

**MINUTES OF REGULAR BOARD MEETING
NOVEMBER 14, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, November 14, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Vice Chair Rakow called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo and Student Trustee Mr. Kolbusz.

Trustees absent: Dr. Redmer, Mr. Rodriguez and Mr. Parks

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The Vice Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college. . . .
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent. . . .
- D. To consider collective negotiation matters...for one or more classes of employees. . . .
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired. . . .

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively).

Motion: Trustee Nowak moved to recess to closed session.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 4: Rakow, Nowak, Ollayos, Arroyo;
nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:46 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:25 p.m. The board reconvened in open session at 6:33 p.m. in E125, Seigle Auditorium.

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4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo and Student Trustee Mr. Kolbusz.

Trustees absent: Dr. Redmer, Mr. Rodriguez and Mr. Parks

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Ray.

D. Board Purpose

Trustee Nowak read the Board Purpose.

5. President's Report

- Dr. Sam acknowledged Lori Clark, ECCFA president and Anitra King, SSECCA president in the audience.
- ECC has been named one of the Top 150 community colleges nationally and has been invited to apply for the 2025 Aspen Prize.
- Ms. Sarah Stayner, Office Coordinator, Student Financial Services, was spotlighted.
- Mr. Logan Widtfeldt, Executive Assistant, Institutional Advancement and ECC Foundation, was spotlighted.
- Mr. Scott Piner, Senior Director of Content and Creative Services, Marketing and Communications, was spotlighted.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Lori Clark, ECCFA president, offered comments and gratitude regarding librarians, support for the SSECCA Union, focus on EDI, the land acknowledgement and ECCFA.
- Anitra King, SSECCA president, offered comments on the College's Shared Values.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, November 13, 2023. The following presentation was provided: Library by Shannon Pohrte, Heather Glass and Stacey Shah. Mr. Patrick Dolan gave an update on the water pressure issue in buildings B, C & D. Dr. Wagner provided a construction update. Board Actions and items on the November 14, 2023 agenda were discussed.

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Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos provided an overview of the meeting held November 10 and 11.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos reported the following: The National Legislative Summit will be in February, 2024. More information will be provided at the December Board meeting.

D. Legislative

Trustee Rakow reported the following: Tuesday, October 17, Student

Trustee Kolbusz attended the Elgin Area Chamber Economic Update. Thursday, October 26 the Culinary Department hosted the Visiting Chef Event at 6 p.m. in the Spartan Terrace Restaurant. This dinner showcased our alumni student Chef L. Fernando Mojica, Executive Chef of Wedgewood Golf & Country Club in Powell, OH. The event featured a four-course dinner and guided descriptions by Chef Mojica and students. Trustees Redmer, Ollayos, Parks, Nowak, Arroyo, Trustee Emeritus Duffy, and Dr. Sam were present. Saturday, November 11 Trustees Redmer and Arroyo attended the Boys and Girls Club Gala 30th Anniversary Gala at the Q Center in St. Charles.

Below is a list of upcoming Meet and Greet dates:

- Leader Tony McCombie is scheduled for November 14.
- Senator Karina Villa is scheduled for November 28.
- Leader Linda Holmes is scheduled for December 5.

E. ECC Foundation

Refer to the written report provided under separate cover for details.

F. Student Report

Student Trustee Kolbusz reported the following: Latinx Heritage Month events took place starting on September 15. There were MyECC Pop Up events in Building B and Building F promoting the new MyECC Experience App. Several Domestic Violence Awareness Month events as well. A Blood Drive was hosted on October 10, saving 189 lives. Two Strength and Wellness, Asian Filipino Open Gym events were held on October 11 and October 18. Phi Theta Kappa welcomed middle school students, from District 509, to campus to learn about what ECC has to offer. Several Building Konnections events took place in October and a 90 Days Club for undocumented students was created. A detailed report is included in the Reports Section.

8. College Reports

Board Action No. 072-A-24, Acceptance of Written College Reports

- A. Personnel (October)
- B. Treasurer (September)
- C. Student (September 22-October 26)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (October)
- E. Community Engagement and Legislative Affairs (October)
- F. Grant Monitoring Report (Quarter Ending September 30, 2023)

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Vice Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Nowak moved to accept the college reports.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. Consent Agenda

Vice Chair Rakow removed the following item from the consent agenda:

J. Board Action No. 082-A-24, Compensation Rates for Assistant Coaches and Coaches

Vice Chair Rakow read the following consent agenda items:

A. Board Action No. 073-A-24, Minutes of the Regular Board Meeting of October 17, 2023

B. Board Action No. 074-A-24, Minutes of Closed Session Board Meeting of October 17, 2023

C. Board Action No. 075-A-24, Destruction of Audiotapes of Closed Session Board Meeting of March 2 and March 8, 2022

D. Board Action No. 076-F-24, Ratification of Report of Expenses

E. Board Action No. 077-F-24, Ratification of Board of Trustee Travel Expenses

F. Board Action No. 078-A-24, Academic Calendar for 2026-2027

G. Board Action No. 079-F-24, Instructional Fee Recommendations for Fiscal Year 2025

H. Board Action No. 080-A-24, National Intercollegiate Mutual Aid Agreement

I. Board Action No. 081-F-24, Resolution of Approval to Publish Proposed 2023 Tax Levy

K. Purchases

1. Board Action No. 083-I-24, Fire Gear Purchase, authorizes the administration to purchase fire gear and equipment from Air One Equipment (South Elgin, IL) the lowest responsible bidder, in an amount not to exceed \$36,640.

2. Board Action No. 084-I-24, Lab and Studio Furniture Purchase, authorizes the administration to purchase tables, cabinets, workbenches and shelving direct from the manufacturer, Uline, Inc. (Chicago, IL), in an amount not to exceed \$50,066.

3. Board Action No. 085-T-24, Network Switch Purchase, authorizes the administration to purchase twelve (12) Aruba network switches and associated cabling from 9 to 5 Computer (Jax Beach, FL), in an amount not to exceed \$117,978.24.

4. Board Action No. 086-T-24, Custom Storage Servers, authorizes the administration to purchase two (2) custom storage servers from R Associates Inc. (Houston, TX), in an amount not to exceed \$26,680.

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5. Board Action No. 087-I-24, Ratification of the Purchase of Computers, ratifies and authorizes the administration to purchase Apple computers and related peripherals directly from the manufacturer, Apple Inc. (Austin, TX), in an amount not to exceed \$166,612.

L. Personnel

1. Board Action No. 088-A-24, Sabbatical Leave for Summer 2024, Ms. Kimberly Tarver, awards a sabbatical leave to Ms. Kimberly Tarver, Professor II of Physical Therapist Assistant, for the 2024 summer semester.

Motion: Trustee Ollayos moved to approve the consent agenda as presented.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

J. Board Action No. 082-A-24, Compensation Rates for Assistant Coaches and Coaches

Motion: Student Trustee Kolbusz moved to approve the agenda item as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; motion carried.

10. Old Business

No old business was brought forward.

11. New Business

Trustee Ollayos extended an invitation to AAWCC's holiday luncheon December 6. There are raffle baskets to bid on in the book store. All funds raised help to provide scholarships.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 4; Rakow, Nowak, Ollayos, Arroyo; nay, 0; Student Trustee Kolbusz, aye; meeting adjourned at 7:23 p.m.