



BOARD OF TRUSTEES AGENDA

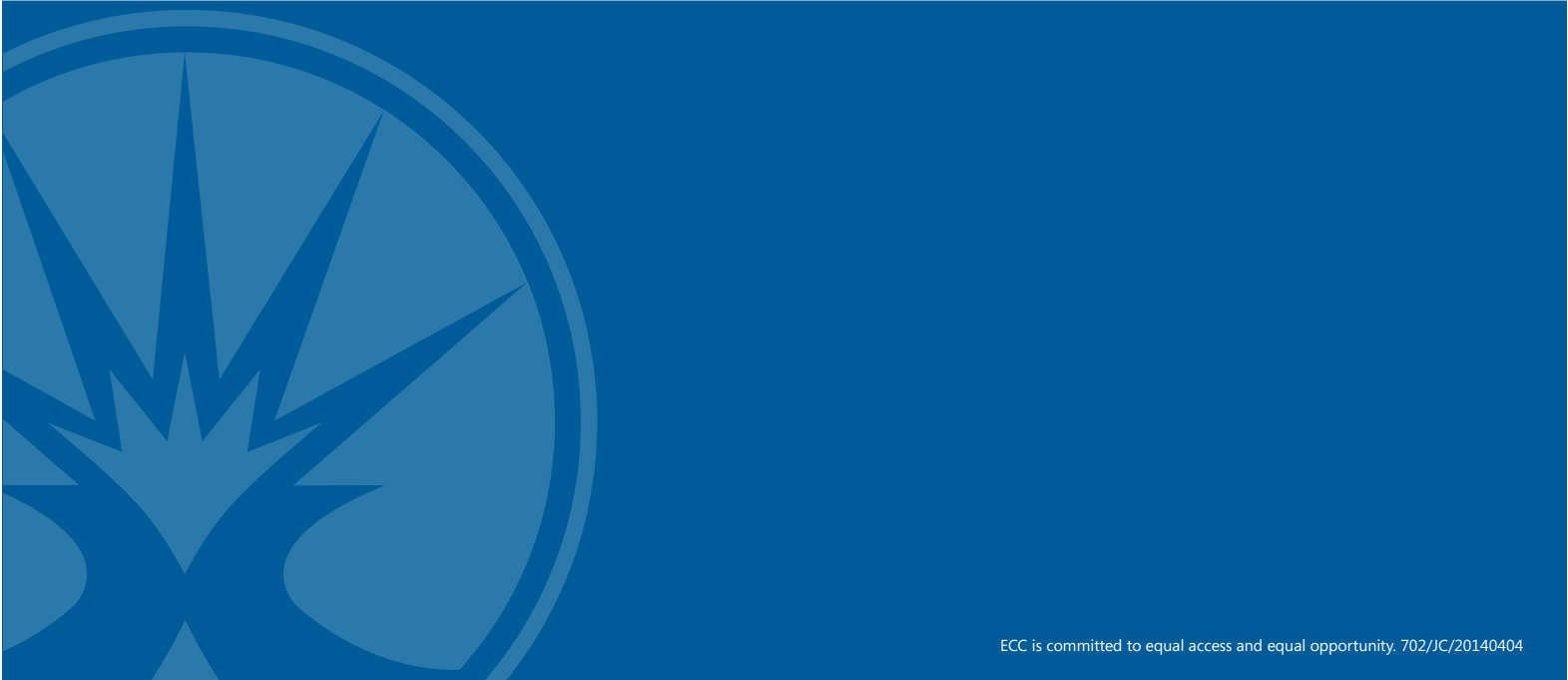
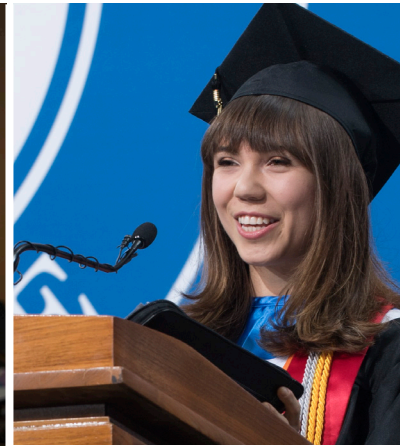
May 10, 2022



Elgin
Community
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • elgin.edu



**REGULAR BOARD MEETING
MAY 10, 2022**

IN-PERSON ATTENDANCE

5:00 p.m. Board Dinner	Dining Bay	Building E
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
6:30 p.m. Reconvene Open Session	Seigle Auditorium (Room E 125)	Elgin, IL 60123

Virtual Attendance for Audience

<https://elgin-edu.zoom.us/j/97749732593>

Phone: 312-626-6799 / Meeting ID: 977 4973 2593#

With the current mitigation status, the May 10, 2022 Regular Board Meeting will be conducted in-person. Anyone wishing to provide public comment is welcome to do so at the appropriate time indicated on the agenda. Written comments can be sent to dkerruish@elgin.edu in advance of the meeting by 4:00 p.m.

AGENDA

Call to Order by Presiding Officer

1. Roll Call

2. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, and 2 respectively)

3. Reconvene Open Session

4. Preliminary Matters

- A. Roll Call
- B. Pledge of Allegiance
- C. Board Purpose

5. President's Report

Actions

6. Resolutions of Appreciation

- | | |
|---|---|
| A. Retiree, Dean of Liberal, Visual and Performing Arts, Dr. Mary Hatch | 1 |
| B. Retiree, Associate Vice President of Student Services and Development, Dr. Gregory D. Robinson | 3 |

7. Audience Wishing to Address the Board

8. Board Reports

- A. Finance Committee – Trustee Nowak
- B. Committee of the Whole – Trustee Redmer
- C. Illinois Community College Trustee Association (ICCTA) – Trustee Duffy
- D. Association of Community College Trustees (ACCT) – Trustee McCreary
- E. Legislative – Trustee Rakow
- F. ECC Foundation – Trustee Ollayos
- G. Student Report – Student Trustee McVey

Reports

9. College Reports

- A. Personnel (April) 1
- B. Treasurer (March) 2
- C. Student (April) 4
- 23

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (April)
- E. Community Engagement and Legislative Affairs (April)
- F. College & Career Student Success Report (quarterly)
- G. Grant Monitoring Report (period ending March 31, 2022)

Actions

Acceptance of College Reports

5

10. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of April 12, 2022 6
- B. Closed Session Minutes of the Regular Board Meeting of April 12, 2022 16
- C. Destruction of Audiotapes of Closed Sessions of October 13 and October 19, 2020 17
- D. Ratification of Report of Expenses 18
- E. Ratification of Board of Trustees Travel Expenses 19
- F. Purchases
 - 1. Air Filters 20
 - 2. Building B – Office Renovation 21
 - 3. Bus Transportation for Summer College Campus Visits for TRIO Upward Bound Students 22
 - 4. Lodging for Summer College Campus Visits for TRIO Upward Bound Students 23
 - 5. Spring Impact Magazine 24
- G. Personnel
 - 1. Extension, Temporary Assistant Professor II of Physics, Dr. Richard Jesik 25
 - 2. Dean of Liberal, Visual and Performing Arts, Dr. Mary Perkins 26
 - 3. Administrative Appointments 27

11. Old Business

12. New Business

13. Adjournment

Next regular meeting: 6:30 pm Tuesday, June 14, 2022

ELGIN COMMUNITY COLLEGE IDENTITY

BOARD PURPOSE

The purpose of the board is to represent the public in determining what programs and services the college will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

The Board is committed to excellence and accountability in everything the college does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.

MISSION STATEMENT

The mission of Elgin Community College is to improve people's lives through learning

STRATEGIC GOALS

1. Identify and expand practices to raise academic achievement and completion
2. Strategically build and maintain enrollment and purposeful pathways
3. Advance relationships that benefit the college, students, and partnering organizations
4. Instill a culture of service excellence and collaboration

VISION

We will pursue our Mission by focusing all our efforts on making Elgin Community College a national leader in promoting success for all students. This Vision will be attained through a commitment to provide innovative and affordable learning opportunities for all constituencies and to promote cultural competence and community partnership in our decisions and actions.

PHILOSOPHY ON LEARNING

Learning is the primary driver behind our Mission and Vision. We believe learning is a lifelong process of intellectual and interpersonal growth that occurs when individuals expand their depth of knowledge, skills, and experiences. We further believe that learning empowers individuals to improve their lives and the economic, social, and cultural conditions of local and global communities.

SHARED VALUES

Excellence

Our programs and services strive for the highest level of excellence to successfully achieve our vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

Freedom of Inquiry

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where inquiry flourishes and guides innovation.

Equity

We are an inclusive community that provides students, employees, and community members with full access to all resources needed to achieve their individual goals. We commit to creating an environment that is equitable and inclusive to all.

Diversity

We value and honor diversity in all forms and perspectives. To successfully achieve our vision, we provide a safe and inclusive community that promotes and affirms individual growth, social responsibility, and self-worth for success in a global world.

Ethical Practices

We are responsible to carry out our work with honesty and integrity. Our decisions and actions are guided by our vision and not by personal interests, and they will be enacted with a sense of service to students and community members.

Accountability

As a public institution, we commit to make the best use of resources. We strive to be transparent in reporting our decisions and actions and seek feedback from others as we continuously improve our practices.

Collaboration

We are actively committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our vision derive from working cooperatively with local through global constituencies.

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2021 - 2022

SUMMER SESSION 2021

Beginning Fri., June 4 and ending Sun., Aug. 8 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Child School, Events Center and Visual & Performing Arts Center will be open as scheduled.

Sat., May 29 – Mon., May 31 All Facilities Closed: Memorial Day Weekend
Mon., June 7..... Summer Session I Begins
Mon., June 14..... Summer Session II Begins
Mon., July 12 Summer Session III Begins
Monday, July 5 All Facilities Closed: Independence Day Observed
Thurs., Aug. 5 End of Summer Session Classes
Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2021

Tues., Aug. 17 – Wed., Aug. 18..... New Full-Time Faculty Orientation
Thurs., Aug. 19 College Convocation
Fri., Aug. 20..... New Student Convocation
Mon., Aug. 23 Fall Semester Begins
Sat., Sept. 4 – Mon., Sept. 6..... All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
Mon., Sept. 27..... 12-Week Fall Session Begins
Mon., Oct. 18 2nd 8-Week Fall Session Begins
5:00 p.m. Wed., Nov. 24 – Sun., Nov. 28 All Facilities Closed: Thanksgiving Recess
Thurs., Dec. 16..... Fall Semester Classes End
Fri., Dec. 17 Grading Day/Semester Ends
Sat., Dec. 18..... Graduation
Mon., Dec. 20 Grades Due by 4 p.m.
5:00 p.m. Wed., Dec. 22 – Mon. Jan.3..... All Facilities Closed: Winter Recess

SPRING SEMESTER 2022

Tues., Jan. 4 Offices Reopen
Tues., Jan. 11 – Wed., Jan. 12..... New Full-Time Faculty Orientation
Thurs., Jan. 13..... College Convocation
Fri., Jan. 14 New Student Convocation
Mon., Jan. 17..... All Facilities Closed: Martin Luther King, Jr. Day
Tues., Jan. 18 Spring Semester Begins
Mon., Feb. 21 All Facilities Closed: Presidents' Day
Tues., Feb. 22 12-Week Spring Session Begins
Mon., Mar. 14 2nd 8-Week Spring Session Begins
Mon., Mar. 21 – Sun. Mar. 27..... All Facilities Closed: Spring Recess
Wed., May 18..... Spring Semester Classes End
Thurs., May 19..... Grading Day/Semester Ends
Fri., May 20 High School Equivalency Graduation Ceremony
Sat., May 21 Graduation
Mon., May 23..... Grades Due by 4:00 p.m.
Mon., May 30..... All Facilities Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.
The number of weeks classes are offered may vary.
Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

8/18/15, 9/14/15, 7/19/16; 8/19/16; 6/29/17



Elgin Community College Board of Trustees Annual Planning Calendar

JUL ¹		AUG	SEP	OCT	NOV	DEC	JAN	FEB ¹	MAR	APR	MAY	JUN
Board Activities	Board Policy Review Period (cont'd from Jun)		Attorney reviews closed session minutes	Board adopts course fees for next fiscal year			Board Goal Planning Period: Board articulates budgetary considerations for next fiscal year			Board seats student trustee	Board seats newly elected trustees (in odd years)	Board Policy Review Period (cont'd thru Jul)
	Board presents and discusses President's evaluation with the President			Board attends ACCT Annual Congress			Board adopts tax levy	Board attends ACCT Legislative Summit	Attorney reviews closed session minutes	Board plans state lobby events (JCCTA)		Board adopts next fiscal year's budget including auxiliary business unit operating parameters and transfers
				Board awards faculty tenure			Board conducts semi-annual self-evaluation		Board awards faculty tenure	Board approves external audit firm and legal counsel		Board prepares President's evaluation
College Activities									Board and College discuss budget considerations in preparation for budget adoption in June (Finance Committee)			Board retreats and conducts semi-annual self-evaluation and goal setting
Suggested Reports for Presentations (for COTW or Board Meetings)												
Budget Discussions and Adjustments Period: College reviews department budget requests to prepare college budget for next fiscal year												
Suggested Reports for Presentations (for COTW or Board Meetings)												
Goal and Budget Planning Period: Departments outline goals, needs, and budgets for next fiscal year												
Suggested Reports for Presentations (for COTW or Board Meetings)												
Goal and Budget Review Period: Departments review accomplishments from previous year												
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Suggested Reports for Presentations (for COTW or Board Meetings)												

¹ Committees of the Whole (COTW) and regular Board of Trustees meetings are not held in February and July. **Note:** The Board of Trustees Annual Planning Calendar contains major events and reports and is not meant to be comprehensive of all college-wide activities. Reports provided on a monthly basis include enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, the Illinois Community College Trustees Association Report, the ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.

ICCTA MEETING AND CONVENTION SCHEDULE****Meetings, dates, and locations are subject to change******ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)**

February 7, 2022	Marriott Marquis, Washington, DC – Board of Representatives meeting in conjunction with ACCT NLS
March 11 – 12, 2022	Holiday Inn & Suites, 101 Holiday Dr, East Peoria, IL
April 29, 2022	Board of Representatives Meeting, President Abraham Lincoln Hotel, Springfield, IL
September 9 – 10, 2022	Location to be determined
November 11 – 12, 2022	Location to be determined

ICCTA ANNUAL CONVENTION:

June 10 – 11, 2022	Chicago Marriott Downtown Magnificent Mile, Chicago, IL
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ICCTA REGIONAL AND OTHER MEETINGS:

August 2022	Executive Committee Retreat – Date & Location to be determined
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ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):

January 21, 2022 (Retreat)	Parkland College, Champaign, IL
March 10, 2022 (Joint Mtg)	Holiday Inn & Suites, 101 Holiday Dr, East Peoria, IL
March 11, 2022 (ICCCP Mtgs)	Holiday Inn & Suites, 101 Holiday Dr, East Peoria, IL
April/May 2022 – Date TBD	Location to be determined
June 10, 2022	Chicago Marriott Downtown Magnificent Mile, Chicago, IL
September 9, 2022	Location to be determined
November 11, 2022	Location to be determined

ICCB MEETINGS:

January 28, 2022	Harry L. Crisp II Community College Center, Springfield, IL
March 25, 2022	Heartland Community College, Normal, IL
June 17, 2022	Harry L. Crisp II Community College Center, Springfield, IL
July 2022	Subject to Call
September 16, 2022	Richland Community College, Decatur, IL
December 2, 2022	Harry L. Crisp II Community College Center, Springfield, IL

IBHE MEETINGS:

January 10, 2022	Telephone and Video Conference
March 15, 2022	TBD
June 29, 2022	TBD
August 16, 2022	TBD
November 15, 2022	TBD

ISAC MEETINGS:

April 14, 2022	Virtual or Chicago Site
June 16, 2022	Virtual or Chicago Site
September 22, 2022	Virtual or Chicago Site
December 8, 2022	Virtual or Chicago Site

ACCT/AACC EVENTS:

February 6 – 9, 2022	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
October 26 – 29, 2022	ACCT Leadership Congress, Marriott Marquis, New York, NY

OTHER DATES/MEETINGS:

April 28, 2022	Phi Theta Kappa Banquet, President Abraham Lincoln Hotel, Springfield, IL
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ILLINOIS COMMUNITY COLLEGE SYSTEM

EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

AFFORDABLE INSTRUCTION

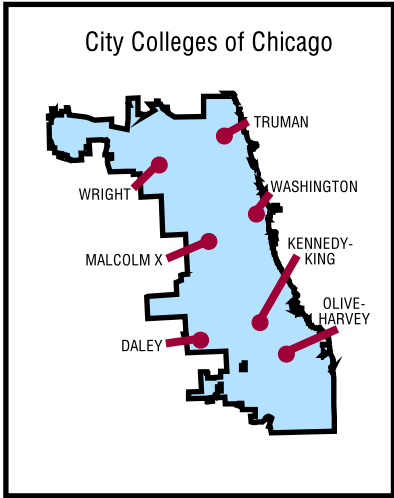
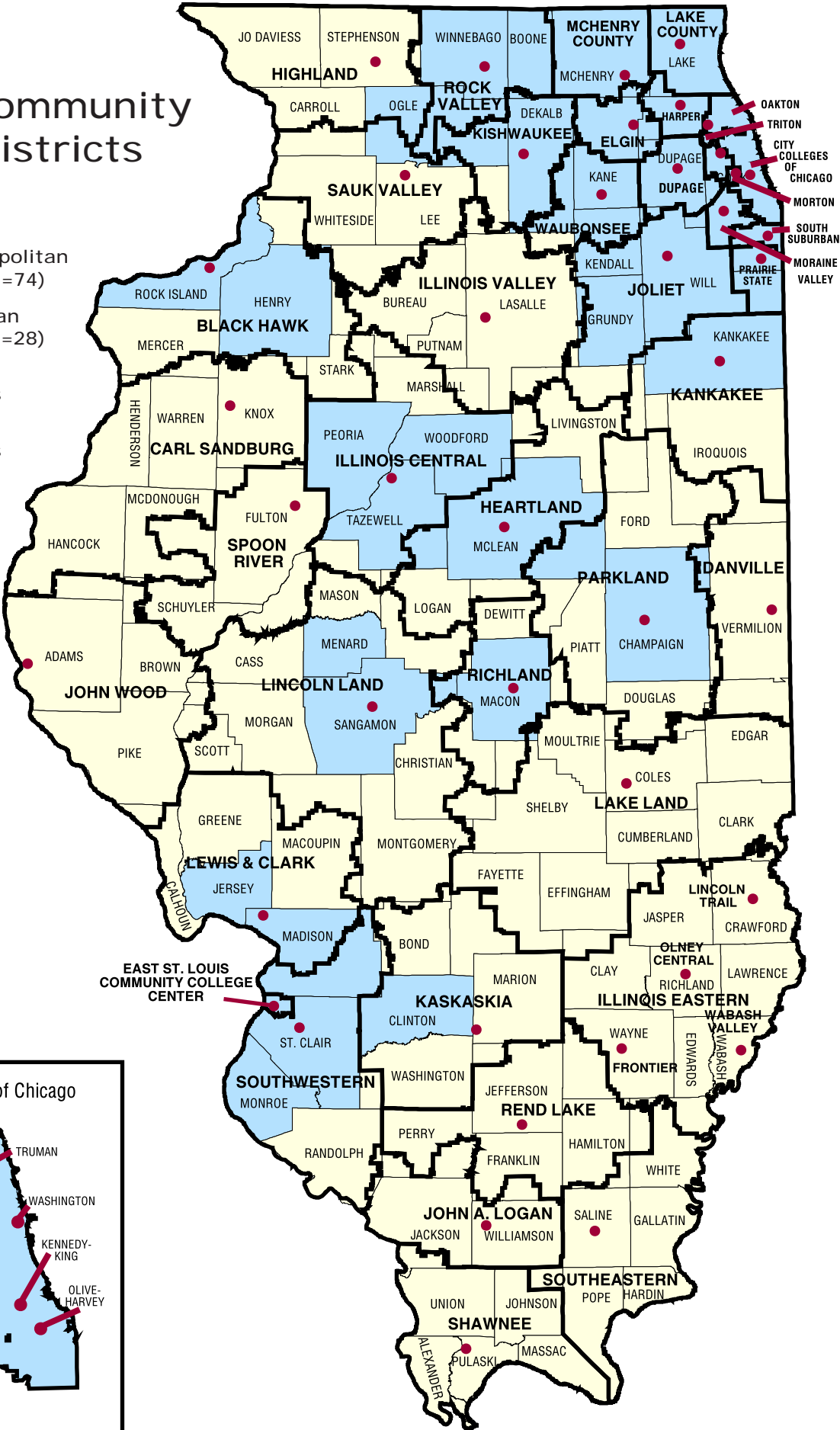
- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.

Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

Directory

A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

D BUILDING

- Print Shop/Copy Center
- ECC Police

E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

F BUILDING

- Student Computer Lab

G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

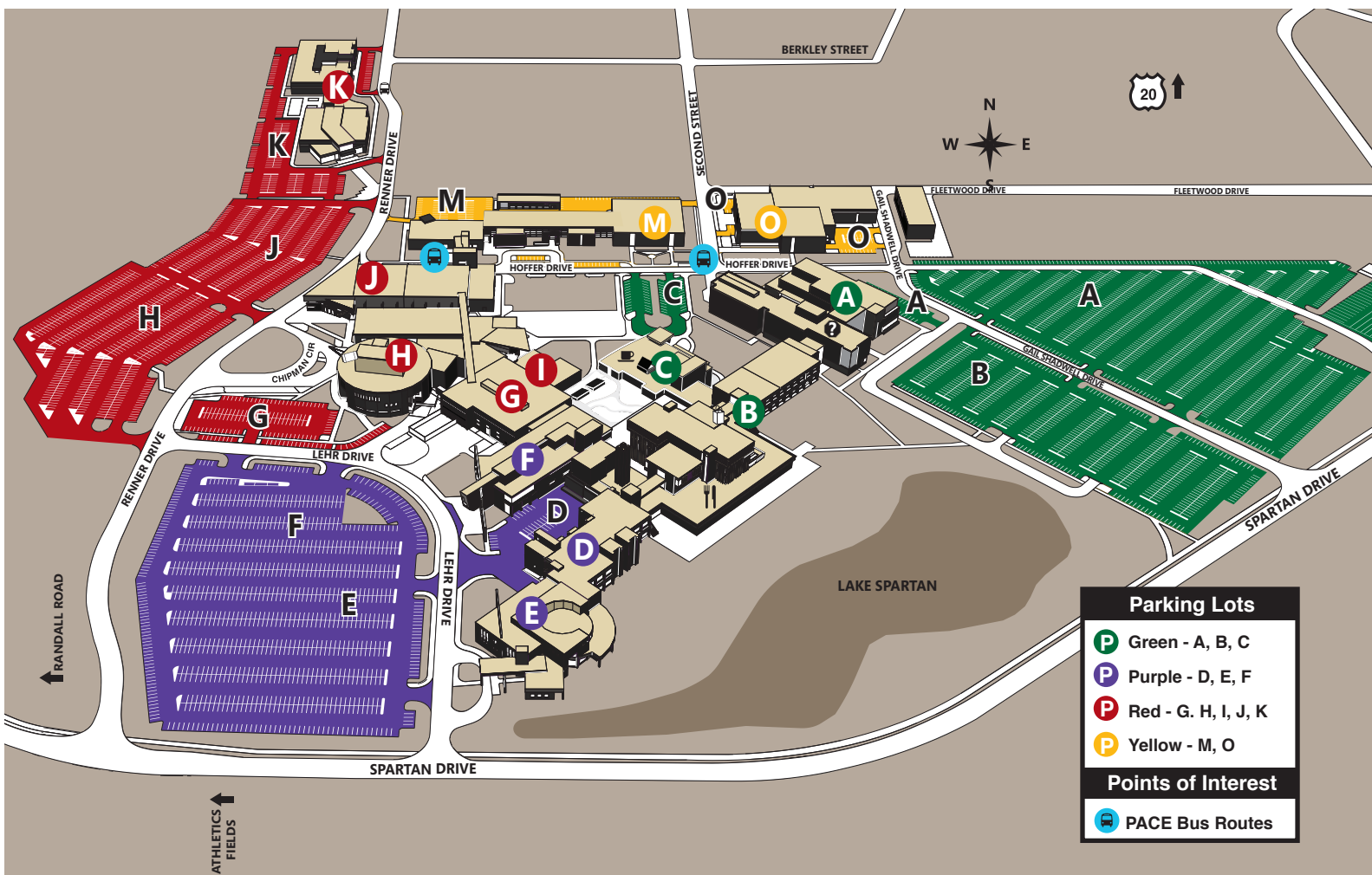
K BUILDING

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

M BUILDING

- Early Childhood Lab School

O BUILDING



COLLEGE REPORTS

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (April)
- B. Treasurer (March)
- C. Student (April)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (April)
- E. Community Engagement and Legislative Affairs (April)
- F. College & Career Student Success Report (quarterly)
- G. Grant Monitoring Report (period ending March 31, 2022)

Staff Contact: Dr. David Sam, President, 847-214-7374

PERSONNEL REPORT

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Todd	Anderson	NH	Director of Truck Driving Program	4/4/2022	\$77,000	16
Karla	Gomez	NH	Technical Enrollment Coordinator	4/18/2022	\$39,000	12
Chiquita	Hallom	NH	Accessibility Specialist and Student Success Coach	4/18/2022	\$49,920	14
Thomas	Henderson	NH	Police Officer	4/4/2022	\$58,667	1
Selena	Tapia	NH	Academic Advisor	4/18/2022	\$49,920	14
Katelynn	Weidman	NH	Theatre Technician	4/4/2022	\$17.00	10
Edward	Hardt	RDNR	Custodian I	4/18/2022	\$13.36	7
Anthony	Ray	PA	Chief Human Resources Officer	4/1/2022	\$182,670.00	20
Cathy	Taylor	PA	Dean of Sustainability, Business & Career Technologies	6/1/2022	\$122,635.00	19
Joshuan	Mcneal	DFP	Manager of Student Support Services	4/6/2022		
Marianne	Rodriguez	DFP	Post-Secondary Success Coach	4/1/2022		
Frank	Concialdi	RES	Supervisor II of Testing	4/5/2022		
Mary	Hatch	RET	Dean of Liberal Visual and Performing Arts	5/31/2022		
Gregory	Robinson	RET	Associate VP of Student Services and Development	5/31/2022		

Key
NH - New Hire
RDNR - Redesign no Reclass
PA- Pay Adjustment
DFP - Discharged For Performance
RES - Resignation
RET - Retirement

HUMAN RESOURCES STAFFING REPORT

Todd Anderson

Todd Anderson joins Elgin Community College as the Director of Truck Driving Program. Todd has several years of experience working as a professional truck driver and as an instructor. Todd holds multiple certifications, including CDL and CDL A. Todd earned an Associate degree from Illinois Valley Community College.

Karla Gomez

Karla Gomez joins Elgin Community College as the Technical Enrollment Coordinator. Karla has over five years of experience as a computer technician. Karla earned a Bachelor in Business Administration degree from Aurora University.

Chiquita Hallom

Chiquita Hallom joins Elgin Community College as the Accessibility Specialist & Student Success Coach. Chiquita has over two years of experience assisting youth and young adults with their academic and career goals. Chiquita earned a Master of Science in Rehabilitation Counseling degree from Northern Illinois University.

Thomas Henderson

Thomas Henderson joins Elgin Community College as a Police Officer. Thomas came to us with over twenty-seven years of experience in Law Enforcement from Arlington Heights Police Department. Thomas earned a Certificate from Northwestern University School of Police Staff and Command.

Selena Tapia

Selena Tapia joins Elgin Community College as an Academic Advisor. Selena has over four years of experience in supervising and advising different populations of students. Selena earned a Master in Higher Education degree from Loyola University.

Katelynn Weidman

Katelynn Weidman joins Elgin Community College as a Theatre Technician. Katelynn has over three years of experience in design and technology. Katelynn earned a Bachelor in Theatre Arts: Design and Technology degree from Northern Illinois University.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of March 31, 2022

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Certificate of Deposit	6/30/2020	6/30/2022	0.157%	249,781.32	249,000.00	Great Midwest Bank
Certificate of Deposit	6/30/2020	6/30/2022	0.150%	249,947.60	249,200.00	Luana Savings Bank
Certificate of Deposit	7/3/2020	7/5/2022	0.250%	249,946.92	248,700.00	First Capital Bank
Certificate of Deposit	7/9/2020	7/8/2022	0.130%	2,005,192.88	2,000,000.00	BMO Harris Bank, NA
Certificate of Deposit	7/10/2020	7/11/2022	0.150%	249,947.67	249,200.00	Farmers Bank and Trust
Certificate of Deposit	7/13/2020	7/13/2022	0.122%	249,910.00	249,300.00	GBC International Bank
Certificate of Deposit	7/21/2020	7/21/2022	0.101%	249,980.89	249,500.00	Mainstreet Bank
Certificate of Deposit	7/21/2020	7/21/2022	0.112%	249,960.43	249,400.00	Foresight Bank
Certificate of Deposit	7/27/2020	7/27/2022	0.142%	249,909.35	249,200.00	Gates Banking and Trust Company
Certificate of Deposit	7/30/2020	8/1/2022	0.150%	249,748.05	249,000.00	Texas Brand Bank
Certificate of Deposit	7/30/2021	8/1/2022	0.050%	249,925.58	249,800.00	Fieldpoint Private Bank & Trust
Certificate of Deposit	7/30/2021	8/1/2022	0.030%	249,976.64	249,900.00	Newbank NA
Certificate of Deposit	8/10/2020	8/10/2022	0.100%	249,999.00	249,500.00	Mechanics Savings, a Division of Maine Community Bank
Certificate of Deposit	4/6/2021	9/28/2022	0.050%	4,253,164.10	4,250,000.00	BMO Harris Bank, NA
Certificate of Deposit	10/1/2021	10/3/2022	0.050%	249,925.59	249,800.00	New Omni Bank N.A.
Certificate of Deposit	4/7/2021	10/7/2022	0.080%	2,002,402.19	2,000,000.00	Veritex Community Bank - LOC
Certificate of Deposit	11/1/2021	11/1/2022	0.054%	249,936.09	249,800.00	Security Bank of Crawford, TX
Certificate of Deposit	11/1/2021	11/1/2022	0.090%	249,925.38	249,700.00	Trustar Bank, VA
Certificate of Deposit	11/1/2021	11/1/2022	0.054%	249,934.89	249,800.00	Third Coast Bank, SSB
Certificate of Deposit	2/17/2021	2/17/2023	0.151%	249,928.40	249,200.00	Capital Bank
Certificate of Deposit	2/17/2021	2/17/2023	0.150%	249,947.60	249,200.00	Pacific Western Bank
Certificate of Deposit	3/22/2021	3/22/2023	0.093%	249,863.47	249,400.00	CIBC Bank USA/Private Bank - MI
Certificate of Deposit	3/22/2021	3/22/2023	0.091%	249,954.09	249,500.00	Midland States Bank
Certificate of Deposit	3/22/2021	3/22/2023	0.093%	249,661.02	249,200.00	Allegiance Bank Texas
Certificate of Deposit	3/22/2021	3/22/2023	0.070%	249,949.44	249,600.00	CIBM Bank
Certificate of Deposit	10/1/2021	4/3/2023	0.080%	249,800.22	249,500.00	Servisfirst Bank, FL
Certificate of Deposit	10/1/2021	4/3/2023	0.081%	249,889.33	249,600.00	First Internet Bank of Indiana
Certificate of Deposit	4/5/2021	4/5/2023	0.123%	249,409.56	248,800.00	CFG Bank
Certificate of Deposit	4/6/2021	4/6/2023	0.100%	4,258,504.78	4,250,000.00	BMO Harris Bank, NA
Certificate of Deposit	4/7/2021	4/7/2023	0.100%	2,004,004.81	2,000,000.00	BMO Harris Bank, NA
Certificate of Deposit	7/30/2021	7/31/2023	0.070%	249,852.28	249,500.00	First National Bank - Spearman, TX
Certificate of Deposit	8/10/2021	8/10/2023	0.141%	249,398.85	248,700.00	North American Banking Company, MN
Certificate of Deposit	8/17/2021	8/17/2023	0.104%	249,999.31	249,500.00	Customers Bank, NY
Certificate of Deposit	10/1/2021	10/2/2023	0.120%	249,698.67	249,100.00	Financial Federal Bank, TN
Certificate of Deposit	11/10/2020	11/10/2023	0.240%	249,688.23	247,900.00	Farmers and Merchants Union Bank
Certificate of Deposit	7/30/2021	7/30/2024	0.201%	249,901.59	248,400.00	Patriot Bank - TN
Certificate of Deposit	7/30/2021	7/30/2024	0.230%	248,804.59	247,100.00	Wisconsin River Bank
Certificate of Deposit	8/18/2021	8/16/2024	0.301%	248,520.78	246,300.00	Bank of the Valley, NE
Treasury Bills	3/4/2022	4/1/2022	0.059%	2,000,091.29	2,000,000.00	ISDLAF+ Term Series
Treasury Bills	1/19/2022	5/5/2022	0.032%	4,000,000.00	3,999,623.11	U.S. Treasury Note
Treasury Bills	3/21/2022	5/13/2022	0.140%	250,000.00	249,948.47	Fed Home
Treasury Bills	1/19/2022	5/17/2022	0.080%	4,000,000.00	3,998,964.22	Cash MGMT Bill
Treasury Bills	3/21/2022	5/26/2022	0.170%	250,000.00	249,923.00	U.S. Treasury Note
Treasury Bills	1/25/2022	6/2/2022	0.086%	7,750,000.00	7,747,657.78	U.S. Treasury Note
Treasury Bills	3/21/2022	6/14/2022	0.241%	1,000,000.00	999,440.42	Cash MGMT Bill
Treasury Bills	1/19/2022	6/16/2022	0.101%	1,250,000.00	1,249,486.11	U.S. Treasury Note
Treasury Bills	1/25/2022	6/16/2022	0.106%	500,000.00	499,792.92	U.S. Treasury Note
Treasury Bills	2/7/2022	6/16/2022	0.205%	3,750,000.00	3,747,285.63	U.S. Treasury Note
Treasury Bills	3/21/2022	6/23/2022	0.320%	3,000,000.00	2,997,532.50	U.S. Treasury Note
Treasury Bills	2/7/2022	6/30/2022	0.262%	3,250,000.00	3,248,222.66	U.S. Treasury Note
Treasury Bills	7/8/2021	7/7/2022	0.030%	249,000.00	249,173.77	Safra National Bank
Treasury Bills	1/11/2022	7/15/2022	0.110%	4,250,000.00	4,285,527.34	U.S. Treasury Note
Treasury Bills	7/17/2020	7/18/2022	0.150%	249,000.00	249,248.95	Prospect Bank
Treasury Bills	7/22/2020	7/22/2022	0.200%	249,000.00	249,248.38	Bank Hapoalim BM NY
Treasury Bills	7/24/2020	7/25/2022	0.130%	249,000.00	249,348.51	FNB of Albany
Treasury Bills	7/24/2020	7/25/2022	0.100%	249,000.00	249,498.16	First Federal Savings
Treasury Bills	2/7/2022	7/31/2022	0.366%	2,250,000.00	2,247,363.28	U.S. Treasury Note
Treasury Bills	8/12/2020	8/12/2022	0.150%	249,000.00	249,248.53	California Bank of Commerce
Treasury Bills	8/13/2021	8/12/2022	0.030%	249,000.00	249,173.79	1st Financial Bank USA
Treasury Bills	8/17/2021	8/17/2022	0.030%	249,000.00	249,174.25	TIAA FSB
Treasury Bills	9/10/2021	9/8/2022	0.050%	249,000.00	249,123.76	Synchrony Bank
Treasury Bills	1/11/2022	9/30/2022	0.193%	2,000,000.00	1,998,984.38	U.S. Treasury Note
Treasury Bills	4/9/2021	10/11/2022	0.080%	249,000.00	249,262.43	Wex Bank
Treasury Bills	11/2/2021	11/30/2022	0.050%	500,000.00	500,410.16	U.S. Treasury Note
Treasury Bills	12/13/2021	12/31/2022	0.210%	500,000.00	499,550.78	U.S. Treasury Note
Treasury Bills	12/22/2021	12/31/2022	0.208%	500,000.00	499,570.31	U.S. Treasury Note
Treasury Bills	7/6/2021	1/6/2023	0.040%	249,000.00	249,224.64	Capitol Bank
Treasury Bills	1/11/2022	1/15/2023	0.342%	3,750,000.00	3,793,798.83	U.S. Treasury Note
Treasury Bills	7/30/2021	1/30/2023	0.070%	249,000.00	249,299.45	Live Oak Banking Company
Treasury Bills	7/30/2021	1/30/2023	0.100%	249,000.00	249,187.11	Bankers Bank of Kansas
Treasury Bills	3/30/2021	3/30/2023	0.100%	249,000.00	249,497.38	Parkway Bank & Trust Co.

ELGIN COMMUNITY COLLEGE DISTRICT 509

Investment Schedule

As of March 31, 2022

	Purchase Date	Maturity Date	Percentage Yield	Total Maturity Value	Cost	Bank
Treasury Bills	3/31/2021	3/31/2023	0.080%	249,000.00	249,348.31	Commonwealth Bus Bank CA
Treasury Bills	10/14/2021	4/14/2023	0.060%	100,000.00	100,059.92	One Community Bank
Treasury Bills	11/2/2021	4/30/2023	0.211%	1,250,000.00	1,248,388.67	U.S. Treasury Note
Treasury Bills	12/13/2021	6/30/2023	0.390%	500,000.00	497,949.22	U.S. Treasury Note
Treasury Bills	12/22/2021	6/30/2023	0.387%	500,000.00	498,007.81	U.S. Treasury Note
Treasury Bills	1/11/2022	7/15/2023	0.574%	3,750,000.00	3,724,658.20	U.S. Treasury Note
Treasury Bills	7/16/2021	7/17/2023	0.110%	249,000.00	249,199.20	Community Bankers' Bank
Treasury Bills	7/23/2021	7/24/2023	0.120%	249,000.00	249,149.42	Axiom Bank
Treasury Bills	7/28/2021	7/28/2023	0.200%	249,000.00	249,496.76	Sallie Mae Bank/Salt Lake
Treasury Bills	3/30/2021	9/29/2023	0.150%	249,000.00	249,000.00	Amer Natl Bank/Fox Cities
Treasury Bills	11/2/2021	10/31/2023	0.371%	1,000,000.00	1,000,078.13	U.S. Treasury Note
Treasury Bills	12/13/2021	12/31/2023	0.570%	250,000.00	258,544.92	U.S. Treasury Note
Treasury Bills	12/22/2021	12/31/2023	0.549%	500,000.00	517,109.38	U.S. Treasury Note
Treasury Bills	1/11/2022	12/31/2023	0.740%	3,500,000.00	3,500,683.59	U.S. Treasury Note
Treasury Bills	1/11/2022	12/31/2023	0.323%	3,500,000.00	3,493,300.78	U.S. Treasury Note
Treasury Bills	3/26/2021	3/26/2024	0.301%	249,000.00	250,109.13	BMW Bank North America
Treasury Bills	3/19/2021	3/31/2024	0.180%	3,000,000.00	3,176,367.19	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2024	0.185%	2,500,000.00	2,646,093.75	U.S. Treasury Note
Treasury Bills	4/14/2021	4/15/2024	0.250%	249,000.00	249,000.00	Goldman Sachs Bank USA
Treasury Bills	4/6/2021	4/30/2024	0.260%	2,000,000.00	2,106,250.00	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2024	0.230%	1,500,000.00	1,592,460.94	U.S. Treasury Note
Treasury Bills	7/22/2021	7/15/2024	0.225%	1,742,000.00	1,749,757.34	U.S. Treasury Note
Treasury Bills	7/16/2021	7/16/2024	0.310%	249,000.00	249,297.65	Hanmi Bank
Treasury Bills	8/5/2021	8/5/2024	0.401%	249,000.00	250,105.88	Toyota Financial SGS Bank
Treasury Bills	8/18/2021	8/15/2024	0.272%	750,000.00	752,285.16	U.S. Treasury Note
Treasury Bills	8/20/2021	8/15/2024	0.287%	500,000.00	501,308.59	U.S. Treasury Note
Treasury Bills	11/2/2021	10/15/2024	0.647%	1,250,000.00	1,249,218.75	U.S. Treasury Note
Treasury Bills	10/25/2021	10/25/2024	0.360%	249,000.00	249,297.42	Belmont Bank & Trust Co
Treasury Bills	10/29/2021	10/29/2024	0.350%	249,000.00	249,000.00	First General Bank
Treasury Bills	12/15/2021	12/15/2024	0.855%	250,000.00	251,074.22	U.S. Treasury Note
Treasury Bills	12/20/2021	12/15/2024	0.753%	500,000.00	503,632.81	U.S. Treasury Note
Treasury Bills	12/29/2021	12/30/2024	0.800%	249,000.00	249,369.60	UBS Bank USA
Treasury Bills	1/18/2022	1/15/2025	1.070%	3,500,000.00	3,505,651.31	WI Treasury Note
Treasury Bills	1/5/2022	1/31/2025	0.910%	250,000.00	253,515.63	U.S. Treasury Note
Treasury Bills	1/10/2022	1/31/2025	1.042%	250,000.00	260,937.50	U.S. Treasury Note
Treasury Bills	2/7/2022	2/15/2025	1.398%	250,000.00	254,433.59	U.S. Treasury Note
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	4/6/2021	3/31/2025	0.550%	1,750,000.00	1,746,582.03	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2025	0.520%	1,250,000.00	1,242,724.61	U.S. Treasury Note
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/6/2021	4/30/2026	0.830%	1,750,000.00	1,883,847.66	U.S. Treasury Note
Treasury Bills	4/7/2021	4/30/2026	0.770%	1,250,000.00	1,349,462.89	U.S. Treasury Note
Money Market Funds	3/31/2022	3/31/2022	0.051%	8,721,857.11	8,721,857.11	MAX General Fund #10896-101
Money Market Funds	3/31/2022	3/31/2022	0.051%	397,134.74	397,134.74	MAX Chiller Replacement #10896-215
Money Market Funds	3/31/2022	3/31/2022	0.051%	55,489.04	55,489.04	MAX Replace Ext Doors/Upgrade Sec. #10896-216
Money Market Funds	3/31/2022	3/31/2022	0.051%	776,388.38	776,388.38	MAX Campus Door Project #10896-217
Money Market Funds	3/31/2022	3/31/2022	1.000%	10,974,601.92	10,974,601.92	US Bank - IL Funds (01-00000-125000)
			0.30%	\$ 144,757,854.07	\$ 145,957,531.10	

*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

ELGIN COMMUNITY COLLEGE DISTRICT 509
EDUCATION FUND
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
REVENUES					
Property Taxes	\$ 39,918,847	\$39,569,396	99.12%	\$ 39,002,156	98.31%
Local Grant and Contracts	508,723	181,644	35.71%	114,236	23.22%
Corporate Personal Property Replacement Tax	550,000	955,563	173.74%	386,515	81.37%
Illinois Community College Board	5,966,225	4,703,517	78.84%	4,364,534	77.88%
Student Tuition and Fees	23,125,000	20,140,788	87.10%	21,130,686	88.12%
Payment Plan and Late Fees	180,000	112,100	62.28%	146,330	81.29%
Interest	800,000	(1,183,980)	(148.00)%	324,843	23.12%
Miscellaneous External Revenue	3,378,186	788,676	23.35%	200,619	61.74%
Miscellaneous Internal Revenue	-	622	-	895	-
TOTAL REVENUES	74,426,981	65,268,327	87.69%	65,670,814	91.04%
EXPENDITURES BY OBJECT					
Salaries	46,755,473	33,416,833	71.47%	32,262,342	71.69%
Employee Benefits	9,322,023	6,070,957	65.12%	5,981,772	63.96%
Contractual Services	4,015,481	2,163,289	53.87%	2,029,370	37.70%
General Material & Supplies	4,398,650	2,758,617	62.72%	2,234,935	54.99%
Professional Development	714,527	241,748	33.83%	124,820	37.70%
Fixed Charges	238,252	110,548	46.40%	93,237	44.17%
Utilities	1,300	1,079	83.04%	1,162	89.41%
Capital Outlay	1,269,043	609,198	48.00%	1,744,236	77.26%
Other	444,806	250,205	56.25%	284,727	37.19%
Waivers/Institutional Scholarships	690,000	316,605	45.88%	174,644	63.51%
TOTAL EXPENDITURES BY OBJECT	67,849,556	45,939,078	67.71%	44,931,246	66.42%
EXPENDITURES BY FUNCTION					
Instruction	31,784,589	22,592,607	71.08%	21,965,871	69.12%
Academic Support	9,656,600	6,440,895	66.70%	6,180,433	64.80%
Student Services	6,695,148	4,290,924	64.09%	4,131,734	66.90%
Public Services	567,301	348,631	61.45%	317,479	62.16%
Institutional Support	18,455,918	11,949,415	64.75%	12,161,085	62.80%
Institutional Waiver	690,000	316,605	45.88%	174,644	63.51%
TOTAL EXPENDITURES BY FUNCTION	67,849,556	45,939,078	67.71%	44,931,246	66.42%
Excess (deficiency) of revenues over expenditures	6,577,425	19,329,249	-	20,739,569	-
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects Fund	(4,400,000)	(4,400,000)	-	(16,000,000)	533.33%
Transfer to Food Service	(123,414)	-	-	-	-
Transfer to Production Services	(49,610)	-	-	-	-
Transfer to Student Life	(558,422)	(318,656)	51.02%	(266,539)	51.92%
Transfer to Athletics	(888,627)	(506,277)	51.23%	(357,991)	42.05%
Transfer to Early Childhood Lab School	(306,640)	-	-	-	-
Transfer to LLL Continuing Education	(67,303)	-	-	-	-
Transfer to Corporate Education	(183,409)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(6,577,425)	(5,224,933)	-	(16,624,530)	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	14,104,316	-	4,115,039	-
Fund Balance at beginning of year	-	54,732,140	-	54,732,140	-
Fund Balance	\$ -	\$ 68,836,456	-	\$ 58,847,179	-

**ELGIN COMMUNITY COLLEGE DISTRICT 509
OPERATIONS AND MAINTENANCE FUND
For the Months Ending March 31, 2022**

	2022 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr 3/31/2021 Actual	% of FY2021 Budget
REVENUES					
Local Government Services:					
Property Taxes	\$12,083,144	\$11,775,741	97.46%	\$11,518,978	98.61%
State Government Services:					
Other Local Government (Hanover Park)	91,227	17,135	18.78%	12,374	14.20%
Miscellaneous External Revenue	4,500	526	11.68%	6,027	136.97%
Miscellaneous Internal Revenue	3,500	3,672	104.91%	-	-
Miscellaneous Internal Revenue (Security)	3,750	3,392	90.46%	598	8.86%
Building Rental External Revenue (Net Comps)	104,143	66,941	64.28%	4,470	1.75%
TOTAL REVENUES	12,290,264	11,867,407	96.56%	11,542,447	95.86%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Salaries	4,339,176	3,052,659	70.35%	3,057,949	71.71%
Employee Benefits	893,785	590,028	66.01%	588,775	64.74%
Contractual Services	1,061,811	717,280	67.55%	641,111	57.37%
General Material & Supplies	628,456	399,394	63.55%	387,248	55.13%
Professional Development	5,100	3,332	65.32%	299	1.79%
Fixed Charges	672,500	471,770	70.15%	473,166	83.01%
Utilities	2,885,507	1,889,693	65.49%	1,621,468	58.65%
Capital Outlay	505,050	309,744	61.33%	285,968	51.36%
Other	7,717	-	-	-	-
TOTAL INSTITUTIONAL SUPPORT	10,999,102	7,433,900	67.59%	7,055,984	64.72%
CAMPUS SAFETY AND SECURITY					
Salaries	639,848	453,680	70.90%	449,847	71.74%
Employee Benefits	284,409	229,924	80.84%	202,042	69.90%
Contractual Services	47,500	10,705	22.54%	10,705	26.86%
General Material & Supplies	74,980	37,161	49.56%	26,341	31.52%
Professional Development	8,425	2,836	33.66%	1,441	17.10%
Other	236,000	108,418	-	32,601	35.44%
TOTAL CAMPUS SAFETY AND SECURITY	1,291,162	842,725	65.27%	722,977	63.42%
TOTAL EXPENDITURES BY OBJECT	12,290,264	8,276,624	67.34%	7,778,961	64.60%
EXPENDITURES BY FUNCTION					
Institutional Support	10,999,102	7,433,900	67.59%	7,055,984	64.72%
Campus Safety and Security	1,291,162	842,725	65.27%	722,977	63.42%
TOTAL EXPENDITURES BY FUNCTION	12,290,264	8,276,624	67.34%	7,778,961	64.60%
Excess (deficiency) of revenues over expenditures	-	3,590,783	-	3,763,486	-
OTHER FINANCING SOURCES (USES)					
Transfer to O&M Facility Rental	(58,833)	-	-	-	-
Transfer from Other Funds	58,833	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	3,590,783	-	3,763,486	-
Fund Balance at beginning of year	-	17,555,824	-	16,371,318	-
Fund Balance	-	\$21,146,607	-	\$20,134,804	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
CAPITAL PROJECT FUND
For the Months Ending March 31, 2022

	2022 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr 3/31/2021 Actual	% of FY2021 Budget
REVENUES					
BABS Rebates	\$ -	\$ -	-	\$ 671,255	50.20%
TOTAL REVENUES	-	-	-	671,255	50.20%
EXPENDITURES BY OBJECT					
Contractual Services	1,337,500	550,899	41.19%	96,856	10.80%
Capital Outlay	11,819,000	1,776,963	15.03%	24,251	1.15%
TOTAL EXPENDITURES BY OBJECT	13,156,500	2,327,862	17.69%	121,107	4.04%
EXPENDITURES BY FUNCTION					
Institutional Support	13,156,500	2,327,862	17.69%	121,107	4.04%
TOTAL EXPENDITURES BY FUNCTION	13,156,500	2,327,862	17.69%	121,107	4.04%
Excess (deficiency) of revenues over expenditures	(13,156,500)	(2,327,862)	17.69%	550,148	33.09%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	4,400,000	4,400,000	100.00%	16,000,000	533.33%
TOTAL OTHER FINANCING SOURCES (USES)	4,400,000	4,400,000	100.00%	16,000,000	533.33%
Excess (deficiency) of revenues over expenditures and other sources (uses)	(8,756,500)	2,072,138	-	16,550,148	-
Fund Balance at beginning of year	-	47,832,600	-	32,587,904	-
Fund Balance	\$ (8,756,500)	\$ 49,904,738	-	\$ 49,138,052	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
BOND AND INTEREST FUND
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
REVENUES					
Property Taxes	\$ 9,881,784	\$9,790,403	99.08%	\$ 10,680,334	84.88%
Bonds Proceeds	-	-	-	104,315,756	-
TOTAL REVENUES	9,881,784	9,790,403	99.08%	114,996,090	913.96%
EXPENDITURES BY OBJECT					
Fixed Charges	6,972,975	8,259,360	118.45%	113,337,598	914.93%
TOTAL EXPENDITURES BY OBJECT	6,972,975	8,259,360	118.45%	113,337,598	914.93%
EXPENDITURES BY FUNCTION					
Institutional Support	6,972,975	8,259,360	118.45%	113,337,598	914.93%
TOTAL EXPENDITURES BY FUNCTION	6,972,975	8,259,360	118.45%	113,337,598	914.93%
Excess (deficiency) of revenues over expenditures and other sources (uses)	2,908,809	1,531,044	-	1,658,492	-
Fund Balance at beginning of year	-	4,888,363	-	4,841,932	-
Fund Balance	\$ 2,908,809	\$ 6,419,407	-	\$ 6,500,424	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CONTINUING ED
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 97,000	\$ 76,777	79.15%	\$ 14,615	10.83%
Miscellaneous Internal Revenue	60,000	63,117	105.20%	57,210	81.73%
TOTAL REVENUES	157,000	139,894	89.10%	71,825	35.04%
OPERATING EXPENSES					
Salaries	136,426	108,406	79.46%	103,481	57.90%
Employee Benefits	19,227	9,291	48.32%	11,752	61.27%
Contractual Services	68,900	47,522	68.97%	13,210	27.87%
General Material & Supplies	19,550	11,786	60.29%	10,666	40.94%
Professional Development	200	-	-	-	-
TOTAL OPERATING EXPENSES	244,303	177,005	72.45%	139,109	51.23%
Excess (deficiency) of revenues over expenditures	(87,303)	(37,111)	42.51%	(67,283)	101.08%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	67,303	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	67,303	-	-	-	-
Net Income (Loss)	(20,000)	(37,111)	-	(67,283)	-
Retained Earnings at beginning of the year	-	(17,350)	-	-	-
Retained Earnings	\$ (20,000)	\$ (54,461)	-	\$ (67,283)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, CORPORATE TRAINING
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$110,500	\$48,292	43.70%	\$14,513	9.07%
TOTAL REVENUES	110,500	48,292	43.70%	14,513	9.07%
OPERATING EXPENSES					
Salaries	197,171	29,896	15.16%	59,219	52.72%
Employee Benefits	16,803	4,569	27.19%	9,499	56.65%
Contractual Services	48,885	28,333	57.96%	7,567	12.61%
General Material & Supplies	10,500	679	6.47%	368	2.02%
Professional Development	550	300	54.55%	-	-
TOTAL OPERATING EXPENSES	273,909	63,776	23.28%	76,653	36.83%
Excess (deficiency) of revenues over expenditures	(163,409)	(15,485)	9.48%	(62,141)	129.05%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	183,409	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	183,409	-	-	-	-
Net Income (Loss)	20,000	(15,485)	-	(62,141)	-
Retained Earnings at beginning of the year	-	-	-	-	-
Retained Earnings	\$20,000	(\$15,484)	-	(\$62,140)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, BOOKSTORE
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$2,164,500	\$1,844,030	85.19%	\$1,973,311	65.49%
Miscellaneous Internal Revenue	78,000	63,613	81.56%	15,855	19.10%
TOTAL REVENUES	2,242,500	1,907,643	85.07%	1,989,167	64.25%
OPERATING EXPENSES					
Salaries	271,081	192,554	71.03%	188,995	57.25%
Employee Benefits	76,305	31,900	41.81%	31,060	43.75%
Contractual Services	44,028	38,695	87.89%	29,946	68.02%
General Material & Supplies	1,788,862	1,683,686	94.12%	1,953,951	79.46%
Professional Development	-	-	-	-	-
Other	31,000	486	1.57%	749	2.40%
TOTAL OPERATING EXPENSES	2,211,276	1,947,321	88.06%	2,204,700	75.03%
Excess (deficiency) of revenues over expenditures	31,224	(39,678)	-	(215,533)	-
OTHER FINANCING SOURCES (USES)					
Transfers to Other Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-
Net Income (Loss)	31,224	(39,678)	-	(215,533)	-
Retained Earnings at beginning of the year	-	(203,718)	-	29,796	-
Retained Earnings	\$ 31,224	\$ (243,396)	-	\$ (185,737)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 282,652	\$ 214,367	75.84%	\$ 134,801	31.05%
TOTAL REVENUES	282,652	214,367	75.84%	134,801	31.05%
OPERATING EXPENSES					
Salaries	520,593	143,597	27.58%	118,755	26.72%
Employee Benefits	121,403	36,773	30.29%	39,950	44.23%
Contractual Services	2,100	1,464	69.71%	1,315	54.79%
General Material & Supplies	40,200	28,845	71.75%	17,679	28.17%
Professional Development	-	60	-	324	129.60%
TOTAL OPERATING EXPENSES	684,296	210,739	30.80%	178,023	29.66%
Excess (deficiency) of revenues over expenditures	(401,644)	3,628	0.90%	(43,222)	26.04%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	306,640	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	306,640	-	-	-	-
Net Income (Loss)	(95,004)	3,628	-	(43,222)	-
Retained Earnings at beginning of the year	-	7,142	-	(7,142)	-
Retained Earnings	\$ (95,004)	\$ 10,770	-	\$ (50,364)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, FOOD SERVICES
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 283,974	\$ 188,072	66.23%	\$ 14,780	1.77%
Miscellaneous Internal Revenue	50,000	49,680	99.36%	11,140	5.68%
TOTAL REVENUES	333,974	237,752	71.19%	25,920	2.51%
OPERATING EXPENSES					
Salaries	245,435	191,211	77.91%	178,575	47.49%
Employee Benefits	70,365	29,525	41.96%	37,026	59.57%
Contractual Services	9,505	5,310	55.87%	6,224	17.78%
General Material & Supplies	131,933	126,572	95.94%	(5,005)	(0.94)%
Professional Development	150	28	18.63%	-	-
Capital Outlay	-	-	-	-	-
Other	-	(49)	-	-	-
TOTAL OPERATING EXPENSES	457,388	352,597	77.09%	216,821	21.44%
Excess (deficiency) of revenues over expenditures	(123,414)	(114,845)	-	(190,901)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	123,414	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	123,414	-	-	-	-
Net Income (Loss)	-	(114,845)	-	(190,901)	-
Retained Earnings at beginning of the year	-	(78,614)	-	92,109	-
Retained Earnings	\$ -	\$ (193,459)	-	\$ (98,792)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 529,037	\$ 170,412	32.21%	\$ 71,398	10.04%
Miscellaneous Internal Revenue	176,932	109,271	61.76%	82,204	37.63%
TOTAL REVENUES	705,969	279,683	39.62%	153,602	16.53%
OPERATING EXPENSES					
Salaries	232,956	92,342	39.64%	106,082	41.89%
Employee Benefits	12,113	10,344	85.39%	10,700	25.23%
Contractual Services	345,519	177,765	51.45%	58,562	14.12%
General Material & Supplies	114,721	32,493	28.32%	11,564	8.85%
Professional Development	22,150	4,652	21.00%	1,083	4.45%
Capital Outlay	122,000	37,761	30.95%	111,870	36.22%
Fixed Charges	5,000	880	17.60%	-	-
TOTAL OPERATING EXPENSES	854,459	356,237	41.69%	299,861	25.45%
Excess (deficiency) of revenues over expenditures	(148,490)	(76,553)	-	(146,259)	-
OTHER FINANCING SOURCES (USES)					
Release of Fund Balance	148,490	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	148,490	-	-	-	-
Net Income (Loss)	-	(76,553)	-	(146,259)	-
Retained Earnings at beginning of the year	-	1,088,653	-	1,398,450	-
Retained Earnings	\$ -	\$ 1,012,100	-	\$ 1,252,192	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, PRODUCTION SERVICES
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ 690	\$ 1,961	284.23%	\$ 3,275	163.77%
Miscellaneous Internal Revenue	209,910	264,391	125.95%	86,288	18.86%
TOTAL REVENUES	210,600	266,352	126.47%	89,564	19.49%
OPERATING EXPENSES					
Salaries	97,421	105,536	108.33%	133,466	76.31%
Employee Benefits	29,337	30,382	103.56%	37,525	67.31%
Contractual Services	1,479	1,479	100.00%	1,329	82.14%
General Material & Supplies	30,593	24,084	78.73%	16,184	17.59%
Professional Development	500	250	50.00%	39	3.74%
Other	-	-	-	-	-
Depreciation	12,381	-	-	-	-
Fixed Charges	88,500	59,582	67.32%	53,920	47.56%
TOTAL OPERATING EXPENSES	260,210	221,314	85.05%	242,462	52.76%
Excess (deficiency) of revenues over expenditures	(49,610)	45,039	-	(152,899)	-
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	49,610	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	49,610	-	-	-	-
Net Income (Loss)	-	45,039	-	(152,899)	-
Retained Earnings at beginning of the year	-	(36,270)	-	72,693	-
Retained Earnings	\$ -	\$ 8,769	-	\$ (80,205)	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending March 31, 2022

	2022 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr 3/31/2021 Actual	% of FY2021 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	\$ -	-	\$ 43,391	-
TOTAL REVENUES	-	-	-	43,391	-
OPERATING EXPENSES					
Salaries	330,773	235,769	71.28%	201,289	66.50%
Employee Benefits	90,269	59,639	66.07%	49,684	73.01%
Contractual Services	3,000	300	10.00%	-	-
General Material & Supplies	39,080	22,570	57.75%	15,215	21.72%
Professional Development	15,300	379	2.48%	75	0.60%
Capital Outlay	80,000	-	-	-	-
TOTAL OPERATING EXPENSES	558,422	318,656	57.06%	266,263	51.87%
Excess (deficiency) of revenues over expenditures	(558,422)	(318,656)	57.06%	(222,871)	43.42%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	558,422	318,656	51.02%	223,147	43.47%
TOTAL OTHER FINANCING SOURCES (USES)	558,422	318,656	51.02%	223,147	43.47%
Net Income (Loss)	-	-	-	276	-
Retained Earnings at beginning of the year	-	50,748	-	50,748	-
Retained Earnings	\$ -	\$ -	-	\$ 51,024	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUXILIARY SERVICES FUND, STUDENT LIFE
For the Months Ending March 31, 2022

	2022 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr 3/31/2021 Actual	% of FY2021 Budget
OPERATING REVENUES					
Miscellaneous Revenue	\$ -	1,975	-	\$ -	-
TOTAL REVENUES	-	1,975	-	-	-
OPERATING EXPENSES					
Salaries	460,587	316,489	68.71%	250,493	56.50%
Employee Benefits	76,540	46,635	60.93%	46,207	63.22%
Contractual Services	90,000	46,314	51.46%	1,363	1.69%
General Material & Supplies	128,300	72,732	56.69%	49,524	37.52%
Professional Development	103,000	20,113	19.53%	(1,000)	(0.98)%
Fixed Charges	20,000	4,515	22.57%	6,700	33.50%
Capital Outlay	10,200	1,455	14.26%	4,704	-
TOTAL OPERATING EXPENSES	888,627	508,252	57.20%	357,991	42.05%
Excess (deficiency) of revenues over expenditures	(888,627)	(506,277)	56.97%	(357,991)	42.05%
OTHER FINANCING SOURCES (USES)					
Transfers from Other Funds	888,627	506,277	51.23%	357,991	42.05%
TOTAL OTHER FINANCING SOURCES (USES)	888,627	506,277	51.23%	357,991	42.05%
Net Income (Loss)	-	-	-	-	-
Retained Earnings at beginning of the year	-	(567)	-	1,374	-
Retained Earnings	\$ -	\$ (567)	-	\$ 1,374	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
WORKING CASH
For the Months Ending February 28, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
REVENUES					
Interest	\$ 60,000	\$ 24,549	40.92%	\$ 65,029	118.23%
TOTAL REVENUES	60,000	24,549	40.92%	65,029	118.23%
EXPENDITURES BY OBJECT					
General Material & Supplies	-	-	-	-	-
Professional Development	-	-	-	-	-
TOTAL EXPENDITURES BY OBJECT	-	-	-	-	-
EXPENDITURES BY FUNCTION					
Institutional Support	-	-	-	-	-
TOTAL EXPENDITURES BY FUNCTION	-	-	-	-	-
Excess (deficiency) of revenues over expenditures and other sources (uses)	60,000	24,549		65,029	
Fund Balance at beginning of year	-	4,737,476	-	4,639,387	-
Fund Balance	\$ 60,000	\$ 4,762,025	-	\$ 4,704,416	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
AUDIT FUND
For the Months Ending March 31, 2022

	2022 Budget	Fiscal Year Actual	% Actual Budget	Prior Yr 3/31/2021 Actual	% of FY2021 Budget
REVENUES					
Property Taxes	\$ 150,067	\$ 98,993	65.97%	\$ 103,859	86.07%
TOTAL REVENUES	150,067	98,993	65.97%	103,859	86.07%
EXPENDITURES BY OBJECT					
Salaries	65,067	51,154	78.62%	-	-
Contractual Services	85,000	61,000	71.76%	57,352	70.16%
General Material & Supplies	-	54	-	-	-
TOTAL EXPENDITURES BY OBJECT	150,067	112,208	74.77%	57,352	47.53%
EXPENDITURES BY FUNCTION					
Institutional Support	150,067	112,208	74.77%	57,352	47.53%
TOTAL EXPENDITURES BY FUNCTION	150,067	112,208	74.77%	57,352	47.53%
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	(13,215)	-	46,507	-
Fund Balance at beginning of year	-	190,686	-	178,014	-
Fund Balance	\$ -	\$ 177,471	-	\$ 224,521	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
LIABILITY, PROTECTION & SETTLEMENT SUBFUND
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
REVENUES					
Local Government Services:					
Property Taxes	\$ 905,000	\$ 695,940	76.90%	\$ 546,624	64.91%
Miscellaneous External Revenue	-	2,451	-	-	-
TOTAL REVENUES	905,000	698,391	77.17%	546,624	64.91%
EXPENDITURES BY OBJECT					
INSTITUTIONAL SUPPORT					
Contractual Services	195,000	10,013	5.13%	117,681	86.17%
Fixed Charges	950,000	932,607	98.17%	872,403	107.70%
TOTAL INSTITUTIONAL SUPPORT	1,145,000	942,620	82.32%	990,084	104.60%
CAMPUS SAFETY AND SECURITY					
Salaries	639,495	451,882	70.66%	447,288	73.10%
TOTAL CAMPUS SAFETY & SECURITY	639,495	451,882	70.66%	447,288	73.10%
TOTAL EXPENDITURES BY OBJECT	1,784,495	1,394,501	78.15%	1,437,371	92.23%
EXPENDITURES BY FUNCTION					
Institutional Support	1,145,000	942,620	82.32%	990,084	104.60%
Campus Safety and Security	639,495	451,882	70.66%	447,288	73.10%
TOTAL EXPENDITURES BY FUNCTION	1,784,495	1,394,501	78.15%	1,437,371	92.23%
Excess (deficiency) of revenues over expenditures other sources (uses)	(879,495)	(696,110)		(890,747)	
Fund Balance Released from Reserved Fund Balance	879,495	-	-	-	-
Fund Balance at beginning of year	-	3,668,627	-	4,747,331	-
Fund Balance	\$ -	\$ 2,972,517	-	\$ 3,856,584	-

ELGIN COMMUNITY COLLEGE DISTRICT 509
INTERNAL SERVICE FUND
For the Months Ending March 31, 2022

	2022	Fiscal Year	% Actual	Prior Yr	% of
	Budget	Actual	Budget	3/31/2021	FY2021
				Actual	Budget
REVENUES					
Benefit Charges	\$ 11,673,979	\$ 7,594,198	65.05%	\$ 7,401,747	71.81%
TOTAL REVENUES	11,673,979	7,594,198	65.05%	7,401,747	71.81%
EXPENDITURES BY OBJECT					
Employee Benefits	11,673,979	8,600,667	73.67%	7,626,285	73.99%
TOTAL EXPENDITURES BY OBJECT	11,673,979	8,600,667	73.67%	7,626,285	73.99%
EXPENDITURES BY FUNCTION					
Institutional Support	11,673,979	8,600,667	73.67%	7,626,285	73.99%
TOTAL EXPENDITURES BY FUNCTION	11,673,979	8,600,667	73.67%	7,626,285	73.99%
Excess (deficiency) of revenues over expenditures other sources (uses)	-	(1,006,469)	-	(224,538)	-
Fund Balance at beginning of year	-	(23,394,558)	-	(24,937,335)	-
Fund Balance	\$ -	\$ (24,401,027)	-	\$ (25,161,873)	-

STUDENT ACTIVITIES REPORT

Student Life Mission

*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture, Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

March & April 2022

March 24, 2022 through April 20, 2022

Women's History Month (March) - Continued

Women's History Month is the recognition of women's leadership and contributions throughout history and in contemporary society is highlighted during March.

OLAS Founders Week (April 4th - 8th)

Organization of Latin American Students (OLAS) held founder's week with five (5) events planned for each day of the week. Founders' week is the annual celebration of the founding of OLAS by Jane Barbosa.

Immigration Rights (April 4th)

The purpose of this event was to create an opportunity for ECC students to get in contact with immigration lawyers and to learn about the current laws on immigration in the United States, along with also knowing a little bit of history as to why immigration originally started in the U.S. Special guest speakers were ECC Alumni Ana Rojas, Paralegal and ECC Professor, Dr. Antonio Ramierz.

34 Attendees

Tianguis Craft Vendor Fair (April 5th)

Inspired by traditional Latinx countries, the craft fair featured student artists and clubs who had tables where they were able to sell handmade crafts to other students and employees of ECC.

6 Vendors

~200 Attendees

Chipotle Fundraiser (April 6th)

The club held a fundraiser at Chipotle in South Elgin to raise money for the club for future activities and programming.

Feed my Starving Children (April 7th)

The OLAS Club Officers and Members volunteered at feed my starving children as a way to give back to the community.

8 Attendees

National Museum of Mexican Art (April 8th)

The OLAS Club Officers and Members took a field trip to the National Museum of Mexican Art in Chicago as a way to get back to their roots and see multiple different pieces of art from various Latinx artists.

8 Attendees

Blood Drive (April 11th)

Students and employees were able to walk up or schedule a blood donation on campus through vitalant.org. In our country, every two seconds someone needs blood. It is essential for surgeries, cancer treatment, chronic illnesses, and traumatic injuries. Whether a patient receives whole blood, red cells, platelets or plasma, this lifesaving care starts with one person making a generous donation.

1000 Lives Saved

Sexual Assault Awareness Month (April)

April is Sexual Assault Awareness Month (SAAM) and is an annual campaign to raise public awareness about sexual assault and educate communities and individuals on how to prevent sexual violence. Elgin Community College's Office of Student Life held multiple events throughout the month to bring awareness to the importance of stopping sexual assault in our community.

Chalk the Walk (April 11th - 18th)

Students had the opportunity to show their support by creating chalk art on the B walkway and writing positive messages for Sexual Assault Awareness Month

50 participants

Discussion on Social Change to End Sexual Violence (April 18th)

The Community Crisis Center and ECC's Student Life held an evening of discussion on the need and power for social change to end sexual violence in our society. Carrie Ward, the CEO of Illinois Coalition Against Sexual Assault (ICASA) and Ky Newsome, the Director of Advocacy of Sexual Assault Counseling and Information Services (SACIS) both provided key discussion on how to help end sexual violence in our culture.

18 Attendees

Empowerment Self-Defense Class (April 20th)

Juli Brown, LCSW, a Certified Empowerment Self-Defense Instructor, 4th degree karate black belt and Krav Maga instructor taught ECC Students effective and easy to learn skills that increase confidence and safety while staying informative and supportive but keeping the exercise fun.

31 Attendees

Asian Pacific Month (April 12th - May 4th)

Elgin Community College's celebration of the history and contributions of the Asian culture during May.

AFC Karaoke Night (April 12th)

Asian Filipino Club held a karaoke night, a staple in Filipino culture. The night included singing with friends and snacking on iconic Asian snacks.

55 Attendees

Martial Arts Showcase (April 19th)

Students were able to learn about Martial Arts styles and disciplines from Fusion Academy of Elgin. The instructor and two students provided an informational intense demonstration showcase. One student walked away with a free membership to the Fusion Academy, just for attending the event!

50 Attendees

Turning Eco-Anxiety Into Eco-Action (April 12th)

In collaboration with Phi Theta Kappa, the Honors In Action course here on campus provided a well organized presentation and discussion on the effects of climate change. Among the many

things they talked about here were some of their main points of discussion. Talked about IPCC reports on climate change, predicted increase of climate refugees, rise of eco-anxiety among the youth and how to convert anxiety into climate action.

~20 Attendees

Phi Theta Kappa Inductions (April 13th)

Phi Theta Kappa is an honors society that is recognized all over the country for its members and their academic success as well as their continuous contributions to society. This spring, Phi Theta Kappa welcomed **141** new members into the organization. There was a guest singer and two guest speakers including Dr. Sam.

71 new members inducted in person

~**150** people in attendance

ADAPT Disabilities Panel (April 13th)

The ADAPT Club which strives to build community between students with and without disabilities held a panel to do just that. Their panel is made up of students with disabilities sharing their experiences and struggles with their own disabilities throughout their lives.

73 Attendees

Drunk Busters and Coffee With A Cop (April 20th)

In collaboration with Student Government, ECC Police Department, and Student Life, the ECC community was able to partake in this interactive simulation to bring awareness about substance abuse. The Human Services Club and Recovery Of All Kinds club provided relevant resources and available support for students. Local coffee vendor, Dapper Brews, provided gourmet coffee to event attendees as well.

~**200** participants

This Student Activities Report was written in coordination with James G. Allen, Jr, 2021-2022 Student Trustee and Alison McVey, 2022-2023 Student Trustee.

If you have any questions, please contact
StudentTrusteeMcVey@elgin.edu

RESOLUTION OF APPRECIATION
Dr. Mary Hatch, Dean of Liberal, Visual, and Performing Arts

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Dr. Mary Hatch, Dean of Liberal, Visual, and Performing Arts, who will be retiring on May 31, 2022.



Dr. David Sam, President

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student
Development, 847-214-7363

RESOLUTION OF APPRECIATION
Dr. Mary Hatch, Dean of Liberal, Visual, and Performing Arts

WHEREAS, Dr. Mary Hatch was hired in 1997 as support staff for the Visual and Performing Arts Center, served as Arts Center Director from 1999-2005, concurrently served (2002-2005) as Associate Dean of the Liberal Arts and Social Sciences division, served as the Founding Dean of the newly created Liberal, Visual, and Performing Arts Division from July 2005-present (and taught and directed in the theatre program); and

WHEREAS, Dr. Hatch's warm, authentic, and collaborative leadership style created a robust synergy for faculty, staff and students to thrive. Dr. Hatch deepened Arts Center program alignment with the College's instructional mission, strengthened its finances, increased visibility and enrollment in division programs, fostered the development of new programs such as Music Production, Videography, Spanish for Medical Personnel, supported development of the Humanities Center, the Modern Language Lab and experiential programs for students to "do the discipline," such as legislative internships, and the Oral History Research Fellows and Model Illinois Government legislative simulation programs; and

WHEREAS, Dr. Hatch led program planning for a complex two-stage renovation and expansion of Building H to capitalize on program synergies, increase student access to relevant visual and performing arts technology, and promote interdisciplinary approaches. Dr. Hatch tirelessly advocated for the resources necessary to create a state-of-the art facility that will serve students and the community for decades to come; and

WHEREAS, Dr. Hatch advanced diversity, equity, inclusion, and intercultural competence; she recruited new In-Residence Ensembles representing underserved students, was the Co-Founder and Steering Committee Chair of the Global/International Studies Taskforce, formed to help prepare students for the world they inhabit. She fostered development of more inclusive curriculum (such as Latino/as History and Hip Hop Appreciation), co-chaired the AtD Equity Coordinating Council's Embracing Cultures on Campus Team, and was the lead author/administrator of a Title VI Asian Language & Area Studies Program grant; and

WHEREAS, Dr. Hatch championed teaching excellence by nurturing a community of practice grounded in the belief that what happens in the classroom is what matters most to students. Dr. Hatch hired and mentored all but two of the full-time faculty in the division and most of the adjunct faculty, and she fostered robust, interdisciplinary, collaborative, and supportive tenure processes; and

WHEREAS, Dr. Hatch was a knowledgeable, energetic contributor on countless cross-functional committees, served as a tenure-track faculty evaluation orientation leader, and was a table team member for the Faculty Evaluation Handbook and several ECCFA contract negotiations; and

WHEREAS, Dr. Hatch valiantly led the division's pivot to remote learning during the pandemic, holding open office hours for faculty and staff, and consulting, supporting and evaluating 123 new online/hybrid courses, continuing arts classes via ingenious means while maintaining rigorous safety protocols, toiling endlessly through the evenings and weekends, exhibiting the inspiring leadership that led to several awards over the years, including the YWCA Margaret Hillis Leadership in Arts Award in 2011 and the ECC Leadership Award in 2008. Leading fearlessly and with joy, Dr. Hatch was the heartbeat of the LVPA division; and

WHEREAS, it is appropriate to formally recognize and honor Dr. Hatch upon her retirement from Elgin Community College on May 31, 2022; and now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 10th day of May 2022, expresses to Dr. Hatch, on behalf of District 509 citizens, her colleagues, and the many students and employees who have benefitted from her leadership, heartfelt appreciation for her many years of dedicated service, valuable contributions and service to the College, and extends to her best wishes for the future; and be it further

RESOLVED that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to Dr. Mary Hatch.

RESOLUTION OF APPRECIATION
Dr. Gregory D. Robinson
Associate Vice President of Student Services and Development

Recommendation

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Dr. Gregory Robinson, Associate Vice President of Student Services and Development, who will be retiring on May 31, 2022.



Dr. David Sam, President

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student
Development, 847-214-7363

RESOLUTION OF APPRECIATION

Dr. Gregory Robinson, Associate Vice President of Student Services and Development

WHEREAS, Dr. Robinson worked at ECC for nine years in the capacity of the Dean of Student Services and Development, Assistant VP of Student Services and Development/Dean of Students, Associate VP of Student Services and Development/Dean of Students, and served as the Chief Student Services Officer (CSSO) for the College; and

WHEREAS, Dr. Robinson was instrumental in developing and advocating for many new services, programs, departments and positions to enhance the efficiency of operations and the student experience and collaborated with other departments and employees to implement strategies and interventions to promote student persistence, completion, and success; and

WHEREAS, Dr. Robinson led the division in the creation of annual reports highlighting departmental accomplishments using data and led the development of mission statements and Student Learning Outcomes for his departments; and

WHEREAS, Dr. Robinson chaired, co-chaired, and served on a wide variety of internal and external committees and boards, always representing ECC positively and professionally; and

WHEREAS, Dr. Robinson diligently advanced the College's work in the area of Equity, Diversity, and Inclusion (EDI) by sponsoring relevant conferences and trainings, identifying guest speakers, and advocating for services and programs for historically marginalized and disenfranchised students; and

WHEREAS, Dr. Robinson provided significant leadership throughout the COVID pandemic, supporting the migration of student services into online and hybrid formats and developing and implementing responsive policies and strategies always with the best interest of students and employees in mind; and

WHEREAS, Dr. Robinson served as a positive formal and informal mentor for students, staff and administrators, and enthusiastically encouraged professional development for direct reports and ancillary staff by providing opportunities to participate in webinars, attend conferences, and present at conferences; and

WHEREAS, Dr. Robinson exhibited an extraordinary work ethic, responding tirelessly and promptly to individual student, parental, faculty, and other employee concerns day, evening, and weekend, and displayed humility, character, and integrity in his work, serving hundreds of students, his colleagues, and district residents with kindness, empathy, and a wealth of institutional knowledge; and

WHEREAS, it is appropriate to formally recognize and honor Dr. Robinson upon his retirement from Elgin Community College on May 31, 2022; and now, therefore, be it

RESOLVED that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 10th day of May 2022, expresses to Dr. Robinson, on behalf of District 509 citizens, his colleagues, and the many students and employees who have benefitted from his leadership, heartfelt appreciation for his many years of dedicated service, valuable contributions and service to the College, and extends to him best wishes for the future; and be it further

RESOLVED that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to Dr. Gregory Robinson.

ACCEPTANCE OF WRITTEN COLLEGE REPORTS

Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (April)
- B. Treasurer (March)
- C. Student (April)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (April)
- E. Community Engagement and Legislative Affairs (April)
- F. College & Career Student Success Report (quarterly)
- G. Grant Monitoring Report (period ending March 31, 2022)



Dr. David Sam, President

Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
APRIL 12, 2022**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held April 12, 2022.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING
APRIL 12, 2022**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, April 12, 2022, in Building E, Room E100.01/Virtual.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 5:50 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Mr. Allen.
Trustees participated in-person.

Trustees absent: None.

ECC staff: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning & Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees...
- E. To discuss security procedures...to respond to an actual, a threatened, or reasonable potential danger... to public property...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 8 respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Trustee McCreary seconded the motion.

Roll-Call Vote: Aye, 7: Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee Allen, aye; motion carried at 5:53 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:39 p.m. The board reconvened in open session at 6:44 p.m. in E100.01/Virtual.

4. Preliminary Matters

The Pledge of Allegiance was led by Trustee Rodriguez and Student Trustee Allen read the Board Purpose.

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

Roll Call

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos and Mr. Rodriguez, and Student Trustee Mr. Allen. Trustees participated in-person.

Trustees absent: None.

ECC staff and Others present: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning & Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel and Ms. Kerruish, Recorder; ECC staff and visitors.

5. President's Report

- Professor Kim Tarver is the recipient of the 2022 Illinois Physical Therapy Association (IPTA) Outstanding Academic Educator Award.
- Dr. Garber has been appointed as a member of the Institutional Action Council (the decision-making body) of the Higher Learning Commission.
- Trustee Duffy will be presented with a *Lasting Impact Award* at the Foundation Gala scheduled in September.
- Marketing & Communications received 6 National Paragon Awards from the National Council for Marketing & Public Relations (NCMPR); four silver and two bronze.
- Student Aleah Janae is a national champion (gold medalist) in international public debate. This is the first national championship ECC has received in any format of intercollegiate debate. Professor Anderson was commended.
- Student athlete in men's basketball, Jordan Wilkins earned the NJCAA Second Team All-America recognition for his performance during the 2021-22 season.
- A video clip providing insight into ECC's student clubs and highlighting student Aun Raza was presented.

6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Diana Soltess, St. Charles, IL – Covid testing and vaccinations
- Lori Powell, St. Charles, IL – Covid mandates
- Kim Tarver, ECCFA President – offered appreciation and gratitude for the assistance provided during her tenure
- Lori Clark, ECCFA – concerns about non-union workers vs union workers used to tear-down the building on McLean Blvd.

7. Board Reports

A. Committee of the Whole

Trustee Redmer provided an overview of the Committee of the Whole meeting held Monday, April 11, 2022. There were three presentations; Developmental Education Reforms, Higher Learning Commission/Achieving the Dream Coaches Visit updates and 3D printing certificate or program possibilities. An update was provided on construction projects. Action items were reviewed. Video recording Board meetings was postponed

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

to the May meeting for discussion. An update on the strategic plan process was provided. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos indicated that the next meeting is scheduled for April 29 in Springfield, IL. The West Suburban Region meeting was held last week and was well attended and very successful. The ICCTA executive committee is meeting April 13. Several items will be discussed and presented at the annual meeting in Chicago, IL, June 10 and 11, 2022.

C. Association of Community College Trustees (ACCT)

Trustee McCreary stated that ACCT's annual Leadership Congress will be held in New York, October 25-28, 2022. She reviewed the five tracks for presentations. The College will submit presentation ideas by the deadline.

D. Legislative

Chair Rakow provided the following update: Trustees participated in nine legislative outreach activities including a meeting with the U.S. Department of Labor. A Community Project Funding request was submitted to all members of Congress who represent District 509 to launch a critically-needed Mechatronics and Automation Certificate Program. The general primary election is June 28, 2022 and the general election is November 8, 2022. The District 509 legislative reference card was updated and trustees received a copy. Additionally, a list of candidates running for other elected offices within District 509 was provided in the board packets. The Northern Illinois Food Bank provided groceries to approximately 825 families. Sixty-eight families received gift certificates when NIFB ran out of groceries. ECC Board of Trustees, students, faculty and staff participated in 35 instances of community engagement activities.

E. ECC Foundation

Trustee Ollayos reported the following: The Foundation successfully raised \$910,294.77 in cash and pledges in FY22. 73% of scholarship funds have been awarded so far for the upcoming school year. The donor appreciation breakfast was held March 12 with nearly 100 in attendance. The Alumni Engagement Committee is planning a summer BBQ and a Fall 2022 Roundtable event. The Retiree Advisory Committee will host a welcome reception April 30 prior to the Naturally 7 performance. An application for WIOA youth activities was submitted to Kane County and Motorola Solutions invited ECC to apply for STEM and public safety scholarships. The Foundation fundraising campaign is in the organizational stage.

F. Student Report

Student Trustee Allen reviewed the written report included in the board book. His report highlighted Black History month activities, Women's History month and the PTK mobile pantry boxes. Student body elections were held and there is a full compliment on the student government board.

8. Board Action No. 184-A-22, Acceptance of College Reports

- A. Personnel (March)
- B. Treasurer (January/February)
- C. Student (March)

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (March)
- E. Community Engagement and Legislative Affairs (March)
- F. Equity, Diversity and Inclusion (quarterly)

Chair Rakow confirmed receipt, either attached or under separate cover, of the afore mentioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.

Second: Trustee McCreary seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee Allen, aye; motion carried

9. Board Action No. 185-A-22, Ratification of Addendum No. 3 to the Memorandum of Agreement Regarding the Impact of Governor's Executive Orders 2021-20 and 2021-22 Between the Board of Trustees of Community College District 509 and the Elgin Community College Faculty Association (ECCFA)

Motion: Trustee McCreary moved to accept the action as presented.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee Allen, aye; motion carried

10. Consent Agenda

The following item was removed from the Consent Agenda:

K.7. Board Action No. 202-A-22, Summer Camps for Underserved Secondary Students

Chair Rakow read the following consent agenda items:

- A. Board Action No. 186-A-22, Minutes of the Special Board Meeting of March 2, 2022**
- B. Board Action No. 187-A-22, Closed Session Minutes of the Special Board Meeting of March 2, 2022**
- C. Board Action No. 188-A-22, Minutes of the Regular Board Meeting of March 8, 2022**
- D. Board Action No. 189-A-22, Closed Session Minutes of the Regular Board Meeting of March 8, 2022 (with correction provided in closed-session)**
- E. Board Action No. 190-A-22, Destruction of Audiotapes of Closed Sessions of September 9, 15 and 22, 2020**
- F. Board Action No. 191-F-22, Ratification of Report of Expenses**
- G. Board Action No. 192-A-22, Release of Select Closed Session Minutes of Board Meetings, November 2019 – December 2021**
- H. Board Action No. 193-A-22, Resolution to Adopt the Campus Emergency Operations Plan**

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

I. Board Action No. 194-A-22, Trustees' In-State Attendance at Illinois Community College Trustee Association (ICCTA) Meeting

J. Board Action No. 195-A-22, Consulting Services Board Retreat – June, 2022

K. Purchases

- 1. Board Action No. 196-B-22, Air Filter Purchase for Welding Lab Exhaust System,** authorizes the administration to purchase air filters for the welding lab exhaust systems from Absolent, Inc/fka Avani Environmental International, Inc. (Raleigh, NC) in the amount of \$27,466.88.
- 2. Board Action No. 197-B-22, Annual Trane Centrifugal Chiller Maintenance,** authorizes the administration to contract with Trane Chicago (Willowbrook, IL) for annual factory centrifugal chiller maintenance services for a three (3) year period in the amount of \$46,260 (\$15,420, annually).
- 3. Board Action No. 198-S-22, Computer Purchase,** authorizes the administration to purchase Apple computers and related peripherals direct from the manufacturer, Apple, Inc. (Austin, TX) in the amount of \$61,560.
- 4. Board Action No. 199-B-22, Maintenance and Repairs to Burn Tower at the Center for Emergency Services, Burlington Campus,** authorizes the administration to contract with Fire Facilities Inc. (Sun Prairie, WI) for maintenance and repairs of the burn tower in an amount not to exceed \$150,000.
- 5. Board Action No. 200-I-22, Optical Coherence Tomogram Unit Purchase,** authorizes the administration to contract for the purchase of the Tomogram unit with Lombart Instruments (Romeoville, IL) the lowest responsible bidder in an amount not to exceed \$40,311.
- 6. Board Action No. 201-T-22, Student Engagement Mobile App,** authorizes the administration to contract for software and implementation services for a Student Life Engagement App from Ex Libris (Des Plaines, IL) in an amount not to exceed \$219,194 over a five (5) year period.

L. Personnel

- 1. Board Action No. 203-P-22, New Hire, Director of Nursing Program, Ms. Heather Heilman**

Motion: Student Trustee Allen moved to approve the consent agenda as presented.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee Allen, aye; motion carried.

Other

- K.7. Board Action No. 202-A-22, Summer Camps for Underserved Secondary Students,** authorizes the administration to contract with Ivy Camps USA, LLC (Aspen, CO) for summer camp programming in the amount of \$26,650.

Motion: Trustee Rodriguez moved to approve the agenda item.

Second: Trustee Duffy seconded the motion.

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

Trustee McCreary voiced concern about spending funds for pre-career programs for high school and middle school students. The Chase Bank grant to support this is designed and defined specifically for under-served student groups in this age group. Transportation is a barrier, that is why it is being presented in a virtual format. The grant covers the entire cost associated with the program.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; Nay, 0; Nowak; Student Trustee Allen, aye; motion carried.

11. Board Action No. 204-A-22, Resolution Appointing the Student Trustee for 2022-2023

Motion: Trustee Duffy moved to approve the resolution as presented.

Second: Trustee McCreary seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee Allen, aye; motion carried.

12. Board Action No. 205-A-22, Resolution of Appreciation, 2021-2022 Student Trustee, James G. Allen Jr.

Motion: Trustee Nowak moved to approve the resolution as presented.

Second: Trustee Ollayos seconded the motion.

Trustee McCreary read the resolution of appreciation for Student Trustee James G. Allen, Jr.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

13. Affirmation of Service – All Trustees

Trustees recited the Affirmation of Service in unison.

14. Election of Officers

A. Board Action No. 206-A-22, Election of Board Chair

Dr. Sam opened the floor to nominations for the office of Chair.

Motion: Trustee Ollayos moved to nominate Trustee Rakow for Chair.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

B. Board Action No. 207-A-22, Election of Board Secretary

Dr. Sam opened the floor to nominations for the office of Secretary.

Motion: Trustee Redmer moved to nominate Trustee Duffy for Secretary.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

C. Board Action No. 208-A-22, Election of Board Vice Chair

Dr. Sam opened the floor to nominations for the office of Vice Chair.

Motion: Trustee Duffy moved to nominate Trustee Redmer for Vice Chair.

Second: Trustee Rodriguez seconded the motion.

Motion: Trustee McCreary moved to nominate Trustee Nowak for Vice Chair.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote

On the First

Motion: Aye, 5; Rakow, Redmer, Duffy, Ollayos, Rodriguez; nay, 2; McCreary, Nowak; Student Trustee McVey, abstain; motion carried.

Roll-Call Vote

On the Second

Motion: Aye, 2; McCreary, Nowak; nay, 5; Rakow, Redmer, Duffy, Ollayos, Rodriguez; Student Trustee McVey, abstain; motion failed.

15. Reorganization of the Board of Trustees

A. Approval of Chair's Appointments

- 1. Board Action No. 209-A-22, Appointment of the Treasurer,** approves the chair's appointment of Dr. Kimberly Wagner as treasurer for a one-year term and affixes her compensation at the rate of \$1 per year.

Motion: Trustee Duffy moved to approve the appointment as presented.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

- 2. Board Action No. 210-A-22, Appointment of Audit Firm,** approves the chair's appointment of Sikich, LLP to conduct the annual audit for fiscal year 2022. The fee for preparation of the fiscal year 2022 audit and financial statements should not exceed \$85,045.

Motion: Trustee Redmer moved to approve the appointment as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

- 3. Board Action No. 211-A-22, Appointment of Legal Counsel,** approves the appointment of law firms to act as legal counsel for the College.

Motion: Trustee Ollayos moved to approve the appointment as presented.

Second: Trustee Nowak seconded the motion.

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

4. Board Action No. 212-A-22, Appointment of Board Representatives and Liaisons, approves the board Chair's appointments, as announced:

- Finance Committee; Chair, Trustee Nowak; Members, Trustee McCreary and Trustee Rodriguez
- ICCTA Representative; Trustee Duffy, Alternate; Trustee Ollayos
- ACCT Liaison; Trustee McCreary
- Legislative Liaison; Trustee Rakow
- Parliamentarian; Trustee Ollayos
- Elgin Community College Foundation Liaison; Trustee Ollayos
- Retreat Leader; Trustee McCreary

Motion: Trustee Rodriguez moved to approve the appointments as presented.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, 6; Rakow, Redmer, Duffy, Nowak, Ollayos, Rodriguez; nay, 1; McCreary; Student Trustee McVey, aye; motion carried.

B. Board Action No. 213-A-22, Confirmation of 2022 Schedule of Board Meetings, Elgin Community College, Regular, Committee of the Whole and Finance Committee

Motion: Trustee Nowak moved to approve the schedule as presented.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

C. Board Action No. 214-A-22, Administrative Line of Succession During the President's Absence

Motion: Trustee Duffy moved to approve the item as presented.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

16. Old Business

There was no old business brought forward.

17. New Business

Chair Rakow announced that Dr. Sam would be inducted into the ISU Arts & Sciences Hall of Fame as a Distinguished Alumni on April 23, 2022.

MINUTES OF REGULAR MEETING OF
APRIL 12, 2022

18. Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; meeting adjourned at 8:04 p.m.

John Duffy, MEd, Board Secretary

Diane Kerruish, Board Recorder

**MINUTES OF CLOSED SESSION OF BOARD MEETING
APRIL 12, 2022**

Recommendation

The administration recommends that the Board of Trustees approves the minutes of the closed session of the regular board meeting held April 12, 2022.



Dr. David Sam, President

Background

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (*a, f*):

Sec. 2.06 (a) All public bodies shall keep written minutes of all their meetings, whether open or closed

Sec. 2.06 (f) Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**DESTRUCTION OF AUDIOTAPES OF CLOSED SESSION BOARD MEETINGS
OCTOBER 13 AND OCTOBER 19, 2020**

Recommendation

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotapes of the closed sessions of October 13 and October 19, 2020 as all criteria for destruction of these tapes have been met.



Dr. David Sam, President

Background

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
 - (1) the public body approves the destruction of a particular recording; and
 - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

RATIFICATION OF REPORT OF EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of April 2022. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The Report of Expenses identifies the vendors that have been paid during the month of April 2022 in the amount of \$3,540,008.12.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

RATIFICATION OF BOARD OF TRUSTEE TRAVEL EXPENSES

Recommendation

The Treasurer recommends that the Board of Trustees ratifies the Board of Trustee Travel Expenses for the month of April 2022. (Reports provided under separate cover.)



Dr. David Sam, President

Background

The Board of Trustee Travel Expenses identifies the expenses that have been paid during the month of April 2022 in the amount of \$300.00.

This recommendation is provided in accordance with the provisions of the Local Government Travel Expense Control Act (50 ILCS 150/).

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

AIR FILTERS

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase air filters for the operations and maintenance department from Tri-Dim Filter Corporation (Elgin, IL), the lowest responsible bidder, in an amount not to exceed \$46,394.26 annually. This will be a three year agreement with the option to renew for two additional one-year periods.

VENDOR	LOCATION	AMOUNT				
		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Tri-Dim Filter Corporation	Elgin, IL	\$ 39,644.28	\$ 41,641.20	\$ 43,721.06	\$ 45,030.36	\$ 46,394.26
Production Distrubution	Chicago, IL	\$ 38,143.59	\$ 42,380.32	\$ 47,090.66	\$ 52,322.64	\$ 58,136.12



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to seven (7) vendors, one of which was in-district. Two vendors did not meet the qualifications and therefore were disqualified.

The College has thirty-four (34) air handling units, sixty-two (62) roof top units and approximately sixty (60) unit heaters and ventilators on campus using various sized filters. The need to replace filters by the operations and maintenance department is predicated on outside air conditions and could vary from past requirements. As a result, the administration is requesting approval in an amount not to exceed \$46,394.00 per year, which represents the maximum amount of filter changes that could occur over a period of one year.

Funding Source: Operations and Maintenance Fund

Staff Contact: Dr. Kim Wagner, Vice President, Business and Finance, 847-214-7367

BUILDING B - OFFICE RENOVATION

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with IHC Construction Companies, LLC (Elgin, IL), the lowest responsible bidder, to renovate space in Building B for the amount of \$350,000.00.

Bidder	Location	Base Bid	Unit Price 1	Unit Price 2
IHC Construction Companies	Elgin, IL	\$ 350,000.00	\$ 6.00	\$ 4.00
Manusos, Inc.	Fox Lake, IL	\$ 407,405.00	\$ 6.70	\$ 3.31
Kandu Construction	Skokie, IL	\$ 437,000.00	\$ 12.00	\$ 11.00



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to nine (9) contractors, of which one (1) was in-district. One vendor did not meet the qualifications and therefore was disqualified.

This project will add seven (7) new offices and improve the student reception area of Academic Advising, Student Success, Wellness Services, Recruitment and Outreach. The new offices will be occupied by the Dean of Students, Director of Academic Advising, three (3) Student Success Coaches, a Wellness Professional, and the Manager of Recruitment & Outreach. Included in this project is sound-proofing for the American Disabilities Act (ADA) testing room, and a new point of egress between the Testing Center and the office of ADA, Student Access & Disability Services. The new access door connecting the Testing Services area and the Student Access and Disability Services area will allow testing staff to support students with disabilities who require special equipment located in the Disability Services suite for testing. A new exhaust fan for the first-floor restrooms is also included. Completion of construction is scheduled for mid-July so that the renovated space will be ready for the fall semester.

Funding Source: Operations and Maintenance Restricted Fund

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

**BUS TRANSPORTATION FOR SUMMER COLLEGE CAMPUS VISITS FOR TRIO
UPWARD BOUND STUDENTS**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract with Van Galder Bus Company (Janesville, WI) for buses to transport Upward Bound program students to college visits in the amount of \$28,764.00.



Dr. David Sam, President

Background

Several bus companies were contacted and Van Galder Bus Company was the only company with availability for the week that the trip is scheduled.

As part of the Upward Bound grant program services, ECC's staff will be providing a college summer tour for program participants. Five (5) chaperones will accompany forty-five (45) Upward Bound students on a seven-day trip visiting colleges in Minnesota. The purpose of the trip is to allow first-generation and low-income students to explore different campuses while also engaging in various cultural activities that they are typically unable to experience in their homes or communities.

Funding Source: Upward Bound I & Upward Bound II Grants

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

**LODGING FOR SUMMER COLLEGE CAMPUS VISITS FOR TRIO
UPWARD BOUND STUDENTS**

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to contract for the Upward Bound program for lodging with Country Inn and Suites Park Plaza (Bloomington, MN) for the college summer tour in the amount of \$44,202.00.

Vendor	Location	Nights	Unit Cost	Total Cost
Country Inn and Suites Park Plaza	Bloomington, MN	318	\$ 139.00	\$44,202.00
Holiday Inn Express	Golden Valley, MN	318	\$ 200.00	\$63,600.00
Hampton Inn	Eagan, MN	318	\$ 149.00	\$47,382.00



Dr. David Sam, President

Background

Three (3) hotels were contacted for lodging for this field trip.

As part of the Upward Bound grant program services, ECC's staff will be providing a college summer tour for program participants. Five (5) chaperones will accompany forty-five (45) Upward Bound students on a seven-day trip visiting colleges in Minnesota. Lodging will also be provided for the charter bus drivers. The purpose of this trip is to allow first-generation and low-income students to explore different campuses while also engaging in various cultural activities that they typically are unable to experience in their homes or communities.

Funding Source: Upward Bound I & Upward Bound II Grants

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

SPRING IMPACT MAGAZINE

Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase print services for the Spring Impact Magazine from Consolidated Carqueville Graphics (Streamwood, IL), the lowest responsive bidder, in an amount not to exceed \$34,959.00.

Vendor	Location	Base Bid
Consolidated Carqueville Graphics	Streamwood, IL	\$ 34, 959.00
Cardinal ColorGroup	Itasca, IL	\$ 55, 995.00



Dr. David Sam, President

Background

The invitation to bid was advertised and sent to five (5) vendors, two (2) of which were in-district and one (1) was an Illinois Certified Persons with a Disability owned business.

IMPACT is a magazine-type newsletter incorporating Elgin Community College news, initiatives, and personal profiles about ECC students, employees, alumni, programs, the ECC Foundation, and other important College information. This magazine is shared with the district community, students, parents/guardians, employees, donors, and alumni. It is both informational and personal in its content and style and delivers the College's message and mission to ECC's wider audience.

The College is having the vendor print 191,030 magazines to be mailed directly to community members and 970 will be delivered to the College for internal distribution.

Funding Source: Education Fund

Staff Contact: Dr. Toya Webb, Chief Marketing and Communications Officer, Marketing & Communications, 847-214-7769

**EXTENSION, TEMPORARY ASSISTANT PROFESSOR II OF PHYSICS
Dr. Richard Jesik**

Recommendation

The administration recommends that the Board of Trustees extends the appointment of Dr. Richard Jesik as a Temporary Assistant Professor II of Physics for the Fall 2022 semester at a salary of \$91,723 (Lane X, Step 8) on the Elgin Community College Faculty Association (ECCFA) 2022 full-time salary and rank schedule.



Dr. David Sam, President

Background

Dr. Richard (Rick) Jesik was appointed to a one semester temporary full-time faculty position for the Spring 2022 semester due to reduced class capacities in lab-based sections and increased student demand for physics courses included in our engineering pathway. An additional semester of a temporary full-time appointment is being requested for the Fall 2022 semester for Dr. Jesik while a long-term solution is explored.

Dr. Jesik has taught physics and astronomy courses part-time at Elgin Community College since 2017. He has also served as an adjunct faculty at Prairie State College, Dominican University, and Chicago City Colleges. Prior to these appointments, he held several teaching and research positions, most notably at the Imperial College London, the Particle Physics and Astronomy Research Council, Indiana University, and the University of Illinois at Chicago.

Dr. Jesik earned his PhD in Physics and Astronomy from the University of Illinois at Chicago. He is an accomplished high energy particle physicist and educator with over twenty-five years of experience. He participated in every aspect of two successful international high energy particle physics experiments. Dr. Jesik has authored over three hundred articles in refereed scientific journals and was one of our featured presenters in ECC's STEM Speaker Series in 2021. Dr. Jesik is a welcomed member of the Physics and Astronomy departments at ECC, and we look forward to his contributions to the college this Fall.

Staff Contact: Dr. Peggy Heinrich, Vice President for Teaching, Learning, & Student Development, 847-214-7363

DEAN OF LIBERAL, VISUAL, AND PERFORMING ARTS
Dr. Mary Perkins

Recommendation

The administration recommends that the Board of Trustees approves Dr. Mary Perkins to become the Dean of Liberal, Visual, and Performing Arts, effective June 1, 2022, with a salary of \$151,220.00.



Dr. David Sam, President

Background

Dr. Mary Perkins holds a Doctor of Education in Community College Executive Leadership from the University of Illinois at Urbana-Champaign, a Master of Education in Instructional Leadership from the University of Illinois at Chicago, a Certificate of Graduate Studies in Postsecondary Developmental Literacy and Language Instruction from Northern Illinois University, a Bachelor of Arts in Psychology with a History minor from North Central College, and an Associate of Arts in Psychology from Waubensee Community College.

Dr. Perkins has been serving as ECC's Dean of College Transitions & Secondary Partnerships since 2018, where she has made significant contributions to strengthen our school partnerships and has led efforts to expand access by increasing dual credit offerings, resulting in a 196% rise in the number of dual credit students enrolled since 2018.

Other notable experiences include serving as ECC's Associate Dean of Communications and Behavioral Sciences from 2013-2018, Director of Student and Academic Effectiveness from 2011-2013, Associate Dean of Enrollment Management from 2006-2011, and adjunct faculty from 2007-2014. Prior to joining ECC, Dr. Perkins was the Institutional Research Manager at Rock Valley College from 2004-2006 and Director of Enrollment Services from 2002-2004. She additionally served as Waubensee's Manager of Recruitment and Retention from 1998-2002. Dr. Perkins' varied experiences and deep knowledge and commitment to ECC have prepared her well for this opportunity leading and supporting the efforts of the Liberal, Visual, and Performing Arts division.

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

ADMINISTRATIVE APPOINTMENTS

Recommendation

The administration recommends that the Board of Trustees approves the following appointments effective June 1, 2022.



Dr. David Sam, President

Background

The college is continually looking at ways to find efficiencies and realize savings; a recent retirement has offered us an opportunity to reorganize to achieve these two goals through consolidation of functions.

Dr. Lulu Blacksmith, Chief Community and Government Relations Officer, will now serve as the ***Interim Associate Vice President of Student Services and Development***.

Dr. Toya Webb, Chief Marketing and Communications Officer, will now serve as the ***Interim Chief Marketing, Communications and Government Relations Officer***. This position will now include government relations and community engagement.

Through this re-organization, we have eliminated one senior administrative position, saving the salary and benefits. The following table details the savings.

	Current Salary	New Salary	
Dr. Gregory Robinson	\$171,385	-----	
Dr. Lulu Blacksmith	\$140,416	\$168,000	
Dr. Toya Webb	\$147,458	\$169,310	

Salaries	\$459,259	\$337,310	
Benefits	\$ 75,000	\$ 50,000	
Savings from Salaries			\$121,949
Savings from Benefits			\$ 25,000
TOTAL SAVINGS			\$150,781

Should the anticipated efficiencies be realized in the next six months, the two *interim* positions will become permanent effective December 1, 2022 without any further adjustment to the salaries.

Staff Contact: Dr. David Sam, President, 847-214-7374