

**MINUTES OF REGULAR BOARD MEETING
AUGUST 8, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, August 8, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:49 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Wagner, VP, Business & Finance; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees...
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively).

Motion: Trustee Rakow moved to recess to closed session.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:50 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:27 p.m. The board reconvened in open session at 6:32 p.m. in E125, Seigle Auditorium.

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

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Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rodriguez.

D. Shared Values

The Trustees read the Shared Values of the College.

5. President's Report

- Dr. Sam acknowledged Lori Clark, ECCFA president and Anitra King, SSECCA president in the audience.
- Enrollment report: Fall enrollment is up 2% from last year.
- Achieving the Dream has written a nice article about ECC, which is featured on its website and latest newsletter. Ms. Ternes served as a course mentor.
- The KCT location on campus is now open to students, staff, faculty and the community.
- Dr. Sam also thanked everyone for their support during his time of loss.

6. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Lori Clark, ECCFA president, offered comments on diversity, equity and inclusion.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, August 7, 2023. The following presentations were provided: Emergency Preparedness by Emily Kies and Carpentersville Center by Drs. Garber and Heinrich. A construction report was provided by Dr. Wagner. Board Actions and items on the August 8, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos reported the following: The next meeting will be August 18-19 for the Executive Board at Joliet Junior College. The September 8-9th meeting for all trustees will be held in Springfield. Dr. Sam will be attending both as chair of ICCCP.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos shared that a draft schedule for the ACCT Congress is available and that ECC will share their presentation on predictive analytics at 9:15-10:15 on Wednesday.

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D. Legislative

Trustee Rakow reported the following: Senate Bill 2288 sponsored by Senator Castro was signed into law on August 4, 2023 and will take effect January 1, 2024. The new law expands the Illinois Articulation Initiative by requiring Illinois public colleges and universities to accept all major courses approved for transfer as equivalent major courses, as long as that major is offered at the receiving institution. As a result of this new law, Illinois students transferring across public colleges and universities, like many of our ECC students who transfer to a four-year college, will be protected from having to repeat courses, ultimately saving students money and reducing their time to degree completion. Two meet and greets with legislators have been scheduled. August 21, members of the Board and Dr. Sam will be meeting with Congresswoman Ramirez at ECC. August 22, a meeting is scheduled with Congresswoman Schakowsky at her office in Skokie.

E. ECC Foundation

Trustee Parks reported the following: The Foundation has raised \$1,051,856.33 in monetary gifts and pledges, achieving 69.48% of the annual goal. Foundation staff are finalizing numbers for the 2023 fiscal year and preparing for the annual audit. Awarding for the 2023-2024 school year is currently underway with 36% of scholarships already awarded. The Purses with Purpose Giving Circle welcomed the 2023 Cohort of Scholars at the annual Meet and Greet on July 19. Seven new scholars join five returning young ladies. Interest in the giving circle has increased and two new civic entities have each donated \$500 in support of our 2024-2025 cohort. The 25th Annual Golf Classic was a tremendous success. An increase in golfers and dinner attendees resulted in an 11% increase in net revenue from 2022. The 2024 Classic will be held on June 17. The September 23 *Dare to Dream* gala planning is in full swing. Awardees are being finalized and ticket purchases are strong. As we look to our 75th Anniversary celebration, we have confirmed September 14, 2024 for our celebratory gala, please reserve the date on your calendar. Submitted a proposal to Illinois Department of Human Services for Expansion Grant funds for the Certified Recovery Support Specialist Program and were successfully awarded \$227,900. The Foundation's *Bright Futures* campaign is preparing for the public phase to kick off this fall. A summer cultivation event is being planned for August. Dates are being finalized for major campaign "Asks". Chair Betancourt begins her tenure September 7. An evening out to support ECC's Art Center and Dinner at Spartan Terrace is being planned for November.

F. Student Report

Student Trustee Kolbusz reported the following: There was a Blood Drive on July 12 and there were 28 registered donors. Project Backpack was a huge success with 1,680 backpacks being packed by ECC and KCT employees.

8. College Reports

Board Action No. 001-A-24, Acceptance of Written College Reports

- A. Personnel (June/July)
- B. Treasurer (May/June)
- C. Student (May-July)

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College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (June/July)
- E. College and Career Student Success (quarterly)
- F. Community Engagement and Legislative Affairs (June/July)
- G. Marketing & Communications (quarterly)
- H. Equity, Diversity and Inclusion (quarterly)
- I. Grant Monitoring Report (period ending June 30, 2023)
- J. Vendor Report (FY2023)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

- Motion:** Trustee Ollayos moved to accept the college reports.
Second: Student Trustee Kolbusz seconded the motion.

Trustee Ollayos requested clarification of the Global Engagement Specialist position being filled. This position is within International Studies.

- Roll-Call Vote:** Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. Consent Agenda

Chair Redmer read the following consent agenda items:

- A. Board Action No. 002-A-24, Minutes of the Regular Board Meeting of June 13, 2023**
- B. Board Action No. 003-A-24, Minutes of Closed Session Board Meeting of June 13, 2023**
- C. Board Action No. 004-A-24, Minutes of Special Board Meeting of June 21 & 22, 2023**
- D. Board Action No. 005-A-24, Minutes of Closed Session Special Board Meeting of June 21 & 22, 2023**
- E. Board Action No. 006-A-24, Destruction of Audiotapes of Closed Session of November 9, 2021**
- F. Board Action No. 007-F-24, Ratification of Report of Expenses**
- G. Board Action No. 008-F-24, Ratification of Board of Trustee Travel Expenses**
- H. Board Action No. 009-A-24, Trustee In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- I. Board Action No. 010-A-24, Trustee In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- J. Board Action No. 011-A-24, 2023 Schedule of Board Meetings, Elgin Community College (Amended)**
- K. Board Action No. 012-P-24, Signing Bonuses for Health Profession Directors**
- L. Board Action No. 013-F-24, Resource Allocation and Management Plan for Community Colleges – Building F Renovation**

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- M. Board Action No. 014-F-24, Resource Allocation and Management Plan for Community Colleges – Building I Renovation and Expansion**
- N. Board Action No. 015-A-24, Ratification – Fiscal Year 2024 Salary Adjustment and Insurance Contribution Rate for Administrative and Tutor Employees**
- O. Purchases**
- 1. Board Action No. 016-T-24, Jira Service Management Licenses and Implementation**, authorizes the administration to contract with ISOS Technology (Tempe, AZ) for Jira software and services, in the amount of \$136,325.
 - 2. Board Action No. 017-T-24, Salesforce / Tableau End User Support Subscription Upgrade**, authorizes the administration to increase the current contract with Salesforce (previously Tableau)(San Francisco, CA) for an end user support subscription for a period of three (3) years. Not to exceed \$87,075 annually or \$261,225 over the three (3) years.
 - 3. Board Action No. 018-T-24, Salesforce / Tableau Migration Management Consultant**, authorizes the administration to enter into a contract with Datatelligent (Glen Ellyn, IL) to migrate data dashboards and data sources from the College's two current Tableau subscription sites to the new single site. This agreement is not to exceed \$43,200.
 - 4. Board Action No. 019-B-24, Annual Trane HVAC Equipment Maintenance – Buildings H and M**, authorizes the administration to contract with Trane U.S., Inc. (Willowbrook, IL) the annual factory maintenance services for the Trane HVAC equipment located in Buildings H and M in an amount not to exceed \$55,703 for a period of three (3) years.
 - 5. Board Action No. 020-B-24, Electrical Supplies**, authorizes the administration to purchase electrical supplies from West Side Electrical Supply Co. (South Elgin, IL) and Advance Electrical Supply (Chicago, IL), for a period of one year, in an amount not to exceed \$45,000 annually with each vendor.
 - 6. Board Action No. 021-S-24, Spartan Terrace Classroom Point of Sale System**, authorizes the administration to purchase a Point of Sale (POS) system from Oracle (Atlanta, GA) in an amount not to exceed \$27,632.41.
 - 7. Board Action No. 022-A-24, On-Site Health Clinic**, authorizes the administration to negotiate and execute a contract with Advocate Aurora Health (Sherman) to staff and run a health clinic on-site at the College. The first-year cost will not exceed \$350,000.
 - 8. Board Action No. 023-T-24, Financial Edge Software Purchase**, authorizes the administration to purchase Financial Edge software from Blackbaud (Charleston, SC) in an amount not to exceed \$67,574 for a period of three (3) years.
 - 9. Board Action No. 024-T-24, TerminalFour Software Renewal**, authorizes the administration to contract for one (1) year with TerminalFour, Inc. (Boston, MA) for the content management system in an amount not to exceed \$57,000.
 - 10. Board Action No. 025-T-24, Ratification – Ellucian Colleague Software Renewal**, authorizes the administration to ratify the renewal of the Ellucian software contract for one year with Ellucian (Richmond, VA), in the amount of \$558,274.

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11. Board Action No. 026-S-24, Ratification – Fall Sports Bus Transportation,
authorizes the administration to ratify a contract for bus transportation services from Chicago Classic Coach (Chicago, IL), in an amount not to exceed \$40,000 which will allow for post-season trips.

P. Personnel

1. Board Action No. 027-P-24, Senior Director of Facilities, Mr. Patrick Dolan

Q. Resolution of Appreciation

1. Board Action No. 028-A-24, Manager of Custodial Services, Mr. Roberto Negron

Motion: Trustee Rodriguez moved to approve the consent agenda as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

10. Old Business

No old business was brought forward.

11. New Business

- Trustee Ollayos shared her experience with taking an English course over the summer term and expressed her gratitude to the resource librarians for their help.
- Trustee Arroyo commented on wonderful production of Jesus Christ Superstar.
- Trustee Redmer mentioned that the new performing arts schedule is available and encouraged others to attend.
- Student Trustee Kolbusz shared that New Student Convocation is on August 18 and the Campus Jam will be from 12-1:30 following the ceremony. Also, “Clubchella” will be held August 30.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Rakow seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; meeting adjourned at 7:05 p.m.