

**MINUTES OF REGULAR BOARD MEETING
JUNE 13, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, June 13, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; Mr. Ray, CHRO and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees...
- E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively).

Motion: Trustee Rakow moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:46 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:53 p.m. The board reconvened in open session at 7:00 p.m. in E125, Seigle Auditorium.

MINUTES OF REGULAR MEETING OF
JUNE 13, 2023

4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Ray, ECC Chief Human Resources Officer.

D. Board Purpose

Trustee Nowak read the Board Purpose.

5. President's Report

- Dr. Sam acknowledged Anitra King, SECCA president in the audience.
- Enrollment report: Summer enrollment is up 14.5% from last year with 4,776 students enrolled. Credit hours are up 20.8% at 24,260.
- ECC is the 2nd higher learning institution in IL to receive accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP) for our dual credit program. Congratulations to Dr. Heinrich and thanks to the team: Dr. Mary Perkins, Dr. Kyla Wegman and Mr. Sean Jensen. The total number of NACEP-accredited programs across the country is 133 – in 26 states.
- In May the College was presented with the Partnership Award from Centro de Informacion in recognition of long-standing collaboration and steadfast support.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Anitra King, SECCA president, offered comments and gratitude regarding the salary review.
- Kent Payne, Director of Athletics & Wellness, introduced Ron Lange and Mark Sharf from the Elgin Sports Hall of Fame in attendance to present scholarships to students: Mia Kraft and Gavin Crofoot.

7. Board Reports

A. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, June 12, 2023. The following presentations were provided: Workforce Development and Continuing Education by Dr. De rosier-Cook; Liberal, Visual and

MINUTES OF REGULAR MEETING OF
JUNE 13, 2023

Performing Arts by Dr. Perkins; Health Clinic by Mr. Ray; and Strategic Plan Video by Dr. Garber. Board Actions and items on the June 13, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos reported the following: The annual convention and awards banquet was held June 2-3, 2023. The next meeting will be in August for the Executive Board at Joliet Junior College. The September meeting for all trustees will be held in Springfield.

C. Association of Community College Trustees (ACCT)

Trustee Ollayos confirmed that ECC will share a presentation on predictive analytics at the annual congress in Las Vegas, NV.

D. Legislative

Trustee Rakow indicated that a full report of Lobby Day activities was provided to all trustees. On campus meet & greets are being scheduled. The FY2024 higher education budget includes \$19.4 million for community colleges and \$18 million for workforce training. MAP awards should cover approximately sixty percent of the cost to attend. ICCTA ratified the first statewide Neurodiversity Inclusion Statement in the US. May 19, 2023 legislation was adopted by the IL General Assembly encouraging Illinois' institutions of higher education to embrace the neurodiversity paradigm and adopt a statement of inclusivity that appreciates that every student is different and should be encouraged to reach their full potential.

E. ECC Foundation

Trustee Parks reported the following: The Foundation has raised \$1,017,701.77 in monetary gifts and pledges, achieving 67.22% of the annual goal. A rubric has been created with input from college administration for the committee to evaluate future "Resources for Excellence" mini-grant proposals. The Retiree Advisory Network will meet during the summer and plan new events for the fall. The Purses with Purpose Interview Day occurs on June 26. Over 100 golfers participated in the 25th Annual Golf Classic on June 12, up 15% from last year. Plans are moving ahead for the Gala on September 23. Dare to Dream remains the theme for this year, and awardees are being finalized. Plans are underway for Gala 2024 as we celebrate ECC's 75th anniversary. Documentation was completed for Michael Chahino, CIO, to apply as a sub awardee of the National Science Foundation's Improving Undergraduate STEM Education: Education and Human Resources grant program. Sam's Club of Elgin awarded ECC \$1,000 through the Walmart Foundation to support Project Backpack. The final FY23 Foundation Board meeting was held on June 1. The Foundation welcomed two new board members, Jovan Marconi, as well as Board of Trustee Emeritus John Duffy. Larry Jones has transitioned off the Board.

F. Student Report

Student Trustee Kolbusz reported the following: Be A Voice for the Voiceless was the last event of Sexual Assault Awareness Month. Asian Pacific Month activities continued through the Closing Celebration held on May 3. The Drunk Busters and Sobriety Test was held on April 20. SWANS hosted their Dream a Little Drag with Me Drag Show on April 21. May 1-May 5 was the Organization of Latin American Students Founders Week. The Honors in Action and Strength and Wellness Field Day was held on May 2.

MINUTES OF REGULAR MEETING OF
JUNE 13, 2023

The Art and Design Club's Spring Art Sale was held May 9-11. The Enchanted Forest Student Life Leadership Banquet was held on May 12. Associated Nursing Students Field Day was on May 16th and Commencement ceremonies were held on May 19 and 20. The full report is included in the June board book.

8. College Reports

Board Action No. 216-A-23, Acceptance of Written College Reports

- A. Personnel (May)
- B. Treasurer (April)
- C. Student (May)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (monthly)
- E. Community Engagement and Legislative Affairs (April, May)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.
Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

Trustee Ollayos requested clarification of the Global Engagement Specialist position being filled. This position is within International Studies under Lauren Nehlsen.

9. Public Hearing on Fiscal Year 2024 Budget

Chair Redmer opened the public hearing at 7:38 p.m. She asked three times if there was anyone present who wished to address the board of trustees regarding the budget. There was no one present wishing to address the board and the public hearing was closed at 7:40 p.m.

10. Board Action No. 217-F-23, Resolution to Adopt Fiscal Year 2024 Budget

Motion: Trustee Rodriguez moved to approved the resolution.
Second: Trustee Rakow seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

11. Consent Agenda

Chair Redmer removed the following item from the consent agenda:

- I. Board Action No. 226-A-23, Implementation of New Minimum Wage Rate for Employees
- O. Board Action No. 246-A-23, Resolution of Appreciation, Senior Director of Facilities, Mr. Edward B. Cook

MINUTES OF REGULAR MEETING OF
JUNE 13, 2023

Chair Redmer read the following consent agenda items:

- A. Board Action No. 218-A-23, Minutes of the Special Board Meeting of May 1, 2023**
- B. Board Action No. 219-A-23, Minutes of the Regular Board Meeting of May 9, 2023**
- C. Board Action No. 220-A-23, Minutes of Closed Session Board Meeting of May 9, 2023**
- D. Board Action No. 221-A-23, Destruction of Audiotapes of Closed Session of October 19, 2021**
- E. Board Action No. 222-F-23, Ratification of Report of Expenses**
- F. Board Action No. 223-F-23, Ratification of Board of Trustee Travel Expenses**
- G. Board Action No. 224-A-23, Compensation Rates for Non-Unit Adjunct Faculty**
- H. Board Action No. 225-A-23, Faculty Supplemental Assignment Modifications**
- J. Board Action No. 227-F-23, Transfer to Internal Service Fund**
- K. Board Action No. 228-A-23, Amendment to Job Description – Trustee Legislative Liaison**
- L. Board Item No. 229-A-23, Trustees’ Out-Of-State Travel to 2023 ACCT Leadership Congress – Las Vegas, NV**
- M. Purchases**
 - 1. Board Action No. 230-B-23, Annual Trane HVAC Equipment Maintenance – Buildings E and K**, authorizes the administration to contract with Trane U.S., Inc. (Willowbrook, IL) for three (3) years of annual factory maintenance services for the Trane HVAC equipment located at buildings E and K in the amount of \$56,981.
 - 2. Board Action No. 231-M-23, Advertising Services – Cable Television and On-Demand**, authorizes the administration to contract for advertising services from Effectv (Comcast) (Boston, MA) in the amount not to exceed \$75,670.
 - 3. Board Action No. 232-M-23, Digital Advertising Services**, authorizes the administration to contract for digital advertising services from Viant, Inc. (Irvine, CA) in the amount not to exceed \$210,000.
 - 4. Board Action No. 233-A-23, Background Check Services**, authorizes the administration to contract for the period of one (1) year for background check services from HireRight, LLC (Chicago, IL) in the amount not to exceed \$25,000.
 - 5. Board Action No. 234-A-23, Interpreter Services**, authorizes the administration to contract for the period of one (1) year for interpreter services from 5 Star Interpreting Chicago (Chicago, IL) in the amount not to exceed \$37,000.
 - 6. Board Action No. 235-T-23, Ratification – IT Equipment & Supplies Purchase**, authorizes the administration to ratify the purchase of cabling and peripherals from CDW (Vernon Hills, IL), utilizing educational pricing under the Illinois Public Higher Education Cooperative (IPHEC) contract in the amount of \$37,291.63.
 - 7. Board Action No. 236-T-23, Ratification – Installation Services for Zoom Rooms**, authorizes the administration to ratify the purchase of zoom room installation services from Media Resources, Inc. (Lisle, IL), to the lowest responsible bidder, in an amount not to exceed \$63,630.
 - 8. Board Action No. 237-B-23, Ratification – Boomer Tractor Purchase**, authorizes the administration to ratify the purchase of a boomer tractor from Alta Equipment Company (South Elgin, IL) in an amount not to exceed \$29,900.

MINUTES OF REGULAR MEETING OF
JUNE 13, 2023

9. **Board Action No. 238-S-23, Ratification – Semi-Tractor Purchase**, authorizes the administration to ratify the purchase of a semi-tractor from Arrow Truck Sales (Bolingbrook, IL) in an amount not to exceed \$108,925.
10. **Board Action No. 239-S-23, Simulation Environment Purchase**, authorizes the administration to purchase a police training simulator from ADS (Virginia Beach, VA) in an amount not to exceed \$168,887.

N. Personnel

1. **Board Action No. 240-P-23, Manager of Building Operations, Mr. Michael Castritis**
2. **Board Action No. 241-P-23, Instructor of Mathematics, Ms. Kari Farooqie**
3. **Board Action No. 242-P-23, Assistant Professor I of Truck Driving, Mr. Brian Hamm**
4. **Board Action No. 243-P-23, Instructor of Business, Dr. Mae Jones**
5. **Board Action No. 244-P-23, Instructor of Biology, Dr. Jennifer Maxwell**
6. **Board Action No. 245-P-23, Instructor of Welding, Mr. Kyle Witek**

Motion: Trustee Ollayos moved to approve the consent agenda as presented.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

I. Board Action No. 226-A-23, Implementation of New Minimum Wage Rate for Employees

Dr. Sam offered appreciation on behalf of the employees of this action, initiated by the Board of Trustees to increase the minimum wage at ECC.

Motion: Trustee Rakow moved to approve the action item as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

O. Board Action No. 246-A-23, Resolution of Appreciation, Senior Director of Facilities, Mr. Edward B. Cook

The Resolution of Appreciation was read by Trustee Rakow.

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Ollayos, Nowak, Rodriguez, Arroyo, Parks; nay, 0; Nowak; Student Trustee Kolbusz, aye; motion carried.

MINUTES OF REGULAR MEETING OF
JUNE 13, 2023

12. Old Business

No old business was brought forward.

13. New Business

New trustees will be contacted and time will be scheduled to review the board policies.

14. Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; meeting adjourned at 7:53 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder