

**MINUTES OF SPECIAL BOARD MEETING OF
MAY 1, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a special meeting on Monday, May 1, 2023, in Building E, Room E125, Seigle Auditorium.

1. Call to Order and Roll Call

Chair Rakow called the special meeting to order at 4:07 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Ms. Arroyo, Dr. Ollayos, Mr. Parks, Mr. Rodriguez and student trustee, Mr. Kolusz

Trustees absent: None

ECC staff Present: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Preliminary Matters

A. Roll Call

See above.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance led by Trustee Parks.

D. The Board Purpose

Trustee Arroyo read the Board Purpose.

3. President's Comments

- Dr. Sam acknowledged Dr. Clark, ECCFA president in the audience.
- Dr. Ramos showcased the NADOHE Inclusive Excellence Award that ECC received.
- Student presentations are on display in Building A this week.

4. Audience Wishing to Address the Board

The following audience member addressed the Board:

- Associate Professor Ryan Kerr expressed gratitude for the peaceful contract negotiations with staff and thanked the Board.

5. Board Action No. 182-A-23, Resolution Adopting Final Results of Consolidated Election Held April 4, 2023

Motion: Trustee Ollayos moved to adopt the resolution.

Second: Trustee Nowak seconded the motion.

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Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

6. Affirmation of Service – All Trustees

In unison, the board stated the Elgin Community College Board of Trustees Affirmation of Service.

7. Election of Officers

A. Board Action No. 183-A-23, Election of Board Chair

Dr. Sam opened the floor to nominations for the office of Chair.

Motion: Trustee Ollayos moved to nominate Trustee Redmer for Chair.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

B. Board Action No. 184-A-23, Election of the Board Secretary

Dr. Sam opened the floor to nominations for the office of Secretary.

Motion: Trustee Rakow moved to nominate Trustee Nowak for Secretary.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

C. Board Action No. 185-A-23, Election of Vice Chair

Dr. Sam opened the floor to nominations for the office of Vice Chair.

Motion: Trustee Rodriguez moved to nominate Trustee Rakow for Vice Chair.

Second: Trustee Arroyo seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

8. Reorganization of the Board of Trustees

A. Approval of Chair's Appointments

1. Board Action No. 186-A-23, Appointment of the Treasurer, approves the appointment of Dr. Kimberly Wagner as treasurer for a one-year term and affixes her compensation at \$1 per year.

Motion: Trustee Ollayos moved to approve the appointment.

Second: Trustee Rakow seconded the motion.

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Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

2. Board Action No. 187-A-23, Appointment of Audit Firm Fiscal Year 2023,
approves the chair's reappointment of Sikich LLP to conduct the annual audit for fiscal
year 2023. The fee for preparation of the fiscal year 2023 audit and financial statements
should not exceed \$87,600.

Motion: Trustee Rodriguez moved to approve the recommendation.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

3. Board Action No. 188-A-23, Appointment of Legal Counsel, approves the
appointment of law firms to act as legal counsel for the college.

Motion: Trustee Rakow moved to accept the recommendation.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

Trustee Ollayos asked for clarification as to why we are appointing six (6) firms. Each law
firm has a different expertise and we may or may not consult with any of them, depending on
the needs of the College.

**4. Board Action No. 189-A-23, Appointment of Board Representatives and
Liaisons,** approves the Board Chair's appointments to various committees of the college
and external organizations as follows:

- Committee of the Whole; Entire Board of Trustees
- Finance Committee; Chair, Trustee Rodriguez; Members, Trustees Arroyo and
Nowak
- Legislative Liaison, Trustee Rakow and possibly as co-chair, Trustee Rodriguez
- Parliamentarian, Trustee Ollayos
- Foundation Liaison, Trustee Parks
- Retreat Leader, Trustee Redmer
- ICCTA Representative, Trustee Ollayos; Alternate, Trustee Rodriguez
- ACCT Representative, Trustee Ollayos

Motion: Trustee Ollayos moved to accept the recommendation.

Second: Trustee Nowak seconded the motion.

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Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

**B. Board Action No. 190-A-23, Confirmation of 2023 Schedule of Board Meetings,
Elgin Community College, Regular, Committee of the Whole and Finance
Committee**

Motion: Trustee Arroyo moved to accept the recommendation.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

**C. Board Action No. 191-A-23, Administrative Line of Succession During the
President's Absence**

Motion: Trustee Rakow moved to accept the recommendation.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

**9. Board Action No. 192-A-23, Consideration of Ratification of the Agreement Between
the Board of Trustees of Community College District 509 and the Elgin Community
College Faculty Association (ECCFA)**

Motion: Trustee Rodriguez moved to approve the ratification.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow, Nowak, Arroyo, Ollayos, Parks, Rodriguez 7;
nay, 0; student trustee, aye; motion carried

Mr. Vazquez provided a brief summary and thanked Dr. Clark and Associate Professor Kerr. ECCFA met on Sunday, April 30, 2023 to ratify the new contract. This motion is a request for the Board to ratify it as well. Trustee Rakow also thanked the teams involved in the negotiations.

10. Architect Update – DLA

Dr. Heinrich provided background on the project, Dean Taylor provided the history of the need for the new manufacturing center and Dr. Wagner explained the financial piece and plan. Representatives from DLA shared the placement options for the manufacturing center based on the current details. Accessibility for deliveries and future expansion was discussed. The cost to remove the truck driving pad would be in excess of \$2 million. Finding a suitable location might prove difficult as well. After further discussion, the Board would like to move forward with a wetland study to determine if option #3 as presented is feasible.

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Motion: Trustee Rakow moved to approve the initial wetland study and soil boring.
Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, Redmer, Rakow Nowak, Arroyo, Ollayos, Parks, Rodriguez, 7;
nay, 0; student trustee, aye; motion carried

11. Old Business

Dr. Sam suggested the Chair & Vice-Chair of the ECC Foundation be appointed to the Decennial Committee. The first meeting for this committee will be during the May 8, 2023 Committee of the Whole meeting.

12. New Business

- Trustee Ollayos has been invited to the Seigle's home, as part of the Foundation group, and invited Trustee Parks to attend as well.
- Trustee Rakow will be providing updates and advocating for the new manufacturing center along with the other Trustees attending Lobby Day on May 2 & 3, 2023.
- Trustee Redmer mentioned the new Senate bill regarding credit hours.

13. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting at 5:16 p.m.
Second: Trustee Arroyo seconded the motion.

Voice Vote: Aye, 7; nay, 0; student trustee, aye; motion carried

Shane Nowak, MA, Board Secretary

Diane Kerruish, Board Recorder