



BOARD OF TRUSTEES AGENDA

APRIL 11, 2023



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu



**Regular Board Meeting
April 11, 2023**

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium Room E 125	Elgin, IL 60123

The Regular Board Meeting will be conducted in person. Anyone wishing to provide public comment is welcome to do so in-person at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m. which will be read aloud at the appropriate time on the agenda.

Agenda

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...all pursuant to Chapter 5 of the Illinois Compiled Statutes Sections 120/2 (c) (21, 1, 11 and 2 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Consideration of and possible actions on any requests for a board member's electronic participation in a meeting
- C. Pledge of Allegiance
- D. Shared Values

5. President's Report

6. Audience Wishing to Address the Board

7. Board Reports

- A. Committee of the Whole – Trustee Redmer
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Duffy
- C. Association of Community College Trustees (ACCT) – Trustee McCreary
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Ollayos
- F. Student Report – Student Trustee McVey

Reports

8. College Reports

- A. Personnel (March) 2
- B. Treasurer (February) 5
- C. Student Report (March) 24

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (monthly)
- E. Community Engagement and Legislative Affairs (March)
- F. Student Success/Equity, Diversity and Inclusion (quarterly)

Actions

Acceptance of College Reports

1

9. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of March 14, 2023 2
- B. Closed Session Minutes of the Regular Board Meeting of March 14, 2023 11
- C. Destruction of Audiotapes of Closed Sessions of August 9 &10, 2021 12
- D. Release of Select Closed Sessions of August 2021 – December 2022 13
- E. Ratification of Report of Expenses 15
- F. Ratification of Board of Trustees Travel Expenses 16
- G. Trustees’ In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting 17
- H. Purchases
 - 1. Information Technology (IT) Purchase of Network Switches 18
 - 2. Learning System Software Licensing and Maintenance 19
 - 3. Spring Impact Magazine 20

10. Resolution Appointing the Student Trustee for 2023-2024 21

11. Resolution of Appreciation, 2022-2023 Student Trustee, Alison McVey 23

- | | |
|---|----|
| 12. Resolution of Appreciation, Trustee Candace McCreary | 25 |
| 13. Resolution of Appreciation, Trustee John Duffy | 27 |
| 14. Old Business | |
| 15. New Business | |
| 16. Adjournment | |

Next regular meeting: 6:30 p.m. Tuesday, May 9, 2023

ELGIN COMMUNITY COLLEGE IDENTITY

Board Purpose

The purpose of the Board is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the College does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

Mission

To improve people's lives through learning.

Vision

To be the first choice for everyone to learn, grow, and dream in a culture that ensures access, advances innovation, and fosters success.

Philosophies

- Learning – Learning is a lifelong process that empowers individuals
- Equity – Equity is ensuring everyone receives what they need to be successful
- Diversity – Diversity is all expressions of humanity
- Inclusion – Inclusion is valuing what makes us unique
- Justice – Justice is ensuring our structures and systems honor individual rights

Key Imperatives

Teaching and Learning Excellence
ECC Experience

Lifelong Connections
Fortify Our Future

Shared Values

Excellence

We strive to offer the highest level of excellence in our programs and services to achieve our Vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where innovation and inquiry flourish.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our Vision, not personal interests, guides our decisions and actions so that they will be enacted out of service to our students and community members.

Accountability

As a public institution, we commit to making the best use of resources. We are transparent in measurement and reporting, seek feedback from others, accept responsibility for our decisions and actions, and continuously improve our practices.

Collaboration

We are committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our Vision derive from working cooperatively with all stakeholders.

Holistic Approach

As stewards of people's learning, we understand their perspectives and we use our insight and compassion to support them through challenging times. We believe in educating and supporting the whole person through a comprehensive approach that addresses the emotional, social, ethical, and academic needs of students, employees, and community members.

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2022 - 2023

SUMMER SESSION 2022

Beginning Fri., June 3 and ending Sun., Aug. 7 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Center, School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 28 – Mon., May 30 All Facilities Closed: Memorial Day Weekend
Mon., June 6..... Summer Session I Begins
Mon., June 13..... Summer Session II Begins
Mon., June 20 All Facilities Closed: Juneteenth Observed
Mon., July 4 All Facilities Closed: Independence Day
Mon., July 11 Summer Session III Begins
Thurs., Aug. 4 End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2022

Tues., Aug. 16 – Wed., Aug. 17..... New Full-Time Faculty Orientation
Thurs., Aug. 18 College Convocation
Fri., Aug. 19..... New Student Convocation
Mon., Aug. 22 Fall Semester Begins
Sat., Sept. 3 – Mon., Sept. 5..... All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 26..... 12-Week Fall Session Begins
Mon., Oct. 17 2nd 8-Week Fall Session Begins
Tues., Nov. 8..... All Facilities Closed: Election Day
5:00 p.m. Wed., Nov. 23 – Sun., Nov. 27 All Facilities Closed: Thanksgiving Recess
Fri., Dec. 16 Fall Semester Classes End
Sat., Dec. 17..... Graduation
Mon., Dec. 19 Grading Day/Semester Ends
Tues., Dec. 20 Grades Due by 8:00 a.m.
5:00 p.m. Thurs., Dec. 22 – Tues. Jan.3..... All Facilities Closed: Winter Recess

SPRING SEMESTER 2023

Wed., Jan. 4..... Offices Reopen
Tues., Jan. 10 – Wed., Jan. 11..... New Full-Time Faculty Orientation
Thurs., Jan. 12..... College Convocation
Fri., Jan. 13 New Student Convocation
Mon., Jan. 16..... All Facilities Closed: Martin Luther King, Jr. Day
Tues., Jan. 17 Spring Semester Begins
Mon., Feb. 20..... All Facilities Closed: Presidents' Day
Tues., Feb. 21..... 12-Week Spring Session Begins
Mon., Mar. 13 2nd 8-Week Spring Session Begins
Mon., Mar. 27 – Sun. April 2..... All Facilities Closed: Spring Recess
Wed., May 17..... Spring Semester Classes End
Thurs., May 18..... Grading Day/Semester Ends
Fri., May 19 High School Equivalency Graduation Ceremony
Sat., May 20..... Graduation
Mon., May 22..... Grades Due by 4:00 p.m.
Mon., May 29..... All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17;6/5/19;7/15/21;7/27/21; 9/2/21



Elgin Community College Board of Trustees Annual Planning Calendar

		JUL ¹	AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN
Board Activities	Board Policy Review Period <i>(cont'd from Jun)</i>			Attorney reviews closed session minutes	Board attends ACCT Annual Congress Board awards faculty tenure	Board adopts course fees for next fiscal year	Board adopts tax levy Board conducts semi-annual self-evaluation	Board articulates budgetary considerations for next fiscal year Board adopts tuition for next fiscal year Board provides input regarding budget projections and considerations proposed for next fiscal year	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes Board awards faculty tenure Board and College discuss budget considerations in preparation for budget adoption in June (Finance Committee)	Board seats student trustee Board re-organizes (in even years) Board plans state lobby events (ICCTA) Board prepares President's evaluation	Board presents and discusses President's evaluation with the President Board seats newly elected trustees and re-organizes (in odd years)	Board Policy Review Period <i>(cont'd thru Jul)</i>
													Board adopts next fiscal year's budget including auxiliary business unit operating parameters and transfers Board retreats and conducts semi-annual self-evaluation and goal setting
College Activities	Goal and Budget Review Period: Departments review accomplishments from previous year	College complies annual accomplishments from previous year	Finance begins fiscal auditing activities for previous fiscal year	TLSD & Finance recommend course fees for next fiscal year College summarizes performance on key indicators from previous year	Finance adopts comprehensive audit report for previous fiscal year Finance proposes tax levy and abatements TLSD drafts academic calendar for the fiscal year that follows the next 3 years	Finance places tax levy on display and prepares tax levy hearing	College outlines budget projections for expected revenues and anticipated expenditures for next fiscal year (e.g., capital outlay, staffing needs, and auxiliary operating parameters) College makes tuition recommendation for next fiscal year	President sets goals for next fiscal year	Departments estimate budgets for next fiscal year based on proposed goals	College reviews department budget requests to prepare college budget for next fiscal year			
	Goal and Budget Planning Period: Departments outline goals, needs, and budgets for next fiscal year												
Suggested Reports <i>(for COTW or Board Meetings)</i>	Prevailing Wage Report (Finance)	Vendor Report	Grant Monitoring Report (Apr-Jun)	Campus Crime Report (Clery Act)	Update on General Education Assessment (TLSD)	ECC Foundation Annual Report		Annual Insurance Report (Finance)	Faculty Tenure Recommendations (TLSD)	Grant Monitoring Report (Oct-Dec)		Committee Representation Report (CELA)	ICCB RAMP (Operations & Maintenance)
	Grant Monitoring Report (Jan-Mar)	ICCB Program Review Report from previous fiscal year (TLSD)	Faculty Tenure Recommendations (TLSD)	Performance Report/Effectiveness Indicators Update (Planning)	Grant Monitoring Report (Jul-Sep)	Community Report (Communications)							

¹ Committee of the Whole (COTW) and regular Board of Trustees meetings are not held in February and July. **Note:** The Board of Trustees Annual Planning Calendar contains major events and reports and is not meant to be comprehensive of all college-wide activities. Reports provided on a monthly basis include enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, the Illinois Community College Trustees Association Report, the ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.

ICCTA MEETING AND CONVENTION SCHEDULE

Meetings, dates, and locations are subject to change

ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

February 6, 2023 (Monday)	Board of Representatives Meeting, Washington DC inconjunction with ACCT NLS
March 10 – 11, 2023	Westin Chicago Lombard, Lombard, IL
May 2, 2023 (Tuesday)	Board of Representatives Meeting, Springfield, IL – Location to be determined
May 3, 2023	Lobby Day, Springfield, IL
September 8 – 9, 2023	Board of Representatives Meeting, Springfield, IL – Location to be determined
November 10 – 11, 2023	Board of Representatives Meeting, Chicago Marriott Schaumburg, Schaumburg, IL

ICCTA ANNUAL CONVENTION:

June 2 – 3, 2023	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
------------------	---

ICCTA REGIONAL AND OTHER MEETINGS:

January 18, 2023	South Suburban Region Meeting, SSC Oak Forest Campus, Oak Forest, IL
February 24, 2023	East Central Region Meeting, Heartland Community College, Normal, IL
March 24, 2023	West Central Region Meeting, SRC Macomb Outreach Center, Macomb, IL
August 18 – 19, 2023	Executive Committee Retreat, Joliet, IL

ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

January 26 – 27, 2023	Heartland Community College, Normal, IL
March 9 – 10, 2023	Westin Chicago Lombard, Lomard, IL (Joint meeting & ICCCP meetings)
May 2, 2023	In conjunction with ICCTA Lobby Day, Springfield, IL – Location to be determined
June 1, 2023	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
September 8, 2023	Springfield, IL – Location to be determined
November 10, 2023	Chicago Marriott Schaumburg, Schaumburg, IL

ICCB MEETINGS:

January 27, 2023	Harry L. Crisp II Community College Center, Springfield, IL
March 24, 2023	Illinois Valley Community College, Oglesby, IL
June 2, 2023	Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
July 2023	Subject to Call
September 15, 2023	Richland Community College, Decatur, IL
December 1, 2023	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

January 18, 2023	TBD
March 15, 2023	TBD
June 14, 2023	TBD
August 16, 2023	TBD
November 15, 2023	TBD

ISAC MEETINGS:

April 13, 2023	Virtual or Chicago Site
June 22, 2023	Virtual or Chicago Site
September 21, 2023	Virtual or Chicago Site
December 7, 2023	Virtual or Chicago Site

ACCT/AACC EVENTS:

February 5 – 8, 2023	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
October 9 – 12, 2023	ACCT Leadership Congress, Aria Resort and Casino, Las Vegas, NV

OTHER DATES/MEETINGS:

April 4, 2023	Illinois consolidated election (including community college trustee elections)
April 27, 2023	Annual Phi Theta Kappa Banquet, President Abraham Lincoln Hotel, Springfield, IL
May 2, 2023	Last day for community college boards to conduct organizational meetings and seat trustees elected on April 4
May 19, 2023	Scheduled adjournment of the Illinois General Assembly
August 24 – 25, 2023	Professional Administrative Assistants Conference, College of DuPage, Glen Ellyn, IL



ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

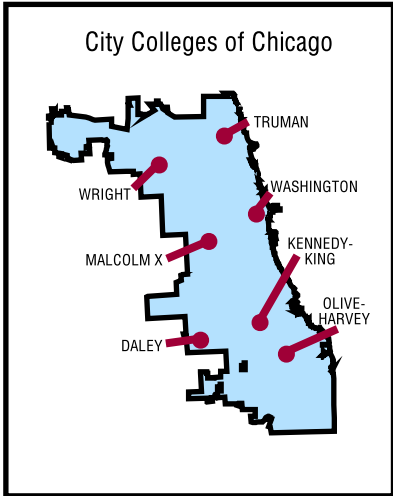
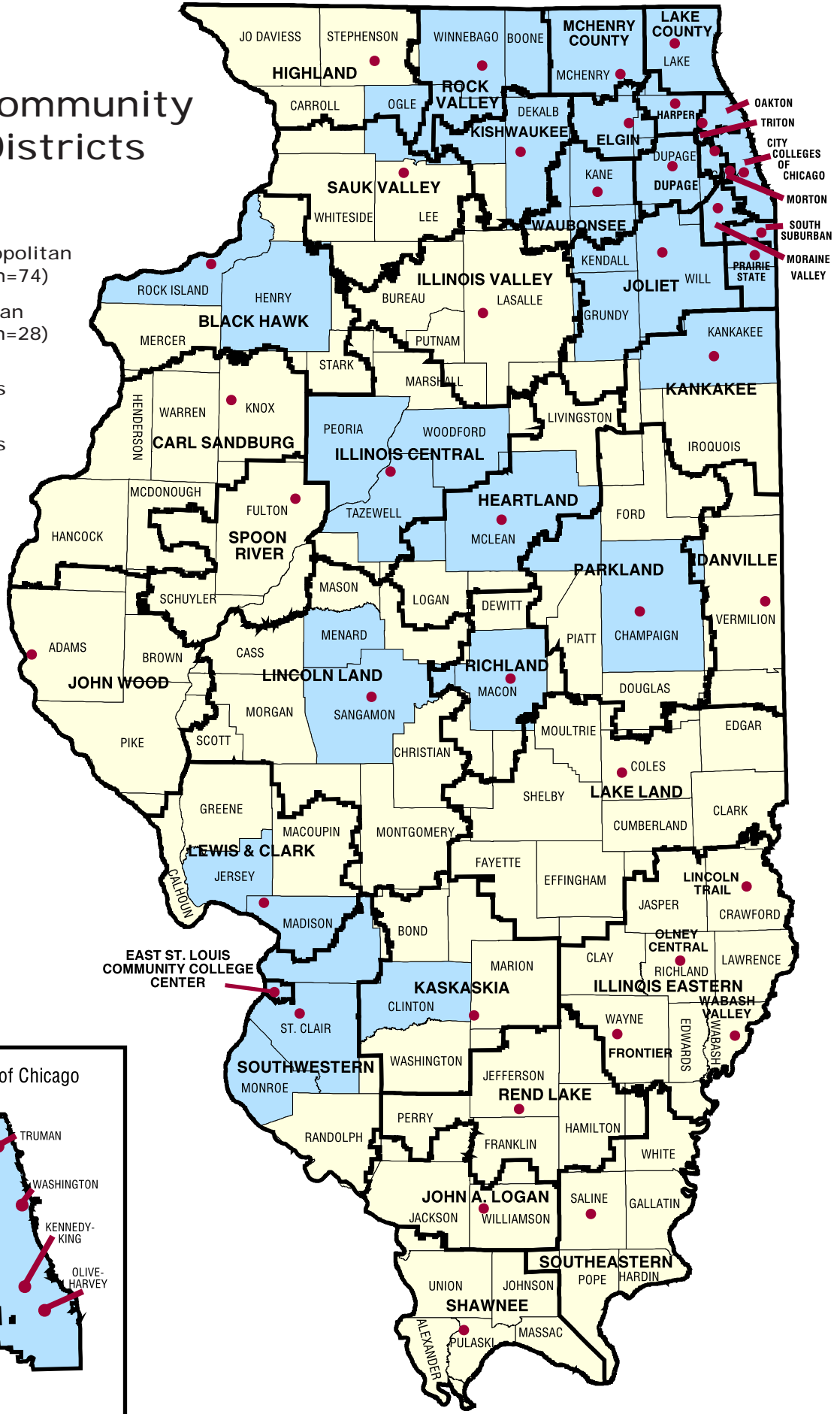
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

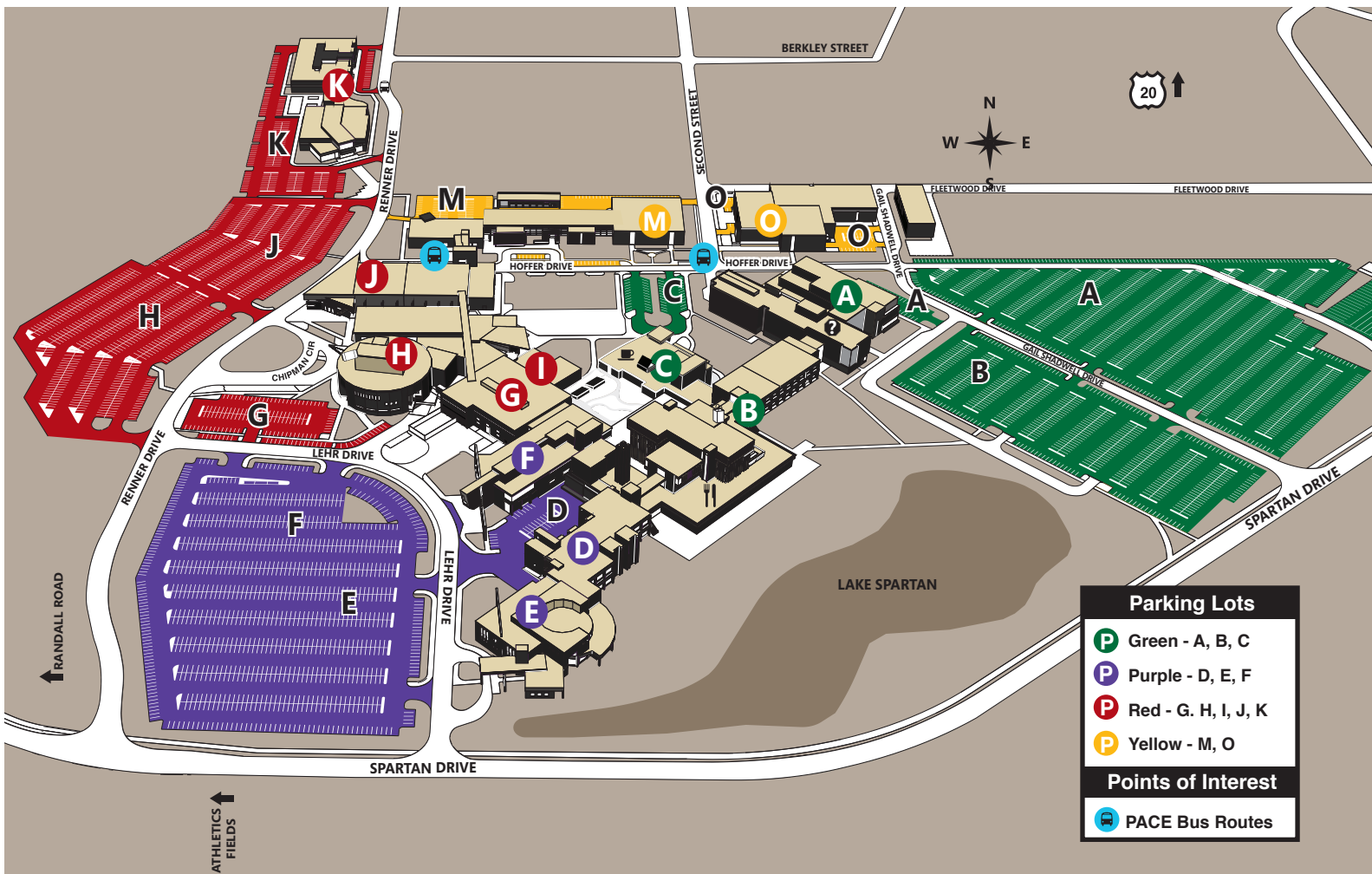
K BUILDING

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (March)
- B. Treasurer (February)
- C. Student (March)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (monthly)
- E. Community Engagement and Legislative Affairs (March)
- F. Student Success/Equity, Diversity and Inclusion (quarterly)

Staff Contact: Dr. David Sam, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Lashaunda	Jordan	NH	Upward Bound Coordinator III	3/6/2023	\$24.50	14
Katherine	Rub	NH	Event Coordinator I	3/20/2023	\$19.00	12
Stephanie	Sanchez	NH	Custodian I	3/13/2023	\$13.50	7
Kimberly	Shaw	NH	Out-of-School Coordinator IV	3/6/2023	\$56,925.00	15
Patricia	Jobst	NH	Records Specialist	3/20/2023	\$25.00	13
Mark	Bureros	NH	Theatre Technician	3/20/2023	\$17.00	10
Alexa	Nava	NH	Early Childhood Lab School Teacher	3/13/2023	\$16.00	11
Nely	Mejia Gutierrez	NH	Office Assistant III	3/6/2023	\$14.30	10
Harvey	Partida	NH	Testing Assistant III	3/20/2023	\$16.95	10
Ann	Dondelinger-Migatz	RFI	Administrative Assistant III	3/1/2023	\$17.17	11
Martin	Pickens	TRS	Director of Intensive English Program	3/6/2023	\$41.00	16
Maria	Loe	TRS	Custodian I	3/13/2023	\$13.73	7
Nathan	Damrose	PF	Audio Visual Specialist	3/20/2023	\$51,675.00	213
Elissa	Kojzarek	RDWR	Director of Communications	3/20/2023	\$66,075	16
Scott	Piner	PA	Senior Director of Content and Creative Services	1/1/2023	\$101,988	17
Scott	Piner	RC	Senior Director of Content and Creative Services	11/18/2022	\$100,167	17
Katelynn	Weidman	RC	Theatre Technician	2/28/2023	\$19.22	11
Rachel	Duff	RC	Theatre Technician	2/28/2023	\$21.54	11
David	Snyder	RC	Theatre Technician	2/28/2023	\$21.54	11
Mark	Bureros	RC	Theatre Technician	3/20/2023	\$18.70	11
Joseph	Mathews	RC	Theatre Technician	2/28/2023	\$18.70	11

Key
NH - New Hire
RFI - Return from Interim Appointment
TRS - Transfer Same Grade/Group
PF - Part time to Full time
RDWR -Redesign with Reclass
PA - Pay Adjustment
RC - Reclassification

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer

HUMAN RESOURCES STAFFING REPORT

Lashaunda Jordan

Lashaunda Jordan joins Elgin Community College as an Upward Bound Coordinator III. Lashaunda earned a Bachelor of Science in Mass Communication from Southern Illinois University and a Master of Arts in Interdisciplinary Studies from DePaul University. Lashaunda has more than twelve years of multi-industry leadership experience. She comes to the College from School District U-46, where she served as a special education substitute teacher.

Katherine Rub

Katherine Rub joins Elgin Community College as an Event Coordinator I. Katherine earned a Bachelor of Fine Arts in Theatre from Concordia University Chicago. Katherine has over three years of customer service experience. She comes to the College from Working In Concert, where she served as an executive assistant.

Stephanie Sanchez

Stephanie Sanchez joins Elgin Community College as a Custodian I. Stephanie has five years of experience working as a machine operator, serving most recently as a data entry clerk with AutoMeter.

Kimberly Shaw

Kimberly Shaw joins Elgin Community College as the Out-of-School Coordinator IV. Kimberly earned a Bachelor of Arts in Sociology from Northern Illinois University and a Master's in Business Administration from Roosevelt University. Kimberly has eight years of experience counseling students in higher education. She comes to the College from Roosevelt University, where she served as a financial aid services counselor.

Patricia Jobst

Patricia Jobst joins Elgin Community College as a Records Specialist. Patricia earned a Bachelor of Arts in Film Production from Keene State College and a Master of Education in English and Creative Writing from Southern New Hampshire University. Patricia has ten years of customer service and administration experience. She comes to the College from Southern New Hampshire University, where she serves as an adjunct English instructor.

Mark Bureros

Mark Bureros joins Elgin Community College as a Theatre Technician. Mark is currently attending Elgin Community College towards an Associate in Music. Mark was working as a student worker in the Performing Arts department at Elgin Community College.

Alexa Nava

Alexa Nava joins Elgin Community College as an Early Childhood Lab School Teacher. Alexa is currently attending Elgin Community College towards an Associate's in Childhood Education. Alexa was working as a student worker in the Early Childhood Lab School at Elgin Community College.

Nely Mejia

Nely Mejia joins Elgin Community College as an Office Assistant III. Nely was working as a temporary student worker in the Adult and Basic Education Division at Elgin Community College.

Harvey Partida

Harvey Partida joins Elgin Community College as a Testing Assistant III. Harvey is currently attending Elgin Community College towards an Associate's in Marketing. Harvey was working as a Cashier at OfficeMax.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of February 28, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	3/22/2021	3/22/2023	0.093%	249,863.47	249,400.00	CIBC Bank USA/Private Bank - MI
Certificate of Deposit	3/22/2021	3/22/2023	0.091%	249,954.09	249,500.00	Midland States Bank
Certificate of Deposit	3/22/2021	3/22/2023	0.093%	249,661.02	249,200.00	Allegiance Bank Texas
Certificate of Deposit	3/22/2021	3/22/2023	0.070%	249,949.44	249,600.00	CIBM Bank
Certificate of Deposit	10/1/2021	4/3/2023	0.080%	249,800.22	249,500.00	Servisfirst Bank, FL
Certificate of Deposit	10/1/2021	4/3/2023	0.081%	249,889.33	249,600.00	First Internet Bank of Indiana
Certificate of Deposit	4/5/2021	4/5/2023	0.123%	249,409.56	248,800.00	CFG Bank
Certificate of Deposit	4/6/2021	4/6/2023	0.100%	4,258,504.78	4,250,000.00	BMO Harris Bank, NA
Certificate of Deposit	4/7/2021	4/7/2023	0.100%	2,004,004.81	2,000,000.00	BMO Harris Bank, NA
Certificate of Deposit	1/17/2023	4/21/2023	4.550%	249,843.71	246,950.00	American Investors Bank and Mortgage
Certificate of Deposit	10/28/2022	5/30/2023	4.250%	249,874.96	243,800.00	Winchester Savings Bank, MA
Certificate of Deposit	7/5/2022	6/16/2023	2.837%	249,843.34	243,300.00	First Mid-Illinois Bank & Trust, IL
Certificate of Deposit	7/7/2022	6/16/2023	2.771%	249,858.04	243,500.00	First Bank of Ohio, OH
Certificate of Deposit	7/30/2021	7/31/2023	0.070%	249,852.28	249,500.00	First National Bank - Spearman, TX
Certificate of Deposit	8/10/2021	8/10/2023	0.141%	249,398.85	248,700.00	North American Banking Company, MN
Certificate of Deposit	8/17/2021	8/17/2023	0.104%	249,999.31	249,500.00	Customers Bank, NY
Certificate of Deposit	11/30/2022	9/15/2023	4.622%	249,716.00	240,900.00	Bank 7, OK
Certificate of Deposit	12/7/2022	9/15/2023	4.500%	3,621,685.91	3,500,000.00	BMO Harris Bank National Association
Certificate of Deposit	12/15/2022	9/15/2023	4.734%	249,771.98	241,200.00	T Bank, National Association
Certificate of Deposit	10/1/2021	10/2/2023	0.120%	249,698.67	249,100.00	Financial Federal Bank, TN
Certificate of Deposit	9/30/2022	10/2/2023	4.130%	249,531.54	239,600.00	First National Bank, ME
Certificate of Deposit	11/10/2020	11/10/2023	0.240%	249,688.23	247,900.00	Farmers and Merchants Union Bank
Certificate of Deposit	1/6/2023	1/8/2024	4.665%	249,825.94	238,650.00	Merrick Bank
Certificate of Deposit	1/17/2023	1/17/2024	4.693%	249,849.84	238,650.00	Western Alliance Bank
Certificate of Deposit	1/6/2023	7/5/2024	4.513%	1,334,562.71	1,250,000.00	BAXTER
Certificate of Deposit	7/30/2021	7/30/2024	0.201%	249,901.59	248,400.00	Patriot Bank - TN
Certificate of Deposit	7/30/2021	7/30/2024	0.230%	248,804.59	247,100.00	Wisconsin River Bank
Certificate of Deposit	8/18/2021	8/16/2024	0.301%	248,520.78	246,300.00	Bank of the Valley, NE
Certificate of Deposit	1/26/2023	1/27/2025	4.144%	249,874.33	230,700.00	Riverside Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.818%	249,848.66	227,450.00	PeopleFirst Bank
Certificate of Deposit	2/27/2023	2/27/2025	4.644%	249,641.20	228,400.00	Modern Bank, National Association
Certificate of Deposit	1/6/2023	1/6/2026	4.021%	249,876.80	222,100.00	KS StateBank
Certificate of Deposit	1/6/2023	1/6/2026	4.246%	249,854.00	221,600.00	Great Midwest Bank, S.S.B.
Certificate of Deposit	1/6/2023	1/6/2026	4.096%	249,867.50	222,500.00	Bank Hapoalim B.M.
Treasury Bills	1/18/2023	3/2/2023	4.351%	1,500,000.00	1,492,349.58	Treasury Bill
Treasury Bills	6/24/2022	3/3/2023	2.592%	1,750,000.00	1,718,811.50	Federal Home Loan Discount
Treasury Bills	11/18/2022	3/3/2023	4.180%	250,000.00	246,988.54	Federal Home Loan Discount
Treasury Bills	6/30/2022	3/15/2023	2.596%	2,000,000.00	1,970,703.13	U.S. Treasury Note
Treasury Bills	6/30/2022	3/15/2023	2.550%	500,000.00	492,832.03	U.S. Treasury Note
Treasury Bills	7/6/2022	3/15/2023	2.515%	500,000.00	493,125.00	U.S. Treasury Note
Treasury Bills	11/22/2022	3/15/2023	4.251%	1,000,000.00	986,832.36	Federal Home Loan Discount
Treasury Bills	3/30/2021	3/30/2023	0.100%	249,000.00	249,497.38	Parkway Bank & Trust Co.
Treasury Bills	3/31/2021	3/31/2023	0.080%	249,000.00	249,348.31	Commonwealth Bus Bank CA
Treasury Bills	10/14/2021	4/14/2023	0.060%	100,000.00	100,059.92	One Community Bank
Treasury Bills	1/18/2023	4/20/2023	4.520%	3,750,000.00	3,707,756.67	Treasury Bill
Treasury Bills	11/2/2021	4/30/2023	0.211%	1,250,000.00	1,248,388.67	U.S. Treasury Note
Treasury Bills	1/9/2023	5/2/2023	4.547%	4,250,000.00	4,190,995.95	Treasury Bill
Treasury Bills	1/10/2023	5/9/2023	4.590%	1,750,000.00	1,724,200.14	Treasury Bill
Treasury Bills	1/18/2023	5/16/2023	4.576%	2,500,000.00	2,463,559.31	Treasury Bill
Treasury Bills	1/24/2023	5/23/2023	4.595%	2,250,000.00	2,216,784.13	Treasury Bill
Treasury Bills	1/18/2023	6/1/2023	4.529%	4,250,000.00	4,180,489.36	Treasury Bill
Treasury Bills	1/31/2023	6/2/2023	4.617%	1,250,000.00	1,230,742.64	Federal Home Loan Discount
Treasury Bills	7/6/2022	6/15/2023	2.680%	2,250,000.00	2,199,462.89	U.S. Treasury Note
Treasury Bills	7/11/2022	6/15/2023	2.850%	1,500,000.00	1,464,492.19	U.S. Treasury Note
Treasury Bills	7/11/2022	6/15/2023	2.810%	750,000.00	732,509.77	U.S. Treasury Note
Treasury Bills	7/26/2022	6/15/2023	2.867%	1,000,000.00	977,226.56	U.S. Treasury Note
Treasury Bills	12/13/2021	6/30/2023	0.390%	500,000.00	497,949.22	U.S. Treasury Note
Treasury Bills	12/22/2021	6/30/2023	0.387%	500,000.00	498,007.81	U.S. Treasury Note
Treasury Bills	11/22/2022	6/30/2023	4.512%	2,000,000.00	1,948,125.00	U.S. Treasury Note
Treasury Bills	1/31/2023	7/7/2023	4.640%	500,000.00	490,082.83	Federal Home Loan Discount
Treasury Bills	2/21/2023	7/7/2023	4.688%	3,500,000.00	3,439,098.44	Federal Home Loan Discount
Treasury Bills	1/11/2022	7/15/2023	0.574%	3,750,000.00	3,724,658.20	U.S. Treasury Note
Treasury Bills	2/28/2023	7/15/2023	4.812%	1,500,000.00	1,473,867.19	U.S. Treasury Note
Treasury Bills	7/16/2021	7/17/2023	0.110%	249,000.00	249,199.20	Community Bankers' Bank
Treasury Bills	2/21/2023	7/20/2023	4.793%	500,000.00	490,406.06	Treasury Bill
Treasury Bills	2/23/2023	7/21/2023	4.784%	500,000.00	490,355.33	Federal Home Loan Discount
Treasury Bills	7/23/2021	7/24/2023	0.120%	249,000.00	249,149.42	Axiom Bank
Treasury Bills	7/28/2021	7/28/2023	0.200%	249,000.00	249,496.76	Sallie Mae Bank/Salt Lake
Treasury Bills	12/1/2022	9/15/2023	4.588%	1,000,000.00	965,859.38	U.S. Treasury Note
Treasury Bills	12/16/2022	9/15/2023	4.606%	250,000.00	241,561.65	Federal Home Loan Discount
Treasury Bills	1/9/2023	9/15/2023	4.548%	250,000.00	242,685.55	U.S. Treasury Note
Treasury Bills	3/30/2021	9/29/2023	0.150%	249,000.00	249,000.00	Amer Natl Bank/Fox Cities
Treasury Bills	9/29/2022	9/30/2023	4.085%	750,000.00	722,021.48	U.S. Treasury Note
Treasury Bills	10/3/2022	9/30/2023	4.138%	500,000.00	481,308.59	U.S. Treasury Note
Treasury Bills	10/4/2022	9/30/2023	4.111%	500,000.00	481,484.38	U.S. Treasury Note

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of February 28, 2023

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	11/2/2021	10/31/2023	0.371%	1,000,000.00	1,000,078.13	U.S. Treasury Note
Treasury Bills	12/13/2021	12/31/2023	0.570%	250,000.00	258,544.92	U.S. Treasury Note
Treasury Bills	12/22/2021	12/31/2023	0.549%	500,000.00	517,109.38	U.S. Treasury Note
Treasury Bills	1/11/2022	12/31/2023	0.740%	3,500,000.00	3,500,683.59	U.S. Treasury Note
Treasury Bills	1/9/2023	1/15/2024	4.554%	1,000,000.00	956,484.38	U.S. Treasury Note
Treasury Bills	2/28/2023	2/26/2024	5.130%	750,000.00	713,110.13	Federal Home Loan Discount
Treasury Bills	2/23/2023	2/29/2024	4.945%	250,000.00	241,582.03	U.S. Treasury Note
Treasury Bills	3/26/2021	3/26/2024	0.301%	249,000.00	250,109.13	BMW Bank North America
Treasury Bills	3/19/2021	3/31/2024	0.180%	3,000,000.00	3,176,367.19	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2024	0.185%	2,500,000.00	2,646,093.75	U.S. Treasury Note
Treasury Bills	10/3/2022	3/31/2024	4.120%	750,000.00	729,902.34	U.S. Treasury Note
Treasury Bills	10/6/2022	4/8/2024	4.100%	244,000.00	244,176.52	Morgan Stanley Bank
Treasury Bills	10/11/2022	4/11/2024	4.100%	249,000.00	249,361.97	Wells Fargo Bank
Treasury Bills	10/11/2022	4/11/2024	4.104%	244,000.00	244,512.57	Synovus Bank
Treasury Bills	4/14/2021	4/15/2024	0.250%	249,000.00	249,000.00	Goldman Sachs Bank USA
Treasury Bills	10/14/2022	4/15/2024	4.100%	249,000.00	249,181.30	First Carolina Bank
Treasury Bills	4/6/2021	4/30/2024	0.260%	2,000,000.00	2,106,250.00	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2024	0.230%	1,500,000.00	1,592,460.94	U.S. Treasury Note
Treasury Bills	7/1/2022	6/30/2024	2.840%	750,000.00	734,238.28	U.S. Treasury Note
Treasury Bills	7/22/2021	7/15/2024	0.225%	1,742,000.00	1,749,757.34	U.S. Treasury Note
Treasury Bills	7/16/2021	7/16/2024	0.310%	249,000.00	249,297.65	Hanmi Bank
Treasury Bills	1/30/2023	7/30/2024	4.404%	249,000.00	249,526.95	First Savings Bank Jefferson, NV
Treasury Bills	8/5/2021	8/5/2024	0.401%	249,000.00	250,105.88	Toyota Financial SGS Bank
Treasury Bills	8/18/2021	8/15/2024	0.272%	750,000.00	752,285.16	U.S. Treasury Note
Treasury Bills	8/20/2021	8/15/2024	0.287%	500,000.00	501,308.59	U.S. Treasury Note
Treasury Bills	2/28/2023	8/31/2024	4.929%	500,000.00	478,183.59	U.S. Treasury Note
Treasury Bills	10/5/2022	10/7/2024	4.155%	244,000.00	244,674.21	Capitol Bank
Treasury Bills	10/6/2022	10/7/2024	4.205%	244,000.00	244,672.00	Morgan Stanley Bank
Treasury Bills	10/7/2022	10/7/2024	4.160%	244,000.00	244,649.94	Tristate Capital Bank
Treasury Bills	10/7/2022	10/7/2024	4.155%	244,000.00	244,671.20	Synchrony Bank
Treasury Bills	10/10/2022	10/10/2024	4.206%	244,000.00	244,668.99	Discover Bank
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/15/2022	10/15/2024	4.120%	249,000.00	249,382.80	United Bankers Bank
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/11/2023	1/13/2025	4.355%	244,000.00	244,671.38	City National Bank, Beverly Hills
Treasury Bills	1/13/2023	1/13/2025	4.326%	244,000.00	244,574.51	Signature Bank New York
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/9/2023	1/15/2025	4.138%	500,000.00	471,132.81	U.S. Treasury Note
Treasury Bills	1/18/2023	1/17/2025	4.327%	249,000.00	249,347.65	Southpoint Bank
Treasury Bills	1/20/2023	1/21/2025	4.305%	244,000.00	244,670.58	Manuf & Traders Trust Co.
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	1/11/2023	1/8/2026	4.017%	247,000.00	247,575.71	Popular Bank
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Money Market Funds	2/28/2023	2/28/2023	0.025%	320.23	320.23	LIQ General Fund #10896-101
Money Market Funds	2/28/2023	2/28/2023	0.051%	5,645,006.74	5,645,006.74	MAX General Fund #10896-101
Money Market Funds	2/28/2023	2/28/2023	0.051%	258,837.12	258,837.12	MAX Chiller Replacement #10896-215
Money Market Funds	2/28/2023	2/28/2023	0.051%	-	-	MAX Replace Ext Doors/Upgrade Sec. #10896-216
Money Market Funds	2/28/2023	2/28/2023	0.051%	793,024.48	793,024.48	MAX Campus Door Project #10896-217
Money Market Funds	2/28/2023	2/28/2023	1.000%	25,490,603.38	25,490,603.38	US Bank - IL Funds (01-00000-125000)
			2.29%	\$ 153,659,019.43	\$ 153,435,026.92	

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

**ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending February 28, 2023**

	2023	Fiscal Year	0%	Prior Yr	% of
	Budget	Actual	Budget	Feb. 28 2022	FY2022
				Actual	Budget
REVENUES					
Property Taxes	39,745,000	39,690,613	99.86%	39,555,720	99.09%
Local Grants and Contracts	-	50,517	-	129,354	25.43%
Personal Property Replacement Tax	750,000	1,155,257	154.03%	693,961	126.17%
Illinois Community College Board	6,372,000	4,600,298	72.20%	4,176,006	69.99%
Student Tuition and Fees *	24,221,600	21,268,717	87.81%	20,133,371	87.06%
Payment Plan and Late Fees	155,000	115,030	74.21%	111,400	61.89%
Investment Income	500,000	1,182,245	236.45%	(1,186,473)	(148.31)%
Miscellaneous External Revenue	3,846,422	224,030	5.82%	187,328	5.55%
Miscellaneous Internal Revenue	-	-	-	622	-
TOTAL REVENUES	75,590,022	68,286,707	90.34%	63,801,289	85.72%
EXPENDITURES BY OBJECT					
Salaries	46,497,708	30,765,201	66.16%	29,793,201	63.72%
Employee Benefits	9,610,288	5,394,292	56.13%	5,568,836	59.73%
Contractual Services	4,031,058	2,532,171	62.82%	2,014,787	49.37%
General Material & Supplies	5,224,119	3,480,894	66.63%	2,540,228	57.44%
Professional Development	762,286	419,318	55.01%	220,721	31.63%
Fixed Charges	247,412	123,116	49.76%	104,288	57.71%
Utilities	1,300	1,263	97.15%	1,079	83.04%
Capital Outlay	2,242,447	555,743	24.78%	530,675	41.67%
Other	429,056	18,697	4.36%	99,908	36.15%
Waivers/Institutional Scholarships	450,000	360,344	80.08%	303,916	44.05%
TOTAL EXPENDITURES BY OBJECT	69,495,674	43,651,038	62.81%	41,177,640	60.82%
EXPENDITURES BY FUNCTION					
Instruction	33,121,818	20,778,299	62.73%	20,027,455	62.68%
Academic Support	10,138,742	6,880,117	67.86%	5,798,384	60.00%
Student Services	6,091,600	3,997,584	65.62%	3,741,250	58.71%
Public Services	708,066	288,270	40.71%	304,886	51.15%
Institutional Support	18,985,448	11,346,423	59.76%	11,001,748	59.72%
Institutional Waiver	450,000	360,344	80.08%	303,916	44.05%
TOTAL EXPENDITURES BY FUNCTION	69,495,674	43,651,038	62.81%	41,177,640	60.82%
Excess (deficiency) of revenues over expenditures	6,094,348	24,635,669	-	22,623,650	-
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	(4,400,000)	-	-	(4,400,000)	(100.00)%
Student Life Club alloations	-	-	-	(150,000)	(100.00)%
Transfer to Student Life	(498,671)	(413,706)	82.96%	(284,930)	(51.02)%
Transfer to Athletics	(916,815)	(550,013)	59.99%	(455,206)	(51.23)%
Transfer to Early Childhood Lab School	(194,424)	(5,185)	-	-	-
Transfer to LLL Continuing Education	(84,438)	-	-	-	-
Transfer to Corporate Education	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(6,094,348)	(968,904)	-	(5,290,136)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	23,666,765	-	17,333,513	-
Fund Balance at beginning of year	-	46,440,691	-	54,732,140	-
Fund Balance	-	70,107,456	-	72,065,654	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending February 28, 2023**

	2023 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr Feb. 28 2022 Actual	% of FY2022 Budget
REVENUES					
Local Government Services:					
Property Taxes	12,270,000	12,050,789	98.21%	11,775,711	97.46%
State Government Services:					
Other Local Government (Hanover Park)	91,550	-	-	15,382	16.86%
Miscellaneous External Revenue	-	1,718	-	453	10.06%
Miscellaneous Internal Revenue	6,000	4,680	78.00%	1,584	45.26%
Miscellaneous Internal Revenue (Security)	4,000	5,240	131.00%	2,152	57.39%
Building Rental External Revenue (Net Comps)	169,881	99,049	58.30%	51,258	49.22%
TOTAL REVENUES	12,541,431	12,161,476	96.97%	11,846,540	96.39%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,356,029	2,752,311	63.18%	2,723,889	63.28%
Employee Benefits	921,520	535,689	58.13%	527,195	58.98%
Contractual Services	1,415,926	641,745	45.32%	627,953	58.89%
General Material & Supplies	739,477	486,107	65.74%	343,843	48.32%
Professional Development	8,900	552	6.21%	3,332	65.32%
Fixed Charges	592,500	603,947	101.93%	471,770	70.41%
Utilities	2,794,581	1,227,135	43.91%	1,577,935	54.58%
Capital Outlay	486,800	129,203	26.54%	271,608	60.46%
Other	16,301	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	11,332,034	6,376,688	56.27%	6,547,524	59.53%
CAMPUS SAFETY AND SECURITY					
Salaries	650,436	408,428	62.79%	405,614	63.39%
Employee Benefits	340,289	179,762	52.83%	205,599	72.29%
Contractual Services	52,754	11,212	21.25%	10,262	21.60%
General Material & Supplies	101,930	39,884	39.13%	29,597	37.95%
Professional Development	10,275	6,383	62.12%	2,681	49.42%
Other	53,714	4,339	0.00%	101,899	43.18%
TOTAL CAMPUS SAFETY AND SECURITY	1,209,398	650,008	53.75%	755,652	58.52%
TOTAL EXPENDITURES BY OBJECT	12,541,431	7,026,696	56.03%	7,303,177	59.42%
EXPENDITURES BY FUNCTION					
Institutional Support	11,332,034	6,376,688	56.27%	6,547,524	59.53%
Campus Safety and Security	1,209,398	650,008	53.75%	755,652	58.52%
TOTAL EXPENDITURES BY FUNCTION	12,541,431	7,026,696	56.03%	7,303,177	59.42%
Excess (deficiency) of revenues over expenditures	-	5,134,780	-	4,543,363	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(150,396)	-	-	-	-
Transfer from Other Funds	150,396	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	5,134,780	-	4,543,363	-
Fund Balance at beginning of year		18,647,890	-	17,555,824	-
Fund Balance	\$ -	\$ 23,782,670		\$ 22,099,187	

**ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending February 28, 2023**

	2023 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Feb. 28 2022 Actual	% of FY2022 Budget
REVENUES					
Miscellaneous External Revenue	\$ 3,600,000	-	-	\$ -	-
TOTAL REVENUES	3,600,000	-	-	-	-
EXPENDITURES BY OBJECT					
Contractual Services	888,259	652,168	73.42%	393,793	29.44%
General Material & Supplies	2,000	1,690	84.50%	-	-
Capital Outlay	7,109,741	3,641,392	51.22%	1,487,607	12.59%
TOTAL EXPENDITURES BY OBJECT	8,000,000	4,295,250	53.69%	1,881,399	14.30%
EXPENDITURES BY FUNCTION					
Institutional Support	8,000,000	4,295,250	53.69%	1,881,399	14.30%
TOTAL EXPENDITURES BY FUNCTION	8,000,000	4,295,250	53.69%	1,881,399	14.30%
Excess (deficiency) of revenues over expenditures	(4,400,000)	(4,295,250)	97.62%	(1,881,399)	14.30%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	4,400,000	-	-	4,400,000	100.00%
TOTAL OTHER FINANCING SOURCES (USES)	4,400,000	-	-	4,400,000	100.00%
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(4,295,250)	-	2,518,601	-
Fund Balance at beginning of year	-	53,481,330	-	47,832,600	-
Fund Balance	\$ -	\$ 49,186,079	-	\$ 50,351,201	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
 BOND AND INTEREST FUND
 For the Months Ending February 28, 2023**

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
REVENUES					
Property Taxes	\$ 10,609,020	\$ 10,471,691	98.71%	\$ 9,790,380	99.08%
TOTAL REVENUES	10,609,020	10,471,691	98.71%	9,790,380	99.08%
EXPENDITURES BY OBJECT					
Fixed Charges	10,664,419	8,639,663	81.01%	8,259,360	118.45%
TOTAL EXPENDITURES BY OBJECT	10,664,419	8,639,663	81.01%	8,259,360	118.45%
EXPENDITURES BY FUNCTION					
Institutional Support	10,664,419	8,639,663	81.01%	8,259,360	118.45%
TOTAL EXPENDITURES BY FUNCTION	10,664,419	8,639,663	81.01%	8,259,360	118.45%
Excess (deficiency) of revenues over expenditures and other sources (uses)	(55,399)	1,832,029	-	1,531,020	-
Fund Balance Released from Reserved Fund Balance	55,399	-	-	-	-
Fund Balance at beginning of year	-	4,534,356	-	4,888,363	-
Fund Balance	\$ -	\$ 6,366,385	-	\$ 6,419,383	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending February 28, 2023**

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 238,000	\$ 244,219	102.61%	\$ 137,208	87.39%
TOTAL REVENUES	238,000	244,219	102.61%	137,208	87.39%
OPERATING EXPENSES					
Salaries	117,650	71,495	60.77%	101,061	74.08%
Employee Benefits	19,557	9,359	47.85%	9,222	47.96%
Contractual Services	108,000	74,285	68.78%	45,988	66.75%
General Material & Supplies	67,600	21,754	32.18%	11,772	60.22%
Professional Development	-	-	-	-	-
TOTAL OPERATING EXPENSES	312,807	176,892	56.55%	168,042	68.78%
Excess (deficiency) of revenues over expenditures	(74,807)	67,326	(90.00)%	(30,834)	35.32%
OTHER FINANCING SOURCES (USES)					
Transfers from Education Funds	84,438	-	-	-	-
Transfers from Corporate Funds	55,369	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	139,807	-	-	-	-
Net Income (Loss)	65,000	67,326	-	(30,834)	-
Retained Earnings at beginning of the year	-	(17,350)	-	(17,350)	-
Retained Earnings	\$ 65,000	\$ 49,976	-	\$ (48,184)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 275,000	\$ 700	0.25%	\$ 41,682	37.72%
TOTAL REVENUES	275,000	700	0.25%	41,682	37.72%
OPERATING EXPENSES					
Salaries	75,212	26,663	35.45%	29,512	14.97%
Employee Benefits	24,619	9,181	37.29%	4,560	27.14%
Contractual Services	11,000	500	4.55%	25,655	52.48%
General Material & Supplies	8,450	23	0.28%	679	6.47%
Professional Development	350	240	68.58%	300	54.55%
TOTAL OPERATING EXPENSES	119,631	36,607	30.60%	60,706	22.16%
Excess (deficiency) of revenues over expenditures	155,369	(35,907)	(23.11)%	(19,024)	11.64%
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Funds	(55,369)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(55,369)	-	-	-	-
Net Income (Loss)	100,000	(35,907)	-	(19,024)	-
Retained Earnings at beginning of the year	-	14,096	-	-	-
Retained Earnings	\$ 100,000	\$ (21,811)	-	\$ (19,024)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$2,201,475	\$1,880,742	85.43%	\$1,817,963	83.99%
Miscellaneous Internal Revenue	86,738	78,281	90.25%	61,521	78.87%
TOTAL REVENUES	2,288,213	1,959,022	85.61%	1,879,484	83.81%
OPERATING EXPENSES					
Salaries	308,152	151,524	49.17%	172,696	63.71%
Employee Benefits	71,998	26,027	36.15%	28,416	37.24%
Contractual Services	44,028	35,083	79.68%	37,174	84.43%
General Material & Supplies	1,800,000	1,709,633	94.98%	1,688,574	94.39%
Other	31,500	(504)	(1.60)%	487	1.57%
TOTAL OPERATING EXPENSES	2,255,678	1,921,764	85.20%	1,927,347	87.16%
Excess (deficiency) of revenues over expenditures	32,535	37,258	-	(47,863)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Continuing Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	32,535	37,258	-	(47,863)	-
Retained Earnings at beginning of the year	-	105,106	-	(203,718)	-
Retained Earnings	\$ 32,535	\$ 142,364	-	\$ (251,581)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	428,000	271,203	63.37%	175,557	60.90%
TOTAL REVENUES	428,000	271,203	63.37%	175,557	60.90%
OPERATING EXPENSES					
Salaries	467,269	260,929	55.84%	112,135	21.54%
Employee Benefits	83,285	40,941	49.16%	29,598	24.38%
Contractual Services	4,355	2,258	51.85%	1,234	33.68%
General Material & Supplies	62,230	42,236	67.87%	24,656	55.72%
Professional Development	100	99	99.00%	60	-
	5,185	-	-	-	
TOTAL OPERATING EXPENSES	622,424	346,463	56.13%	167,684	24.31%
Excess (deficiency) of revenues over expenditures	(194,424)	(75,260)	39.77%	7,873	(1.96)%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	194,424	5,185	2.67%	-	-
TOTAL OTHER FINANCING SOURCES (USES)	194,424	5,185	2.67%	-	-
Net Income (Loss)	-	(70,075)	-	7,873	-
Retained Earnings at beginning of the year	-	-	-	7,142	-
Retained Earnings	\$ -	\$ (70,075)	-	\$ 15,015	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending February 28, 2023**

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 668,366	\$ 382,537	57.23%	\$ 131,424	41.70%
Miscellaneous Internal Revenue	137,706	136,414	99.06%	45,352	37.52%
TOTAL REVENUES	806,072	518,951	64.38%	176,776	40.54%
OPERATING EXPENSES					
Salaries	347,416	199,778	57.50%	168,434	62.47%
Employee Benefits	65,423	29,499	45.09%	25,920	61.92%
Contractual Services	18,800	8,912	47.41%	4,690	66.11%
General Material & Supplies	356,180	254,726	71.52%	100,697	54.82%
Professional Development	150	91	60.60%	28	100.00%
Other	-	24	-	(49)	90.77%
TOTAL OPERATING EXPENSES	787,969	493,031	62.57%	299,719	59.68%
Excess (deficiency) of revenues over expenditures	18,103	25,920	69.84%	(122,944)	185.71%
OTHER FINANCING SOURCES (USES)					
Transfers From Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	18,103	25,920	-	(122,944)	-
Retained Earnings at beginning of the year	-	(21,210)	-	(78,614)	-
Retained Earnings	\$ 18,103	\$ 4,710	-	\$ (201,558)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 598,213	\$ 214,628	35.88%	\$ 135,359	25.59%
Miscellaneous Internal Revenue	213,259	107,855	50.57%	105,619	59.69%
TOTAL REVENUES	811,472	322,483	39.74%	240,978	34.13%
OPERATING EXPENSES					
Salaries	212,949	73,677	34.60%	62,329	26.76%
Employee Benefits	13,999	10,317	73.70%	9,255	76.40%
Contractual Services	337,644	192,213	56.93%	146,762	42.64%
General Material & Supplies	123,359	54,665	44.31%	26,997	23.27%
Professional Development	22,550	8,743	38.77%	4,585	20.70%
Capital Outlay	70,174	48,201	68.69%	11,968	9.81%
Fixed Charges	5,000	1,160	23.20%	880	17.60%
TOTAL OPERATING EXPENSES	785,675	388,976	49.51%	262,774	30.75%
Excess (deficiency) of revenues over expenditures	25,797	(66,492)	-	(21,796)	-
OTHER FINANCING SOURCES (USES)					
Release of Fund Balance	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	25,797	(66,492)	-	(21,796)	-
Retained Earnings at beginning of the year	-	1,131,223	-	1,088,653	-
Retained Earnings	\$ 25,797	\$ 1,064,731	-	\$ 1,066,857	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 2,000	\$ 2,570	128.49%	\$ 1,798	260.64%
Miscellaneous Internal Revenue	346,262	355,965	102.80%	233,328	111.16%
TOTAL REVENUES	348,262	358,535	102.95%	235,126	111.65%
OPERATING EXPENSES					
Salaries	147,234	96,490	65.54%	94,615	105.88%
Employee Benefits	43,887	27,754	63.24%	27,184	92.66%
Contractual Services	2,160	598	27.69%	1,479	100.00%
General Material & Supplies	52,500	36,657	69.82%	23,126	62.77%
Professional Development	100	-	-	250	100.00%
Depreciation	12,381	-	-	-	-
Fixed Charges	90,000	54,968	61.08%	55,125	60.87%
TOTAL OPERATING EXPENSES	348,262	216,466	62.16%	201,779	77.54%
Excess (deficiency) of revenues over expenditures	-	142,068	-	33,347	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	-	142,068	-	33,347	-
Retained Earnings at beginning of the year	-	70,791	-	(36,270)	-
Retained Earnings	\$ -	\$ 212,859	-	\$ (2,923)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending February 28, 2023**

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 132	-	\$ -	-
TOTAL REVENUES	-	132	-	-	-
OPERATING EXPENSES					
Salaries	339,094	227,687	67.15%	210,405	63.61%
Employee Benefits	89,263	56,791	63.62%	53,095	58.82%
Contractual Services	6,470	4,808	74.31%	300	10.00%
General Material & Supplies	56,785	43,560	76.71%	21,046	52.62%
Professional Development	6,524	7,898	121.05%	283	1.85%
Capital Outlay	535	73,095	13,666.17%	-	-
TOTAL OPERATING EXPENSES	498,671	413,838	82.99%	285,130	50.98%
Excess (deficiency) of revenues over expenditures	(498,671)	(413,706)	82.96%	(285,130)	51.06%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	498,671	413,706	82.96%	284,930	51.02%
TOTAL OTHER FINANCING SOURCES (USES)	498,671	413,706	82.96%	284,930	51.02%
Net Income (Loss)	-	-	-	(200)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$ -	\$ -	-	(200)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ 1,175	-	\$ 1,975	-
TOTAL REVENUES	-	1,175	-	1,975	-
OPERATING EXPENSES					
Salaries	471,096	293,244	62.25%	283,092	61.46%
Employee Benefits	63,209	52,411	82.92%	40,850	53.37%
Contractual Services	66,500	50,279	75.61%	45,252	47.14%
General Material & Supplies	108,010	48,821	45.20%	64,697	46.44%
Professional Development	193,000	93,204	48.29%	20,113	24.53%
Fixed Charges	12,000	7,296	60.80%	4,515	22.57%
Capital Outlay	7,000	5,934	84.77%	1,060	7.46%
TOTAL OPERATING EXPENSES	920,815	551,188	59.86%	459,577	51.72%
Excess (deficiency) of revenues over expenditures	(920,815)	(550,013)	59.73%	(457,602)	51.50%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	916,815	550,013	59.99%	455,206	51.23%
TOTAL OTHER FINANCING SOURCES (USES)	916,815	550,013	59.99%	455,206	51.23%
Net Income (Loss)	(4,000)	-	-	(2,396)	-
Retained Earnings at beginning of the year	-	(2,103)	-	(567)	-
Retained Earnings	\$ (4,000)	\$ (2,103)	-	\$ (2,964)	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending February 28, 2023**

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
REVENUES					
Interest	\$ 40,000	\$ 19,351	48.38%	\$ 24,549	40.92%
TOTAL REVENUES	40,000	19,351	48.38%	24,549	40.92%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	40,000	19,351	-	24,549	-
Fund Balance at beginning of year	-	4,771,948	-	4,737,476	-
Fund Balance	\$ 40,000	\$ 4,791,299	-	\$ 4,762,025	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
REVENUES					
Property Taxes	\$ 168,764	\$ 110,501	65.48%	\$ 98,993	65.97%
TOTAL REVENUES	168,764	110,501	65.48%	98,993	65.97%
EXPENDITURES BY OBJECT					
Salaries	83,719	-	-	49,342	131.87%
Contractual Services	85,045	85,655	100.72%	61,000	139.34%
General Material & Supplies	-	-	-	47	-
TOTAL EXPENDITURES BY OBJECT	168,764	85,655	50.75%	110,389	135.94%
EXPENDITURES BY FUNCTION					
Institutional Support	168,764	85,655	50.75%	110,389	73.56%
TOTAL EXPENDITURES BY FUNCTION	168,764	85,655	50.75%	110,389	73.56%
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	24,846	-	(11,397)	-
Fund Balance at beginning of year	-	165,890	-	190,686	-
Fund Balance	\$ -	\$ 190,736	-	\$ 179,289	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending February 28, 2023**

	2023 Budget	Fiscal Year Actual	% Actual to Budget	Prior Yr Feb. 28 2022 Actual	% of FY2022 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 1,005,000	\$ 986,508	98.16%	\$ 695,938	76.90%
Miscellaneous External Revenue	-	-	-	2,451	-
TOTAL REVENUES	1,005,000	986,508	98.16%	698,389	77.17%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	45,000	11,941	26.54%	10,013	5.13%
Fixed Charges	1,000,000	884,211	88.42%	932,607	98.17%
TOTAL INSTITUTIONAL SUPPORT	1,045,000	896,152	85.76%	942,620	82.32%
CAMPUS SAFETY AND SECURITY					
Salaries	631,183	408,308	64.69%	403,963	69.93%
TOTAL CAMPUS SAFETY & SECURITY	631,183	408,308	64.69%	403,963	69.93%
TOTAL EXPENDITURES BY OBJECT	1,676,183	1,304,461	77.82%	1,346,582	78.17%
EXPENDITURES BY FUNCTION					
Institutional Support	1,045,000	896,152	85.76%	942,620	82.32%
Campus Safety and Security	631,183	408,308	64.69%	403,963	69.93%
TOTAL EXPENDITURES BY FUNCTION	1,676,183	1,304,461	77.82%	1,346,582	78.17%
Excess (deficiency) of revenues over expenditures other sources (uses)	(671,183)	(317,953)	-	(648,193)	-
Fund Balance Released from Reserved Fund Balance	671,183	-	-	-	-
Fund Balance at beginning of year	-	2,901,450	-	3,668,627	-
Fund Balance	\$ -	\$ 2,583,497	-	\$ 3,020,434	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending February 28, 2023

	2023	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	to Budget	Feb. 28 2022	FY2022
				Actual	Budget
REVENUES					
Benefit Charges	\$ 12,214,714	\$ 7,001,024	57.32%	\$ 6,782,401	58.10%
TOTAL REVENUES	12,214,714	7,001,024	57.32%	6,782,401	58.10%
EXPENDITURES BY OBJECT					
Employee Benefits	12,214,714	7,171,646	58.71%	7,763,654	66.50%
TOTAL EXPENDITURES BY OBJECT	12,214,714	7,171,646	58.71%	7,763,654	66.50%
EXPENDITURES BY FUNCTION					
Institutional Support	12,214,714	7,171,646	58.71%	7,763,654	66.50%
TOTAL EXPENDITURES BY FUNCTION	12,214,714	7,171,646	58.71%	7,763,654	66.50%
Excess (deficiency) of revenues over expenditures other sources (uses)	-	(170,622)	-	(981,253)	-
Fund Balance at beginning of year	-	(21,456,128)	-	(23,394,558)	-
Fund Balance	\$ -	\$ (21,626,750)	-	\$ (24,375,811)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

December & January 2022

February 23rd through March 22nd, 2023

Phi Theta Kappa Movie Night (February 23rd)

Phi Theta Kappa (PTK) held a movie night on Thursday, February 23rd from 6:00 - 9:00 pm in B180 where members were able to come join the fun with a movie and great snacks.

Phi Theta Kappa Middle School Fridays (February 24th)

Phi Theta Kappa (PTK) invites and hosts middle schoolers to explore the ECC campus and learn about what ECC has to offer. This experience is for several different middle schools and happens every other Friday from 10 am - 12 pm. The recent dates they have done this is February 24th, March 10th, and March 17th.



Engineering Tech Club VEX Competition (February 24th)

Engineering Tech Club (ETC) has two meetings every week in order to effectively be able to build their robots for the competitions they compete in. They had their first robotics competition, the VEX competition, on Friday February 24th at Purdue University. The ECC robotics club got 2nd place in the VEX robotics competition.

Gamers United Board Game Night (February 24th)

Gamers United (GU) held their first board game night of the semester on Friday, February 24th from 3:30 - 9:30 pm in B182. They started this last semester where they do a game night the last Friday of every month and many were excited the club is continuing that event this semester. Students were able to play a variety of games, have snacks, and enjoy the company of their peers.

Phi Theta Kappa New Member Orientation (February 28th)

Every semester Elgin Community College's Rho Kappa chapter of Phi Theta Kappa invites new and returning students to join Phi Theta Kappa. They encouraged everyone who is eligible to join and had an event to talk about what Phi Theta Kappa is and how each member could benefit from being a part of this honors society. This event was held on February 28th from 5:00 - 7:00 pm in B180/181.

Women's History Month (March)

Women's History Month is an annual declared month that highlights the contributions of women to events in history and society. It is a month where we celebrate the countless women who have fought tirelessly and courageously for equality, justice, and opportunity in our Nation.



Feminine Hygiene Drive (March 1st - 31st)

Collecting Feminine Hygiene products from March 1st through the 31st. Help ECC stock the Spartan Pantry with pads, pantliners, and tampons! Students and faculty were able to drop off donations in Student Life, B173.

Conscious Ink (March 7th)

Tuesday, March 7th from 11:00 am - 1:00 pm in the B Hallway. Students were able to find the perfect message to inspire themselves and others. Students were able to stop by for a temporary tattoo and sweet treat.

Pi (π) Day & Katherine Johnson Appreciation Day (March 14th)

Tuesday, March 14th from 11:00 am - 1:00 pm in the Jobe Lounge. Students and faculty were able to enjoy pie to celebrate pi day as well as celebrate the achievements of Katherine Johnson, a mathematician who helped NASA get an astronaut into orbit.

The Woman King Movie (March 16th)

Thursday, March 16th from 3:00 - 5:30 pm in B180. Students and faculty were able to watch and enjoy this great movie about an all-female group of warriors (the Agojie) who protected the African Kingdom of Dahomey.

United Students of All Cultures Chipotle fundraiser (March 1st)

United Students of All Cultures (USAC) held a fundraiser event on Wednesday, March 1st at Chipotle in South Elgin. The event was from 5:00 - 9:00 pm, students were able to enjoy food after the meeting that day and support the club.

Adapt + PAC Improv Night (March 7th)

Performing Arts Club (PAC) along with the ADAPT club held an event in collaboration with each other on Tuesday, March 7th in the F 103 lounge. The two clubs decided to host an improv night. The event was held in the evening around 5:00 pm and students were able to enjoy free snacks, pizza and fun. Students had fun playing improv games with their friends and peers. Many had lots of fun and it was a successful event.



Phi Theta Kappa Chipotle fundraiser (March 8th)

Phi Theta Kappa (PTK) held a fundraiser event on Wednesday, March 8th at Chipotle in South Elgin. The event was from 4:00 - 8:00 pm, students were able to enjoy food after the meeting that day and support the club.

Budget Allocations Workshop (March 8th & 9th)

Student Life held a Budget Allocations Workshop on March 8th and 9th to help clubs with managing their money and requesting a budget for the next academic year. It was held from 10:00 - 11:30 am on March 8th and from 1:00 - 2:30 pm on March 9th, and both days the workshop was held in B182. Every club was required to send at least one person on behalf of the club to collect information and the materials necessary to make sure the club runs effectively and smoothly not just for this year, but for next year as well.



United Students of All Cultures field trip (March 11th)

United Students of All Cultures (USAC) had their second field trip of the semester on March 11th, to downtown Chicago to watch the St. Patrick's day parade. The club is teaching their members about Mardi Gra and parades and different events held by different cultures. So the event was a great learning opportunity and those in attendance enjoyed the culture and festivities of the event. They had a lot of fun and it was a great experience.



White Board Decorating with HIA (March 15th)

Honors In Action (HIA) is a one credit research class here at ECC. The class is offered to all honors students as well as other students as well. Honors In Action recently got a grant though and decided to spend some of the money on a portable white board. Since the white board is pretty big, the HIA class wanted students to help decorate and put activities on the board for all students to enjoy. This event was held on March 15th from 12:00 - 2:00 pm in the honors space (B349) where the board is located.

Gamers United Gaming Tournament (March 15th)

Gamers United (GU) held their first official gaming tournament of the semester on Wednesday, March 15th starting at 3:30 pm in the Lakeside Lounge (Building B). Students were able to participate in a friendly gaming battle against their peers and many students came to watch the tournament as well.

Anime club Panda Express fundraiser (March 16th)

Anime Club held a fundraiser event on Thursday, March 16th at Panda Express in South Elgin. The fundraiser was held from 12:00 - 6:00 pm and students were able to enjoy food and support the club.

Performing Arts Club Shakespeare bootcamp (March 18th)

Performing Arts Club (PAC) held a Shakespeare bootcamp on March 18th, where students were able to learn about Shakespeare as well as read and practice some of his work. This was a fun event for all students, but it was especially helpful for those in this Spring's play as it is a piece by Shakespeare.

AFC + PAC Karaoke Night (March 7th)

Performing Arts Club (PAC) along with Asian Filipino Club (AFC) club held an event in collaboration with each other on Tuesday, March 21st from 3:00 - 5:00 pm in the F 103 lounge. The two clubs decided to host a karaoke night. Students were able to enjoy snacks, singing and fun. Many had lots of fun and it was a successful event.

Spill the Tea with PTK (March 22nd)

Phi Theta Kappa (PTK) held a stress relieving event on March 22nd from 12:00 - 2:00 pm in the Building B hallway. Students were able to vent or “spill the tea” and talk about their stresses in the midst of midterms. Students were also able to enjoy free snacks and \$2 cups of a variety of different teas.



Party At The Polls (March 21st & 22nd)

Party at the polls was an event held by Student Government and the Political Sciences Department. It was a two day event where students were able to listen to the town hall, hear from individuals, and ask questions in order to be more informed when they vote in the municipal election on April 4th. There were snacks and mingling and students had a good time learning more about the candidates and why they were running. Those in attendance at the event were able to enter a raffle to win a gift card. Both days there was also a mobile voting van where students who lived in Kane County could register to vote and vote early before April 4th.



Mayoral Town Hall (March 21st)

On Tuesday, March 21st from 11:00 am - 1:00 pm in the Jobe Lounge there was the Mayoral town hall led by Mr. Antonio Ramirez and Ms. Latasha Dehaana.

Board of Trustee Town Hall (March 22nd)

On Wednesday, March 22nd from 11:00 am - 2:00 pm in the Jobe Lounge there was a Board of Trustee town hall led by Alexia Smith, Alison McVey, and Latasha Dehaan.

The Student Government candidates were also in attendance to mingle and campaign to students, as Wednesday was the last day for students to vote for the next Student Government team for the 2023-2024 academic year.

Gaming with Honors In Action (March 22nd)

Honors In Action (HIA) is a one credit research class here at ECC. The class is offered to all honors students as well as other students as well. Honors In Action is a separate class on its own through the college but is a part of Phi Theta Kappa as well. On Wednesday, March 22nd, HIA held a gaming tournament from 3:30 - 5:30 pm in the honors space (B349). Students were able to stop by in the room and play video games, board games and card games. With a wide variety of games, many students had lots of fun getting to play games and interact with their friends and peers.



ECC Observer

The Elgin Community College newspaper (The Observer) which is made up of students who write articles on the online newspaper about current events and activities around campus recently started a podcast. Stay tuned and keep your ears open for more news about that.

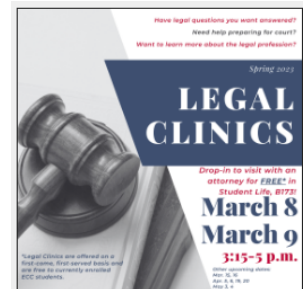
GENERAL CLUB MEETINGS

Most clubs have meetings every week, every other week, or once a month. Check the ECC website to see more information about each club and their general meetings for their members. This information can be found under Life at ECC in the Student Life tab with club and organization information.

Legal Clinics

Have legal questions you want answered? Need help preparing for court? Want to learn more about the legal profession? Visit an attorney for free in Student life, B173, from 3:15 - 5:00 pm on select dates.

(March 8th and 9th)



If you have any questions, please contact
StudentTrusteeMcVey@elgin.edu

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (March)
- B. Treasurer (February)
- C. Student (March)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (monthly)
- E. Community Engagement and Legislative Affairs (March)
- F. Student Success / Equity, Diversity and Inclusion (quarterly)



Dr. David Sam, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
MARCH 14, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held March 14, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
MARCH 14, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, March 14, 2023, in Building E, Room E100.01/Virtual.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 5:37 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey.
Trustees participated in-person.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Redmer moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7: Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried at 5:38 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:53 p.m. The board reconvened in open session at 6:59 p.m. in E125, Seigle Auditorium in-person and with a virtual connection.

MINUTES OF REGULAR MEETING OF
MARCH 14, 2023

4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey

Trustees absent: None

ECC staff and Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student

Others present: Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Ollayos.

D. Board Purpose

Trustee McCreary read the Board Purpose.

5. President's Report

- Dr. Sam acknowledged Dr. Clark, ECCFA president in the audience.
- Dr. Sam shared that our retention is over 18% compared to last spring. He thanked faculty and staff that have worked so hard to help students.
- ECC will be represented at AACC this year as a finalist at the Awards of Excellence gala in April under the category "Community College Safety, Emergency Preparedness and Leadership".
- ECC's PTK honor society and the ECC baseball team teamed up to participate in the Salvation Army Bell Ringing College Challenge. Thanks to the generosity of OTTO Engineering, ECC earned the winning team bragging rights and \$5,000.
- Six students' artwork was selected to represent ECC at the Skyway Art Exhibition this year. The awards reception will be held April 1 at Morton College.
- The Observer staff won first place for its digital newsletter at the 2023 Associated College Press (ACP) Spring College National Media Conference March 11. The Best of Show award was in the digital newsletter for the two-year schools' category.
- Ms. Pam Singleton, Managing Director of Business Services, was spotlighted.
- Mr. Geoffrey Pynn, Associate Professor I of Humanities, was also spotlighted.
- Dr. Sam shared student Michael de LaRosa's story with the Board.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Lori Clark, ECCFA president, offered comments regarding faculty negotiations.

MINUTES OF REGULAR MEETING OF
MARCH 14, 2023

7. Board Reports

A. Finance Committee

Trustee Nowak reviewed the items addressed on the Finance Committee meeting agenda held on Monday, March 13, 2023. PMA, our investment company, gave a presentation and there was a motion passed to look at CDs to review investments for possible higher returns. An internal audit update was provided by Mr. Ed Martin, the new internal auditor. A financial update for FY23 was provided and a discussion of FY24 took place. The Committee reviewed the capital projects and will be reviewing insurance policy rates in May. Minutes of the Finance Committee meeting will be available on the website once they are approved.

B. Committee of the Whole

Trustee Redmer provided an overview of the Committee of the Whole meeting held Monday, March 13, 2023. The following presentations were provided: TikTok, Dr. Webb & Dr. Garber; and Board Meeting Recordings / Posting on Website, Dr. Sam. A construction update was provided by Dr. Wagner. Board Actions and items on the March 14, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustees provided an overview of the ICCTA meetings held on March 10 & 11, 2023. Dual credit and dual enrollment were topics of discussion. There are many differences among community colleges regarding dual credit processes. Lobby Day will be held May 3 in Springfield.

D. Association of Community College Trustees (ACCT)

Trustees Duffy, Ollayos, Rakow and Student Trustee McVey all attended the ACCT Conference in Washington, D.C. Trustees advocated for lowering the threshold for the Pell Grant program. Registration for the October conference is now open. The call for presentations is also open.

E. Legislative

Chair Rakow provided the following updates: Trustees Duffy, Ollayos and Rakow, Student Trustee McVey and Dr. Webb participated in seven meetings with members of Congress and the US Dept of Education during the National Legislative Summit. Trustees shared news about ECC's rebounding enrollment numbers, our recognition as an Aspen Top 25 college and as an Achieving the Dream Leader College of Distinction, and an update about our Manufacturing and Technology building. In addition to sharing ECC success stories, trustees advocated for support of a Respiratory Care Program for ECC. ECC continues to advocate for support of a short-term PELL. By lowering the PELL Grant Eligibility threshold from 16 to 11 credits, hundreds of ECC students in short-term programs would benefit. Planning for Meet & Greets with representatives on ECC's campus is underway, with the first one scheduled with Congressman Foster on Thursday, April 6. Congressmen Raja Krishnamoorthi will be delivering a ceremonial check to ECC on Thursday, March 16 for the \$936,000 ECC received through federal community project funding. ICCTA Lobby Day in Springfield is May 3, 2023 and planning will begin soon.

MINUTES OF REGULAR MEETING OF
MARCH 14, 2023

F. ECC Foundation

Trustee Ollayos reported the following: The Foundation has raised \$892,284.62 in monetary gifts and pledges, achieving 58.94% of the annual goal for FY23. The Bright Futures initiative has surpassed the \$1,000,000 benchmark. The Golf Outing and Gala planning committee meetings have begun. The 25th anniversary of the Annual Golf Classic is June 12th. Applications for Foundation Board membership are being accepted. The quarterly foundation board meeting was held on March 2. The recommended endowed spend rate of 4% was approved and maintains our historical disbursement rate for endowed scholarships.

G. Student Report

Student Trustee McVey reported the following: There are 10 new/reactivated clubs this year. Several stress-free events were held in December prior to finals. Welcome week activities after the break included a tailgate party and many games for students. USAC had their first field trip to Chinatown on January 29. A blood drive was held on campus January 30 & 31. Many Black History events took place in February. Auditions were held for A Midsummer Night's Dream. Spring club training and the general club meeting information can be found under Life at ECC in the Student Life tab on the website.

8. College Reports

Board Action No. 136-A-23, Acceptance of Written College Reports

- A. Personnel (January, February)
- B. Treasurer (December, January)
- C. Student (December, January, February)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (monthly)
- E. College & Career Student Success Report (quarterly)
- F. Community Engagement and Legislative Affairs (January, February)
- G. Marketing and Communications (quarterly)
- H. Grant Monitoring Report (for period ending December 31, 2022)
- I. Insurance Report (annual)

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee McCreary moved to accept the college reports.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

MINUTES OF REGULAR MEETING OF
MARCH 14, 2023

9. Consent Agenda

Chair Rakow removed the following item from the consent agenda:

- G. Board Action No. 143-A-23, Recommendation for Dean Emeritus Dr. Mary Hatch, Dr. Ruixuan Mao and Dr. Mi Hu**
- I.4 Board Action No. 165-P-23, Executive Director of Institutional Advancement and Elgin Community College Foundation Ms. Susan Taylor-Demming**
- I.5 Board Action No. 166-P-23, Amendment to the President's Contract**

Chair Rakow read the following consent agenda items:

- A. Board Action No. 137-A-23, Minutes of the Regular Board Meeting of January 24, 2023**
- B. Board Action No. 138-A-23, Closed Session Minutes of the Regular Board Meeting of January 24, 2023**
- C. Board Action No. 139-A-23, Destruction of Audiotapes of Closed Session of June 8, 2021**
- D. Board Action No. 140-F-23, Ratification of Report of Expenses**
- E. Board Action No. 141-A-23, Modified Instructional Fee Recommendation for Fiscal Year 2024**
- F. Board Action No. 142-F-23, Removal of Fitness Center Fee**
- H. Purchases**
 - 1. Board Action No. 144-B-23, Annual Carpentry Services**, authorizes the administration to approve an increase of \$25,000 for carpentry repair services for small projects from Shales McNutt (Elgin, IL) and an annual increase of \$75,000 for the remaining two (2) years.
 - 2. Board Action No. 145-B-23, Building H Furniture Purchase**, authorizes the administration to purchase furniture for Building H, direct from the manufacturer Krueger International (KI) (Chicago, IL) for \$333,517.55 and from Interiors for Business (Batavia, IL) for \$335,659.66 utilizing IPHEC pricing, in the combined amount of \$669,177.21.
 - 3. Board Action No. 146-B-23, Building H Signage Purchase**, authorizes the administration to contract with Serigraphics Sign Systems, Inc. (Minneapolis, MN) to provide and install new signage in Building H for the amount of \$29,048.
 - 4. Board Action No. 147-T-23, Cloud Storage Purchase**, authorizes the administration to purchase cloud storage services from CDW-G (Vernon Hills, IL) for three (3) years, in the amount of \$30,005.76.
 - 5. Board Action No. 148-C-23, Contract for Professional Commissioning Fees**, authorizes the administration to contract with Smith Seckman Reid, Inc. (SSR) (Memphis, TN) for professional fees associated with commissioning services for the new Manufacturing and Technology Center in an amount not to exceed \$132,775.
 - 6. Board Action No. 149-A-23, Contract for Professional Plat of Survey**, authorizes the administration to contract with W-T Group (Hoffman Estates, IL) for professional fees associated with creating a Plat of Survey for the new Manufacturing and Technology Center in the amount of \$75,000.

MINUTES OF REGULAR MEETING OF
MARCH 14, 2023

7. **Board Action No. 150-A-23, Dashboard Data Consultant**, authorizes the administration to extend the contract with Datatelligent (Glen Ellyn, IL) for the dashboard improvements, in an amount not to exceed \$21,000.
8. **Board Action No. 151-T-23, Instructional and Office Replacement Computers and Monitors**, authorizes the administration to purchase computers and monitors for instructional and office departments from the lowest responsive bidder, Databit, Inc. (Mahwah, NJ), in the amount of \$888,711.90.
9. **Board Action No. 152-T-23, Laptop and Docking Station Purchase**, authorizes the administration to purchase laptops and docking stations for instructional and office departments from the lowest responsive bidder, Computers On The Move (Glendale, WI), in an amount of \$39,259.80.
10. **Board Action No. 153-A-23, Internet Services Renewal**, authorizes the administration to renew our services agreement with Northern Illinois University (NIU) (DeKalb, IL) for Internet Services. The agreement will be for four (4) years, in an amount not to exceed \$128,849 through the term.
11. **Board Action No. 154-A-23, Interpreter Services**, authorizes the administration to contract with 5 Star Interpreting (Tinley Park, IL) for sign language interpreting services for one year, in an amount not to exceed \$37,000.
12. **Board Action No. 155-T-23, IT Equipment Purchase**, authorizes the administration to purchase thirteen (13) Uninterrupted Power Supplies (UPSs) and two (2) extended batteries from CDW-G (Vernon Hills, IL) in an amount not to exceed \$46,049.67.
13. **Board Action No. 156-S-23 Bus Transportation for Spring Break College Campus Visits for TRiO Student Support Services**, authorizes the administration to contract with Olsen Transportation (Gurnee, IL) for buses to transport students for college visits in the amount of \$27,220.
14. **Board Action No. 157-S-23, Lodging for Spring Break College Campus Visits for TRiO Student Support Services**, authorizes the administration to contract for lodging with Hyatt Place (Washington, D.C.) and Hilton at Toledo Downtown (Toledo, OH) for college visits in the amount of \$46,068.51 and \$17,130.44, respectively.
15. **Board Action No. 158-S-23, Ratification of Spring Baseball Bus Transportation**, ratifies and authorizes the administration to contract for bus transportation services from Chicago Classic Coach (Chicago, IL), in an amount not to exceed, \$35,000, which will allow for post season trips.
16. **Board Action No. 159-A-23, Ratification of the Sale of Used Computer Equipment**, ratifies and authorizes the administration to sell used computer equipment consisting of desktop computers with peripheral equipment, monitors, and monitor stands to MD Disk & Associates (Marshfield, MA), the highest responsible bidder, in the total amount of \$7,000.
17. **Board Action No. 160-B-23, Spartan Terrace Restaurant Furniture and Carpet**, authorizes the administration to purchase furniture and carpet for Spartan Terrace Restaurant located in Building I from Interiors for Business (Batavia, IL) utilizing IPHEC pricing, for an amount not to exceed \$186,224.95.

MINUTES OF REGULAR MEETING OF
MARCH 14, 2023

18. Board Action No. 161-S-23, Summer Camps for Underserved Secondary Students, authorizes the administration to contract with Ivy Campus USA, LLC (Aspen, CO) for summer camp programming in the amount of \$39,000.

I. Personnel

- 1. Board Action No. 162-A-23, Granting of Tenure, Instructor of HVAC Mr. Frank Cassara**
- 2. Board Action No. 163-A-23, Granting of Tenure, Assistant Professor I of Engineering Dr. Soma Chattopadhyay**
- 3. Board Action No. 164-A-23 Granting of Tenure, Instructor of Mathematics Mr. Christopher Purdy**

Motion: Trustee Ollayos moved to approve the consent agenda as presented.

Second: Trustee McCreary seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

Other

G. Board Action No. 143-A-23, Recommendation for Dean Emeritus Dr. Mary Hatch, Dr. Ruixuan Mao and Dr. Mi Hu

Motion: Trustee Duffy moved to approve the agenda item as presented.

Second: Trustee Ollayos seconded the motion.

Dr. Sam thanked the Board for considering this for recent retirees that deserve to be recognized. Dr. Mary Hatch, Dr. Ruixuan Mao and Dr. Mi Hu all thanked the Board and Dr. Sam.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos and Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

I.4 Board Action No. 165-P-23, Executive Director of Institutional Advancement and Elgin Community College Foundation Ms. Susan Taylor-Demming

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Trustee McCreary seconded the motion.

Dr. Redmer read Ms. Taylor-Demming's background provided in the board action.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos and Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

MINUTES OF REGULAR MEETING OF
MARCH 14, 2023

I.5 Board Action No. 166-P-23, Amendment to the President's Contract

Motion: Trustee Ollayos moved to approve the agenda item as presented.
Second: Trustee Rodriguez seconded the motion.

Trustee McCreary shared her concern with approving this action prior to the annual performance review. Mr. Vazquez explained why the amendment is necessary due to the restriction imposed by the current legislation. Trustee Duffy read a statement thanking Dr. Sam and highlighted the many achievements during his tenure at ECC. Trustee Ollayos requested that the document read by Trustee Duffy be included in the archive.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos and Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

10. Old Business

No old business was brought forward.

11. New Business

- Trustee Rodriguez attended two black history events in February and they were both well-attended. He thanked Student Trustee McVey for her service on the Board.
- Trustee Rakow indicated that the land acknowledgement approved in December will be incorporated into a possible celebration in October, 2023.
- Trustee Ollayos requested that everyone keep Dr. Susan Timm in their prayers.

12. Adjournment

Motion: Trustee Redmer moved to adjourn the meeting.
Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; meeting adjourned at 8:23 p.m.

John Duffy, MSED, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
MARCH 14, 2023**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held March 14, 2023.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (a, f):

- Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed
- Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETING
AUGUST 9 AND 10, 2021**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed session of August 9 and 10, 2021 as all criteria for destruction of these tapes have been met.



Dr. David Sam, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

**RELEASE OF SELECT CLOSED-SESSION MINUTES OF
BOARD MEETINGS OF AUGUST 2021– DECEMBER 2022**

Recommendation

The administration recommends that the Board of Trustees authorizes, where appropriate, the continued closure and/or release of closed-session minutes for public view, as noted.

The following minutes and/or portions of minutes have been reviewed by the college's attorney and approved for release. Items **listed** in a line item are deemed **open**; those not listed in a line item are deemed confidential and are not to be released for public viewing. [Reference: Memo dated April 3, 2023 from college general counsel]

Names, as well as references or comments made by or to attorneys, are redacted in all minutes which have been released for public viewing.



Dr. David Sam, President

Background

The *Illinois Open Meetings Act* (5 ILCS 120/1 et. seq.) requires all governmental bodies to semi-annually review the minutes of closed sessions and to release to the public those minutes which no longer need to be kept from public view. The minutes for closed sessions from August 2021 through December, 2022, have been reviewed by general counsel; this represents the recommendation for this period, in addition to those minutes previously released.

Staff Contact: Mr. Respicio Vazquez, General Counsel, 847-214-7760

Portions approved for release are shown after the meeting date.

2022

August 9, sections 1,2,3,4,5,9,10

September 13, sections 1,2,3,4,8,10

October 11, sections 1,2,3,4,7,9

November 15, sections 1,2,3,4,6

December 13, sections 1,2,3,4,7

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of March 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The Report of Expenses identifies the vendors that have been paid during the month of March 2023 in the amount of \$5,168,895.23.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Board of Trustee Travel Expenses for the month of March 2023. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the month of November 2021 in the amount of \$4,773.73.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

**TRUSTEES' IN-STATE ATTENDANCE AT ILLINOIS COMMUNITY COLLEGE
TRUSTEE ASSOCIATION (ICCTA) MEETING**

Recommendation

The administration recommends that the Board of Trustees approves the attendance of Trustees at the May 2 and 3, 2023 ICCTA meetings and Lobby Day in Springfield, IL. Travel expenses should not exceed \$2,500 should all attend. Each trustee is a member of ICCTA and dues are paid from the board's budget.



Dr. David Sam, President

Background

Board policy GP 6.4.c.2, states *...only one trustee may be appointed as the board's official representative (with one alternate) to the ICCTA meetings, all trustees are encouraged to attend all appropriate ICCTA meetings, seminars and workshops, whether held in the Chicago area or downstate...*

Administrative Procedure 2.601, *Travel and Business-Related Expenses* outlines the details regarding travel arrangements. Board members are required to complete a travel claim form for reimbursement within 30 days of attending professional development meetings.

The Public Community College Act (110 ILCS 805/3-8.5) requires every voting member of a board of trustees to complete a minimum of 4 hours of professional leadership training, covering topics that include, but are not limited to, open meetings law, community college and labor law, freedom of information law, ethics, sexual violence on campus, financial oversight and accountability, audits, and fiduciary responsibilities of a community college trustee during the first, third and fifth year of his or her term.

Staff Contact: Dr. David Sam, President, 847-214-7374

INFORMATION TECHNOLOGY (IT) PURCHASE OF NETWORK SWITCHES

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase one hundred and sixty-seven (167) Aruba network switches and associated cabling from CDW (Vernon Hills, IL), for a total of \$1,354,369.99 to be spent over fiscal years FY2023 and FY2024.

Vendor	Location	Quantity	Total Cost
CDW	Vernon Hills, IL	167	\$ 1,354,369.99
Hypertec, Inc	Tempe, AZ	167	\$ 1,870,341.95
Northern AV Group	Harvard, IL	167	\$ 1,961,967.16



Dr. David Sam, President

Background

An invitation to bid (ITB) was advertised and sent to three (3) vendors, none of which were in district.

Network switches are used across campus to connect every desktop computer and telephone to the backbone network used by all students, faculty, and staff. We currently have one hundred and sixty-five switches (165), most of which, have been in use since 2007. The vendor no longer sells these models. The College has had to replace broken switches with items from the secondary market. It is imperative to upgrade our infrastructure to newer models that support greater network speeds and the power requirements of our telephones, security cameras, and wi-fi access points. The installations will occur over the next two years.

Funding Source: Education Fund

Staff Contact: Dr. Philip Garber, Vice President Planning, Institutional Effectiveness & Technology, 847-214-7285

LEARNING SYSTEM SOFTWARE LICENSING AND MAINTENANCE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to renew a five (5) year contract for D2L Learning Environment Platform with Desire2Learn Ltd. (D2L) (Baltimore, MD) for licensing and maintenance in an amount of \$245,202.54 in the first year and with an annual increase of 3% each year thereafter, for a total not to exceed of \$1,301,813.59 over the five-year (5) term.



Dr. David Sam, President

Background

The purchase of software is exempt from bidding under the Illinois Administrative Code, Chapter 110 Illinois Community College Purchasing Act 805/3-27.1.

In FY2004, ECC adopted Desire2Learn's (D2L) course management software application as its platform for online learning environments. The course management system (CMS) provides the faculty with the functionality needed for online and hybrid course development in addition to supplemental in-class learning and communication via web-based interactive software. It is used by instructors to provide course materials electronically to students.

Beginning with the last contract, the College moved to a 5-year contract in lieu of a 3-year contract to gain additional savings (3% annual increase instead of a 5% annual increase). In addition, underutilized services were removed, for a savings of approximately \$25,000 per year.

Funding Source: Education Fund

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7635

SPRING IMPACT MAGAZINE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase print services for the Spring Impact Magazine from Consolidated Carqueville Graphics (Streamwood, IL), the lowest responsible bidder, in an amount not to exceed \$39,890.

Vendor	Location	Base Bid
Consolidated Carqueville Graphics	Streamwood, IL	\$ 39,890.00
Cardinal Color Group	Rolling Meadows, IL	\$ 47,750.00



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to five (5) vendors, two (2) of which were in-district and one (1) was an Illinois Certified Persons with a Disability owned business.

IMPACT is a magazine-type newsletter incorporating Elgin Community College news, initiatives, and personal profiles about ECC students, employees, alumni, programs, the ECC Foundation, and other important College information. This magazine is shared with the district community, students, parents/guardians, employees, donors, and alumni. It is both informational and personal in its content and style and delivers the College's message and mission to ECC's wider audience.

The College is having the vendor print 194,050 magazines to be mailed directly to community members and 950 will be delivered to the College for internal distribution.

Funding Source: Education Fund

Staff Contact: Dr. Toya Webb, Chief Marketing and Communications Officer, Marketing & Communications, 847-214-7389

**RESOLUTION ADOPTING RESULTS OF STUDENT TRUSTEE
ELECTION FOR 2023-2024**

Recommendation

The administration recommends that the Board of Trustees adopts the Resolution Adopting the Results of the Student Trustee Election for 2023-2024.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 2.1, which states,

[The Board of Trustees will] . . . act in accordance with all applicable laws, rules and regulations in carrying out the mission of Elgin Community College and to uphold its statutory duties and powers as stipulated in the Illinois Compiled Statutes.

Also,

Each community college board shall have one non-voting member who is a student enrolled in the community college under the jurisdiction of the board. . . . The method of selecting these student members shall be determined by campus-wide student referendum.

The student members shall serve a term of one year beginning on April 15 of each year. . . .

The nonvoting student members shall have all of the privileges of membership, including the right to make and second motions and to attend executive sessions, other than the right to vote. *(Source: P.A. 80-730)*

(110 ILCS 805/3-7.24) (from Ch. 122, par. 103-7.24)

Staff Contact: Ms. Diane Kerruish, Board Recorder/Election Official, 847-214-7374

**RESOLUTION ADOPTING RESULTS OF STUDENT TRUSTEE
ELECTION FOR 2023-2024**

WHEREAS, there was held by the Student Government of Community College District No. 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, in and for such district, an election for the purpose of selecting one student trustee for a one-year full term for said board; and

WHEREAS, said election was regularly called and held as provided by law and by Student Government procedure, and the returns of said election have been confirmed by the Office of Student Life, and the returns are now before this board the 11th day of April, 2023, and have been canvassed by this board, and this board is familiar therewith; now, therefore, be it

RESOLVED that the board finds, from a canvass of the returns of said election, that a total of 235 ballots were cast, with the following candidates receiving the number of votes ascribed for the one-year term for trustee:

Candidate	Candidate Totals
Ryan Kolbusz	100
Adrian Nevarez	85
Matthew Tavalacci	49
Kyle Schmidt (write-in)	1

Totals 235

and be it further

RESOLVED that, as a result of said election, the following candidate was elected to serve as student trustee for a one-year full term:

NAME	ADDRESS	CITY / STATE / ZIP
Ryan Kolbusz	1474 South Pembroke Drive	South Elgin, IL 60177

and be it further

RESOLVED that the secretary or the secretary's designee (recorder/election official) transmits this information to the Illinois Community College Board (ICCB) and the Illinois Community College Trustees Association (ICCTA) to take such action as they may require.

RESOLUTION OF APPRECIATION
Ms. Alison McVey

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Ms. Alison McVey.



Dr. David Sam, President

Staff Contact: Dr. David Sam, President, 847-214-7363

RESOLUTION OF APPRECIATION
Ms. Alison McVey

WHEREAS, Ms. Alison McVey served as the Student Trustee on the Board of Trustees from April 2022 to April 2023; and,

WHEREAS, Ms. Alison McVey has shown a commitment to Elgin Community College and has helped bring the college closer to our vision of being one of the best community colleges in the nation; and,

WHEREAS, Ms. Alison McVey has earned the respect of her student constituents and board members, alike, through her dedication and passion for serving others; and,

WHEREAS, Ms. Alison McVey has served as a role model among her peers, taking time to hear student concerns and share feedback with the board; and,

WHEREAS, Ms. Alison McVey has developed her leadership skills by contributing to the campus culture through civic engagement and service to the community as an active member of Phi Theta Kappa and Student Government; and

WHEREAS, Ms. Alison McVey is a member of the Illinois Community College Board Student Advisory Committee (ICCB-SAC); now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on this 11th day of April, 2023, expresses to Ms. Alison McVey, on behalf of District 509 citizens, the staff and the many students who have benefitted from her work, heartfelt appreciation for her valuable contributions and dedicated service to the business of the Board of Trustees, and extends to her best wishes for the future; and now, therefore, be it further,

RESOLVED that this Resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Ms. Alison McVey.

**RESOLUTION OF APPRECIATION
Trustee Candace McCreary, DD**

Recommendation

The administration recommends the Board of Trustees approves the Resolution of Appreciation for Dr. Candace McCreary for her service to the College from April 2017 to April 2023.



Dr. David Sam, President

Staff Contact: Dr. David Sam, President, 847-214-7374

RESOLUTION OF APPRECIATION
Trustee Candace McCreary, DD

WHEREAS, Dr. Candace McCreary was elected to the Board of Trustees for Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, from April 2017 to April 2023, and served with sincerity and commitment; and

WHEREAS, Dr. McCreary attended many professional development seminars and activities through the Illinois Community College Association (ICCTA), and

WHEREAS, Dr. McCreary represented the College on the national level by attending annual Association of Community College Trustees (ACCT) leadership conferences and served as a member of the Finance and Audit Committee; and

WHEREAS, Dr. McCreary provided an abundance of vision and wise counsel, serving as the Chair of the Board's Finance Committee; and

WHEREAS, Dr. McCreary provided the board with thoughtful deliberation and collaborative dialogue during contract negotiations; and

WHEREAS, Dr. McCreary gave considerable time and effort actively supporting several College initiatives, including Achieving the Dream, Dual Credit initiatives and Diversity and Cultural Competency; and

WHEREAS, Dr. McCreary earned an Associate in Arts with high honors from Elgin Community College in 2022; and

WHEREAS, Dr. McCreary served District 509 when Elgin Community College was named a Leader College of Distinction and one of the Top 25 Community College's in the nation by the Aspen Institute; and

WHEREAS, Dr. McCreary completed her six-year term of office and is retiring from the Board of Trustees; and

WHEREAS, with sincere gratitude to Dr. McCreary for the contributions she has made to the advancement of public education within District 509, an honorary ECC Associate's Degree will be presented during the May 2023 commencement ceremony; now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on this 11th day of April, 2023, expresses heartfelt appreciation and sincere gratitude to Dr. McCreary, on behalf of District 509 citizens, her colleagues, and all who have benefitted from her outstanding contributions to the advancement of public education, and extends to her best wishes for the future, and be it further

RESOLVED that this Resolution be entered into the official minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Dr. Candace McCreary.

RESOLUTION OF APPRECIATION
Trustee John Duffy, MS Ed

Recommendation

The administration recommends the Board of Trustees approves the Resolution of Appreciation for Mr. John Duffy for his service to the College from April, 1975 to April, 2023.



Dr. David Sam, President

Staff Contact: Dr. David Sam, President, 847-214-7374

RESOLUTION OF APPRECIATION
Trustee John Duffy, MS Ed

WHEREAS, Mr. John Duffy was elected to the Board of Trustees for Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, from April 1975 to April 2023, and served with sincerity and commitment; and

WHEREAS, Mr. Duffy successfully ran for office in ten election cycles to become the longest serving community college trustee in the State of Illinois; and

WHEREAS, Mr. Duffy served as a District 509 trustee during the terms of nine United States Presidents and eight Governors in the State of Illinois; and

WHEREAS, Mr. Duffy was instrumental in hiring six of the eight Elgin Community College presidents and in forming the ECC Foundation; and

WHEREAS, Mr. Duffy served in many ways during his tenure as an ECC Trustee; chair, vice chair, secretary, finance committee chair, building and grounds committee; and

WHEREAS, Mr. Duffy served at the state level on several committees with the Illinois Community College Trustees Association (ICCTA); as the Board's representative or alternate almost every year; and was ICCTA's state legislative chairman or co-chair during the 1980's; and

WHEREAS, Mr. Duffy has attended almost every Association of Community College Trustees (ACCT) national legislative summits and conventions since 1976, was elected to the ACCT national board of directors in 1983 and again in 1986 for three-year terms, appointed to the ACCT-AACC Joint Commission on Federal Legislation and also served as vice chair and chair, in 1990 was appointed to a three-year term on the national board of directors for the American Association of Community Colleges (AACC); and

WHEREAS, Mr. Duffy participated in successful referenda for ECC in 1986, 2001 and 2009 in the heart of a recession, District 509 voters approved \$178 million for new buildings; and

WHEREAS, Mr. Duffy has served with more than 45 elected Elgin Community College trustees and 54 student trustees, and was characterized by one of his colleagues as "the shark, swimming very calmly just below the surface of the water"; and

WHEREAS, in 2008 the new section of road leading from College Green Drive to Spartan Drive was permanently named Duffy Drive; and

WHEREAS, during his 48 years of service to the District 509 community 47,880 degrees and certificates were earned by ECC students, prior to his tenure 1,915 degrees or certificates were earned; and

WHEREAS, Mr. Duffy concluded his career as a District 509 Trustee with Elgin Community College being named as an Achieving the Dream Leader College of Distinction and one of the Top 25 Community College's in the nation by the by the Aspen Institute; now therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on this 11th day of April, 2023, expresses heartfelt appreciation and sincere gratitude to Mr. Duffy, on behalf of District 509 citizens, his colleagues, and all who have benefitted from his outstanding contributions to the advancement of public education, and extends to him best wishes for the future, and be it further

RESOLVED that Mr. Duffy, upon his retirement as Trustee from Elgin Community College, be granted the status of Trustee Emeritus and that he be accorded such recognition and honors as may be appropriate to a person holding this rank, and be it further

RESOLVED that the Trustees of Community College District 509 affix their signatures hereto and order that this Resolution be spread upon the official minutes of said Board of Trustees.