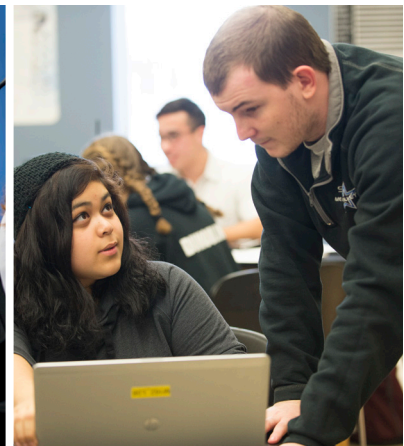




BOARD OF TRUSTEES AGENDA

SEPTEMBER 12, 2023



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu

**Regular Board Meeting
September 12, 2023**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium, Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
 - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
 - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
 - D. To consider collective negotiation matters...for one or more classes of employees...
 - E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

5. President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- C. Association of Community College Trustees (ACCT) – Trustee Ollayos
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks
- F. Student Report – Student Trustee Kolbusz

Reports

8. College Reports

- A. Personnel (August) 2
- B. Treasurer (July) 6
- C. Student Report (August) 25

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (August)
- E. Community Engagement and Legislative Affairs (August)
- F. Annual Security Report
- G. FY23 Program Review Report

Actions

Acceptance of College Reports

1

9. Purchase of Real Property

2

10. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of August 8, 2023 18
- B. Closed Session Minutes of the Regular Board Meeting of August 8, 2023 25
- C. Destruction of Audiotape of Closed Session of December 14, 2021 26
- D. Ratification of Report of Expenses 27
- E. Ratification of Board of Trustees Travel Expenses 28
- F. Modified Academic Calendar for 2024-2025 29
- G. Purchases
 - 1. Microscope Cameras and Accessories 31
 - 2. Purchase of Ovens for Culinary Program 32
 - 3. Tractor and Trailer Maintenance Services 33
 - 4. Virtual Reality Hardware Software 34

- | | | |
|----|--|----|
| 5. | Annual Heating, Ventilation and Air Conditioning Equipment Maintenance | 35 |
| 6. | Fall Impact Magazine | 36 |
| H. | Resolution of Appreciation | |
| 1. | Retiree, Director of Payroll, Ms. Theresa Reddick | 37 |
- 11. Old Business**
- 12. New Business**
- 13. Adjournment**

Next regular meeting: 6:30 p.m. Tuesday, October 17, 2023

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.



ACADEMIC CALENDAR 2023 - 2024

SUMMER SESSION 2023

Beginning Fri., June 2, and ending Sun., Aug. 6, all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center, and Visual & Performing Arts Center will be open as scheduled.

- Sat., May 27 – Mon., May 29All Facilities Closed: Memorial Day Weekend
Mon., June 5Summer Session I Begins
Mon., June 12.....Summer Session II Begins
Mon., June 19.....All Facilities Closed: Juneteenth Observed
Tue., July 4.....All Facilities Closed: Independence Day
Mon., July 10Summer Session III Begins
Thurs., Aug. 10.....End of Summer Session Classes
Note: Summer session grades are due by 4 pm the Monday following the last day of class.

Critical Registration, Financial Aid or Payment Dates
Check dates»

FALL SEMESTER 2023

- Tues., Aug. 15 – Wed., Aug. 16.....New Full-Time Faculty Orientation
Thurs., Aug. 17.....College Convocation
Fri., Aug. 18.....New Student Convocation
Mon., Aug. 21.....Fall Semester Begins
Sat., Sept. 2 – Mon., Sept. 4All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 25.....12-Week Fall Session Begins
Mon., Oct. 16.....2nd 8-Week Fall Session Begins
5:00 pm Wed., Nov. 22 – Sun., Nov. 26All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 14.....Fall Semester Classes End
Fri., Dec. 15.....Grading Day/Semester Ends
Sat., Dec. 16.....Graduation
Mon., Dec. 18.....Grades due by 4 pm
5:00 pm Thurs., Dec. 21 – Mon., Jan. 1.....All Facilities Closed: Winter Recess

SPRING SEMESTER 2024

- Tues., Jan. 2Offices Reopen
Tues., Jan. 9 – Wed., Jan. 10.....New Full-Time Faculty Orientation
Thurs., Jan. 11.....College Convocation
Fri., Jan. 12.....New Student Convocation
Mon., Jan. 15All Facilities Closed: Martin Luther King, Jr. Day
Tues., Jan. 16Spring Semester Begins
Mon., Feb. 19.....All Facilities Closed: Presidents' Day
Tues., Feb. 20.....12-Week Spring Session Begins
Mon., Mar. 11.....2nd 8-Week Spring Session Begins
Mon., Mar. 25 – Sun., Mar. 31All Facilities Closed: Spring Recess
Wed., May 15.....Spring Semester Classes End
Thurs., May 16.....Grading Day/Semester Ends
Fri., May 17.....High School Equivalency Graduation Ceremony
Sat., May 18.....Graduation
Mon., May 20.....Grades due by 4:00 pm
Mon., May 27All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary. Please check the college website at elgin.edu for information regarding registration, financial aid, and payment.

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17; 6/5/19; 7/15/21; 7/27/21; 9/2/21



Elgin Community College Board of Trustees Annual Planning Calendar

		JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN
Board Activities	Board Policy Review Period <i>(cont'd from Jun)</i>			Attorney reviews closed session minutes	Board attends ACCT Annual Congress Board awards faculty tenure	Board adopts course fees for next fiscal year	Board adopts tax levy Board conducts semi-annual self-evaluation	Board articulates budgetary considerations for next fiscal year Board adopts tuition for next fiscal year Board provides input regarding budget projections and considerations proposed for next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget considerations in preparation for budget adoption in June (Finance Committee)	Board seats student trustee Board re-organizes (in even years) Board plans state lobby events (ICCTA) Board prepares President's evaluation	Board presents and discusses President's evaluation with the President Board seats newly elected trustees and re-organizes (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i> Board adopts next fiscal year's budget including auxiliary business unit operating parameters and transfers Board retreats and conducts semi-annual self-evaluation and goal setting
	College Activities	Departments review accomplishments from previous year	Finance begins fiscal auditing activities for previous fiscal year	TLSD & Finance recommend course fees for next fiscal year College summarizes performance on key indicators from previous year	Finance adopts comprehensive audit report for previous fiscal year Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next 3 years	Finance places tax levy on display and prepares tax levy hearing	College outlines budget projections for expected revenues and anticipated expenditures for next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters) College makes tuition recommendation for next fiscal year	President sets goals for next fiscal year	Departments estimate budgets for next fiscal year based on proposed goals	College reviews department budget requests to prepare college budget for next fiscal year	Finance finalizes and places next fiscal year's annual budget on display		
Suggested Reports <i>(for COTW or Board Meetings)</i>	Prevailing Wage Report (Finance)	Vendor Report Grant Monitoring Report (Apr-Jun) ICCB Program Review Report from previous fiscal year (TLSD)	Campus Crime Report (Clery Act) Faculty Tenure Recommendations (TLSD)	Update on General Education Assessment (TLSD) Performance Report/Effectiveness Indicators Update (Planning) Course and lab fees (TLSD)	ECC Foundation Annual Report Grant Monitoring Report (Jul-Sep)		Annual Insurance Report (Finance) Community Report (Communications)	Faculty Tenure Recommendations (TLSD)	Grant Monitoring Report (Oct-Dec)	Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance) Grant Monitoring Report (Jan-Mar)		

¹ Committee of the Whole (COTW) and regular Board of Trustees meetings are not held in February and July. **Note:** The Board of Trustees Annual Planning Calendar contains major events and reports and is not meant to be comprehensive of all college-wide activities. Reports provided on a monthly basis include enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, the Illinois Community College Trustees Association Report, the ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.

ICCTA MEETING AND CONVENTION SCHEDULE****Meetings, dates, and locations are subject to change******ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)**

September 8 – 9, 2023	Crowne Plaza, Springfield, IL
November 10 – 11, 2023	Chicago Marriott Schaumburg, Schaumburg, IL
February 2024 (Date TBD)	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 8 – 9, 2024	Kankakee Community College, Kankakee, IL
April/May 2024 (Date TBD)	Board of Representatives Meeting in conjunction with ICCTA Lobby Day

ICCTA ANNUAL CONVENTION:

June 7 - 8, 2024	The Westin Chicago Lombard, Lombard, IL
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ICCTA REGIONAL AND OTHER MEETINGS:

September 19, 2023	Northwest Region Meeting, Kishwaukee College, Malta, IL
November 30 – December 1, 2023	Illinois GLI, Heartland Community College, Normal, IL

ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

September 7 & 8, 2023	Crowne Plaza, Springfield, IL (ICCCP meetings and Annual Retreat)
November 10, 2023	Chicago Marriott Schaumburg, Schaumburg, IL
January 2024 (Date TBD)	Location TBD
March 7 – 8, 2024	Kankakee Community College, Kankakee, IL (Joint meeting & ICCCP meetings)
June 7, 2024	The Westin Chicago Lombard, Lombard, IL

ICCB MEETINGS:

September 15, 2023	Richland Community College, Decatur, IL
December 1, 2023	Harry L. Crisp II Community College Center, Springfield, IL
January 26, 2024	Harry L. Crisp II Community College Center, Springfield, IL
March 22, 2024	Joliet Junior College, Joliet, IL
June 7, 2024	The Westin Chicago Lombard, Lombard, IL – ICCTA Convention
July 2024	Subject to Call
September 20, 2024	John Wood Community College, Quincy, IL
December 6, 2024	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

November 15, 2023	TBD
January 10, 2024	TBD
March 13, 2024	TBD
June 19, 2024	TBD
August 14, 2024	TBD
November 13, 2024	TBD

ISAC MEETINGS:

September 21, 2023	Virtual or Chicago Site
December 7, 2023	Virtual or Chicago Site

ACCT/AACC EVENTS:

October 9 – 12, 2023	ACCT Leadership Congress, Aria Resort and Casino, Las Vegas, NV
February 4 – 7, 2024	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC

OTHER DATES/MEETINGS:

October 24 – 26 & November 7 – 9, 2023	Illinois General Assembly fall veto session
April 25, 2024	Phi Theta Kappa Banquet, Abraham Lincoln Hotel, Springfield, IL



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

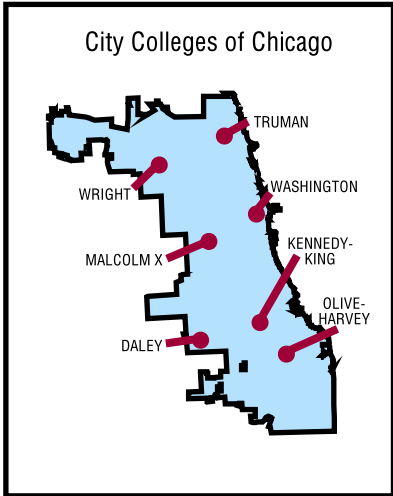
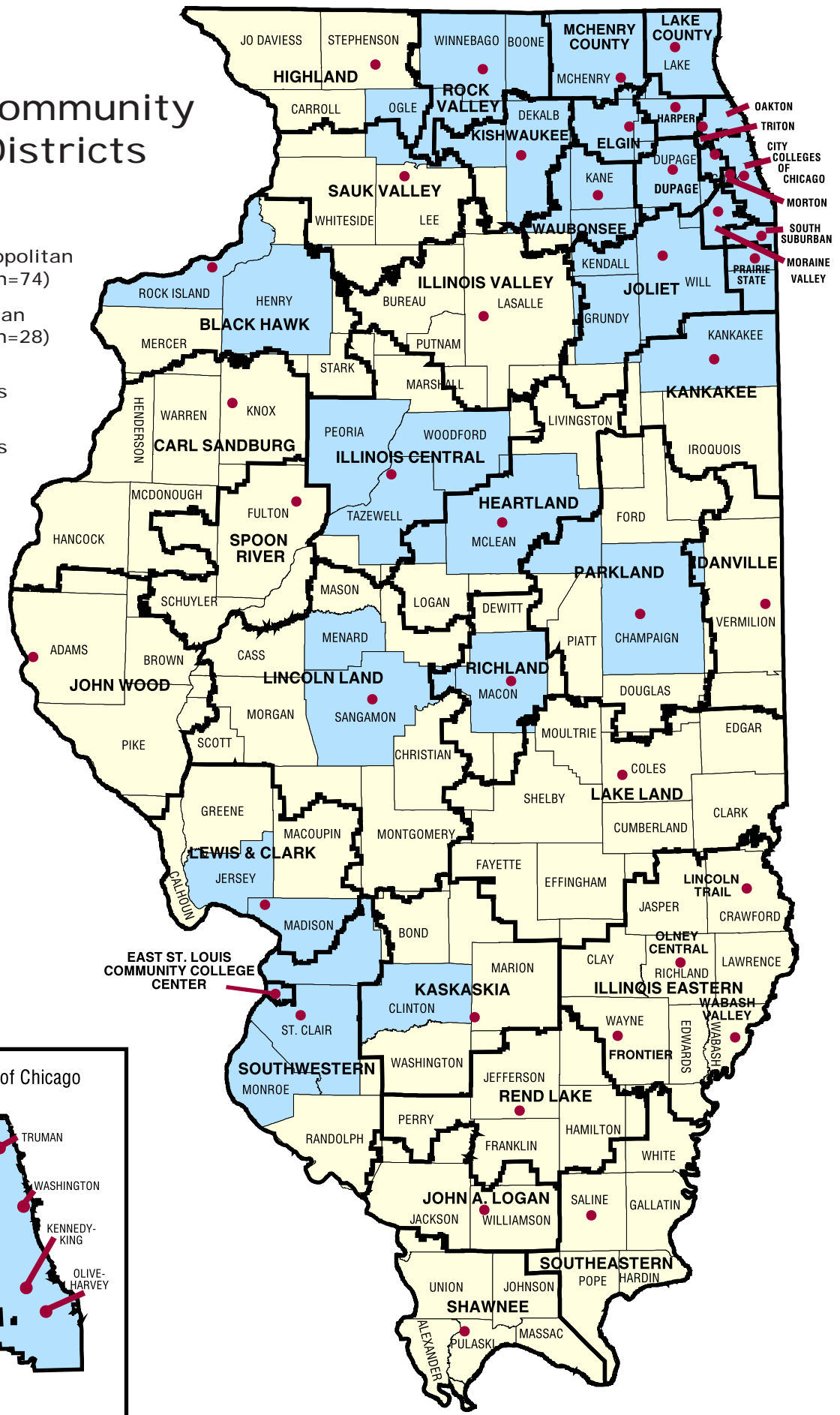
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

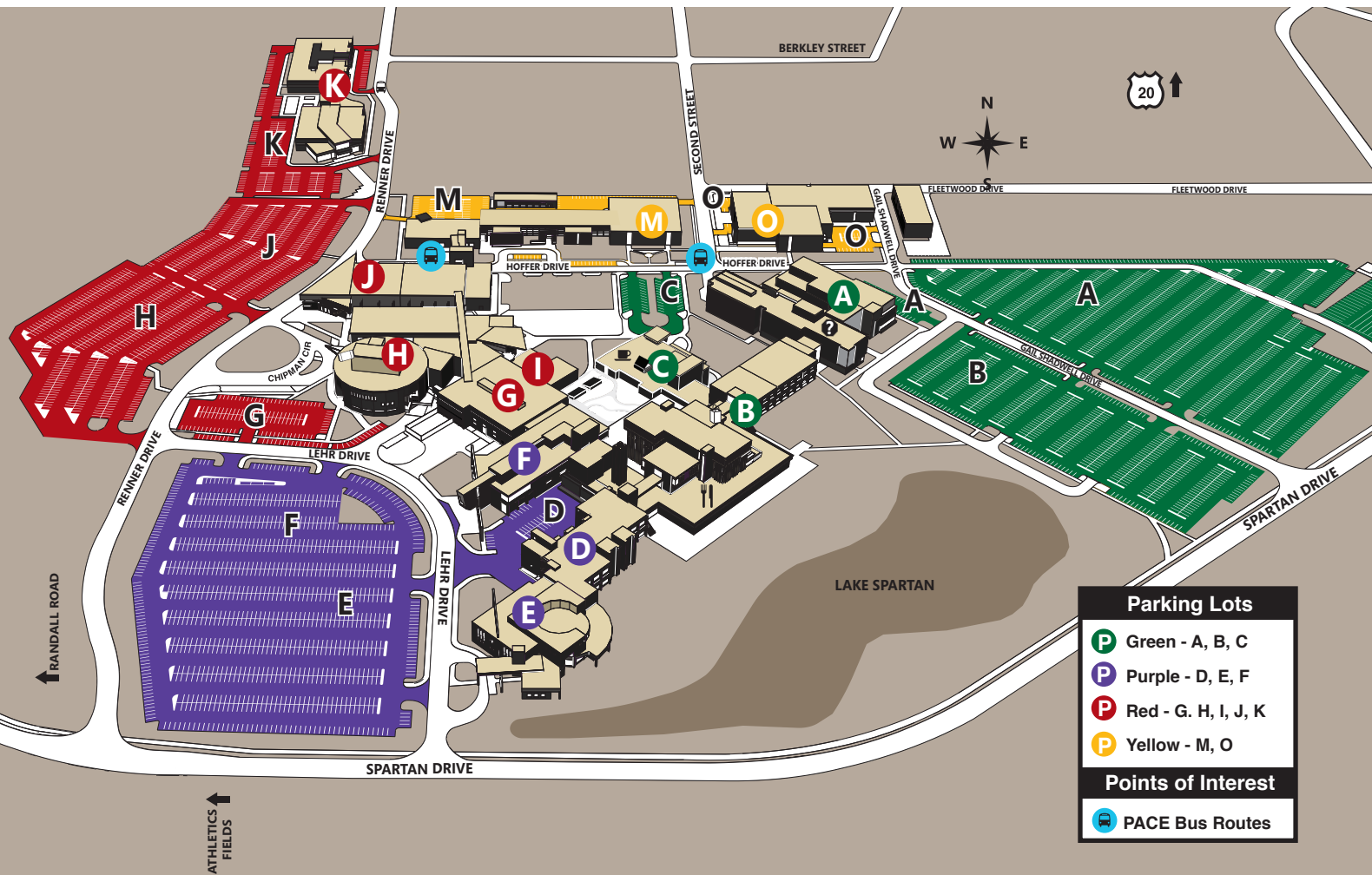
K BUILDING

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (August)
- B. Treasurer (July)
- C. Student (August)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (August)
- E. Community Engagement and Legislative Affairs (August)
- F. Annual Security Report
- G. FY23 Program Review Report

Staff Contact: Dr. David Sam, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Joseph	Alvares	NH	Food Service Worker	8/28/2023	\$15.43	7
Kathryn	Augustyn	NH	Student Services Coordinator III	8/21/2023	\$24.50	14
Vincent	Carbonaro	NH	Accounts Receivable Specialist III	8/7/2023	\$41,600.00	12
Patrick	Dolan	NH	Senior Director of Facilities	8/21/2023	\$125,000.00	18
Maricela	Flores	NH	Custodian I	8/7/2023	\$32,094.00	7
Daniel	Flores Cruz	NH	Custodian I	8/14/2023	\$15.43	7
Victoria	Flores Lopez	NH	Custodian I	9/5/2023	\$32,095.00	7
Marlene	Fuentes	NH	Deputy General Counsel	8/21/2023	\$155,000.00	219
Juan	Garcia	NH	Food Service Worker	8/21/2023	\$15.43	7
Karina	Jaimes	NH	Custodian I	8/7/2023	\$15.43	7
Jillian	Janicki	NH	Director of Phlebotomy Program	8/7/2023	\$79,000.00	17
Ryan	Karp	NH	Instructional Technology / Accessibility Coordinator	9/18/2023	\$68,000.00	15
Jorge	Linares	NH	Custodian I	8/7/2023	\$15.43	7
Kayla	Malone	NH	Financial Aid Assistant III	8/21/2023	\$15.43	9
Diana	Mathews	NH	Director of Medical Imaging	9/5/2023	\$90,000.00	16
Ramon	Medina	NH	Custodian I	8/21/2023	\$15.43	7
Christina	Nunez	NH	Community Education Coordinator	9/5/2023	\$51,000.00	13
Kyle	Perez	NH	Student Accounts Assistant IV	8/11/2014	\$35,000.00	11
Valerie	Putek	NH	Director of Basic Nurse Assistant Program	8/7/2023	\$85,000.00	17
Jennifer	Rosales Guzman	NH	Records Specialist	8/7/2023	\$52,000.00	13
Brittany	Rosas	NH	Out-of-School Coordinator IV	8/7/2023	\$56,925.00	15
Rachel	Ruhnke	NH	Food Service Worker	8/14/2023	\$15.43	7
Emilio	Sanchez	NH	Custodian I	8/21/2023	\$15.43	7
Ian	Schwartz	NH	Administrative Assistant III	9/5/2023	\$34,008.00	11
William	Silva	NH	Custodian I	8/7/2023	\$15.43	7
Jarred	Tupas	NH	Food Service Worker	8/21/2023	\$15.43	7
Maria	Borrero Veaz	RH	Manager of Community Engagement & Legislative Affairs	8/21/2023	\$61,000.00	14
Elizabeth	Wojtalewicz	PF	Testing Assistant III	8/7/2023	\$38,813.00	10
Elizabeth	Utley	RC	Apprenticeship Coordinator	7/5/2023	\$52,074.00	14
Sejal	Chowdhury	TRS	Early Childhood Lab School Teacher-Director Qualified	8/7/2023	\$37,875.00	12
Casey	Gonzales	TRN	Office Assistant III	8/14/2023	\$15.52	10
Jasmin	Hernandez	TRN	Technical Enrollment Coordinator	8/7/2023	\$44,500.00	12
Tremayne	Simpson	TRN	Associate Dean of Sustainability, Business & Career Tech	8/7/2023	\$93,000.00	17
Elizabeth	Utley	TRN	Academic Advisor	8/7/2023	\$25.04	14
Fatima	Calderon	RES	Assistant Registrar	8/30/2023		
Samantha	Friar	RES	Director of TRIO Student Support Services	6/24/2023		
Mia	Hardy	RES	Assistant Professor II of Sociology	8/4/2023		
Karina	Jaimes	RES	Custodian I	8/16/2023		
Marina	Kipnis	RES	Supervisor III of ESL	6/30/2023		
Annette	Workman	RES	Receptionist	8/16/2023		
Roberto	Negron	RET	Manager of Custodial Services	5/31/2023		

Key
NH - New Hire
RH- Rehire
PF- Part-time to Full-time
FP- Full-time to Part-time
CG- Change Employee Group
RC- Reclassification
TRN- Transfer- New Grade/Group
TRS- Transfer - Same Grade/Group
RFI- Return from Interim Appt
RES- Resignation
RET- Retirement
DEC- Deceased

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer
847-214-7415

HUMAN RESOURCES STAFFING REPORT

Joseph Alvares

Joseph (Joey) Alvares joins Elgin Community College as a Food Service Worker. He comes to the College from Kane County Cougars where he was a Parking Lot Attendant and Jewel-Osco where he was a Produce and Dairy Associate.

Kathryn Augustyn

Kathryn Augustyn joins Elgin Community College as a Student Services Coordinator III. Kathryn earned a Bachelor's in Elementary Education from Northern Illinois University. She comes to the College from Cambridge Lakes Charter School where she was a 2nd Grade Teacher.

Vincent Carbonaro

Vincent Carbonaro joins Elgin Community College as an Accounts Receivable Specialist III. Vincent joins us from American National Skyline, Inc where he was a Controller. Vincent has over 15 years of Controller experience in various industries.

Patrick Dolan

Patrick Dolan joins Elgin Community College as the Senior Director of Facilities. Patrick has his Master's in Architecture and his Bachelor's in Business Administration, both from the University of Illinois at Urbana-Champaign. Patrick has 30 years of experience managing and helping to operate facilities. Most recently, he served as the Director of Building and Grounds at the Naperville Community School District 203.

Maricela Flores

Maricela Flores joins Elgin Community College as a Custodian I. She comes to the College from the Department of Human Services, where she served as a Home Care Aid.

Daniel Flores Cruz

Daniel Flores Cruz joins Elgin Community College as a Custodian I. He comes to the College from Sysco, where he served as a Delivery Driver.

Victoria Flores Lopez

Victoria Flores Lopez joins Elgin Community College as a Custodian I. Elgin Community College is her first employer.

Marlene Fuentes

Marlene Fuentes joins Elgin Community College as the Deputy General Counsel. Marlene earned her Bachelor of Arts from DePaul University, her Master of Arts from the University of Illinois at Chicago, and her Juris Doctor from DePaul University College of Law. She joins the College from Tressler LLP, where she was an Associate. Prior to that, she worked at Chicago Public Schools as a Senior Assistant General Counsel.

Juan Garcia

Juan Garcia joins Elgin Community College as a Food Service Worker. He comes to the College from Wingstop, where he was a Cashier.

Karina Jaimes

Karina Jaimes joins Elgin Community College as a Custodian I. She comes to the College from Streamwood Hospital, where she served as a Medical Receptionist.

Jillian Janicki

Jillian Janicki joins Elgin Community College as the Director of Phlebotomy Program. Jillian earned her Associate Degree in Clinical Lab Technology from Elgin Community College and her Bachelor's degree in Medical Laboratory Sciences from the University of Arkansas School for Medical Sciences. She comes to the College from Northwestern Hospital, where she served as a Medical Laboratory Technician.

Ryan Karp

Ryan Karp joins Elgin Community College as an Instructional Technology / Accessibility Coordinator. Ryan earned a Bachelor's and a Master's in Psychology from California State University, Long Beach. He comes to the College from the Center for Usability in Design and Accessibility, where he served as an Accessibility Analyst.

Jorge Linares

Jorge Linares joins Elgin Community College as a Custodian I. He comes to the College from JuRin Japanese Restaurant, where he served as a Busser.

Kayla Malone

Kayla Malone joins Elgin Community College as a Financial Aid Assistant III. Kayla earned her Bachelor's degree from the University of Illinois at Urbana-Champaign. She comes to the College from The Goddard School for Early Childhood Development, where she served as an Assistant Teacher.

Diana Matthews

Diana Matthews joins Elgin Community College as the Director of Medical Imaging. Diana earned an Associate's degree from the Saint Francis School of Radiology, a Bachelor's degree from National Louis University, and a Master's degree from University of Chicago in Health Informatics. She has 9 years of experience as a Radiologic and Computed Tomography Technologist, most recently at NorthShore University Health System where she was the Lead Computed Tomography Technologist.

Ramon Medina

Ramon Medina joins Elgin Community College as a Custodian I. He comes to the College from Fox Valley Christian Action, where he served as a Custodian.

Christina Nunez

Christina Nunez joins Elgin Community College as a Community Education Coordinator. Gema has received a Bachelor of Arts from St. Andrews Presbyterian College and a Master's of Education from American InterContinental University. She comes to the College from Pearson, where she was a Student Records Evaluator.

Kyle Perez

Kyle Perez joins Elgin Community College as a Student Accounts Assistant IV. He comes to the College from T-Mobile, where he was a Sales Representative and Store Manager.

Valerie Putek

Valerie Putek joins Elgin Community College as the Director of Basic Nurse Assistant Program. Valerie comes to the College from School District U-46 where she was a Health Care Science Teacher. Before teaching, Valerie was a nurse for 14 years at St. Alexius Medical Center in Hoffman Estates.

Jennifer Rosales Guzman

Jennifer Rosales Guzman joins Elgin Community College as a Records Specialist. Jennifer joins us from Perdoceo Education Corporation, where she was a Team Lead Document Coordinator.

Brittany Rosas

Brittany Rosas joins Elgin Community College as the Out-of-School Coordinator IV. Brittany has her Bachelor's from Aurora University. Most recently, Brittany served as an Intensive Probation Officer at DeKalb County Court Services.

Rachel Ruhnke

Rachel Ruhnke joins Elgin Community College as a Food Service Worker. She comes to the College from the Yankee Doodle Dog Spa, where she served as a Cleaner.

Emilio Sanchez

Emilio Sanchez joins Elgin Community College as a Custodian I. He comes to the College from Elgin Sweeper, where he served as an Auto Assembler.

Ian Schwartz

Ian Schwartz joins Elgin Community College as an Administrative Assistant III. Ian earned a Bachelor's in Business Communications from Baruch College. He comes to the College from Soccer Shots, where he served as a Youth Soccer Coach.

William Silva

William Silva joins Elgin Community College as a Custodian I. William comes to the College from the City of Elgin, where he has served as a Seasonal Groundskeeper and a Custodian.

Jarred Tupas

Jarred Tupas joins Elgin Community College as a Food Service Worker. He comes to the College from Cloud Tea, where he was a Barista and Cashier.

Maria Borrero Veaz

Maria Borrero Veaz joins Elgin Community College as a Manager of Community Engagement & Legislative Affairs. Maria earned an Associate's from Elgin Community College and a Bachelor's in Sociology from University of Illinois. She comes to the College from the Elgin Police Department, where she served as a Community Outreach Specialist.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of July 31, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	3/16/2023	8/4/2023	4.520%	249,634.11	245,350.00	First State Bank
Certificate of Deposit	3/16/2023	8/4/2023	5.020%	249,700.15	244,950.00	Preferred Bank
Certificate of Deposit	3/16/2023	8/4/2023	4.520%	249,634.11	245,350.00	First Community Bank of the Heartland, Inc.
Certificate of Deposit	3/16/2023	8/4/2023	4.745%	249,338.29	244,850.00	Fieldpoint Private Bank & Trust
Certificate of Deposit	3/16/2023	8/4/2023	4.800%	249,491.98	244,950.00	First Community Bank of Tennessee
Certificate of Deposit	8/10/2021	8/10/2023	0.141%	249,398.85	248,700.00	North American Banking Company, MN
Certificate of Deposit	8/17/2021	8/17/2023	0.104%	249,999.31	249,500.00	Customers Bank, NY
Certificate of Deposit	3/30/2023	8/18/2023	4.585%	249,848.56	245,500.00	CIBC Bank USA
Certificate of Deposit	11/30/2022	9/15/2023	4.622%	249,716.00	240,900.00	Bank 7, OK
Certificate of Deposit	12/7/2022	9/15/2023	4.500%	3,621,685.91	3,500,000.00	BMO Harris Bank National Association
Certificate of Deposit	12/15/2022	9/15/2023	4.734%	249,771.98	241,200.00	T Bank, National Association
Certificate of Deposit	10/1/2021	10/2/2023	0.120%	249,698.67	249,100.00	Financial Federal Bank, TN
Certificate of Deposit	9/30/2022	10/2/2023	4.130%	249,531.54	239,600.00	First National Bank, ME
Certificate of Deposit	4/7/2023	10/20/2023	4.966%	249,788.32	243,300.00	MainStreet Bank
Certificate of Deposit	4/7/2023	10/20/2023	4.908%	249,814.80	243,400.00	CedarStone Bank
Certificate of Deposit	5/2/2023	10/20/2023	4.843%	249,842.38	244,300.00	First State Bank and Trust Company, Inc.
Certificate of Deposit	6/6/2023	11/3/2023	5.221%	249,899.25	244,650.00	CrossFirst Bank
Certificate of Deposit	11/10/2020	11/10/2023	0.240%	249,688.23	247,900.00	Farmers and Merchants Union Bank
Certificate of Deposit	1/6/2023	1/8/2024	4.665%	249,825.94	238,650.00	Merrick Bank
Certificate of Deposit	1/17/2023	1/17/2024	4.693%	249,849.84	238,650.00	Western Alliance Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.394%	249,812.84	240,500.00	Vast Bank, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.235%	249,796.73	240,750.00	Cornerstone Bank
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Crystal Lake Bank and Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Beverly Bank & Trust Company, National Association
Certificate of Deposit	7/18/2023	4/5/2024	5.195%	249,882.84	240,900.00	Barrington Bank & Trust Company, National Association
Certificate of Deposit	7/20/2023	4/5/2024	5.231%	249,876.40	240,900.00	Southside Bank
Certificate of Deposit	7/20/2023	4/5/2024	5.314%	249,863.15	240,750.00	Third Coast Bank, SSB
Certificate of Deposit	7/20/2023	4/5/2024	5.230%	249,771.06	240,800.00	Truxton Trust Company
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Old Plank Trail Community Bank, National Association
Certificate of Deposit	7/24/2023	4/5/2024	5.240%	249,857.22	241,000.00	Town Bank, National Association
Certificate of Deposit	4/7/2023	4/8/2024	5.253%	249,747.49	237,250.00	First Internet Bank of Indiana
Certificate of Deposit	4/20/2023	4/22/2024	5.228%	249,860.47	237,350.00	ServisFirst Bank
Certificate of Deposit	5/1/2023	4/30/2024	4.940%	249,862.14	238,100.00	The First National Bank of McGregor
Certificate of Deposit	5/2/2023	5/2/2024	4.838%	249,860.67	238,300.00	Capital Community Bank
Certificate of Deposit	5/2/2023	5/2/2024	4.818%	249,812.92	238,300.00	The First State Bank of Healy
Certificate of Deposit	5/2/2023	5/2/2024	4.816%	249,859.37	238,350.00	American Plus Bank, N.A.
Certificate of Deposit	5/2/2023	5/2/2024	5.000%	249,775.08	237,850.00	Sentry Bank
Certificate of Deposit	1/6/2023	7/5/2024	4.513%	1,334,562.71	1,250,000.00	BAXTER
Certificate of Deposit	7/30/2021	7/30/2024	0.230%	248,804.59	247,100.00	Wisconsin River Bank
Certificate of Deposit	4/7/2023	10/7/2024	5.190%	249,697.38	231,500.00	First Priority Bank
Certificate of Deposit	5/2/2023	11/4/2024	4.793%	249,888.02	233,000.00	Schertz Bank & Trust
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	5/2/2023	5/2/2025	4.815%	249,724.77	227,350.00	EagleBank
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Treasury Bills	5/10/2023	8/10/2023	5.079%	2,750,000.00	2,715,240.61	WI Treasury Note
Treasury Bills	4/18/2023	8/15/2023	4.985%	3,500,000.00	3,444,177.43	Treasury Bill
Treasury Bills	3/24/2023	8/17/2023	4.600%	250,000.00	245,483.13	Treasury Bill
Treasury Bills	4/25/2023	8/22/2023	5.036%	5,500,000.00	5,411,387.97	Treasury Bill
Treasury Bills	5/10/2023	8/29/2023	5.032%	3,000,000.00	2,954,906.25	Treasury Bill
Treasury Bills	5/24/2023	8/29/2023	5.134%	2,500,000.00	2,466,440.69	Treasury Bill
Treasury Bills	12/1/2022	9/15/2023	4.588%	1,000,000.00	965,859.38	U.S. Treasury Note
Treasury Bills	12/16/2022	9/15/2023	4.606%	250,000.00	241,561.65	Federal Home Loan Discount
Treasury Bills	1/9/2023	9/15/2023	4.548%	250,000.00	242,685.55	U.S. Treasury Note
Treasury Bills	3/30/2021	9/29/2023	0.150%	249,000.00	249,000.00	Amer Natl Bank/Fox Cities
Treasury Bills	9/29/2022	9/30/2023	4.085%	750,000.00	722,021.48	U.S. Treasury Note
Treasury Bills	10/3/2022	9/30/2023	4.138%	500,000.00	481,308.59	U.S. Treasury Note
Treasury Bills	10/4/2022	9/30/2023	4.111%	500,000.00	481,484.38	U.S. Treasury Note
Treasury Bills	5/31/2023	9/30/2023	5.240%	1,000,000.00	983,632.81	U.S. Treasury Note
Treasury Bills	5/24/2023	10/5/2023	5.114%	3,500,000.00	3,435,499.47	Treasury Bill
Treasury Bills	6/26/2023	10/17/2023	5.194%	250,000.00	246,053.63	Treasury Bill
Treasury Bills	4/21/2023	10/19/2023	4.890%	250,000.00	244,097.39	Treasury Bill
Treasury Bills	6/7/2023	10/19/2023	5.258%	3,250,000.00	3,188,618.69	Treasury Bill
Treasury Bills	6/23/2023	10/23/2023	5.250%	3,561,417.81	3,500,000.00	ISDLAF+ Term Series IL
Treasury Bills	11/2/2021	10/31/2023	0.371%	1,000,000.00	1,000,078.13	U.S. Treasury Note
Treasury Bills	7/5/2023	10/31/2023	5.269%	1,750,000.00	1,720,768.78	
Treasury Bills	6/26/2023	11/16/2023	5.153%	4,000,000.00	3,921,064.00	Treasury Bill
Treasury Bills	6/23/2023	11/20/2023	5.200%	766,027.40	750,000.00	ISDLAF+ Term Series IL
Treasury Bills	7/10/2023	11/30/2023	5.242%	2,750,000.00	2,694,660.99	
Treasury Bills	7/19/2023	11/30/2023	5.248%	500,000.00	490,547.42	
Treasury Bills	7/19/2023	12/7/2023	5.282%	5,500,000.00	5,390,309.83	
Treasury Bills	12/13/2021	12/31/2023	0.570%	250,000.00	258,544.92	U.S. Treasury Note

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of July 31, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	12/22/2021	12/31/2023	0.549%	500,000.00	517,109.38	U.S. Treasury Note
Treasury Bills	1/11/2022	12/31/2023	0.740%	3,500,000.00	3,500,683.59	U.S. Treasury Note
Treasury Bills	7/19/2023	1/4/2024	5.314%	4,000,000.00	3,904,214.56	
Treasury Bills	1/9/2023	1/15/2024	4.554%	1,000,000.00	956,484.38	U.S. Treasury Note
Treasury Bills	2/28/2023	2/26/2024	5.130%	750,000.00	713,110.13	Federal Home Loan Discount
Treasury Bills	2/23/2023	2/29/2024	4.945%	250,000.00	241,582.03	U.S. Treasury Note
Treasury Bills	3/26/2021	3/26/2024	0.301%	249,000.00	250,109.13	BMW Bank North America
Treasury Bills	3/19/2021	3/31/2024	0.180%	3,000,000.00	3,176,367.19	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2024	0.185%	2,500,000.00	2,646,093.75	U.S. Treasury Note
Treasury Bills	10/3/2022	3/31/2024	4.120%	750,000.00	729,902.34	U.S. Treasury Note
Treasury Bills	10/6/2022	4/8/2024	4.100%	244,000.00	244,176.52	Morgan Stanley Bank
Treasury Bills	10/11/2022	4/11/2024	4.100%	249,000.00	249,361.97	Wells Fargo Bank
Treasury Bills	10/11/2022	4/11/2024	4.104%	244,000.00	244,512.57	Synovus Bank
Treasury Bills	4/14/2021	4/15/2024	0.250%	249,000.00	249,000.00	Goldman Sachs Bank USA
Treasury Bills	10/14/2022	4/15/2024	4.100%	249,000.00	249,181.30	First Carolina Bank
Treasury Bills	4/6/2021	4/30/2024	0.260%	2,000,000.00	2,106,250.00	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2024	0.230%	1,500,000.00	1,592,460.94	U.S. Treasury Note
Treasury Bills	5/5/2023	5/3/2024	4.943%	238,000.00	238,242.03	Associated BK Green Bay
Treasury Bills	5/8/2023	5/7/2024	4.943%	237,000.00	237,241.65	Veritex Community Bank
Treasury Bills	5/4/2023	5/16/2024	4.950%	243,000.00	243,363.45	Charles Schwab Bank SSB
Treasury Bills	7/1/2022	6/30/2024	2.840%	750,000.00	734,238.28	U.S. Treasury Note
Treasury Bills	7/22/2021	7/15/2024	0.225%	1,742,000.00	1,749,757.34	U.S. Treasury Note
Treasury Bills	7/16/2021	7/16/2024	0.310%	249,000.00	249,297.65	Hanmi Bank
Treasury Bills	1/30/2023	7/30/2024	4.404%	249,000.00	249,526.95	First Savings Bank Jefferson, NV
Treasury Bills	8/5/2021	8/5/2024	0.401%	249,000.00	250,105.88	Toyota Financial SGS Bank
Treasury Bills	8/18/2021	8/15/2024	0.272%	750,000.00	752,285.16	U.S. Treasury Note
Treasury Bills	8/20/2021	8/15/2024	0.287%	500,000.00	501,308.59	U.S. Treasury Note
Treasury Bills	2/28/2023	8/31/2024	4.929%	500,000.00	478,183.59	U.S. Treasury Note
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	5/5/2023	11/5/2024	4.817%	243,000.00	243,289.78	Mercantile Bank
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Money Market Funds	7/31/2023	7/31/2023	5.119%	2,364.03	2,364.03	LIQ General Fund #10896-101
Money Market Funds	7/31/2023	7/31/2023	5.135%	9,041,107.24	9,041,107.24	MAX General Fund #10896-101
Money Market Funds	7/31/2023	7/31/2023	5.135%	198,130.70	198,130.70	MAX Chiller Replacement #10896-215
Money Market Funds	7/31/2023	7/31/2023	5.135%	809,494.05	809,494.05	MAX Campus Door Project #10896-217
Money Market Funds	7/31/2023	7/31/2023	1.000%	11,855,370.37	11,855,370.37	US Bank - IL Funds (01-00000-125000)
			3.47%	\$ 141,805,971.06	\$ 141,180,390.43	

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 40,411,000	\$ 19,877,880	49.19%	\$ 20,007,320	50.34%
Personal Property Replacement Tax	890,000	299,445	33.65%	298,116	39.75%
Illinois Community College Board	6,976,437	831,353	11.92%	822,432	12.91%
Student Tuition and Fees *	24,349,800	11,010,311	45.22%	10,217,366	42.18%
Payment Plan and Late Fees	150,000	11,840	7.89%	8,675	5.60%
Investment Income	725,000	560,625	77.33%	335,940	67.19%
Miscellaneous External Revenue	803,458	15,279	1.90%	30,298	0.79%
TOTAL REVENUES	74,305,695	32,606,733	43.88%	31,720,148	41.96%
EXPENDITURES BY OBJECT					
Salaries	47,937,673	\$3,822,497	7.97%	4,028,612	8.69%
Employee Benefits	10,128,699	688,610	6.80%	652,096	6.80%
Contractual Services	5,294,491	1,505,508	28.44%	656,201	16.03%
General Material & Supplies	5,111,123	510,318	9.98%	677,664	12.78%
Professional Development	713,541	18,060	2.53%	19,044	2.51%
Fixed Charges	250,326	(35)	(0.01)%	1,504	0.71%
Utilities	1,300	-	-	138	10.62%
Capital Outlay	2,228,349	7,534	0.34%	80,920	3.69%
Other	544,164	4,210	0.77%	67,442	17.56%
Waivers/Institutional Scholarships	275,000	16,792	6.11%	7,670	1.70%
TOTAL EXPENDITURES BY OBJECT	72,484,666	6,573,494	9.07%	6,191,291	8.93%
EXPENDITURES BY FUNCTION					
Instruction	34,310,121	2,785,792	8.12%	2,892,160	8.74%
Academic Support	10,597,304	878,648	8.29%	943,935	9.28%
Student Services	6,698,670	673,372	10.05%	735,680	12.08%
Public Services	629,660	41,956	6.66%	36,506	5.82%
Institutional Support	19,973,911	2,176,934	10.90%	1,718,339	8.33%
Institutional Waiver	275,000	16,792	6.11%	7,670	1.70%
TOTAL EXPENDITURES BY FUNCTION	72,484,666	6,573,494	9.07%	6,191,291	8.93%
Excess (deficiency) of revenues over expenditures	1,821,029	26,033,239		25,528,857	
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	-	-	-	-	-
Transfer to Student Life	(557,647)	(29,774)	5.34%	(68,930)	(13.82)%
Transfer to Athletics	(1,104,555)	(44,333)	4.01%	(34,062)	(3.72)%
Transfer to Early Childhood Lab School	(158,827)	-	-	-	-
Transfer to LLL Continuing Education	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,821,029)	(74,107)	-	(245,992)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	25,959,132	-	25,282,865	-
Fund Balance at beginning of year	-	45,106,999	-	46,440,691	-
Fund Balance	\$ -	\$ 71,066,131	-	\$ 71,723,556	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending July 31, 2023**

	2024 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Jul. 31 2022 Actual	% of FY2023 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 12,524,047	\$ 6,077,812	48.53%	\$ 5,968,579	48.64%
State Government Services:					
Other Local Government (Hanover Park)	183,100	-	-	-	-
Miscellaneous External Revenue	-	142	-	87	-
Miscellaneous Internal Revenue	10,000	-	-	-	-
Miscellaneous Internal Revenue (Security)	-	20	-	220	5.50%
Building Rental External Revenue (Net Comps)	198,664	24,433	12.30%	8,908	5.24%
TOTAL REVENUES	12,915,811	6,102,407	47.25%	5,977,793	47.66%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,918,340	279,492	5.68%	334,891	7.80%
Employee Benefits	1,111,187	61,937	5.57%	62,989	6.84%
Contractual Services	401,899	54,454	13.55%	91,034	6.30%
General Material & Supplies	857,900	18,642	2.17%	23,063	2.71%
Professional Development	13,200	626	4.74%	(68)	(0.76)%
Fixed Charges	822,500	10,000	1.22%	-	-
Utilities	2,878,100	14,458	0.50%	101,590	3.80%
Capital Outlay	723,000	123,247	17.05%	47	0.01%
Other	2,000	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,728,126	562,856	4.80%	613,546	5.41%
CAMPUS SAFETY AND SECURITY					
Salaries	668,095	49,949	7.48%	48,335	7.43%
Employee Benefits	359,285	23,899	6.65%	22,043	6.48%
Contractual Services	44,150	2,337	5.29%	1,938	3.67%
General Material & Supplies	90,330	3,439	3.81%	2,492	2.44%
Professional Development	13,825	-	-	1,690	16.45%
Other	12,000	-	-	-	-
TOTAL CAMPUS SAFETY AND SECURITY	1,187,685	79,624	6.70%	76,498	6.33%
TOTAL EXPENDITURES BY OBJECT	12,915,811	642,481	4.97%	690,044	5.50%
EXPENDITURES BY FUNCTION					
Institutional Support	11,728,126	562,856	4.80%	613,546	5.41%
	1,187,685	79,624	6.70%	76,498	6.33%
TOTAL EXPENDITURES BY FUNCTION	12,915,811	642,481	4.97%	690,044	5.50%
Excess (deficiency) of revenues over expenditures	-	5,459,926	-	5,287,750	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(137,125)	-	-	-	-
Transfer from Other Funds	137,125	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	5,459,926	-	(245,992)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	5,459,926	-	5,287,750	-
Fund Balance at beginning of year	-	20,259,595	-	18,647,890	-
Fund Balance	\$ -	\$ 25,719,521	-	\$ 23,935,639	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
REVENUES					
BABS Rebates	\$ 11,745,000	\$ -	-	\$ -	-
TOTAL REVENUES	11,745,000	-	-	-	-
EXPENDITURES BY OBJECT					
Contractual Services	495,000	7,000	1.41%	-	-
General Material & Supplies	-	-	-	-	-
Capital Outlay	11,250,000	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	11,745,000	7,000	0.06%	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	11,745,000	7,000	0.06%	-	-
TOTAL EXPENDITURES BY FUNCTION	11,745,000	7,000	0.06%	-	-
Excess (deficiency) of revenues over expenditures	-	(7,000)	-	-	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(7,000)	-	-	-
Fund Balance at beginning of year	-	44,301,582	-	53,481,330	-
Fund Balance	\$ -	\$ 44,294,582	-	\$ 53,481,330	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
BOND AND INTEREST FUND
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 10,638,700	\$ 5,148,551	48.39%	\$ 5,319,839	50.14%
TOTAL REVENUES	10,638,700	5,148,551	48.39%	5,319,839	50.14%
EXPENDITURES BY OBJECT					
Fixed Charges	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY OBJECT	10,423,499	200	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	10,423,499	200	-	-	-
TOTAL EXPENDITURES BY FUNCTION	10,423,499	200	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	215,201	5,148,351	-	5,319,839	-
Fund Balance at beginning of year	-	4,581,495	-	4,534,356	-
Fund Balance	\$ 215,201	\$ 9,729,846	-	\$ 9,854,195	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending July 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 160,000	\$ 77,240	48.27%	\$ 74,202	31.18%
TOTAL REVENUES	160,000	77,240	48.27%	74,202	31.18%
OPERATING EXPENSES					
Salaries	150,441	21,906	14.56%	7,576	6.44%
Employee Benefits	22,855	1,607	7.03%	72	0.37%
Contractual Services	14,000	1,025	7.32%	360	0.29%
General Material & Supplies	22,250	647	2.91%	37	0.07%
Professional Development	1,000	-	-	-	-
TOTAL OPERATING EXPENSES	210,546	25,185	11.96%	8,045	2.57%
Excess (deficiency) of revenues over expenditures	(50,546)	52,055	-	66,157	-
OTHER FINANCING SOURCES (USES)					
Transfers from Education Funds	-	-	-	-	-
Transfers from Corporate Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	(50,546)	52,055	-	66,157	-
Retained Earnings at beginning of the year	-	(1,948)	-	(17,350)	-
Retained Earnings	\$ (50,546)	\$ 50,107	-	\$ 48,806	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 256,000	\$ 11,390	4.45%	\$ -	-
TOTAL REVENUES	256,000	11,390	4.45%	-	-
OPERATING EXPENSES					
Salaries	99,539	4,742	4.76%	401	0.53%
Employee Benefits	7,493	1,545	20.62%	9	0.04%
Contractual Services	60,000	2,800	4.67%	-	-
General Material & Supplies	15,500	-	-	-	-
Professional Development	6,000	-	-	-	-
TOTAL OPERATING EXPENSES	188,532	9,087	4.82%	410	0.34%
Excess (deficiency) of revenues over expenditures	67,468	2,303	-	(410)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	67,468	2,303	-	(410)	-
Retained Earnings at beginning of the year	-	(75,264)	-	14,096	-
Retained Earnings	\$ 67,468	\$ (72,961)	-	\$ 13,686	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,265,421	\$ 42,599	1.88%	\$ 46,738	2.12%
Miscellaneous Internal Revenue	88,257	7,050	7.99%	3,407	3.93%
TOTAL REVENUES	2,353,678	49,650	2.11%	50,145	2.19%
OPERATING EXPENSES					
Salaries	324,811	13,246	4.08%	19,212	6.23%
Employee Benefits	74,068	3,062	4.13%	3,062	4.25%
Contractual Services	45,000	-	-	7,201	16.36%
General Material & Supplies	1,877,899	612,333	32.61%	179,841	9.99%
Professional Development	1,400	-	-	-	-
Other	30,500	-	-	-	-
TOTAL OPERATING EXPENSES	2,353,678	628,640	26.71%	209,317	9.28%
Excess (deficiency) of revenues over expenditures	-	(578,991)	-	(159,172)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(578,991)	-	(159,172)	-
Retained Earnings at beginning of the year	-	379,870	-	379,870	-
Retained Earnings	\$ -	\$ (199,121)	-	\$ 220,699	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 499,000	\$ 4,234	0.85%	\$ 33,429	7.81%
TOTAL REVENUES	499,000	4,234	0.85%	33,429	7.81%
OPERATING EXPENSES					
Salaries	458,059	23,000	5.02%	32,222	6.90%
Employee Benefits	115,829	6,663	5.75%	6,603	7.93%
Contractual Services	3,465	95	2.74%	-	-
General Material & Supplies	80,474	2,277	2.83%	2,664	4.35%
Professional Development	-	-	-	-	-
Other	-	-	-	-	-
TOTAL OPERATING EXPENSES	657,827	32,035	4.87%	41,489	6.67%
Excess (deficiency) of revenues over expenditures	(158,827)	(27,801)	-	(8,060)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	158,827	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	158,827	-	-	-	-
Net Income (Loss)	-	(27,801)	-	(8,060)	-
Retained Earnings at beginning of the year	-	-	-	(8,060)	-
Retained Earnings	\$ -	\$ (27,801)	-	\$ -	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 688,366	\$ 27,448	3.99%	\$ 11,692	1.74%
Miscellaneous Internal Revenue	188,127	11,470	6.10%	23,634	10.46%
TOTAL REVENUES	876,493	38,918	4.44%	35,326	3.93%
OPERATING EXPENSES					
Salaries	400,115	17,597	4.40%	21,403	6.53%
Employee Benefits	59,711	2,984	5.00%	3,597	8.38%
Contractual Services	17,000	249	1.46%	625	4.32%
General Material & Supplies	383,925	12,513	3.26%	18,720	4.91%
Professional Development	200	-	-	-	-
Capital Outlay	15,500	-	-	-	-
Other	42	-	-	-	0.21%
TOTAL OPERATING EXPENSES	876,493	33,343	3.80%	44,345	5.79%
Excess (deficiency) of revenues over expenditures	-	5,575	-	(9,019)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	5,575	-	(9,019)	-
Retained Earnings at beginning of the year	-	110,563	-	(21,210)	-
Retained Earnings	\$ -	\$ 116,138	-	\$ (30,229)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 628,215	\$ 6,390	1.02%	\$ 24,932	4.17%
Miscellaneous Internal Revenue	243,774	39,334	16.14%	-	-
TOTAL REVENUES	871,989	45,724	5.24%	24,932	3.07%
OPERATING EXPENSES					
Salaries	271,972	8,394	3.09%	11,994	5.63%
Employee Benefits	27,105	1,333	4.92%	1,112	7.94%
Contractual Services	332,925	126,918	38.12%	18,348	5.43%
General Material & Supplies	124,546	399	0.32%	923	0.72%
Professional Development	16,000	595	3.72%	100	0.56%
Capital Outlay	94,440	-	-	14,863	21.18%
Fixed Charges	5,000	-	-	-	-
TOTAL OPERATING EXPENSES	871,989	137,638	15.78%	47,341	6.03%
Excess (deficiency) of revenues over expenditures	-	(91,914)	-	(22,409)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	(91,914)	-	(22,409)	-
Retained Earnings at beginning of the year	-	1,143,290	-	1,131,223	-
Retained Earnings	\$ -	\$ 1,051,376	-	\$ 1,108,814	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,600	\$ 1,842	70.83%	\$ 1,480	74.02%
Miscellaneous Internal Revenue	467,600	22,107	4.73%	16,481	4.55%
TOTAL REVENUES	470,200	23,949	5.09%	17,961	4.94%
OPERATING EXPENSES					
Salaries	150,228	11,085	7.38%	12,866	8.74%
Employee Benefits	22,833	3,265	14.30%	3,265	7.44%
Contractual Services	20,100	2,961	14.73%	-	-
General Material & Supplies	63,000	5,311	8.43%	1,929	3.33%
Professional Development	550	-	-	-	-
Other	-	-	-	-	-
Depreciation	8,375	-	-	-	-
Fixed Charges	93,000	970	1.04%	-	-
TOTAL OPERATING EXPENSES	358,086	23,592	6.59%	18,059	4.96%
Excess (deficiency) of revenues over expenditures	112,114	357	-	(98)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	112,114	357	-	(98)	-
Retained Earnings at beginning of the year	-	228,841	-	70,791	-
Retained Earnings	\$ 112,114	\$ 229,198	-	\$ 70,693	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending July 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ -	-	\$ -	-
TOTAL REVENUES	-	-	-	-	-
OPERATING EXPENSES					
Salaries	399,349	21,565	5.40%	24,904	7.34%
Employee Benefits	90,593	6,681	7.37%	6,681	7.48%
Contractual Services	9,000	-	-	-	-
General Material & Supplies	36,705	55	0.15%	410	0.72%
Professional Development	22,000	1,473	6.70%	(96)	(1.49)%
Capital Outlay	-	-	-	37,030	-
TOTAL OPERATING EXPENSES	557,647	29,774	5.34%	68,930	13.82%
Excess (deficiency) of revenues over expenditures	(557,647)	(29,774)	-	(68,930)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	557,647	29,774	5.34%	68,930	13.82%
TOTAL OTHER FINANCING SOURCES (USES)	557,647	29,774	5.34%	68,930	13.82%
Net Income (Loss)	-	-	-	-	-
Retained Earnings at beginning of the year	-	66,323	-	(66,323)	-
Retained Earnings	\$ -	\$ 66,323	-	\$ (66,323)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$425	-	\$ 450	-
TOTAL REVENUES	-	425	-	450	-
OPERATING EXPENSES					
Salaries	500,343	23,976	4.79%	27,985	5.94%
Employee Benefits	52,212	6,261	11.99%	5,903	9.34%
Contractual Services	117,000	5,627	4.81%	150	0.23%
General Material & Supplies	137,000	8,894	6.49%	799	0.78%
Professional Development	278,000	-	-	(193)	(0.10)%
Fixed Charges	20,000	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL OPERATING EXPENSES	1,104,555	44,758	4.05%	34,644	3.76%
Excess (deficiency) of revenues over expenditures	(1,104,555)	(44,333)	-	(34,194)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	1,104,555	44,333	4.01%	34,062	3.72%
TOTAL OTHER FINANCING SOURCES (USES)	1,104,555	44,333	4.01%	34,062	3.72%
Net Income (Loss)	-	-	-	(133)	-
Retained Earnings at beginning of the year	-	974	-	(2,103)	-
Retained Earnings	\$ -	\$ 974	-	\$ (2,236)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending July 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
REVENUES					
Interest	\$ 75,000	4,017.00	5.36%	\$ 4,066	10.16%
TOTAL REVENUES	75,000	4,017.00	5.36%	4,066	10.16%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	75,000	4,017	5.36%	4,066	-
Fund Balance at beginning of year	-	4,806,192	0.00%	4,771,949	-
Fund Balance	\$ 75,000	\$ 4,810,209	0.00%	\$ 4,776,014	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending July 31, 2023**

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
REVENUES					
Property Taxes	\$ 125,000	\$ 56,367	45%	\$ 49,199	29.15%
TOTAL REVENUES	125,000	56,367	45%	49,199	29.15%
EXPENDITURES BY OBJECT					
Salaries	-	7,711	-	-	-
Contractual Services	90,840	-	-	-	-
General Material & Supplies	-	4	-	-	-
TOTAL EXPENDITURES BY OBJECT	90,840	7,715	8.49%	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	90,840	7,715	8.49%	-	-
TOTAL EXPENDITURES BY FUNCTION	90,840	7,715	8.49%	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	34,160	48,652	-	49,199	-
Fund Balance at beginning of year	-	138,538	-	165,890	-
Fund Balance	\$ 34,160	\$ 187,190	-	\$ 215,088	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 1,405,000	\$ 541,612	38.55%	\$ 395,737	39.38%
TOTAL REVENUES	1,405,000	541,612	38.55%	395,737	39.38%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	-	-	-	-
Fixed Charges	1,200,000	20,000	1.67%	30,000	3.00%
TOTAL INSTITUTIONAL SUPPORT	1,245,000	20,000	1.61%	30,000	2.87%
CAMPUS SAFETY AND SECURITY					
Salaries	645,919	49,836	7.72%	48,334	7.68%
TOTAL CAMPUS SAFETY & SECURITY	645,919	49,836	7.72%	48,334	7.68%
TOTAL EXPENDITURES BY OBJECT	1,890,919	69,836	3.69%	78,334	4.68%
EXPENDITURES BY FUNCTION					
Institutional Support	1,245,000	20,000	1.61%	30,000	2.87%
Campus Safety and Security	645,919	49,836	7.72%	48,334	7.68%
TOTAL EXPENDITURES BY FUNCTION	1,890,919	69,836	3.69%	78,334	4.68%
Excess (deficiency) of revenues over expenditures other sources (uses)	(485,919)	471,776	-	317,402	-
Fund Balance Released from Reserved Fund Balance	485,919	-	-	-	-
Fund Balance at beginning of year	-	2,301,904	-	2,901,450	-
Fund Balance	\$ -	\$ 2,773,680	-	\$ 3,218,853	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending July 31, 2023

	2024	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Jul. 31 2022	FY2023
				Actual	Budget
REVENUES					
Benefit Charges	\$ 12,827,450	\$ 835,787	6.52%	\$ 814,257	6.67%
TOTAL REVENUES	12,827,450	835,787	6.52%	814,257	6.67%
EXPENDITURES BY OBJECT					
Employee Benefits	12,827,450	-	-	146,483	1.20%
TOTAL EXPENDITURES BY OBJECT	12,827,450	-	-	146,483	1.20%
EXPENDITURES BY FUNCTION					
Institutional Support	12,827,450	-	-	146,483	1.20%
TOTAL EXPENDITURES BY FUNCTION	12,827,450	-	-	146,483	1.20%
Excess (deficiency) of revenues over expenditures	-	835,787	-	667,775	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures other sources (uses)	-	835,787	-	-	-
Fund Balance at beginning of year	-	(19,565,117)	-	(21,456,128)	-
Fund Balance	\$ -	\$ (18,729,330)	-	\$ (20,788,354)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

July–August 2023

July 27th through August 23rd, 2023

New Student Days (August 1st & 2nd)

This year's New Student Days was a great way for new students to connect with others and learn more about what ECC offers. Both days began with an amazing talk by Tom Krieglstein who used his speech to encourage students to get involved while in college, and in life. He also stressed the importance of taking advantage of the opportunities that life offers because those opportunities can be life changing. Following Tom's speech, students were able to get their student ID's, have lunch, and also take a campus tour led by our Spartan Leaders.

310 attendees

- **August 1: 156 attendees**
- **August 2: 154 attendees**



IGNITE Student Leader Retreat (August 11th & 12th)

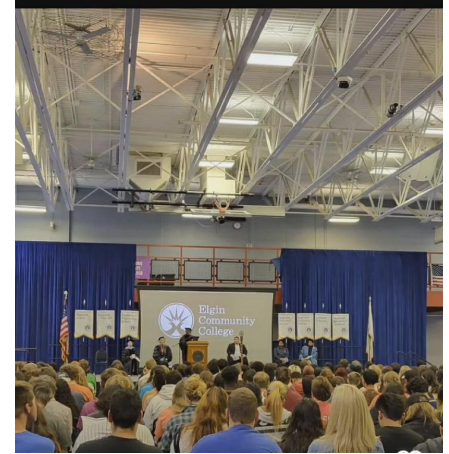
On Friday August 11th, and Saturday August 12th, student leaders across all clubs attended an overnight retreat to help get connected with other student leaders and Student Life staff through team building activities and leadership training. The first part of the retreat was held at The Forge: Lemont Quarries adventure park where leaders participated in an orienteering/scavenger hunt activity at the park. All the club leaders were split into groups, given a map, and the task was to find all the checkpoints to unscramble a hidden phrase. It was a wonderful way to bond with leaders of many different clubs. After orienteering was lunch with a surprise appearance by Dr. Sam, who welcomed all in attendance, and thanked everyone for stepping up to lead their respective clubs. Following lunch was the high ropes adventure course, rock climbing wall, and zipline. It presented a big challenge for many, but everyone persevered and conquered the challenge. The evening was reserved for fellowship time for leaders to relax and connect with one another. Students were able to swim in the pool, play some awesome games and spend time getting to know each other. On Saturday there was a leadership



presentation through the Aspen Index survey by Dr. Kristina Garcia, Dean of Communications and Behavioral Sciences. She discussed the concept of self-efficacy and taught everyone how to make a welcoming environment in their club. Overall, the retreat was a huge success. Everyone had a wonderful time bonding, meeting new people, all while developing their own leadership skills. There were **45 attendees** at the retreat.

New Student Convocation (August 18th)

This year, New Student Convocation took place on August 18th at 11am in the gym with many excited students ready to start their journey at ECC. The ceremony began with a procession including the President of ECC, Dr. Sam, Board of Trustees Chair, Dr. Redmer, Trustee, Dr. Ollayos, Student Trustee Ryan Kolbusz (Mace Bearer), Student Body President, Victor Senese, PTK Vice President, Vansh Patel, Faculty of the year, Dr. Ramirez, and other faculty and staff. The ceremony was a great way for students to receive a warm welcome from Dr. Sam, Dr. Redmer, and also learn some of Dr. Sam's secret tips to success as a college student.



469 Attendees

- **110 Parents/Families**
- **337 Students**
- **22 Employees**

Campus Jam (August 18th)

Immediately following the New Student Convocation ceremony, Campus Jam took place on the Green Space behind the library. At Campus Jam, there was food, snacks, giveaways, and a Kona Ice truck. In addition to all the food, there was a resource fair with tables for the Wellness Center, Academic Advising, and Student Life, just to name a few to help show all that ECC has to offer. Some clubs, including Student Government, United Students of All Cultures (USAC), Organization of Latin American Student (OLAS), Dual Credit Connections Club, and Phi Theta Kappa (PTK) used Campus Jam as a way to promote their club and recruit new club members, and encourage them to become involved on campus. Finally, there were many fun games such as Bags, Volleyball, and Tug of War to help new students connect with one another before the semester starts. There were **570 attendees** at the event.



Fall Semester and Classes Resume (August 21st)

On August 21st, the fall semester began and new and returning students were back on campus. Everyone was excited to continue their academic journey and see their friends and also create new friendships in the process.

Welcome Days (August 21st and 22nd)

For the first two days of the semester, welcome tents were set up around the entrances at ECC to welcome students who were arriving on campus for the first time of the semester. The amazing staff of ECC handed out snacks, drinks, and answered questions so that students could start off the semester in the best way possible.

6 Welcome Stations in Buildings A, B, F, K, M, O

Welcome Weeks (August 22nd - September 6th)

The ECC Student Life Department hosted three weeks of events for students to take part in. Each event was designed to engage students in fun activities so that everyone feels welcome and excited for the semester to come. Each day is described in detail below.



Trendy Tuesday (August 22nd)

Students were able to stop by the Building B walkway and Lakeside Pavillion from 10am - 1pm to get some refreshing ice cream, play some volleyball, soccer, and also stop by the welcome tent to get some other treats and giveaways from Student Life staff. **500 attendees**

WTW Wednesday (August 23rd)

The second event of Welcome Weeks took place inside the Jobe Lounge in Building B. WTW, which stands for What's the Word? lets students get creative with diamond painting while enjoying fudge puppies by Herbkoe. **500 attendees**



If you have any questions, please contact
StudentTrusteeKolbusz@elgin.edu

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (August)
- B. Treasurer (July)
- C. Student (August)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (August)
- E. Community Engagement and Legislative Affairs (August)
- F. Annual Security Report
- G. FY23 Program Review Report



Dr. David Sam, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

**RATIFICATION OF REAL PROPERTY PURCHASE 550 S. MCLEAN BOULEVARD,
ELGIN, IL FOR USE BY COMMUNITY COLLEGE DISTRICT NO. 509**

Recommendation

The administration recommends that the Board of Trustees ratifies the execution of the real estate purchase and sale agreement to purchase the property located at 550 S. McLean Boulevard, Elgin, IL to be used for College purposes in an amount not to exceed \$1,475,000 and related real estate closing expenses, and authorizes the administration to take appropriate action to implement the purchase of said property.



Dr. David Sam, President

Background

In the College's 2006 Strategic Campus Master Plan and in the 2020 Master Facilities Plan, it is stated that it is the College's intent to consider purchasing any properties adjacent to the campus for College operations when available. 550 S. McLean Boulevard in Elgin, IL is an 11,400 square foot building on a 1.34 acre lot on the northeast corner of the campus at the College's entry off of McLean Boulevard.

To accommodate future enrollment and the needs of the community, the College plans to include this land in future capital projects as identified in the 2020 Master Plan. With close access to the main campus, students attending any classes from this area of the campus will be able to utilize numerous student services available on campus and readily gain access to all College facilities.

Funding Source: Operations and Maintenance Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7367

REAL ESTATE PURCHASE AND SALE AGREEMENT

This Real Estate Purchase and Sale Agreement (the “**Agreement**”) is made and entered into by and between HEIDNER II, LLC, an Illinois limited liability company (“**Seller**”) and BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 509, COUNTIES OF KANE, COOK, DUPAGE, DEKALB AND MCHENRY, STATE OF ILLINOIS (a/k/a ELGIN COMMUNITY COLLEGE), or its nominee or assignee (“**Purchaser**”).

RECITALS:

A. Seller is the record owner of: (i) the “**Land**” (defined herein) having permanent index number of 06-22-328-004, located at 550 South McLean Blvd., Elgin, Kane County, Illinois, containing approximately 1.34 acres of property; and (ii) the “**Improvements**” (defined herein).

B. The Improvements, the Land, the “**Personalty**” (defined herein), the “**Intangible Property**” (defined herein) and the “**Appurtenant Rights**” (defined herein), as such terms are defined herein, are referred to collectively as the “**Property**”.

C. Seller desires to sell, transfer and convey the Property to Purchaser according to the provisions set forth below.

D. Purchaser desires to purchase the Property from Seller according to the provisions set forth below.

AGREEMENT

In consideration of the premises and the mutual representations, covenants, undertakings and agreements contained below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Purchaser represent, covenant, undertake and agree as follows:

1. **AGREEMENT OF SALE AND PURCHASE.** Seller agrees to sell, transfer and convey to Purchaser, and Purchaser agrees to purchase from Seller, all for a purchase price and subject to and upon each of the terms and conditions set forth below, the following:

A. **Property.** The land legally described on attached and incorporated **Exhibit A**, together with all right, title and interest of Seller in and to all easements, tenements, hereditaments, privileges and appurtenances (collectively the “**Land**”), and all of the buildings and improvements located on the Land (collectively the “**Improvements**”).

B. **Personalty.** Personal property and other tangible property, enumerated in this Agreement, in which Seller has an interest, now or subsequently located on the Land or the Improvements and/or used in connection with the operation or maintenance of the

Improvements, including, without limitation, lighting, plumbing, electrical equipment and all fencing (collectively the "**Personalty**").

C. Intangible Property. All intangible property, whether enumerated in this Agreement or not, in which Seller has an interest, now or subsequently used in connection with the operation or maintenance of the Improvements, Land or the Personalty, if any, including but not limited to all leases, licenses and other agreements to occupy all or any part of the Property; all unexpired claims (collectively, the "Claims"), warranties, guarantees and sureties, if any, given in connection with the construction, improvement or equipment of or on the Land and Improvements; all service contracts for the benefit of the Land, Personalty and Improvements; all rights to use any name by which the Property may be commonly called; and all architectural, engineering and construction plans, tests, reports, drawings and specifications in Seller's possession that Seller can reasonably locate (collectively the "**Intangible Property**").

D. Appurtenant Rights. All right, title and interest of Seller to land, if any, lying in the bed of any street, road or avenue, open or proposed, at the foot of or adjoining the Land to the center line of such street, road or avenue, and to the use of all easements, if any, whether of record or not, appurtenant to the Land and the use of all strips and rights-of-way, if any, abutting, adjacent to, contiguous to or adjoining such Land (collectively the "**Appurtenant Rights**").

2. PURCHASE PRICE AND MANNER OF PAYMENT. The total purchase price to be paid by Purchaser to Seller for the Property (the "**Purchase Price**") will be \$1,425,000.00, plus or minus prorations as set forth in this Agreement.

3. PAYMENT OF PURCHASE PRICE. The Purchase Price shall be satisfied or paid to Seller in the following manner and at the following times:

A. Earnest Money. Within three (3) business days after the "Effective Date" (defined herein) and subject to the Purchaser receiving the wiring instructions, Purchaser will deposit the sum of \$50,000.00 into a strict joint order escrow account with Greater Illinois Title Insurance Company, as escrowee (the "**Escrowee**"), in which the "Earnest Money" (defined below) will be, upon Purchaser's written direction only, refundable to Purchaser at any time prior to the expiration or Purchaser's waiver of the "Inspection Period" (defined herein).

The sums set forth in this Section 3A, together with interest earned, if any, thereon, are collectively referred to as the "**Earnest Money**". Any accrued interest on the Earnest Money shall be applied against the Purchase Price at the closing. The cost of the strict joint order escrow account shall be shared equally between the parties. However: (i) any investment fee charged by the Escrowee with respect to the investment of the Earnest Money shall be paid by the Purchaser; and (ii) if Purchaser terminates this Agreement pursuant to its rights under the Inspection Period, Purchaser will be solely responsible for the costs of the escrow.

B. Balance of Purchase Price. On the "Closing Date" (defined herein), Purchaser shall pay to Seller, by certified or cashier's check or by wire transfer, the balance of the Purchase Price, plus or minus prorations and closing credits.

4. DELIVERY OF DOCUMENTS. Within three (3) business days (unless otherwise provided below) after the Effective Date, Seller shall cause to be furnished to Purchaser the following documents with respect to the Property, together with all other information in Seller's possession concerning the Property which Purchaser, its attorneys or agents may reasonably request (collectively, the "Property Information"):

A. Within thirty (30) days after the Effective Date, a currently dated plat of survey (the "Survey") made by a registered Illinois land surveyor in accordance with the most current Minimum Standard Detail Requirements for a Class A ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, including Table A items 1-4, 7, 8, and 11. The Survey shall further certify that the Property is not located in an area identified by an agency or department of the federal government as having special flood or mudslide hazards which would require flood insurance under the Flood Insurance Act of 1968, as amended from time to time, or under any other applicable law or regulation. The Survey shall further certify the gross square footage (which gross square footage shall specifically exclude any part of the Property which is part of any public road) of the Property. Seller will pay for the cost of the Survey;

B. Copies of the most recent bills for real estate taxes, personal property taxes, assessments, water charges and other utilities;

C. Copies of all available reports or studies relating to engineering, environmental conditions, physical conditions and/or operation of the Property; and

D. Copies of all building plans and site plans, if any.

The Property Information being made available by Seller to Purchaser is subject to the following:

(i) The Property Information is intended solely for Purchaser's own limited use in considering whether to pursue the acquisition of the Property. The Property Information is confidential, Purchaser will hold and treat the Property Information in the strictest of confidence, and Purchaser will not, directly or indirectly, disclose or permit anyone else to disclose the Property Information to any other person, firm or entity (other than its attorneys, surveyors, engineers, lenders and other consultants) without the prior written authorization of Seller; and

(ii) In the event Purchaser does not acquire the Property pursuant to the terms of this Agreement, Purchaser will promptly return to Seller any of the Property Information which may have been delivered to Purchaser.

5. **TITLE AND/OR SURVEY DEFECTS.**

A. Within ten (10) business days after the Effective Date, Seller shall cause to be furnished to Purchaser a title commitment for an owner's title insurance policy (the "**Title Commitment**") issued by Greater Illinois Title Insurance Company (the "**Title Insurer**") in the amount of the Purchase Price, covering title to the Property on or after the date of Seller's acceptance, showing title in Seller subject only to (i) covenants, conditions and restrictions of record, (ii) general real estate taxes not yet due and payable, and (iii) title exceptions pertaining to liens or encumbrances of a definite or ascertainable amount which may be removed by the payment of money at the time of closing and which Seller shall so remove (collectively, the "**Permitted Exceptions**"). Seller shall also provide Purchaser with copies of all documents recorded with respect to the Property which appear on the Title Commitment. The Title Commitment shall be conclusive evidence of good title as therein shown as to all matters insured by the policy, subject only to the exceptions as therein stated. The cost of the owner's title insurance policy, including extended coverage (excluding existing tenancies and no other endorsements), shall be paid for by Seller.

B. Within the Inspection Period, Purchaser may notify Seller of any objections which Purchaser may have to any title or Survey matters. Purchaser's failure to notify Seller of such objections on or before the end of the Inspection Period shall conclusively be deemed to constitute Purchaser's approval of the Title Commitment and all matters shown on the Survey. Notwithstanding the foregoing, Purchaser shall not be required to object to, nor shall the foregoing waiver apply to, any delinquent real estate taxes, special assessments or other payments due with respect to the Property, any recorded loan documents in favor of Seller's mortgagee, or any financing statements recorded against the Property.

C. On or before the Closing Date, Seller shall use commercially reasonable efforts to cure any of Purchaser's objections to the Title Commitment and/or the Survey. If Seller is unable to cure or satisfy any such objections on or before the Closing Date, or, if for any reason Seller is unable to convey title to the Property to Purchaser as provided in this Agreement, Purchaser may: (i) waive such objections in writing and accept such title as Seller is able to convey, without recourse against Seller at law, in equity or otherwise, but with a concomitant reduction in the Purchase Price for any objections which may be satisfied by the payment of funds; or (ii) terminate this Agreement by delivering notice to Seller of such termination on or before the Closing Date. In the event this Agreement is terminated pursuant to this Section 5, Seller and Purchaser shall cause Escrowee to immediately return the Earnest Money to Purchaser. Purchaser's failure to deliver such notice shall conclusively be deemed to constitute Purchaser's election to acquire the Property subject to any such objections.

6. **INSPECTION PERIOD.** Purchaser shall have a period of sixty (60) days following the Effective Date (the "**Inspection Period**") to review the Property Information and to inspect all aspects of the Property and to otherwise determine, in its sole discretion and subject to the Purchaser's Board approval at an open public meeting, whether to proceed with the

purchase of the Property. Said inspection studies may include, but shall not be limited to the following: (a) secure a Phase I Environmental Assessment; (b) complete a feasibility study and review of all building operating expenses, demolition costs, etc.; (c) secure an MAI appraisal; (d) review survey and title; (e) confirm municipal support for Purchaser's intended uses. Purchaser, Purchaser's lender, and advisors and consultants shall have the right to physically inspect the Property, but shall not: (i) talk to the existing tenants at the Property; or (ii) make any borings or otherwise conduct invasive procedures upon the Property without Seller's prior consent, which consent shall not be unreasonably withheld. Purchaser shall give Seller at least twenty-four (24) hours prior written notice of Purchaser's intention to enter into the Property and Seller may require that Purchaser be accompanied by a representative of Seller. Purchaser hereby expressly agrees to indemnify and hold harmless Seller, its officers and agents from and against any and all claims, actions, costs and damages proximately caused by the actions of Purchaser, its engineers and/or agents at or on the Property in the course of the inspections provided for in this Section 6 and Purchaser shall, at its sole cost and expense, promptly repair any damage to the Property caused by any of Purchaser's inspections.

In the event that, in the sole discretion of Purchaser, Purchaser decides not to proceed with the purchase of the Property, for any reason, then Purchaser shall have the right to terminate this Agreement by written notice delivered to Seller prior to expiration of the Inspection Period and Purchaser will cause the Escrowee to return the Earnest Money to it. In the event that Purchaser does not terminate this Agreement in accordance with the terms of this Section 6, the Inspection Period shall be deemed satisfied, and the Agreement shall continue in full force and effect.

7. **PRORATIONS AND ADJUSTMENTS.** The following items shall be paid, prorated and adjusted as of 11:59 p.m. the night immediately preceding the Closing Date as follows:

A. General real estate taxes, special taxes and assessments, water charges, sewer rents, and all other levies and charges against the Property (collectively, the "Taxes") for the current and prior tax years. Taxes shall be prorated on the basis of 105% of the most recent annual tax bill and shall be re-prorated upon the issuance of the actual tax bills. This provision shall survive the Closing.

B. Owner's title insurance charges pursuant to Section 5A above, real estate transfer taxes imposed by the State of Illinois and Kane County, one-half of all deed and money escrow charges, one-half of New York Style closing fees and any other customary seller's charges shall be paid for by Seller. Loan title charges, if any, recording fees for the deed, one-half of all deed and money escrow charges, one-half of New York Style closing fees and any other customary purchaser's title insurance charges shall be paid for by Purchaser.

8. **SELLER'S REPRESENTATIONS, WARRANTIES AND COVENANTS.** Seller represents, warrants and covenants to Purchaser, as follows:

A. Seller is the owner of marketable and insurable fee simple title to the Property. Seller has good and marketable title to the Personalty and Intangible Property and each item thereof free and clear of all liens, claims, security interests, encumbrances, leases of every kind, except those encumbrances which will be paid off at closing.

B. Seller is a limited liability company duly form, validly existing and in good standing under the laws of the State of Illinois and has the requisite power and authority to enter into this Agreement and the instruments referenced herein, and to consummate the transactions contemplated hereby. The individual executing this Agreement on behalf of the Seller has the legal power, right, and actual authority to bind Seller to the terms and conditions of this Agreement.

C. At Closing, there will be no leases, tenancies or other rights of occupancy or use affecting any portion of the Property.

D. Seller has not received any notices from any municipal, county, state or other governmental authority of, and have no knowledge of, zoning, building, fire, health code or other violations of any statutes, codes, ordinances, rules or regulations with respect to the Property which shall not have been corrected by Seller prior to the Closing Date. Seller shall promptly deliver a copy of any such notices received after the Effective Date to Purchaser.

E. Seller and all persons or entities having beneficial interests in the Property are "United States Persons," and are not "foreign persons", "foreign partnerships," "foreign trusts," or "foreign estates" as defined in Section 1445(f)(3) and Section 7701(g) of the Internal Revenue Code of 1986, as amended and the purchase of the Property by Purchaser as contemplated herein will not be subject to the withholding requirements of Section 1445(a) of the Code.

F. Seller is not a person or entity that and shall not be a person or entity that: (i) is acting, directly or indirectly, on behalf of terrorists or terrorist organizations, including those persons or entities that are included on any of the applicable lists issued by the U.S. Office of Foreign Assets Control ("OFAC"); (ii) resides or has a place of business in a country or territory named on any of such lists or which is designated as a Non-Cooperative Jurisdiction by the Financial Action Task Force on Money Laundering ("FATF"); (iii) is a "Foreign Shell Bank" within the meaning of the USA Patriot Act; or (iv) resides in or is organized under the laws of a jurisdiction designated by the U.S. Secretary of the Treasury under Sections 311 or 312 of the USA Patriot Act as warranting special measures due to money laundering concerns.

G. There are no mechanics' or materialmen's liens or any claims for such liens affecting the Property, and as of the Closing Date, there will be no work or material performed or furnished for which payment will not have previously been made (unless the Title Insurer insures Purchaser against such unpaid work or material).

H. There are no service contracts, agreements, leases, licenses, invoices, bills or understandings of any nature, written or oral, formal or informal, which Purchaser, as prospective owner of the Property, will be required to assume or pay or to which Purchaser, as a consequence of entering into or closing this Agreement, may become bound.

I. There are no condemnation or judicial proceedings, administrative actions or examinations, claims or demands of any type which have been instituted or to the knowledge of Seller which are pending or threatened against Seller, the Property, or any part thereof.

J. Neither this Agreement nor anything required to be done under this Agreement violates any contract, agreement or instrument to which Seller is a party or which affects the Property or any part thereof; and the sale, conveyance or assignment of the Property contemplated under this Agreement does not require the consent of any party which has not been obtained. Seller has obtained all necessary right, power and authority to enter into this Agreement, consummate the sale and make the transfer and assignments contemplated by this Agreement; and the person(s) executing this Agreement have been duly authorized and empowered to do so.

As used in this Section 8 and elsewhere in this Agreement, the phrases "to Seller's knowledge," "best of Seller's knowledge" and any other references to the "knowledge" of Seller or words of similar import mean the knowledge of Seller following a diligent review of the books and records of Seller and a diligent inquiry of all such persons with responsibility in connection with the matters that are the subject of the foregoing representations and warranties, and shall apply to information which may be in the possession of Seller generally or incidentally.

If, after the Effective Date and prior to the Closing Date, either Seller or Purchaser should gain such knowledge or such facts should occur which would cause any of the representations and warranties in this Section 8 to be false, the discovering party must notify the other and if such falsehood cannot be remedied by Seller prior to the Closing Date, then (i) if such falsehood was not caused by Seller's acts or omissions to act and is not in Seller's control to be remedied, Purchaser shall have the right to terminate this Agreement, in which event the Earnest Money will be returned to Purchaser as Purchaser's sole remedy, and Purchaser and Seller shall have no further obligations under this Agreement, or (ii) if such falsehood was caused by Seller's acts or omissions to act or is within Seller's control to be remedied, Purchaser may treat the same as a breach under this Agreement and enforce its rights pursuant to Section 19.

9. REPRESENTATIONS, WARRANTIES AND COVENANTS OF PURCHASER. In order to induce Seller to enter into this Agreement, Purchaser represents, warrants and covenants to Seller as follows:

A. Purchaser has the legal power, right and authority to enter into this Agreement, to consummate the transactions contemplated hereby and to execute and deliver all documents and instruments to be delivered by Purchaser hereunder.

B. All requisite action has been taken or obtained by Purchaser in connection with the entering into this Agreement and the consummation of the transactions contemplated hereby, or shall have been taken prior to the Closing Date.

C. The individual(s) executing this Agreement on behalf of Purchaser have the legal power, right, and actual authority to bind Purchaser to the terms and conditions of this Agreement.

10. **ADDITIONAL SELLER COVENANTS PENDING CLOSING.**

A. At all times prior to Closing Date, Seller agrees:

- (1) Not to grant any easements or other documents which may encumber the Property following the Closing Date;
- (2) Not to take or omit to take any intentional action which would cause any of Seller's representations and warranties not be true on and as of the Closing Date;
- (3) Not to enter into any agreement or option to sell the Property or any part thereof, or interest therein;
- (4) To maintain Seller's present liability and casualty insurance coverages.

B. Provided that Purchaser does not terminate this Agreement, from and after the expiration of the Inspection Period, Seller agrees that it shall not enter into any leases in whole or in part and ensure that there will not be any encumbrances or obstacles for the Purchaser to take complete title and possession in whole of the Property.

11. **CONDITIONS PRECEDENT.** This Agreement and Purchaser's obligation to close are subject to the following express conditions precedent:

- A. There is no material default of Seller under this Agreement;
- B. The continued validity of each and all of Seller's representations and warranties and the satisfaction of all of Seller's covenants contained in this Agreement;
- C. The delivery of the closing documents described in Section 12A; and
- D. The expiration or Purchaser's waiver of the Inspection Period.

Notwithstanding anything to the contrary which may be contained in this Agreement, each of the conditions precedent in this Section 11 may be waived in writing by Purchaser, such conditions being intended for the exclusive protection and benefit of Purchaser. In the event that such conditions are not satisfied or waived by Purchaser, then at the option of Purchaser, this Agreement may be declared null and void.

12. **CLOSING DOCUMENTS.**

A. On or before the Closing Date, Seller must deliver the following to Purchaser or the Title Insurer, the form of which will be subject to Purchaser's reasonable satisfaction and approval:

- (1) A special warranty deed conveying good and marketable, fee simple title to the Property to Purchaser or its nominee free and clear of all liens, encumbrances, easements and restrictions of every nature and description, except the Permitted Exceptions;
- (2) A bill of sale transferring and conveying to Purchaser good and marketable title to the Personal Property, if any, free and clear of all liens and encumbrances of every nature and description;
- (3) ALTA Statement;
- (4) GAP Statement;
- (5) Non-Foreign Person (FIRPTA) Affidavit;
- (6) State of Illinois and Cook County Transfer Tax Declarations;
- (7) Closing Statement;
- (8) Keys to the Property;
- (9) A marked-up Title Commitment, indicating all satisfaction of all requirements, deleting the standard exceptions, insuring the "gap" and issuing all required title endorsements. The final title policy shall be delivered within a reasonable time after Closing; and
- (10) Such other documents as the Title Insurer, Purchaser or its attorneys may reasonably require in order to effectuate or further evidence the intent of any provision of this Agreement.

B. On or before the Closing Date, Purchaser must deliver the following to Seller or the Title Insurer:

- (1) ALTA Statement;
- (2) GAP Statement, if required by Title Insurer; and

- (3) Such other documents as the Title Insurer, Seller or its attorneys may reasonably request in order to effectuate or further evidence the intent of any provision of this Agreement.

13. **EMINENT DOMAIN.** Seller agrees to immediately notify Purchaser of any notice of eminent domain proceeding affecting the Property. If, prior to the Closing Date, all or a substantial portion of the Property having a value in excess of \$100,000.00 is taken or made subject to eminent domain proceedings, then Seller shall immediately notify Purchaser. Upon such occurrence, Purchaser shall, at its option, have the right to: (i) terminate this Agreement and receive a refund of the Earnest Money and any other monies paid to Seller; or (ii) complete the transaction, in which event Seller shall deliver to Purchaser an executed assignment of all condemnation awards payable as a result of such condemnation, in form and substance satisfactory to Purchaser.

14. **CASUALTY LOSS.** Seller agrees to immediately notify Purchaser of any fire or other casualty affecting the Property. If, prior to the Closing Date, all or a substantial portion of the Property having a value in excess of \$100,000.00 is destroyed by fire or other casualty, then Seller shall immediately so notify Purchaser. Purchaser shall, at its option, have the right to: (i) terminate this Agreement and receive a refund of the Earnest Money and any other monies paid to Seller; or (ii) complete the transaction, in which event Seller shall deliver to Purchaser an executed assignment of: (y) all insurance proceeds, including cash equal to Seller's deductible, payable as a result of such casualty (less any amounts reimbursable to Seller for repairs to the Property made by Seller), in form and substance reasonably satisfactory to Purchaser; and (z) all construction contracts entered into in connection with the rebuilding of the Property.

15. **CLOSING DATE.** The closing of the sale and purchase of the Property shall take place at the Title Insurer's office thirty (30) days (if such date is not a business day, then the immediately next business day) after the expiration or Purchaser's earlier waiver of the Inspection Period (the "Closing Date").

16. **BROKERAGE FEES.** The parties represent and warrant to each other that they have not employed a broker in connection with this transaction other than Lee & Associates who will solely represent the Purchaser in this transaction and the Seller will pay the commission to Lee & Associates in the amount of 3.00% of the Purchase Price at Closing. Seller and Purchaser agree to indemnify, defend and hold each other harmless from and against any and all claims or demands with respect to any finder's or other brokerage fees, commissions or other compensation asserted by any person, firm or corporation in connection with this Agreement or the transaction contemplated by this Agreement arising from or as a result of the actions of Seller or Purchaser, which indemnity shall survive the Closing Date.

17. **POSSESSION.** Possession of the Property shall be delivered, in its condition as existed on the date of this Agreement, ordinary wear and tear excepted, to Purchaser on the Closing Date free and clear of any occupancy and tenancy rights whatsoever.

18. **ESCROW.** This transaction will be closed through an escrow with the Escrowee in accordance with the usual form of deed and money escrow agreement then in use by the

Escrowee, with such special provisions inserted in the escrow agreement as may be required to conform with this Agreement. Notwithstanding anything to the contrary contained in this Agreement, payment of the Purchase Price and delivery of all documents shall be made through such escrow. The cost of such escrow shall be divided equally between Seller and Purchaser. This Agreement shall not be merged into any escrow agreement and the escrow agreement shall be deemed auxiliary to this Agreement. The provisions of this Agreement shall always be deemed controlling as between Seller and Purchaser.

19. **DEFAULT.**

A. In the event Seller breaches its obligations under this Agreement, and fails to cure such breach within five (5) days after receipt of Purchaser's notice, Purchaser may, as its sole remedy, either: (i) elect to enforce the terms of this Agreement by an action for specific performance; or (ii) terminate this Agreement, in which event the Earnest Money shall be promptly returned to Purchaser.

B. In the event Purchaser breaches its obligations under this Agreement, and fails to cure such breach within five (5) days after receipt of Seller's notice, the Earnest Money shall be paid to Seller as liquidated damages in lieu of all other remedies available to Seller and this Agreement shall become null and void with neither party having any further rights or liabilities hereunder, except as provided for in this Agreement. Seller and Purchaser acknowledge and agree that (i) it would be extremely difficult to accurately determine the amount of damages suffered by Seller as a result of Purchaser's default hereunder; (ii) the Earnest Money is a fair and reasonable amount to be retained by Seller as agreed and liquidated damages for Purchaser's default under this Agreement; and (iii) retention by Seller of the Earnest Money upon Purchaser's default hereunder shall not constitute a penalty or forfeiture.

20. **RIGHT OF PURCHASER TO ASSIGN OR CONVEY.** Notwithstanding anything to the contrary contained in this Agreement, Purchaser shall have the absolute right to assign this Agreement or any portion of or interest in this Agreement and/or designate to whom title to the Property or any portion of the Property may be conveyed; provided, that: (i) notice of such assignment is delivered to Seller; (ii) Purchaser shall not be released from any liability under this Agreement as a result of any such assignment; and (iii) the assignee is an affiliate of Purchaser.

21. **LITIGATION.** In the event that there is any litigation arising out of this Agreement, the prevailing party shall be entitled to recover all costs incurred therein, including reasonable attorney's fees at all levels of proceedings including, but not limited to, appeals, bankruptcy and collections.

22. **NOTICES.** All notices required or desired to be given under this Agreement shall be in writing and either delivered by: (i) messenger or overnight courier service; or (ii) by Email, and shall be deemed delivered on the date of transmittal, each addressed as follows:

If to Seller: Christopher J. Goluba, P.C.
5277 Trillium Blvd.
Hoffman Estates, Illinois 60192
Attn: Christopher J. Goluba
Ph. No.: (224) 484-8925
Email: Chris.Goluba@Golubalaw.com

If to Purchaser: Elgin Community College
1700 Spartan Drive, Building B235.08
Elgin, Illinois 60123
Attn: Respicio F. Vazquez, General Counsel
Ph. No.: (847) 214-7760
Email: RVazquez@elgin.edu

or to such other address as either party may from time to time designate by written notice to the other party.

23. **SURVIVAL OF AGREEMENT.** All representations and warranties contained in this Agreement shall be continuing and shall be true and correct on and as of the Closing Date with the same force and effect as if made at that time and shall survive for six (6) months after the Closing Date.

24. **SUCCESSORS AND ASSIGNS.** This Agreement shall inure to the benefit of and be binding upon the parties and their respective heirs, successors and assigns.

25. **COUNTERPARTS.** This Agreement may be executed in any number of counterparts and exchanged electronically; each such counterpart shall be deemed to be an original document, but all such counterparts together shall constitute but one (1) Agreement.

26. **PROVISIONS SEVERABLE.** The unenforceability or invalidity of any provision or provisions of this Agreement shall not render any other provision or provisions contained in this Agreement unenforceable or invalid.

27. **CAPTIONS.** The captions at the beginning of the paragraphs are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.

28. **ENTIRE AGREEMENT.** This Agreement embodies and constitutes the entire agreement and understanding between the parties with respect to the transaction contemplated hereunder, and all prior or contemporaneous agreements, understandings, representations and warranties are deemed merged into this Agreement.

29. **FURTHER ASSURANCES.** The parties each agree to do, execute, acknowledge and deliver all such further acts, instruments and assurances and to take all such further action before or after the closing as shall be necessary or desirable to fully carryout this Agreement and to fully consummate and effect the transactions contemplated hereby.

30. **APPLICABLE LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Further, the performance of this Agreement will comply with all applicable federal, state and local laws.

31. **INDEPENDENT COUNSEL AND INTERPRETATION.** Each party acknowledges that its legal counsel participated in the preparation and drafting of this Agreement, and that each has been or has had the opportunity to be represented by counsel of its own choice throughout all negotiations which preceded the execution of this Agreement, and that they have executed this Agreement with the consent and upon the advice of said counsel. Accordingly, it is agreed that any legal rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply to the interpretation of this Agreement or any addenda, amendments or exhibits thereto to favor any party against the other.

32. **EXCHANGE.** The parties acknowledge that each may be consummating the transaction as part of a deferred tax-free exchange pursuant to Section 1031 of the Internal Revenue Code (the "**Code**"). Therefore, either party may assign its right, but not its obligations under this Agreement, to a qualified third party intermediary. Each party agrees to cooperate with the other in connection with such tax deferred exchange; provided, however, that in no event will either party incur any obligation, indebtedness, liability, cost or expense as a result of cooperating with the other to effect such exchange.

33. **TIME OF ESSENCE.** It is expressly agreed by both Seller and Purchaser that time is of the essence of this Agreement and in the performance of all conditions, covenants, requirements, obligations and warranties to be performed or satisfied by the parties hereto. Waiver of performance or satisfaction of timely performance or satisfaction of any condition, covenant, requirement, obligation or warranty by one party will not be deemed to be a waiver of the performance or satisfaction of any other condition, covenant, requirement, obligation or warranty unless specifically consented to in writing. If any deadline or time period provided in this Agreement falls on or ends on a Saturday, Sunday or national legal holiday, performance will be due on the next business day. Unless otherwise specified, all time periods will end at 6:00 p.m. central time of the applicable day. As used in this Agreement, "business day" shall mean any day other than a Saturday, Sunday, or legal holiday on which national banks are authorized by federal law to close.

34. **EFFECTIVE DATE.** The parties have executed this Purchase and Sale Agreement as of the dates set forth below their respective signatures. The date that the last of the parties signing this Agreement executes the same and delivers a fully executed copy to the other party is referred to as, the "**Effective Date**".

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK-SIGNATURE PAGE FOLLOWS]

The parties have executed this Purchase and Sale Agreement as of the dates set forth below their respective signatures.

<p><u>PURCHASER:</u></p> <p>ELGIN COMMUNITY COLLEGE</p> <p>By: _____ Name: David Sam Title: College President</p> <p>Dated: September ____, 2023</p>	<p><u>SELLER:</u></p> <p>HEIDNER II, LLC, an Illinois limited liability company</p> <p>By: HPI Management Inc., an Illinois corporation, its Manager</p> <p>By: _____ Name: Rick E. Heidner Title: President</p> <p>Dated: September ____, 2023</p>
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EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

LOT 1 OF BURNIDGE BROS. INDUSTRIAL PARK, UNIT NO. 5, IN THE CITY OF ELGIN,
KANE COUNTY, ILLINOIS.

PIN: 06-22-328-004

**MINUTES OF REGULAR BOARD MEETING
AUGUST 8, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held August 8, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
AUGUST 8, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, August 8, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:49 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Wagner, VP, Business & Finance; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees...
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively).

Motion: Trustee Rakow moved to recess to closed session.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:50 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:27 p.m. The board reconvened in open session at 6:32 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

MINUTES OF REGULAR MEETING OF
AUGUST 8, 2023

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rodriguez.

D. Shared Values

The Trustees read the Shared Values of the College.

5. President's Report

- Dr. Sam acknowledged Lori Clark, ECCFA president and Anitra King, SSECCA president in the audience.
- Enrollment report: Fall enrollment is up 2% from last year.
- Achieving the Dream has written a nice article about ECC, which is featured on its website and latest newsletter. Ms. Ternes served as a course mentor.
- The KCT location on campus is now open to students, staff, faculty and the community.
- Dr. Sam also thanked everyone for their support during his time of loss.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Lori Clark, ECCFA president, offered comments on diversity, equity and inclusion.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, August 7, 2023. The following presentations were provided: Emergency Preparedness by Emily Kies and Carpentersville Center by Drs. Garber and Heinrich. A construction report was provided by Dr. Wagner. Board Actions and items on the August 8, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos reported the following: The next meeting will be August 18-19 for the Executive Board at Joliet Junior College. The September 8-9th meeting for all trustees will be held in Springfield. Dr. Sam will be attending both as chair of ICCCP.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that a draft schedule for the ACCT Congress is available and that ECC will share their presentation on predictive analytics at 9:15-10:15 on Wednesday.

MINUTES OF REGULAR MEETING OF
AUGUST 8, 2023

D. Legislative

Trustee Rakow reported the following: Senate Bill 2288 sponsored by Senator Castro was signed into law on August 4, 2023 and will take effect January 1, 2024. The new law expands the Illinois Articulation Initiative by requiring Illinois public colleges and universities to accept all major courses approved for transfer as equivalent major courses, as long as that major is offered at the receiving institution. As a result of this new law, Illinois students transferring across public colleges and universities, like many of our ECC students who transfer to a four-year college, will be protected from having to repeat courses, ultimately saving students money and reducing their time to degree completion. Two meet and greets with legislators have been scheduled. August 21, members of the Board and Dr. Sam will be meeting with Congresswoman Ramirez at ECC. August 22, a meeting is scheduled with Congresswoman Schakowsky at her office in Skokie.

E. ECC Foundation

Trustee Parks reported the following: The Foundation has raised \$1,051,856.33 in monetary gifts and pledges, achieving 69.48% of the annual goal. Foundation staff are finalizing numbers for the 2023 fiscal year and preparing for the annual audit. Awarding for the 2023-2024 school year is currently underway with 36% of scholarships already awarded. The Purses with Purpose Giving Circle welcomed the 2023 Cohort of Scholars at the annual Meet and Greet on July 19. Seven new scholars join five returning young ladies. Interest in the giving circle has increased and two new civic entities have each donated \$500 in support of our 2024-2025 cohort. The 25th Annual Golf Classic was a tremendous success. An increase in golfers and dinner attendees resulted in an 11% increase in net revenue from 2022. The 2024 Classic will be held on June 17. The September 23 *Dare to Dream* gala planning is in full swing. Awardees are being finalized and ticket purchases are strong. As we look to our 75th Anniversary celebration, we have confirmed September 14, 2024 for our celebratory gala, please reserve the date on your calendar. Submitted a proposal to Illinois Department of Human Services for Expansion Grant funds for the Certified Recovery Support Specialist Program and were successfully awarded \$227,900. The Foundation's *Bright Futures* campaign is preparing for the public phase to kick off this fall. A summer cultivation event is being planned for August. Dates are being finalized for major campaign "Asks". Chair Betancourt begins her tenure September 7. An evening out to support ECC's Art Center and Dinner at Spartan Terrace is being planned for November.

F. Student Report

Student Trustee Kolbusz reported the following: There was a Blood Drive on July 12 and there were 28 registered donors. Project Backpack was a huge success with 1,680 backpacks being packed by ECC and KCT employees.

8. College Reports

Board Action No. 001-A-24, Acceptance of Written College Reports

- A. Personnel (June/July)
- B. Treasurer (May/June)
- C. Student (May-July)

MINUTES OF REGULAR MEETING OF
AUGUST 8, 2023

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (June/July)
- E. College and Career Student Success (quarterly)
- F. Community Engagement and Legislative Affairs (June/July)
- G. Marketing & Communications (quarterly)
- H. Equity, Diversity and Inclusion (quarterly)
- I. Grant Monitoring Report (period ending June 30, 2023)
- J. Vendor Report (FY2023)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

- Motion:*** Trustee Ollayos moved to accept the college reports.
Second: Student Trustee Kolbusz seconded the motion.

Trustee Ollayos requested clarification of the Global Engagement Specialist position being filled. This position is within International Studies.

- Roll-Call Vote:*** Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. Consent Agenda

Chair Redmer read the following consent agenda items:

- A. Board Action No. 002-A-24, Minutes of the Regular Board Meeting of June 13, 2023**
- B. Board Action No. 003-A-24, Minutes of Closed Session Board Meeting of June 13, 2023**
- C. Board Action No. 004-A-24, Minutes of Special Board Meeting of June 21 & 22, 2023**
- D. Board Action No. 005-A-24, Minutes of Closed Session Special Board Meeting of June 21 & 22, 2023**
- E. Board Action No. 006-A-24, Destruction of Audiotapes of Closed Session of November 9, 2021**
- F. Board Action No. 007-F-24, Ratification of Report of Expenses**
- G. Board Action No. 008-F-24, Ratification of Board of Trustee Travel Expenses**
- H. Board Action No. 009-A-24, Trustee In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- I. Board Action No. 010-A-24, Trustee In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- J. Board Action No. 011-A-24, 2023 Schedule of Board Meetings, Elgin Community College (Amended)**
- K. Board Action No. 012-P-24, Signing Bonuses for Health Profession Directors**
- L. Board Action No. 013-F-24, Resource Allocation and Management Plan for Community Colleges – Building F Renovation**

MINUTES OF REGULAR MEETING OF
AUGUST 8, 2023

- M. Board Action No. 014-F-24, Resource Allocation and Management Plan for Community Colleges – Building I Renovation and Expansion**
- N. Board Action No. 015-A-24, Ratification – Fiscal Year 2024 Salary Adjustment and Insurance Contribution Rate for Administrative and Tutor Employees**
- O. Purchases**
- 1. Board Action No. 016-T-24, Jira Service Management Licenses and Implementation**, authorizes the administration to contract with ISOS Technology (Tempe, AZ) for Jira software and services, in the amount of \$136,325.
 - 2. Board Action No. 017-T-24, Salesforce / Tableau End User Support Subscription Upgrade**, authorizes the administration to increase the current contract with Salesforce (previously Tableau)(San Francisco, CA) for an end user support subscription for a period of three (3) years. Not to exceed \$87,075 annually or \$261,225 over the three (3) years.
 - 3. Board Action No. 018-T-24, Salesforce / Tableau Migration Management Consultant**, authorizes the administration to enter into a contract with Datatelligent (Glen Ellyn, IL) to migrate data dashboards and data sources from the College's two current Tableau subscription sites to the new single site. This agreement is not to exceed \$43,200.
 - 4. Board Action No. 019-B-24, Annual Trane HVAC Equipment Maintenance – Buildings H and M**, authorizes the administration to contract with Trane U.S., Inc. (Willowbrook, IL) the annual factory maintenance services for the Trane HVAC equipment located in Buildings H and M in an amount not to exceed \$55,703 for a period of three (3) years.
 - 5. Board Action No. 020-B-24, Electrical Supplies**, authorizes the administration to purchase electrical supplies from West Side Electrical Supply Co. (South Elgin, IL) and Advance Electrical Supply (Chicago, IL), for a period of one year, in an amount not to exceed \$45,000 annually with each vendor.
 - 6. Board Action No. 021-S-24, Spartan Terrace Classroom Point of Sale System**, authorizes the administration to purchase a Point of Sale (POS) system from Oracle (Atlanta, GA) in an amount not to exceed \$27,632.41.
 - 7. Board Action No. 022-A-24, On-Site Health Clinic**, authorizes the administration to negotiate and execute a contract with Advocate Aurora Health (Sherman) to staff and run a health clinic on-site at the College. The first-year cost will not exceed \$350,000.
 - 8. Board Action No. 023-T-24, Financial Edge Software Purchase**, authorizes the administration to purchase Financial Edge software from Blackbaud (Charleston, SC) in an amount not to exceed \$67,574 for a period of three (3) years.
 - 9. Board Action No. 024-T-24, TerminalFour Software Renewal**, authorizes the administration to contract for one (1) year with TerminalFour, Inc. (Boston, MA) for the content management system in an amount not to exceed \$57,000.
 - 10. Board Action No. 025-T-24, Ratification – Ellucian Colleague Software Renewal**, authorizes the administration to ratify the renewal of the Ellucian software contract for one year with Ellucian (Richmond, VA), in the amount of \$558,274.

MINUTES OF REGULAR MEETING OF
AUGUST 8, 2023

11. Board Action No. 026-S-24, Ratification – Fall Sports Bus Transportation,
authorizes the administration to ratify a contract for bus transportation services from Chicago Classic Coach (Chicago, IL), in an amount not to exceed \$40,000 which will allow for post-season trips.

P. Personnel

1. Board Action No. 027-P-24, Senior Director of Facilities, Mr. Patrick Dolan

Q. Resolution of Appreciation

1. Board Action No. 028-A-24, Manager of Custodial Services, Mr. Roberto Negron

Motion: Trustee Rodriguez moved to approve the consent agenda as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

10. Old Business

No old business was brought forward.

11. New Business

- Trustee Ollayos shared her experience with taking an English course over the summer term and expressed her gratitude to the resource librarians for their help.
- Trustee Arroyo commented on wonderful production of Jesus Christ Superstar.
- Trustee Redmer mentioned that the new performing arts schedule is available and encouraged others to attend.
- Student Trustee Kolbusz shared that New Student Convocation is on August 18 and the Campus Jam will be from 12-1:30 following the ceremony. Also, “Clubchella” will be held August 30.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Rakow seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; meeting adjourned at 7:05 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
AUGUST 8, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held August 8, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed
- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
DECEMBER 14, 2021**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of December 14, 2021 as all criteria for destruction of these tapes have been met.



Dr. David Sam, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of August 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The enclosed Report of Expenses identifies the vendors that have been paid during the month of August 2023 in the amount of \$3,646,633.25.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Board of Trustee Travel Expenses for the month of August 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the month of August 2023 in the amount of \$271.10.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

MODIFIED ACADEMIC CALENDAR FOR 2024-2025

Recommendation

The administration recommends that the Board of Trustees approves the modified 2024-2025 academic calendar.



Dr. David Sam, President

Background

Planning and development of the academic calendar, which includes significant dates for the summer and fall terms in 2024 and the spring term in 2025, are done three (3) years in advance. Administration, various College departments, and the leadership of ECCFA and SSECCA provide input and are involved in the process.

The modification to the 2024-2025 academic calendar moves the 2025 spring break to one week later to allow the College to align with our secondary partners.

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2024 - 2025

SUMMER SESSION 2024

Beginning Fri., May 31 and ending Sun., Aug. 4 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 25 – Mon., May 27 All Facilities Closed: Memorial Day Weekend
Mon., June 3..... Summer Session I Begins
Mon., June 10..... Summer Session II Begins
Wed., June 19 All Facilities Closed: Juneteenth
Thurs., July 4 All Facilities Closed: Independence Day
Mon., July 15 Summer Session III Begins
Thurs., Aug. 8 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

FALL SEMESTER 2024

Tues., Aug. 13 – Wed., Aug. 14..... New Full-Time Faculty Orientation
Thurs., Aug. 15 College Convocation
Fri., Aug. 16..... New Student Convocation
Mon., Aug. 19 Fall Semester Begins
Sat., Aug. 31 - Mon., Sept. 2..... All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 23..... 12-Week Fall Session Begins
Mon., Oct. 14 2nd 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 27 – Sun., Dec. 1 All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 12..... Fall Semester Classes End
Fri., Dec. 13 Grading Day/Semester Ends
Sat., Dec. 14..... Graduation
Mon., Dec. 16 Grades Due by 4 p.m.
5:00 p.m. Mon., Dec. 23– Wed. Jan.1..... All Facilities Closed: Winter Recess

SPRING SEMESTER 2025

Thurs., Jan.2..... Offices Reopen
Tues., Jan. 7 – Wed., Jan. 8..... New Full-Time Faculty Orientation
Thurs., Jan. 9..... College Convocation
Fri., Jan. 10 New Student Convocation
Mon., Jan. 13..... Spring Semester Begins
Mon., Jan. 20..... All Facilities Closed: Martin Luther King, Jr. Day
Mon., Feb. 17 All Facilities Closed: Presidents' Day
Tues., Feb. 24..... 12-Week Spring Session Begins
Mon., Mar. 17 2nd 8-Week Spring Session Begins
Mon., Mar. 31 – Sun. Apr 6..... All Facilities Closed: Spring Recess
Wed., May 14..... Spring Semester Classes End
Thurs., May 15..... Grading Day/Semester Ends
Fri., May 16 High School Equivalency Graduation Ceremony
Sat., May 17..... Graduation
Mon., May 19..... Grades Due by 4:00 p.m.
Sat., May 24 - Mon., May 26..... All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17; 6/5/19; 5/20/20; 6/7/21; 7/27/21; 5/16/23

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

MICROSCOPE CAMERAS AND ACCESSORIES

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase microscope cameras and the accessories from Nikon Instruments Inc. (Melville, NY), the lowest responsible bidder, in an amount not to exceed \$28,698.

Vendor	Location	Five (5) Microscope DS-Fi3	Microscope Accessories	Objective Trinocular Package	Freight Estimate	Bid Total
Nikon Instruments Inc.	Melville, NY	\$ 20,884.50	\$ 1,226.00	\$ 6,387.50	\$ 200.00	\$ 28,698.00
Delta Optical Instruments Inc	North Little Rock, AR	\$ 22,878.00	\$ 1,367.15	\$ 7,933.50	\$ 2,750.00	\$ 34,928.65



Dr. David Sam, President

Background

An invitation to bid was advertised and sent to Four (4) vendors, none of which were in-district. Four (4) bids were received and, two (2) were disqualified for not bidding the requested microscope camera model.

Basic microscopy skills are needed for students to be successful in advanced biology courses and in their future healthcare and STEM (Science, Technology, Engineering and Math) careers. Microscopes are the cornerstone of general biology coursework and are used throughout the entire semester in almost all biology and microbiology classes.

Teaching microscope cameras will allow biology instructors to use technology to demonstrate use of a compound light microscope and identify various animal tissues to an entire class at one time. These units will not only provide a more efficient way to conduct microscopy demonstrations, they will also allow faculty to spend additional time assisting students with questions during labs. These microscopes are a critical teaching tool for biology courses and allow the College to continue its mission of improving people's lives through learning.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

PURCHASE OF OVENS FOR CULINARY PROGRAM

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase two (2) ovens for the culinary program from Bakery Equipment Services (Richmond, CA), the lowest responsible bidder, in an amount not to exceed \$44,505.

Vendor	Location	Gas Deck Oven	Roll-in Rotating Gas Rack Oven	Bid Total
Bakery Equipment Systems Services	Richmond, CA	\$25,405.00	\$19,100.00	\$44,505.00
Tiles in Style	South Holland, IL	\$31,186.00	\$27,600.00	\$58,786.00



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to seven (7) vendors, none of which were in-district. The College only received two (2) responses.

This bid was for the purchase of an American Baking Systems Gas Oven Deck and an LBC Roll-in Rotating Rack Gas Oven for the culinary program. The price also includes delivery, assembly, and placement of the equipment.

The deck oven will be replacing a dual combi-oven. The bottom oven of the combi-oven is not fully functional. The deck oven is standard equipment for bread production for the baking industry and a piece of equipment we do not currently have in either baking lab. This piece of equipment will greatly enhance the student experience.

The roll-in oven is needed due to the lack of oven racks in room I-110. This lack of baking capacity requires students to wait to bake their products. This additional oven will increase baking capacity and will positively impact the student experience.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

TRACTOR AND TRAILER MAINTENANCE SERVICES

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase tractor and trailer maintenance services from Mobile Fleet Service, Inc. (Woodstock, IL), the lowest responsible bidder, in the amount not to exceed \$74,500 annually. This agreement will be for three (3) years with the option to renew for two (2) additional, one-year periods.

Year	Vendor	Location	Maintenance Hourly Rate MO-FR Standard Hours	Maintenance Hourly Rate MO-FR Non-Standard Hours	Maintenance Hourly Rate SA-SU	EPA Waste Removal Per Trip	Service Call Fee
1	Mobile Fleet Service, Inc.	Woodstock, IL	\$ 186.00	\$ 186.00	\$ 186.00	\$ 10.00	\$ 95.00
2	Mobile Fleet Service, Inc.	Woodstock, IL	\$ 191.00	\$ 191.00	\$ 191.00	\$ 10.00	\$ 95.00
3	Mobile Fleet Service, Inc.	Woodstock, IL	\$ 196.00	\$ 196.00	\$ 196.00	\$ 10.00	\$ 95.00



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to five (5) vendors, two (2) of which were in-district. The industry continues to struggle and is affected with mechanic shortages resulting in only one (1) bid received.

This bid is for hourly rates to perform on-site maintenance and repair services as needed on a time and material basis, including all office overhead and small tools rental. Environmental Protection Agency (EPA) fees are charged separately.

Mobile Fleet Service Inc. holds an Automotive Service Excellence (ASE) certification. ASE certification requires passing a rigorous test, evidence of on-the-job training and a retest every five years. The College’s truck driving program requires this certification for the protection of its students and the community. This service is necessary to keep the college’s truck driving program’s 14 tractors and trailers operational, accessible 24/7, and safe for use by our students with the least amount of disruption to the program.

Funding Source: Education Fund
 Staff Contact: Dr. Peggy Heinrich, Vice President of Teaching, Learning & Student Development, 847-214-7363

VIRTUAL REALITY HARDWARE & SOFTWARE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase career exploration virtual reality headsets and software licenses from Transfr (New York, NY) in an amount not to exceed \$24,750.



Dr. David Sam, President

Background

Transfr is the sole source provider of the proprietary Transfr Virtual Training Facility, Transfr Virtual Healthcare Facility, and Transfr Career Exploration Facility for the hands-on, simulation-based training skills. Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

The Workforce Development and Continuing Education division is requesting the purchase of a one-year license for five virtual reality headsets from Transfr. The headsets include custom software designed for virtual career exploration and entry-level training in over twenty disciplines across multiple industries including Manufacturing, Skilled Trades, Warehousing & Storage, Public Safety, and Automotive.

The headsets will allow students to explore the day-to-day realities of specific careers and skills in a safe and engaging environment. They will also provide opportunities to explore various in-demand technical disciplines.

Funding Source: Perkins Grant Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

**ANNUAL HEATING VENTILATION AND AIR CONDITIONING EQUIPMENT
MAINTENANCE**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Thermosystems, LLC (Elmhurst, IL) for annual factory maintenance services for the Daikin/McQuay HVAC equipment located in buildings A, B, C, J, M-east, and O in the amount of \$37,887.



Dr. David Sam, President

Background

Thermosystems, LLC is the single regional source for Daikin/McQuay factory service and parts. Per the Illinois Community College Act Compiled Statutes, Chapter 110, Act 805/3-27.1, “contracts for goods or services which are economically procurable from only one source” are exempt from bidding.

The College currently has five (5) centrifugal chillers, one (1) heat recovery chiller, one (1) air cooled chiller, and twelve (12) roof top units, manufactured by Daikin North America (formally known as McQuay), in various locations on the campus. This equipment requires specific factory maintenance and support to insure smooth reliable operation. This is a continuation of multiple, on-going maintenance agreements that are being consolidated to one annual contract.

Funding Source: Operations & Maintenance Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

FALL IMPACT MAGAZINE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase print services for the Fall Impact Magazine from Cardinal ColorGroup (Rolling Meadows, IL), the lowest responsible bidder, in an amount not to exceed \$43,500.

Vendor	Location	Base Bid
Cardinal ColorGroup	Rolling Meadows, IL	\$ 43,500.00
Liberty Creative Solutions	Tinley Park, IL	\$ 59,572.00



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to six (6) vendors, two (2) of which were in-district and one (1) was an Illinois Certified Persons with a Disability owned business. Three (3) bids were received; however, one (1) vendor did not quote the required specifications, therefore was disqualified.

IMPACT is a magazine-type newsletter incorporating Elgin Community College news, initiatives, and personal profiles about students, employees, alumni, programs, the Foundation, and other important College information. This magazine is shared with the district community, students, parents/guardians, employees, donors, and alumni. It is both informational and personal in its content and style and delivers the College's message and mission to the College's wider audience.

The College is having the vendor print 192,225 magazines to be mailed directly to community members and 875 will be delivered to the College for internal distribution.

Funding Source: Education Fund

Staff Contact: Dr. Toya Webb, Chief Marketing and Communications Officer, Marketing & Communications, 847-214-7389

RESOLUTION OF APPRECIATION
Director of Payroll, Ms. Theresa Reddick

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Ms. Theresa Reddick, Director of Payroll, who retired on March 31, 2023.



Dr. David Sam, President

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

RESOLUTION OF APPRECIATION
Ms. Theresa Reddick, Director of Payroll

WHEREAS, Ms. Theresa Reddick began her tenure at Elgin Community College in 2003 as an Administrative Assistant. In 2005 she took a full-time position as the Payroll and Benefits Manager, which led her to her final role and promotion as Director of Payroll in 2011; and

WHEREAS, Ms. Reddick completed numerous training modules and attended several seminars related to her position, including but not limited to; training by the Internal Revenue Service, American Payroll Association, and the Society of Human Resources Management; and

WHEREAS, Ms. Reddick received the Extra Effort Award in 2003 for her work with the Datatel implementation project and again in 2006 for her work as the Payroll Manager; and

WHEREAS, Ms. Reddick was a co-lead for the eTime implementation project in 2011 and executed the payroll deduction codes and monitoring procedure for the new SURS tier II program in 2012, and was also a member of the Imaging Project team; and

WHEREAS, Ms. Reddick increased direct deposit participation via various employee outreach campaigns from approximately 50% in 2005 to 92% before her retirement date; and

WHEREAS, Ms. Reddick implemented and streamlined many programs and procedures to provide employees 24/7 access to payroll documents online, including direct deposit enrollment, pay advices, earning statements, W2 statements, and total compensation statements; and

WHEREAS, Ms. Reddick served as a member of the Administrative team for union negotiations from 2011 to 2019; and

WHEREAS, Ms. Reddick implemented a payroll procedure to ensure annual compliance for the escheatment of unclaimed wages to the State of Illinois; and

WHEREAS, Ms. Reddick was the project lead for the successful migration of the eTime system to the Cloud; and

WHEREAS, Ms. Reddick ensured that employees never missed a payroll during her tenure in the Payroll Department; and

WHEREAS, it is appropriate to formally recognize and honor Ms. Theresa Reddick upon her retirement from Elgin Community College on March 31, 2023; and now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 12th day of September, 2023 expresses to Ms. Reddick, on behalf of District 509 citizens, her colleagues, and the many students who have benefited from her service, heartfelt appreciation for her years of dedicated service and extends to her best wishes for the future; and be it further

RESOLVED that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Ms. Theresa Reddick.