

**MINUTES OF REGULAR BOARD MEETING
SEPTEMBER 14, 2021**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, September 14, 2021, in Building E, Room E100.01/Virtual.

1. Call to Order and Roll Call

Chair Rakow called the regular meeting to order at 6:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Meyer, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak and Dr. Ollayos, and Student trustee Mr. Allen.
Trustees participated in-person.

Trustees absent: None.

ECC staff and Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning & Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Ms. Franck, Recorder; and ECC staff members and visitors attended virtually.

2. Preliminary Matters

Following the Pledge of Allegiance led by Trustee Nowak, Trustee Duffy read the Board Purpose.

3. President's Report

- Dr. Sam acknowledged the presence of ECCFA and SSECCA representatives participating virtually.
- Dr. Sam provided an update on enrollment noting overall numbers are up slightly from 10th day. We are now up 2.5% overall (8,154 students) from fall 2020 (7,958). Enrollment of university transfer students is still up (+7.7%), as it was on the 10th day, and we are not down in career tech students (-7.2%) as much as we were on 10th day (-8.3%). ABEC enrollment is still low compared to where we typically are.
- Dr. Sam reported on metrics we commonly report to ATD, ILEA, and ICCB, including credits attempted; credits earned with a grade of C or higher; gateway course success; persistence from fall to fall; completion within three years, four years, and five years; baccalaureate attainment at transfer institutions; and job attainment. The demographic groups we disaggregate these metrics by include gender; age; race/ethnicity; Pell status; veteran status; enrollment status; first time status; first generation status; student parent status; and dual credit status.

4. Audience Wishing to Address the Board

Roberto Perez, Laborers Local 225, addressed the Board regarding Board Action No. 032-B-22, Building Demolition Project.

Ed Hanson, Elgin Trades Council, addressed the Board regarding Board Action No. 032-B-22, Building Demolition Project.

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Mark Castelvechi, Laborers Local 582, addressed the Board regarding Board Action No. 032-B-22, Building Demolition Project.

Kimberly Tarver, ECCFA president, addressed the Board regarding the building demolition project; Latinx Heritage Month; webmail; executive orders and legislation specific to Covid-19; Executive Director of EDI.

5. Board Reports

A. Committee of the Whole

Trustee Meyer reported on the September 13 Committee of the Whole meeting. There were three presentations: ECC Foundation Development Study Results; Lundstrom Insurance: Cyber Security Review; and Advancing Equity through the Assessment of Student Learning Quality Initiative. Purchases were reviewed, and there were questions about the building demolition project action. An error was noted on the passenger vans purchase, which has been corrected and published. Under old business, items addressed were video recordings of board meeting and Covid-19 mitigation protocols. New business topics were the Board's retreat, the ACCT Leadership Congress, board meeting dates for 2022, and upcoming presentations. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

B. Illinois Community College Trustee Association (ICCTA)

Trustee Duffy provided highlights of the ICCTA meetings held on September 10 and 11, including a trustee roundtable which focused on the topic of the governor's mandate. Trustees discussed how their colleges were dealing with the mandate, which almost every college is following. Seminars for upcoming meetings were determined. It is not known yet when the next Lobby Day will be held. Copies of the presentations Mr. Duffy participated in will be distributed to trustees at the retreat.

C. Association of Community College Trustees (ACCT)

The ACCT National Congress will take place in San Diego from October 13 through October 16, with committee meetings on October 12. Trustee McCreary will not be attending the Congress. Trustees Duffy and Ollayos will participate; and Trustee Duffy will assist Dr. Webb with the College's presentation.

D. Legislative

Chair Rakow provided the following update: ECC Board of Trustees and employees participated in six instances of engagement with members/staff of the Illinois General Assembly. Trustees and staff continue to engage with elected officials to strengthen relationships and emphasize the need to build an advanced manufacturing center to meet urgent needs for enhanced training. On this date, Senator Castro met with Trustees Redmer and Rakow, Dr. Sam and Dr. Blacksmith to provide her input and support for the manufacturing center. In an effort to help us advance our project, she asked for the release of \$1 million dollars that she advocated for in the state budget. Representative Moeller is championing efforts to organize a meeting for ECC with Speaker of the House Emanuel Chris Welch, and to organize a joint letter to the governor from our State Reps. In a brief meeting ahead of the regularly scheduled board meeting and the Town Hall, Speaker Welch stated his willingness to help with this effort. On August 30, we hosted a meet and greet with State Senator Karina Villa's District staff. Senator Villa was unable to attend the meeting. Staff and interns toured the campus following the meeting. ECC

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Trustees and staff participated in 12 instances of community engagement activities. The College continues to collaborate with Northern Illinois Food Bank to provide free groceries to community members. In August, 576 families received groceries. ECC has hosted nine vaccine clinics (not including those this past Spring); and we currently have a clinic per week scheduled through October 21. ECC is hosting the following events:
September 14, 2021: Town Hall; Representative Ness, Speaker of the IL House of Representatives, Emanuel Chris Welch.

September 16, 2021: Job Fair; Representative Hirschauer, Senator Castro, Representative Moeller

November 17, 2021: Town Hall; Senators DeWitte, McConchie, Curran
Trustees Redmer, Duffy, and Rakow provided comments on the recent First Responders Roundtable at ECC's Burlington Center for Emergency Services which was held September 1. The event was coordinated by Representatives Keicher and Ugaste and Senators Syverson and De Witte. There was strong representation from various police and fire agencies. The event was very successful, and excellent feedback was received on various topics.

E. ECC Foundation

Trustee Ollayos reported the following: The Foundation Board received the results of the Feasibility Study from ACB regarding a potential Foundation campaign. The report presented extremely positive results about the community's regard for ECC, especially Dr. Sam's leadership. An edited version of the results were shared with Trustees during a presentation at the September 13 Committee of the Whole meeting. The Foundation's Gala will be held on September 18, in-person and virtually. Student Trustee Allen will be a speaker at the Gala. 45% of scholarship funds have been awarded so far for the 2021-22 academic year. Awarding will continue through the Spring semester. Of special note: we continue to receive very active support from ECC retirees. A second Co-Hort of 24 students were awarded Complete to Compete scholarships for FY22.

F. Student Report

Mr. Allen read a letter addressed to the Board from Taylor Vitacco, former student trustee. Ms. Vitacco expressed her thankfulness for having had the opportunity to build relationships with the trustees. She provided an update on how things are going for her at NIU noting that, because of the Board's support, she has received scholarships for her first two years at NIU. Ms. Vitacco expressed her appreciation for the endless opportunities she received at ECC.

6. Board Action No. 024-A-22, Acceptance of College Reports

- A. Personnel (August)
- B. Treasurer (July)

College Reports Under Separate Cover

- C. Institutional Advancement and ECC Foundation (August)
- D. Community Engagement and Legislative Affairs (August)
- E. Marketing and Communications (quarterly)

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F. Student Success Report (quarterly)

G. Annual Security Report

Chair Rakow confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

Motion: Trustee McCreary moved to accept the college reports.

Second: Trustee Nowak seconded the motion.

Chair Rakow commented on the Personnel Report, noting the resignation of one of the Wellness Professionals and the value of this position. Additional comments followed regarding the importance of student health. Comments about the Student Success Report were also made; and updates on initiatives to achieve greater equity were pointed out. Also noted was a gain in persistence among black students, which Erik Enders was credited for; and a gain in baccalaureate degree attainment, which Sean Jensen was credited for. Trustee Meyer commented on the Annual Security Report, which is a reflection of the quality of service provided by ECC's police force.

Roll-Call Vote: Aye, 7; Rakow, Meyer, Redmer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Allen, aye; motion carried

7. Consent Agenda

The following item was removed from the Consent Agenda prior to action by Chair Rakow:

G.2 Board Action No. 032-B-22, Building Demolition Project

Chair Rakow read the following consent agenda items:

A. Board Action No. 025-A-22, Closed Session Minutes of the Committee of the Whole Meeting of August 9, 2021

B. Board Action No. 026-A-22, Minutes of the Regular Board Meeting of August 10, 2021

C. Board Action No. 027-A-22, Destruction of Audiotapes of January 28, 2020

D. Board Action No. 028-F-22, Ratification of Board Expenses

E. Board Action No. 029-A-22, Modified Academic Calendar for 2022-2023

F. Board Action No. 030-A-22, Modified Academic Calendar for 2023-2024

G. Purchases

1. Board Action No. 031-B-22, Annual Heating, Ventilation and Air Conditioning Equipment Maintenance, authorizes the administration to contract with Thermosystems, LLC (Elmhurst, IL) for annual factory maintenance services for the Daikin/McQuay HVAC equipment located in Buildings A, B, C, J, M-east, and O in the amount of \$34,330.00.

3. Board Action No. 033-B-22, Building O Chiller Repairs, authorizes the administration to contract with Thermosystems (Elmhurst, IL) for the repair of the Daikin/McQuay TurboCore chiller located in Building O in the amount of \$62,177.00.

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4. **Board Action No. 034-X-22, Eight (8) Passenger Vans Purchase**, authorizes the administration to purchase two (2) new Ford F-150 eight (8) passenger vans from Roesch Ford (Bensenville, IL), the lowest responsive bidder, in the amount of \$37,030 per van and a trade-in of one vehicle valued at \$1,500.00, for a total of \$72,560.
5. **Board Action No. 035-T-22, Google Workspace for Education Plus**, authorizes the purchase of Google Workspace for Education Plus (formerly GSuite for Education Enterprise) from authorized reseller SHI International Corp. in the amount of \$25,867.80.
6. **Board Action No. 036-I-22, Patient Simulator (Mannequin)**, authorizes the administration to purchase one (1) SimNewB simulator mannequin, peripheral equipment for the mannequin and a three (3) year service agreement for the College's Health Professions Department direct from the manufacturer, Laerdal Medical Corporation (Wappingers Falls, NY), in the amount of \$27,923.30.
7. **Board Action No. 037-B-22, Phase 2 Building H Renovation – HVAC and Electrical**, authorizes the administration to grant Lamp, Inc. (Elgin, IL) authority to contract, on behalf of Elgin Community College, for heating, ventilation, and air conditioning (HVAC) and electrical service as part of the renovation of the Arts Center – Phase 2. The lowest responsible bidders are Jensen's Plumbing and Heating (Woodstock, IL) and Kellenberger Electric (Elgin, IL) in the amounts of \$289,000 and \$38,750, respectively.

H. Personnel

1. **Board Action No. 038-P-22, New Hire, Dean of Workforce Development and Continuing Education, Dr. Gina Marie De rosier-Cook**
2. **Board Action No. 039-P-22, Ratification, Temporary Instructor of Heating Air Conditioning, Ventilation and Refrigeration, Mr. Frank Cassara, III**
3. **Board Action No. 040-A-22, Resolution of Appreciation, Retiree, Dean of Workforce Development and Continuing Education, Anne Hauca**

Motion: Trustee Redmer moved to approve the consent agenda as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Meyer, Redmer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Allen, aye; motion carried.

Other

- G.2 Board Action No. 032-B-22, Building Demolition Project**, authorizes the administration to contract with the lowest responsible bidder, Fowler Enterprises, LLC (Elgin, IL), for the demolition of the building located at 600 S McLean Blvd. in the amount of \$191,423.00.

Motion: Trustee McCreary moved to approve the agenda item as presented.

Second: Trustee Nowak seconded the motion.

Concerns from trustees about the proposed vendor selected were addressed by Mr. Vazquez, who explained the research he conducted looking into this situation. Trustees

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were assured the concerns relayed were not about the bidder recommended in this action item; however they are related to a company with a similar name. Fowler Enterprises, LLC is a separate entity; and there is no documentation that they haven't complied with laws or that they have not paid the prevailing wage.

Trustee Meyer stated he opposes this action item.

Roll-Call Vote: Aye, 6; Rakow, Redmer, Duffy, McCreary, Ollayos; Nowak;
Nay, 1; Meyer; student trustee Allen, aye; motion carried.

8. Old Business

Trustee McCreary reminded the Board of the upcoming retreat on September 21 and 22, beginning at 8:00 a.m. in the Building E dining room.

9. New Business

Trustee Ollayos mentioned the latest ACCT alert which notes the House Education and Labor Committee approved the Reconciliation Bill. The proposal will now go to the House Budget Committee for inclusion in the Build Back Better Act, which includes free community college tuition to eligible students through America's College Promise.

Adjournment

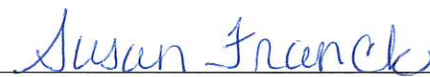
Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Roll Call Vote: Aye, 7; Rakow, Meyer, Duffy, Redmer, McCreary, Nowak, Ollayos;
nay, 0; student trustee Allen, aye; meeting adjourned at 7:50 p.m.



Donna Redmer, EdD, Board Secretary



Susan Franck, Board Recorder