

**Regular Board Meeting  
June 13, 2023**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium Room E 125	Elgin, IL 60123

*The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to [dkerruish@elgin.edu](mailto:dkerruish@elgin.edu) in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.*

**Agenda**

**Call to Order by Presiding Officer**

**1. Roll Call**

**2. Recess to Closed Session**

- A. To discuss minutes of meetings lawfully closed under this Act...
  - B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
  - C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
  - D. To consider collective negotiation matters...for one or more classes of employees...
  - E. To discuss the purchase or lease of real property...discussing whether a particular parcel should be acquired...
- all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11, 2 and 5 respectively)

**3. Reconvene Open Session**

**4. Preliminary Matters**

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Board Purpose

**5. President's Report**

**6. Audience Wishing to Address the Board**

**7. Board Reports**

- A. Committee of the Whole – Trustee Arroyo
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Ollayos
- C. Association of Community College Trustees (ACCT) – Trustee Ollayos
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Parks
- F. Student Report – Student Trustee Kolbusz

Reports

**8. College Reports**

- A. Personnel (May) 2
- B. Treasurer (April) 5
- C. Student Report (May) 24

**College Reports Under Separate Cover**

- D. Institutional Advancement and ECC Foundation (monthly)
- E. Community Engagement and Legislative Affairs (April, May)

Actions

**Acceptance of College Reports**

1

**9. Public Hearing on Fiscal Year 2024 Budget**

**10. Resolution to Adopt Fiscal Year 2024 Budget**

2

**11. Consent Agenda Approval**

- A. Minutes of the Special Board Meeting of May 1, 2023 6
- B. Minutes of the Regular Board Meeting of May 9, 2023 12
- C. Closed Session Minutes of the Regular Board Meeting of May 9, 2023 20
- D. Destruction of Audiotapes of Closed Sessions of October 19, 2021 21
- E. Ratification of Report of Expenses 22
- F. Ratification of Board of Trustees Travel Expenses 23
- G. Compensation Rates for Non-Unit Adjunct Faculty 24
- H. Faculty Supplemental Assignment Modifications 25
  - I. Implementation of New Minimum Wage Rate for Employees 40
  - J. Transfer to Internal Service Fund 41
  - K. Amendment to Job Description – Trustee Legislative Liaison 42

L. Trustees Out-Of-State Travel to 2023 ACCT Leadership Congress – Las Vegas, NV	43
M. Purchases	
1. Annual Trane HVAC Equipment Maintenance – Buildings E and K	44
2. Advertising Services – Cable Television and On-Demand	45
3. Digital Advertising Services	47
4. Background Check Services	49
5. Interpreter Services	50
6. Ratification – IT Equipment and Supplies Purchase	51
7. Ratification – Installation Services for Zoom Rooms	52
8. Ratification – Boomer Tractor Purchase	53
9. Ratification – Semi-Tractor Purchase	54
10. Simulation Environment Purchase	55
N. Personnel	
1. Manager of Building Operations, Mr. Michael Castritsis	56
2. Instructor of Mathematics, Ms. Kari Farooqie	57
3. Assistant Professor I of Truck Driving, Mr. Brian Hamm	58
4. Instructor of Business, Dr. Mae Jones	59
5. Instructor of Biology, Dr. Jennifer Maxwell	60
6. Instructor of Welding, Mr. Kyle Witek	61
O. Resolution of Appreciation	
1. Retiree, Senior Director of Facilities, Mr. Edward B. Cook	62

**12. Old Business**

**13. New Business**

**14. Adjournment**

**Next regular meeting: 6:30 p.m. Tuesday, August 8, 2023**