

**MINUTES OF REGULAR BOARD MEETING
OCTOBER 11, 2022**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, October 11, 2022, in Building E, Room E100.01/Virtual.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 5:44 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey.
Trustees participated in-person.

Trustees absent: None

ECC staff: Dr. Sam, President; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Recess to Closed Session

The chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college....
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent....
- D. To consider collective negotiation matters...for one or more classes of employees...all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7: Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried at 5:45 p.m.

3. Reconvene Open Session

The closed-session concluded at 6:35 p.m. The board reconvened in open session at 6:41 p.m. in E125, Seigle Auditorium in person and with a virtual connection.

4. Preliminary Matters

A. Roll Call

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee Ms. McVey.
Trustees participated in-person.

Trustees absent: None

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ECC staff and Others present: Dr. Sam, President; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Dr. Wagner, VP Business & Finance; Mr. Vazquez, General Counsel and Ms. Kerruish, Recorder; ECC staff and visitors.

B. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting.

No considerations necessary at this meeting, as all trustees are in attendance.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Ollayos.

D. Board Purpose

Trustee Duffy read the Board Purpose.

5. President's Report

- Dr. Sam acknowledged Dr. Clark (ECCFA) and Ms. King (SSECCA) in the audience.
- ECC was the host institution for the National Council for Marketing and Public Relations (NCMPR) District 3 conference. ECC was awarded 5 gold, 4 silver and 3 bronze. Dr. Sam received the Pacesetter Award.
- Kristina Garcia, PhD, dean of communications and behavioral sciences has accepted the offer to serve as an inaugural Aspen Index Impact Fellow. This fellowship is designed to advance the future of youth leadership development and includes stakeholders from across the United States.
- The following staff members were highlighted:
 - Todd Anderson, Director of Truck Driving Program
 - Tommy Hensel, Sr. Director of Performing Arts
 - Thomas Limberis, Instructor of Welding
 - Ronald Two Bulls, Sr. Director of Academic Programming and Public Safety Training
- Dr. Sam provided an update and clarification regarding the limited staffing for 3rd shift custodians. We are currently down by 25 staff members and the current staff level are not able to complete the required cleaning as required. Overtime for these staff members is provided, however it is too much work for the limited numbers. The Board is reviewing the possibility of increasing starting wages, but until that study is complete, wages will not increase. There is a shift differential for 3rd shift employees. A suggested alternative at this time and for a limited amount of time is to hire a contractor to do the cleaning in Burlington, Hanover Park and Building K, with the possibility of adding some of the other 'out-buildings'. No jobs will be lost. This is being reviewed to assist the current staff with supplemental assistance until more staff for the 3rd shift can be hired. The College must remain vigilant with cleaning, especially as we move into the fall and winter season. This is a temporary solution for a limited period of time; six-seven months.

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6. Audience Wishing to Address the Board

The following audience members addressed the Board:

- Anitra King, SSECCA president, commented on the need to increase starting pay to \$15 per hour and she stated that there is concern with the history of outsourcing at ECC.
- Lori Clark, ECCFA president, offered comments about food insecurities and the ability for faculty and staff to utilize the ECC food pantry. The Spartan Food Pantry is run by the students.

7. Board Reports

A. Finance Committee

Trustee Nowak reviewed the items addressed on the Finance Committee meeting agenda held October 10, 2022. Freezing tuition for another year was discussed; as well as freezing the tax levy for the third year. Sikich provided a review of the draft reports. Minutes of the Finance Committee will be available on the website once they are approved.

B. Committee of the Whole

Trustee Redmer provided an overview of the Committee of the Whole meeting held Monday, October 10, 2022. The following presentations were provided: ECC Performance Report FY2022, Dr. Garber; Student Services and Development, Dr. Blacksmith; Board of Trustees Academic Scholarship-Service Requirement, Ms. Maurer; and Evolution of the Term “Latinx”, Dr. Ramos. A construction update was provided by Dr. Wagner. Board Actions and items on the October 11, 2022 agenda were discussed. Minutes of the Committee of the Whole meeting will be available on the website once they are approved.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Duffy indicated that the next ICCTA meeting will be November 11 and 12, 2022.

D. Association of Community College Trustees (ACCT)

Trustee McCreary indicated there was no report for this month.

E. Legislative

Chair Rakow provided the following updates: Trustees McCreary and Rakow, and Dr. Webb attended the September 16 Legislative Luncheon hosted by the Hoffman Estates Chamber of Commerce. Representatives Mussman, Crespo and Morrison and Senator Murphy shared updates regarding property taxes, rollout of electric vehicles across the state and Illinois’ response to migrants arriving from Texas. Passed by Congress with bipartisan support and signed into law August 8 is the multi-billion dollar *Creating Helpful Incentives to Produce Semiconductors and Science Act* (CHIPS Act). The Act supports semiconductor manufacturing workforce development and critical infrastructure workforce research and training. Some priorities for community colleges are: establish more centers for science and technical education; support research and development of STEM education practices; pilot programs for hand-on training and research experiences; support the development of new CTE programs in STEM fields. Several trustees attended the inaugural annual event, *Latinas in Law Enforcement* held at ECC September 22.

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F. ECC Foundation

Trustee Ollayos reported the following: The Foundation has raised \$928,102.50 in monetary gifts and pledges for the 2023 fiscal year, achieving 58% of its annual goal. The *Bright Futures* campaign during the 'quiet phase' has reached 30% of the \$3 million goal. The Dare to Dream Gala raised over \$110,000 for students. The retiree Advisory committee is looking forward to a performance in the Blizzard Theatre with an optional dinner in Spartan Terrace October 22. The Alumni Engagement Committee will host a roundtable on campus November 3. Motorola Solutions awarded \$65,000 for a grant for student scholarships.

G. Student Report

Student Trustee McVey reviewed the written report included in the board book. She highlighted several of the Welcome Week events hosted by student clubs.

8. Board Action No. 054-A-23, Acceptance of Written College Reports

- A. Personnel (September)
- B. Treasurer (August)
- C. Student (September)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (September)
- E. Community Engagement and Legislative Affairs (September)
- F. Equity, Diversity, Inclusion (quarterly)

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee McCreary moved to accept the college reports.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried

9. Consent Agenda

Chair Rakow removed the following items from the consent agenda:

- I.1 Board Action No. 073-A-23, Granting of Tenure, Assistant Professor II of Sociology, Dr. Mia Hardy**
- I.2 Board Action No. 074-A-23, Granting of Tenure, Assistant Professor II of Economics, Dr. Roxana Idu**
- I.4 Board Action No. 076-A23, Granting of Tenure, Associate Professor I of Humanities, Dr. Geoffrey Pynn**

Chair Rakow read the following consent agenda items:

- A. Board Action No. 055-A-23, Minutes of the Regular Board Meeting of September 13, 2022**
- B. Board Action No. 056-A-23, Closed Session Minutes of the Regular Board Meeting of September 13, 2022**

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C. Board Action No. 057-A-23, Destruction of Audiotapes of Closed Session of February 8, 2021

D. Board Action No. 058-F-23, Ratification of Report of Expenses

E. Board Action No. 059-F-23, Ratification of Board of Trustees Travel Expenses

F. Board Action No. 060-A-23, Release of Select Closed-Session Minutes of Board Meetings of August 2021 – June 2022

G. Board Action No. 061-A-23, 2023 Schedule of Board Meetings

H. Purchases

- 1. Board Action No. 062-M-23, Audience Research**, authorizes the administration to contract with Bob Harlow Research & Consulting, LLC (New York, NY) for audience research for the College's Arts Center in an amount not to exceed \$31,000.
- 2. Board Action No. 063-A-23, Compensation Study Services**, ratifies the contract with Korn-Ferry to provide a compensation market analysis in an amount not to exceed \$50,000.
- 3. Board Action No. 064-T-23, Firewall Network Security System Services**, authorizes the administration to contract with CDW Government (Vernon Hills, IL) for Firewall Services in an amount not to exceed \$39,900.
- 4. Board Action No. 065-T-23, Integrated Library Platform Purchase**, authorizes the administration to contract with Consortium of Academic and Research Libraries in Illinois (CARLI) (Champaign, IL) for software and implementation services for an Integrated Library Platform in the amount of \$112,313.88, for a period of three (3) years.
- 5. Board Action No. 066-B-23, Janitorial Supplies**, authorizes the administration to contract with Staples Contract and Commercial, LLC (Framingham, MA). This agreement will be for three (3) years with the option to renew for two (2) additional, one-year periods, in an amount not to exceed \$200,000 annually. This not-to-exceed amount is based on all totals of prior yearly purchases.
- 6. Board Action No. 067-A-23, Office Supplies**, authorizes the administration to purchase office supplies from Staples Contract & Commercial LC (Framingham, MA), the lowest responsible bidder. This agreement will be for three (3) years with the option to renew for two (2) additional one-year periods, in an amount not to exceed \$215,000 annually. The not-to-exceed amount is based on all totals of prior yearly purchases.
- 7. Board Action No. 068-I-23, Ratification of Used Vehicles Purchase**, ratifies the purchase of used vehicles from Elgin Chrysler (Elgin, IL) to provide vehicles to the College's Automotive program in an amount not to exceed \$34,408.48.
- 8. Board Action No. 069-I-23, Sound Isolation Booth**, authorizes the administration to purchase a sound isolation booth for the Fine Arts department from WhisperRoom Inc. (Knoxville, TN) in the amount of \$34,287.
- 9. Board Action No. 070-T-23, Surveillance System Software Support**, authorizes the administration to purchase Milestone surveillance system software licenses and support from Mid Tech Security (Romeoville, IL), the lowest responsible bidder, in the amount of \$39,542.16. This agreement will be for a period of three (3) years.
- 10. Board Action No. 071-S-23, Winter Sports Bus Transportation**, authorizes the administration to contract for bus transportation services from Chicago Classic Coach

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(Chicago, IL), in an amount not to exceed \$40,000 which will allow for post season athletic trips.

- 11. Board Action No. 072-T-23, Zoom Classroom Mobile Carts Purchase**, authorizes the administration to purchase four (4) zoom classroom mobile carts from Media Resources, Inc. (Lisle, IL), the lowest responsible bidder, in an amount not to exceed \$64,404.

I. Personnel

- 3. Board Action No. 075-A-23, Granting of Tenure, Associate Professor I of Mathematics, Ms. Tracy Meyer**
- 5. Board Action No. 077-A-23, Granting of Tenure, Instructor of Music, Mr. Adam Schlipmann**

Motion: Trustee McCreary moved to approve the consent agenda as presented.

Second: Trustee Redmer seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

Other

- I.1 Board Action No. 073-A-23, Granting of Tenure, Assistant Professor II of Sociology, Dr. Mia Hardy**

Motion: Trustee Ollayos moved to approve the agenda item as presented.

Second: Trustee McCreary seconded the motion.

Dr. Hardy was present at the meeting, introduced and recommended for tenure.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

- I.2 Board Action No. 074-A-23, Granting of Tenure, Assistant Professor II of Economics, Dr. Roxana Idu**

Motion: Trustee Nowak moved to approve the agenda item as presented.

Second: Trustee McCreary seconded the motion.

Dr. Idu was present at the meeting, introduced and recommended for tenure.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

- I.4 Board Action No. 076-A23, Granting of Tenure, Associate Professor I of Humanities, Dr. Geoffrey Pynn**

Motion: Trustee McCreary moved to approve the agenda item as presented.

Second: Trustee Rodriguez seconded the motion.

Dr. Pynn was present at the meeting, introduced and recommended for tenure.

Roll-Call Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; motion carried.

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10. Old Business

Trustee Duffy mentioned the ACCT virtual training that was discussed at the Committee of the Whole meeting October 10. He highly recommended that the Board schedule the training session for after the April 2023 election; thereby allowing an opportunity for newly elected trustees to participate. Trustee Ollayos agreed. It was determined that this would be scheduled following the April 2023 election, possibly as part of the annual Board retreat held in June.

11. New Business

Dr. Sam shared that Mr. and Mrs. Duffy will be awarded the Paul Harris Fellow Award at the Rotary 5000/Oktoberfest being held this week.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye; meeting adjourned at 7:44 p.m.

John Duffy, MEd, Board Secretary

Diane Kerruish, Board Recorder