

**MINUTES OF REGULAR BOARD MEETING
MAY 9, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, May 9, 2023, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 5:42 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college. . . .
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent. . . .
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Rodriguez moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7: Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried at 5:44 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:08 p.m. The board reconvened in open session at 6:30 p.m. in E125, Seigle Auditorium.

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4. Preliminary Matters

A. Roll Call

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee Mr. Kolbusz.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Rakow.

D. Board Purpose

The Trustees read the Shared Values.

5. President's Report

- Dr. Sam acknowledged Dr. Clark, ECCFA president in the audience and mentioned the ECCFA end of year celebration on May 18th at Carmina's.
- ECC's Forensics team competed at the Phi Rho Pi Nationals. Aleah Janae received a bronze medal in two events. These two medals made her the most decorated national competitor in program history, with a total of 6 national medals. Hannah Carpenter received two bronze medals. ECC received the following team awards: Team bronze medal in individual event sweepstakes, Team bronze medal in overall sweepstakes, and Tim Anderson also received the Collie-Taylor Coach Fellowship Award for 2023.
- At the Skills USA State Competition, Damian Wegiel was awarded gold in cabinet making; Lilian Huang was awarded gold in welding sculpture; Elija Miskic was awarded silver in welding sculpture; and Joshua Palmer, Meralia Gomez and Colin Dameron were awarded gold as a welding fabrication team.
- The Honors in Action project this year was awarded the Distinguished Honors in Action Hallmark award at Catalyst, the International Phi Theta Kappa conference.
- May 19th is the High School Equivalency commencement
- May 20th is ECC's commencement with a ceremony at 10 a.m. and another at 2 p.m.
- Dr. Sam mentioned that the HR department did receive some applicants for custodial positions at the recent ECC job fair on April 17th. Until they are hired and up and running, we will continue to use GFS for our custodial needs on a month-to-month basis.
- Dr. Sam acknowledged Ms. Monika Gadek from the Education and Work Center (EWC). We have a new enrollment record of 653 students.

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6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Lori Clark, ECCFA president, offered comments regarding faculty negotiations and thanked those involved. Dr. Clark also acknowledged the newly elected fair-minded and diverse Board. Lastly, Dr. Clark offered comments on adjunct and librarian equity.

7. Board Reports

A. Finance Committee

Trustee Rodriguez reviewed the Finance Committee agenda presented May 8, 2023. Included were the following: Internal Audit Report, FY2024 Draft Budget, Capital Projects Funding and Timeline, College Insurance Program Funding Plan, Report on Tax-Exempt Bond Record-Keeping Policy, and Fiscal Year 2024 Finance Committee Agenda Items. Minutes of the Finance Committee will be available on the website once they are approved.

B. Committee of the Whole

Trustee Arroyo provided an overview of the Committee of the Whole meeting held Monday, May 8, 2023. The following presentation was provided: College Transitions & Secondary Partnerships, Dr. Kyla Wegman. A construction update was provided by Dr. Wagner. Board Actions and items on the May 9, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos offered that the slate of officers was completed. The annual convention and awards banquet will be held June 2-3, 2023. The FY24 Budget was approved.

D. Association of Community College Trustees (ACCT)

Trustee Ollayos mentioned that the annual ACCT conference information is available. ACCT Connects is now up and running and suggested it be reviewed at the annual Board Retreat in June.

E. Legislative

Chair Rakow provided the following updates: On May 2 and 3, 2023 Trustees Redmer, Rodriguez, Parks and Rakow, along with Dr. Sam participated in Lobby Day in Springfield, IL and met with more than a dozen elected officials representing Elgin Community College. In addition to providing updated on the great things happening at ECC and thanking them for their support of the new manufacturing and technology center, Trustees advocated for Senate Bill 2288 that would require four-year public institutions to grant full credit for all major courses taken at community colleges. A full lobby day report will be provided in the June meeting packet. Moving forward, Dr. Webb will be following up with many of our legislators to schedule meet and greets on campus.

F. ECC Foundation

Trustee Parks reported the following: The Foundation has raised \$924,752.25 in monetary gifts and pledges, achieving 61.08% of the annual goal for FY23. The Bright Futures initiative has surpassed the \$1,500,000 benchmark. 77% of funds for the 2022-2023 academic year have been awarded to students. Planning for the 25th Annual Golf Outing is ongoing. The Purses with Purpose Steering Committee has begun the process

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for scholar Interview Day (6/26), to determine student recipients for the 2023-2024 school year. The College's recent grant related work includes completing applications to solicit support from two private foundations: ECMC & Motorola Solutions. Joan Dufelmeier is the Foundation's new Data Management Analyst and the new Director of Leadership Giving is Eric Solberg. Applications for Foundation Board membership are still being accepted.

G. Student Report

Student Trustee Kolbusz reported the following: The PTK Induction Ceremony was held on March 23rd. April is Sexual Assault Awareness Month and several events were highlighted. Asian Pacific Month events began on April 12th with the Kickoff Celebration. The "What Kind of Eggroll Are You?" event was held on April 18th. The Educators Rising Royal Family Kids Camp Birthday Boxes Packing event was on April 12th. The Organization of Latin American Students Miss Latino America Pageant was held on April 14th and the Black History Month African Ball was rescheduled for April 15th. The full report is included in the May board book.

8. College Reports

Board Action No. 193-A-23, Acceptance of Written College Reports

- A. Personnel (April)
- B. Treasurer (March)
- C. Student (April)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (monthly)
- E. College & Career Student Success Report (quarterly)
- F. Grant Report (period ending March 31, 2023)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee Nowak moved to accept the college reports.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried

9. Consent Agenda

Chair Redmer removed the following item from the consent agenda:

H. Board Action No. 201-A-23, Consulting Services Board Retreat June 2023

Chair Redmer read the following consent agenda items:

- A. Board Action No. 194-A-23, Minutes of the Regular Board Meeting of April 11, 2023**
- B. Board Action No. 195-A-23, Closed Session Minutes of the Regular Board Meeting of April 11, 2023**

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- C. Board Action No. 196-A-23, Destruction of Audiotapes of Closed Session of September 1, 13, 21 and 22, 2021**
- D. Board Action No. 197-F-23, Ratification of Report of Expenses**
- E. Board Action No. 198-F-23, Ratification of Board of Trustee Travel Expenses**
- F. Board Action No. 199-A-23, Intergovernmental Agreement Between Community College District No. 509, Community College District No. 512, Chicago Cook Workforce Partnership, and the Village of Hanover Park**
- G. Board Action No. 200-A-23, Hanover Square Shopping Center Lease**
- I. Board Action No. 202-A-23, Trustees' In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- J. Purchases**
 - 1. Board Action No. 203-S-23, 9-1-1 Computer-Aided Simulator Purchase,** authorizes the administration to contract with Professional Pride, Inc. (Sumner, WA) for a 9-1-1 Computer Aided Dispatch/Phone/Radio Simulators for the Public Safety Communications program in an amount not to exceed \$40,000.
 - 2. Board Action No. 204-A-23, Adult Mental Health First Aid Training,** authorizes the administration to contract with National Council for Behavioral Health DBA National Council for Mental Wellbeing (Washington, DC) for training in an amount not to exceed of \$26,000.
 - 3. Board Action No. 205-B-23, Annual Fire Alarm System Testing,** authorizes the administration to contract with Affiliated Customer Service, Inc. (Downers Grove, IL), for annual fire alarm systems testing at the Main and Burlington campuses for the amount of \$26,764 and \$1,078 respectively, for a combined total of \$27,252.
 - 4. Board Action No. 206-M-23, Arts Center 2023-2024 Season Booklet,** authorizes the administration to purchase print services for the Arts Center 2023-2024 Season Booklet from Cardinal ColorGroup (Rolling Meadows, IL), the lowest responsible bidder, in an amount not to exceed \$28,970.
 - 5. Board Action No. 207-T-23, Intersect Software Renewal,** authorizes the administration to renew a two (2) year contract with Intersect by Powerschool (Folsom, CA) for digital recruitment and enrollment marketing in an annual amount of \$21,288, for a total not to exceed of \$42,576.
 - 6. Board Action No. 208-S-23, Programmable Logic Controllers and Mechatronic Trainers,** authorizes the administration to contract with Moss Enterprises (Johnston, IA) for mechatronics equipment at a cost not to exceed \$859,391.
 - 7. Board Action No. 209-B-23, Temporary Supplemental Custodial Campus Cleaning,** authorizes the administration to continue with temporary supplemental custodial campus cleaning services from GSF (Des Plaines, IL) on a month-to-month basis with the option to cancel in 30 days, in an amount not to exceed \$175,000 for a period of seven (7) months.
 - 8. Board Action No. 210-S-23, Welding Gases and Supplies,** authorizes the administration to purchase gases and supplies for the welding program from Weldstar (Aurora, IL), the lowest responsible bidder, in an amount not to exceed \$45,000 annually. The contract will be for three (3) years with the option to renew for two (2) additional years.

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K. Personnel

- 1. Board Action No. 211-P-23, Extension, Temporary Full-Time Instructor of Truck Driving, Ms. Sharla Suggs**
- 2. Board Action No. 212-P-23, New Hire, Assistant Professor I of Applied Physical Science, Dr. Bailey Zo Kreager**
- 3. Board Action No. 213-P-23, New Hire, Instructor of Mathematics, Mr. Richard McBride**

L. Resolutions of Appreciation

- 1. Board Action No. 214-A-23, Resolution of Appreciation, Mary Crowe, Director of Financial Aid and Scholarships**
- 2. Board Action No. 215-A-23, Resolution of Appreciation, Janet Whitsitt, Professor I of Biology**

Motion: Trustee Rakow moved to approve the consent agenda as presented.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; motion carried.

Other

- H. Board Action No. 201-A-23, Consulting Services Board Retreat June 2023,** authorizes the administration to enter into an agreement for consulting services with Linda M. Kolbusz-Kosan Consulting (Palatine, IL), to facilitate the board retreat scheduled for June 21 and June 22, 2023, in an amount not to exceed \$5,000.

Discussion was held regarding the consultant's fee. Trustee Nowak is concerned that we are paying her for two full days of the planned retreat when we have an ACCT facilitator for a half day of the retreat. Chair Redmer stated that the consultant will be incorporating the ACCT facilitator's content into her work as well.

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Trustee Rakow seconded the motion.

Motion: Trustee Nowak moved to amend the motion to lower the consultant's fee to \$4,000.

Second: No second, motion failed.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Ollayos, Rodriguez, Arroyo, Parks; nay, 1; Nowak; Student Trustee Kolbusz, aye; motion carried.

10. Old Business

No old business was brought forward.

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11. New Business

- Trustee Ollayos mentioned that the AAWCC Vintage Jewelry Sale will be in Jobe Lounge tomorrow from 10 a.m.-2 p.m.
- Chair Redmer will be attending the YWCA luncheon on Thursday to honor nominees Dr. Heinrich, Trustee Rakow and Professor Susan Timm.
- Student Trustee Kolbusz reminded everyone about the Student Leadership Banquet on Friday evening at Moretti's at 6:00 p.m. Dr. Sam and the Trustees are all welcome to attend.
- Trustee Parks will be attending the inauguration ball for Mayor Brandon Johnson.

12. Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye; meeting adjourned at 7:13 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder