



BOARD OF TRUSTEES AGENDA

NOVEMBER 14, 2023



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
November 14, 2023**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
 - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
 - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
 - D. To consider collective negotiation matters...for one or more classes of employees...
 - E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- C. Association of Community College Trustees (ACCT) – Trustee Ollayos
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks
- F. Student Report – Student Trustee Kolbusz

Reports

8. College Reports

- A. Personnel (October) 1
- B. Treasurer (September) 2
- C. Student (September 22-October 26) 6
- 25

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (October)
- E. Community Engagement and Legislative Affairs (October)
- F. Grant Monitoring Report (Quarter Ending September 30, 2023)

Actions

Acceptance of College Reports

1

9. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of October 17, 2023 2
- B. Closed Session Minutes of the Regular Board Meeting of October 17, 2023 11
- C. Destruction of Audiotape of Closed Session of March 2 and 8, 2022 12
- D. Ratification of Report of Expenses 13
- E. Ratification of Board of Trustees Travel Expenses 14
- F. Academic Calendar for 2026-2027 15
- G. Instructional Fee Recommendations for Fiscal Year 2025 17
- H. National Intercollegiate Mutual Aid Agreement 39
- I. Resolution of Approval to Publish Proposed 2023 Tax Levy 45
- J. Compensation Rates for Assistant Coaches and Coaches 49
- K. Purchases
 - 1. Fire Gear 50
 - 2. Lab and Studio Furniture 51

3. Network Switch	52
4. Custom Storage Servers	53
5. Ratification of the Purchase of Computers	54
L. Personnel	
1. Sabbatical Leave for Summer 2024, Ms. Kimberly Tarver	55
10. Old Business	
11. New Business	
12. Adjournment	

Next regular meeting: 6:30 p.m. Tuesday, December 12, 2023

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.



ACADEMIC CALENDAR 2023 - 2024

SUMMER SESSION 2023

Beginning Fri., June 2, and ending Sun., Aug. 6, all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center, and Visual & Performing Arts Center will be open as scheduled.

- Sat., May 27 – Mon., May 29All Facilities Closed: Memorial Day Weekend
Mon., June 5Summer Session I Begins
Mon., June 12.....Summer Session II Begins
Mon., June 19.....All Facilities Closed: Juneteenth Observed
Tue., July 4.....All Facilities Closed: Independence Day
Mon., July 10Summer Session III Begins
Thurs., Aug. 10.....End of Summer Session Classes
Note: Summer session grades are due by 4 pm the Monday following the last day of class.

Critical Registration, Financial Aid or Payment Dates
Check dates»

FALL SEMESTER 2023

- Tues., Aug. 15 – Wed., Aug. 16.....New Full-Time Faculty Orientation
Thurs., Aug. 17.....College Convocation
Fri., Aug. 18.....New Student Convocation
Mon., Aug. 21.....Fall Semester Begins
Sat., Sept. 2 – Mon., Sept. 4All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 25.....12-Week Fall Session Begins
Mon., Oct. 16.....2nd 8-Week Fall Session Begins
5:00 pm Wed., Nov. 22 – Sun., Nov. 26All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 14.....Fall Semester Classes End
Fri., Dec. 15.....Grading Day/Semester Ends
Sat., Dec. 16.....Graduation
Mon., Dec. 18.....Grades due by 4 pm
5:00 pm Thurs., Dec. 21 – Mon., Jan. 1.....All Facilities Closed: Winter Recess

SPRING SEMESTER 2024

- Tues., Jan. 2Offices Reopen
Tues., Jan. 9 – Wed., Jan. 10.....New Full-Time Faculty Orientation
Thurs., Jan. 11.....College Convocation
Fri., Jan. 12.....New Student Convocation
Mon., Jan. 15All Facilities Closed: Martin Luther King, Jr. Day
Tues., Jan. 16Spring Semester Begins
Mon., Feb. 19.....All Facilities Closed: Presidents' Day
Tues., Feb. 20.....12-Week Spring Session Begins
Mon., Mar. 11.....2nd 8-Week Spring Session Begins
Mon., Mar. 25 – Sun., Mar. 31All Facilities Closed: Spring Recess
Wed., May 15.....Spring Semester Classes End
Thurs., May 16.....Grading Day/Semester Ends
Fri., May 17.....High School Equivalency Graduation Ceremony
Sat., May 18.....Graduation
Mon., May 20.....Grades due by 4:00 pm
Mon., May 27All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary. Please check the college website at elgin.edu for information regarding registration, financial aid, and payment.

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17; 6/5/19; 7/15/21; 7/27/21; 9/2/21



Elgin Community College Board of Trustees Annual Planning Calendar

	JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN
Suggested Reports for CTW and Board Meetings ¹	Board Policy Review Period <i>(cont'd from Jun)</i>		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year Board attends ACCT Annual Congress Board awards faculty tenure Board adopts audit report from the previous fiscal year (Finance Committee)	Board adopts tax levy Board conducts semi-annual self-evaluation	Board articulates budgetary considerations for next fiscal year	Board adopts tuition for the next fiscal year Board provides input regarding budget projections and considerations proposed for the next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget and considerations in preparation for budget adoption in June (Finance Committee)	Board seats student trustee Board plans state lobby events (ICCTA) Board approves external audit firm and legal counsel Board presents and discusses President's evaluation with President	Board seats newly elected trustees (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i> Board adopts the next fiscal year's budget including auxiliary business unit operating parameters and transfers Board retreats and conducts semi-annual self-evaluation and goal setting
		Vendor Report (Finance) Grant Monitoring Report (Apr-Jun) Quarterly Student Success and Equity Report (EDI)	Campus Crime Report (Clery Act) Faculty Tenure Recommendations (TLSD) ICCB Program Report from previous fiscal year (TLSD)	Update on General Education (TLSD) Course and lab fees (TLSD) Performance Report on Key Indicators (PIE) Quarterly Student Success and Equity Report (EDI)	Institutional Advancement and ECC Foundation Annual Report (ECCF) Grant Monitoring Report (Jul-Sep)	Annual Insurance Report (Finance) Community Report (Communications) Quarterly Student Success and Equity Report (EDI)	Faculty Tenure Recommendations (TLSD) Auxiliary unit business plans for next fiscal year	Grant Monitoring Report (Oct-Dec)	Quarterly Student Success and Equity Report (EDI)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)	
¹ Committee of the Whole (COTW) and Board of Trustees meetings are not held in February and July. Reports provided to the Board on a monthly basis include: enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, Illinois Community College Trustees Association Report, ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.												
Cabinet Activities	Departments review their accomplishments from the previous fiscal year	Employees update goals for the current fiscal year into the performance management system Finance audits budget from the previous fiscal year TLSD compiles and summarizes five-year progress and goals for academic programs	TLSD & Finance recommend course fees for the next fiscal year PIE summarizes performance indicators from the previous fiscal year President previews goals for the current fiscal year with the Board	Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next	Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Departments outline goals and budgets for the next fiscal year	Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Strategic Budget Council reviews department budget requests for the next fiscal year	Finance finalizes budget for the next fiscal year and places it on display for the public	Finalize Budget and Goals for the Next Fiscal Year
	Goal and Budget Review Period: Departments review their accomplishments from the previous fiscal year	Goal and Budget Planning Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Goal and Budget Review Period: TSLD & Finance recommend course fees for the next fiscal year PIE summarizes performance indicators from the previous fiscal year President previews goals for the current fiscal year with the Board	Goal and Budget Review Period: Finance proposes tax levy and abatements TSLD drafts academic calendar for the fiscal year that follows the next	Goal and Budget Review Period: Finance places tax levy on display and prepares tax levy hearing Finance makes tuition recommendation for the next fiscal year	Goal and Budget Review Period: Finance outlines budget projections for expected revenues and expenditures for the next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters)	Goal and Budget Review Period: Cabinet accepts proposals for new positions for next fiscal year, deliberates, finalizes, and communicates selections	Goal and Budget Review Period: Departments outline goals and budgets for the next fiscal year	Goal and Budget Review Period: Cabinet retreats to affirm progress of the current fiscal year and directions for the next fiscal year	Goal and Budget Review Period: Strategic Budget Council reviews department budget requests for the next fiscal year	Goal and Budget Review Period: Finance finalizes budget for the next fiscal year and places it on display for the public	Goal and Budget Review Period: Finalize Budget and Goals for the Next Fiscal Year

ICCTA MEETING AND CONVENTION SCHEDULE****Meetings, dates, and locations are subject to change******ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)**

September 8 – 9, 2023	Crowne Plaza, Springfield, IL
November 10 – 11, 2023	Chicago Marriott Schaumburg, Schaumburg, IL
February 2024 (Date TBD)	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
April/May 2024 (Date TBD)	Board of Representatives Meeting in conjunction with ICCTA Lobby Day

ICCTA ANNUAL CONVENTION:

June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
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ICCTA REGIONAL AND OTHER MEETINGS:

September 19, 2023	Northwest Region Meeting, Kishwaukee College, Malta, IL
November 30 – December 1, 2023	Illinois GLI, Heartland Community College, Normal, IL

ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

September 7 & 8, 2023	Crowne Plaza, Springfield, IL (ICCCP meetings and Annual Retreat)
November 10, 2023	Chicago Marriott Schaumburg, Schaumburg, IL
January 2024 (Date TBD)	Location TBD
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
June 7, 2024	The Westin Chicago Lombard, Lombard, IL

ICCB MEETINGS:

September 15, 2023	Richland Community College, Decatur, IL
December 1, 2023	Harry L. Crisp II Community College Center, Springfield, IL
January 26, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

November 15, 2023	TBD
January 10, 2024	TBD
March 13, 2024	TBD
June 19, 2024	TBD
August 14, 2024	TBD
November 13, 2024	TBD

ISAC MEETINGS:

September 21, 2023	Virtual or Chicago Site
December 7, 2023	Virtual or Chicago Site

ACCT/AACC EVENTS:

October 9 – 12, 2023	ACCT Leadership Congress, Aria Resort and Casino, Las Vegas, NV
February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC

OTHER DATES/MEETINGS:

October 24 – 26 & November 7 – 9, 2023	Illinois General Assembly fall veto session
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

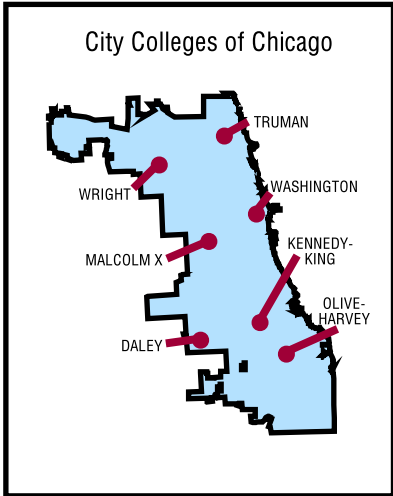
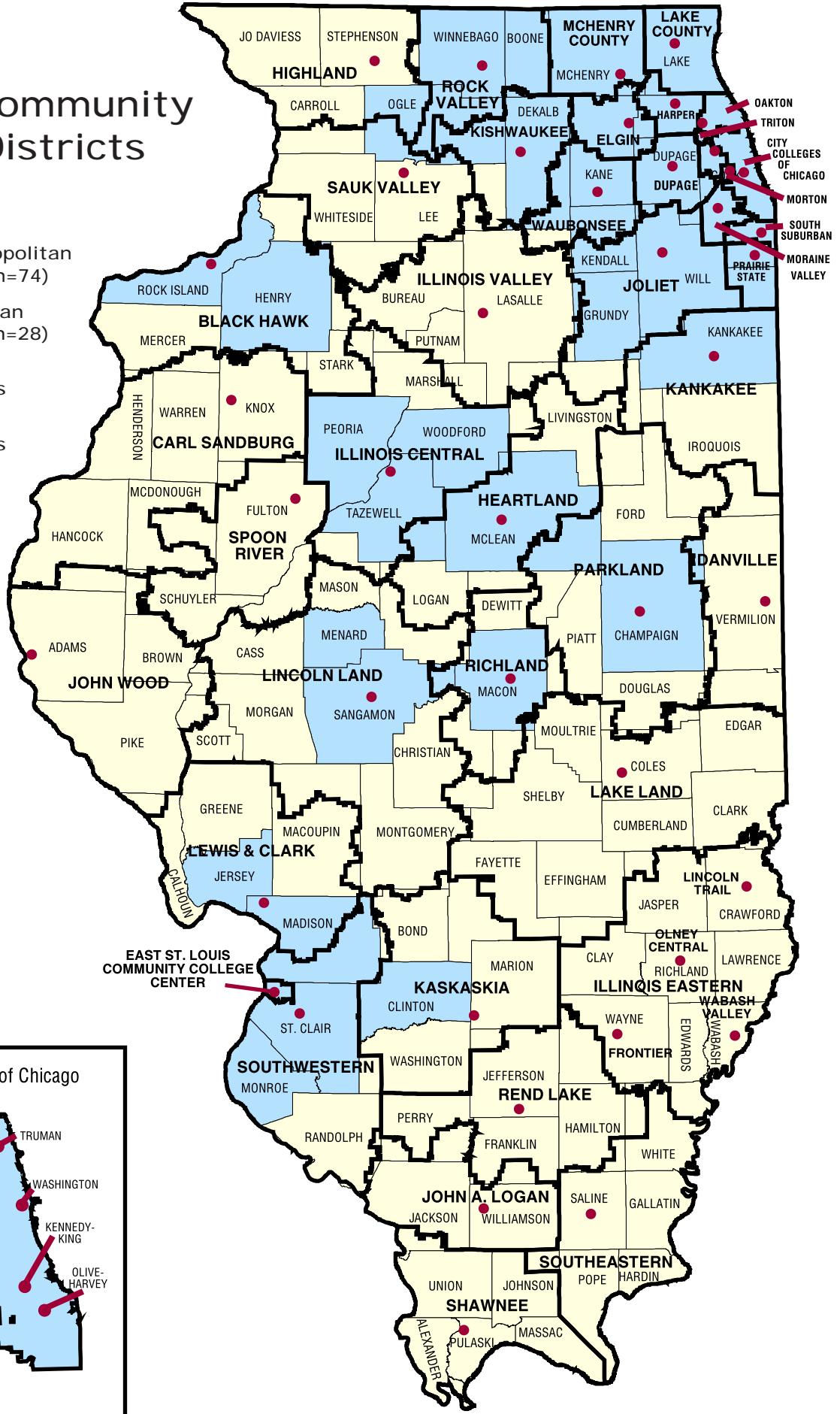
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

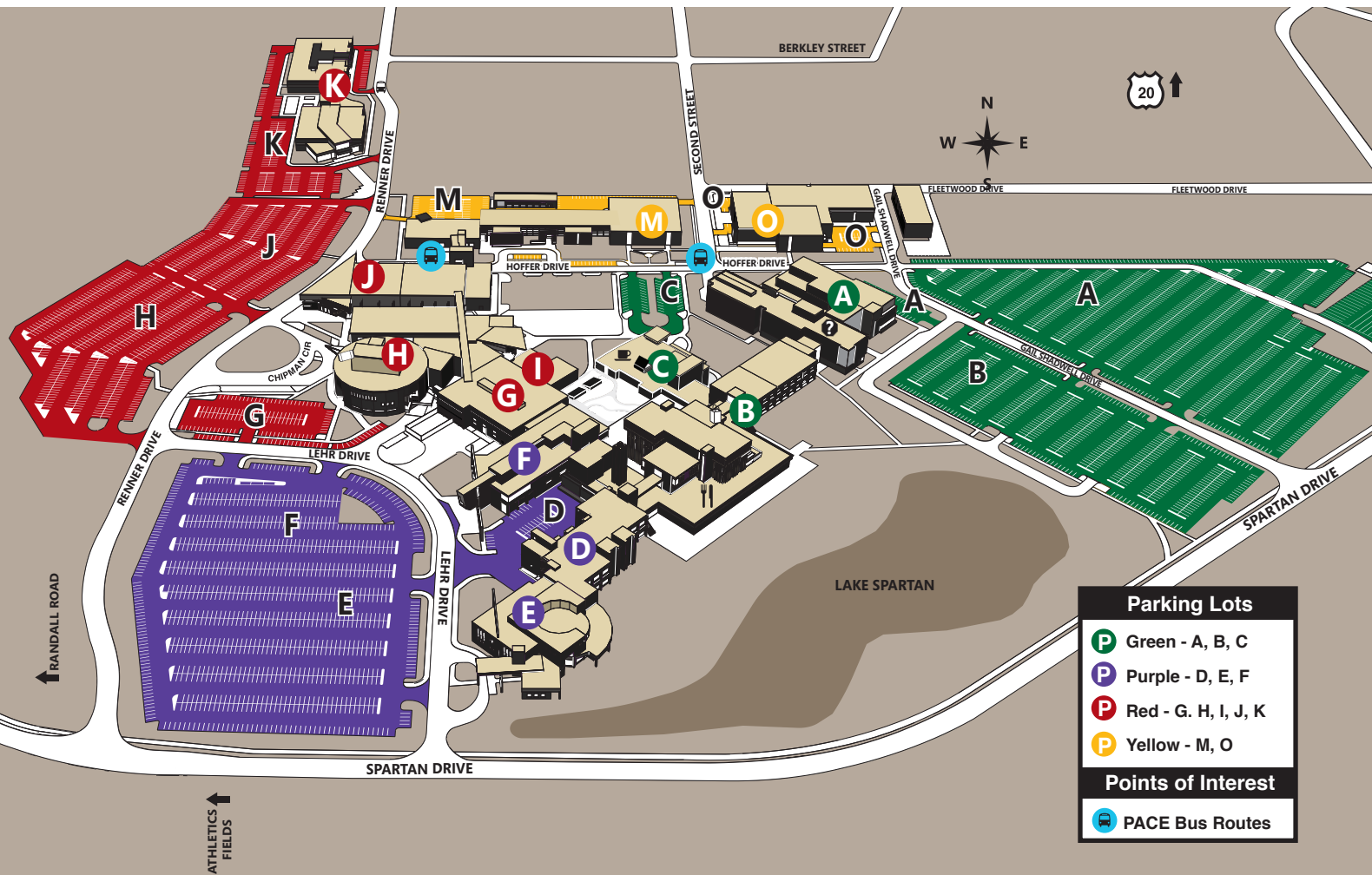
K BUILDING

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (October)
- B. Treasurer (September)
- C. Student (September 22-October 26)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (October)
- E. Community Engagement and Legislative Affairs (October)
- F. Grant Monitoring Report (Quarter Ending September 30, 2023)

Staff Contact: Dr. David Sam, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Tracy	Altheide	NH	Administrative Assistant III	10/9/2023	\$16.35	11
Joseph	Bellak	NH	Apprenticeship Coordinator	10/30/2023	\$50,960.00	14
Alicia	Cabrera-Prado	NH	Post-Secondary Success Coach	10/9/2023	\$22.00	12
Cynthia	Carlson	NH	Wellness Professional	11/13/2023	\$72,000.00	15
Anna	Glapa-Grossklag	NH	Supervisor III of ESL	10/16/2023	\$33.65	15
Yolanda	Gomez Rangel	NH	Custodian I	10/23/2023	\$15.43	7
John	Goreth	NH	Groundskeeper III	11/13/2023	\$33,000.00	10
Walter	Gutierrez	NH	Custodian I	10/9/2023	\$15.43	7
Derrick	Jaekel	NH	Building Engineer	10/16/2023	\$69,638.00	A
Caleb	Kim	NH	Testing Assistant III	10/30/2023	\$16.95	10
Cynthia	Lackowski	NH	Early Childhood Lab School Teacher	10/16/2023	\$37,440.00	11
Shane	Parlow	NH	Building Engineer	10/2/2023	\$69,638.00	A
Julieta	Pelayo	NH	Post-Secondary Success Coach	10/30/2023	\$22.00	12
Migdalia	Perez	NH	Wellness Professional	11/13/2023	\$68,000.00	15
Alexandria	Perteete	NH	Receptionist	10/30/2023	\$32,094.00	8
Jakeline	Torres	NH	Custodian I	10/23/2023	\$15.43	7
Julius	Yandell	NH	Custodian I	10/9/2023	\$15.43	7
Maria	Medina	RH	Administrative Assistant II	10/9/2023	\$15.43	10
Mica	Dugas	RC	Coordinator, Equity, Diversity and Inclusion	7/11/2023	\$23.17	13
Joseph	Picazo	PF	Custodian I	10/30/2023	\$32,094.00	7
Qixuan	Chen	CG	Recovery Support Specialist Grant Manager	10/30/2023	\$75,000.00	16
Esbeyda	Garcia Diaz	CG	Early Childhood Lab School Assistant II	10/9/2023	\$15.43	9
Kacy	Guerrero	CG	Assistant Registrar	10/2/2023	\$65,000.00	15
Esthela	Marquez	CG	Early Childhood Lab School Assistant II	10/2/2023	\$15.43	9
Ashley	Ward	CG	CRM Solutions Architect	10/16/2023	\$74,778.00	215
Leslie	Balder	TRN	Administrative Assistant I	10/9/2023	\$15.72	9
Valeria	Garza Cordero	TRN	Accounts Receivable Specialist III	10/2/2023	\$38,896.00	12
Andrea	Kuzniar	TRN	Apprenticeship Coordinator	10/30/2023	\$59,487.00	14
Marisela	Morales	TRN	Out-of-School Coordinator IV	10/16/2023	\$56,925.00	15
Julia	Perez	TRN	Transcript Specialist IV	10/30/2023	\$43,350.00	13
Elissa	Kojzarek	TRS	Director of Strategic Partnerships & Experiential Learning	10/30/2023	\$74,863.00	16
Doris	Rivera	TC	Human Resources Analyst	7/1/2023	\$81,557.00	14
Samantha	Croft	RES	Manager of Facilities Rental	10/20/2023		

Key
NH - New Hire
RH- Rehire
RST-Restructure, No Redesign
RC- Reclassification
PF- Part-time to Full-time
FP- Full-time to Part-time
CG- Change Employee Group
TRN- Transfer- New Grade/Group
TRS- Transfer - Same Grade/Group
RFI- Return from Interim Appt
RES- Resignation
DFP-Discharged for Performance
RET- Retirement
DEC- Deceased

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer
847-214-7415

HUMAN RESOURCES STAFFING REPORT

Tracy Altheide

Tracy Altheide joins Elgin Community College as an Administrative Assistant III. Tracy earned her Associates in Applied Science in Business with a Marketing Concentration from Elgin Community College. She comes to the College from Move Up Productions, where she served as a Writer and Owner and Willow Creek Church where she was a Care Center Communications Coordinator.

Joseph Bellak

Joseph Bellak joins Elgin Community College as an Apprenticeship Coordinator. Joseph earned his Bachelor's degree in Teaching Elementary Education and Sociology from Northeastern Illinois University. He comes to the College from Monroe County School District, where he served as a Gifted Education Teacher.

Alicia Cabrera-Prado

Alicia Cabrera-Prado joins Elgin Community College as a Post-Secondary Success Coach. Alicia received a Bachelor's degree in Mass Communications from Illinois State University, a Master's in Secondary Education from Roosevelt University, a Masters in Educational Leadership from Concordia University, and a Ph.D. in Education Policy, Organization, and Leadership from University of Illinois at Urbana Champaign. She joins the College from University of Illinois, where she served as a Research Assistant/Teacher's Assistant. Previously, Alicia was Teacher and Administrator at U-46.

Cynthia Carlson

Cynthia Carlson joins Elgin Community College as a Wellness Professional. Cynthia Carlson earned her Bachelor's Degree in Psychology and Studio Arts from Carthage College, her Masters of Art Therapy from University of Illinois at Chicago, and her Doctorate in Advanced Human Behavior from Capella University. She comes to the College from AdventHealth GlenOaks Schools and Transition Program where she served as the Lead Expressive Therapist and Clinical Manager.

Anna Glapa-Grossklag

Anna Glapa-Grossklag joins Elgin Community College as a Supervisor III of ESL. Anna earned her Bachelor's degree in Philology from Adam Michiewicz University, and her Masters in Linguistics with a Specialization in Teaching English as a Second Language from California State University. She comes to the College from College of the Canyons, where she served as an Associate Adjunct Instructor.

Yolanda Gomez Rangel

Yolanda Gomez Rangel joins Elgin Community College as a Custodian I. She comes to the College from Tower Hill Healthcare Center, where she served as a Housekeeper.

John Goreth

John Goreth joins Elgin Community College as a Groundskeeper III. John earned his Vocational Specialist in Management from Elgin Community College. He comes to the College from Forest Preserve District of Kane County, where he served as an Operations Director.

Walter Gutierrez

Walter Gutierrez joins Elgin Community College as a Custodian I. He comes to the College from NTN, where he served as a Machine Operator.

Derrick Jaekel

Derrick Jaekel joins Elgin Community College as a Building Engineer. Derrick joins the College from Ameritemp Equipment Services where he served as a Technician/Construction Foreman.

Caleb Kim

Caleb Kim joins Elgin Community College as a Testing Assistant III. Caleb earned his Bachelor's in Creative Writing and History from University of Illinois at Urbana Champaign. He comes to the College from Ninth Letter, where he served as Assistant Editor.

Cynthia Lackowski

Cynthia Lackowski joins Elgin Community College as an Early Childhood Lab School Teacher. Cynthia earned her Bachelor's degree in Early Childhood Education from Roosevelt University and her Masters in Early Childhood Leadership and Advocacy from Saint Xavier University. She comes to the College from Harper College, where she served as a Guest Teacher and Program Aide.

Shane Parlow

Shane Parlow joins Elgin Community College as a Building Engineer. Shane joins the College from Rockford Kemps where he was a Maintenance Mechanic.

Julieta Pelayo

Julieta Pelayo joins Elgin Community College as a Post-Secondary Success Coach. Julieta has earned her Associate Degree in Accounting from Richard Daley College. She comes to the College from Bremerton High School where she served as the CTE Bilingual Paraeducator.

Migdalia Perez

Migdalia Perez joins Elgin Community College as a Wellness Professional. Anna earned her Bachelor's degree in Psychology from Augustana College and her Masters in Counseling from National Louis University. She comes to the College from Greater Elgin Family Care Center, where she served as a Family Case Manager.

Alexandria Perteete

Alexandria Perteete joins Elgin Community College as a Receptionist. Alexandria earned her Associate of Arts from Elgin Community College and her Bachelor's of Music from Columbia College of Chicago. She comes to the College from PetSmart where she was a Retail Sales Associate.

Jakeline Torres

Jakeline Torres joins Elgin Community College as a Custodian I. She comes to the College from Tower Hill Healthcare Center, where she serves as a Housekeeper.

Julius Yandell

Julius Yandell joins Elgin Community College as a Custodian I. He comes to the College from J&N Liquors, where he serves as a Co-owner.

Maria Medina

Maria Medina joins Elgin Community College as an Administrative Assistant II. Between 2014-2022, Maria worked as a Legal Administrative Specialist at Elgin Community College.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of September 30, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	10/1/2021	10/2/2023	0.120%	249,698.67	249,100.00	Financial Federal Bank, TN
Certificate of Deposit	9/30/2022	10/2/2023	4.130%	249,531.54	239,600.00	First National Bank, ME
Certificate of Deposit	4/7/2023	10/20/2023	4.966%	249,788.32	243,300.00	MainStreet Bank
Certificate of Deposit	4/7/2023	10/20/2023	4.908%	249,814.80	243,400.00	CedarStone Bank
Certificate of Deposit	5/2/2023	10/20/2023	4.843%	249,842.38	244,300.00	First State Bank and Trust Company, Inc.
Certificate of Deposit	6/6/2023	11/3/2023	5.221%	249,899.25	244,650.00	CrossFirst Bank
Certificate of Deposit	11/10/2020	11/10/2023	0.240%	249,688.23	247,900.00	Farmers and Merchants Union Bank
Certificate of Deposit	1/6/2023	1/8/2024	4.665%	249,825.94	238,650.00	Merrick Bank
Certificate of Deposit	1/17/2023	1/17/2024	4.693%	249,849.84	238,650.00	Western Alliance Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.394%	249,812.84	240,500.00	Vast Bank, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.235%	249,796.73	240,750.00	Cornerstone Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	7/20/2023	4/5/2024	5.231%	249,876.40	240,900.00	Southside Bank
Certificate of Deposit	7/20/2023	4/5/2024	5.314%	249,863.15	240,750.00	Third Coast Bank, SSB
Certificate of Deposit	7/20/2023	4/5/2024	5.230%	249,771.06	240,800.00	Truxton Trust Company
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Town Bank, National Association
Certificate of Deposit	4/7/2023	4/8/2024	5.253%	249,747.49	237,250.00	First Internet Bank of Indiana
Certificate of Deposit	4/20/2023	4/22/2024	5.228%	249,860.47	237,350.00	ServisFirst Bank
Certificate of Deposit	5/1/2023	4/30/2024	4.940%	249,862.14	238,100.00	The First National Bank of McGregor
Certificate of Deposit	5/2/2023	5/2/2024	4.838%	249,860.67	238,300.00	Capital Community Bank
Certificate of Deposit	5/2/2023	5/2/2024	4.818%	249,812.92	238,300.00	The First State Bank of Healy
Certificate of Deposit	5/2/2023	5/2/2024	4.816%	249,859.37	238,350.00	American Plus Bank, N.A.
Certificate of Deposit	5/2/2023	5/2/2024	5.000%	249,775.08	237,850.00	Sentry Bank
Certificate of Deposit	1/6/2023	7/5/2024	4.513%	1,334,562.71	1,250,000.00	BAXTER
Certificate of Deposit	8/4/2023	7/12/2024	5.372%	249,751.32	237,750.00	Baxter Credit Union
Certificate of Deposit	8/10/2023	7/12/2024	5.312%	249,881.98	238,200.00	Preferred Bank
Certificate of Deposit	8/10/2023	7/12/2024	5.316%	249,754.49	238,100.00	5Star Bank
Certificate of Deposit	8/15/2023	7/12/2024	5.280%	249,797.19	238,350.00	DMB Community Bank
Certificate of Deposit	7/30/2021	7/30/2024	0.230%	248,804.59	247,100.00	Wisconsin River Bank
Certificate of Deposit	8/11/2023	8/12/2024	5.230%	249,884.11	237,400.00	Exchange Bank
Certificate of Deposit	8/17/2023	8/19/2024	5.200%	249,793.71	237,350.00	NexBank
Certificate of Deposit	8/17/2023	8/19/2024	5.211%	249,819.99	237,350.00	Global Bank
Certificate of Deposit	8/22/2023	8/22/2024	5.240%	249,874.08	237,400.00	CIBC Bank USA
Certificate of Deposit	8/22/2023	8/22/2024	5.248%	249,788.99	237,300.00	The Corner Stone Bank
Certificate of Deposit	8/29/2023	8/27/2024	5.368%	1,580,299.40	1,500,000.00	Western Alliance Bank
Certificate of Deposit	9/12/2023	9/12/2024	5.332%	249,882.84	237,200.00	Pacific National Bank
Certificate of Deposit	9/15/2023	9/16/2024	5.290%	249,868.68	237,250.00	COREBANK
Certificate of Deposit	9/15/2023	9/16/2024	5.605%	249,897.66	236,600.00	Consumers Credit Union
Certificate of Deposit	4/7/2023	10/7/2024	5.190%	249,697.38	231,500.00	First Priority Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02	233,000.00	Schertz Bank & Trust
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	8/29/2023	2/19/2025	5.130%	1,614,761.04	1,500,000.00	Western Alliance Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit	8/15/2023	8/15/2025	4.942%	249,854.33	227,350.00	First Bank of Ohio
Certificate of Deposit	8/15/2023	8/15/2025	5.266%	249,857.44	225,550.00	Vibrant Credit Union
Certificate of Deposit	9/15/2023	9/15/2025	5.036%	249,892.95	227,000.00	First National Bank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Treasury Bills	9/29/2022	9/30/2023	4.085%	750,000.00	722,021.48	U.S. Treasury Note
Treasury Bills	10/3/2022	9/30/2023	4.138%	500,000.00	481,308.59	U.S. Treasury Note
Treasury Bills	10/4/2022	9/30/2023	4.111%	500,000.00	481,484.38	U.S. Treasury Note
Treasury Bills	5/31/2023	9/30/2023	5.240%	1,000,000.00	983,632.81	U.S. Treasury Note
Treasury Bills	5/24/2023	10/5/2023	5.114%	3,500,000.00	3,435,499.47	Treasury Bill
Treasury Bills	6/26/2023	10/17/2023	5.194%	250,000.00	246,053.63	Treasury Bill
Treasury Bills	4/21/2023	10/19/2023	4.890%	250,000.00	244,097.39	Treasury Bill
Treasury Bills	6/7/2023	10/19/2023	5.258%	3,250,000.00	3,188,618.69	Treasury Bill
Treasury Bills	6/23/2023	10/23/2023	5.250%	3,561,417.81	3,500,000.00	ISDLAF+ Term Series IL
Treasury Bills	11/2/2021	10/31/2023	0.371%	1,000,000.00	1,000,078.13	U.S. Treasury Note
Treasury Bills	7/5/2023	10/31/2023	5.269%	1,750,000.00	1,720,768.78	Treasury Bill
Treasury Bills	6/26/2023	11/16/2023	5.153%	4,000,000.00	3,921,064.00	Treasury Bill
Treasury Bills	6/23/2023	11/20/2023	5.200%	766,027.40	750,000.00	ISDLAF+ Term Series IL
Treasury Bills	7/10/2023	11/30/2023	5.242%	2,750,000.00	2,694,660.99	Treasury Bill
Treasury Bills	7/19/2023	11/30/2023	5.248%	500,000.00	490,547.42	Treasury Bill
Treasury Bills	7/19/2023	12/7/2023	5.282%	5,500,000.00	5,390,309.83	Treasury Bill
Treasury Bills	12/13/2021	12/31/2023	0.570%	250,000.00	258,544.92	U.S. Treasury Note
Treasury Bills	12/22/2021	12/31/2023	0.549%	500,000.00	517,109.38	U.S. Treasury Note
Treasury Bills	1/11/2022	12/31/2023	0.740%	3,500,000.00	3,500,683.59	U.S. Treasury Note
Treasury Bills	7/19/2023	1/4/2024	5.314%	4,000,000.00	3,904,214.56	Treasury Bill
Treasury Bills	1/9/2023	1/15/2024	4.554%	1,000,000.00	956,484.38	U.S. Treasury Note
Treasury Bills	2/28/2023	2/26/2024	5.130%	750,000.00	713,110.13	Federal Home Loan Discount
Treasury Bills	2/23/2023	2/29/2024	4.945%	250,000.00	241,582.03	U.S. Treasury Note
Treasury Bills	3/26/2021	3/26/2024	0.301%	249,000.00	250,109.13	BMW Bank North America
Treasury Bills	3/19/2021	3/31/2024	0.180%	3,000,000.00	3,176,367.19	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2024	0.185%	2,500,000.00	2,646,093.75	U.S. Treasury Note
Treasury Bills	10/3/2022	3/31/2024	4.120%	750,000.00	729,902.34	U.S. Treasury Note
Treasury Bills	8/1/2023	4/5/2024	5.255%	2,000,000.00	1,930,132.89	Federal Home Loan Discount
Treasury Bills	10/6/2022	4/8/2024	4.100%	244,000.00	244,176.52	Morgan Stanley Bank
Treasury Bills	10/11/2022	4/11/2024	4.100%	249,000.00	249,361.97	Wells Fargo Bank
Treasury Bills	10/11/2022	4/11/2024	4.104%	244,000.00	244,512.57	Synovus Bank
Treasury Bills	4/14/2021	4/15/2024	0.250%	249,000.00	249,000.00	Goldman Sachs Bank USA
Treasury Bills	10/14/2022	4/15/2024	4.100%	249,000.00	249,181.30	First Carolina Bank
Treasury Bills	4/6/2021	4/30/2024	0.260%	2,000,000.00	2,106,250.00	U.S. Treasury Note

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of September 30, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	4/7/2021	4/30/2024	0.230%	1,500,000.00	1,592,460.94	U.S. Treasury Note
Treasury Bills	9/21/2023	5/2/2024	5.311%	1,750,000.00	1,694,020.22	Federal Home Loan Discount
Treasury Bills	5/5/2023	5/3/2024	4.943%	238,000.00	238,242.03	Associated BK Green Bay
Treasury Bills	5/8/2023	5/7/2024	4.943%	237,000.00	237,241.65	Veritex Community Bank
Treasury Bills	5/4/2023	5/16/2024	4.950%	243,000.00	243,363.45	Charles Schwab Bank SSB
Treasury Bills	9/21/2023	5/16/2024	5.311%	9,000,000.00	8,694,705.50	Federal Home Loan Discount
Treasury Bills	8/1/2023	5/31/2024	5.252%	2,000,000.00	1,915,065.78	Federal Home Loan Discount
Treasury Bills	7/1/2022	6/30/2024	2.840%	750,000.00	734,238.28	U.S. Treasury Note
Treasury Bills	8/16/2023	7/5/2024	5.270%	3,500,000.00	3,341,523.50	Federal Home Loan Discount
Treasury Bills	7/22/2021	7/15/2024	0.225%	1,742,000.00	1,749,757.34	U.S. Treasury Note
Treasury Bills	7/16/2021	7/16/2024	0.310%	249,000.00	249,297.65	Hanmi Bank
Treasury Bills	1/30/2023	7/30/2024	4.404%	249,000.00	249,526.95	First Savings Bank Jefferson, NV
Treasury Bills	8/5/2021	8/5/2024	0.401%	249,000.00	250,105.88	Toyota Financial SGS Bank
Treasury Bills	8/18/2021	8/15/2024	0.272%	750,000.00	752,285.16	U.S. Treasury Note
Treasury Bills	8/20/2021	8/15/2024	0.287%	500,000.00	501,308.59	U.S. Treasury Note
Treasury Bills	8/23/2023	8/21/2024	5.231%	250,000.00	237,442.53	Federal Home Loan Discount
Treasury Bills	2/28/2023	8/31/2024	4.929%	500,000.00	478,183.59	U.S. Treasury Note
Treasury Bills	9/18/2023	9/13/2024	5.301%	1,250,000.00	1,186,912.74	Federal Home Loan Discount
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	243,289.78	Mercantile Bank
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	W1 Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	8/16/2023	2/15/2025	5.029%	750,000.00	712,265.63	U.S. Treasury Note
Treasury Bills	8/18/2023	2/15/2025	5.054%	500,000.00	474,765.63	U.S. Treasury Note
Treasury Bills	8/25/2023	2/25/2025	5.046%	248,000.00	248,193.92	Cortrust Bank
Treasury Bills	8/23/2023	2/28/2025	5.072%	500,000.00	471,445.31	U.S. Treasury Note
Treasury Bills	8/30/2023	2/28/2025	5.032%	248,000.00	248,422.32	State Bank of Texas/Dallas
Treasury Bills	9/18/2023	3/15/2025	5.088%	1,250,000.00	1,190,771.48	U.S. Treasury Note
Treasury Bills	9/22/2023	3/21/2025	5.122%	248,000.00	248,634.38	Essa Bank & Trust PA
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	8/30/2023	8/15/2025	4.780%	1,250,000.00	1,185,742.19	U.S. Treasury Note
Treasury Bills	8/22/2023	8/22/2025	4.905%	248,000.00	248,683.09	Tab Bank Inc.
Treasury Bills	8/25/2023	8/25/2025	4.875%	248,000.00	248,590.36	Investar Bank NA
Treasury Bills	8/30/2023	8/29/2025	4.907%	243,000.00	243,654.36	Security Bank and Trust
Treasury Bills	8/30/2023	8/29/2025	4.878%	248,000.00	248,575.43	First Financial Bank
Treasury Bills	8/31/2023	8/29/2025	4.906%	248,000.00	248,680.02	Rivers Edge Bank
Treasury Bills	8/30/2023	9/2/2025	4.906%	243,000.00	243,662.41	Home Federal Savings Bank MN
Treasury Bills	9/20/2023	9/22/2025	5.106%	243,000.00	243,658.17	American Express National Bank
Treasury Bills	9/20/2023	9/22/2025	5.006%	243,000.00	243,659.55	Eaglemark Savings Bank
Treasury Bills	9/22/2023	9/22/2025	5.083%	243,000.00	243,533.69	Northern Bank & Trust MA
Treasury Bills	9/27/2023	9/26/2025	5.006%	248,000.00	248,680.35	Bank of Deerfield
Treasury Bills	9/27/2023	9/26/2025	5.056%	248,000.00	248,679.75	Signature Bank of Arkansas
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Money Market Funds	9/30/2023	9/30/2023	5.119%	34.96	34.96	LIQ General Fund #10896-101
Money Market Funds	9/30/2023	9/30/2023	5.135%	1,492,683.99	1,492,683.99	MAX General Fund #10896-101
Money Market Funds	9/30/2023	9/30/2023	5.135%	199,887.94	199,887.94	MAX Chiller Replacement #10896-215
Money Market Funds	9/30/2023	9/30/2023	5.135%	816,673.49	816,673.49	MAX Campus Door Project #10896-217
Money Market Funds	9/30/2023	9/30/2023	1.000%	13,621,133.92	13,621,133.92	US Bank - IL Funds (01-00000-125000)
			3.83%	\$ 145,052,359.92	\$ 143,536,596.88	

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 40,411,000	\$ 19,887,228	49.21%	\$ 20,007,320	50.34%
Personal Property Replacement Tax	890,000	347,724	39.07%	332,152	44.29%
Illinois Community College Board	6,976,437	1,596,533	22.88%	1,725,307	27.08%
Student Tuition and Fees *	24,349,800	13,005,106	53.41%	12,201,033	50.37%
Payment Plan and Late Fees	150,000	61,325	40.88%	57,230	36.92%
Investment Income	725,000	1,426,238	196.72%	(418,602)	(83.72)%
Miscellaneous External Revenue	803,458	108,718	13.53%	84,758	2.20%
Miscellaneous Internal Revenue	-	255	-	-	-
TOTAL REVENUES	74,305,695	36,433,127	49.03%	33,989,198	44.97%
EXPENDITURES BY OBJECT					
Salaries	47,887,352	12,937,394	27.02%	13,203,171	28.49%
Employee Benefits	10,128,699	2,378,074	23.48%	2,219,136	23.12%
Contractual Services	5,383,719	1,783,686	33.13%	1,153,368	28.17%
General Material & Supplies	5,076,499	1,335,644	26.31%	1,584,921	29.88%
Professional Development	720,162	135,923	18.87%	120,956	15.93%
Fixed Charges	250,326	44,569	17.80%	58,556	27.61%
Utilities	1,300	439	33.77%	414	31.86%
Capital Outlay	2,175,117	751,443	34.55%	292,205	13.31%
Other	586,491	161,404	27.52%	210,942	17.69%
Waivers/Institutional Scholarships	275,000	187,968	68.35%	167,073	37.13%
TOTAL EXPENDITURES BY OBJECT	72,484,665	19,716,544	27.20%	19,010,742	27.21%
EXPENDITURES BY FUNCTION					
Instruction	34,322,632	9,193,158	26.78%	8,660,925	26.16%
Academic Support	10,598,920	3,055,331	28.83%	3,477,399	34.19%
Student Services	6,770,786	1,963,525	29.00%	1,951,255	29.69%
Public Services	631,533	118,546	18.77%	123,087	19.62%
Institutional Support	19,885,794	5,198,016	26.14%	4,631,003	24.50%
Institutional Waiver	275,000	187,968	68.35%	167,073	37.13%
TOTAL EXPENDITURES BY FUNCTION	72,484,665	19,716,544	27.20%	19,010,742	27.21%
Excess (deficiency) of revenues over expenditures	1,821,030	16,716,583	-	14,978,456	-
OTHER FINANCING SOURCES (USES)					
Transfer to Student Life	(557,647)	(116,835)	20.95%	(223,068)	(44.73)%
Transfer to Athletics	(1,104,555)	(186,095)	16.85%	(185,345)	(20.22)%
Transfer to Early Childhood Lab School	(158,828)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,821,030)	(302,930)	-	(408,413)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	16,413,653	-	14,570,043	-
Fund Balance at beginning of year	-	48,533,595	-	46,440,691	-
Fund Balance	\$ -	\$ 64,947,248	-	\$ 61,010,734	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending September 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Sep. 30 2022 Actual	% of FY2023 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 12,524,047	\$ 6,088,513	48.61%	\$ 5,968,579	48.64%
State Government Services:					
Other Local Government (Hanover Park)	183,100	-	-	-	-
Miscellaneous External Revenue	-	442	-	649	-
Miscellaneous Internal Revenue	10,000	792	7.92%	792	13.20%
Miscellaneous Internal Revenue (Security)	-	1,360	-	740	18.50%
Building Rental External Revenue (Net Comps)	198,664	65,857	33.15%	40,542	23.86%
TOTAL REVENUES	12,915,811	6,156,964	47.67%	6,011,302	47.93%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,918,340	1,078,490	21.93%	1,154,147	26.87%
Employee Benefits	1,111,187	210,613	18.95%	221,967	24.09%
Contractual Services	391,799	247,936	63.28%	235,023	16.28%
General Material & Supplies	868,000	144,282	16.61%	178,417	20.97%
Professional Development	13,200	626	4.74%	(68)	(0.76)%
Fixed Charges	822,500	30,000	3.65%	-	-
Utilities	2,878,100	683,846	23.76%	323,735	12.11%
Capital Outlay	723,000	165,547	22.90%	7,216	1.16%
Other	2,000	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,728,126	2,561,340	21.84%	2,120,438	18.71%
CAMPUS SAFETY AND SECURITY					
Salaries	668,095	176,925	26.48%	167,015	25.68%
Employee Benefits	359,285	87,374	24.32%	77,151	22.67%
Contractual Services	44,150	2,603	5.89%	2,469	4.68%
General Material & Supplies	86,160	7,696	8.93%	10,443	10.25%
Professional Development	13,825	2,698	19.52%	2,439	23.74%
Other	16,170	1,009	-	-	-
TOTAL CAMPUS SAFETY AND SECURITY	1,187,685	278,305	23.43%	259,518	21.46%
TOTAL EXPENDITURES BY OBJECT	12,915,811	2,839,645	21.98%	2,379,956	18.98%
EXPENDITURES BY FUNCTION					
Institutional Support	11,728,126	2,561,340	21.84%	2,120,438	18.71%
	1,187,685	278,305	23.43%	259,518	21.46%
TOTAL EXPENDITURES BY FUNCTION	12,915,811	2,839,645	21.98%	2,379,956	18.98%
Excess (deficiency) of revenues over expenditures	-	3,317,319	-	3,631,346	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(137,125)	-	-	-	-
Transfer from Other Funds	137,125	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	3,317,319	-	3,631,346	-
Fund Balance at beginning of year	-	20,477,176	-	18,647,890	-
Fund Balance	\$ Reports 0	\$ 23,794,495	-	\$ 22,279,236	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending September 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Sep. 30 2022 Actual	% of FY2023 Budget
REVENUES					
BABS Rebates	\$ 11,745,000	\$ -	-	\$ -	-
TOTAL REVENUES	11,745,000	-	-	-	-
EXPENDITURES BY OBJECT					
Contractual Services	495,000	65,894	13.31%	201,355	22.44%
Capital Outlay	11,250,000	2,224,299	19.77%	730,964	10.29%
TOTAL EXPENDITURES BY OBJECT	11,745,000	2,290,193	19.50%	932,319	11.65%
EXPENDITURES BY FUNCTION					
Institutional Support	11,745,000	2,290,193	19.50%	932,319	11.65%
TOTAL EXPENDITURES BY FUNCTION	11,745,000	2,290,193	19.50%	932,319	11.65%
Excess (deficiency) of revenues over expenditures	-	(2,290,193)	-	(932,319)	21.19%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
Fund Balance Released from Reserved Fund Balance	11,745,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	11,745,000	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(2,290,193)	-	(932,319)	-
Fund Balance at beginning of year	-	44,301,582	-	53,481,330	-
Fund Balance	\$ -	\$ 42,011,389	-	\$ 52,549,011	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
BOND AND INTEREST FUND
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 10,638,700	\$ 5,158,031	48.48%	\$ 5,319,839	50.14%
TOTAL REVENUES	10,638,700	5,158,031	48.48%	5,319,839	50.14%
EXPENDITURES BY OBJECT					
Fixed Charges	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY OBJECT	10,423,499	200	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY FUNCTION	10,423,499	200	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	215,201	5,157,831	-	5,319,839	-
Fund Balance at beginning of year	-	4,699,641	-	4,534,356	-
Fund Balance	\$ 215,201	\$ 9,857,472	-	\$ 9,854,195	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
 AUXILIARY SERVICES FUND, CONTINUING ED
 For the Months Ending September 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 447,700	\$148,871	33.25%	\$114,798	48.23%
TOTAL REVENUES	447,700	148,871	33.25%	114,798	48.23%
OPERATING EXPENSES					
Salaries	150,441	65,120	43.29%	29,836	25.36%
Employee Benefits	22,855	14,163	61.97%	2,108	10.78%
Contractual Services	64,000	16,273	25.43%	41,492	33.73%
General Material & Supplies	45,500	19,100	41.98%	8,406	16.61%
Professional Development	2,500	408	16.32%	-	-
Other	6,000	-	-	-	-
TOTAL OPERATING EXPENSES	291,296	115,064	39.50%	81,842	26.16%
Excess (deficiency) of revenues over expenditures	156,404	33,807	21.61%	32,956	(44.06)%
OTHER FINANCING SOURCES (USES)					
Transfers from Education Funds	-	-	-	-	-
Transfers from Corporate Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	156,404	33,807	-	32,956	-
Retained Earnings at beginning of the year	-	(43,948)	-	(17,350)	-
Retained Earnings	\$ 156,404	(\$10,141)	-	\$15,606	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$256,000	\$24,320	9.50%	\$700	0.25%
TOTAL REVENUES	256,000	24,320	9.50%	700	0.25%
OPERATING EXPENSES					
Salaries	99,539	24,080	24.19%	2,614	3.47%
Employee Benefits	7,493	3,588	47.88%	649	2.64%
Contractual Services	60,000	9,775	16.29%	500	3.85%
General Material & Supplies	15,500	1,175	7.58%	-	-
Professional Development	6,000	147	2.45%	-	-
TOTAL OPERATING EXPENSES	188,532	38,764	20.56%	3,762	3.15%
Excess (deficiency) of revenues over expenditures	67,468	(14,444)	(21.41)%	(3,062)	(1.97)%
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	67,468	(14,444)	-	(3,062)	-
Retained Earnings at beginning of the year	-	(75,264)	-	14,096	-
Retained Earnings	\$ 67,468	\$ (89,708)	-	\$ 11,034	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending September 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,265,421	\$ 1,036,650	45.76%	\$ 961,279	43.67%
Miscellaneous Internal Revenue	88,257	26,274	29.77%	19,758	22.78%
TOTAL REVENUES	2,353,678	1,062,924	45.16%	981,037	42.87%
OPERATING EXPENSES					
Salaries	318,811	59,411	18.64%	66,126	21.46%
Employee Benefits	74,068	10,777	14.55%	10,717	14.88%
Contractual Services	51,000	33,087	64.88%	26,729	60.71%
General Material & Supplies	1,877,899	1,273,114	67.79%	1,091,440	60.64%
Professional Development	1,400	-	-	-	-
Other	30,500	193	0.63%	(538)	(1.71)%
TOTAL OPERATING EXPENSES	2,353,678	1,376,582	58.49%	1,194,474	52.95%
Excess (deficiency) of revenues over expenditures	-	(313,658)	-	(213,437)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(313,658)	-	(213,437)	-
Retained Earnings at beginning of the year		379,870	-	105,105	-
Retained Earnings	\$ -	\$ 66,212	-	\$ (108,332)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$499,000	\$69,962	14.02%	\$98,395	22.99%
TOTAL REVENUES	499,000	69,962	14.02%	98,395	22.99%
OPERATING EXPENSES					
Salaries	458,059	112,914	24.65%	93,860	20.09%
Employee Benefits	115,829	23,845	20.59%	7,789	9.35%
Contractual Services	3,465	285	8.23%	1,223	23.06%
General Material & Supplies	80,475	11,757	14.61%	13,964	22.79%
Professional Development	-	-	-	99	99.00%
Other	-	-	-	-	-
TOTAL OPERATING EXPENSES	657,828	148,801	22.62%	116,935	18.79%
Excess (deficiency) of revenues over expenditures	(158,828)	(78,839)	47.49%	(18,540)	9.54%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	158,828	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	158,828	-	-	-	-
Net Income (Loss)	-	(78,839)	-	(18,540)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ (78,839)	-	\$ (18,540)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending September 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 688,366	\$ 133,842	19.44%	\$ 75,791	11.27%
Miscellaneous Internal Revenue	188,127	26,423	14.05%	58,699	25.99%
TOTAL REVENUES	876,493	160,265	18.28%	134,490	14.97%
OPERATING EXPENSES					
Salaries	400,115	85,397	21.34%	77,988	23.79%
Employee Benefits	59,711	10,758	18.02%	12,590	29.33%
Contractual Services	17,000	2,933	17.25%	4,418	30.50%
General Material & Supplies	382,425	102,318	26.75%	86,212	22.62%
Professional Development	200	-	-	-	-
Capital Outlay	17,000	-	-	-	-
Other	42	-	-	4	17.36%
TOTAL OPERATING EXPENSES	876,493	201,406	22.98%	181,213	23.64%
Excess (deficiency) of revenues over expenditures	-	(41,141)	-	(46,722)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(41,141)	-	(46,722)	-
Retained Earnings at beginning of the year	-	110,563	-	(21,210)	-
Retained Earnings	\$ -	\$ 69,422	-	\$ (67,932)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 628,215	\$ 63,161	10.05%	\$ 81,371	13.60%
Miscellaneous Internal Revenue	243,774	39,362	16.15%	50,968	23.90%
TOTAL REVENUES	871,989	102,522	11.76%	132,339	16.31%
OPERATING EXPENSES					
Salaries	271,972	36,526	13.43%	20,594	9.67%
Employee Benefits	27,105	4,832	17.83%	3,891	27.79%
Contractual Services	332,167	153,483	46.21%	71,276	21.11%
General Material & Supplies	124,546	29,791	23.92%	10,828	8.45%
Professional Development	16,000	3,790	23.69%	3,979	22.48%
Capital Outlay	95,198	9,100	9.56%	28,888	41.17%
Fixed Charges	5,000	230	4.60%	550	11.00%
TOTAL OPERATING EXPENSES	871,989	237,753	27.27%	140,006	17.82%
Excess (deficiency) of revenues over expenditures	-	(135,231)	-	(7,667)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(135,231)	-	(7,667)	-
Retained Earnings at beginning of the year	-	1,143,290	-	1,131,223	-
Retained Earnings	\$ -	\$ 1,008,059	-	\$ 1,123,556	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,600	\$ 1,981	76.18%	\$ 1,578	78.89%
Miscellaneous Internal Revenue	467,600	128,748	27.53%	130,704	36.12%
TOTAL REVENUES	470,200	130,729	27.80%	132,281	36.36%
OPERATING EXPENSES					
Salaries	150,228	39,439	26.25%	40,578	27.56%
Employee Benefits	22,833	11,662	51.08%	11,428	26.04%
Contractual Services	20,100	8,037	39.99%	-	-
General Material & Supplies	61,513	14,993	24.37%	10,779	18.62%
Professional Development	550	-	-	-	-
Other	1,487	-	-	-	-
Depreciation	8,375	-	-	-	-
Fixed Charges	93,000	15,067	16.20%	15,081	16.59%
TOTAL OPERATING EXPENSES	358,086	89,197	24.91%	77,866	21.40%
Excess (deficiency) of revenues over expenditures	112,114	41,531	-	54,415	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	112,114	41,531	-	54,415	-
Retained Earnings at beginning of the year	-	228,841	-	70,791	-
Retained Earnings	\$ 112,114	\$ 270,372	-	\$ 125,206	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ -	-	\$ -	-
TOTAL REVENUES	-	-	-	-	-
OPERATING EXPENSES					
Salaries	399,349	90,014	22.54%	90,870	26.80%
Employee Benefits	90,593	18,466	20.38%	23,384	26.20%
Contractual Services	9,000	2,210	24.56%	3,216	49.71%
General Material & Supplies	36,705	5,408	14.73%	31,425	55.23%
Professional Development	22,000	737	3.35%	783	12.22%
Capital Outlay	-	-	-	72,560	13,566.17%
TOTAL OPERATING EXPENSES	557,647	116,835	20.95%	222,238	44.57%
Excess (deficiency) of revenues over expenditures	(557,647)	(116,835)	20.95%	(222,238)	44.57%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	557,647	116,835	20.95%	223,068	44.73%
TOTAL OTHER FINANCING SOURCES (USES)	557,647	116,835	20.95%	223,068	44.73%
Net Income (Loss)	-	-	-	830	-
Retained Earnings at beginning of the year	-	66,323	-	-	-
Retained Earnings	\$ -	\$ 66,323	-	\$ 830	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 700	-	\$ 1,175	-
TOTAL REVENUES	-	700	-	1,175	-
OPERATING EXPENSES					
Salaries	500,343	108,435	21.67%	116,053	24.63%
Employee Benefits	52,212	22,078	42.29%	21,107	33.39%
Contractual Services	117,000	13,582	11.61%	16,200	24.40%
General Material & Supplies	132,000	30,642	23.21%	10,181	9.93%
Professional Development	278,000	11,658	4.19%	23,136	12.17%
Fixed Charges	20,000	400	2.00%	-	-
Capital Outlay	5,000	-	-	-	-
TOTAL OPERATING EXPENSES	1,104,555	186,795	16.91%	186,678	20.27%
Excess (deficiency) of revenues over expenditures	(1,104,555)	(186,095)	16.85%	(185,503)	20.15%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,104,555	186,095	16.85%	185,345	20.22%
TOTAL OTHER FINANCING SOURCES (USES)	1,104,555	186,095	16.85%	185,345	20.22%
Net Income (Loss)	-	-	-	(158)	-
Retained Earnings at beginning of the year	-	924	-	(2,103)	-
Retained Earnings	\$ -	\$ 924	-	\$ (2,261)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending September 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
REVENUES					
Interest	\$75,000	\$12,942	17.26%	\$10,665	26.66%
TOTAL REVENUES	75,000	12,942	17.26%	10,665	26.66%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	12,942	-	10,665	-
Fund Balance at beginning of year	-	4,806,192	-	4,771,949	-
Fund Balance	\$75,000	\$4,819,134	-	\$4,782,613	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending September 30, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$125,000	\$56,458	45.17%	\$49,199	29.15%
TOTAL REVENUES	125,000	56,458	45.17%	49,199	29.15%
EXPENDITURES BY OBJECT					
Salaries	-	27,861	-	-	-
Contractual Services	90,840	-	-	-	-
General Material & Supplies	-	8	-	-	-
TOTAL EXPENDITURES BY OBJECT	90,840.00	27,868.94	30.68%	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	90,840	27,869	30.68%	-	-
TOTAL EXPENDITURES BY FUNCTION	90,840	27,869	30.68%	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	34,160	28,589	-	49,199	-
Fund Balance at beginning of year	-	139,524	-	165,890	-
Fund Balance	\$34,160	\$168,113	-	\$215,088	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending September 30, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Sep. 30 2022	FY2023
				Actual	Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 1,405,000	\$ 542,327	38.60%	\$ 395,737	39.38%
TOTAL REVENUES	1,405,000	542,327	38.60%	395,737	39.38%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	15,017	33.37%	-	-
Fixed Charges	1,200,000	969,707	80.81%	884,193	88.42%
TOTAL INSTITUTIONAL SUPPORT	1,245,000	984,724	79.09%	884,193	84.61%
CAMPUS SAFETY AND SECURITY					
Salaries	645,919	175,994	27.25%	166,826	26.51%
TOTAL CAMPUS SAFETY & SECURITY	645,919	175,994	27.25%	166,826	26.51%
TOTAL EXPENDITURES BY OBJECT	1,890,919	1,160,718	61.38%	1,051,019	62.77%
EXPENDITURES BY FUNCTION					
Institutional Support	1,245,000	984,724	79.09%	884,193	84.61%
Campus Safety and Security	645,919	175,994	27.25%	166,826	26.51%
TOTAL EXPENDITURES BY FUNCTION	1,890,919	1,160,718	61.38%	1,051,019	62.77%
Excess (deficiency) of revenues over expenditures other sources (uses)	(485,919)	(618,391)	-	(655,282)	-
Fund Balance Released from Reserved Fund Balance	485,919	-	-	-	-
Fund Balance at beginning of year	-	2,309,378	-	2,901,450	-
Fund Balance	\$ -	\$ 1,690,987	-	\$ 2,246,168	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending September 30, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Sep. 30 2022 Actual	% of FY2023 Budget
REVENUES					
Benefit Charges	\$ 12,827,450	\$ 3,023,303	23.57%	\$ 2,849,219	23.33%
TOTAL REVENUES	12,827,450	3,023,303	23.57%	2,849,219	23.33%
EXPENDITURES BY OBJECT					
Employee Benefits	12,827,450	2,203,177	17.18%	2,185,711	17.89%
TOTAL EXPENDITURES BY OBJECT	12,827,450	2,203,177	17.18%	2,185,711	17.89%
EXPENDITURES BY FUNCTION					
Institutional Support	12,827,450	2,203,177	17.18%	2,185,711	17.89%
TOTAL EXPENDITURES BY FUNCTION	12,827,450	2,203,177	17.18%	2,185,711	17.89%
Excess (deficiency) of revenues over expenditures	-	820,126	-	663,508	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures other sources (uses)	-	820,126	-	663,508	-
Fund Balance at beginning of year	-	(13,092,263)	-	(21,456,128)	-
Fund Balance	\$ -	\$ (12,272,137)	-	\$ (20,792,620)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

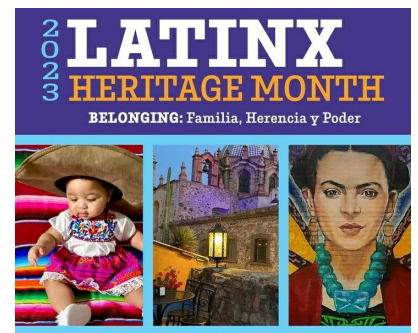
*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

August-September 2023

September 22nd through October 26th, 2023

Latinx Heritage Month (September 15th - October 15th)

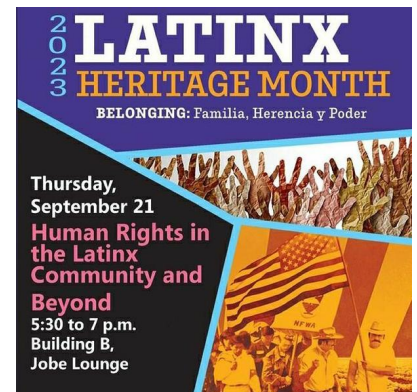
The theme of this year's Latinx Heritage Month is Belonging: Familia, Herencia y Poder. The goal of this year's theme is to bring to light the thousands of people who have come to Chicagoland over the past year, and who are seeking a sense of belonging in the community. In addition to welcoming the new arrivals, the celebration aims to recognize Latin Americans who have lived their entire lives in the United States by honoring their diverse cultures and histories.



Human Rights in the Latinx Community and Beyond (September 21st)

The kickoff event for the month took place in the Jobe Lounge from 5:30pm-7pm and included a presentation and panel discussion about human rights in the Latinx community and other communities in Illinois. The panelists shared information from the Illinois Human Rights Commission, and the protections that people have against discrimination under the Illinois Human Rights Act. The panel included Barbara Barreno-Paschall (Vice Chair of the IL Human Rights Commission), Steven Monroy (Director of Fair Housing at the Illinois Department of Human Rights), Jose Frausto (Executive Director of the Chicago Workers Collaborative), Talibah Moore (Community Organizer, COFI), and Lilyana Olayo (Parent Peer Trainer, COF).

50 attendees



Latinx Conexion (September 26th)

On Tuesday, September 26th, Latinx Conexion took place in the Spartan Corner Lounge (Building B) from 11am-1pm. Students were able to meet and connect with leaders from the Latinx community in Elgin, ECC, and transfer institutions. This event was a wonderful opportunity for students to connect with resources to help them succeed during their time at ECC and open up options for their post ECC journey and put them on a path to success.

125 attendees

BFH: Dance, Express, Inspire! Nuestra DNA (Danza, Nobleza y Amor (September 30th & October 1st)

On Saturday, September 30th, and Sunday October 1st, the BFH: Dance, Express, Inspire! event took place at 7pm on Saturday, and 12pm on Sunday. Attendees enjoyed an evening or afternoon of Dance, Nobility, and Love.

Venezuela: Why Refugees are Fleeing to the U.S. (October 4th)

This Latinx Heritage Month took place on Wednesday, October 4th in the Community Room from 2pm-3:15pm. This informative event was a great way to hear local experts talk about the crisis in Venezuela, and the subsequent refugee migration to the United States. The discussion also included topics about how the migration affects our own community here in Elgin, and what we can do to help. Panelists included Dr. Luis Martinez (ECC Professor of Biology), Dayana Bagdo (current ECC student and student leader), and Anamaria Mora (Centro de Información Caseworker) with panel facilitator, Dr. Antonio Ramirez.

90 attendees

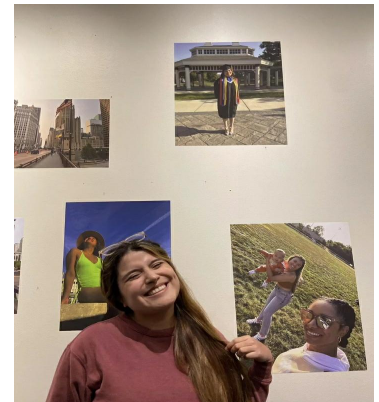


Life, Liberty, and the Pursuit of Happiness Gallery Reception (October 4th)

The Life, Liberty, and the Pursuit of Happiness Gallery provides a voice to our local migrants, asylum seekers, and refugees. This student-curated art exhibit included photographs from 7 participants who represent more than 15,000 migrants that have come to the area during the past year. The photo gallery is a representation of the participants' previous lives, their obstacles, and their pursuit to happiness as they adapt to their new community. The 7 participants were: Dayana Bagdo, Natacha Vanessa Lozano, Ana Corina Escalona Estrada, Alianne O'Reilly Diaz, Isamar Fernanda Venavente, Maria Fernanda Cuenca, and Luis Enrique Pinero Sanchez.

The gallery reception took place on Wednesday, October 4th in the Library Gallery from 3:30pm-7pm. In addition to the art exhibit, there was also live music by "Aires de Venezuela", a band led by an ECC student from Venezuela, and Venezuelan food from Issa's Venezuelan Food. Lastly, those in attendance were able to purchase t-shirts hosted by the ECC Art & Design Club to support the Jane Barbosa We Rise Scholarship fund. This scholarship commemorates the legacy that the late Jane Barbosa leaves behind to support undocumented, DACA, and mixed status students to gain access to financial assistance and resources within the ECC community.

150 attendees



¡Si! ¡Se Puede! Movie (October 10th)

The second to last event of Latinx Heritage Month took place on Tuesday, October 10th from 12:30pm-2pm in the Alumni Room (B182). The movie/documentary Dolores was played. The movie was about this hardworking yet unknown activist named Dolores Huerta who dedicated herself to fight for racial and labor justice. She eventually became one of the most defiant feminists of the twentieth century and she has continued her fight into today. This movie gave students the opportunity to be inspired by such an influential woman that has spent her life committed to serving, and lifting others up. Also, those who watched the movie, were able to enter into a raffle to win a ¡Si! Se Puede! Poster donated by a former OLAS officer Ana Rojas.

75 attendees



Celebrating Indigenous Heritage: Black Hawk Dance Troupe (October 11th)

To close out Latinx Heritage Month, the Black Hawk Dance Troupe performed in the Jobe Lounge from 11am-12pm on October 11th. The Black Hawk Performance Company honors the different tribes who have called Illinois home. This dance group brought a close to the months celebration by mixing together the many different roots of Latinx people through tribal songs and dances

100 attendees



Associated Nursing Students Chipotle Fundraiser (September 25th)

Associated Nursing Students (ANS) held their first fundraiser of the semester at Chipotle in South Elgin on Monday, September 25th from 4:00pm to 8:00pm. 33% of the sales were donated to Associated Nursing Students.

MyECC Pop Up Event (September 27th and October 24th)

Student Life hosted the second and third MyECC Pop Up Event of the semester, September in the Building F Lobby and Building B Hallway from 10:30am to 12:30pm in collaboration with Phi Theta Kappa as the honor society's college project. The event was to help promote the new MyECC Experience App and to help answer any questions relating to its features.

160 total attendees

Art and Design Club Art Hangout (September 28th)

Art and Design Club (ADC) held a drop in art hangout in Building. They wanted to invite people to come and work on assignments, make art, and talk. They also used this gathering to answer any question about their upcoming field trip to the Van Gogh and Immersive show in Chicago at the Lighthouse Artspace

Domestic Violence Awareness Month (October)

The theme of this year's Domestic Violence Awareness month is Shatter the Silence Stop the Violence. This month helps start and continue the conversation about domestic violence and helps those impacted know that they are not alone.

Community Crisis Resource Table (October 2nd & 12th)

On Monday, October 2nd, and Tuesday, October 12th, the Community Crisis Center set up tables in the Building B hallway to help promote the center, answer any questions, and provide anyone with the comfort and resources that they need.

In Her Shoes (October 12th)

In Her Shoes is an interactive activity that lets the participants involve themselves with real life scenarios that help express what domestic violence victims experience routinely, and the hardships they face with ending the violence. This activity took place in the Alumni Room (B182) from 9:30am-7pm.

Clothesline Project (October 17th and 18th)

The Clothesline Project is a two day silent display of t-shirts. The t-shirts shared stories of domestic violence victims and was a symbol of support for all domestic violence victims. The display of t-shirts took place in the International Lounge (Building F).

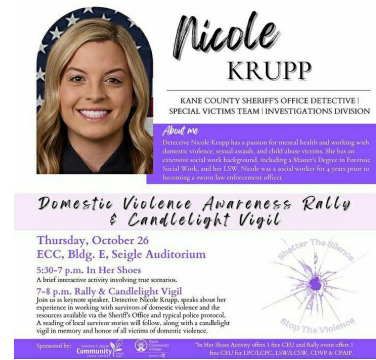
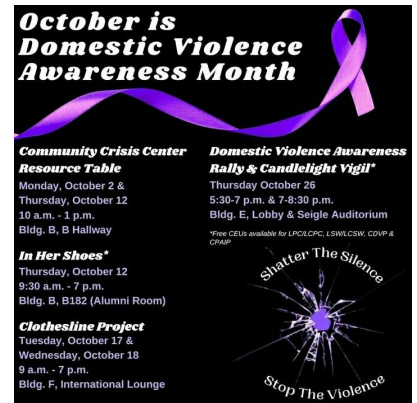
Domestic Violence Awareness Rally & Candlelight Vigil (October 26th)

The final event of Domestic Violence Awareness Month started with the In Her Shoes Activity at 5:30. Then at 7pm the rally began, which featured keynote speaker Nicole Krupp. Nicole is a detective for the Kane County Sheriff's Office Investigations Division and is on the Special Victims Team. Nicole has always had a deep passion for mental health and has dedicated herself to domestic violence, sexual assault, and child abuse victims. She spoke about her own personal experience in assisting domestic violence survivors and the help that the Kane County Sheriff's Office provides. After Nicole's speech a reading of local survivors took place, and to close out the night, there was a candlelight vigil to honor all the victims of domestic violence.

60 attendees

Performing Arts Club Movie Night (October 3rd)

Performing Arts Club (PAC) held a movie night on Tuesday, October 3rd at 3:30 in the F100 Lounge. Popcorn and Snacks were served for the attendees.



Strength and Wellness Portillo's Fundraiser (October 4th)

Strength and Wellness (SAW) held a fundraiser at Portillos in South Elgin on Wednesday, October 4th from 5:00pm to 8:00pm.



United Students of All Cultures Indigenous Peoples Day Field Trip (October 7th)

United Students of All Cultures took a field trip to the Trickster Cultural Center in Schaumburg. The center is a place to learn and explore Native American History. The group got to learn about three different native tribes.



Art and Design Club Chicago Field Trip (October 7th)

Art and Design Club (ADC) took their first field trip to Chicago, to go and see the Van Gogh and Monet Immersive Light Show at the Lighthouse Artspace. The Monet experience is a 20,000 square foot light and sound spectacular of Monet's most famous works

Phi Theta Kappa Halloween Costume Contest (October 9th - November 3rd)

Similar to the Pumpkin Carving and Painting contest, Phi Theta Kappa hosted a Costume Contest. Students could dress up in their costumes and take a picture in one of the four backgrounds and submit it to have a chance to win a \$25 gift card. The three categories are scariest, funniest, and most creative.

Blood Drive (October 10th)

Elgin Community College held a blood drive on Tuesday, October 10th, from 8:00am - 6:00 pm in the Jobe lounge. Students and others were able to give either blood or plasma and receive snacks afterward. This is a great event as it helps give to those in need. This Blood Drive was sponsored by Student Life.

63 participants
189 lives saved

Art and Design Club Art Break (October 11th)

Those who participated in the art break on Wednesday, October 11th, had the option to go to Building H or Building B. The activity in Building H was helping build a wood/mixed media sculpture. Students who went to Building B helped work on a textile art piece for the Barterpalooza event.



Strength and Wellness, Asian Filipino Open Gym Wednesdays (October 11th & 18th)

Strength and Wellness and (SAW) and Asian Filipino Club (AFC) have joined together to put on an open gym every other Wednesday in the Building J Gymnasium. Both clubs are using this open gym to allow students to get involved, play sports, and foster community ties.

PTK Honors in Action Friday the 13th Halloween Movie Night (October 13th)

Honors in Action (HIA), which is part of Phi Theta Kappa hosted their first major event of the year on October 13th from 6:00pm-11:00pm. The movie night took place in the Jobe Lounge and students were able to enjoy some scary movies while having some mocktails and socializing with their friends on Friday the 13th! Honors on Action also sold raffle tickets to raise money for CASA Kane County which is a nonprofit volunteer organization that advocates for children in abuse and neglect situations.



Phi Theta Kappa Middle School Fridays (October 13th)

Phi Theta Kappa (PTK) welcomes middle schools from District 509 to explore the ECC campus and learn about what ECC has to offer. There is an admissions presentation by one of our recruiters, a student panel to give the middle schoolers a sense of what life is like at ECC, and then a student lead tour of the campus. Middle School Fridays take place every other Friday in the Spartan Auditorium. The first middle school we hosted was Carpentersville Middle School.

Phi Theta Kappa Pumpkin Carving and Painting (October 18th)

In addition to their movie night, Phi Theta Kappa hosted a pumpkin carving event on the Lakeside Patio. In exchange for a donation to the spartan pantry, students were able to get creative to carve and paint pumpkins. After the carving and painting were finished, the pumpkins were on display in the Spartan Pantry so that the scariest, funniest, and most creative pumpkins could be chosen.

Barter-Palooza (October 19th)

Fiber Arts Club, Strength and Wellness, Dual Credit Connections, Art and Design Club, and Phi Theta Kappa all joined together to put on Barter-Palooza in the Jobe Lounge. Anyone could bring in their old unwanted items to barter and exchange with their peers.



Phi Theta Kappa Boxing Class (October 24th)

Phi Theta Kappa ran a boxing class event at Pro Boxing Fitness on Tuesday, October 24th from 7:00pm-8:00pm. At the end of the class, one person was chosen to receive a month of unlimited access to the gym.

Asian Filipino Club Candy Bag Fundraiser (October 24th & 25th)

Asian Filipino Club (AFC) had a candy fundraiser on October 24th and 25th. The bags contain candy from both Japanese and Filipino culture.



Honors in Action Dear Little Me (October 25th)

On Wednesday October 25th, Honors in Action hosted a writing event in the Jobe Lounge from 11:00am-2:00pm. In connection with their research project theme of belonging, students wrote about a time that they felt that they did not belong and how they found a connection

Students Who Are Not Silent, Gamers United Halloween Party (October 25th)

Students Who Are Not Silent (SWANS) and Gamers United (GU) had a Halloween Party in the Alumni Room (B182) from 1:00pm-9:00pm. Pizza and snacks were provided, and there was a costume contest as well as a movie.

Building Konnections (October)

Student Life's newest initiative is to set up information tables in Building K to connect students to the services and resources available across campus.

Gourmet Popcorn (October 4th)

Students enjoyed gourmet popcorn with special toppings of their choosing.

170 participants

Pop Up Pantry (October 19th)

Spartan Leaders provided snack giveaways for students

75 participants

Pumpkin Painting (October 25th)

Students participated in a festive fall craft activity pumpkin painting.

86 participants

Art and Design, Performing Arts Club and Film Club Costume Party (October 26th)

All three clubs collaborated with each other to put on a Halloween Costume Party in the Jobe Lounge. The theme of the evening was "my bloody valentine" and everyone was encouraged to dress up. Admission to the party included drinks, snacks, karaoke, and a raffle ticket. This event was also a fundraiser for United Students of all Cultures, and for the upcoming short film, Dead Before Daybreak.

ECC Observer

The Elgin Community College newspaper (The Observer) which is made up of students who write articles in the online newspaper about current events and activities around campus are in their second season of the Eye of the Observer podcast. Stay tuned and keep your ears open for new episodes of the podcast.



Legal Clinic

Have legal questions you want answered? Need help preparing for court? Want to learn more about the legal profession? Visit an attorney for free in Student Life, B173, on September 26th and October 3rd, 18th, and 24th from 5pm to 7pm.

4 students served

HIV Testing (October 11th and 26th)

Break the stigma. Raise awareness. Get tested. Get tested on select Wednesdays and Thursdays from 11:00 am-2:00 pm, in F121.



GENERAL CLUB MEETINGS

Most clubs have meetings every week, every other week, or once a month. Check the MyECC Engagement to learn more information about each club and the list of their meetings and events.

MYECC EXPERIENCE MOBILE APP

MyECC Experience is Elgin Community College's official app. Connect to all things ECC anytime, anywhere! This app is designed to enrich your ECC education and provide you with a personalized experience that provides access to student activities, events, and resources you use most often.



Download the new MyECC mobile app!



If you have any questions, please contact
StudentTrusteeKolbusz@elgin.edu

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (October)
- B. Treasurer (September)
- C. Student (September 22-October 26)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (October)
- E. Community Engagement and Legislative Affairs (October)
- F. Grant Monitoring Report (Quarter Ending September 30, 2023)



Dr. David Sam, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
OCTOBER 16, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held October 16, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
OCTOBER 17, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, October 17, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; Mr. Ray, CHRO; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college. . . .
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent. . . .
- D. To consider collective negotiation matters...for one or more classes of employees. . . .
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired. . . .

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively).

Motion: Trustee Rodriguez moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:46 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:41 p.m. The board reconvened in open session at 6:47 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF
OCTOBER 17, 2023

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Arroyo.

Chair Redmer asked for a moment of silence to acknowledge the tragedy of the Israel-Hamas war taking place in Israel and Gaza.

D. Shared Values

The Trustees read the Shared Values.

5. President's Report

- Dr. Sam acknowledged Lori Clark, ECCFA president and Anitra King, SSECCA president in the audience.
- ECC earned the Military Friendly designation from G.I. Jobs. We also received two awards: The 2023-2024 Military Friendly School Designation and the 2023-2024 Military Spouse Friendly School Designation.
- ECC's Marketing & Communications department has won 13 awards through the National Council for Marketing & Public Relations (NCMPR). This includes 5 Gold, 7 Silver and 2 Bronze awards.
- ECC's student group, OLAS, will receive an Elgin Image Award for a Youth Service Project.
- Dr. Liddy Hope, Associate Professor of Human Services, was spotlighted.
- Congratulations to Trustee Nowak for running the Chicago Marathon.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Lori Clark, ECCFA president, offered comments regarding the SSECCA Union.
- Anitra King, SSECCA president, offered comments on celebrating Higher Ed in October and the strength of unions.

MINUTES OF REGULAR MEETING OF
OCTOBER 17, 2023

7. Board Reports

A. Finance Committee

Trustee Rodriguez provided an overview of the Finance Committee meeting held on Monday, October 16, 2023. Items presented and discussed include: Internal Audit; Review of FY24 Budget to Actual; Capital Projects Priority and Funding List; FY25 Lab Fees, Course Fees, and Instructional Fees; Service Fees for FY25 and Property Tax Levy Discussion – Tax Year 2023 Discussion.

B. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, October 16, 2023. The following presentations were provided: Liberal, Visual and Performing Arts (LVPA) by Dr. Perkins; HR Recruiting Process by Mr. Ray; ECC Performance Report FY2023 by Dr. Garber. Mr. Dolan provided a construction update. Board Actions and items on the October 17, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos reported that the next meeting will be November 10-11, 2023 in Schaumburg, IL.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos reported the following: There was record attendance this year at the ACCT Congress with almost 1,900 attendees. Mr. Rudden and Trustee Ollayos had 40 attendees at ECC's Predictive Analytics presentation. Trustee Ollayos attended the advisory committee meeting and the topics discussed included: Use of ACCT Connect, Governance/Bi-Laws, Training for the ACCT Board and more. Chair Redmer added that the session regarding health centers on college campuses was helpful and shared information on some of the sessions attended.

E. Legislative

Trustee Rakow reported the following: The ECC Board of Trustees welcomed Maria Borrero, Manager of Community Engagement & Legislative Affairs to ECC. September 15, Trustee Arroyo attended the IL Legislative Luncheon at Ascension Saint Alexius Women and Children's Hospital. Panelists included: Senators Murphy, McConchie, Castro, and Gillespie, Representatives Crespo, Syed, Mussman, and McLaughlin. Panelists discussed their current and future plans for state and local legislation, current funding priorities and new legislation they intend to introduce in their communities. Topics also included business development, public education, and future projects in the Hoffman Estates area. September 19, Trustee Redmer and Student Trustee Kolbusz attended a public panel hosted by ECC, entitled Power, Passion, & Policy. The panel included Senators Castro, Holmes, and Murphy and Representatives Hirschauer, Moeller, Mussman, and Ness. The panel shared their personal testimonies about navigating local government as women in leadership, as well as highlights and learning curves they experienced in their professional careers, prior to being elected to office. Immediately following the public panel, was a student-only reception, sponsored by the Office of Student Life and the ECC Center for Civic Engagement, where 20 students met with Representative Nabeela Syed to hear more about her journey as the youngest member of the Illinois House of Representatives and to ask additional questions.

MINUTES OF REGULAR MEETING OF
OCTOBER 17, 2023

September 26, Trustee Redmer attended the University of IL System- Transferability Discussion, hosted by ECC, which focused on how to improve existing transfer partnerships so it is easier for community college students to transfer credits to University of Illinois institutions. Twenty-six representatives from the University of Illinois system were in attendance. September 26, Trustees Arroyo and Ollayos attended the AID benefit auction. September 30, Trustee Arroyo and Student Trustee Kolbusz, attended the Centro de Información Gala. October 7 Trustees Redmer and Rodriguez attended the Northern Kane County Chamber Annual Awards Dinner. Plans continue for Meet & Greet on campus with our elected officials. Upcoming meetings with legislators are:

- November 14, 3:30 p.m. House Republican Leader, Representative Tony McCombie
- November 28, 11:00 a.m. Senator Karina Villa
- December 5, 11:00 a.m. Assistant Majority Leader, Senator Holmes.

F. ECC Foundation

Trustee Parks reported the following: FY24 fundraising has begun with \$93,553 in total monetary giving. Strong support for Annual Giving and the Gala were prime contributors. Awarding for the 2023-2024 school year is currently underway with 57% of scholarships awarded. The Retiree Advisory Network Steering Committee met and is planning its Fall general meeting for October. Purses with Purpose partnered with Latina State Law Enforcement Retiree, JoAnn Armenta, to host a Latina outreach event to share information regarding HSI's (Hispanic Serving Institutions), and what it means to ECC as an HSI. The *Dare to Dream* Gala exceeded all expectations. Attendance surpassed last year's gala, with 230 guests. The Foundation submitted a proposal to the Illinois Arts Council to provide matching grant funds (\$12,000) for Ensemble Espanol Spanish Dance Theatre's presentation "Tails of Spain." This event is part of the College's commitment to inviting new, diverse audiences to the Arts Center. Proposals were also submitted to the IL Green Economy Network for Solar & Wind Course Enhancement (\$5,000) and an Off Grid Solar Array Training Unit (\$40,000). Preparations for an FY24 Developing Hispanic Institutions (Title V Grant) through the Department of Education have begun. The Sensational Seventy-Five Alumni nomination list has been submitted to Dr. Sam. Tours of ECC continued in September as part of our cultivation strategy for prospective campaign donors and an October cultivation event will be hosted by Karen Fox and Rich Jacobs.

G. Student Report

Student Trustee Kolbusz reported the following: Welcome Week events took place August 22 through September 6. There was an Honors in Action event on September 5. PTK held their first fellowship event at Congo River Mini Golf on September 9. September 13 the first MyECC Pop Up event helped promote the new MyECC Experience App. Student Trustee Kolbusz, along with 34 others, attended the Student Networking with Representative Nabeela Syed event September 19. Building Konnections, student life's newest initiative, was held in Building K to connect students to the services and resources available across campus. A detailed report is included in the Reports Section.

MINUTES OF REGULAR MEETING OF
OCTOBER 17, 2023

8. College Reports

Board Action No. 044-A-24, Acceptance of Written College Reports

- A. Personnel (September)
- B. Treasurer (August)
- C. Student (August 24-September 21)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (August, September)
- F. Dual Credit Program Report (October)
- G. Equity, Diversity, Inclusion (quarterly)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. Consent Agenda

Chair Redmer removed the following items from the consent agenda:

L.4 Board Action No. 059-A-24, Ratification of Construction Management Fees – Respiratory Care Program, ratifies and authorizes the administration to contract for construction management fees with IHC Construction Companies (Elgin, IL), in an amount not to exceed \$230,000 for the renovation of space in Building A to accommodate the new Respiratory Care Program within the Health Professions Division.

M.3 Board Action No. 065-A-24, Granting of Tenure, Assistant Professor II of Biology, Dr. Charles Dakarian, grants tenure to Dr. Charles Dakarian, Assistant Professor II of Biology, effective January, 2024.

Chair Redmer read the following consent agenda items:

- A. **Board Action No. 045-A-24, Minutes of the Regular Board Meeting of September 12, 2023**
- B. **Board Action No. 046-A-24, Minutes of Closed Session Board Meeting of September 12, 2023**
- C. **Board Action No. 047-A-24, Destruction of Audiotapes of Closed Session Board Meeting of January 25 and 26, 2022**
- D. **Board Action No. 048-F-24, Ratification of Report of Expenses**
- E. **Board Action No. 049-F-24, Ratification of Board of Trustee Travel Expenses**
- F. **Board Action No. 050-A-24, Release of Select Closed-Session Minutes of Board Meetings of August 2021-June 2023**

MINUTES OF REGULAR MEETING OF
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- G. **Board Action No. 051-A-24, Ratification of Transitional English Language Arts Course Memorandum of Understanding Between Community Unit School District No. 300 and Community College District No. 509**
- H. **Board Action No. 052-A-24, Dual Credit Programs Memorandum of Understanding Between Central Community Unit School District No. 301 and Community College District No. 509**
- I. **Board Action No. 053-A-24, Intergovernmental Agreement Between Community College District No. 509 and The County of Kane**
- J. **Board Action No. 054-A-24, 2024 Schedule of Board Meetings, Elgin Community College – Regular, Committee of the Whole and Finance Committee**
- K. **Board Action No. 055-A-24, Trustee In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- L. **Purchases**
 - 1. **Board Action No. 056-S-24, SimMan Essential and Nursing Anne**, authorizes the administration to purchase two (2) SimNewB simulator manikins, peripheral equipment for the manikins and service agreements for the College’s Health Professions Department direct from the manufacturer, Laerdal Medical Corporation (Wappingers Falls, NY), in the amount of \$112,047.49
 - 2. **Board Action No. 057-B-24, Building B Window Coverings**, authorizes the administration to purchase window coverings from JC Licht (Addison, IL), in an amount not to exceed \$25,206.
 - 3. **Board Action No. 058-A-24, Ratification of Architectural Fees – Respiratory Care Program**, ratifies and authorizes the administration to engage DLA Architects Ltd. (Itasca, IL) for architectural services in an amount not to exceed \$62,000 for the design and renovation of space in Building A to accommodate the new Respiratory Care Program within the Health Professions Division.
 - 5. **Board Action No. 060-S-24, Ratification of Kilns Purchase**, ratifies and authorizes the administration to purchase two (2) Bull Elk Pro Front Loading Kilns and shelving kits for the Visual and Performing Arts Center (VPAC) from Sheffield Pottery (Sheffield, MA), in an amount not to exceed \$44,062.
 - 6. **Board Action No. 061-A-24, Ratification of Sale of Used Computer Equipment**, ratifies and authorizes the administration to sell used computer equipment consisting of laptops, desktop computers, monitors and peripheral equipment to Attyah Tech Inc. (Ashburn, VA), the highest responsible bidder, in the total amount of \$26,815.75.
 - 7. **Board Action No. 062-S-24, Ratification of Winter Sports Bus Transportation**, authorizes the administration to ratify a contract for bus transportation services from Chicago Classic Coach (Chicago, IL), in an amount not to exceed \$25,000 which will allow for post-season trips.
- M. **Personnel**
 - 1. **Board Action No. 063-P-24, New Hire, Instructor of Basic Nurse Assistant, Ms. Jessica Miner**, approves the appointment of Ms. Jessica Miner as a tenure-track Instructor of Basic Nurse Assistant at a salary of \$54,686 (Lane I, Step 2) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.

MINUTES OF REGULAR MEETING OF
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2. **Board Action No. 064-P-24, New Hire, Instructor of Phlebotomy, Ms. Pinakini Thakkar**, approves the appointment of Ms. Pinakini Thakkar as a tenure-track Instructor of Phlebotomy at a salary of \$65,547 (Lane I, Step 6) on the Elgin Community College Faculty Association (ECCFA) 2024 salary schedule, effective Spring semester, 2024.
4. **Board Action No. 066-A-24, Granting of Tenure, Instructor of Nursing, Ms. Jacquelyn Dalke**, grants tenure to Ms. Jacquelyn Dalke, Instructor of Nursing, effective, January, 2024.
5. **Board Action No. 067-A-24, Granting of Tenure, Instructor of Nursing, Ms. Lisa Hodson**, grants tenure to Ms. Lisa Hodson, Instructor of Nursing, effective, January, 2024.
6. **Board Action No. 068-A-24, Granting of Tenure, Instructor/Public Services Librarian, Ms. Elizabeth Hultman**, grants tenure to Ms. Elizabeth Hultman, Instructor/Public Services Librarian, effective, January, 2024.
7. **Board Action No. 069-A-24, Granting of Tenure, Instructor of Welding, Mr. Thomas Limberis**, grants tenure to Mr. Thomas Limberis, Instructor of Welding, effective, January, 2024.
8. **Board Action No. 070-A-24, Granting of Tenure, Assistant Professor I of Biology, Mr. Chad Pearion**, grants tenure to Mr. Chad Pearion, Assistant Professor I of Biology, effective, January, 2024.
9. **Board Action No. 071-A-24, Granting of Tenure, Assistant Professor II of Chemistry, Dr. Rituparna Saha**, grants tenure to Dr. Rituparna Saha, Assistant Professor II of Chemistry, effective, January, 2024.

Motion: Trustee Rodriguez moved to approve the consent agenda as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

- L.4 Board Action No. 059-A-24, Ratification of Construction Management Fees – Respiratory Care Program**, ratifies and authorizes the administration to contract for construction management fees with IHC Construction Companies (Elgin, IL), in an amount not to exceed \$230,000 for the renovation of space in Building A to accommodate the new Respiratory Care Program within the Health Professions Division.

Motion: Trustee Rodriguez moved to approve the agenda item as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; abstain, 1; Rakow; Student Trustee Kolbusz, aye; motion carried.

MINUTES OF REGULAR MEETING OF
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M.3 Board Action No. 065-A-24, Granting of Tenure, Assistant Professor II of Biology, Dr. Charles Dakarian, grants tenure to Dr. Charles Dakarian, Assistant Professor II of Biology, effective January, 2024.

Motion: Trustee Rakow moved to approve the agenda item as presented.
Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Rodriguez, Arroyo, Parks; nay, 0; abstain, 1; Ollayos; Student Trustee Kolbusz, aye; motion carried.

10. Old Business

No old business was brought forward.

11. New Business

Trustee Ollayos shared that the “Good Scout Breakfast” honoring Trustee Emeritus Duffy will be held November 9 at 7:30 a.m. at Camp Big Timber in Elgin.

12. Adjournment

Motion: Student Trustee Kolbusz moved to adjourn the meeting.
Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; meeting adjourned at 7:39 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
October 16, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held October 16, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed

- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
MARCH 2 AND MARCH 8, 2022**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of March 2 and March 8, 2022 as all criteria for destruction of these tapes have been met.



Dr. David Sam, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of October 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The enclosed Report of Expenses identifies the vendors that have been paid during the month of October 2023 in the amount of \$3,815,375.56.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Board of Trustee Travel Expenses for the month of October 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the month of October 2023 in the amount of \$412.32.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

ACADEMIC CALENDAR FOR 2026-2027

Recommendation

The administration recommends that the Board of Trustees approves the 2026-2027 academic calendar.



Dr. David Sam, President

Background

Planning and development of the academic calendar, which includes significant dates for the summer and fall terms in 2026 and the spring term in 2027, are done three (3) years in advance. Administration, various college departments, and the leadership of ECCFA and SSECCA provide input and are involved in the process.

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2026 - 2027

SUMMER SESSION 2026

Beginning Fri., May 22 and ending Sun., Aug. 9 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Child Development Center, Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Fri., May 22 – Mon., May 25..... All Facilities Closed: Memorial Day Weekend
 Mon., June 1..... Summer Session I Begins
 Mon., June 8..... Summer Session II Begins
 Fri., June 19 All Facilities Closed: Juneteenth
 Sat., July 4 All Facilities Closed: Independence Day
 Mon., July 6..... Summer Session III Begins
 Thurs., Aug. 13 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2026

Tues., Aug. 18 – Wed., Aug. 19..... New Full-Time Faculty Orientation
 Thurs., Aug. 20 College Convocation
 Fri., Aug. 21 New Student Convocation
 Mon., Aug. 24 Fall Semester Begins
 Sat., Sept. 5 - Mon., Sept. 7 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
 Mon., Sept. 21 12-Week Fall Session Begins
 Mon., Oct. 19 2nd 8-Week Fall Session Begins
 5:00 p.m. Wed., Nov. 25 – Sun., Nov 29 All Facilities Closed: Thanksgiving Recess
 Thurs., Dec. 17..... Fall Semester Classes End
 Fri., Dec. 18 Grading Day/Semester Ends
 Sat., Dec. 19..... Graduation
 Mon., Dec. 21 Grades Due by 4 p.m.
 5:00 p.m. Wed., Dec. 23– Sun. Jan.3 All Facilities Closed: Winter Recess

SPRING SEMESTER 2027

Mon., Jan.4 Offices Reopen
 Tues., Jan. 11 – Wed., Jan. 12..... New Full-Time Faculty Orientation
 Thurs., Jan. 14..... College Convocation
 Fri., Jan. 15 New Student Convocation
 Mon., Jan. 18..... All Facilities Closed: Martin Luther King, Jr. Day
 Tues., Jan. 19 Spring Semester Begins
 Mon., Feb. 15..... All Facilities Closed: Presidents' Day
 Tues., Feb. 16..... 12-Week Spring Session Begins
 Mon., Mar. 15 2nd 8-Week Spring Session Begins
 Mon., Mar. 29 – Sun. Apr. 4..... All Facilities Closed: Spring Recess
 Wed., May 19..... Spring Semester Classes End
 Thurs., May 20..... Grading Day/Semester Ends
 Fri., May 21 State of Illinois High School Diploma Graduation Ceremony
 Sat., May 22 Graduation
 Mon., May 24..... Grades Due by 4:00 p.m.
 Mon., May 31..... All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary. Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;5/20/20;6/7/21;7/27;6/14/22; 5/25/23

**INSTRUCTIONAL FEE RECOMMENDATIONS
FOR FISCAL YEAR 2025**

Recommendation

It is recommended that the Board of Trustees implement the attached instructional fee schedule for fiscal year 2025.



Dr. David Sam, President

Background

Annually, each academic dean does an in-depth course-by-course analysis to review the appropriateness of both lab and course fees. Lab and course fees are assessed to offset higher cost teaching/learning environments. These courses require specialized consumable supplies and materials, specialized software, and equipment maintenance costs. The attached fee schedule reflects changes to the fee schedule by course, by instructional modality.

The academic deans have recommended the following changes as noted on the attached schedules.

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

LEGEND:		FY25 Course, Lab & Instructional Fee Report by Modality										Proposed course, lab or instructional fee changes									
Prepared by Danielle Barrueta 05/23/2023		Indicates new course										Indicates withdrawn course									
Dean	Course Number	COURSE TITLE	Course Fee	Current Fee FY24			Proposed Fee Change			Proposed Fee for FY25			Rationale								
				Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab	AS/NC Lab	Course Change +/-	Instructi onal Fee Change +/-	Lab Fee Change +/-	HYB Lab Fee Change +/-		Sync Lab Fee Change +/-	AS/NC Lab Fee Change +/-	Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab	AS/NC Lab	Maximum Total Fees
Taylor	ACC-100	Introductory Accounting	112.5	0.00	0.00	0.00	0.00	0.00	0.00	-5.50			107.00	0.00	0.00	0.00	0.00	0.00	0.00	107.00	Textbook cost decrease from 112.50 to 107
Taylor	ACC-200	Financial Accounting	112.5	0.00	0.00	0.00	0.00	0.00	-5.50			107.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.00	Textbook cost decrease from 112.50 to 107
Taylor	ACC-210	Quickbooks Online	201.99	0.00	0.00	0.00	0.00	0.00	8.00			209.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	209.99	Textbook cost increase from 99.00 to 107.00 Course fee also includes 102.99 for certification tests
Taylor	ACC-221	Payroll Accounting	112.5	0.00	0.00	0.00	0.00	0.00	-5.50			107.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.00	Textbook cost decrease from 112.50 to 107
Taylor	ACC-225	Income Tax Accounting	0	0.00	0.00	0.00	0.00	0.00	112.00			112.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.00	New textbook fee
Taylor	ACC-240	Managerial Accounting	112.5	0.00	0.00	0.00	0.00	0.00	-5.50			107.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.00	Textbook cost decrease from 112.50 to 107
Taylor	BUS-101	Business Communications	84.7	0.00	0.00	0.00	0.00	0.00	9.30			94.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	94.00	Publisher's price increase for inclusive access materials
Taylor	BUS-105	Personal Finance	112.5	0.00	0.00	0.00	0.00	0.00	-6.50			106.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.00	Textbook cost decrease from 112.50 to 106
Taylor	BUS-120	Business Mathematics	77	0.00	0.00	0.00	0.00	0.00	-4.00			73.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	73.00	Textbook cost decrease from 77.00 to 73.00
Taylor	BUS-142	Report Writing	84.7	0.00	0.00	0.00	0.00	0.00	9.30			94.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	94.00	Publisher's price increase for inclusive access materials
Taylor	BRG-201	Truck Driving II	2200	0.00	0.00	0.00	0.00	0.00	800.00			3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	To cover increased costs of fuel / maintenance.
Taylor	CAD-110	Introduction to Inventor & 3D Printing	0	0.00	0.00	0.00	0.00	0.00	0.00			80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	New course and lab fee
Taylor	ECS-117	Intro to Sustainable Heating Systems	0	0.00	40.00	0.00	0.00	0.00	0.00			60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	Price increase in materials
Taylor	HAC-101	Air Conditioning and Refrigeration I	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-102	Air Conditioning & Refrigeration II	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-103	Basic Heating Gas/Oil	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-106	Advanced Heating Hydronics/Steam	0	0.00	105.00	0.00	0.00	0.00	0.00			45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-109	Basic Sheet Metal	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-110	Heat Pumps & Electrical Heat	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-114	Basic Electricity and HVACR Controls	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-205	Commercial Air Conditioning	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Taylor	HAC-207	Commercial Refrigeration	0	0.00	120.00	0.00	0.00	0.00	0.00			30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	Price increase in materials
Perkins	HIS-150	History of Native America	0	0.00	0.00	0.00	0.00	0.00	12.00			12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	Field trip related to course
Miller	NUR-142	Concepts of Nursing Practice I	0	925.00	250.00	0.00	0.00	0.00	0.00			95.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	345.00	Actual course lab cost per student is \$391 based on 192 students per semester so the increase will assist but still does not cover the full costs. Additionally, the lab fees have not been increased in 10 years.
Miller	NUR-152	Concepts of Nursing Practice II	0	1,100.00	250.00	0.00	0.00	0.00	0.00			95.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	345.00	Actual course lab cost per student is \$391 based on 192 students per semester so the increase will assist but still does not cover the full costs. Additionally, the lab fees have not been increased in 10 years.

LEGEND:		FY25 Course, Lab & Instructional Fee Report by Modality											Proposed course, lab or instructional fee changes			Rationale															
Prepared by Danielle Barrueta 05/23/2023		Indicates new course											Indicates withdrawn course																		
Dean	Course Number	COURSE TITLE	Current Fee FY24			Proposed Fee Change			Proposed Fee for FY25			ASYNC (INT) Lab	SYNC Lab	HYB Lab	Lab Fee (In person)	Instructional Fee	Course Fee	ASYNC Lab Fee Change +/-	Sync Lab Fee Change +/-	HYB Lab Fee Change +/-	ASYNC (INT) Lab	SYNC Lab	HYB Lab	Lab Fee (In person)	Instructional Fee	Course Fee	ASYNC Lab Fee Change +/-	Sync Lab Fee Change +/-	HYB Lab Fee Change +/-	Maximum Total Fees	
			Instructional Fee	Lab Fee (In person)	Course Fee	Instructional Fee Change +/-	Course Change +/-	Lab Fee Change +/-	Instructional Fee	Lab Fee (In person)	Course Fee																				
Miller	NUR-242	Concepts of Nursing Practice III	0	1,100.00	250.00	250.00	250.00	0.00	0.00	95.00	95.00	95.00	0.00	0.00	345.00	1,100.00	0.00	0.00	345.00	345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,445.00	Actual course lab cost per student is \$391 based on 192 students per semester so the increase will assist but still does not cover the full costs. Additionally, the lab fees have not been increased in 10 years.
Miller	NUR-252	Concepts of Nursing Practice IV	0	1,250.00	250.00	250.00	250.00	0.00	0.00	95.00	95.00	95.00	0.00	0.00	345.00	1,250.00	0.00	0.00	345.00	345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,595.00	Actual course lab cost per student is \$391 based on 192 students per semester so the increase will assist but still does not cover the full costs. Additionally, the lab fees have not been increased in 10 years.
Taylor	PAR-206	Legal Writing	50	0.00	0.00	0.00	0.00	-50.00	0.00	50.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	IT budget is going to help cover the cost of Adobe licenses for this course.
Miller	RCT-130	Respiratory Care Procedures I	0	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	50.00	0.00	0.00	50.00	0.00	0.00	50.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	Disposable lab supplies
Miller	RCT-160	Respiratory Care Procedures II	0	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	50.00	0.00	0.00	50.00	0.00	0.00	50.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	Disposable lab supplies
Taylor	SCM-101	Supply Chain Operations Management	111	0.00	0.00	0.00	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.00	Textbook cost decrease from 111.00 to 106.00	
Taylor	SCM-105	Transportation and Logistics	111	0.00	0.00	0.00	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.00	Textbook cost decrease from 111.00 to 106.00	
Taylor	WEL-101	Welding I	0	0.00	80.00	0.00	0.00	0.00	0.00	15.00	15.00	15.00	0.00	0.00	95.00	0.00	0.00	0.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-102	Welding II	10	0.00	90.00	0.00	0.00	0.00	0.00	15.00	15.00	15.00	0.00	0.00	105.00	0.00	10.00	0.00	105.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-112	Applied Welding Theory	0	0.00	30.00	0.00	0.00	0.00	0.00	15.00	15.00	15.00	0.00	0.00	45.00	0.00	0.00	0.00	45.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.	
Taylor	WEL-113	Welding Power Sources and Setup	0	0.00	30.00	0.00	0.00	0.00	0.00	15.00	15.00	15.00	0.00	0.00	45.00	0.00	0.00	0.00	45.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.	

LEGEND:		FY25 Course, Lab & Instructional Fee Report by Modality																				
Prepared by Dentelle Barrueta 05/23/2023		Indicates new course												Indicates withdrawn course								
Dean	Course Number	COURSE TITLE	Current Fee FY24					Proposed Fee Change					Proposed course, lab or instructional fee changes									
			Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab	ASYNC (INT) Lab	Course Change +/-	Instructional Fee Change +/-	Lab Fee (In person) Change +/-	HYB Lab Fee Change +/-	Sync Lab Fee Change +/-	Async Lab Fee Change +/-	Course Fee	Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab	ASYNC (INT) Lab	Maximum Total Fees	Rationale	
Taylor	WEL-208	Welding III	0	90.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	105.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-210	Welding IV	0	90.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-211	TIG Welding Techniques	0	90.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-212	MIG Welding Techniques	0	90.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-213	Welding Metallurgy	0	60.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-214	Cutting Processes	0	90.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-215	Advanced Welding Techniques	0	90.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.

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Prepared by Danielle Barrueta 05/23/2023		Indicates new course												Indicates withdrawn course			
Dean	Course Number	COURSE TITLE	Current Fee FY24			Proposed Fee Change			Proposed Fee for FY25			Rationale					
			Instructional Fee	Lab Fee (In person)	HYB Lab	ASYNC Lab	Course Change +/-	Instructi onal Fee Change +/-	Lab Fee (In person) Change +/-	HYB Lab Fee Change +/-	Sync Lab Fee Change +/-		ASYNC (INT) Lab	Maximum Total Fees			
Taylor	WEL-218	ARC Welder Qualification	0	0.00	110.00	0.00	0.00	0.00	0.00	20.00	0.00	130.00	0.00	0.00	0.00	130.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-220	MIG Welder Qualification	0	0.00	110.00	0.00	0.00	0.00	0.00	20.00	0.00	130.00	0.00	0.00	0.00	130.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-222	Blueprint Reading & Fabrication	0	0.00	50.00	0.00	0.00	0.00	0.00	15.00	0.00	65.00	0.00	0.00	0.00	65.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-234	Special Topics in Welding	0	0.00	55.00	0.00	0.00	0.00	0.00	10.00	0.00	65.00	0.00	0.00	0.00	65.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Taylor	WEL-240	Independent Study in Welding	0	0.00	60.00	0.00	0.00	0.00	0.00	10.00	0.00	70.00	0.00	0.00	0.00	70.00	Due to 3 consecutive years of rising fuel costs and inflation, course fee increases are needed to cover the cost of consumables, welding gasses, and project materials.
Blacksmith	GSD-101	Keys to Success	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Blacksmith	GSD-120	Exploring Careers and College Majors	25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	
Blacksmith	GSD-123	Peer Educator Development	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Blacksmith	GSD-150	SERVE - Volunteer	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	ATR-120	Introduction to Anthropology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	ATR-210	General Prehistoric Archeology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	ATR-220	Cultural Anthropology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	ATR-230	Field Archeology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	ATR-235	Laboratory Methods in Archeology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	ATR-240	Topics in Anthropology	60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	
Garcia	ATR-250	Human Evolution	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CBS-199	Comm. & Behavioral Sci. Indpnt Study	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-101	Fundamentals of Speech	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-102	Public Speaking	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-106	Introduction to Film Appreciation	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-112	Special Topics in Speech	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-120	Oral Interpretation of Literature	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-130	Business and Professional Speaking	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-146	Forensic Practicum	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Garcia	CMS-203	Group Discussion	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

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Dean	Course Number	COURSE TITLE	Course Fee	Current Fee FY24					Proposed Fee Change					Proposed Fee for FY25					Rationale		
				Instructional Fee	Lab Fee (In person)	HYB Lab Fee	SYNC Lab Fee	ASYNC Lab Fee	Course Change +/-	Instructi onal Fee Change +/-	Lab Fee Change +/-	HYB Lab Fee Change +/-	Sync Lab Fee Change +/-	ASYNC Lab Fee Change +/-	Lab Fee (In person)	Instructional Fee	Course Fee	Lab Fee (In person)		HYB Lab Fee	SYNC Lab Fee
Miller	APS-111	Applied Physical Science	0	0.00	45.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00	45.00	0.00	0.00	45.00
Miller	APS-290	Physical Science	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miller	ATY-100	Astronomy	0	0.00	15.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	15.00	0.00	0.00	15.00
Miller	ATY-101	Elementary Astronomy	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miller	BIO-101	Nutrition for Contemporary Society	15	0.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	25.00	0.00	0.00	40.00
Miller	BIO-104	Biotechnology and Society	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	BIO-105	Survey of Environmental Biology	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
Miller	BIO-106	Plants and Society	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-108	Biology for Contemporary Society	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-110	Principles of Biology	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-113	Molecular & Cellular Biology	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-114	Organismal Bio. Evolution, Ecology	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-115	Environmental Biology	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-201	Principles of Nutrition	0	0.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	0.00	0.00	40.00
Miller	BIO-234	Special Topics in Biology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miller	BIO-235	Special Topics in Biology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miller	BIO-236	Special Topics in Biology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miller	BIO-240	Human Anatomy and Physiology	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-245	Human Anatomy and Physiology I	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-246	Human Anatomy and Physiology II	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	BIO-252	Human Anatomy and Cadaver Dissection	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miller	BIO-265	Microbiology	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-101	Preparatory Chemistry	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-112	Elements of Chemistry: General	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-142	General Chemistry I	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-143	General Chemistry II	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-170	Elementary Organic Chemistry	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-234	Organic Chemistry I	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-235	Organic Chemistry II	0	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00	0.00	60.00
Miller	CHM-290	Special Topics in Chemistry	0	0.00	50.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00
Miller	CLT-100	Intro to Clinical Lab Technology	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-101	Phlebotomy	150	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Miller	CLT-105	Clinical Lab Assistant Skills I	0	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	100.00
Miller	CLT-106	Clinical Lab Assistant Skills II	0	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	100.00
Miller	CLT-110	Clinical Microscopy	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-112	Clinical Hematology	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-114	Clinical Immunology	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-120	Clinical Lab Technology Practicum I	37	0.00	113.00	113.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113.00	113.00	0.00	0.00	150.00
Miller	CLT-210	Clinical Chemistry	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-212	Clinical Microbiology	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-214	Clinical Immunohematology	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-220	Clinical Lab Technology Practicum II	37	0.00	113.00	113.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113.00	113.00	0.00	0.00	150.00
Miller	CLT-222	Clinical Lab Technology Practicum III	0	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00
Miller	CLT-230	Clinical Lab Technology Conference	50	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	150.00
Miller	CTI-100	CT Physical Principles I	0	0.00	103.00	103.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	103.00	0.00	0.00	103.00
Miller	CTI-101	CT Procedures I	0	0.00	103.00	103.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	103.00	0.00	0.00	103.00
Miller	CTI-103	CT Clinical Practicum I	0	0.00	103.00	103.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	103.00	0.00	0.00	103.00
Miller	CTI-200	CT Physical Principles II	0	0.00	103.00	103.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	103.00	0.00	0.00	103.00
Miller	CTI-201	CT Procedures II	0	0.00	103.00	103.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	103.00	0.00	0.00	103.00
Miller	CTI-204	CT Clinical Practicum II	0	0.00	103.00	103.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	103.00	0.00	0.00	103.00
Miller	DEA-101	Dental Assisting I	0	0.00	59.00	59.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59.00	59.00	0.00	0.00	59.00	
Miller	DEA-103	Dental Materials I	0	0.00	210.00	210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	210.00	210.00	0.00	0.00	210.00	
Miller	DEA-106	Dental Aseptic Techniques	0	0.00	130.00	130.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130.00	130.00	0.00	0.00	130.00	
Miller	DEA-107	Dental Radiography	0	0.00	235.00	235.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	235.00	235.00	0.00	0.00	235.00	
Miller	DEA-108	Chairside Dental Assisting I	0	0.00	115.00	115.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115.00	115.00	0.00	0.00	115.00	
Miller	DEA-111	Dental Assisting II	25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	25.00
Miller	DEA-113	Special Projects in Dental Assisting	0	0.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	25.00	0.00	0.00	25.00	
Miller	DEA-118	Dental Materials II	0	0.00	190.00	190.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	190.00	190.00	0.00	0.00	190.00	
Miller	DEA-119	Dental Records and Communications	0	0.00	100.00																

LEGEND:		FY25 Course, Lab & Instructional Fee Report by Modality										Proposed course, lab or instructional fee changes									
Prepared by Danielle Barrueta 05/23/2023		Indicates new course										Indicates withdrawn course									
Dean	Course Number	COURSE TITLE	Course Fee	Current Fee FY24					Proposed Fee Change					Proposed Fee for FY25					Rationale		
				Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab	AS/NC (INT) Lab	Course Change +/-	Instructi onal Fee Change +/-	Lab Fee (In person) Change +/-	HYB Lab Fee Change +/-	Sync Lab Fee Change +/-	AS/NC Lab Fee Change +/-	Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab		AS/NC (INT) Lab	Maximum Total Fees
Perkins	ART-114	Printmaking II	0	0.00	80.00	60.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	60.00	45.00	0.00	80.00	
Perkins	ART-115	Art Appreciation	0	0.00	10.00	10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	0.00	10.00	
Perkins	ART-117	Screen Printing	0	0.00	75.00	75.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	40.00	0.00	75.00	
Perkins	ART-120	Darkroom Photography I	0	0.00	100.00	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00	100.00	
Perkins	ART-122	Digital Photography I	0	0.00	100.00	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00	100.00	
Perkins	ART-124	Darkroom Photography II	0	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00	0.00	0.00	0.00	110.00	
Perkins	ART-130	Art of Film	25	0.00	0.00	0.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00	0.00	25.00	
Perkins	ART-151	History of Art I	10	0.00	10.00	10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	0.00	20.00	
Perkins	ART-152	History of Art II	10	0.00	10.00	10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	0.00	20.00	
Perkins	ART-154	Survey of Non-Western Art	10	0.00	10.00	10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	0.00	20.00	
Perkins	ART-155	History of Photography	10	0.00	10.00	10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	0.00	20.00	
Perkins	ART-200	Topics in Art	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	ART-201	Life Drawing	0	0.00	110.00	85.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00	85.00	0.00	0.00	110.00	
Perkins	ART-216	Glass Fusing I	0	0.00	90.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.00	50.00	0.00	0.00	90.00	
Perkins	ART-217	Glass Fusing II	0	0.00	90.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.00	50.00	0.00	0.00	90.00	
Perkins	ART-221	Studio & Location Lighting	0	0.00	100.00	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00	100.00	
Perkins	ART-231	The Story of Film to WWII	25	0.00	0.00	0.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00	0.00	25.00	
Perkins	ART-232	The Story of Film after WWII	25	0.00	0.00	0.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00	0.00	25.00	
Perkins	ART-250	Visual Culture of Disease/Pandemics	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	ART-290	Professional Practices	0	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00	0.00	40.00	
Perkins	ART-296	Independent Study - 2D	0	0.00	80.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	80.00	0.00	0.00	80.00	
Perkins	ART-297	Independent Study in Art	0	0.00	80.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	80.00	0.00	0.00	80.00	
Perkins	ART-298	Independent Study - Photography	0	0.00	100.00	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00	100.00	
Perkins	ART-299	Independent Study - 3D	0	0.00	95.00	95.00	95.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.00	95.00	95.00	0.00	95.00	
Perkins	CDN-101	Introduction to 2D-Design	0	0.00	30.00	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00	0.00	30.00	
Perkins	CDN-103	Conceptual Visualization	0	0.00	30.00	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00	0.00	30.00	
Perkins	CDN-105	Color Theory	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-107	Introduction to Digital Design	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-108	Designing with InDesign	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-109	Design/Adobe Illustrator	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-110	Image Design/Photoshop	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-115	History of Graphic Design	0	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	10.00	
Perkins	CDN-200	Typography	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-201	Layout Design	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-217	Freelance Principles and Practices	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-219	Basic Web Design	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-221	Advanced Web Design	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-223	Video Editing & Field Production	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-230	Introduction to Videography	0	0.00	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	55.00	0.00	0.00	55.00	
Perkins	CDN-232	Sound Design	0	0.00	55.00	55.00	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	55.00	55.00	0.00	55.00	
Perkins	CDN-233	Digital Video Editing	0	0.00	55.00	55.00	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	55.00	55.00	0.00	55.00	
Perkins	CDN-234	Video Editing & Studio Production	0	0.00	55.00	55.00	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	55.00	55.00	0.00	55.00	
Perkins	CDN-235	Special Topics in Graphic Design	0	0.00	30.00	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00	0.00	30.00	
Perkins	CDN-236	Motion Graphics and Special Effects	0	0.00	40.00	40.00	40.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	40.00	0.00	40.00	
Perkins	CDN-239	Video Production Capstone	0	0.00	55.00	55.00	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	55.00	55.00	0.00	55.00	
Perkins	CDN-240	Portfolio Review	0	0.00	55.00	55.00	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	55.00	55.00	0.00	55.00	
Perkins	CHN-101	Elementary Chinese I	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	CHN-102	Elementary Chinese II	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	CHN-201	Intermediate Chinese I	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	CHN-202	Intermediate Chinese II	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	FRN-101	Elementary French I	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	FRN-102	Elementary French II	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	FRN-201	Intermediate French I	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	FRN-202	Intermediate French II	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	FRN-211	Conversational French I	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	GRM-101	Elementary German I	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	GRM-102	Elementary German II	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Perkins	GRM-201	Intermediate German I	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

LEGEND:		FY25 Course, Lab & Instructional Fee Report by Modality										Proposed course, lab or instructional fee changes									
Prepared by Danielle Barrueta 05/23/2023		Indicates new course										Indicates withdrawn course									
Dean	Course Number	COURSE TITLE	Current Fee FY24					Proposed Fee Change					Proposed Fee for FY25					Rationale			
			Course Fee	Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab	ASYNC (INT) Lab	Course Change +/-	Instructi onal Fee Change +/-	Lab Fee (In person) Change +/-	HYB Lab Fee Change +/-	Sync Lab Fee Change +/-	Async Lab Fee Change +/-	Instructional Fee	Lab Fee (In person)	HYB Lab		SYNC Lab	ASYNC (INT) Lab	Maximum Total Fees
Taylor	CS-244	Database Applications	15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Taylor	CS-246	Programming Dynamic Web Pages	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CS-247	Internet Programming	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CS-248	Internet Programming with PHP	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CS-252	Network Fundamentals	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Taylor	CS-253	Security Fundamentals	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Taylor	CS-256	Network Administration/Microsoft	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Taylor	CS-257	Serving the Internet/Microsoft	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CS-260	Applied Technical Support	15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Taylor	CS-262	Applied Programming	15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Taylor	CS-263	Ethical Hacking & Counter Measures	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Taylor	CS-271	Application Device Evidence Recovery	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-101	Introduction to Criminal Justice	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-110	Introduction to Corrections	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-111	Stress Management in Law Enforcement	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-120	Introduction to Probation and Parole	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-160	Criminal Justice Report Writing	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-165	Introduction to Forensic Science	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-175	Terrorism and Homeland Security	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-180	Crime Prevention	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-198	The Police Service	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-199	Community Based Policing	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-200	Police Operations	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-201	Crisis and Conflict Mediation	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-205	Criminal Law	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-215	Criminal Procedure	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-220	Criminalistics	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-225	Criminal Investigation	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-230	Criminology	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-231	Juvenile Justice	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-235	Issues in Criminal Justice	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-270	Criminal Justice Org and Mgt	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CRJ-290	Criminal Justice Seminar & Practicum	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CU-101	Cooking Fundamentals I	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	CU-106	ServSafe Manager Certification	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CU-110	Cooking Fundamentals II	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	CU-203	Meats and Seafood Principles	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	CU-205	Culinary Internship	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	CU-207	Garde Manger	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	CU-208	Food Production	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	CU-210	Ice Carving	0	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Taylor	ECN-101	Fundamentals of Economics	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	ECN-201	Principles of Microeconomics	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	ECN-202	Principles of Macroeconomics	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	ECN-203	Macroeconomics and the Global Economy	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	ECN-210	Comparative Economics	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	ECN-108	Commercial/Industrial Boilers	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	ECN-110	Codes and Standards	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	ECN-111	Introduction to Photovoltaic Systems	0	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Taylor	ECN-112	Survey of Renewable Energy Systems	0	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Taylor	ECN-113	Energy Auditing	0	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Taylor	ECN-114	IAQ for Commercial Buildings	0	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Taylor	ECN-116	Introduction to Wind Energy	0	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Taylor	ECN-118	Photovoltaic System Application	0	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Taylor	ECN-119	Wind Turbine Service	0	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00
Taylor	ECN-202	Commercial Load Calculations	0	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00
Taylor	ECN-206	Commercial Duct Design	0	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00
Taylor	ECN-215	Commercial Applications Systems	0	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Taylor	ECN-290	Energy Management Internship	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

LEGEND:		FY25 Course, Lab & Instructional Fee Report by Modality												Proposed course, lab or instructional fee changes					
Prepared by Danielle Barrueta 05/23/2023		Indicates new course												Indicates withdrawn course					
Dean	Course Number	COURSE TITLE	Course Fee	Current Fee FY24				Proposed Fee Change				Proposed Fee for FY25				Rationale			
				Instructional Fee	Lab Fee (In person)	HYB Lab	SYNC Lab	ASYNC (INT) Lab	Course Change +/-	Instructi onal Fee Change +/-	HYB Lab Fee Change +/-	Sync Lab Fee Change +/-	Async Lab Fee Change +/-	Course Fee	Instructional Fee		Lab Fee (In person)	HYB Lab	SYNC Lab
Taylor	PAS-110	Baking Fundamentals II	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	PAS-114	Cake Decorating	0	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Taylor	PAS-202	Patisserie & Confections I	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	PAS-204	Decorative Pastry	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	PAS-205	Pastry Internship	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	PAS-220	Customer Service Operations	0	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Taylor	PAS-280	Patisserie & Confections II	0	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Taylor	PSC-105	Public Safety Telecommunicator	30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
Taylor	PSC-206	Public Safety Answering Point (psap)	0	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Taylor	PSC-207	Pub Saf Answering Point Application	0	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Taylor	PSC-208	Emergency Medical Dispatch	0	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Taylor	PSC-209	Pub Saf Answering Point Practicum	0	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Taylor	PSC-210	Telecommunications Systems and Tech	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	PSC-211	Career Management	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	PSC-212	Legal Aspects/Pub Saf Communications	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	PSC-235	Issues in Pub Saf Communications	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	SCM-120	Warehouse Management	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	SCM-190	Internship-Supply Chain Management	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	WEL-120	Blueprint Reading for Welders	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taylor	WEL-221	Adv Blueprint Reading for Weldors	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wegman	COL-101	College 101: Student Success	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

NATIONAL INTERCOLLEGIATE MUTUAL AID AGREEMENT

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to sign the National Intercollegiate Mutual Aid Agreement (NIMAA) to become effective the date of signature.



Dr. David Sam, President

Background

National Intercollegiate Mutual Aid Agreement (NIMAA), administered through the International Association of Emergency Managers, provides a legal framework for sharing and receiving resources between institutions that have indicated, by executing the NIMAA agreement, that they are willing to consider assisting one another during periods of distress or at other times as well. The uniqueness of NIMAA is the diverse array of resources and knowledge characterized by specialized experience in a higher education setting. The agreement allows for higher education staff not only to support neighboring institutions in incident response but also to connect and pool resources such as training and exercises. It is important to underscore that signing the NIMAA agreement does not obligate or commit any resources, now or in the future, NIMAA membership sits ready and waiting for use. Activation, each and every instance is entirely voluntary and depends on the then-present availability of Elgin Community College's resources, appetite for engagement, the anticipation of future reciprocation, and any other pertinent considerations.

Numerous campus incidents over the years have revealed the extraordinary value of receiving, in times of great need, assistance and resources from other institutions that understand higher education culture and operations. Illinois higher education institutions who are current NIMAA participants include Highland Community College, Sauk Valley Community College, University of Illinois at Chicago, and Illinois State University. In 2020, universities and colleges across the nation activated the National Intercollegiate Mutual Aid Agreement (NIMAA) to request resource-sharing support during the COVID-19 pandemic.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

NATIONAL INTERCOLLEGIATE MUTUAL AID AGREEMENT (NIMAA)

Recognizing that emergencies may require assistance in the form of personnel, equipment, and supplies from outside the area of impact, the Participating Institutions who are signatories hereto are hereby establishing a National Intercollegiate Mutual Aid Agreement (“NIMAA”). Through this Agreement, Participating Institutions shall coordinate assistance and share resources during emergencies on the terms and conditions set forth herein. This Agreement sets forth the procedures and standards for the administration of this higher education mutual aid and assistance program.

This Agreement shall provide for mutual cooperation among the Participating Institutions in conducting disaster related exercises, testing or other training activities in addition to actual emergency assistance. This Agreement provides no immunities, rights or privileges for any individual or Participating Institution providing emergency assistance that is not requested and/or authorized by a Requesting Institution.

This Agreement does not preclude Participating Institutions from entering into supplementary agreements with other parties and does not affect any other agreement to which a Participating Institution may currently be a party, or decide to be a party.

Definitions As used in this Agreement, the following capitalized terms shall have the following meanings:

The “Agreement” is this Agreement, as amended or modified from time to time, which shall be referred to as the National Intercollegiate Mutual Aid Agreement (“NIMAA”).

The “Participating Institutions” to this Agreement are the institutions of higher education (“IHE”) signing this Agreement.

The “Requesting Institutions” to this Agreement are the Participating Institutions that request assistance from other Participating Institutions.

The “Assisting Institutions” to this Agreement are Participating Institutions that render assistance to a Requesting Institution, as have been approved by such Requesting Institution.

The “Period of Assistance” is the period during which any Assisting Institution renders assistance to any Requesting Institution. The period commences when personnel, equipment, or supplies depart from an Assisting Institution’s facility or premises and ends when such personnel, equipment or supplies return to such Assisting Institution’s facility or premises (portal to portal).

In consideration of the mutual consideration and commitments given herein, each of the Participating Institutions to this Agreement agrees to provide aid and support to any of the other Participating Institutions as follows:

1. **Request for Aid.** Whenever a Requesting Institution desires to seek help from other Participating Institutions, pursuant to the terms of this Agreement, such Requesting Institution agrees to make its request in writing (Form A) to one or more other Participating Institutions within a reasonable time of when aid is needed with reasonable detail and specificity of the assistance desired, such as quantity, time of arrival, duration needed, credentials preferred, capabilities required, and available logistical support for things such as travel arrangements, lodging and feeding. If a Participating Institution desires to assist such Requesting Institution, the Assisting Institution agrees to review the request and estimate the costs associated with the provision of aid requested. Upon receipt of such estimate and acceptance by the Requesting Institution in writing, the Requesting Institution agrees to compensate the Assisting Institution as specified in this Agreement and in other written agreements that may be in effect between the Requesting and Assisting Institutions.
2. **Discretionary Rendering of Aid.** Provision of aid is entirely at the discretion of the Assisting Institution. The agreement to provide aid is expressly not contingent upon a declaration of a major disaster or emergency by the federal or state government or upon receiving federal funds.
3. **Procedures.** A committee comprised of Participating Institutions shall develop comprehensive guidelines and procedures that address, including but not limited to, the following: checklists for requesting and providing assistance, record keeping for all Participating Institutions, reimbursement procedures and other necessary implementation elements along with the necessary forms for requests and other records documenting deployment and return of assets. These procedures shall be updated at least annually.
4. **Asset Control.** Resources (personnel, equipment and materials) of the Assisting Institution shall continue under the command and control of their Assisting Institution to include medical protocols, standard operating procedures and other protocols, but shall be under the operational control of the appropriate officials within the Requesting Institution during the period of assistance.
5. **Invoice to the Requesting Institution.** Within 30 days after the return of all labor and equipment to the Assisting Institution, the Assisting Institution shall submit to the Requesting Institution an invoice of all charges related to the aid provided pursuant to this Agreement, as previously agreed to by the Requesting Institution. The invoice shall contain only charges related to the aid provided pursuant to this Agreement. An Assisting Institution providing assistance may determine to donate assets of any kind to a Requesting Institution and not seek reimbursement from the Requesting Institution. If the Assisting Institution seeks to donate its services and resources at no cost to the Requesting Institution, a zero-balance invoice should still be submitted within 30 days.
6. **Charges to the Requesting Institution.** Eligible charges to the Requesting Institution from the Assisting Institution may include the following:
 - a.) **Labor force.** Charges for labor force shall be in accordance with the Assisting Institution's standard practices and rates.

- b.) Equipment and Materials. Charges for equipment and materials used by the Assisting Institution shall be at the reasonable and customary at cost rates for such equipment in the Assisting Institution's location.
- c.) Transportation. The Assisting Institution shall transport needed personnel and equipment by reasonable and customary means and shall charge reasonable and customary rates at cost for such transportation.
- d.) Meals, lodging and other related expenses. Charges for meals, lodging and other expenses related to the provision of aid pursuant to this Agreement shall be reasonable in accordance with standard per diem rates or actual costs incurred (with justification) by the Assisting Institution. Receipts for all expenses shall be provided in accordance with the Assisting Institution's business rules.

Any other charges not included above must be previously agreed to in writing by both parties prior to incurring the expense.

- 7. **Payment.** The Requesting Institution shall remit payment of an invoice from the Assisting Institution within 90 days of receipt. Payment is due directly from the Requesting Institution to the Assisting Institution regardless of any other third-party financing such as FEMA or insurance reimbursement.
- 8. **Arbitration.** If the Requesting Institution disputes any charges on an invoice from an Assisting Institution, it shall do so in writing within 30 days after the invoice is received. Failure to dispute any invoice in writing within 30 days shall constitute agreement to the charges. Should a dispute arise, both institutions will make every effort to resolve the dispute within 30 days of the written notice. In the event the dispute is not resolved within 90 days after the invoice is received, either party may request the dispute be resolved through arbitration, to the extent permitted by law. Any arbitration under this provision shall be conducted under the commercial arbitration rules of the American Arbitration Association.
- 9. **Liability and Insurance** - Each Participating Institution shall determine for itself what insurance to procure, to cover its liabilities, if any. With the exceptions in this section, nothing in this Agreement shall be construed to require any Participating Institution to procure insurance.
- 10. **Relationship Between the Participating Institutions.**
 - a.) Employees from Participating Institutions shall continue to be treated as employees of Participating Institution and receive the same salary, including overtime, that they would be entitled to receive if they were operating in their own location. In the absence of an agreement to the contrary, the Assisting Institution shall be responsible for all such salary expenses, including overtime.
 - b.) Each Participating Institution retains the financial responsibility for workers' compensation benefits for its own employees in accordance with applicable law and for any injuries that occur in mutual aid situations. Participating Institutions

can also agree in writing not to bring claims against the other Institutions to recover the cost of workers' compensation benefits to its employees.

c.) Each Participating Institution, which renders assistance under this Agreement, shall be deemed to stand in the relation of an independent contractor to all other Participating Institutions, and shall not be deemed to be the agent, co-venturer or partner of any other Participating Institution. No Participating Institution shall have the authority to make any statements, representations or commitments of any kind, or to take any action which shall be binding on any of the Other Participating Institutions, except as may be explicitly permitted herein or authorized in writing.

d) While in transit to, returning from and providing mutual aid assistance under this Agreement, employees of an Assisting Institution shall have the same rights of defense, immunity and indemnification that they otherwise would have under the law if they were acting within the scope of their employment under the direction of their employer. An Assisting Institution shall provide to, and maintain for, each of its employees who provide mutual aid assistance under this Agreement the same indemnification, defense, right to immunity, employee benefits, death benefits, workers' compensation or similar protection and insurance coverage that would be provided to those employees if they were performing similar services in the Assisting Institution jurisdiction.

e.) Nothing in this Agreement shall be construed to relieve any Participating Institution of liability for its own conduct and that of its employees and agents.

f.) Nothing in this Agreement, other than the following, shall be construed to obligate any Participating Institution to indemnify any other Participating Institution from liability to third parties. To the extent permitted by law, in the event of a liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a specified Period of Assistance, the Participating Institutions who receive and provide assistance shall indemnify and hold harmless those Participating Institutions whose involvement in the transaction or occurrence that is the subject of such claim, action, demand, or other proceeding is limited to execution of this Agreement. In addition, to the extent permitted by law, each Requesting Institution shall indemnify, defend and hold harmless those Assisting Institutions together with their employees, directors and officers (collectively, "indemnified parties"), from any claims, actions, demands or other proceedings, and the cost of defending such claims, arising from personal injury or property damage caused in whole or part by the indemnified parties' actions or failures to act while providing such assistance, excepting, however, any injury or damage caused by the gross negligence or intentional acts of such indemnified parties.

11. **Licenses, Certificate and Permit Portability** - If a person or entity holds a license, certificate or other permit evidencing qualification in a professional, mechanical or other skill and the assistance of that person or entity is requested by a Participating Institution, the person or entity shall be deemed to be licensed, certified or permitted

in the Requesting Institution subject to any limitations and conditions the Requesting Institution may prescribe and as permissible by law.

12. **Counterparts**. The Participating Institutions may execute this Agreement in one or more counterparts, with each counterpart being deemed an original Agreement, but with all counterparts being considered one Agreement.
13. **Term of Agreement** - This Agreement shall be effective as of the date indicated below and shall be automatically renewed annually.
14. **Modification** - No provision of this Agreement may be modified, altered, or rescinded by individual Participating Institutions to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the Agreement. Modifications require a simple majority vote of the Participating Institutions. The Committee must provide written notice to all Participating Institutions of approved modifications to this Agreement. Approved modifications take effect 60 days after the date upon which notice is sent to the Participating Institutions.
15. **Termination** - Any Participating Institution may withdraw from the Agreement by providing thirty (30) days prior written notice.
16. **Severability** - The terms of this Agreement are severable such that if any term or provision is declared by a court of competent jurisdiction to be illegal, void, or unenforceable, the remainder of the provisions shall continue to be valid and enforceable.
17. **Execution**. Each party hereto has read, agreed to and executed this Agreement on the date indicated below.

Date _____

Institution _____(name/ state)

Signed By _____
(please type name and then include original signature)

Title _____

**RESOLUTION OF APPROVAL TO PUBLISH
PROPOSED 2023 TAX LEVY**

Recommendation

The administration recommends that the Board of Trustees publishes the attached “Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2023.”



Dr. David Sam, President

Background

The Board of Trustees adopted the budget for Fiscal Year 2024 at the June 13, 2023 board meeting. The tax levy proposed in the attached resolution is necessary to fund the budget, as adopted. The district is also required to levy for a direct annual tax in amounts sufficient for the purpose of paying principal and interest for the bonds.

Notice of the public hearing will be published in conformity with the law. This action reflects the College’s duty to fiscal responsibility and transparency to District 509 taxpayers. The tax levy will be presented for adoption at a meeting of the board on December 12, 2023, in Building E at 6:30 pm.

This recommendation is provided in accordance with Board Policy EP 3, which states, “The budgeting process shall be in compliance with the provisions of the Public Community College Act, namely 110 ILCS 805/3-20.1–20.2.”

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

**PROPOSED
RESOLUTION REGARDING ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2023**

WHEREAS, the *Truth in Taxation Act* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended for 2022 was:

	<u>2022 Extension</u>
Educational Purposes	\$ 41,008,948
Operations and Maintenance Purposes	12,538,579
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	1,113,930
Audit	116,973
Social Security & Medicare Purposes	6,060
 TOTAL	 \$ 54,784,490

and,

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2023 is as follows:

	<u>2023 Tax Levy</u>
Educational Purposes	\$ 43,175,650
Operations and Maintenance Purposes	12,789,350
Liability, Insurance, Workers Compensation, Unemployment Insurance, Property Insurance	1,800,000
Audit	200,000
Social Security & Medicare Purposes	5,000
 TOTAL	 \$ 57,970,000

WHEREAS, the taxes will be extended on the equalized assessed value of the taxable property of Community College District 509, Counties of Kane, Cook, DuPage, DeKalb, and McHenry, State of Illinois, for the year 2023 to be collected in the year 2024; and that the levy for the year 2023 be allocated 50% for Fiscal Year 2024 and 50% for Fiscal Year 2025; and

WHEREAS, the *Truth in Taxation Act*, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2022 were \$10,740,410 and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2023 is \$10,773,285; now, therefore, be it

RESOLVED by the Board of Trustees of Elgin Community College, District No. 509, Counties of Kane, Cook, DuPage McHenry and DeKalb, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 2023 is \$68,743,285.

Section 2: The aggregate amount of taxes estimated to be levied for the year 2023 is 104.9% of the taxes extended by the district in the year 2022.

Section 3: The aggregate amount of taxes estimated to be levied for the year 2023 for debt service is 100.3% of the taxes extended debt service for 2022.

Section 4: Public notice shall be given in *The Daily Herald*, being a newspaper of general circulation in said district and all counties, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall not be less than 1/8 page in size, with no smaller than 12-point type, enclosed in a black border not less than 1/4" wide and in substantially the following form:

**NOTICE OF PROPOSED PROPERTY TAX LEVY FOR
ELGIN COMMUNITY COLLEGE
2023**

- I. A public hearing to approve a proposed property tax levy for Community College District No. 509 for 2023 will be held on December 12, 2023, at 6:30 p.m. at Elgin Community College, Building E, 1700 Spartan Drive, Elgin, Illinois 60123.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Kimberly Wagner, College Treasurer, 1700 Spartan Drive, Elgin, Illinois, (847) 214-7728.

- II. The corporate and special purpose property taxes extended or abated for 2022 were \$54,784,490.

The proposed corporate and special purpose property taxes to be levied for 2023 are \$57,970,000. This represents a 5.8% increase over the previous year.

- III. The property taxes extended for debt service for 2022 were \$10,740,410.

The estimated property taxes to be levied for debt service for 2023 are \$10,773,285. This represents an 0.3% increase over the previous year.

- IV. The total property taxes extended or abated for 2022 were \$65,524,900.

The estimated total property taxes to be levied for 2023 are \$68,743,285. This represents a 4.9% increase over the previous year.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

BOARD OF TRUSTEES
ELGIN COMMUNITY COLLEGE
DISTRICT NO. 509
COUNTIES OF KANE, COOK
MCHENRY, DUPAGE, AND DEKALB
STATE OF ILLINOIS

ATTEST:

Board Secretary

By: _____
Board Chair

Date

Date

COMPENSATION RATES FOR ASSISTANT COACHES AND COACHES

Recommendation

The administration recommends that the Board of Trustees approves the following schedule of rates to be paid for the Assistant Coach and Coach (Coaches) roles effective with the Fall 2023 semester. The increases for all Coaches for FY24 will be \$18,780.00 and the increase for all Coaches for FY25 will be \$18,780, for a total amount not to exceed \$38,000.

Rank	FY23 Base Salary	Actual Addition in Salary	Proposed FY24 Salary	Actual Addition in Salary	Proposed FY25 Salary
Baseball Full-time Coach	\$7,000	\$2,036	\$9,036	\$2,036	\$11,072
Baseball Part-time Coach	\$5,000	\$800	\$5,800	\$800	\$6,600
Softball Full-time Coach	\$7,000	\$2,036	\$9,036	\$2,036	\$11,072
Softball Part-time Coach	\$5,000	\$800	\$5,800	\$800	\$6,600
Volleyball Full-time Coach	\$6,600	\$2,236	\$8,836	\$2,236	\$11,072
Volleyball Part-time Coach	\$3,000	\$1,800	\$4,800	\$1,800	\$6,600
Women's and Men's Soccer Full-time Coach	\$7,000	\$2,036	\$9,036	\$2,036	\$11,072
Women's and Men's Soccer Part-time Coach	\$3,000	\$1,800	\$4,800	\$1,800	\$6,600
Women's and Men's Basketball Full-time Coach	\$7,000	\$2,036	\$9,036	\$2,036	\$11,072
Women's and Men's Basketball Part-time Coach	\$4,000	\$1,300	\$5,300	\$1,300	\$6,600
Women's and Men's Tennis Full-time Coach	\$5,200	\$700	\$5,900	\$700	\$6,600
Women's and Men's Tennis Part-time Coach	\$2,000	\$650	\$2,650	\$650	\$3,300
Golf Full-time Coach	\$5,500	\$550	\$6,050	\$550	\$6,600

Dr. David Sam, President

Background

A February 2018 Internal Audit report determined that the College requires an annual compensation review. The report's Corrective Action Plan requires the Athletic Director and Dean of Students work with Human Resources to create a compensation chart of athletic coaching staff. Additionally, this review allows us to review the rates for ACA purposes and equity among female/male sports.

ECC reviewed the full-time stipends from all the community colleges in the Illinois Skyway Conference (except College of DuPage) to determine the appropriate rate for increases.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

FIRE GEAR PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorize the administration to purchase fire gear and equipment from Air One Equipment (South Elgin, IL) the lowest responsible bidder, in an amount not to exceed \$36,640.



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to three (3) vendors, one (1) of which was in district. Additionally, Business Services contacted multiple vendors to find companies interested in participating in the college's bid process. Of the three (3) vendors identified, only one (1) submitted a bid.

Firefighting coats, pants, boots, and helmets with air masks will be purchased for new adjunct faculty in our firefighter certification programs. The purchase of new structural firefighting gear or Personal Protective Equipment (PPE) will be used by faculty while instructing in Immediately Dangerous to Life or Health (IDLH) environments. When exposing students to live fire events and evolutions adjunct faculty must be protected in the same manner as if they were actually fighting a fire. The purchase of new gear will supplement the PPE we currently have.

Funding Source: Perkins Grant

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

LAB AND STUDIO FURNITURE PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase tables, cabinets, workbenches and shelving direct from the manufacturer, Uline Inc. (Chicago, IL), in an amount not to exceed \$50,066.



Dr. David Sam, President

Background

Uline, Inc. is the single source for Uline branded furniture and equipment. Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

The Liberal, Visual & Performing Arts (LVPA) lab and studio furniture is over 30 years old and is in disrepair due to excessive use and needs replacement. The twenty-seven (27) wood tables, eight (8) workbenches, nine (9) cabinets and pallet shelving are vital for students enrolled in the Associate in Fine Arts (AFA) and the AFA music and music production degree/certificate programs. The furniture provides support for the daily learning activities of the students. Additionally, the shelving and cabinets provide secure storage for equipment and technology and support an efficient equipment tracking and student checkout system.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

NETWORK SWITCH PURCHASE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase twelve (12) Aruba network switches and associated cabling from 9 To 5 Computer (Jax Beach, FL), in an amount not to exceed \$117,978.24.

VENDOR	LOCATION	TOTAL
9 To 5 Computer	Jax Beach, FL	\$ 117,978.24
Computers On The Move	Glandale, WI	\$ 129,675.19
Hypertec USA Inc	Tempe, AZ	\$ 135,617.90
AKA Comp Solutions Inc	Chicago, IL	\$ 127,398.26



Dr. David Sam, President

Background

An invitation to bid (ITB) was advertised and sent to twenty-eight (28) vendors, one (1) of which was in district, four (4) were Illinois Certified Minority Business Enterprises, three (3) were Women Business Enterprises. Six (6) bids were received but two (2) were disqualified.

Additional network infrastructure switches are needed to support the Building H renovation. Network switches are used across campus to connect every desktop computer and telephone to the backbone network used by all students, faculty, and staff. It is imperative to upgrade our infrastructure to newer models that support greater network speeds and power requirements of our telephones, security cameras, and wi-fi access points.

Funding Source: Operations and Maintenance Fund - Restricted

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728

CUSTOM STORAGE SERVERS

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase two (2) custom storage servers from R Associates Inc. (Houston, TX), in an amount not to exceed \$26,680.

VENDOR	LOCATION	TOTAL
R Associates Inc.	Houston, TX	\$ 26,680.00
JensenIT Yohnk	Des Plaines, IL	\$ 59,556.00
SHI International Corp.	Somerset, NJ	\$ 72,674.66



Dr. David Sam, President

Background

An invitation to bid (ITB) was advertised and sent to eleven (11) vendors, none of which were in district, one (1) of which was an Illinois Certified Women Business Enterprises. Four (4) bids were received, one (1) of which was disqualified.

Technological advances in photography and videography has increased the digital storage needs of Marketing. Their current system is old and is at capacity for the storage of photos and videos. Information Technology has designed an open and expandable storage solution to support their current and future needs.

Funding Source: Education Fund

Staff Contact: Dr. Philip Garber, Vice President Planning, Institutional Effectiveness & Technology, 847-214-7285

RATIFICATION OF THE PURCHASE OF COMPUTERS

Recommendation

The administration recommends that the Board of Trustees ratifies and authorizes the administration to purchase Apple computers and related peripherals directly from the manufacturer, Apple Inc. (Austin, TX), in an amount not to exceed \$166,612.

DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
Z175 16-inch MacBook Pro	26	\$ 2,859.00	\$ 74,334.00
3-year Apple Care support	26	\$ 289.00	\$ 7,514.00
Z17Z Mac Studio M2 Max	1	\$ 2,339.00	\$ 2,339.00
Z180 Mac Studio M2 Ultra	3	\$ 3,959.00	\$ 11,877.00
Z16L Mac Mini	8	\$ 1,239.00	\$ 9,912.00
Z15S 13-inch MacBook Air	30	\$ 1,759.00	\$ 52,770.00
3-year Apple Care support	30	\$ 159.00	\$ 4,770.00
Magic Keyboar and Mouse	12	\$ 258.00	\$ 3,096.00
		Total	\$ 166,612.00



Dr. David Sam, President

Background

The purchase of computers and related peripherals are exempt from bidding under the Illinois Administrative Code, Chapter 110 Illinois Community College Purchasing Act 805/3-27.1.

The Building H renovation allowed the College to determine the best use of the technology for the classrooms. The Liberal Visual Performing Arts (LVPA) division worked with Information Technology (IT) and faculty to determine an appropriately capable device and monitor combination. This buy will create more equitable and accessible lab spaces and expand the use of laptops in the classroom and will continue to support the students in the various Art, Music and Design classes.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

SABBATICAL LEAVE FOR SUMMER 2024
Ms. Kimberly Tarver

Recommendation

The administration recommends that the Board of Trustees award a sabbatical leave to Ms. Kimberly Tarver, Professor II of Physical Therapist Assistant, for the 2024 summer semester.



Dr. David Sam, President

Background

The purpose of sabbatical leave is to provide an opportunity for professional development in the area of individual responsibility. The agreement between the Board of Trustees and the Elgin Community College Faculty Association (ECCFA) allows for two faculty sabbatical leave awards for the summer and two for the academic year.

Provision for faculty sabbatical leave is found in Article V, Section 5.7, of the January 1, 2023, through December 31, 2025, agreement between ECCFA and the Board of Trustees. Applications for sabbatical awards are submitted to and reviewed by the Faculty Development Committee. Selection is made in accordance with the process described in the Faculty Development Handbook and prescribed within the agreement.

The committee has recommended Ms. Kimberly Tarver and presented her to administration for recommendation to the board. Consistent with the intent of sabbatical leave, her project is worthy of the award, with her proposal attached under separate cover.

Staff Contact: Dr. Peggy Heinrich, Vice President Teaching, Learning, and Student Development, 847-214-7363