

**REGULAR BOARD MEETING  
DECEMBER 14, 2021**

**IN-PERSON ATTENDANCE**

5:00 p.m. Board Dinner	Dining Bay	<b>Building E</b>
5:30 p.m. Open Session	Room E 100.01	Elgin Community College
5:35 p.m. Closed Session	Room E 100.01	1700 Spartan Drive
<b>6:30 p.m. Reconvene Open Session</b>	Room E 100.01	Elgin, IL 60123

**Virtual Attendance for Audience**

<https://elgin-edu.zoom.us/j/98100769169>

Phone: 312-626-6799 / Meeting ID: 981 0076 9169#

*With the current mitigation status, the December 14, 2021 Regular Board Meeting will be conducted in-person. Members of the public are welcome to attend in person but are encouraged to attend virtually due to limited seating at this time.*

*Anyone wishing to provide public comment is welcome to do so at the appropriate time indicated on the agenda. Written comments can be sent to [dkerruish@elgin.edu](mailto:dkerruish@elgin.edu) in advance of the meeting by 4:30 p.m.*

**AGENDA**

**Call to Order by Presiding Officer**

**1. Roll Call**

**2. Recess to Closed Session**

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively)

**3. Reconvene Open Session**

**4. Preliminary Matters**

- A. Roll Call
- B. Pledge of Allegiance
- C. Board Purpose

**5. President's Report**

**6. Audience Wishing to Address the Board**

**7. Board Reports**

- A. Committee of the Whole – Trustee Meyer
- B. Illinois Community College Trustee Association (ICCTA) – Trustee Duffy
- C. Association of Community College Trustees (ACCT) – Trustee McCreary
- D. Legislative – Trustee Rakow
- E. ECC Foundation – Trustee Ollayos
- F. Student Report – Student Trustee Allen

**8. College Reports**

- A. Personnel (November)
- B. Treasurer (October)

Reports  
1  
2  
4

*College Reports Under Separate Cover*

- C. Institutional Advancement and ECC Foundation (November)
- D. Community Engagement and Legislative Affairs (November)
- E. Marketing and Communications (quarterly)
- F. Student Success (quarterly)

**Acceptance of College Reports**

Actions  
1

**9. 2021 Tax Levy Hearing**

**10. Resolution to Adopt Property Tax Levy, 2021**

2

**11. Ratification of the Memorandum of Agreement Regarding the Impact of the Governor's Executive Orders 2021-20 and 2021-22 Between the Board of Trustees of Community College District 509 and the Elgin Community College Faculty Association (ECCFA)**

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**12. Ratification of the Memorandum of Agreement Regarding the Fall 2022 Semester Between the Board of Trustees of Community College District 509 and The Elgin Community College Faculty Association (ECCFA)**

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**13. Consent Agenda Approval**

- A. Minutes of the Regular Board Meeting of November 9, 2021 17
- B. Closed Session Minutes of the Regular Board Meeting of November 9, 2021 24
- C. Destruction of Audiotapes of May 12, 2020 25
- D. Ratification of Report of Expenses 26
- E. Ratification of Board of Trustees Travel Expenses 27
- F. 2021 Cook County Resolution to Allocate PTELL Reduction 28
- G. Resource Allocation and Management Plan for Community Colleges – Building F Renovation 31
- H. Higher Education Emergency Relief Funds Student Financial Aid Distribution Plan 34
- I. Tuition for Fiscal Year 2023 35

J. Academic Calendar for 2024-2025	36
K. COVID-19 Testing Services Agreement with Vitality Urgent and Primary Care	38
L. Purchases	
1. Automated External Defibrillator (AED) and Accessories Purchase	42
2. Information Technology (IT) Risk Assessment	43
3. Institutional Customer Relationship Management (CRM) Software	45
4. Professional Fees – Building H Renovation Modification	48
5. Water Bottle Filling Stations	49
M. Personnel	
1. New Hire, Instructor of Communication Studies, Brian Bohr	50
2. New Hire, Instructor of Adult Basic Education (ABE), Kathleen DeMars	51
3. New Hire, Instructor of Culinary Arts and Hospitality, Jim Guzzaldo	52
4. New Hire, Assistant Professor I of English, Dr. Melissa Gyimah-Concepcion	53
5. New Hire, Director of Medical Assistant Program, Kelli Marlin	54
6. New Hire, Instructor of Truck Driving, Brian Molyneux	55
7. New Hire, Technical Services Librarian, Victoria Turner	56
N. Resolutions of Appreciation	
1. Retiree, Program Director Truck Driving, Mr. Donald H. Anderson	57
2. Retiree, Risk Manager, Ms. Robin Cook	59
3. Retiree, Professor II of Communication Studies, Dr. James Dittus	61
4. Retiree, Senior Director of Performing Arts, Mr. Steve Duchrow	63
5. Retiree, Professor II Culinary Arts & Hospitality, Chef Stephanie Johnson	65
6. Retiree, Professor II of Graphic Design, Mr. Timothy Kaar	67
7. Retiree, Professor II of Graphic Design, Ms. Christina M. Leverenzzi	69
8. Retiree, Office Assistant III, Ms. Mary Lopez	71
9. Retiree, Office Coordinator, Ms. Minerva Negron-Figueroa	73
10. Retiree, Professor II of English, Ms. Michele Noel	75
11. Retiree, Director of Corporate and Continuing Education, Mr. Jorge Phillips	77
12. Retiree, Bursar, Ms. Joyce Proctor	79
13. Retiree, Web Services Coordinator I, Ms. Vickie Wiskerchen	81
 <b>14. Old Business</b>	
 <b>15. New Business</b>	
 <b>16. Adjournment</b>	

*Next regular meeting: 6:30 pm Tuesday, January 25, 2022*