

**MINUTES OF REGULAR BOARD MEETING  
AUGUST 9, 2022**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, August 9, 2022, in Building E, Room E100.01/Virtual.

**1. Call to Order and Roll Call**

Chair Rakow called the regular meeting to order at 5:47 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey.  
Trustees participated in-person.

*Trustees absent:* None

*ECC staff:* Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning & Student Development; Dr. Wagner, VP Business & Finance; Mr. Vazquez, General Counsel and Ms. Kerruish, Recorder; ECC staff and visitors.

**2. Recess to Closed Session**

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act . . . .
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees...all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

*Motion:* Trustee Duffy moved to recess to closed session.

*Second:* Trustee Ollayos seconded the motion.

*Roll-Call Vote:* Aye, 7: Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried at 5:49 p.m.

**3. Reconvene Open Session**

The closed-session concluded at 6:15 p.m. The board reconvened in open session at 6:30 p.m. in E125, Seigle Auditorium in person and a virtual connection.

**4. Preliminary Matters**

**A. Roll Call**

*Trustees present:* Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey.  
Trustees participated in-person.

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*Trustees absent:* None

*ECC staff and Others present:* Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning & Student Development; Dr. Wagner, VP Business & Finance; Mr. Vazquez, General Counsel and Ms. Kerruish, Recorder; ECC staff and visitors.

**B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.**

No considerations necessary at this meeting, as all trustees are in attendance.

**C. Pledge of Allegiance**

The Pledge of Allegiance was led by Student Trustee McVey.

**D. Board Purpose**

Trustee Nowak read the Board Purpose.

**5. President's Report**

- The 2022 Mammography class achieved a 100% pass-rate on the AART boards. ECC has had a 100% pass-rate since the program began in 2014.
- All of the Summer 2022 Truck Driving students passed the State testing requirements and received their CDLs.
- Aspen Day will be celebrated on campus on September 12<sup>th</sup> at 2 p.m. in Building E.
- Employee Convocation is Thursday, August 18<sup>th</sup> and Student Convocation is Friday, August 19<sup>th</sup>.
- Dr. Sam thanked Mr. Davin for his service to ECC, as he has accepted another position elsewhere.
- Dr. Sam thanked Dr. Hu for her years of service to the College as well.

**6. Resolution of Appreciation**

**A. Board Action No. 001-A-23, Retiree, Dean of Academic Development and Learning Resources, Dr. Mi Hu**

**Motion:** Trustee Duffy moved to accept the resolution as presented.

**Second:** Trustee Nowak seconded the motion.

Trustee Ollayos read the resolution. Dr. Hu offered her comments and appreciation.

**Roll-Call Vote:** Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

**B. Board Action No. 002-A-23, Retiree, Professor II of Chemistry, Dr. Jabria Jassim**

**C. Board Action No. 003-A-23, Retiree, Administrative Assistant III, Ms. Mary A. Prystawsky**

**Motion:** Trustee McCreary moved to accept the resolutions as presented.

**Second:** Trustee Ollayos seconded the motion.

**Roll-Call Vote:** Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

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**7. Audience Wishing to Address the Board**

The following audience members addressed the Board:

- Anitra King, SSECCA president, offered comments on remote work options.
- Lori Clark, ECCFA president offered congratulations to the retirees and also expressed that this is an exciting time at ECC with more students returning for in-person sessions and the ongoing construction projects.

**8. Board Reports**

**A. Committee of the Whole**

Trustee Redmer provided an overview of the Committee of the Whole meeting held Monday, August 8, 2022. A construction update was provided by Dr. Wagner. Board Actions and items on the August 9, 2022 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

**B. Illinois Community College Trustee Association (ICCTA)**

Trustee Duffy stated that the next ICCTA meeting will be held the 2<sup>nd</sup> weekend of September in Springfield.

**C. Association of Community College Trustees (ACCT)**

Trustee McCreary reminded the Board that the ACCT Public Policy and Government Relations tea, will facilitate a webinar August 11. There is no cost for registration.

**D. Legislative**

Chair Rakow provided the following update: \$11.9 million in grant funds have been released to ECC, most of which will be dedicated to constructing the manufacturing center. These funds will be managed by DCEO. A meeting was held with State Representative Anna Moeller's education advisory committee. Congressman Krishnamoorthi held a panel discussion on campus about school safety and gun violence prevention. National Night Out and local festivals have been very well attended throughout the district. On August 31<sup>st</sup> from 7:30-9:00 a.m., Representative Keicher will be hosting the second First Responders Roundtable at the Center for Emergency Services in Burlington.

**E. ECC Foundation**

Trustee Ollayos reported the following: The Foundation has raised \$1,136,052, achieving 159% of its goal for annual fundraising. The Campaign Cabinet determined that the campaign title will be *Bright Futures* and the next meeting will be on August 17<sup>th</sup>. The ICCB ECACE grant was funded at approximately \$1.27 million for 2+ years. Congressional Funding Request for mechatronics equipment was selected by Sen. Dick Durbin for inclusion in his list of recommended projects to be funded. 84% of scholarship funds for the 2021-22 academic year have been awarded.

**F. Student Report**

Student Trustee McVey reviewed the written report included in the board book. She highlighted the Spring Commencement Ceremonies, which included those that didn't get to participate in their graduation ceremony from Spring 2020 through Fall 2021 due to the pandemic. Many clubs took the summer break to train and/or recruit new officers and members.

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**9. Board Action No. 004-A-23, Acceptance of Written College Reports**

- A. Personnel (June, July)
- B. Treasurer (May, June)
- C. Student (May-July)

***College Reports Under Separate Cover***

- D. Institutional Advancement and ECC Foundation (June/July)
- E. College and Career Student Success (quarterly)
- F. Community Engagement and Legislative Affairs (June/July)
- G. Equity, Diversity and Inclusion (quarterly and year end)
- H. Grant Monitoring Report (period ending June 30, 2022)
- I. Vendor Report

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

***Motion:*** Trustee McCreary moved to accept the college reports.

***Second:*** Trustee Redmer seconded the motion.

***Roll-Call Vote:*** Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

**10. Board Action No. 005-A-23, Architectural and Engineering Services – Manufacturing Center** authorizes the administration to contract for general architectural and engineering services for a manufacturing center from DLA Architects, Ltd. (Itasca, IL) in an amount not to exceed \$3,037,500.

***Motion:*** Trustee Duffey moved to accept the contract.

***Second:*** Trustee McCreary seconded the motion.

***Roll-Call Vote:*** Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

**11. Board Action No. 006-A-23, Construction Management Fees – Manufacturing Center** authorizes the administration to contract for professional construction management fees for the College's manufacturing center with Lamp, Inc. (Elgin, IL) in an amount not to exceed \$2,488,010.

***Motion:*** Trustee Ollayos moved to approve the resolution.

***Second:*** Trustee Rodriguez seconded the motion.

***Roll-Call Vote:*** Aye, 6; Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; abstain, 1; Rakow; Student Trustee McVey, aye; motion carried

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**12. Consent Agenda**

The following items were removed from the Consent Agenda:

- C. Board Action No. 009-A-23, Closed Session Minutes of the Committee of the Whole Meeting of June 13, 2022**
- D. Board Action No. 010-A-23, Minutes of the Regular Board Meeting of June 14, 2022**
- E. Board Action No. 011-A-23, Closed Session Minutes of the Regular Board Meeting of June 14, 2022**

Chair Rakow read the following consent agenda items:

- A. Board Action No. 007-A-23, Minutes of the Special Meeting of June 1 and 2, 2022**
- B. Board Action No. 008-A-23, Closed Session Minutes of the Special Meeting of June 1 and 2, 2022**
- F. Board Action No. 012-A-23, Destruction of Audiotape of December 8, 2020**
- G. Board Action No. 013-F-23, Ratification of Report of Expenses**
- H. Board Action No. 014-F-23, Ratification of Board of Trustees Travel Expenses**
- I. Board Action No. 015-C-23, Resource Allocations and Management Plan for Community Colleges Building F Renovation**
- J. Board Action No. 016-A-23, Trustee In-State Attendance at ICCTA – Springfield**
- K. Purchases**
  - 1. Board Action No. 017-A-23, Architectural Fees – Truck Driving** authorizes the administration to contract for professional architectural services from Perkins and Will (Chicago IL) for the Truck Driving Building in an amount not to exceed \$165,864.80.
  - 2. Board Action No. 018-B-23, Building B – Emergency Fire Door** authorizes the administration to contract with Won-Door Corporation (Salt Lake City, UT) to provide and install an emergency self-deploying door for the amount of 29,665.
  - 3. Board Action No. 019-B-23, Building E – Furniture Purchase** authorizes the administration to purchase furniture for Building E, direct for the manufacturer Krueger International (KI) (Chicago, IL) utilizing Illinois Public higher Education Cooperative (IPHEC) pricing, in the amount of \$36,323.68.
  - 4. Board Action No. 020-B-23, Building H – Audio System Upgrades** authorizes the administration to purchase equipment and installation services from Advanced Communications In. (Michigan City, IN), the lowest responsible bidder, in an amount not exceed \$377,173.
  - 5. Board Action No. 021-B-23, Building H – Phase 2 Renovation** authorizes the administration to grant Lamp, Inc. (Elgin, IL) authority to contract, on behalf of Elgin Community College, for the renovation of the Arts Center/Building H – Phase 2 for an amount not to exceed \$11,482,357.
  - 6. Board Action No. 022-T-23, End User Software Support Subscription** authorizes the administration to increase the current contract with Salesforce (previously Tableau, San Francisco, CA) for an end user subscription in an amount not to exceed \$78,600.02.

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7. **Board Action No. 023-B-23, Plumbing Supplies** authorizes the administration to purchase plumbing supplies for the College's Operations and Maintenance (O&M) Department from best Plumbing (Myersville, MD).the lowest responsible bidder, in an amount not to exceed \$35,000 annually. This agreement will be for three (3) years with the option to renew for two additional, one-year periods.
8. **Board Action No. 024-I-23, Simulators Extended Warranty Renewal** authorizes the administration to contract with L3 Technologies, Inc. (Salt Lake City, UT) to provide extended warranty support at a cost not to exceed \$28,500 for a period of two years.

**L. Personnel**

1. **Board Action No. 025-P-23, Instructor of Ophthalmic Technician Program, Ms. Lori Marco**
2. **Board Action No. 026-P-23, Temporary Assistant Professor II Business, Dr. Mae Hicks Jones**
3. **Board Action No. 027-P-23, Temporary Instructor of Chemistry, Ms. Colleen Budziak**
4. **Board Action No. 028-P-23, Ratification, Dean of College Transitions and Secondary Partnerships, Dr. Kyla Wegman**
5. **Board Action No. 029-P-23, Assistant Dean of College in High School Programs, Mr. Sean Jensen**
6. **Board Action No. 030-P-23, Administrative Appointments, Reorganization of Academic Development and Learning Resources Division**

**Motion:** Trustee Ollayos moved to approve the consent agenda as presented.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

**Other**

- C. **Board Action No. 009-A-23, Closed Session Minutes of the Committee of the Whole Meeting of June 13, 2022**
- D. **Board Action No. 010-A-23, Minutes of the Regular Board Meeting of June 14, 2022**
- E. **Board Action No. 011-A-23, Closed Session Minutes of the Regular Board Meeting of June 14, 2022**

**Motion:** Trustee McCreary moved to approve the agenda items listed.

**Second:** Trustee Nowak seconded the motion

**Roll-Call Vote:** Aye, 6; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos; nay, 0; abstain, 1; Rodriguez; Student Trustee McVey, aye; motion carried.

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**13. Old Business**

Mr. Nowak inquired about the possible expansion of ECC's Nursing program. Dr. Sam stated that due to the availability of clinical sites and the accreditations necessary, it is difficult. However, it is something we can work towards.

**14. New Business**

With Federal and State funding being available for electric cars and charging stations, Dr Ollayos would like to know what the College is doing to access those funds. Dr. Sam stated that we already have one charging station on campus and we will work with the City of Elgin and other in-district communities to see where there is a need in the future.

**15. Adjournment**

***Motion:*** Trustee Nowak moved to adjourn the meeting.

***Second:*** Trustee Ollayos seconded the motion.

***Voice Vote:*** Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; meeting adjourned at 7:21 p.m.

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John Duffy, MSED, Board Secretary

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Diane Kerruish, Board Recorder