

**MINUTES OF REGULAR BOARD MEETING
JANUARY 24, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, January 24, 2023, in Building E, Room E100.01/Virtual.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 5:46 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey.
Trustees participated in-person.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee McCreary moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7: Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried at 5:48 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:26 p.m. The board reconvened in open session at 6:33 p.m. in E125, Seigle Auditorium in person and with a virtual connection.

4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey.
Trustees participated in-person.

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Trustees absent: None

ECC staff and Others present: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Duffy.

D. Shared Values

The Trustees read the Shared Values.

5. President's Report

- Dr. Sam acknowledged Dr. Clark, ECCFA president in the audience.
- Dr. Sam shared that, as of today, enrollment is at 8,325. This is up 11.4% from last year's headcount. Credit hours are up 11.8%. Dr. Sam thanked the enrollment employees and all those that have worked so hard to help students.
- Mr. Victor Brito, a Student Success Coach, was spotlighted.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Lori Clark, ECCFA president, welcomed all to the spring semester and offered comments regarding the College's code of conduct, working remotely and benefits/pay for adjuncts.
- Brian Kerr, English Professor, offered comments regarding working remotely.

7. Board Reports

A. Committee of the Whole

Trustee Redmer provided an overview of the Committee of the Whole meeting held Monday, January 23, 2023. The following presentations were provided: Academic Development and Learning Resources, Mr. Moore; and Sustainability, Business & Career Technologies, Ms. Taylor. A construction update was provided by Dr. Wagner. Board Actions and items on the January 24, 2023 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Duffy shared that the next ICCTA meeting will be on March 10 and March 11, 2023, in Lombard, IL.

C. Association of Community College Trustees (ACCT)

Trustee McCreary shared that ACCT is holding a competition for graphic design students to redesign their logo. Students have until February 12, 2023 to apply and can be awarded \$1,250 for first place, \$500 for second and \$250 for third.

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D. Legislative

Chair Rakow provided the following updates: \$936,000 was secured for ECC's mechatronics/automation program by Senator Durbin and Congressman Krishnamoorthi. The program will be housed in the new manufacturing training center. The National Legislative Summit will be held February 5-8 in Washington, DC. Trustees Duffy, Ollayos, Rakow and Student Trustee McVey, along with Dr. Webb will be attending. In addition to sharing ECC success stories, trustees will advocate for support of a Respiratory Care Program for ECC. We will also continue advocating for support of a short-term PELL. By lowering the PELL Grant Eligibility threshold from 16 to 11, hundreds of ECC students in short-term programs would benefit.

E. ECC Foundation

Trustee Ollayos reported the following: The Foundation has raised \$848,575 in monetary gifts and pledges, achieving 56% of the annual goal for FY23. The Bright Futures initiative has surpassed the \$1,000,000 benchmark. The 2022-2023 scholarship awarding period concluded with 74% of funds awarded and remaining funds rolling forward to 2023-2024 for awarding. The Retiree Advisory Network is seeking additional retirees to join their network. The Golf and Gala planning committees will meet this month to start planning for the big events this year. The Annual Donor Appreciation Breakfast will be held on Saturday, March 4th.

F. Student Report

There was no Student Report for this month.

8. College Reports

Board Action No. 122-A-23, Acceptance of Written College Reports

- A. Personnel (December)
- B. Treasurer (November)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (December)
- D. Community Engagement and Legislative Affairs (December)
- E. Student Success / Equity, Diversity, and Inclusion (quarterly)

Chair Rakow removed the following item:

- E. Student Success / Equity, Diversity, and Inclusion (quarterly)

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports A, B, C & D.

Motion: Trustee Ollayos moved to accept the college reports.
Second: Trustee McCreary seconded the motion.
Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, Nowak, McCreary, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

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Chair Rakow confirmed receipt, under separate cover, of the afore mentioned written report, item E.

Motion: Trustee Duffy moved to accept the college report.

Second: Trustee Rodriguez seconded the motion.

Trustee Redmer, Trustee McCreary and Chair Rakow acknowledged the effort put into both the Student Success report and the EDI report.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, Nowak, McCreary, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

9. Consent Agenda

Chair Rakow removed the following item from the consent agenda:

G. Board Action No. 129-A-23, Ratification of On-Campus Credit Union License Agreement with Kane County Teachers Credit Union

Chair Rakow read the following consent agenda items:

- A. Board Action No. 123-A-23, Minutes of the Regular Board Meeting of December 13, 2022**
- B. Board Action No. 124-A-23, Closed Session Minutes of the Regular Board Meeting of December 13, 2022**
- C. Board Action No. 125-A-23, Destruction of Audiotapes of Closed Session of May 3 and May 10, 2021**
- D. Board Action No. 126-F-23, Ratification of Report of Expenses**
- E. Board Action No. 127-F-23, Elgin Community College Investment Policy**
- F. Board Action No. 128-A-23, Ratification of 403b and 457b Service Agreement**
- H. Board Action No. 130-A-23, Amendment to Board Policies: Governance Process (GP)**
- I. Board Action No. 131-A-23, Trustees' In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting**
- J. Purchases**
 - 1. Board Action No. 132-B-23, Architectural Fees – Internal Digital Signage Project**, authorizes the administration contract for professional architectural services from JP Architects (Chicago, IL) for the upgrading of internal digital signage throughout the College in the amount of \$76,230.
 - 2. Board Action No. 133-B-23, Moving & Storage – Building H Renovation Project**, authorizes the administration to approve an increase of \$45,186.55 for additional moving and storage services with Hollander International Storage & Moving Co., Inc. (Elk Grove Village, IL).
 - 3. Board Action No. 134-T-23, Technology Equipment Upgrade**, authorizes the administration to purchase various technology equipment from Hypertec USA Inc. (Tempe, AZ), the lowest responsible bidder in the amount of \$47,110.41.

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- 4. Board Action No. 135-T-23, Zoom Room Equipment Purchase**, authorizes the administration to purchase zoom classroom equipment from Mesa Electronics (Lombard, IL), the lowest responsible bidder, in an amount not to exceed \$224,439.26.

Motion: Trustee Redmer moved to approve the consent agenda as presented.

Second: Trustee McCreary seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, Nowak, McCreary, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

Other

- G. Board Action No. 129-A-23, Ratification of On-Campus Credit Union License Agreement with Kane County Teachers Credit Union**

Motion: Trustee Duffy moved to approve the agenda item as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 6; Rakow, Redmer, Duffy, Nowak, McCreary, Ollayos; abstain, 1; Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

10. Old Business

No old business was discussed.

11. New Business

No new business was brought forward.

12. Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Rakow, Redmer, Duffy, Nowak, McCreary, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; meeting adjourned at 7:05 p.m.

John Duffy, MSED, Board Secretary

Diane Kerruish, Board Recorder