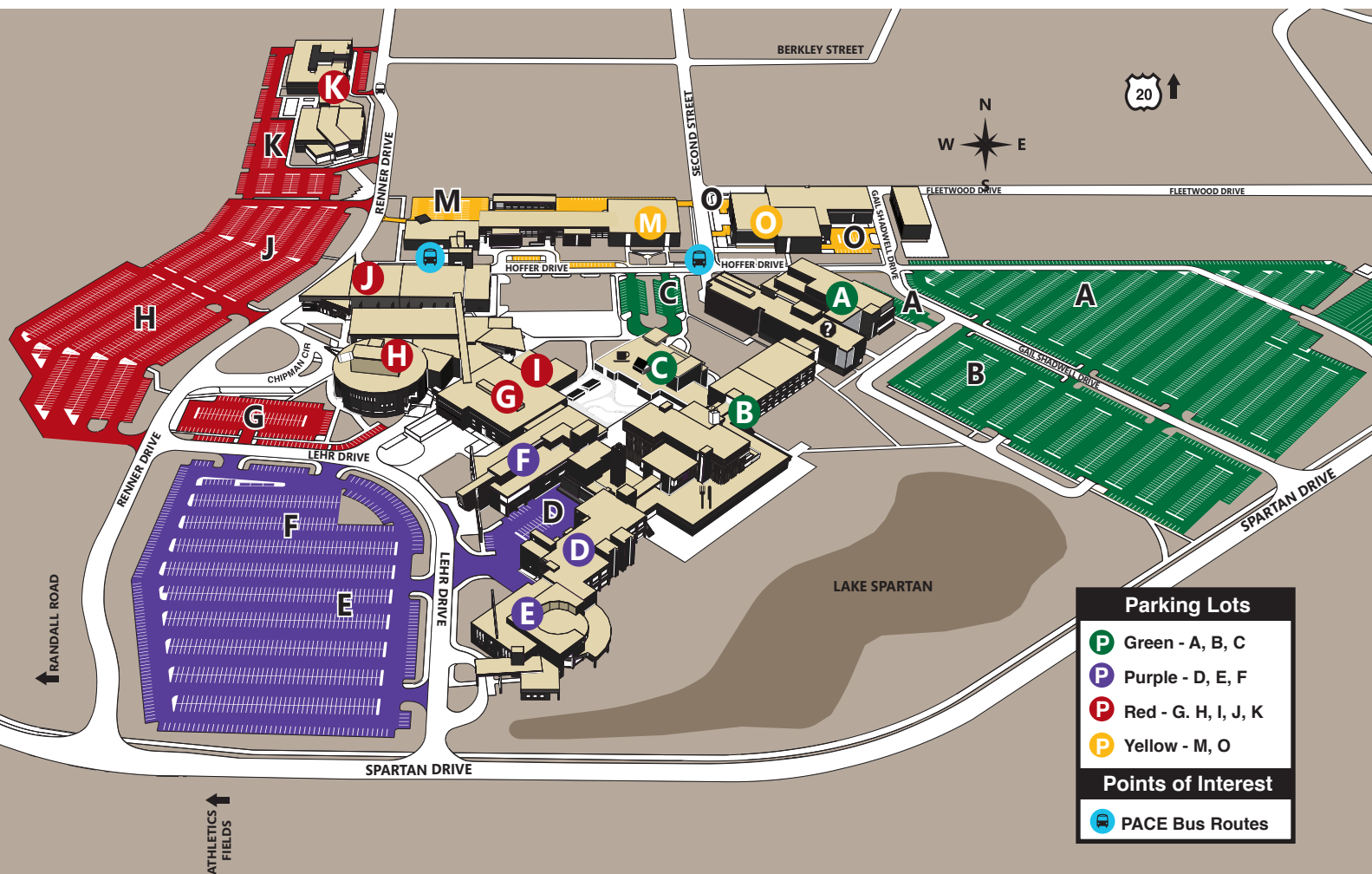
K BUILDING

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (November)
- B. Treasurer (October)
- C. Student (October 26-November 22)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (November)
- E. Community Engagement and Legislative Affairs (November)
- F. Marketing & Communications Report (Fall, 2023)

Staff Contact: Dr. David Sam, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Nancy	Flores	NH	Custodian I- Third Shift	11/6/2023	\$15.43	7
Chantel	Bosso	NH	Administrative Assistant III	11/6/2023	\$16.35	11
Falgun	Vasavada	NH	Student Systems Specialist	11/13/2023	\$74,000.00	215
Drew	Smith	NH	Custodian I- Third Shift	11/6/2023	\$15.43	7
Jacob	Nuxoll	NH	Administrative Assistant III	11/13/2023	\$34,008.00	11
Sayuri	Carranza	NH	Custodian I- Third Shift	11/13/2023	\$15.43	7
Margaret	Todd-Cave	NH	Accountant II	11/13/2023	\$65,000.00	14
Maura	Vera	NH	Custodian I- Third Shift	11/13/2023	\$15.43	7
Marisela	Medrano	NH	Academic Advisor	11/27/2023	\$24.50	14
Eduardo	Hernandez Palomar	NH	Custodian I - Second Shift	11/27/2023	\$15.43	7
Nicole	Ercoli	NH	Student Accounts Assistant IV	11/27/2023	\$35,000.00	11
Maria	Villalba	NH	Custodian I - First Shift	11/27/2023	\$15.43	7
Jose	Medel	NH	Custodian I - Second Shift	11/27/2023	\$15.43	7
Patricia	Medel Torres	NH	Custodian I - Second Shift	11/27/2023	\$15.43	7
Stephanie	Layne	NH	Academic Advisor	1/2/2024	\$24.50	14
Paul	Ohlson	NH	Corporate Training Coordinator	11/27/2023	\$68,000.00	15
Mario	Gonzalez	NH	Custodian I - Second Shift	12/4/2023	\$15.43	7
Aucensio	Aguilar	DFC	Painter	11/9/2023		
Nicholas	Obradovich	DFC	Associate Professor II of English	10/18/2023		
Omar	Dominguez	DFP	Supervisor II of Custodial Services	11/3/2023		
Thomas	Henderson	RES	Police Officer	10/1/2023		
Melina	Lopez	RES	Out-of-School Coordinator IV	9/29/2023		
Caly	Meyers-Mixa	RES	Senior Director of Talent Acquisition and Compensation	11/7/2023		
Jacob	Nuxoll	RES	Administrative Assistant III	11/16/2023		
Julia	Perez	RES	Student Success Coach	9/22/2023		
Michelle	Sliczniak	RES	Administrative Assistant III	12/1/2023		

Key
NH - New Hire
DFC - Discharged for Cause
DFP - Discharged for Performance
RES - Resignation

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer
 847-214-7415

HUMAN RESOURCES STAFFING REPORT

Nancy Flores

Nancy Flores joins Elgin Community College as a Custodian I – Third Shift. Nancy comes to the College from Elite Staffing, Inc., where she served as a General Laborer.

Chantel Bosso

Chantel Bosso joins Elgin Community College as an Administrative Assistant III. Chantel is an Elgin Community College alum, earning an Associate in Arts. She comes to the College from Cross Country Allied, where she served as a Regional Account Manager.

Falgun Vasavada

Falgun joins Elgin Community College as a Student Systems Specialist. Falgun received a Bachelor of Business Administration in Computer Information Systems from Georgia State University. She comes to the College from Insight Global, where she served as a Project Manager.

Drew Smith

Drew Smith joins Elgin Community College as a Custodian I – Third Shift. He comes to the College from the Elgin Country Club.

Jacob Nuxoll

Jacob Nuxoll joins Elgin Community College as an Administrative Assistant III. Jacob earned his Bachelor of Arts in K-12 Language and Cultures. He comes to the College from Pratt Institute, where he served as an Assistant to the Chairperson.

Sayuri Carranza

Sayuri Carranza joins Elgin Community College as a Custodian I – Third Shift. She comes to the College from Tech Global Inc., where she served as an associate.

Margaret Todd-Cave

Margaret Todd-Cave joins Elgin Community College as an Accountant II. Margaret earned her Bachelor of Arts in Business and Management, specializing in Accounting from Northeastern Illinois University. She comes to the College from East Aurora School District 131, where she served as an Accountant and Internal Auditor. Margaret has over 20 years of accounting experience.

Maura Vera

Maura Vera joins Elgin Community College as a Custodian I – Third Shift. She comes to the College from Fisher, where she packed, cleaned, and checked products.

Marisela Medrano

Marisela Medrano joins Elgin Community College as an Academic Advisor. Marisela is an Elgin Community College alum, earning an Associate in Arts Degree. She also earned a Bachelor of Arts in Education from Northern Illinois University and a Master of Arts in Dual Language Teacher Leadership from Roosevelt University. She comes to the College from Community Unit School District 300, where she served as an ESL Teacher.

Eduardo Hernandez Palomar

Eduardo Hernandez Palomar joins Elgin Community College as a Custodian I – Second Shift. He comes to the College from Xanterra Travel, where he served as a Cafeteria Attendant I.

Nicole Ercoli

Nicole Ercoli joins Elgin Community College as a Student Accounts Assistant IV. She comes to the College from Starbucks Coffee Company, where she served as a Shift Supervisor.

Maria Villalba

Maria Villalba joins Elgin Community College as a Custodian I – First Shift. She comes to the College from Healthcare Plus Caregivers, where she served as a Home Care Aide. Maria has over 10 years of housekeeping experience.

Jose Medel

Jose Medel joins Elgin Community College as a Custodian I – Second Shift. He comes to the College from Clesen Brothers, Inc., where he served as General Labor for over 25 years.

Patricia Medel Torres

Patricia Medel Torres joins Elgin Community College as a Custodian I – Second Shift. She comes to the College from OSI Industries, where she served in the packing department.

Stephanie Layne

Stephanie Layne joins Elgin Community College as an Academic Advisor. Stephanie earned her Bachelor of Arts in Marketing from Judson University. She comes to the College from Judson University, where she served as a Transfer and International Admissions Representative.

Paul Ohlson

Paul Ohlson joins Elgin Community College as a Corporate Training Coordinator. He comes to the College from Shelter Insurance, where he served as the Agency Owner.

Mario Gonzalez

Mario Gonzalez joins Elgin Community College as a Custodian I – Second Shift. Vincent earned his Associate in Applied Science in Stationary Engineering from Triton College. He comes to the College from Mount Prospect Park District, where he served as a Head Custodian. He has over 12 years of housekeeping experience.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of October 31, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	6/6/2023	11/3/2023	5.221%	249,899.25	244,650.00	CrossFirst Bank
Certificate of Deposit	11/10/2020	11/10/2023	0.240%	249,688.23	247,900.00	Farmers and Merchants Union Bank
Certificate of Deposit	1/6/2023	1/8/2024	4.665%	249,825.94	238,650.00	Merrick Bank
Certificate of Deposit	1/17/2023	1/17/2024	4.693%	249,849.84	238,650.00	Western Alliance Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.394%	249,812.84	240,500.00	Vast Bank, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.235%	249,796.73	240,750.00	Cornerstone Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	7/20/2023	4/5/2024	5.231%	249,876.40	240,900.00	Southside Bank
Certificate of Deposit	7/20/2023	4/5/2024	5.314%	249,863.15	240,750.00	Third Coast Bank, SSB
Certificate of Deposit	7/20/2023	4/5/2024	5.230%	249,771.06	240,800.00	Truxton Trust Company
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Town Bank, National Association
Certificate of Deposit	4/7/2023	4/8/2024	5.253%	249,747.49	237,250.00	First Internet Bank of Indiana
Certificate of Deposit	4/20/2023	4/22/2024	5.228%	249,860.47	237,350.00	ServisFirst Bank
Certificate of Deposit	5/1/2023	4/30/2024	4.940%	249,862.14	238,100.00	The First National Bank of McGregor
Certificate of Deposit	5/2/2023	5/2/2024	4.838%	249,860.67	238,300.00	Capital Community Bank
Certificate of Deposit	5/2/2023	5/2/2024	4.818%	249,812.92	238,300.00	The First State Bank of Healy
Certificate of Deposit	5/2/2023	5/2/2024	4.816%	249,859.37	238,350.00	American Plus Bank, N.A.
Certificate of Deposit	5/2/2023	5/2/2024	5.000%	249,775.08	237,850.00	Sentry Bank
Certificate of Deposit	1/6/2023	7/5/2024	4.513%	1,334,562.71	1,250,000.00	BAXTER
Certificate of Deposit	8/4/2023	7/12/2024	5.372%	249,751.32	237,750.00	Baxter Credit Union
Certificate of Deposit	8/10/2023	7/12/2024	5.312%	249,881.98	238,200.00	Preferred Bank
Certificate of Deposit	8/10/2023	7/12/2024	5.316%	249,754.49	238,100.00	5Star Bank
Certificate of Deposit	8/15/2023	7/12/2024	5.280%	249,797.19	238,350.00	DMB Community Bank
Certificate of Deposit	7/30/2021	7/30/2024	0.230%	248,804.59	247,100.00	Wisconsin River Bank
Certificate of Deposit	8/11/2023	8/12/2024	5.230%	249,884.11	237,400.00	Exchange Bank
Certificate of Deposit	8/17/2023	8/19/2024	5.200%	249,793.71	237,350.00	NexBank
Certificate of Deposit	8/17/2023	8/19/2024	5.211%	249,819.99	237,350.00	Global Bank
Certificate of Deposit	8/22/2023	8/22/2024	5.240%	249,874.08	237,400.00	CIBC Bank USA
Certificate of Deposit	8/22/2023	8/22/2024	5.248%	249,788.99	237,300.00	The Corner Stone Bank
Certificate of Deposit	8/29/2023	8/27/2024	5.368%	1,580,299.40	1,500,000.00	Western Alliance Bank
Certificate of Deposit	9/12/2023	9/12/2024	5.332%	249,882.84	237,200.00	Pacific National Bank
Certificate of Deposit	9/15/2023	9/16/2024	5.290%	249,868.68	237,250.00	COREBANK
Certificate of Deposit	9/15/2023	9/16/2024	5.605%	249,897.66	236,600.00	Consumers Credit Union
Certificate of Deposit	4/7/2023	10/7/2024	5.190%	249,697.38	231,500.00	First Priority Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.414%	249,884.41	237,050.00	First National Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.343%	249,872.41	237,200.00	First Guaranty Bank
Certificate of Deposit	10/17/2023	10/16/2024	5.341%	249,868.57	237,200.00	The Valley State Bank
Certificate of Deposit	10/23/2023	10/22/2024	5.421%	249,847.77	237,000.00	Bank 7
Certificate of Deposit	10/23/2023	10/22/2024	5.285%	249,893.95	237,350.00	CIBM Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02	233,000.00	Schertz Bank & Trust
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	8/29/2023	2/19/2025	5.130%	1,614,761.04	1,500,000.00	Western Alliance Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit	8/15/2023	8/15/2025	4.942%	249,854.33	227,350.00	First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	225,550.00	Vibrant Credit Union
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	10/23/2023	10/23/2025	5.235%	249,861.83	226,150.00	Bank of Crockett
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Treasury Bills	6/26/2023	11/16/2023	5.153%	4,000,000.00	3,921,064.00	Treasury Bill
Treasury Bills	6/23/2023	11/20/2023	5.200%	766,027.40	750,000.00	ISDLAF+ Term Series IL
Treasury Bills	7/10/2023	11/30/2023	5.242%	2,750,000.00	2,694,660.99	Treasury Bill
Treasury Bills	7/19/2023	11/30/2023	5.248%	500,000.00	490,547.42	Treasury Bill
Treasury Bills	7/19/2023	12/7/2023	5.282%	5,500,000.00	5,390,309.83	Treasury Bill
Treasury Bills	12/13/2021	12/31/2023	0.570%	250,000.00	258,544.92	U.S. Treasury Note
Treasury Bills	12/22/2021	12/31/2023	0.549%	500,000.00	517,109.38	U.S. Treasury Note
Treasury Bills	1/11/2022	12/31/2023	0.740%	3,500,000.00	3,500,683.59	U.S. Treasury Note
Treasury Bills	7/19/2023	1/4/2024	5.314%	4,000,000.00	3,904,214.56	Treasury Bill
Treasury Bills	1/9/2023	1/15/2024	4.554%	1,000,000.00	956,484.38	U.S. Treasury Note
Treasury Bills	2/28/2023	2/26/2024	5.130%	750,000.00	713,110.13	Federal Home Loan Discount
Treasury Bills	2/23/2023	2/29/2024	4.945%	250,000.00	241,582.03	U.S. Treasury Note
Treasury Bills	3/26/2021	3/26/2024	0.301%	249,000.00	250,109.13	BMW Bank North America
Treasury Bills	3/19/2021	3/31/2024	0.180%	3,000,000.00	3,176,367.19	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2024	0.185%	2,500,000.00	2,646,093.75	U.S. Treasury Note
Treasury Bills	10/3/2022	3/31/2024	4.120%	750,000.00	729,902.34	U.S. Treasury Note
Treasury Bills	8/1/2023	4/5/2024	5.255%	2,000,000.00	1,930,132.89	Federal Home Loan Discount
Treasury Bills	10/6/2022	4/8/2024	4.100%	244,000.00	244,176.52	Morgan Stanley Bank
Treasury Bills	10/11/2022	4/11/2024	4.100%	249,000.00	249,361.97	Wells Fargo Bank
Treasury Bills	10/11/2022	4/11/2024	4.104%	244,000.00	244,512.57	Synovus Bank
Treasury Bills	4/14/2021	4/15/2024	0.250%	249,000.00	249,000.00	Goldman Sachs Bank USA
Treasury Bills	10/14/2022	4/15/2024	4.100%	249,000.00	249,181.30	First Carolina Bank
Treasury Bills	4/6/2021	4/30/2024	0.260%	2,000,000.00	2,106,250.00	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2024	0.230%	1,500,000.00	1,592,460.94	U.S. Treasury Note
Treasury Bills	9/21/2023	5/2/2024	5.311%	1,750,000.00	1,694,020.22	Federal Home Loan Discount
Treasury Bills	5/5/2023	5/3/2024	4.943%	238,000.00	238,242.03	Associated BK Green Bay

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of October 31, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	5/8/2023	5/7/2024	4.943%	237,000.00	237,241.65	Veritex Community Bank
Treasury Bills	5/4/2023	5/16/2024	4.950%	243,000.00	243,363.45	Charles Schwab Bank SSB
Treasury Bills	9/21/2023	5/16/2024	5.311%	9,000,000.00	8,694,705.50	Federal Home Loan Discount
Treasury Bills	8/1/2023	5/31/2024	5.252%	2,000,000.00	1,915,065.78	Federal Home Loan Discount
Treasury Bills	7/1/2022	6/30/2024	2.840%	750,000.00	734,238.28	U.S. Treasury Note
Treasury Bills	8/16/2023	7/5/2024	5.270%	3,500,000.00	3,341,523.50	Federal Home Loan Discount
Treasury Bills	7/22/2021	7/15/2024	0.225%	1,742,000.00	1,749,757.34	U.S. Treasury Note
Treasury Bills	7/16/2021	7/16/2024	0.310%	249,000.00	249,297.65	Hanmi Bank
Treasury Bills	1/30/2023	7/30/2024	4.404%	249,000.00	249,526.95	First Savings Bank Jefferson, NV
Treasury Bills	8/5/2021	8/5/2024	0.401%	249,000.00	250,105.88	Toyota Financial SGS Bank
Treasury Bills	8/18/2021	8/15/2024	0.272%	750,000.00	752,285.16	U.S. Treasury Note
Treasury Bills	8/20/2021	8/15/2024	0.287%	500,000.00	501,308.59	U.S. Treasury Note
Treasury Bills	8/23/2023	8/21/2024	5.231%	250,000.00	237,442.53	Federal Home Loan Discount
Treasury Bills	2/28/2023	8/31/2024	4.929%	500,000.00	478,183.59	U.S. Treasury Note
Treasury Bills	9/18/2023	9/13/2024	5.301%	1,250,000.00	1,186,912.74	Federal Home Loan Discount
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	243,289.78	Mercantile Bank
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	8/16/2023	2/15/2025	5.029%	750,000.00	712,265.63	U.S. Treasury Note
Treasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	474,765.63	U.S. Treasury Note
Treasury Bills	8/25/2023	2/25/2025	5.046%	248,000.00	248,193.92	Cortrust Bank
Treasury Bills	8/23/2023	2/28/2025	5.072%	500,000.00	471,445.31	U.S. Treasury Note
Treasury Bills	8/30/2023	2/28/2025	5.032%	248,000.00	248,422.32	State Bank of Texas/Dallas
Treasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00	1,190,771.48	U.S. Treasury Note
Treasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00	248,634.38	Essa Bank & Trust PA
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Treasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00	248,590.36	Investar Bank NA
Treasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00	243,654.36	Security Bank and Trust
Treasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00	248,575.43	First Financial Bank
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00	248,680.02	Rivers Edge Bank
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41	Home Federal Savings Bank MN
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield
Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Money Market Funds	10/31/2023	10/31/2023	5.119%	2,828,755.12	2,828,755.12	LIQ General Fund #10896-101
Money Market Funds	10/31/2023	10/31/2023	5.135%	15,142,737.34	15,142,737.34	MAX General Fund #10896-101
Money Market Funds	10/31/2023	10/31/2023	5.135%	200,789.13	200,789.13	MAX Chiller Replacement #10896-215
Money Market Funds	10/31/2023	10/31/2023	5.135%	820,355.58	820,355.58	MAX Campus Door Project #10896-217
Money Market Funds	10/31/2023	10/31/2023	1.000%	15,398,714.33	15,398,714.33	US Bank - IL Funds (01-00000-125000)

3.84% \$ 147,252,432.54 \$ 145,986,220.73

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

**ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending October 31, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2022 Actual	% of FY2023 Budget
REVENUES					
Property Taxes	\$ 40,411,000	\$ 19,887,228	49.21%	\$ 20,007,320	50.34%
Personal Property Replacement Tax	890,000	595,922	66.96%	733,692	97.83%
Illinois Community College Board	6,976,437	2,436,535	34.93%	2,547,738	39.98%
Student Tuition and Fees *	24,349,800	13,123,712	53.90%	12,227,234	50.48%
Payment Plan and Late Fees	150,000	63,430	42.29%	58,565	37.78%
Investment Income	725,000	2,332,600	205.86%	(324,751)	(64.95)%
Miscellaneous External Revenue	803,458	123,266	15.34%	100,556	2.61%
Miscellaneous Internal Revenue	-	496	-	-	-
TOTAL REVENUES	74,305,695	38,563,189	50.77%	35,350,354	46.77%
EXPENDITURES BY OBJECT					
Salaries	47,887,450	16,771,967	35.02%	16,829,587	36.31%
Employee Benefits	10,128,699	3,078,570	30.39%	2,829,336	29.48%
Contractual Services	5,369,299	2,408,381	44.85%	1,309,072	31.97%
General Material & Supplies	5,088,536	1,810,270	35.58%	1,932,198	36.43%
Professional Development	723,096	220,731	30.53%	175,021	23.06%
Fixed Charges	250,326	45,072	18.01%	71,408	33.67%
Utilities	1,300	584	44.92%	552	42.48%
Capital Outlay	2,183,068	868,691	39.79%	332,229	15.13%
Other	577,892	170,839	29.56%	74,197	19.31%
Waivers/Institutional Scholarships	275,000	196,060	71.29%	186,674	41.48%
TOTAL EXPENDITURES BY OBJECT	72,484,666	25,571,165	35.14%	23,740,273	34.23%
EXPENDITURES BY FUNCTION					
Instruction	34,320,482	12,097,941	35.25%	11,191,979	33.81%
Academic Support	10,601,070	3,789,342	35.74%	4,145,943	40.76%
Student Services	6,770,786	2,459,505	36.33%	2,221,310	36.47%
Public Services	631,533	150,233	23.79%	157,443	25.09%
Institutional Support	19,885,795	6,878,084	34.59%	5,836,925	30.88%
Institutional Waiver	275,000	196,060	71.29%	186,674	41.48%
TOTAL EXPENDITURES BY FUNCTION	72,484,666	25,571,165	35.14%	23,740,273	34.23%
Excess (deficiency) of revenues over expenditures	1,821,029	12,992,024	-	11,610,080	-
OTHER FINANCING SOURCES (USES)					
Transfer to Student Life	(557,647)	(152,782)	27.40%	(262,503)	(52.64)%
Transfer to Athletics	(1,104,555)	(281,746)	25.51%	(256,192)	(27.94)%
Transfer to Early Childhood Lab School	(158,827)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,821,029)	(434,528)	-	(518,695)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	12,557,496	-	10,948,386	-
Fund Balance at beginning of year	-	47,870,768	-	46,440,691	-
Fund Balance	\$ -	\$ 60,428,264	-	\$ 57,389,077	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending October 31, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2022 Actual	% of FY2023 Budget
REVENUES					
Local Government Services:					
Property Taxes	12,524,047	6,088,513	48.61%	5,968,579	48.64%
State Government Services:					
Other Local Government (Hanover Park)	183,100	-	-	-	-
Miscellaneous External Revenue	-	554	-	800	-
Miscellaneous Internal Revenue	10,000	1,272	12.72%	1,692	28.20%
Miscellaneous Internal Revenue (Security)	-	1,837	-	1,640	41.00%
Building Rental External Revenue (Net Comps)	198,663	85,496	43.04%	57,614	33.91%
TOTAL REVENUES	12,915,810	6,177,673	47.83%	6,030,325	48.08%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,918,340	1,420,829	28.89%	1,486,633	34.60%
Employee Benefits	1,111,187	276,521	24.89%	283,916	30.81%
Contractual Services	391,799	294,121	75.07%	332,387	23.02%
General Material & Supplies	868,000	237,564	27.37%	243,619	28.63%
Professional Development	13,200	2,967	22.47%	(68)	(0.76)%
Fixed Charges	822,500	41,050	4.99%	361,812	72.41%
Utilities	2,878,100	903,166	31.38%	560,947	20.98%
Capital Outlay	723,000	319,114	44.14%	13,327	2.14%
Other	(47,240)	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,678,886	3,495,332	29.93%	3,282,573	28.97%
CAMPUS SAFETY AND SECURITY					
Salaries	668,095	227,510	34.05%	213,252	32.79%
Employee Benefits	359,285	112,744	31.38%	99,194	29.15%
Contractual Services	44,150	5,205	11.79%	9,123	17.29%
General Material & Supplies	86,160	12,881	14.95%	18,655	18.30%
Professional Development	13,825	6,693	48.42%	4,640	45.16%
Other	65,410	4,729	-	4,339	8.08%
TOTAL CAMPUS SAFETY AND SECURITY	1,236,925	369,763	29.89%	349,204	28.87%
TOTAL EXPENDITURES BY OBJECT	12,915,811	3,865,095	29.93%	3,631,777	28.96%
EXPENDITURES BY FUNCTION					
Institutional Support	11,678,886	3,495,332	29.93%	3,282,573	28.97%
Campus Safety and Security	1,236,925	369,763	29.89%	349,204	28.87%
TOTAL EXPENDITURES BY FUNCTION	12,915,811	3,865,095	29.93%	3,631,777	28.96%
Excess (deficiency) of revenues over expenditures	-	2,312,577	-	2,398,548	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(137,125)	-	-	-	-
Transfer from Other Funds	137,125	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	2,312,577	-	2,398,548	-
Fund Balance at beginning of year	-	20,477,176	-	18,647,890	-
Fund Balance	\$ -	\$ 22,789,753	-	\$ 21,046,438	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending October 31, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2022 Actual	% of FY2023 Budget
REVENUES					
BABS Rebates	\$ 11,745,000	\$ -	-	\$ -	-
TOTAL REVENUES	11,745,000	-	-	-	-
EXPENDITURES BY OBJECT					
Contractual Services	495,000	257,016	51.92%	208,205	23.20%
Capital Outlay	11,250,000	2,734,257	24.30%	1,081,203	15.23%
TOTAL EXPENDITURES BY OBJECT	11,745,000	2,991,273	25.47%	1,289,407	16.12%
EXPENDITURES BY FUNCTION					
Institutional Support	11,745,000	2,991,273	25.47%	1,289,407	16.12%
TOTAL EXPENDITURES BY FUNCTION	11,745,000	2,991,273	25.47%	1,289,407	16.12%
Excess (deficiency) of revenues over expenditures	-	(2,991,273)	-	(1,289,407)	29.30%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
Fund Balance Released from Reserved Fund Balance	11,745,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	11,745,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(2,991,273)	-	(1,289,407)	-
Fund Balance at beginning of year	-	44,301,582	-	53,481,330	-
Fund Balance	\$ -	\$ 41,310,389	-	\$ 52,191,923	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
 BOND AND INTEREST FUND
 For the Months Ending October 31, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2022 Actual	% of FY2023 Budget
REVENUES					
Property Taxes	\$ 10,638,700	\$ 5,158,031	48.48%	\$ 5,319,839	50.14%
TOTAL REVENUES	10,638,700	5,158,031	48.48%	5,319,839	50.14%
EXPENDITURES BY OBJECT					
Fixed Charges	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY OBJECT	10,423,499	200	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY FUNCTION	10,423,499	200	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	215,201	5,157,831	-	5,319,839	-
Fund Balance at beginning of year	-	4,699,641	-	4,534,356	-
Fund Balance	\$ 215,201	\$ 9,857,472	\$ -	\$ 9,854,195	\$ -

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending October 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 447,700	\$155,011	34.62%	\$121,002	50.84%
TOTAL REVENUES	447,700	155,011	34.62%	121,002	50.84%
OPERATING EXPENSES					
Salaries	150,441	81,869	54.42%	39,907	33.92%
Employee Benefits	22,855	18,463	80.78%	3,701	18.92%
Contractual Services	64,000	23,286	36.38%	52,222	42.46%
General Material & Supplies	45,500	19,985	43.92%	8,422	16.65%
Professional Development	2,500	746	29.84%	-	-
Other	6,000	448	7.47%		
TOTAL OPERATING EXPENSES	291,296	144,797	49.71%	104,252	33.33%
Excess (deficiency) of revenues over expenditures	156,404	10,214	6.53%	16,750	(22.39)%
OTHER FINANCING SOURCES (USES)					
Transfers from Education Funds	-	-	-	-	-
Transfers from Corporate Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	156,404	10,214	-	16,750	-
Retained Earnings at beginning of the year	-	(43,948)	-	(17,350)	-
Retained Earnings	\$ 156,404	(\$33,734)	-	(\$601)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending October 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$256,000	\$38,629	15.09%	\$700	0.25%
TOTAL REVENUES	256,000	38,629	15.09%	700	0.25%
OPERATING EXPENSES					
Salaries	99,539	30,260	30.40%	4,349	5.78%
Employee Benefits	7,493	4,476	59.73%	1,151	4.67%
Contractual Services	45,000	19,189	42.64%	500	3.85%
General Material & Supplies	30,500	1,386	4.55%	-	-
Professional Development	6,000	369	6.14%	-	-
TOTAL OPERATING EXPENSES	188,532	55,679	29.53%	6,000	5.02%
Excess (deficiency) of revenues over expenditures	67,468	(17,050)	(25.27)%	(5,300)	(3.41)%
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	67,468	(17,050)	-	(5,300)	-
Retained Earnings at beginning of the year	-	(75,264)	-	14,096	-
Retained Earnings	\$ 67,468	\$ (92,314)	-	\$ 8,797	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending October 31, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2022 Actual	% of FY2023 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,265,421	\$ 1,076,008	47.50%	\$ 988,091	44.88%
Miscellaneous Internal Revenue	88,257	35,200	39.88%	26,467	30.51%
TOTAL REVENUES	2,353,678	1,111,208	47.21%	1,014,558	44.34%
OPERATING EXPENSES					
Salaries	318,811	76,782	24.08%	82,771	26.86%
Employee Benefits	74,068	13,864	18.72%	13,779	19.14%
Contractual Services	51,000	36,489	71.55%	30,113	68.40%
General Material & Supplies	1,876,202	1,305,987	69.61%	1,131,249	62.85%
Professional Development	3,097	557	17.98%	-	-
Other	30,500	192	0.63%	(539)	(1.71)%
TOTAL OPERATING EXPENSES	2,353,678	1,433,871	60.92%	1,257,372	55.74%
Excess (deficiency) of revenues over expenditures	-	(322,663)	-	(242,815)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(322,663)	-	(242,815)	-
Retained Earnings at beginning of the year	-	379,870	-	379,870	-
Retained Earnings	\$ -	\$ 57,207	-	\$ 137,055	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending October 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$499,000	\$160,544	32.17%	\$139,601	32.62%
TOTAL REVENUES	499,000	160,544	32.17%	139,601	32.62%
OPERATING EXPENSES					
Salaries	458,059	156,358	34.13%	128,942	27.59%
Employee Benefits	115,829	31,427	27.13%	14,392	17.28%
Contractual Services	3,465	380	10.97%	1,476	27.83%
General Material & Supplies	80,474	16,221	20.16%	20,946	34.18%
Professional Development	0	45	-	99	99.00%
Other	-	-	-	-	-
TOTAL OPERATING EXPENSES	657,827	204,430	31.08%	165,856	26.65%
Excess (deficiency) of revenues over expenditures	657,827	(43,886)	55.91%	(26,254)	13.50%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	158,827	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	158,827	-	-	-	-
Net Income (Loss)	-	(43,886)	-	(26,254)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ (43,886)	-	\$ (26,254)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending October 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 688,366	\$ 192,085	27.90%	\$ 146,635	21.81%
Miscellaneous Internal Revenue	188,127	56,012	29.77%	72,790	32.22%
TOTAL REVENUES	876,493	248,097	28.31%	219,424	24.43%
OPERATING EXPENSES					
Salaries	400,115	115,764	28.93%	102,303	31.20%
Employee Benefits	59,711	13,867	23.22%	16,187	37.71%
Contractual Services	17,000	3,436	20.21%	4,819	33.27%
General Material & Supplies	380,925	146,643	38.50%	122,626	32.17%
Professional Development	200	-	-	61	59.79%
Capital Outlay	18,500	-	-	-	-
Other	42	-	-	4	17.36%
TOTAL OPERATING EXPENSES	876,493	279,710	31.91%	246,000	32.09%
Excess (deficiency) of revenues over expenditures	-	(31,613)	-	(26,576)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(31,613)	-	(26,576)	-
Retained Earnings at beginning of the year	-	110,563	-	(21,210)	-
Retained Earnings	\$ -	\$ 78,950	-	\$ (47,786)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending October 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 628,215	\$ 104,972	16.71%	\$ 115,391	19.29%
Miscellaneous Internal Revenue	243,774	41,174	16.89%	63,353	29.71%
TOTAL REVENUES	871,989	146,145	16.76%	178,743	22.03%
OPERATING EXPENSES					
Salaries	271,972	54,795	20.15%	31,949	15.00%
Employee Benefits	27,105	6,232	22.99%	5,003	35.74%
Contractual Services	332,167	162,697	48.98%	93,161	27.59%
General Material & Supplies	124,546	49,564	39.80%	19,503	15.21%
Professional Development	16,000	7,274	45.46%	4,763	26.91%
Capital Outlay	95,198	14,140	14.85%	28,888	41.17%
Fixed Charges	5,000	230	4.60%	930	18.60%
TOTAL OPERATING EXPENSES	871,989	294,932	33.82%	184,196	23.44%
Excess (deficiency) of revenues over expenditures	-	(148,787)	-	(5,453)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(148,787)	-	(5,453)	-
Retained Earnings at beginning of the year	-	1,143,290	-	1,131,223	-
Retained Earnings	\$ -	\$ 994,503	-	\$ 1,125,770	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending October 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,600	\$ 2,053	78.96%	\$ 2,375	118.75%
Miscellaneous Internal Revenue	467,600	187,223	40.04%	177,799	49.14%
TOTAL REVENUES	470,200	189,276	40.25%	180,174	49.52%
OPERATING EXPENSES					
Salaries	150,228	50,707	33.75%	51,960	35.29%
Employee Benefits	22,833	15,021	65.79%	14,693	33.48%
Contractual Services	14,332	12,908	90.06%	-	-
General Material & Supplies	60,089	20,314	33.81%	20,631	35.63%
Professional Development	550	-	-	-	-
Other	6,179	-	-	-	-
Depreciation	8,375	-	-	-	-
Fixed Charges	95,500	24,824	25.99%	24,557	27.02%
TOTAL OPERATING EXPENSES	358,086	123,774	34.57%	111,841	30.74%
Excess (deficiency) of revenues over expenditures	112,114	65,502	-	68,333	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	112,114	65,502	-	68,333	-
Retained Earnings at beginning of the year	-	228,841	-	70,791	-
Retained Earnings	\$ 112,114	\$ 294,343	-	\$ 139,124	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending October 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 13	-	\$ -	-
TOTAL REVENUES	-	13	-	-	-
OPERATING EXPENSES					
Salaries	399,349	117,116	29.33%	122,441	36.11%
Employee Benefits	90,593	23,180	25.59%	30,066	33.68%
Contractual Services	9,000	1,262	14.02%	3,216	49.71%
General Material & Supplies	36,705	6,942	18.91%	33,548	58.96%
Professional Development	22,000	4,296	19.53%	1,025	16.01%
Capital Outlay	-	-	-	72,560	13,566.17%
TOTAL OPERATING EXPENSES	557,647	152,795	27.40%	262,856	52.71%
Excess (deficiency) of revenues over expenditures	(557,647)	(152,782)	27.40%	(262,856)	52.71%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	557,647	152,782	27.40%	262,503	52.64%
TOTAL OTHER FINANCING SOURCES (USES)	557,647	152,782	27.40%	262,503	52.64%
Net Income (Loss)	-	-	-	(353)	-
Retained Earnings at beginning of the year	-	66,323	-	-	-
Retained Earnings	\$ -	\$ 66,323	-	\$ (353)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending October 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 700	-	\$ 1,175	-
TOTAL REVENUES	-	700	-	1,175	-
OPERATING EXPENSES					
Salaries	500,343	150,899	30.16%	158,539	33.65%
Employee Benefits	52,212	28,405	54.40%	27,368	43.30%
Contractual Services	117,000	20,922	17.88%	22,100	33.28%
General Material & Supplies	132,000	44,129	33.43%	16,845	16.43%
Professional Development	278,000	28,342	10.19%	29,816	15.68%
Fixed Charges	20,000	4,792	23.96%	1,474	12.08%
Capital Outlay	5,000	4,957	99.13%	2,896	19.05%
TOTAL OPERATING EXPENSES	1,104,555	282,446	25.57%	259,039	28.13%
Excess (deficiency) of revenues over expenditures	(1,104,555)	(281,746)	25.51%	(257,864)	28.00%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,104,555	281,746	25.51%	256,192	27.94%
TOTAL OTHER FINANCING SOURCES (USES)	1,104,555	281,746	25.51%	256,192	27.94%
Net Income (Loss)	-	-	-	(1,672)	-
Retained Earnings at beginning of the year	-	924	-	(2,103)	-
Retained Earnings	\$ -	\$ 924	-	\$ (3,775)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending October 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
REVENUES					
Interest	\$ 75,000	\$ 28,355	37.81%	\$ 14,085	35.21%
TOTAL REVENUES	75,000	28,355	37.81%	14,085	35.21%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	28,355	-	14,085	-
Fund Balance at beginning of year	-	4,806,192	-	4,771,949	-
Fund Balance	\$ 75,000	\$ 4,834,547	-	\$ 4,786,034	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending October 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 125,000	\$ 56,458	45.17%	\$ 49,199	29.15%
TOTAL REVENUES	125,000	56,458	45.17%	49,199	29.15%
EXPENDITURES BY OBJECT					
Salaries	-	35,848	-	-	-
Contractual Services	90,840	50,000	55.04%	69,000	123.25%
General Material & Supplies	-	9	-	-	-
TOTAL EXPENDITURES BY OBJECT	90,840	85,857	94.52%	69,000	244.59%
EXPENDITURES BY FUNCTION					
Institutional Support	90,840	85,857	94.52%	69,000	40.89%
TOTAL EXPENDITURES BY FUNCTION	90,840	85,857	94.52%	69,000	40.89%
Excess (deficiency) of revenues over expenditures and other sources (uses)	34,160	(29,400)	-	(19,801)	-
Fund Balance at beginning of year	-	139,524	-	165,890	-
Fund Balance	\$ 34,160	\$ 110,124	-	\$ 146,088	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending October 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Oct. 31 2022	FY2023
				Actual	Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 1,405,000	\$ 542,327	38.60%	\$ 395,737	39.38%
TOTAL REVENUES	1,405,000	542,327	38.60%	395,737	39.38%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	19,809	44.02%	-	-
Fixed Charges	1,200,000	969,707	80.81%	884,193	88.42%
TOTAL INSTITUTIONAL SUPPORT	1,245,000	989,516	79.48%	884,193	84.61%
CAMPUS SAFETY AND SECURITY					
Salaries	645,919	225,739	34.95%	213,682	33.95%
TOTAL CAMPUS SAFETY & SECURITY	645,919	225,739	34.95%	213,682	33.95%
TOTAL EXPENDITURES BY OBJECT	1,890,919	1,215,255	64.27%	1,097,875	65.57%
EXPENDITURES BY FUNCTION					
Institutional Support	1,245,000	989,516	79.48%	884,193	84.61%
Campus Safety and Security	645,919	225,739	34.95%	213,682	33.95%
TOTAL EXPENDITURES BY FUNCTION	1,890,919	1,215,255	64.27%	1,097,875	65.57%
Excess (deficiency) of revenues over expenditures other sources (uses)	(485,919)	(672,928)	-	(702,139)	-
Fund Balance Released from Reserved Fund Balance	485,919	-	-	-	-
Fund Balance at beginning of year	-	2,309,378	-	2,901,450	-
Fund Balance	\$ -	\$ 1,636,450	-	\$ 2,199,312	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending October 31, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Oct. 31 2022 Actual	% of FY2023 Budget
REVENUES					
Benefit Charges	\$ 12,827,450	\$ 3,925,708	30.60%	\$ 3,661,582	29.98%
TOTAL REVENUES	12,827,450	3,925,708	30.60%	3,661,582	29.98%
EXPENDITURES BY OBJECT					
Employee Benefits	12,827,450	3,401,123	26.51%	2,216,229	18.14%
TOTAL EXPENDITURES BY OBJECT	12,827,450	3,401,123	26.51%	2,216,229	18.14%
EXPENDITURES BY FUNCTION					
Institutional Support	12,827,450	3,401,123	26.51%	2,216,229	18.14%
TOTAL EXPENDITURES BY FUNCTION	12,827,450	3,401,123	26.51%	2,216,229	18.14%
Excess (deficiency) of revenues over expenditures	-	524,585	-	1,445,353	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures other sources (uses)	-	524,585	-	1,445,353	-
Fund Balance at beginning of year	-	(13,092,263)	-	(21,456,128)	-
Fund Balance	\$ -	\$ (12,567,678)	-	\$ (20,010,776)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

October-November 22nd 2023

October 27th through November 22nd, 2023

Native American Heritage Month (November)

This November is the first time that ECC is observing Native American Heritage Month. Through movies, stories, and discussions, ECC will recognize the history, culture, and contributions of Indigenous people to our country, and ensure that the stories, rituals and traditions of Native Americans continue to be heard and passed down.

“Essential Voyage” (November 16th)

The first event of Native American Heritage Month was the screening of “Essential Voyage: Indigenous Wisdom Will Save Us All.” This is an environmental short film written by Hallie Sandemente Morrison. The film follows the experiences of a business traveler who arrives in Chicago and learns that he is part of a new “grounding program” used to evaluate one's intelligence, ethics, and hygiene habits and is quarantined in a special part of the airport upon his arrival. Following the film there was a discussion as well as refreshments.

56 attendees

International Education Week (November 13th - November 16th)

Every November, ECC recognizes and honors the different cultures, and heritage that our international students bring to the campus. Throughout the week, ECC explores many different countries' traditions and history. International week is also a way to promote global education and showcase the success of our more than 80 international students representing 37 countries. The weeks events were sponsored by the Global/International Studies Taskforce, Student Life, Center for Global Engagement, and the United Students of All Cultures

Parade of Nations (November 13th)

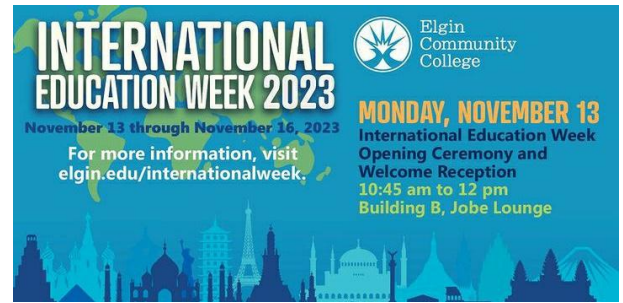
International Week began with a Parade of Nations led by Dr. Sam. The parade started in the International Lounge (Building F) and ended in the Jobe Lounge (Building B). Everyone who participated was encouraged to wear the national dress of their home country or culture. **15 participants**

ELGIN COMMUNITY COLLEGE
NATIVE AMERICAN HERITAGE MONTH
THE GREAT LISTENING
Honoring the Voices of All Indigenous Peoples and Earth Herself
Facilitated by Hallie Sandemente Morrison & Kathleen Brigidina

"ESSENTIAL VOYAGE" THURSDAY, NOVEMBER 16 2 TO 3:30 P.M. BUILDING B, ROOM B181 Join us for the screening of "Essential Voyage: Indigenous Wisdom Will Save Us All," a surreal environmental short film by filmmaker Hallie Sandemente Morrison.	"ACKNOWLEDGING NATIVE AMERICANS AND THE LAND" TUESDAY, NOVEMBER 28 2 TO 3:30 P.M. BUILDING B, JOBE LOUNGE Join Joseph "Standing Bear" Schranz, founder and president of the Midwest SOARRING Foundation, for an engaging conversation around honoring Indigenous culture.
"STORIES ARE MEDICINE" WEDNESDAY, NOVEMBER 29 11 A.M. TO 12:30 P.M. BUILDING B, JOBE LOUNGE Join us for an enriching time with Hawaiian Grandmother Susan Kā'iulani Stanton (Nanatus Auleke-Chiefmoon Lady), exploring the healing power of sharing stories.	"KILLERS OF THE FLOWER MOON" THURSDAY, NOVEMBER 30 2 TO 6 P.M. MARCUS ELGIN CINEMA Experience the new film "Killers of the Flower Moon," about the Osage Nation, during a private screening at Marcus Elgin Cinema. Visit https://forms.gle/7wTUGbeCPGeFdm9 to register.

Opening Ceremony and Welcome Reception (November 13th)

Immediately following the Parade of Nations, the Opening Ceremony and Welcome reception took place in the Jobe Lounge from 10:45 am to 12pm. The ceremony included some food, a wonderful musical performance by traditional Korean Drummers, and a welcome speech from Dr. Sam. **75 attendees**



Bill Pelz Global Speaker Series: It’s a Different World! Global Variations in How Nations Create Access and Practice in Education (November 14th)

The second day of International Week started with a panel discussion about Education in the Seigle Auditorium (Building E) with viewing also online. The panelists shared their own experiences in education from countries such as Mexico, Spain, the Caribbean and Venezuela. They talked about sociological, cultural, and economic differences and also discussed certain trends of educational systems in different countries compared to the United States. **50 attendees**

International Week Movie Night (November 14th)

In the evening following the Global Speaker Series there was a showing of an international film in B180 and B181. The film brought to light the unfortunate class inequality and economic injustice in the world today. After the movie there was a thoughtful discussion about the issues examined in the film. **30 attendees**

Immigrant Women’s Roundtable (November 15th)

The third day of International Week saw a roundtable discussion from immigrant women in the Alumni Room (B182). These women shared some of their own experiences and powerful stories about what life is like for immigrant women in the United States today. **45 attendees**



Celebrate Diwali at Elgin Community College (November 15th)

This year was the first time that ECC has celebrated Diwali “Festival of Lights” as part of International Week. The celebration took place in the Jobe Lounge from 11:30 am to 1:30 pm. There were many fun things to take part in including henna, rangoli art activities, music and also some delicious Indian cuisine from the Touch of Spice Food Truck. **100 attendees**



International Street Fair (November 16th)

To close out the fun and eventful week was an International Street Fair in the Jobe Lounge from 11 am to 1 pm. Each club chose a country to represent, and they created a creative table display with facts, history, and culture from their respective country. In addition, each club also decorated their table with traditional decorations, flags and even sold food and other items that are popular in their country. Some of the countries chosen were Mexico, South Korea, Nigeria, Greece, Puerto Rico, Venezuela and India. There was a competition for best decorating and spirit, and the winner of the \$100 prize was Black Student Achievers representing Nigeria. Strength and Wellness representing Greece came in second, and Student Government representing Mexico came in third. **150 attendees**



Gamers United Board Game Night (October 27th)

Gamers United (GU) held their Board Game Night on Friday, October 27th in room B182 from 3:30-9:30 pm. This event occurs on the last Friday of each month. Students are able to relax, enjoy playing some of their favorite board games while enjoying some delicious snacks, and have a good time talking amongst their peers. **25 attendees**

United Students of All Cultures Movie Night (October 30th)

United Students of All Cultures (USAC) hosted a movie night on Monday, October 30th from 3 pm to 6 pm in B182. Before the movie, USAC had their meeting where they discussed Dia de Los Muertos and they then proceeded to watch the movie Coco. They served snacks and hot chocolate for their guests. **25 attendees**

Gamers United and Performing Arts Club Ghost Court (October 31st)

Gamers United (GU) and Performing Arts Club (PAC) collaborated to host a Ghost Court Extravaganza on Halloween which is a live-action improv party game about spectral justice in an old fashioned court. Each person acts out their part as if they are in court arguing over disputes about the living and the dead. **30 attendees**



Organization of Latin American Students Portillo's Fundraiser (October 31st)

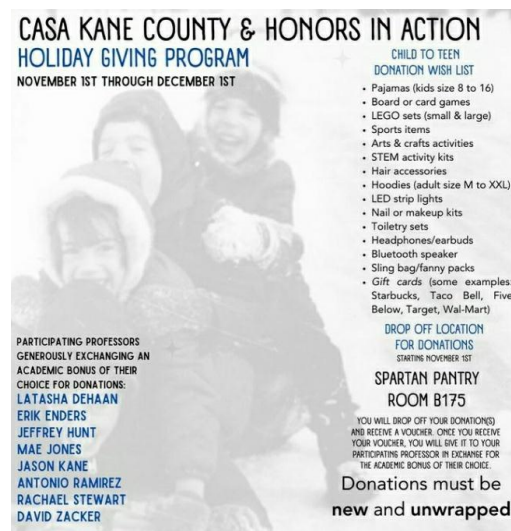
The Organization of Latin American Students (OLAS) hosted a fundraiser on Tuesday, October 31st from 5 pm to 8 pm at the Portillos in Elgin. 20% of the sales went back to support OLAS.

Dual Credit Connections, Fiber Arts, & Anime Club Halloween Party (October 31st)

Dual Credit Connections Club, Fiber Arts Club, and Anime Club worked together to put on a Halloween party on Tuesday, October 31st in the Jobe Lounge. There was some spooky trivia, a pumpkin decorating contest, ramen, a Fiber Arts Clubs fundraiser, and some music to celebrate Halloween. **30 attendees**

Honors in Action and CASA Kane County Holiday Giving Program (November 1st - December 1st)

Honors in Action (HIA) and CASA Kane County have worked together to have a holiday giving program from November 1st through December 1st. Honors in Action has come up with a wish list of items such as pajamas, board games, gift cards and arts and crafts to be donated to CASA Kane County to help the teens that CASA serves. CASA Kane County stands for court appointed special advocate. They are a non profit organization that advocates for and is the voice of children in abuse and neglect cases in the Juvenile Court System. This past year CASA Kane County had 201 trained volunteers that served 613 children. ECC professors have also offered an academic bonus to anyone who donates to the cause.



Pan de Muerto Fundraiser (November 1st & 8th)

The Organization of Latin American Students (OLAS) hosted a Pan de Muerto Fundraiser and also sold hot chocolate in the Building B hallway from 10 am to 2 pm. Pan de Muerto is a type of concha that is made in Mexico in the weeks leading up to the Dia de Los Muertos. In addition to the fundraiser, OLAS also celebrated Dia de Los Muertos by creating an ofrenda outside the Jobe lounge. Anyone could participate by bringing in a picture to help commemorate their loved ones' life.

Strength and Wellness, Asian Filipino Open Gym Wednesdays (November 1st and 15th)

Strength and Wellness and (SAW) and Asian Filipino Club (AFC) have joined together to put on an open gym on Wednesdays in the Building J Gymnasium. Both clubs are using this open gym to allow students to get involved, play sports, and foster community ties.

Mu Alpha Theta Math Competition (November 6th)

Mu Alpha Theta, which is a math honor society, hosted a math competition on Monday, November 6th at 3:10 pm in room D227. This was a group competition and the goal was to see which group could solve the most math problems in 30 minutes. Before the competition there was a practice session to prepare for the competition. In addition to the competition there was some pizza for the competitors.

Phi Theta Kappa One for Me One For You (November 6th & 7th)

Phi Theta Kappa (PTK) hosted a Fundraiser on Monday, November 6th, and Tuesday November 7th in the Building B Hallway. They sold cinnamon and caramel flavored hot apple cider and they came in twos so that you can give one to a friend or someone close to you. All the proceeds went to CASA Kane County. CASA Kane County stands for court appointed special advocate. They are a non profit organization that advocates for and is the voice of children in abuse and neglect cases in the Juvenile Court System. This past year CASA Kane County had 201 trained volunteers that served 613 children.



Drunk Busters (November 8th)

ECC Student Government, along with the ECC Police Department and Student Life hosted the annual Drunk Busters event in the Jobe lounge on Wednesday, November 8th from 11 am to 1 pm. The event was aimed to educate students about the dangers of driving under the influence and also substance abuse. Students were able to drive through the course while wearing impairment goggles and while being evaluated by a police officer. After driving through the course, students then went and took a field and sobriety test while still wearing the goggles with another police officer. Finally, as a reward for completing the event, Student Government gave away donuts from Country Donuts. **90 participants**



Organization of Latin American Students Churro Fundraiser (November 14th)

OLAS held a churros fundraiser in the Building B Hallway on Tuesday, November 14th from 10am to 2pm. They sold Chocolate, Strawberry, Vanilla and Plain churros from Churros y Chocolate as well as some hot chocolate.

Phi Theta Kappa Induction Ceremony (November 15th)

Every semester, Elgin Community College’s Phi Theta Kappa chapter of Phi Theta Kappa inducts new members into the honors society. This semester the ceremony was held on Thursday, March 23rd starting at 7:00 pm in the Jobe Lounge. **87 inductees and 40 Guests**



Phi Theta Kappa Village Tavern Fundraiser (November 15th)

Phi Theta Kappa hosted a Fundraiser at Village Tavern and Grill in South Elgin on Wednesday, November 15th from 11 am to 9 pm. New Phi Theta Kappa Inductees were invited to come after the ceremony, and 1 fundraising credit was awarded to those that attended.

Strength and Wellness Movie Night (November 21st)

Strength and Wellness (SAW) hosted a movie night on Tuesday November 21st at 4 pm in B181. In preparation for the dodgeball tournament on November 30th, strength and Wellness showed the movie Dodgeball to help get into the dodgeball spirit. Snacks were also provided for those in attendance.

Art and Design Club Watercolor Card Making (November 22nd)

Art and Design Club hosted a card making event on Wednesday, November 22nd from 3:30 pm to 5 pm in K167. Attendees learned about different watercolor techniques from painting professor Marisa Andropolis and then proceeded to make holiday cards.

Black Student Achievers, Phi Theta Kappa, Honors in Action, and Human Services Club “For the Girls” Donation Drive (November-December)

All four clubs have worked together with a transitional housing program to host a donation drive. According to The National Foster Institute, 50% of the homeless population in America have spent time in foster care and 7 out of 10 girls who come out of foster care become pregnant by 21 years old. This program aims to reduce homelessness for teenage girls, teenage mothers and

‘FOR THE GIRLS’
 PHA/HONORS IN ACTION, BLACK STUDENT ACHIEVERS, & HUMAN SERVICES CLUB
Donation Drive

ACCORDING TO NATIONAL FOSTER YOUTH INSTITUTE, 50% OF THE HOMELESS POPULATION IN AMERICA HAVE SPENT TIME IN FOSTER CARE. IT WAS ALSO REPORTED THAT 7 OUT OF 10 GIRLS WHO AGE OUT OF FOSTER CARE BECOME PREGNANT BY 21 YEARS OLD. Sadly, THESE VULNERABLE DEMOGRAPHICS INTERSECT.

OUR CLUBS ARE COLLABORATING WITH A TRANSITIONAL HOUSING PROGRAM THAT AIMS TO MITIGATE HOMELESSNESS FOR TEENAGE GIRLS AND TEENAGE MOTHERS AND THEIR BABIES.

WE ARE GATHERING NEW, UNUSED DONATIONS TO ASSEMBLE BAGGIES THAT WILL PROVIDE NECESSITIES AND RESTORE DIGNITY IN THOSE THAT NEED IT MOST.

SCAN THE QR CODE FOR THE ANKOR WISHLIST. ALL ITEMS WILL BE SORTED OUT TO STUDENTS LIFE SO BAGGIES CAN BE ASSEMBLED.

“THE GREATNESS OF A COMMUNITY IS MOST ACCURATELY MEASURED BY THE COMPASSIONATE ACTIONS OF ITS MEMBERS.”
 Corretta Scott King

If you cannot donate, please share with friends and family.

their babies. The clubs are gathering new and unused donations that will provide necessities for those that need it the most.

ECC Observer

The Elgin Community College newspaper (The Observer) which is made up of students who write articles in the online newspaper about current events and activities around campus are in their second season of the Eye of the Observer podcast. Stay tuned and keep your ears open for new episodes of the podcast.

Legal Clinic

Have legal questions you want answered? Need help preparing for court? Want to learn more about the legal profession? Visit an attorney for free in Student Life, B173, on November 1st and November 7th, from 5pm to 7pm.



HIV Testing (November 8th and 9th)

Break the stigma. Raise awareness. Get tested. Get tested on select Wednesdays and Thursdays from 11:00 am-2:00 pm, in F121.

GENERAL CLUB MEETINGS

Most clubs have meetings every week, every other week, or once a month. Check the MyECC Engagement to learn more information about each club and the list of their meetings and events.

MYECC EXPERIENCE MOBILE APP

MyECC Experience is Elgin Community College's official app. Connect to all things ECC anytime, anywhere! This app is designed to enrich your ECC education and provide you with a personalized experience that provides access to student activities, events, and resources you use most often.



Download the new MyECC mobile app!



If you have any questions, please contact
StudentTrusteeKolbusz@elgin.edu

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (November)
- B. Treasurer (October)
- C. Student (October 26-November 22)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (November)
- E. Community Engagement and Legislative Affairs (November)
- F. Marketing & Communications Report (Fall, 2023)



Dr. David Sam, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

RESOLUTION TO ADOPT 2023 TAX LEVY

Recommendation

The administration recommends that the Board of Trustees adopts the attached “Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2023”.



Dr. David Sam, President

Background

The Board of Trustees adopted the budget for Fiscal Year 2024 at the June 13, 2023 board meeting. The tax levy in the attached resolution is necessary to fund the budget, as adopted. The district is also required to levy for a direct annual tax in amounts sufficient for the purpose of paying principal and interest for the bonds.

Notice of the public hearing was published in conformity with the law. This action reflects the College’s duty to fiscal responsibility and transparency to District 509 taxpayers. The tax levy will be presented for adoption at a meeting of the board on December 12, 2023, in Building E at 6:30 p.m.

This recommendation is provided in accordance with Board Policy EP 3, which states, “The budgeting process shall be in compliance with the provisions of the Public Community College Act, namely 110 ILCS 805/3-20.1–20.2.”

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance,
847-214-7728

**RESOLUTION REGARDING ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2023**

WHEREAS, the *Truth in Taxation Act* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for 2022 was:

	2022 Extension
Educational Purposes	\$ 41,008,948
Operations and Maintenance Purposes	12,538,579
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	1,113,930
Audit	116,973
Social Security & Medicare Purposes	6,060
 TOTAL	 \$ 54,784,490

and,

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2023 is as follows:

	2023 Tax Levy
Educational Purposes	\$ 43,175,650
Operations and Maintenance Purposes	12,789,350
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	1,800,000
Audit	200,000
Social Security & Medicare Purposes	5,000
 TOTAL	 \$ 57,970,000

and,

WHEREAS, the taxes will be extended on the equalized assessed value of the taxable property of Community College District 509, Counties of Kane, Cook, DuPage, DeKalb, and McHenry, State of Illinois, for the year 2023 to be collected in the year 2024; and that the levy for the year 2023 be allocated 50% for Fiscal Year 2024 and 50% for Fiscal Year 2025; and

WHEREAS, the *Truth in Taxation Act*, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2022 were \$10,740,410 and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2023 is \$10,773,285; now, therefore, be it

RESOLVED by the Board of Trustees of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage McHenry and DeKalb, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 2023 is \$68,743,285.

Section 2: The aggregate amount of taxes estimated to be levied for the year 2023 is 104.9% of the taxes extended by the district in the year 2022.

Section 3: The aggregate amount of taxes estimated to be levied for the year 2023 for debt service is 100.3% of the taxes extended debt service for 2022.

Section 4: Public notice shall be given in *The Daily Herald*, being a newspaper of general circulation in said district and all counties, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall not be less than 1/8 page in size, with no smaller than 12-point type, enclosed in a black border not less than 1/4" wide and in substantially the following form:

**NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR
ELGIN COMMUNITY COLLEGE
2023**

- I. A public hearing to approve a proposed property tax levy for Community College District No. 509 for 2023 will be held on December 12, 2023, at 6:30 p.m. at Elgin Community College, Building E, 1700 Spartan Drive, Elgin, Illinois 60123.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Kimberly Wagner, College Treasurer, 1700 Spartan Drive, Elgin, Illinois, (847) 214-7728.

- II. The corporate and special purpose property taxes extended or abated for 2022 were \$54,784,490.

The proposed corporate and special purpose property taxes to be levied for 2023 are \$57,970,000. This represents a 5.8% increase over the previous year.

- III. The property taxes extended for debt service for 2022 were \$10,740,410.

The estimated property taxes to be levied for debt service for 2023 are \$10,773,285. This represents a 0.3% increase over the previous year.

- IV. The total property taxes extended or abated for 2022 were \$65,524,900.

The estimated total property taxes to be levied for 2023 are \$68,743,285. This represents a 4.9% increase over the previous year.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

BOARD OF TRUSTEES
ELGIN COMMUNITY COLLEGE
DISTRICT NO. 509
COUNTIES OF KANE, COOK
DUPAGE, MCHENRY AND DEKALB
STATE OF ILLINOIS

ATTEST:

Board Secretary

By: _____
Board Chair

Date

Date

**MINUTES OF REGULAR BOARD MEETING
NOVEMBER 14, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held November 14, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
NOVEMBER 14, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, November 14, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Vice Chair Rakow called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo and Student Trustee Mr. Kolbusz.

Trustees absent: Dr. Redmer, Mr. Rodriguez and Mr. Parks

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The Vice Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college. . . .
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent. . . .
- D. To consider collective negotiation matters...for one or more classes of employees. . . .
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired. . . .

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively).

Motion: Trustee Nowak moved to recess to closed session.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 4: Rakow, Nowak, Ollayos, Arroyo;
nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:46 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:25 p.m. The board reconvened in open session at 6:33 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF
NOVEMBER 14, 2023

4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo and Student Trustee Mr. Kolbusz.

Trustees absent: Dr. Redmer, Mr. Rodriguez and Mr. Parks

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Ray.

D. Board Purpose

Trustee Nowak read the Board Purpose.

5. President's Report

- Dr. Sam acknowledged Lori Clark, ECCFA president and Anitra King, SSECCA president in the audience.
- ECC has been named one of the Top 150 community colleges nationally and has been invited to apply for the 2025 Aspen Prize.
- Ms. Sarah Stayner, Office Coordinator, Student Financial Services, was spotlighted.
- Mr. Logan Widtfeldt, Executive Assistant, Institutional Advancement and ECC Foundation, was spotlighted.
- Mr. Scott Piner, Senior Director of Content and Creative Services, Marketing and Communications, was spotlighted.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Lori Clark, ECCFA president, offered comments and gratitude regarding librarians, support for the SSECCA Union, focus on EDI, the land acknowledgement and ECCFA.
- Anitra King, SSECCA president, offered comments on the College's Shared Values.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, November 13, 2023. The following presentation was provided: Library by Shannon Pohrte, Heather Glass and Stacey Shah. Mr. Patrick Dolan gave an update on the water pressure issue in buildings B, C & D. Dr. Wagner provided a construction update. Board Actions and items on the November 14, 2023 agenda were discussed.

MINUTES OF REGULAR MEETING OF
NOVEMBER 14, 2023

Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos provided an overview of the meeting held November 10 and 11.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos reported the following: The National Legislative Summit will be in February, 2024. More information will be provided at the December Board meeting.

D. Legislative

Trustee Rakow reported the following: Tuesday, October 17, Student Trustee Kolbusz attended the Elgin Area Chamber Economic Update. Thursday, October 26 the Culinary Department hosted the Visiting Chef Event at 6 p.m. in the Spartan Terrace Restaurant. This dinner showcased our alumni student Chef L. Fernando Mojica, Executive Chef of Wedgewood Golf & Country Club in Powell, OH. The event featured a four-course dinner and guided descriptions by Chef Mojica and students. Trustees Redmer, Ollayos, Parks, Nowak, Arroyo, Trustee Emeritus Duffy, and Dr. Sam were present. Saturday, November 11 Trustees Redmer and Arroyo attended the Boys and Girls Club Gala 30th Anniversary Gala at the Q Center in St. Charles.

Below is a list of upcoming Meet and Greet dates:

- Leader Tony McCombie is scheduled for November 14.
- Senator Karina Villa is scheduled for November 28.
- Leader Linda Homes is scheduled for December 5.

E. ECC Foundation

Refer to the written report provided under separate cover for details.

F. Student Report

Student Trustee Kolbusz reported the following: Latinx Heritage Month events took place starting on September 15. There were MyECC Pop Up events in Building B and Building F promoting the new MyECC Experience App. Several Domestic Violence Awareness Month events as well. A Blood Drive was hosted on October 10, saving 189 lives. Two Strength and Wellness, Asian Filipino Open Gym events were held on October 11 and October 18. Phi Theta Kappa welcomed middle school students, from District 509, to campus to learn about what ECC has to offer. Several Building Konnections events took place in October and a 90 Days Club for undocumented students was created. A detailed report is included in the Reports Section.

8. College Reports

Board Action No. 072-A-24, Acceptance of Written College Reports

- A. Personnel (October)
- B. Treasurer (September)
- C. Student (September 22-October 26)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (October)
- E. Community Engagement and Legislative Affairs (October)
- F. Grant Monitoring Report (Quarter Ending September 30, 2023)

MINUTES OF REGULAR MEETING OF
NOVEMBER 14, 2023

Vice Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Nowak moved to accept the college reports.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. Consent Agenda

Vice Chair Rakow removed the following item from the consent agenda:

J. Board Action No. 082-A-24, Compensation Rates for Assistant Coaches and Coaches

Vice Chair Rakow read the following consent agenda items:

A. Board Action No. 073-A-24, Minutes of the Regular Board Meeting of October 17, 2023

B. Board Action No. 074-A-24, Minutes of Closed Session Board Meeting of October 17, 2023

C. Board Action No. 075-A-24, Destruction of Audiotapes of Closed Session Board Meeting of March 2 and March 8, 2022

D. Board Action No. 076-F-24, Ratification of Report of Expenses

E. Board Action No. 077-F-24, Ratification of Board of Trustee Travel Expenses

F. Board Action No. 078-A-24, Academic Calendar for 2026-2027

G. Board Action No. 079-F-24, Instructional Fee Recommendations for Fiscal Year 2025

H. Board Action No. 080-A-24, National Intercollegiate Mutual Aid Agreement

I. Board Action No. 081-F-24, Resolution of Approval to Publish Proposed 2023 Tax Levy

K. Purchases

1. Board Action No. 083-I-24, Fire Gear Purchase, authorizes the administration to purchase fire gear and equipment from Air One Equipment (South Elgin, IL) the lowest responsible bidder, in an amount not to exceed \$36,640.

2. Board Action No. 084-I-24, Lab and Studio Furniture Purchase, authorizes the administration to purchase tables, cabinets, workbenches and shelving direct from the manufacturer, Uline, Inc. (Chicago, IL), in an amount not to exceed \$50,066.

3. Board Action No. 085-T-24, Network Switch Purchase, authorizes the administration to purchase twelve (12) Aruba network switches and associated cabling from 9 to 5 Computer (Jax Beach, FL), in an amount not to exceed \$117,978.24.

4. Board Action No. 086-T-24, Custom Storage Servers, authorizes the administration to purchase two (2) custom storage servers from R Associates Inc. (Houston, TX), in an amount not to exceed \$26,680.

MINUTES OF REGULAR MEETING OF
NOVEMBER 14, 2023

- 5. Board Action No. 087-I-24, Ratification of the Purchase of Computers**, ratifies and authorizes the administration to purchase Apple computers and related peripherals directly from the manufacturer, Apple Inc. (Austin, TX), in an amount not to exceed \$166,612.

L. Personnel

- 1. Board Action No. 088-A-24, Sabbatical Leave for Summer 2024, Ms. Kimberly Tarver**, awards a sabbatical leave to Ms. Kimberly Tarver, Professor II of Physical Therapist Assistant, for the 2024 summer semester.

Motion: Trustee Ollayos moved to approve the consent agenda as presented.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

- J. Board Action No. 082-A-24, Compensation Rates for Assistant Coaches and Coaches**

Motion: Student Trustee Kolbusz moved to approve the agenda item as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; motion carried.

10. Old Business

No old business was brought forward.

11. New Business

Trustee Ollayos extended an invitation to AAWCC's holiday luncheon December 6. There are raffle baskets to bid on in the book store. All funds raised help to provide scholarships.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; meeting adjourned at 7:23 p.m.

**MINUTES OF CLOSED SESSION OF BOARD MEETING
November 14, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held November 14, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed

- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
APRIL 12, 2022**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of April 12, 2022 as all criteria for destruction of these tapes have been met.



Dr. David Sam, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of November 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The enclosed Report of Expenses identifies the vendors that have been paid during the month of November 2023 in the amount of \$4,245,165.59.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Board of Trustee Travel Expenses for the month of November 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the month of November 2023 in the amount of \$2,218.40.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

**INTERGOVERNMENTAL AGREEMENT BETWEEN COMMUNITY COLLEGE
DISTRICT NO. 509 AND THE CITY OF ELGIN**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to enter in an Intergovernmental Agreement with the City of Elgin on behalf of the Elgin Police Department for an initial period of one year. This agreement will automatically renew each year thereafter for a one-year period, unless terminated by either party with written notice.



Dr. David Sam, President

Background

The purpose of this Intergovernmental Agreement is intended to enhance and foster access to cameras for law enforcement purposes and to assist in decision making and improve officer/public safety.

This Intergovernmental Agreement will provide access to the Elgin Police Department into the building security cameras for ECC for law enforcement purposes. This will allow the Elgin Police Department to provide critical assistance during an emergency situation. ECC maintains control and ownership of the cameras and recordings. ECC will provide credential certificates to the Elgin Police Department to access the system. The agreement outlines permitted use by ECC and the Elgin Police Department.

Staff Contact: Mr. David Kintz, Chief of Police, 847-214-7885

Intergovernmental Agreement for Video Integration and Security Camera Access Between the City of Elgin and the Elgin Community College

This Agreement is entered into, by and between, the Board of Trustees for Community College District 509 (“ECC”), Counties of Kane, DeKalb, Cook, McHenry and DuPage, State of Illinois and the City of Elgin, Illinois (“CITY”) on behalf of the Elgin Police Department (“EPD”) (collectively “Parties”). This Agreement sets forth the conditions governing EPD’s ability to federate existing ECC security cameras (hereinafter referred to as “Cameras”) into the Real Time Information Center housed at the CITY’s Police Department and provide access to the Cameras’ images to EPD for law enforcement purposes subject to the limitations in this Agreement.

I. Purpose and Term of Agreement

Implementation of this Agreement is intended to enhance and foster access to Cameras for law enforcement purposes and to assist in decision making and improve officer/public safety.

This Agreement shall take effect on the last date when both Parties sign this Agreement (“Effective Date”). This Agreement shall be for a period of one (1) year from the Effective Date herein. This Agreement will automatically renew each year thereafter for a one-year period if not terminated by either party with a prior ten (10) day written notice served on the non-terminating party prior to the automatic renewal date.

II. Indemnification

ECC shall indemnify and hold harmless the CITY and its employees, officials, officers, agents, boards and commissions from, and against any and all claims, demands, actions, suits and proceedings including, but not limited to, any loss, cost, expense, or liability for damages by reason of, or arising out of, any false arrest or imprisonment or any cause of action whatsoever, arising out of or involving any acts by or on the part of ECC in the fulfillment of this Agreement or as a result of this Agreement.

The CITY shall indemnify and hold harmless ECC and its employees, officials, officers, agents, boards and commissions from, and against any and all claims, demands, actions, suits and proceedings including, but not limited to, any loss, cost, expense, or liability for damages by reason of, or arising out of, any false arrest or imprisonment or any cause of action whatsoever, arising out of or involving any acts by or on the part of CITY in the fulfillment of this Agreement or as a result of this Agreement.

III. Description of Services

ECC maintains a system of security cameras to provide for the protection and security of the campus. These Cameras allow for the real time viewing of the campus as well as video recall, subject to the memory limitations of the network servers. Video monitoring is used for security and law enforcement purposes. Video recordings may be viewed and used to corroborate or disprove claims against ECC or to address safety hazards. Video recordings of either ECC or CITY employee actions may not be viewed except at the request of the respective Human Resources as part of an official investigation or by authorization of respective chiefs of police.

The Network Operations section at ECC maintains all of the Cameras and servers that support the system. Milestone XProtect Smart Client is used for viewing the Cameras in real time as well as video playback.

EPD operates a Technical Investigations Unit that supports the law enforcement function through the use of technology. They have access to and use camera systems from school districts, businesses, and private citizens. This access is used to aid in the response to a criminal investigation and the protection of officers and citizens alike.

This Agreement supports the capability for each public body to establish a network connection in order for EPD to access the Cameras.

IV. Suspension of Services and Termination

ECC reserves the right to immediately and unilaterally suspend EPD's access to the Camera System herein when any term of this agreement is violated or, in the opinion of ECC appears to have been violated. Suspended service shall only be resumed upon such terms and conditions as ECC shall deem appropriate under the circumstances. Suspension may be followed by termination if deemed necessary. Any party to the Agreement may terminate the Agreement for any reason at any time upon thirty (30) days written notice. Upon such termination this Agreement shall be null and void without penalty or liability between the Parties.

V. Authorized User and Permitted Uses

An authorized user for the Cameras is described as any person having been placed in employment with EPD and has job responsibilities that provide them with a legitimate need for data access to the System. Access to the system may be made for the following reasons:

1. The police department receives a call for police assistance from ECC.
2. The police department receives a call for police assistance from any person regarding a suspected criminal activity on or around ECC property.
3. An alarm of any kind (i.e. fire, burglar, or panic) was received from ECC.
4. A human or natural hazard is reported or observed on or around ECC property
5. To facilitate a view of a particular building due to a police response to a potentially dangerous situation.
6. Training sessions to ensure the proficient use and familiarity of the camera system.

VI. ECC Responsibilities

1. ECC shall maintain Cameras and provide access rights to EPD for the camera system.
2. ECC shall pay all camera maintenance costs on college owned cameras at the sole expense. ECC maintains the sole decision-making authority as to the placement and use of any cameras.
3. ECC shall provide fifteen (15) credential certificates for use by EPD for accessing the system.
4. ECC shall bear the sole cost of any and all licenses and installation as may be required to effectuate the agreement, including but not limited to the cost of any federation licenses, with no immediate or future costs to the CITY.

VII. Elgin Police Department Responsibilities

1. The CITY may create, copy, or retain any images or recordings from the Cameras that are part of an active police investigation or as may be necessary for evidentiary purposes, or as is otherwise required by law.
2. Anything to the contrary provided for herein notwithstanding, good faith compliance with the Illinois Freedom of Information Act (5 ILCS 140/1, et seq.) by the CITY shall not constitute, and shall not be construed as constituting, a breach or violation of this Agreement. If the CITY receives a Freedom of Information Act Request for any ECC digital images or recordings, the CITY shall as soon as practically feasible notify ECC upon the CITY's receipt of such request; provided, however, that nothing contained herein shall be understood to supersede or limit the CITY's obligation to respond to any such request in good faith compliance with the provisions of the Illinois Freedom of Information Act.
3. It is agreed and understood that EPD will not be monitoring the Cameras or the images therefrom on a regular or continual basis and nothing in this agreement is intended or shall be construed as requiring or authorizing EPD to do so.
4. It is agreed and understood that EPD will not archive any videos. Any request for the archiving of any video shall be sent to ECCPD.
5. EPD will have no administrative rights over the ECC camera system, cameras, software, or servers.
6. EPD will notify the ECC Chief of Police as soon as practically feasible via email or telephone when the camera system has been accessed and the reason for the access.
7. EPD must provide email notice to the ECC Chief of Police prior to accessing the system for training purposes.

IX. Immunities and Limitation of Actions

It is agreed and understood that this Agreement is not intended nor shall be construed to alter, limit or constitute a waiver of any of the civil immunities afforded either or both the ECC and the CITY and/or their officials, officers, employees and/or agents pursuant to the Local Governmental and Governmental Employees Tort Immunity Act at 745 ILCS 10/1-101, *et seq.*, as amended, or any of the other civil immunities afforded to the ECC and/or the CITY provided by law, it being agreed that all of the civil immunities set forth in such act, as amended, and/or as otherwise provided by law, shall fully apply to any and all claims asserted or which might be asserted against the ECC and/or the CITY and/or their respective officials, officers, employees and/or agents as a result of this Agreement or any of the actions of the Parties pursuant to this Agreement. Without limiting the foregoing, it is further agreed and understood that the ECC and/or the CITY and/or their respective officials, officers, employees and/or agents as a result of this Agreement or any of the actions of the Parties pursuant to this Agreement shall not be liable to any party to this Agreement or any other person or entity for failure to provide adequate police protection or service, failure to prevent the commission of crimes, failure to detect or solve crimes, or failure to identify or apprehend criminals. Notwithstanding anything to the contrary of this Agreement, it is further agreed and understood that no third-party beneficiaries are intended to be created by the provisions of this Agreement and it is the intention of the Parties hereto that no action may be commenced by any party to this Agreement or any other person or entity against the ECC and/or the CITY or their respective officials, officers, employees, agents and/or other related persons or entities for

monetary damages for any alleged breach or failure to provide services described in this Agreement.

X. Entire Agreement and Amendment

This Agreement shall be the entire agreement between the Parties; any provision of this Agreement determined to be invalid or otherwise unenforceable shall not affect the other provisions, which other provisions remain in full for and effect. This Agreement shall not be altered, changed, or amended except in writing executed by the authorized representatives of ECC and the CITY.

XI. Venue and Governing Law

Venue for any contract disputes shall be in the Circuit Court of Kane County, Illinois. Intellectual property disputes shall be in the United States District Court for the Northern District of Illinois. This Agreement shall be governed by the laws of the State of Illinois without reference to conflict of laws principle. The intellectual property rights and proprietary rights laws of the United States of America shall govern any intellectual property disputes.

XII. Notices

All notices shall be in writing and pursuant to this agreement shall be directed to the following Parties:

CITY OF ELGIN:

Richard G. Kozal
City Manager
150 Dexter Court
Elgin, Illinois 60120
Kozal_r@cityofelgin.org

And

Ana Lalley
Chief of Police
151 Douglas Avenue
Elgin, Illinois 60120
Office: (847) 289-2761
Lalley_a@cityofelgin.org

ECC:

David Sam
College President
Elgin Community College
1700 Spartan Drive
Elgin, Illinois 60123
dsam@elgin.edu

And

David Kintz
Chief of Police
Elgin Community College
1700 Spartan Drive
Elgin, Illinois 60123
Office: (847) 214-7885
dkintz@elgin.edu

XIII. Authority & Understanding

By signing below, Parties agree to the terms and conditions of this Agreement. Each individual signing below represents that (s)he has the requisite authority to execute this Agreement on behalf of the public body for which (s)he represents and that all the necessary formalities have been met.

XIV. Counterparts and Execution

This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute one and the same agreement. This Agreement may be executed electronically, and any signed copy of this Agreement transmitted by facsimile machine, email, or other electronic means shall be treated in all manners and respects as an original document. The signature of any party on a copy of this Agreement transmitted by facsimile machine, email, or other electronic means shall be considered for these purposes an original signature and shall have the same legal effect as an original signature.

City of Elgin

Elgin Community College

Richard G. Kozal

Dr. David Sam, College President

Attest: _____
City Clerk

Date: _____

Date: _____

2023 COOK COUNTY RESOLUTION TO ALLOCATE PTELL REDUCTION

Recommendation

The administration recommends that the Board of Trustees adopts the attached “Community College District 509 Resolution Providing Direction to the Cook County Clerk Under the Property Tax Extension Limitation Law Regarding the Tax Levy of the College for the Year 2023.”



Dr. David Sam, President

Background

The college is subject to the Property Tax Extension Limitation Law (PTELL) that may require the amounts levied upon by the college be reduced because of the limitations set forth in the law. Cook County will proportionately reduce each levy subject to PTELL unless the college provides a resolution directing Cook County to do otherwise.

The college desires that any reductions be applied proportionately to the Education Fund and the Operations and Maintenance Fund and that the other Funds subject to PTELL remain at the requested amount.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance,
847-214-7728

**COMMUNITY COLLEGE DISTRICT NO. 509 (ELGIN COMMUNITY COLLEGE)
RESOLUTION PROVIDING DIRECTION TO THE COOK COUNTY CLERK UNDER
THE PROPERTY TAX EXTENSION LIMITATION LAW REGARDING THE
TAX LEVY OF THE COLLEGE FOR THE YEAR 2023**

WHEREAS, Community College District No. 509, Elgin Community College, (the “college”) has filed with the Cook County Clerk herewith its Resolution Regarding Estimated Amounts Necessary to be Levied for the year 2023 to be collected in the year 2024; and,

WHEREAS, the amounts to be levied and collected by Cook County Clerk on behalf of the college are subject to the Property Tax Extension Limitation Law (hereafter, “PTELL”) and that law may require that the amounts levied upon Cook County real estate be reduced because of the limitations set forth in such law; and,

WHEREAS, the Cook County Clerk will proportionally reduce the levy of each fund specified in the college’s Levy Resolution unless directed by resolution of the college to allocate any reduction in the fund levy in some other manner; and,

WHEREAS, the college desires that, in the event of a reduction that any reductions be done in a different manner, as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, as follows:

- Section 1. The Board of Trustees does hereby direct the Cook County Clerk that any reduction of the college’s 2023 Tax Levy caused by the PTELL be made as follows:
- a. Proportionally reduce the Educational Purposes Fund and the Operations and Maintenance Purposes Fund and,
 - b. Maintain all other funds subject to the PTELL at the requested amount.

Section 2. This Resolution shall be in full force and effect from and after its passage in the manner provided by law.

Section 3. A certified copy of this Resolution shall be filed with the County Clerk of Cook County, Illinois, Tax Extension Division concurrently with the filing of the college’s Resolution Regarding the Estimated Amounts to be Levied for the Year 2023.

Section 4. This resolution shall supersede any resolutions or motions or parts thereof in conflict with any part herein.

Section 5. If any section, paragraph or provision of this resolution shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this resolution.

BOARD OF TRUSTEES
ELGIN COMMUNITY COLLEGE
DISTRICT NO. 509
COUNTIES OF KANE, COOK
DUPAGE, McHENRY, AND DEKALB
STATE OF ILLINOIS

Date

By _____
Board Chair

ATTEST:

Board Secretary

Date

TUITION FOR FISCAL YEAR 2025

Recommendation

The administration recommends that the Board of Trustees maintains and adopts the following tuition rates effective Summer 2024:

District Resident, Work In-District, In-District Internet	\$135.00 per semester credit hour
Out-of-District Resident	\$297.00 per semester credit hour
Out-of-District Internet	\$260.00 per semester credit hour
Out-of-State & International Resident	\$396.00 per semester credit hour
Out-of-State & International Internet	\$310.00 per semester credit hour

Dr. David Sam, President

Background

With the projected expenditure needs for future student enrollment and success initiatives, the administration is recommending that in-district tuition be increased by \$3.00 for in-district students for fiscal year 2025. A one-dollar increase in the per credit hour tuition rate would generate approximately \$146,184 annually, using fiscal year 2023 credit hours. The College’s administration is committed to maintaining its record of sound fiscal management and will continue to control expenditures while providing a quality and affordable education.

Fiscal Year	In District Rate	Out of District Rate	Out of State Rate
2024	\$132	\$297.00	\$396.00
2023	\$132	\$297.00	\$396.00
2022	\$132	\$297.00	\$396.00
2021	\$132	\$297.00	\$396.00
2020	\$132	\$434.49	\$497.79
2019	\$132	\$434.49	\$497.79
2018	\$129	\$434.49	\$497.79
2017	\$125	\$434.49	\$497.79

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**COMPENSATION RATES FOR INTENSIVE ENGLISH PROGRAM (IEP)
 INSTRUCTORS**

Recommendation

The administration recommends that the Board of Trustees approves the use of the established *Compensation Rates for Non-Unit Adjunct Faculty* for instructors in the non-credit Intensive English Program (IEP) beginning January 2024.

COMPENSATION RATES FOR NON-UNIT ADJUNCT FACULTY			
Per Hour			
Year	Less than Masters	Masters and Above	
2024	\$44.95	\$46.67	
2025	\$46.64	\$48.42	

Dr. David Sam, President

Background

ECC reviewed the policies of community colleges in the area (i.e., College of DuPage, Harper College, Joliet Junior College, McHenry County College, Moraine Valley Community College and Triton College) all of which are paid according to the college’s non-unit adjunct pay schedule.

Currently, all IEP instructors are paid a rate of \$43.00 per credit hour. The increases illustrated in the chart below will align the IEP instructor rates with ECC's non-unit adjunct faculty pay rates, effective beginning January 2024.

Per Hour		
Year	Less than Masters	Masters and Above
2024	\$1.95	\$3.67
2025	\$3.64	\$5.42

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

403b AND 457b PLAN FIDUCIARY

Recommendation

The administration recommends the ratification of contracting services with Sikich LLP as Elgin Community College's 403b and 457b plan fiduciary, effective fiscal year 2024 with an annual fee of \$29,000.



Dr. David Sam, President

Background

A 403b and 457b plan fiduciary is a person or entity of trust with respect to the participants and beneficiaries in the plan. A fiduciary's responsibilities include acting solely in the interest of the participants and their beneficiaries; acting for the exclusive purpose of providing benefits to employees participating in the plan and their beneficiaries and defraying reasonable expenses of the plan; carrying out duties with the care, skill, prudence, and diligence of a prudent person familiar with the matters; following the plan documents; and diversifying plan investments.

The services to be performed by Sikich as the plan fiduciary include assisting Elgin Community College (ECC) in the review, evaluation, and establishment of the investment policies and objectives of the Plans, providing research and advice regarding selection of investment alternatives under the Plan, provide research and advice regarding the selection of replacement funds within an existing asset class in the Plans, provide ongoing review, monitoring, and reporting for investment alternatives under the Plan, meet with ECC on a periodic basis to review reports and discuss any questions, provide general educational and informational materials and educational sessions to Plan participants, analyze the fees of parties providing investment management, trust, custodial, and administrative services to ECC, and assist ECC in communicating with investment managers and funds, custodians, banks, trustees, third party administrators, and legal counsel.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**TRUSTEES' OUT-OF-STATE TRAVEL TO
2024 ACCT NATIONAL LEGISLATIVE SUMMIT**

Recommendation

The administration recommends that the Board of Trustees approves four trustees to attend the 2024 Association of Community College Trustees (ACCT) National Legislative Summit, February 4-7, 2024. The estimated cost for four (4) trustees (including the student trustee) to attend the National Legislative Summit (NLS) should not exceed \$13,000. Registration, hotel, airfare and miscellaneous travel expenses are included in the estimated expense.



Dr. David Sam, President

Background

The 2024 Community College National Legislative Summit (NLS) is a critical effort to meet with our U.S. Senators and Representatives. As Congress and the administration work to meet the needs of higher education, advocacy and support of community college leaders are vital elements to advancing and fulfilling the goals of the community college movement.

The 2024 NLS is an opportunity for community college leaders to make a concerted effort to communicate with legislators regarding the budgetary needs and issues of community colleges.

Staff Contact: Dr. David Sam, President, 847-214-7374

CHANGES TO LEAVE PLANS FOR EMPLOYEES

Recommendation

The administration recommends that the Board of Trustees authorize the administration to modify the Elgin Community College (ECC) leave plans for eligible employees to comply with the Illinois Paid Leave for All Workers Act of 2023 (“PLAWA”). Employees classified as seasonal, temporary, contingent, or non-regular part-time can be eligible for this leave plan if their position classification is qualified under the PLAWA.



Dr. David Sam, President

Background

The PLAWA (820 ILCS 192, *et al.*), effective January 1, 2024, creates new paid time leave to eligible ECC employees no more than forty (40) hours of paid leave per a 12-month period for full-time employees or an accrued rate of one (1) hour of paid leave for every forty (40) hours worked for part-time employees, not to exceed forty (40) hours in a 12-month period. Such paid time leave can be used for any reason. The PLAWA applies to any State or local government agency, including public institutions of higher education. The PLAWA excludes student workers and some short-term employees.

The administration will comply with PLAWA by providing paid leave to eligible employees. The College will create an Administrative Procedure (“AP”) document that is in compliance with the PLAWA.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

LINKEDIN LEARNING RENEWAL

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with LinkedIn Learning (Sunnyvale, CA.) in an amount not to exceed \$69,011 over three years through a renewable annual contract.

Effective Dates	Price
12/3/23-12/2/24	\$24,803.00
12/3/24-12/2/25	\$26,033.00
12/3/25-7/2/26	\$18,175.00
	\$69,011



Dr. David Sam, President

Background

LinkedIn is the single source for this service and per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

The original LinkedIn Learning contract from last year did not line up with the College’s fiscal year. This new contract was negotiated to fix the discrepancy. This resource is being used by students, staff, and faculty to provide continuing professional development and workplace skills education.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President of Teaching, Learning, and Student Development, 847-214-7363

SPOT LIGHT FIXTURE PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase eighteen (18) ColorSource Spot V lighting fixtures and accessories for Second Space Theatre from BMI Supply (Queensbury, NY), the lowest responsible bidder, in an amount not to exceed \$25,514.

VENDOR	LOCATION	TOTAL
BMI Supply	Queensbury, NY	\$ 25,514.00
Grand Stage Company	Chicago, IL	\$ 26,407.50



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to four (4) vendors, none of which were in-district. Three (3) bids were received but one (1) was disqualified due to an incomplete quote submission.

The new Spot V fixtures will replace outdated Second Space Theatre theatrical lighting units that are over 10 years old and using conventional lamp technology. These new LED fixtures will expose students to the latest technology used in today's current industry. The color changing aspects of these fixtures open up a world of color possibilities where the current units are a single white color. Additionally, these theatrical lighting fixtures will elevate the professionalism of both student and visiting artist performances for the community.

Funding Source: Auxiliary Services Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

LOUNGE FURNITURE PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase furniture for student lounges - Spartan Corner and Jobe Lounge and Lakeside Lounges located in Building B from Krueger International (Chicago, IL) in an amount not to exceed \$29,000.



Dr. David Sam, President

Background

Per Illinois Community College Act State Statute 110 ILCS 805/3.27.2, the State allows for Joint Purchasing, which permits the College to proceed without doing a formal bid.

The seating in the three main student lounges is worn and damaged. This new furniture will provide seating made of a durable substance that can be cleaned and maintained. Outdated, damaged, and worn furniture will be repurposed, sold, donated, or disposed of as appropriate.

Funding Source: Operations & Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7328

INTERNAL DIGITAL SIGNAGE EQUIPMENT PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase digital signs/screens, installation, and software for internal signage for all campus locations from BEAR Construction Company (Rolling Meadows, IL), in an amount not to exceed \$706,150, the lowest responsible trade package bidder.

06A-2 General Trades		
Contractor	Base Bid	Location
BEAR Construction Company.	\$706,150.00	Rolling Meadows, IL
AGAE Contractors, Inc.	\$734,000.00	Elk Grove Village, IL
MICHUDA Construction, Inc.	\$748,888.00	Tinley Park, IL
PACE Systems, Inc.	\$795,000.00	Naperville, IL
Construction Inc.	\$1,227,000.00	Lombard, IL



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to nineteen (19) firms, none of which were in-district, and four (4) that were Minority Owned Businesses.

The project encompasses the replacement of forty-six (46) existing digital signs and the addition of fifteen (15) digital signs, including four (4) portable units. Additionally, a new software platform was selected ensuring seamless integration, optimal functionality, and reliability. Peripherals to support the installation are included, such as speakers, cables, switches, and mounts.

Our interior digital signage holds multifaceted significance within our organization. The proposed update is not merely an upgrade but it serves as a pivotal component of our communication infrastructure, influencing marketing endeavors and, most importantly, ensuring the safety and well-being of our community members

Funding Source: Operations and Maintenance Restricted Fund

Staff Contact: Dr. Philip Garber, Vice President Planning, Instructional Effectiveness & Technology, 847-214-7285

COPIER MAINTENANCE AGREEMENT

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to enter into a two (2) year maintenance agreement for the Canon C850 Image Press copier with Marco Technologies, LLC. (Rockford, IL) in an amount not to exceed \$79,000 over the two years.



Dr. David Sam, President

Background

The existing 60-month maintenance contract for Production and Print Services' Canon Image Press C850 expires in December 2023. This unit is still within the College's depreciation period and the department uses it extensively for high-quality, in-house printing for the College. Print job examples include classroom materials, presentation materials, board books and reports, brochures, flyers, posters, postcards, commencement and other programs, business cards, sign inserts, various promotions for student clubs and events. Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, "contracts for maintenance or servicing of equipment or repair of parts by an authorized service agent" are exempt from bidding.

Funding Source: Auxiliary Fund

Staff Contact: Dr. Toya Webb, Chief Marketing, Communications and Governmental Relations Officer, 847-214-7769

RATIFICATION OF POLICE VEHICLE PURCHASE

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to purchase a new 2023 Ford Police Responder F150 truck for the College's police department from Morrow Brothers Ford, Inc. (Greenfield, IL) in an amount not to exceed \$49,240.



Dr. David Sam, President

Background

Per Illinois Community College Act State Statute 110 ILCS 805/3.27.2, the State allows for Joint Purchasing, which permits the College to proceed without doing a formal bid.

This is a specialized vehicle that is only sold through a small number of dealerships. It is outfitted with equipment specific to police usage and will serve the department well for moving barricades, cones, and other equipment. The previous vehicle was a 2014 Ford SUV with about 50,000 miles. The previous vehicle was removed from service when the cost of the repairs well exceeded the value of the vehicle. These vehicles generally have low mileage but the engines have a high run time due to the idling and small footprint for patrol.

Funding Source: Operations and Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7367

NEW HIRE, INSTRUCTOR OF ANATOMY AND PHYSIOLOGY
Dr. Amanda Gerke

Recommendation

The administration recommends that the Board of Trustees approves the appointment of Dr. Amanda Gerke as a tenure-track Instructor of Anatomy and Physiology at a salary of \$76,206 (Lane X, Step 2) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.



Dr. David Sam, President

Background

Dr. Amanda Gerke earned her Bachelor's degree in Biochemistry and Molecular Biology from Marquette University (Milwaukee, WI), her Master's degree in Human Anatomy and Physiology Instruction from Northeast College of Health Sciences (Seneca, NY), and her Doctor of Chiropractic from National University of Health Sciences (Lombard, IL).

Dr. Gerke has worked as a Chiropractic Physician since 2019 at CAMP ChiroTherapy (Algonquin, IL). In addition, she has been an adjunct faculty at College of Lake County since January 2023 teaching multiple sections of Anatomy and Physiology each semester using human cadavers.

We look forward to having Dr. Gerke join the biology department, as her professional background and student-centered teaching approach will provide a strong foundation for students pursuing healthcare careers as well as advanced degrees in science.

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363

NEW HIRE, INSTRUCTOR OF MANUFACTURING
Mr. Anthony Bellavia

Recommendation

The administration recommends that the Board of Trustees approves the appointment of Anthony Bellavia as a tenure-track Instructor of Manufacturing at a salary of \$60,732 (Lane I, Step 4) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.



Dr. David Sam, President

Background

Anthony Bellavia is a graduate of ECC's Industrial Manufacturing/Computer Integrated Manufacturing program and has served as an adjunct instructor for the college. His skill sets include CNC machining and programming, manual machining, Mastercam programming, and CAD modeling software. Prior to accepting the position with the college, Anthony Bellavia worked as a tool maker/CNC machinist at Hermann Ultrasonics in Bartlett, IL where he wrote machine programs, and performed inspections and measurement using precise measuring tools.

As the newest full-time instructor of manufacturing, Anthony Bellavia brings an equity mindset and an innovative perspective in regards to educating and training the next generation of manufacturing workers for the Greater Elgin area.

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, and Student Development, 847-214-7363