



# BOARD OF TRUSTEES AGENDA

## May 11, 2021



Elgin  
Community  
College

Bright Choice. Bright Future.

1700 Spartan Drive • Elgin, IL 60123-7193 • 847-697-1000 • [elgin.edu](http://elgin.edu)

# **ELGIN COMMUNITY COLLEGE IDENTITY**

## **BOARD PURPOSE**

*The purpose of the board is to represent the public in determining what programs and services the college will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.*

*The Board is committed to excellence and accountability in everything the college does, to programs and services of the highest quality, and to making them available to the widest spectrum of appropriate constituencies.*

## **MISSION STATEMENT**

*The mission of Elgin Community College is to improve people's lives through learning*

## **STRATEGIC GOALS**

1. Identify and expand practices to raise academic achievement and completion
2. Strategically build and maintain enrollment and purposeful pathways
3. Advance relationships that benefit the college, students, and partnering organizations
4. Instill a culture of service excellence and collaboration

## **VISION**

We will pursue our Mission by focusing all our efforts on making Elgin Community College a national leader in promoting success for all students. This Vision will be attained through a commitment to provide innovative and affordable learning opportunities for all constituencies and to promote cultural competence and community partnership in our decisions and actions.

## **PHILOSOPHY ON LEARNING**

Learning is the primary driver behind our Mission and Vision. We believe learning is a lifelong process of intellectual and interpersonal growth that occurs when individuals expand their depth of knowledge, skills, and experiences. We further believe that learning empowers individuals to improve their lives and the economic, social, and cultural conditions of local and global communities.

## **SHARED VALUES**

### ***Excellence***

Our programs and services strive for the highest level of excellence to successfully achieve our vision. We use research-based methods to strengthen curriculum and deliver high-quality learning-centered instruction and services.

### ***Freedom of Inquiry***

We believe learning is most engaging and viable when a spirit of free inquiry exists, allowing everyone the freedom to explore new and diverse ideas and to express their interests and attitudes. We strive to create environments where inquiry flourishes and guides innovation.

### ***Equity***

We are an inclusive community that provides students, employees, and community members with full access to all resources needed to achieve their individual goals. We commit to creating an environment that is equitable and inclusive to all.

### ***Diversity***

We value and honor diversity in all forms and perspectives. To successfully achieve our vision, we provide a safe and inclusive community that promotes and affirms individual growth, social responsibility, and self-worth for success in a global world.

### ***Ethical Practices***

We are responsible to carry out our work with honesty and integrity. Our decisions and actions are guided by our vision and not by personal interests, and they will be enacted with a sense of service to students and community members.

### ***Accountability***

As a public institution, we commit to make the best use of resources. We strive to be transparent in reporting our decisions and actions and seek feedback from others as we continuously improve our practices.

### ***Collaboration***

We are actively committed to serving students, employees, and community members. The decisions and actions we undertake in carrying out our vision derive from working cooperatively with local through global constituencies.

**REGULAR BOARD MEETING  
MAY 11, 2021**

**6:30 p.m. Open Meeting**

**IN-PERSON ATTENDANCE**

**Building E**  
Elgin Community College  
1700 Spartan Drive  
Elgin, IL 60123

**Virtual Attendance**

<https://elgin-edu.zoom.us/j/98779062087>

**Phone: 312-626-6799 / Meeting ID: 987 7906 2087#**

*With the continued Executive Orders from the Governor and current mitigation status, the May 11, 2021 Regular Board Meeting will be conducted in-person, with masks and social distancing requirements observed.*

*Since attendance at this meeting location is not feasible due to the mitigation restrictions and limited seating due to social distancing requirements because of the COVID-19 disaster, members of the public may virtually attend.*

*If any member of the public wishes to provide public comment for this meeting, please submit the comment in writing (via email) by 2 p.m. Tuesday, May 11, 2021 to the Board Recorder, Diane Kerruish ([dkerruish@elgin.edu](mailto:dkerruish@elgin.edu)). Please include your full name when submitting your comment. All comments will be provided to trustees and will be reflected in the meeting minutes. Public comments that are appropriate and compliant with Board Policy will be read aloud during the Audience Wishing to Address the Board; public comment agenda item.*

**AGENDA**

**Call to Order by Presiding Officer**

- 1. Roll Call**
- 2. Statement from the Chair Regarding COVID-19 Disaster**
- 3. Preliminary Matters**
  - A. Pledge of Allegiance
  - B. Board Purpose
- 4. President's Report**
- 5. Audience Wishing to Address the Board**
- 6. Board Reports**
  - A. Finance Committee – Trustee Nowak
  - B. Committee of the Whole – Trustee Meyer
  - C. Illinois Community College Trustee Association (ICCTA) – Trustee Duffy
  - D. Association of Community College Trustees (ACCT) – Trustee McCreary
  - E. Legislative – Trustee Rakow
  - F. ECC Foundation – Trustee Ollayos
  - G. Student Report – Student Trustee Allen

Reports

**7. College Reports**

A. Personnel (April)	1
B. Treasurer (March)	2
C. Student (March/April)	4
	24

***College Reports Under Separate Cover***

- D. Institutional Advancement and ECC Foundation (April)
- E. Community Engagement and Legislative Affairs (April)
- F. College & Career Readiness (quarterly)
- G. Grant Monitoring Report (period ending March 31, 2021)

Actions

<b>Acceptance of College Reports</b>	1
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**8. Consent Agenda Approval**

A. Closed Session Minutes of the Committee of the Whole Meeting of April 12, 2021	2
B. Minutes of the Regular Board Meeting of April 13, 2021	3
C. Destruction of Audiotape of Closed Session Meeting of September 10, 2019	10
D. Ratification of Report of Expenses	11
E. Athletic Scholarships	12
F. Consultant Services Board Retreat September 2021	13
G. Trustees' In-State Attendance at Illinois Community College Trustees Association Meeting	14
H. Ratification of Technology Equipment Purchase	15
I. Voluntary Early Retirement Incentive for Faculty, Staff and Administrators	16
J. Purchases	
1. Furniture Purchase – Building E	17
2. Instructional & Office Replacement Computers & Monitors	18
3. Spring Impact Magazine	20
K. Personnel	
1. Resolution of Appreciation, Retiree, Debra Letizio	21
2. Resolution of Appreciation, Retiree, Eleanor Swanson	23
3. Resolution of Appreciation, Retiree, Karen Taylor	25
4. Resolution of Appreciation, Retiree, Jill R. Turro	27

**9. Old Business**

**10. New Business**

**Adjournment**

*Next regular meeting: 6:30 pm Tuesday, June 8, 2021*



ELGIN COMMUNITY COLLEGE  
ACADEMIC CALENDAR 2020 - 2021

SUMMER SESSION 2020

ECC is open to select employees and students and remains closed to the public, including Fridays, through August 7, 2020. Face coverings are required and social distancing rules are in effect. Student Services are available remotely. More information is available at <https://elgin.edu/about-ecc/campus-central/>

Sat., May 23 – Mon., May 25 ..... All Facilities Closed: Memorial Day Weekend  
Mon., June 1 ..... Summer Session I Begins  
Mon., June 15 ..... Summer Session II Begins  
Mon., July 13 ..... Summer Session III Begins  
Saturday, July 4 ..... All Facilities Closed: Independence Day  
Thurs., Aug. 6 ..... End of Summer Session Classes  
Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

FALL SEMESTER 2020

Tues., Aug. 18 – Wed., Aug. 19 ..... New Full-Time Faculty Orientation  
Thurs., Aug. 20 ..... College Convocation  
Fri., Aug. 21 ..... New Student Convocation  
Mon., Aug. 24 ..... Fall Semester Begins  
Sat., Sept. 5 – Mon., Sept. 7 ..... All Facilities Closed: Labor Day (No Classes Labor Day Weekend)  
Mon., Sept. 28 ..... 12-Week Fall Session Begins  
Mon., Oct. 19 ..... 2<sup>nd</sup> 8-Week Fall Session Begins  
Tues., Nov 3 ..... All Facilities and Remote Services Closed: Election Day  
..... Building H will be open as a Polling Place  
5:00 p.m. Wed., Nov. 25 – Sun., Nov. 29 ..... All Facilities and Remote Services Closed: Thanksgiving Recess  
Thurs., Dec. 17 ..... Fall Semester Classes End  
Fri., Dec. 18 ..... Grading Day/Semester Ends  
Sat., Dec. 19 ..... Graduation  
Mon., Dec. 21 ..... Grades Due by 4 p.m.  
5:00 p.m. Wed., Dec. 23 – Sun. Jan.3 ..... All Facilities and Remote Services Closed: Winter Recess

SPRING SEMESTER 2021

Mon., Jan. 4 ..... Offices Reopen  
Tues., Jan. 12 – Wed., Jan. 13 ..... New Full-Time Faculty Orientation  
Thurs., Jan. 14 ..... College Convocation  
Fri., Jan. 15 ..... New Student Convocation  
Mon., Jan. 18 ..... All Facilities and Remote Services Closed: Martin Luther King, Jr. Day  
Tues., Jan. 19 ..... Spring Semester Begins  
Mon., Feb. 15 ..... All Facilities and Remote Services Closed: Presidents' Day  
Tues., Feb. 16 ..... 12-Week Spring Session Begins  
Mon., Mar. 15 ..... 2<sup>nd</sup> 8-Week Spring Session Begins  
Mon., Mar. 22 – Sun. Mar. 28 ..... All Facilities and Remote Services Closed: Spring Recess  
Wed., May 19 ..... Spring Semester Classes End  
Thurs., May 20 ..... Grading Day/Semester Ends  
Fri., May 21 ..... High School Equivalency Graduation Ceremony  
Sat., May 22 ..... Graduation  
Mon., May 24 ..... Grades Due by 4:00 p.m.  
Mon., May 31 ..... All Facilities and Remote Services Closed: Memorial Day

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours. The number of weeks classes are offered may vary.

Please check the College website [www.elgin.edu](http://www.elgin.edu) for information regarding Registration, Financial Aid and Payment



Committee of the Whole (COTW) and regular Board of Trustees meetings are not held in February and July. **Note:** The Board of Trustees Annual Planning Calendar contains major events and reports and is not meant to be comprehensive of all college-wide activities. Reports provided on a monthly basis include enrollment updates (e.g., headcounts, seats/hours, etc.) as part of the President's Report, the Illinois Community College Trustees Association Report, the ECC Foundation/Institutional Advancement Report, Personnel Report, Marketing and Communications Report, Report of Expenses, and Student Activities Report.

(08/15/2019)

## ***ICCTA MEETING AND CONVENTION SCHEDULE***

\*\*Meetings, dates, and locations are subject to change\*\*

### **ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)**

September 11 – 12, 2020	President Abraham Lincoln Hotel, Springfield, IL
November 13 – 14, 2020	Location TBD
February 2021 (Date TBD)	Board of Representatives Meeting in conjunction w/ACCT, Washington, DC
March 12 – 13, 2021	Location TBD

### **ICCTA ANNUAL CONVENTION:**

June 3 – 5, 2021	Marriott Bloomington-Normal Hotel & Conference Center, Normal, IL
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### **ICCTA REGIONAL AND OTHER MEETINGS:**

August 2021	Executive Committee Retreat – TBA
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### **ILLINOIS COUNCIL OF COMMUNITY COLLEGE PRESIDENTS (ICCCP):**

September 10, 2020	Virtual Meeting
November, 2020 (TBD)	Virtual Meeting
March 11 – 12, 2021	Location TBD

### **ICCB MEETINGS:**

September 11, 2020	Harry L. Crisp II Community College Center, Springfield, IL – Virtual
December 4, 2020	Harry L. Crisp II Community College Center, Springfield, IL

### **IBHE MEETINGS:**

June 9, 2020	Telephone and Video Conference
August 4, 2020	Videoconference TBD
September 15, 2020	Southern Illinois University, Carbondale
December 8, 2020	Malcolm X College, Chicago

### **ACCT/AACC EVENTS:**

October 5 – 8, 2020	ACCT Annual Leadership Congress – Virtual
February 7 – 10, 2021	ACCT National Legislative Summit (NLS), Marriott Marquis, Washington, DC
October 13 – 16, 2021	ACCT Annual Leadership Congress, Manchester Grand Hyatt, San Diego, CA

### **OTHER DATES/MEETINGS:**

April 14, 2021	PTK Banquet, President Abraham Lincoln Hotel, Springfield, IL
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## ILLINOIS COMMUNITY COLLEGE SYSTEM

### EXCEPTIONAL QUALITY

- 🎓 Illinois is **#1 in the nation** in bachelor's degree completion rates among community college students who transfer (53.8 percent).
- 🎓 Earning an Associate of Applied Science or long-term certificate from an Illinois community college adds more than **\$570,000 in lifetime earnings**.
- 🎓 **Nine out of 10** of the state's community college graduates live, work, pay taxes, and raise their families in Illinois.
- 🎓 Community colleges contribute to Illinois' economic development by providing workforce training, increasing credential attainment, and closing the skills gap. Nearly **74 percent** of Illinois employers have hired a community college student.

### AFFORDABLE INSTRUCTION

- 🎓 The average full-time Illinois community college student pays **\$4,410 per year in tuition and fees; nearly one-third the average tuition and fees** at Illinois public universities.
- 🎓 College costs can be reduced and students are able to gain access to college-level coursework during high school through dual credit. Community colleges offered **11,270 dual credit courses to 59,039 high school students**.
- 🎓 Illinois community colleges educate **60 percent of the students** enrolled in Illinois public higher education, but receive only **23 percent of the state's higher education funding**.

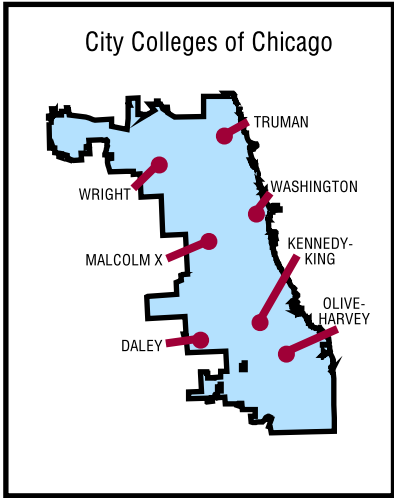
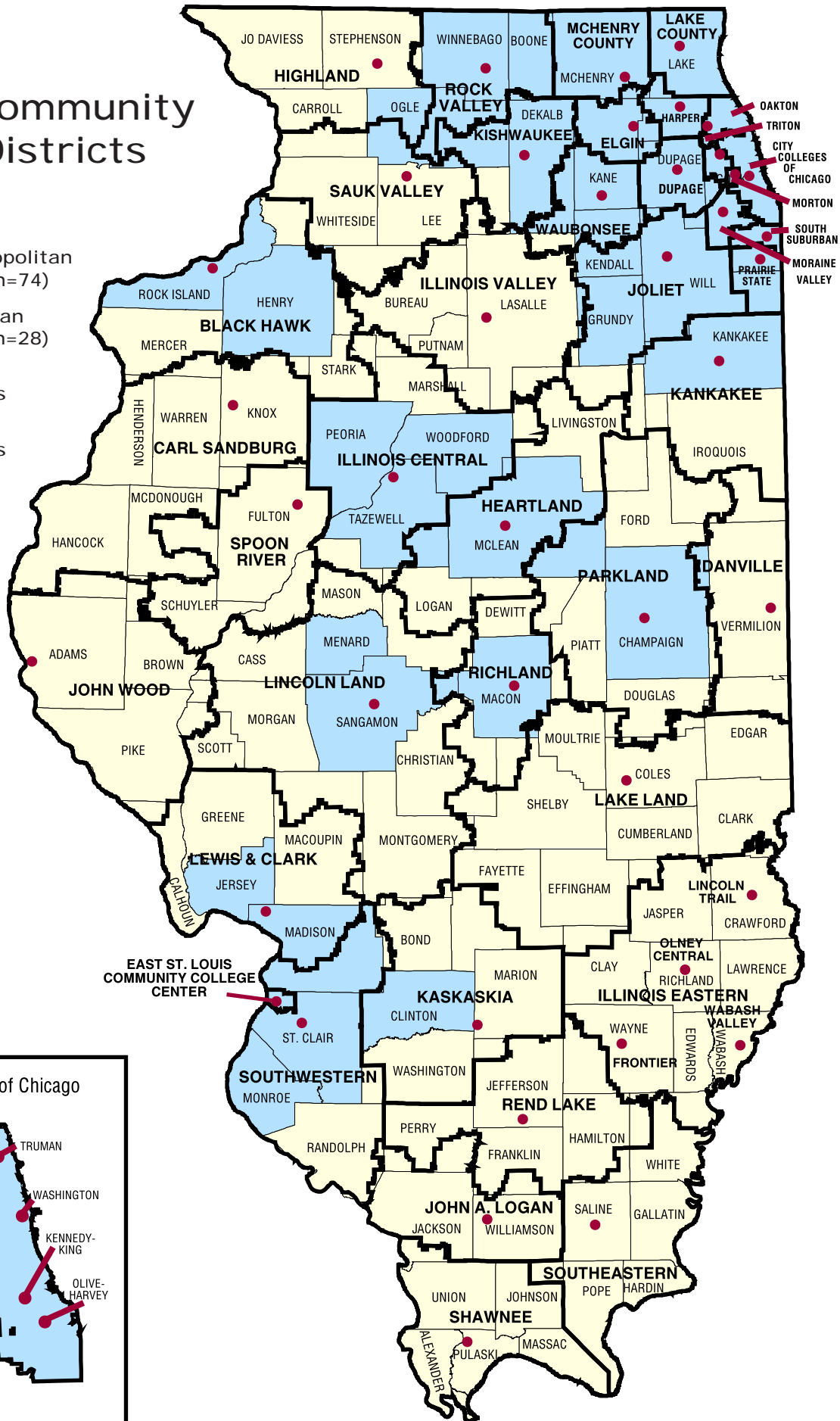
### ACCESS FOR ALL

- 🎓 The Illinois Community College System is the **third largest in the nation** with 48 community colleges and 39 college districts in Illinois.
- 🎓 Nearly **700,000 students** taking credit, noncredit, and community education courses walk through the doors of an Illinois community college each year.
- 🎓 The "typical" community college student is a **28 years old female enrolled part-time**.
- 🎓 Almost **two-thirds of all minorities** in Illinois public higher education attend community colleges, and over **18,000 students with disabilities and 40,000 students with limited English proficiency** are served each year.



# Illinois Community College Districts

- Non-Metropolitan Counties (n=74)
- Metropolitan Counties (n=28)
- District Boundaries
- County Boundaries





# CAMPUS MAP

1700 Spartan Drive, Elgin, IL 60123-7193

## Directory

### A BUILDING

- First Stop (Information Desk)
- Lost and Found
- Main Entrance

### B BUILDING

- Academic & Transfer Advising
- Admissions
- Bookstore
- Cafeteria/Student Lounges
- Career Development Services
- Disability Services/ADA
- Financial Aid & Scholarships
- First Year Programs & Student Life
- International Education & Programs
- Records & Registration
- Spartan Food Pantry
- Student Accounts
- Testing Center
- TRiO
- Veterans Services
- Wellness Services

### C BUILDING

- Center for the Enhancement of Teaching & Learning (CETL)
- Distance Learning (D2L)
- Intensive English
- Library
- Tutoring Center

### D BUILDING

- Print Shop/Copy Center
- ECC Police

### E BUILDING

- Dining Rooms
- Facilities Rental
- Seigle Auditorium
- Strategic Partnerships & Experiential Learning

### F BUILDING

- Student Computer Lab

### G BUILDING

- College Transitions & Secondary Partnerships
- Spartan Auditorium

### H BUILDING

- Blizzard Theatre
- Box Office
- Safety-Kleen Gallery One
- SecondSpace Theatre

### I BUILDING

- Culinary Arts Retail Store
- Spartan Terrace Restaurant

### J BUILDING

- Athletics
- Fitness Center
- Gymnasium
- Walking Track

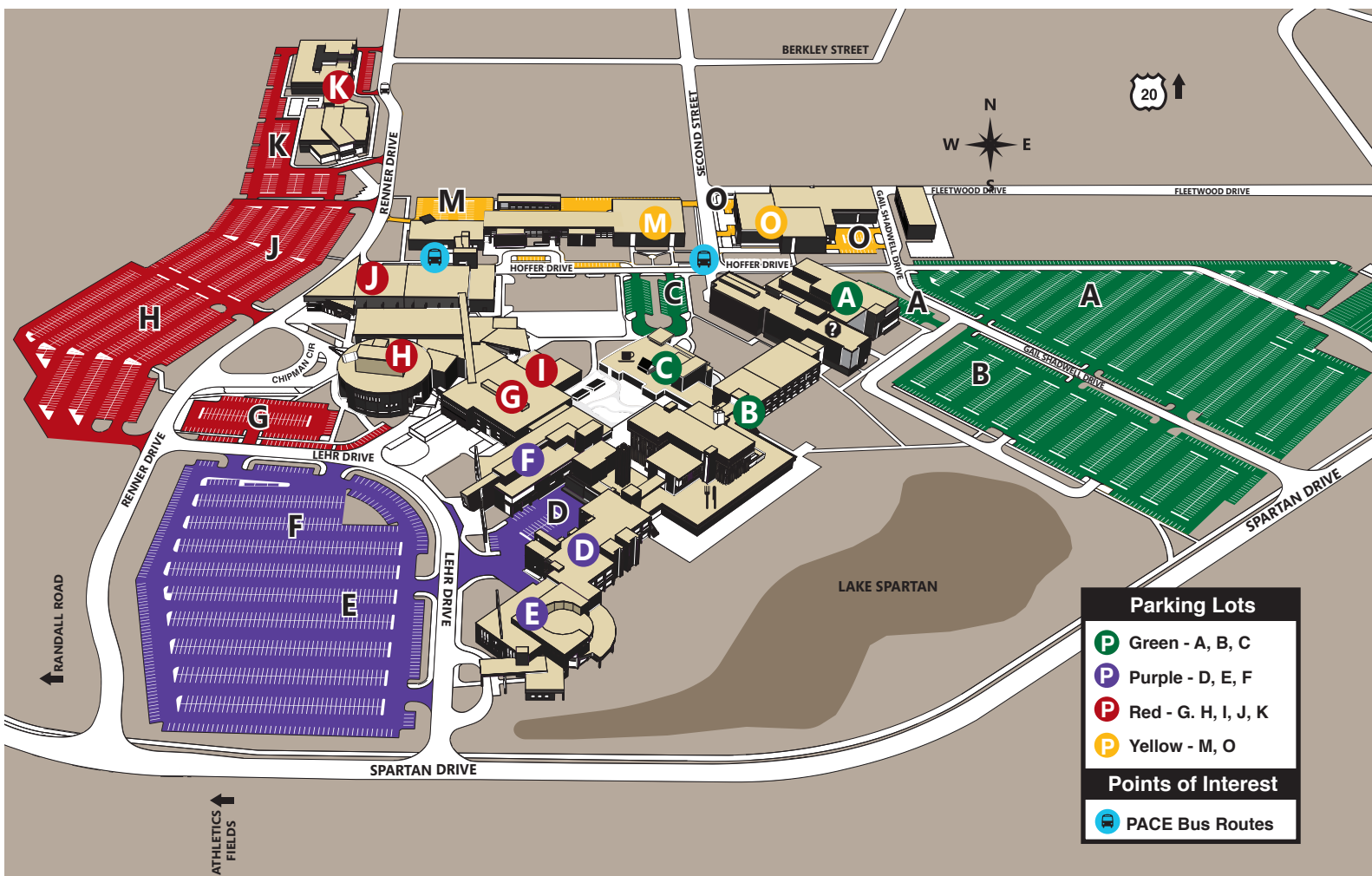
### K BUILDING

- Adult Basic Education Center (ABEC)
- Continuing Education/Corporate Training
- English as a Second Language (ESL)
- High School Equivalency/GED®
- TRiO/Upward Bound
- Workforce Development

### M BUILDING

- Early Childhood Lab School

### O BUILDING



## **COLLEGE REPORTS**

At each regular board meeting, various written departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, the reports listed below.

College reports attached:

- A. Personnel (April)
- B. Treasurer (March)
- C. Student (March/April)

College reports/procedures presented under separate cover:

- D. Institutional Advancement and ECC Foundation (April)
- E. Community Engagement and Legislative Affairs (April)
- F. College & Career Readiness (quarterly)
- G. Grant Monitoring Report (period ending March 31, 2021)

Staff Contact: Dr. David Sam, President, 847-214-7374

**PERSONNEL REPORT**

First Name	Last Name	Action Code	Department and Position	Effective Date	Wage	Position Class
Blessing	Isa	NH	Supervisor II of Testing Ser	4/5/2021	\$70,000	16
Jennifer	Merritt	NH	Instructional Technology & Distance Learning Coor	4/12/2021	\$64,000	15
Dale	Ullman	NH	Internal Auditor	4/5/2021	\$70,000	16
Michelle	Knox	TRN	Office Coordinator II	4/12/2021	\$49,429	13
William	Suppes	TRN	Office Coordinator II	4/12/2021	\$41,662	13

Key
NH - New Hire
RH - Rehire
CG - Change Employee Group
TRN - Transfer
RES - Resignation
RET - Retirement

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer  
847-214-7415

## **HUMAN RESOURCES STAFFING REPORT**

### **Blessing Isa**

Blessing Isa joins Elgin Community College as the Supervisor II of Testing Services. Blessing has over nine years of experience in business administration. Blessing completed a Bachelor's in Information Systems from DePaul University.

### **Jennifer Merritt**

Jennifer Merritt joins Elgin Community College as Instructional Technology & Distance Learning Coordinator. Jennifer has over thirty years of experience in instructional technology. Jennifer completed a Doctor of Philosophy in Computing Technology in Education from Nova Southeastern University.

### **Dale Ullman**

Dale Ullman joins Elgin Community College as the Internal Auditor. Dale has over four years of experience working as an accountant. Dale completed a Bachelor's in Business Administration - Accounting from St. Norbert College.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415



**ELGIN COMMUNITY COLLEGE DISTRICT 509**

**Investment Schedule**

**As of March 31, 2021**

	<b>Purchase Date</b>	<b>Maturity Date</b>	<b>Percentage Yield</b>	<b>Total Maturity Value</b>	<b>Cost</b>	<b>Bank</b>
Certificate of Deposit	7/9/2020	4/6/2021	0.111%	249,905.77	249,700.00	Brookline Bank
Certificate of Deposit	7/9/2020	4/6/2021	0.111%	249,905.08	249,700.00	Bank Rhode Island
Certificate of Deposit	8/21/2020	6/4/2021	0.112%	249,919.36	249,700.00	First National Bank
Certificate of Deposit	8/21/2020	6/4/2021	0.103%	249,902.23	249,700.00	Bank 7
Certificate of Deposit	8/21/2020	6/4/2021	0.101%	3,502,774.36	3,500,000.00	Customers Bank - LOC
Certificate of Deposit	6/7/2019	6/7/2021	2.458%	249,401.34	237,700.00	First Mid-Illinois Bank & Trust
Certificate of Deposit	2/12/2020	6/15/2021	1.371%	245,426.74	241,000.00	Vast Bank/Valley National Bank
Certificate of Deposit	2/13/2020	6/15/2021	1.371%	8,146,652.17	8,000,000.00	BMO Harris Bank, NA
Certificate of Deposit	2/13/2020	6/15/2021	1.377%	249,917.68	245,400.00	Pacific Enterprise Bank
Certificate of Deposit	6/20/2019	6/17/2021	2.316%	52,692.60	50,284.75	Citizens Bank of Edmond
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	245,547.53	234,326.95	Community Bank of Mississippi
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	245,547.53	234,326.95	Pacific Premier Bank/Plaza Bank/Bank of Manhattan, NA
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	245,547.53	234,326.95	Farmers & Merchants Bank
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	245,547.53	234,326.95	Merchants Bank, National Association
Certificate of Deposit	6/20/2019	6/17/2021	2.300%	245,547.53	234,326.95	First National Community Bank
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	17,915.48	17,096.83	Caldwell Bank & Trust Company
Certificate of Deposit	6/20/2019	6/17/2021	2.300%	95,557.36	91,190.76	Industrial Bank
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	245,547.53	234,326.95	McCook National Bank
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	245,547.53	234,326.95	Union Bank & Trust Company
Certificate of Deposit	6/20/2019	6/17/2021	2.401%	210,770.41	201,139.01	TrailWest Bank
Certificate of Deposit	6/30/2020	6/30/2021	0.150%	249,973.21	249,600.00	Global Bank
Certificate of Deposit	7/3/2020	7/6/2021	0.150%	249,977.48	249,600.00	Traditional Bank, Inc.
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	247,655.24	237,069.34	Jersey Shore State Bank
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	32,773.67	31,372.80	Beneficial State Bank/OneCalifornia Bank, FSB
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	44,277.15	42,384.55	Mutual of Omaha Bank
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	77,767.13	74,443.01	Piedmont Bank
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	105,385.21	100,880.57	First Security Bank
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	247,655.24	237,069.34	Commercial State Bank of Wagner
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	247,655.24	237,069.34	Central Bank of Kansas City
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	247,655.24	237,069.34	Mid-America Bank
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	247,655.24	237,069.34	Lakeside Bank
Certificate of Deposit	7/11/2019	7/8/2021	2.239%	68,500.38	65,572.37	Banterra Bank
Certificate of Deposit	7/10/2020	7/12/2021	0.152%	249,781.11	249,400.00	Premier Bank
Certificate of Deposit	7/13/2020	7/13/2021	0.411%	249,922.63	248,900.00	Third Coast Bank, SSB
Certificate of Deposit	7/21/2020	7/21/2021	0.101%	249,951.45	249,700.00	Centier Bank
Certificate of Deposit	7/21/2020	7/21/2021	0.100%	249,849.60	249,600.00	Fieldpoint Private Bank & Trust
Certificate of Deposit	7/21/2020	7/21/2021	0.100%	249,748.75	249,500.00	Newbank NA
Certificate of Deposit	7/21/2020	7/21/2021	0.102%	249,955.04	249,700.00	Patriot Bank - TN
Certificate of Deposit	7/21/2020	7/21/2021	0.100%	249,950.08	249,700.00	Eaglebank
Certificate of Deposit	8/10/2020	8/10/2021	0.072%	249,980.58	249,800.00	Home Exchange Bank
Certificate of Deposit	8/10/2020	8/10/2021	0.081%	249,902.68	249,700.00	Merrick Bank
Certificate of Deposit	8/17/2020	8/17/2021	0.106%	249,963.69	249,700.00	Customers Bank
Certificate of Deposit	2/19/2021	8/18/2021	0.061%	249,874.53	249,800.00	American Bank of Missouri
Certificate of Deposit	9/3/2019	9/3/2021	1.750%	249,653.57	241,200.00	Financial Federal Bank
Certificate of Deposit	9/18/2020	9/17/2021	0.101%	3,503,514.96	3,500,000.00	Customers Bank - LOC
Certificate of Deposit	9/21/2020	10/1/2021	0.101%	249,958.92	249,700.00	Veritex Community Bank
Certificate of Deposit	9/28/2020	10/1/2021	0.080%	249,901.03	249,700.00	New Omni Bank N.A.
Certificate of Deposit	9/28/2020	10/1/2021	0.064%	249,954.26	249,800.00	First Internet Bank of Indiana
Certificate of Deposit	10/22/2020	10/1/2021	0.100%	249,935.08	249,700.00	TBK Bank, SSB/The National Bank
Certificate of Deposit	11/20/2020	10/1/2021	0.102%	249,920.67	249,700.00	Landmark Community Bank
Certificate of Deposit	11/20/2020	10/1/2021	0.110%	249,937.04	249,700.00	Servisfirst Bank
Certificate of Deposit	12/15/2020	10/1/2021	0.080%	249,758.65	249,600.00	Texas Capital Bank
Certificate of Deposit	12/15/2020	10/1/2021	0.081%	249,860.31	249,700.00	Preferred Bank
Certificate of Deposit	1/25/2021	10/1/2021	0.070%	249,920.10	249,800.00	Mission National Bank
Certificate of Deposit	2/12/2021	10/1/2021	0.030%	249,947.45	249,900.00	Community Commerce Bank
Certificate of Deposit	10/2/2020	10/4/2021	0.091%	249,928.32	249,700.00	KS StateBank/Kansas State Bank of Manhattan
Certificate of Deposit	1/8/2021	10/5/2021	0.071%	2,001,045.32	2,000,000.00	Customers Bank-LOC
Certificate of Deposit	9/9/2020	12/10/2021	0.130%	9,815,987.67	9,800,000.00	Ponce Bank - LOC
Certificate of Deposit	1/8/2019	1/7/2022	2.701%	248,311.21	229,700.00	First National Bank
Certificate of Deposit	7/9/2020	1/10/2022	0.130%	2,254,407.53	2,250,000.00	BMO Harris Bank, NA
Certificate of Deposit	8/10/2020	2/7/2022	0.117%	249,936.36	249,500.00	Farmers and Merchants State Bank
Certificate of Deposit	3/19/2021	3/21/2022	0.104%	249,965.77	249,700.00	Western Alliance Bank/Torrey Pines Bank
Certificate of Deposit	3/22/2021	3/22/2022	0.052%	249,928.65	249,800.00	Royal Business Bank
Certificate of Deposit	3/22/2021	3/22/2022	0.040%	249,999.96	249,900.00	Golden Bank NA
Certificate of Deposit	6/30/2020	6/30/2022	0.157%	249,781.32	249,000.00	Great Midwest Bank
Certificate of Deposit	6/30/2020	6/30/2022	0.150%	249,947.60	249,200.00	Luana Savings Bank
Certificate of Deposit	7/3/2020	7/5/2022	0.250%	249,946.92	248,700.00	First Capital Bank
Certificate of Deposit	7/9/2020	7/8/2022	0.130%	2,005,192.88	2,000,000.00	BMO Harris Bank, NA
Certificate of Deposit	7/10/2020	7/11/2022	0.150%	249,947.67	249,200.00	Farmers Bank and Trust
Certificate of Deposit	7/13/2020	7/13/2022	0.122%	249,910.00	249,300.00	GBC International Bank

**ELGIN COMMUNITY COLLEGE DISTRICT 509**

**Investment Schedule**

**As of March 31, 2021**

	<b>Purchase Date</b>	<b>Maturity Date</b>	<b>Percentage Yield</b>	<b>Total Maturity Value</b>	<b>Cost</b>	<b>Bank</b>
Certificate of Deposit	7/21/2020	7/21/2022	0.101%	249,980.89	249,500.00	Mainstreet Bank
Certificate of Deposit	7/21/2020	7/21/2022	0.112%	249,960.43	249,400.00	Foresight Bank
Certificate of Deposit	7/27/2020	7/27/2022	0.142%	249,909.35	249,200.00	Gates Banking and Trust Company
Certificate of Deposit	7/30/2020	8/1/2022	0.150%	249,748.05	249,000.00	Texas Brand Bank
Certificate of Deposit	8/10/2020	8/10/2022	0.100%	249,999.00	249,500.00	Mechanics Savings, a Division of Maine Community Bank
Certificate of Deposit	2/17/2021	2/17/2023	0.151%	249,928.40	249,200.00	Capital Bank
Certificate of Deposit	2/17/2021	2/17/2023	0.150%	249,947.60	249,200.00	Pacific Western Bank
Certificate of Deposit	3/22/2021	3/22/2023	0.093%	249,863.47	249,400.00	CIBC Bank USA/Private Bank - MI
Certificate of Deposit	3/22/2021	3/22/2023	0.091%	249,954.09	249,500.00	Midland States Bank
Certificate of Deposit	3/22/2021	3/22/2023	0.093%	249,661.02	249,200.00	Allegiance Bank Texas
Certificate of Deposit	3/22/2021	3/22/2023	0.070%	249,949.44	249,600.00	CIBM Bank
Certificate of Deposit	11/10/2020	11/10/2023	0.240%	249,688.23	247,900.00	Farmers and Merchants Union Bank
Treasury Bills	3/19/2021	3/31/2024	0.180%	3,000,000.00	3,176,367.19	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2024	0.185%	2,500,000.00	2,646,093.75	U.S. Treasury Note
Treasury Bills	3/22/2021	3/31/2025	0.476%	3,000,000.00	3,002,812.50	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2025	0.474%	2,500,000.00	2,502,539.06	U.S. Treasury Note
Treasury Bills	3/22/2021	3/31/2026	0.718%	3,000,000.00	3,226,406.25	U.S. Treasury Note
Treasury Bills	3/23/2021	3/31/2026	0.720%	2,250,000.00	2,419,453.13	U.S. Treasury Note
Treasury Bills	4/10/2018	4/5/2021	2.450%	1,000,000.00	1,002,571.57	Federal Farm Credit Bank
Treasury Bills	5/28/2019	5/28/2021	2.360%	249,000.00	249,194.65	Stearns Bank NA
Treasury Bills	6/12/2019	6/14/2021	2.350%	246,000.00	246,239.89	Flagstar Bank FSB
Treasury Bills	7/30/2020	7/30/2021	0.100%	249,000.00	249,124.43	Heritage Bank of the OZA
Treasury Bills	7/31/2020	7/30/2021	0.100%	249,000.00	249,124.09	First Service Bank
Treasury Bills	2/20/2020	8/20/2021	1.520%	249,000.00	249,294.97	Claremont Savings Bank
Treasury Bills	10/5/2018	10/5/2021	2.660%	249,000.00	249,356.80	UBS Bank USA
Treasury Bills	1/17/2019	1/18/2022	2.900%	246,000.00	246,000.00	Morgan Stanley PVT Bank
Treasury Bills	1/16/2019	1/18/2022	2.840%	246,000.00	246,422.70	Mercantile Bank of MI
Treasury Bills	1/16/2019	1/18/2022	2.900%	246,000.00	246,351.89	Citibank NA
Treasury Bills	7/15/2020	1/18/2022	0.150%	249,000.00	249,188.00	Academy Bank NA
Treasury Bills	7/24/2020	1/24/2022	0.100%	249,000.00	249,000.00	Southside Bank
Treasury Bills	3/24/2021	3/24/2022	0.040%	249,000.00	249,149.34	Bankunited NA
Treasury Bills	7/17/2020	7/18/2022	0.150%	249,000.00	249,248.95	Prospect Bank
Treasury Bills	7/22/2020	7/22/2022	0.200%	249,000.00	249,248.38	Bank Hapoalim BM NY
Treasury Bills	7/24/2020	7/25/2022	0.130%	249,000.00	249,348.51	FNB of Albany
Treasury Bills	7/24/2020	7/25/2022	0.100%	249,000.00	249,498.16	First Federal Savings
Treasury Bills	8/12/2020	8/12/2022	0.150%	249,000.00	249,248.53	California Bank of Commerce
Treasury Bills	3/30/2021	3/30/2023	0.100%	249,000.00	249,497.38	Parkway Bank & Trust Co.
Treasury Bills	3/31/2021	3/31/2023	0.080%	249,000.00	249,348.31	Commonwealth Bus Bank CA
Treasury Bills	3/30/2021	9/29/2023	0.150%	249,000.00	249,000.00	Amer Natl Bank/Fox Cities
Treasury Bills	3/26/2021	3/26/2024	0.301%	249,000.00	250,109.13	BMW Bank North America
Money Market Funds	3/31/2021	3/31/2021	1.940%	70,537,517.61	70,537,517.61	MAX General Fund #10896-101
Money Market Funds	3/31/2021	3/31/2021	2.310%	6.24	6.24	LIQ Chiller Replacement #10896-215
Money Market Funds	3/31/2021	3/31/2021	2.310%	1,587,430.43	1,587,430.43	MAX Chiller Replacement #10896-215
Money Market Funds	3/31/2021	3/31/2021	1.540%	88,021.07	88,021.07	MAX Replace Ext Doors/Upgrade Sec. #10896-216
Money Market Funds	3/31/2021	3/31/2021	1.000%	3,665,346.32	3,665,346.32	US Bank - IL Funds (01-00000-125000)
			<b>0.89%</b>	<b>\$ 146,725,794.72</b>	<b>\$ 147,047,959.23</b>	

\*Illinois Funds and CD's are allocated to each fund. A breakout for the other funds can be obtained by request.

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**EDUCATION FUND**  
**For the Months Ending March 31, 2021**

	<b>2021</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>3/31/2020</b>	<b>6/30/2020</b>
				<b>Actual</b>	<b>Actual</b>
<b>REVENUES</b>					
Property Taxes	\$39,674,048	\$39,002,156	98.31%	\$37,809,595	98.87%
Local Grant and Contracts	491,875	114,236	23.22%	66,412	13.80%
Corporate Personal Property Replacement Tax	475,000	386,515	81.37%	464,922	68.63%
Illinois Community College Board	5,603,940	4,364,534	77.88%	3,836,538	64.63%
Student Tuition and Fees *	23,979,598	21,130,686	88.12%	25,093,029	99.66%
Payment Plan and Late Fees	180,000	146,330	81.29%	161,150	85.15%
Interest	1,405,000	324,843	23.12%	2,123,697	86.57%
Miscellaneous External Revenue	324,950	199,797	61.49%	260,364	70.23%
Miscellaneous Internal Revenue	-	895	-	320	19.45%
<b>TOTAL REVENUES</b>	<b>72,134,411</b>	<b>65,669,992</b>	<b>91.04%</b>	<b>69,816,027</b>	<b>94.95%</b>
<b>EXPENDITURES BY OBJECT</b>					
Salaries	45,005,747	32,231,416	71.62%	32,950,038	77.30%
Employee Benefits	9,352,246	5,981,670	63.96%	5,733,942	74.93%
Contractual Services	5,297,026	2,026,141	38.25%	2,160,156	83.49%
General Material & Supplies	4,096,018	2,232,044	54.49%	2,524,931	79.96%
Professional Development	328,243	122,646	37.36%	429,184	91.07%
Fixed Charges	253,637	94,850	37.40%	106,995	65.92%
Utilities	1,300	1,162	89.41%	1,117	74.42%
Capital Outlay	2,250,892	1,744,236	77.49%	509,807	45.31%
Other	785,070	284,727	36.27%	222,883	96.91%
Waivers/Institutional Scholarships	275,000	174,642	63.51%	240,018	100.17%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>67,645,179</b>	<b>44,893,535</b>	<b>66.29%</b>	<b>44,879,071</b>	<b>77.04%</b>
<b>EXPENDITURES BY FUNCTION</b>					
Instruction	31,801,769	21,886,164	68.82%	23,126,315	76.84%
Academic Support	9,528,919	6,179,611	64.85%	6,362,279	76.34%
Student Services	6,175,934	4,131,954	66.90%	4,044,344	76.67%
Public Services	510,730	317,479	62.16%	320,073	72.74%
Institutional Support	19,352,827	12,203,684	63.06%	10,786,041	77.77%
Institutional Waiver	275,000	174,643	63.51%	240,018	100.17%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>67,645,179</b>	<b>44,893,535</b>	<b>66.37%</b>	<b>44,879,071</b>	<b>77.04%</b>
Excess (deficiency) of revenues over expenditures	4,489,232	20,776,458		24,936,956	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer to Capital Projects Fund	(3,000,000)	(16,000,000)	-	(10,600,000)	-
Transfer to Student Life	(513,330)	(223,148)	43.47%	(315,686)	77.22%
Transfer to Athletics	(851,399)	(357,991)	42.05%	(550,368)	77.31%
Transfer to Early Childhood Lab School	(9,790)	-	-	-	-
Transfer to LLL Continuing Education	(48,151)	-	-	-	-
Transfer to Corporate Education	(66,562)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(4,489,232)</b>	<b>(16,581,139)</b>		<b>(11,466,054)</b>	
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	4,195,319		13,470,902	
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>65,347,133</b>		<b>68,350,801</b>	
Fund Balance Released from Reserved Fund Balance	-	-		-	
<b>Fund Balance</b>	<b>-</b>	<b>\$69,542,452</b>		<b>81,821,703</b>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509  
OPERATIONS AND MAINTENANCE FUND  
For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>REVENUES</b>					
<b>Local Government Services:</b>					
Property Taxes	\$11,681,115	\$11,518,978	98.61%	\$11,433,171	99.22%
<b>State Government Services:</b>					
Other Local Government (Hanover Park)	87,120	12,374	14.20%	327	-71.98%
Miscellaneous External Revenue	4,400	6,027	136.97%	3,998	98.15%
Miscellaneous Internal Revenue	7,000	-	-	7,056	100.00%
Miscellaneous Internal Revenue (Security)	6,750	598	8.86%	5,952	99.75%
<b>TOTAL REVENUES</b>	<b>11,786,385</b>	<b>11,537,977</b>	<b>97.89%</b>	<b>11,450,504</b>	<b>99.23%</b>
<b>EXPENDITURES BY OBJECT</b>					
<b>INSTITUTIONAL SUPPORT</b>					
Salaries	4,052,076	2,968,631	73.26%	3,055,070	75.97%
Employee Benefits	831,726	567,722	68.26%	565,781	75.55%
Contractual Services	1,008,187	641,111	63.59%	635,394	93.81%
General Material & Supplies	665,670	386,282	58.03%	470,375	85.95%
Professional Development	14,800	299	2.02%	3,069	82.82%
Fixed Charges	572,500	413,166	72.17%	439,886	82.43%
Utilities	2,762,872	1,606,470	58.14%	1,681,064	69.07%
Capital Outlay	668,810	285,968	42.76%	105,146	19.03%
Other	-	-	-	-	-
<b>TOTAL INSTITUTIONAL SUPPORT</b>	<b>10,576,641</b>	<b>6,869,650</b>	<b>64.95%</b>	<b>6,955,786</b>	<b>73.08%</b>
<b>CAMPUS SAFETY AND SECURITY</b>					
Salaries	627,009	449,847	71.74%	459,201	74.83%
Employee Benefits	289,062	202,042	69.90%	208,788	76.49%
Contractual Services	39,850	10,705	26.86%	10,954	78.25%
General Material & Supplies	83,573	26,341	31.52%	39,646	79.49%
Professional Development	8,425	628	7.45%	3,654	99.19%
Other	92,000	32,601	-	55,749	59.40%
<b>TOTAL CAMPUS SAFETY AND SECURITY</b>	<b>1,139,919</b>	<b>722,164</b>	<b>63.35%</b>	<b>777,992</b>	<b>74.23%</b>
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>11,716,560</b>	<b>7,591,813</b>	<b>64.80%</b>	<b>7,733,779</b>	<b>73.19%</b>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	10,576,641	6,869,650	64.95%	6,955,786	73.08%
Campus Safety and Security	1,139,919	722,164	63.35%	777,992	74.23%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<b>11,716,560</b>	<b>7,591,813</b>	<b>64.80%</b>	<b>7,733,779</b>	<b>73.19%</b>
Excess (deficiency) of revenues over expenditures	69,825	3,946,163		3,716,725	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer to Facility Rental	(69,825)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(69,825)</b>				
Excess (deficiency) of revenues over expenditures and other sources (uses)	-	3,946,163		3,716,725	
<b>Fund Balance at beginning of year</b>	<b>-</b>	<b>16,371,318</b>		<b>16,371,318</b>	
<b>Fund Balance</b>	<b>-</b>	<b>\$20,317,481</b>		<b>\$20,088,043</b>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**OPERATIONS & MAINTENANCE FUND- FACILITY RENTAL**  
**For the Months Ending March 31, 2021**

	<b>2021</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>3/31/2020</b>	<b>6/30/2020</b>
				<b>Actual</b>	<b>Actual</b>
<b>REVENUES</b>					
Building Rental External Revenue	\$984,339	\$95,129	9.66%	\$726,367	100.01%
Comps Building Rental	(729,156)	(90,659)	12.43%	(527,590)	100.00%
<b>TOTAL REVENUES</b>	<u>255,183</u>	<u>4,470</u>	<u>1.75%</u>	<u>198,777</u>	<u>100.05%</u>
<b>EXPENDITURES BY OBJECT</b>					
Salaries	212,212	83,494	39.34%	163,003	81.92%
Employee Benefits	77,696	21,012	27.04%	40,737	79.01%
Contractual Services	800	-	-	130	100.00%
General Material & Supplies	32,400	521	1.61%	8,181	98.18%
Professional Development	1,900	-	-	-	-
Capital Outlay	-	-	-	-	-
Other	-	-	-	(48)	100.00%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<u>325,008</u>	<u>105,026</u>	<u>6.63%</u>	<u>212,003</u>	<u>81.87%</u>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	325,008	105,026	32.32%	212,003	81.87%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<u>325,008</u>	<u>105,026</u>	<u>32.32%</u>	<u>212,003</u>	<u>81.87%</u>
Excess (deficiency) of revenues expenditures and other sources (uses)	<u>(69,825)</u>	<u>(100,556)</u>		<u>(13,226)</u>	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer from O&M Fund	69,825	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>69,825</u>	<u>-</u>		<u>-</u>	
Excess (deficiency) of revenues over expenditures and other sources (uses)	<u>-</u>	<u>(100,556)</u>		<u>(13,226)</u>	
<b>Fund Balance at beginning of year</b>	<u>-</u>	<u>-</u>		<u>-</u>	
<b>Fund Balance</b>	<u>-</u>	<u>(\$100,556)</u>		<u>(\$13,226)</u>	



**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**CAPITAL PROJECT FUND**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>REVENUES</b>					
BABS Rebates	\$1,337,251	\$671,255	50.20%	\$690,236	50.25%
<b>TOTAL REVENUES</b>	<u>1,337,251</u>	<u>671,255</u>	<u>50.20%</u>	<u>690,236</u>	<u>50.25%</u>
<b>EXPENDITURES BY OBJECT</b>					
Contractual Services	297,000	96,856	32.61%	277,112	72.28%
Capital Outlay	2,703,000	24,251	0.90%	367,079	68.28%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<u>3,000,000</u>	<u>121,107</u>	<u>4.04%</u>	<u>644,191</u>	<u>69.95%</u>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	3,000,000	121,107	4.04%	644,191	69.95%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<u>3,000,000</u>	<u>121,107</u>	<u>4.04%</u>	<u>644,191</u>	<u>69.95%</u>
Excess (deficiency) of revenues over expenditures	<u>(1,662,749)</u>	<u>550,148</u>	<u>(33.09)%</u>	<u>46,045</u>	<u>10.17%</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	3,000,000	16,000,000		10,600,000	100.00%
Transfers to Other Funds	-	-		-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>3,000,000</u>	<u>16,000,000</u>		<u>10,600,000</u>	<u>100.00%</u>
Excess (deficiency) of revenues over expenditures and other sources (uses)	<u>1,337,251</u>	<u>16,550,148</u>		<u>10,646,045</u>	
<b>Fund Balance at beginning of year</b>		<b>32,587,904</b>		<b>21,535,233</b>	
<b>Fund Balance</b>	<u><b>\$1,337,251</b></u>	<u><b>\$49,138,052</b></u>		<u><b>\$32,181,278</b></u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**BOND AND INTEREST FUND**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>REVENUES</b>					
Property Taxes	\$12,582,158	\$10,680,334	84.88%	\$12,698,593	-
Bonds Proceeds	-	-	-	40,600,226	100.00%
BABS Rebates	-	-	-	198,755	100.00%
<b>TOTAL REVENUES</b>	<u>12,582,158</u>	<u>10,680,334</u>	<u>84.88%</u>	<u>53,497,573</u>	<u>99.54%</u>
<b>EXPENDITURES BY OBJECT</b>					
Fixed Charges	12,387,608	9,021,842	72.83%	50,016,496	93.53%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<u>12,387,608</u>	<u>9,021,842</u>	<u>72.83%</u>	<u>50,016,496</u>	<u>93.53%</u>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	12,387,608	9,021,842	72.83%	50,016,496	93.53%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<u>12,387,608</u>	<u>9,021,842</u>	<u>72.83%</u>	<u>50,016,496</u>	<u>93.53%</u>
Excess (deficiency) of revenues over expenditures	<u>194,550</u>	<u>1,658,492</u>		<u>3,481,077</u>	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures and other sources (uses)	<u>194,550</u>	<u>1,658,492</u>		<u>3,481,077</u>	
<b>Fund Balance at beginning of year</b>	<u>-</u>	<u>4,841,932</u>		<u>4,572,924</u>	
<b>Fund Balance</b>	<u>\$194,550</u>	<u>\$6,500,424</u>		<u>\$8,054,001</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, CONTINUING ED**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$135,000	\$14,615	10.83%	\$63,871	103.66%
Miscellaneous Internal Revenue	\$70,000	57,210	81.73%	54,720	93.69%
<b>TOTAL REVENUES</b>	<u>205,000</u>	<u>71,825</u>	<u>35.04%</u>	<u>118,591</u>	<u>98.81%</u>
<b>OPERATING EXPENSES</b>					
Salaries	178,731	103,481	57.90%	132,837	77.60%
Employee Benefits	19,181	11,752	61.27%	14,201	76.92%
Contractual Services	47,400	13,210	27.87%	32,112	74.05%
General Material & Supplies	26,050	10,666	40.94%	18,185	94.62%
Professional Development	200	-	-	-	-
Depreciation	-	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<u>271,562</u>	<u>139,109</u>	<u>51.23%</u>	<u>197,335</u>	<u>78.23%</u>
Excess (deficiency) of revenues over expenditures	<u>(66,562)</u>	<u>(67,283)</u>	<u>101.08%</u>	<u>(78,744)</u>	<u>59.56%</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	48,151	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>48,151</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income (Loss)	<u>(18,411)</u>	<u>(67,283)</u>		<u>(78,744)</u>	
<b>Retained Earnings at beginning of the year</b>	<u>-</u>	<u>-</u>		<b>14,856</b>	
<b>Retained Earnings</b>	<u>(\$18,411)</u>	<u>(\$67,283)</u>		<u>(\$63,888)</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, CORPORATE TRAINING**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$160,000	\$14,513	9.07%	\$69,971	89.77%
<b>TOTAL REVENUES</b>	<u>160,000</u>	<u>14,513</u>	<u>9.07%</u>	<u>69,971</u>	<u>89.77%</u>
<b>OPERATING EXPENSES</b>					
Salaries	112,333	59,219	52.72%	58,971	63.04%
Employee Benefits	16,768	9,499	56.65%	8,996	70.72%
Contractual Services	60,000	7,567	12.61%	42,669	83.68%
General Material & Supplies	18,250	368	2.02%	2,336	99.96%
Professional Development	800	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<u>208,151</u>	<u>76,653</u>	<u>36.83%</u>	<u>112,972</u>	<u>70.42%</u>
Excess (deficiency) of revenues over expenditures	<u>(48,151)</u>	<u>(62,141)</u>	<u>129.05%</u>	<u>(43,002)</u>	<u>52.13%</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	66,562	-		-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>66,562</u>	<u>-</u>		<u>-</u>	
Net Income (Loss)	<u>18,411</u>	<u>(62,141)</u>		<u>(43,002)</u>	
<b>Retained Earnings at beginning of the year</b>	<u>-</u>	<u>-</u>		<u>(14,606)</u>	
<b>Retained Earnings</b>	<u>\$18,411</u>	<u>(\$62,141)</u>		<u>(\$57,608)</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, BOOKSTORE**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$3,012,935	\$1,973,311	65.49%	\$2,470,867	93.03%
Miscellaneous Internal Revenue	83,002	15,855	19.10%	58,522	99.62%
<b>TOTAL REVENUES</b>	<u>3,095,937</u>	<u>1,989,167</u>	<u>64.25%</u>	<u>2,529,388</u>	<u>93.17%</u>
<b>OPERATING EXPENSES</b>					
Salaries	330,140	188,995	57.25%	240,209	76.79%
Employee Benefits	70,994	31,060	43.75%	52,162	78.53%
Contractual Services	44,028	29,946	68.02%	35,542	87.13%
General Material & Supplies	2,459,043	1,953,951	79.46%	2,331,822	110.26%
Professional Development	3,000	-	-	175	100.00%
Capital Outlay	-	-	-	-	-
Other	31,222	749	2.40%	(114)	(0.27)%
Depreciation	-	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<u>2,938,427</u>	<u>2,204,700</u>	<u>75.03%</u>	<u>2,659,795</u>	<u>103.20%</u>
Excess (deficiency) of revenues over expenditures	<u>157,510</u>	<u>(215,533)</u>		<u>(130,407)</u>	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers to Other Funds	(156,196)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(156,196)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income (Loss)	<u>1,314</u>	<u>(215,533)</u>		<u>(130,407)</u>	
<b>Retained Earnings at beginning of the year</b>	<u>-</u>	<u>29,796</u>		<u>28,202</u>	
<b>Retained Earnings</b>	<u>\$1,314</u>	<u>(\$185,737)</u>		<u>(\$102,205)</u>	



**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, EARLY CHILDHOOD LAB SCHOOL**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$434,179	\$134,801	-	\$281,562	-
<b>TOTAL REVENUES</b>	<u>434,179</u>	<u>134,801</u>	<u>-</u>	<u>281,562</u>	<u>-</u>
<b>OPERATING EXPENSES</b>					
Salaries	444,452	173,043	38.93%	317,443	75.70%
Employee Benefits	90,314	39,950	44.23%	71,010	75.61%
Contractual Services	2,400	1,315	54.79%	1,446	96.02%
General Material & Supplies	62,750	17,679	28.17%	42,546	111.76%
Professional Development	250	324	129.60%	560	100.00%
Other	-	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<u>600,166</u>	<u>232,311</u>	<u>38.71%</u>	<u>433,005</u>	<u>78.25%</u>
Excess (deficiency) of revenues over expenditures	<u>(165,987)</u>	<u>(97,510)</u>	<u>58.75%</u>	<u>(151,443)</u>	<u>58.80%</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	165,987	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>165,987</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income (Loss)	<u>-</u>	<u>(97,510)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Retained Earnings at beginning of the year	<u>-</u>	<u>7,142</u>	<u>-</u>	<u>(7,142)</u>	<u>-</u>
Retained Earnings	<u>-</u>	<u>(\$90,368)</u>	<u>-</u>	<u>(\$7,142)</u>	<u>-</u>

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, FOOD SERVICES**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$835,897	\$14,780	1.77%	\$624,978	93.51%
Miscellaneous Internal Revenue	196,000	11,140	5.68%	137,706	100.00%
<b>TOTAL REVENUES</b>	<u>1,031,897</u>	<u>25,920</u>	<u>2.51%</u>	<u>762,684</u>	<u>94.62%</u>
<b>OPERATING EXPENSES</b>					
Salaries	375,989	178,575	47.49%	272,648	73.64%
Employee Benefits	62,152	37,026	59.57%	46,388	76.65%
Contractual Services	35,000	6,224	17.78%	20,736	85.06%
General Material & Supplies	529,755	(5,005)	(0.94)%	384,412	101.43%
Professional Development	600	-	-	60	100.00%
Capital Outlay	8,000	-	-	-	-
Other	(100)	-	-	64	100.00%
<b>TOTAL OPERATING EXPENSES</b>	<u>1,011,396</u>	<u>216,821</u>	<u>21.44%</u>	<u>724,309</u>	<u>86.82%</u>
Excess (deficiency) of revenues over expenditures	<u>20,501</u>	<u>(190,901)</u>		<u>38,375</u>	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers to Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income (Loss)	<u>20,501</u>	<u>(190,901)</u>		<u>38,375</u>	
<b>Retained Earnings at beginning of the year</b>	<u>-</u>	<u>92,109</u>		<u>-</u>	
<b>Retained Earnings</b>	<u>\$20,501</u>	<u>(\$98,792)</u>		<u>\$38,375</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, VISUAL AND PERFORMING ARTS CENTER**  
**For the Months Ending March 31, 2021**

	<b>2021</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>to Budget</b>	<b>3/31/2020</b>	<b>6/30/2020</b>
				<b>Actual</b>	<b>Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$710,800	\$71,398	10.04%	\$359,464	122.68%
Miscellaneous Internal Revenue	218,477	82,204	37.63%	96,456	81.79%
<b>TOTAL REVENUES</b>	<u>929,277</u>	<u>153,602</u>	<u>16.53%</u>	<u>455,919</u>	<u>110.94%</u>
<b>OPERATING EXPENSES</b>					
Salaries	253,233	106,082	41.89%	120,744	88.66%
Employee Benefits	42,404	10,700	25.23%	15,937	79.20%
Contractual Services	414,895	58,562	14.11%	167,755	91.75%
General Material & Supplies	130,494	11,564	8.86%	62,588	90.02%
Professional Development	24,300	1,083	4.45%	11,823	99.68%
Capital Outlay	308,869	111,870	36.22%	212,778	88.03%
Other	-	-	-	-	-
Depreciation	-	-	-	-	-
Fixed Charges	4,000	-	-	912	100.00%
<b>TOTAL OPERATING EXPENSES</b>	<u>1,178,195</u>	<u>299,861</u>	<u>25.45%</u>	<u>592,536</u>	<u>88.60%</u>
Excess (deficiency) of revenues over expenditures	<u>(248,918)</u>	<u>(146,259)</u>		<u>(136,617)</u>	<u>52.98%</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Release of Fund Balance	248,918	-		-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>248,918</u>	<u>-</u>		<u>-</u>	
Net Income (Loss)	<u>-</u>	<u>(146,259)</u>		<u>(136,617)</u>	
<b>Retained Earnings at beginning of the year</b>	<u>-</u>	<u>1,398,450</u>		<u>1,656,311</u>	
<b>Retained Earnings</b>	<u>-</u>	<u>\$1,252,191</u>		<u>\$1,519,694</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, PRODUCTION SERVICES**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	\$2,000	\$3,275	163.77%	\$2,034	71.44%
Miscellaneous Internal Revenue	457,500	86,288	18.86%	321,442	97.09%
<b>TOTAL REVENUES</b>	<u>459,500</u>	<u>89,564</u>	<u>19.49%</u>	<u>323,476</u>	<u>96.87%</u>
<b>OPERATING EXPENSES</b>					
Salaries	174,903	133,466	76.31%	165,901	84.27%
Employee Benefits	55,751	37,525	67.31%	36,960	75.69%
Contractual Services	1,617	1,329	82.14%	196	100.00%
General Material & Supplies	91,982	16,184	17.59%	70,526	92.83%
Professional Development	1,039	39	3.74%	-	-
Other	20,880	-	-	-	-
Depreciation	-	-	-	-	-
Fixed Charges	113,361	53,920	47.56%	88,758	81.49%
<b>TOTAL OPERATING EXPENSES</b>	<u>459,534</u>	<u>242,462</u>	<u>52.76%</u>	<u>362,342</u>	<u>80.40%</u>
Excess (deficiency) of revenues over expenditures	<u>(34)</u>	<u>(152,899)</u>		<u>(38,866)</u>	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers to Other Funds	-	-	-	-	-
Transfers from Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income (Loss)	<u>(34)</u>	<u>(152,899)</u>		<u>(38,866)</u>	
<b>Retained Earnings at beginning of the year</b>	<u>-</u>	<u>72,693</u>		<u>189,438</u>	
<b>Retained Earnings</b>	<u>(\$34)</u>	<u>(\$80,206)</u>		<u>\$150,572</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, STUDENT LIFE**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	-	\$43,391	-	\$3,970	78.57%
<b>TOTAL REVENUES</b>	-	43,391	-	3,970	78.57%
<b>OPERATING EXPENSES</b>					
Salaries	302,702	201,289	66.50%	229,027	75.10%
Employee Benefits	68,048	49,684	73.01%	41,409	73.27%
Contractual Services	-	-	-	125	100.00%
General Material & Supplies	61,880	15,491	25.03%	44,108	94.84%
Professional Development	20,700	76	0.36%	5,625	97.66%
Capital Outlay	60,000	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	513,330	266,540	51.92%	320,295	77.39%
Excess (deficiency) of revenues over expenditures	(513,330)	(223,148)	43.47%	(316,324)	77.38%
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	513,330	223,148	43.47%	315,686	77.22%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	513,330	223,148	43.47%	315,686	77.22%
Net Income (Loss)	-	-		(638)	
<b>Retained Earnings at beginning of the year</b>	-	50,748		50,748	
<b>Retained Earnings</b>	-	\$50,478		\$50,110	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUXILIARY SERVICES FUND, INTERCOLLEGIATE ATHLETICS**  
**For the Months Ending March 31, 2021**

	<b>2021</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>to Budget</b>	<b>3/31/2020</b>	<b>6/30/2020</b>
				<b>Actual</b>	<b>Actual</b>
<b>OPERATING REVENUES</b>					
Miscellaneous Revenue	-	-	-	\$950	100.00%
<b>TOTAL REVENUES</b>	-	-	-	950	100.00%
<b>OPERATING EXPENSES</b>					
Salaries	443,335	250,493	56.50%	342,231	75.11%
Employee Benefits	73,083	46,207	63.22%	55,943	76.40%
Contractual Services	80,500	1,363	1.69%	48,418	100.00%
General Material & Supplies	131,981	49,524	37.52%	52,663	66.74%
Professional Development	102,500	(1,000)	(0.98)%	40,495	105.87%
Fixed Charges	20,000	6,700	33.50%	4,940	67.39%
Depreciation Charges	-	-	-	-	-
Capital Outlay	-	4,704	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>851,399</b>	<b>357,991</b>	<b>42.05%</b>	<b>544,689</b>	<b>76.85%</b>
Excess (deficiency) of revenues over expenditures	(851,399)	(357,991)	42.05%	(543,739)	76.82%
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	851,399	357,991	42.05%	550,368	77.31%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>851,399</b>	<b>357,991</b>	<b>42.05%</b>	<b>550,368</b>	<b>77.31%</b>
Net Income (Loss)	-	-		6,628	
<b>Retained Earnings at beginning of the year</b>	<b>-</b>	<b>1,374</b>		<b>(2,683)</b>	
<b>Retained Earnings</b>	<b>-</b>	<b>\$1,374</b>		<b>\$3,945</b>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**WORKING CASH**  
**For the Months Ending March 31, 2021**

	<b>2021</b>	<b>Fiscal Year</b>	<b>% Actual</b>	<b>Prior Yr</b>	<b>% of</b>
	<b>Budget</b>	<b>Actual</b>	<b>to Budget</b>	<b>3/31/2020</b>	<b>6/30/2019</b>
				<b>Actual</b>	<b>Actual</b>
<b>REVENUES</b>					
Interest	\$55,000	\$77,276	140.50%	\$69,452	71.62%
<b>TOTAL REVENUES</b>	<u>55,000</u>	<u>77,276</u>	<u>140.50%</u>	<u>69,452</u>	<u>71.62%</u>
<b>EXPENDITURES BY OBJECT</b>					
General Material & Supplies	-	-	-	-	-
Professional Development	-	-	-	-	-
<b>TOTAL EXPENDITURES BY OBJECT</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	-	-	-	-	-
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures and other sources (uses)	<u>55,000</u>	<u>77,276</u>		<u>69,452</u>	
<b>Fund Balance at beginning of year</b>	<u>-</u>	<u>4,639,387</u>		<u>4,542,413</u>	
<b>Fund Balance</b>	<u>\$55,000</u>	<u>\$4,716,663</u>		<u>\$4,611,865</u>	



**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**AUDIT FUND**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>REVENUES</b>					
Property Taxes	\$120,663	\$103,859	86.07%	\$115,958	98.31%
<b>TOTAL REVENUES</b>	<u>120,663</u>	<u>103,859</u>	<u>86.07%</u>	<u>115,958</u>	<u>98.31%</u>
<b>EXPENDITURES BY OBJECT</b>					
Salaries	38,921	-	-	17,356	73.41%
Contractual Services	81,742	57,352	70.16%	62,361	72.63%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<u>120,663</u>	<u>57,352</u>	<u>47.53%</u>	<u>79,717</u>	<u>72.80%</u>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	120,663	57,352	47.53%	79,717	72.80%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<u>120,663</u>	<u>57,352</u>	<u>47.53%</u>	<u>79,717</u>	<u>72.80%</u>
Excess (deficiency) of revenues over expenditures and other sources (uses)	<u>-</u>	<u>46,507</u>		<u>36,242</u>	
<b>Fund Balance at beginning of year</b>	<u>-</u>	<u>178,014</u>		<u>169,603</u>	
<b>Fund Balance</b>	<u>-</u>	<u>\$224,521</u>		<u>\$205,845</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**LIABILITY, PROTECTION & SETTLEMENT SUBFUND**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>REVENUES</b>					
Local Government Services:					
Property Taxes	\$842,176	\$546,624	64.91%	\$1,162,532	99.01%
Miscellaneous External Revenue	-	-	-	\$6,957	100.00%
<b>TOTAL REVENUES</b>	<u>842,176</u>	<u>546,624</u>	<u>64.91%</u>	<u>\$1,169,489</u>	<u>99.01%</u>
<b>EXPENDITURES BY OBJECT</b>					
<b>INSTITUTIONAL SUPPORT</b>					
Contractual Services	136,568	117,681	86.17%	7,563	30.86%
Fixed Charges	810,000	872,403	107.70%	792,690	98.75%
<b>TOTAL INSTITUTIONAL SUPPORT</b>	<u>946,568</u>	<u>990,084</u>	<u>104.60%</u>	<u>800,253</u>	<u>96.74%</u>
<b>CAMPUS SAFETY AND SECURITY</b>					
Salaries	611,898	447,485	73.13%	1,109,179	119.72%
Contractual Services	-	-	-	-	-
<b>TOTAL CAMPUS SAFETY &amp; SECURITY</b>	<u>611,898</u>	<u>447,485</u>	<u>73.13%</u>	<u>1,109,179</u>	<u>119.72%</u>
<b>TOTAL EXPENDITURES BY OBJECT</b>	<u>1,558,466</u>	<u>1,437,569</u>	<u>92.24%</u>	<u>1,909,431</u>	<u>108.88%</u>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	946,568	990,084	104.60%	800,253	96.74%
Campus Safety and Security	611,898	447,485	73.13%	1,109,179	119.72%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<u>1,558,466</u>	<u>1,437,569</u>	<u>92.24%</u>	<u>1,909,431</u>	<u>108.88%</u>
Excess (deficiency) of revenues over expenditures other sources (uses)	<u>(716,290)</u>	<u>(890,945)</u>		<u>(739,943)</u>	
Fund Balance Released from Reserved Fund Balance	716,290	-	-	-	-
<b>Fund Balance at beginning of year</b>	<u>-</u>	<u>4,747,331</u>		<u>4,696,579</u>	
<b>Fund Balance</b>	<u>-</u>	<u>3,856,386</u>		<u>\$3,956,636</u>	

**ELGIN COMMUNITY COLLEGE DISTRICT 509**  
**INTERNAL SERVICE FUND**  
**For the Months Ending March 31, 2021**

	<b>2021 Budget</b>	<b>Fiscal Year Actual</b>	<b>% Actual to Budget</b>	<b>Prior Yr 3/31/2020 Actual</b>	<b>% of 6/30/2020 Actual</b>
<b>REVENUES</b>					
Benefit Charges	\$10,307,458	\$7,401,747	71.81%	\$7,569,831	15.82%
<b>TOTAL REVENUES</b>	<u>10,307,458</u>	<u>7,401,747</u>	<u>71.81%</u>	<u>7,569,831</u>	<u>15.82%</u>
<b>EXPENDITURES BY OBJECT</b>					
Employee Benefits	10,307,458	7,626,285	73.99%	6,495,405	13.37%
<b>TOTAL EXPENDITURES BY OBJECT</b>	<u>10,307,458</u>	<u>7,626,285</u>	<u>73.99%</u>	<u>6,495,405</u>	<u>13.37%</u>
<b>EXPENDITURES BY FUNCTION</b>					
Institutional Support	10,307,458	7,626,285	73.99%	6,495,405	13.37%
<b>TOTAL EXPENDITURES BY FUNCTION</b>	<u>10,307,458</u>	<u>7,626,285</u>	<u>73.99%</u>	<u>6,495,405</u>	<u>13.37%</u>
Excess (deficiency) of revenues over expenditures	<u>-</u>	<u>(224,538)</u>		<u>1,074,426</u>	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers from Other Funds	-	-	-	3,110,792	(100.00)%
Transfers to Other Funds	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,110,792</u>	<u>(100.00)%</u>
Excess (deficiency) of revenues over expenditures other sources (uses)	<u>-</u>	<u>(224,538)</u>		<u>4,185,218</u>	
<b>Fund Balance at beginning of year</b>	<u>-</u>	<u>(24,937,335)</u>		<u>(30,438,624)</u>	
<b>Fund Balance</b>	<u>-</u>	<u>(\$25,161,873)</u>		<u>(\$26,253,404)</u>	

## STUDENT ACTIVITIES REPORT

### Student Life Mission

*We promote student **learning** and **success** by providing co-curricular programs, student leadership opportunities, and an overall campus climate in which students can thrive. This mission is carried out and through the following categories: New Student Orientation, Education Culture. Leadership, Service/Volunteering, Entertainment, Stress Release, and Civic/Governance.*

### March & April 2021

#### ICCSAA Student Leader Exchange Series (February 4<sup>th</sup>, March 4<sup>th</sup> & April 1<sup>st</sup>)

The IL Community College Student Activities Association (ICCSAA) held a total of three of its four Student Leader Exchange Series events already this spring. On February 4<sup>th</sup> the event was True Colors, where the ICCSAA organizers prepared a presentation about personality types and what student leaders can do to create a harmonious group experience. On March 4<sup>th</sup> the event was How Did we Get Here?, which discussed race and social injustice on American college campuses. They had a Tendra Taylor, professor of Historical Studies from Southern IL University spoke about today's increased activism, awareness of the need for more inclusive environments and systemic structures of oppression. On April 1<sup>st</sup> the event was Balancing for Busy Students and had presenter Jessica Contreras from Joliet Junior College's Student Wellness department speak about growing as student leaders, balancing life, work, school, family, and fun.

Since the events are hosted by ICCSAA, a report of how many ECC Student Leaders who attended is unavailable. James has attended each meeting so far and plans to attend the last one scheduled for May 6<sup>th</sup>.

#### Anxiety Support Group (February 22<sup>nd</sup>)

The Wellness Services of Elgin Community College have created a place for students to minimize triggers, challenge intrusive thinking, and take back control of their anxiety. This support group began on February 22<sup>nd</sup> and occurs weekly on Mondays at 4:00pm-5:00pm. Students must reserve for a spot.

#### District 509 Board of Trustee Town Hall Meeting (February 23<sup>rd</sup>)

Student Government held a ECC Board of Trustee Candidate Town Hall Meeting on February 23<sup>rd</sup> with all of the candidates running in the 2021 Consolidated Election. Student Government Officers Alexandria McCall, Secretary and Jenna Manzano, Treasurer ran the town hall and asked questions to the four candidates: Jeffrey A. Meyer, Donna Redmer, Joyce J. Fountain, and Adriana Barriga-Green. The town hall was to help educate the students at ECC on the candidates running for ECC Board of Trustees.

70 Attendees between Zoom and Facebook live stream



### **What's The Tea On Love (February 24<sup>th</sup>)**

The health professionals representing the Wellness Services of ECC have created a virtual support group for students to talk about healthy relationships. This virtual support group started on February 23rd and occurs weekly on Wednesdays at 3:00pm-4:00pm.

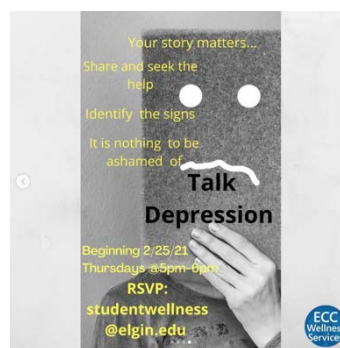
### **A Historical Perspective (February 25<sup>th</sup>)**

In collaboration with the Black History Month Committee, MAGIC presents an event allowing students to gain an insight into the systematic racism Black families found in the Midwest. This was open to the public, allowing the community to learn how to act to help Black families feel welcome and supported in their community.

**135 Attendees**

### **Talk Depression (February 25<sup>th</sup>)**

The Wellness Services of ECC began a weekly talk for students to share their stories about the mental struggles they may face during the semester. The Wellness professionals share ways for students to receive help, identify the signs, and open up a comfortable environment for students to speak on their personal struggles allowing them to know there is nothing to be ashamed of. This talk began on February 25 and occurs weekly on Thursdays at 5:00pm-6:00pm.



### **Online Family Picnic and Game Night (February 26<sup>th</sup>)**

In the spirit of Kwanzaa Principles Umoja and Ujamaa, this event celebrated the closing of Black History Month with a night of fun and fellowship with games and food from local restaurants.

**17 Attendees**

### **Money, Management, and Budgeting (February 25<sup>th</sup>)**

The organization of Phi Theta Kappa hosted a meeting in order to teach other students about tips and tricks to manage money successfully and building a budget works for you. They taught students how to cut down on unnecessary spending.

**9 Attendees**

### **Women's History Month Events**

As many know, the month of March is Women's History Month. The Office of Student Life collaborates with other departments to help celebrate the contributions of women to events in history and contemporary society. This year's theme is ***First, But Not The Last*** celebrating women's firsts and paving the way for other women to pursue their dreams and aspirations in various fields.

### **Recognize an Inspiring Woman (March 1<sup>st</sup> – 31<sup>st</sup>)**

In honor of Women's History Month, Student Life engaged the campus community through a virtual campaign where participants recognized an inspiring woman in their life. Throughout the month of March, students could write in and recognize an inspiring woman in their life. These women were recognized on Student Life's social media pages.

**10 Participants**

### **Women's History Month Trivia (March 10<sup>th</sup>)**

To kick off the celebration of Women's History Month, Elgin Community College's Office of Student Life held a Social Media (SM) trivia challenge for the students to participate and answer questions that celebrate the accomplishments of women's firsts. The video trivia was posted on social media and students had the opportunity to win a special prize.

4 Participants

### **Aviator Amelia Earhart, portrayed by Leslie Goddard (March 16<sup>th</sup>)**

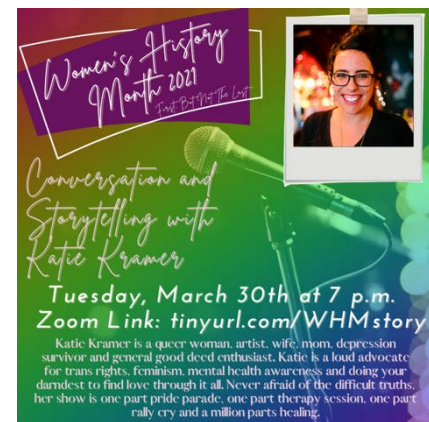
Elgin Community College invited Leslie Goddard to portray Amelia Earhart. Amelia Earhart's courageous exploits and spirited personality made her an international celebrity in the early twentieth century. She was the first woman to cross the Atlantic by airplane and to fly solo across the Atlantic. Set in 1937, the first-person program recounts Earhart's life, the many records she broke, her unconventional views on marriage, and her tireless work to promote aviation and opportunities for women. This event was held virtually this year, and live streamed on the Student Life Facebook Page.



99 Attendees between Zoom and Facebook live stream

### **Conversation and Storytelling with Katie Kramer (March 30<sup>th</sup>)**

This event helped close Women's history month. Elgin Community College invited Katie Kramer to have a conversation with students and listen to her storytelling. Katie Kramer is a queer woman, artist, mom, wife, depression survivor, and general good deed enthusiast. She is a loud advocate for trans rights, feminism, mental health awareness, and doing your darndest to find love through it all. Katie Kramer talked about the difficult truths, and the process of healing. This event was held virtually this year, and live streamed on the Student Life Facebook Page.



102 Attendees between Zoom and Facebook live stream

### **ICCSAA Leadership Series (March 4<sup>th</sup>)**

The Illinois Community College Student Activities Association has created the leader of Student Leader Exchange Series in an effort to provide leadership development in a variety of areas, including team building, social justice, balance and professional development. Students will be able to gain valuable skills as well as engage with other students from other community colleges. These are held once a month, and for the students who attend all four-leadership series will receive a certificate of completion. They will also have the opportunity to apply for a \$250.00 scholarship.



### **CCSSE Survey (March 9<sup>th</sup> – 31<sup>st</sup>)**

The Community College Survey of Student Engagement launched a survey beginning March 9th, allowing for all enrolled students ages 18 years or older to share their experience about ECC. The survey access code was given to students via their student emails, and responses are kept confidential.

### **Student Government Elections (March 15<sup>th</sup> through 17<sup>th</sup>)**

Student Government held elections for Student Government and the Student Trustee positions for the 2021-2022 year. The Student body elected Jenna Manzano to President and James Allen as Student Trustee. Jenna is currently the Student Government's Treasurer and James is Student Government's Vice President. As not all leadership positions have been filled for the 2021–2022-year, Student Government will continue to reach out to the student body for participants to hold officer positions for the 2021-2022 year.

### **March 11: Student Life Happy Hour**

The Office of Student Life held a happy hour for students to participate in a meet and greet with student life staff, play virtual games for a chance to win surprise giveaways.

17 Attendees

### **Budget Allocation Workshops (March 17<sup>th</sup> & 18<sup>th</sup>)**

ECC Clubs were required to attend the 2021 budget allocation workshops in order to prepare for their 2021-2022 budget packet and requests. Club Budget requests were due by April 23<sup>rd</sup>.

35 Club Leaders Attended both Workshops

### **PTK Initiation Ceremony (March 18<sup>th</sup>)**

PTK held its annual initiation ceremony on March 18<sup>th</sup> virtually. The ceremony welcomed the new members of into the Rho Kappa Chapter of Phi Theta Kappa International Honor Society (PTK). In total 130 new members were inducted into PTK.

69 Attendees

### **Anxiety Discussion Panel (March 18<sup>th</sup>)**

The Wellness services department of Elgin Community College hosted a mental health panel in hopes to break the stigma on mental awareness. The meeting provided students with an informational session, and a Q & A with therapists, teens, and other mental health professionals.

### **Food Distribution (March 20<sup>th</sup>)**

Student Government volunteered at a food distribution site in Carpentersville on March 20<sup>th</sup> and helped local organizers hand out boxes of food containing meat, cheese, milk, fruits and vegetables to citizens in the area. Overall hundreds of boxes of food were handed out. The event was sponsored by the Laotain American Society in partnership with Multicultural Education Group.





### **Not Quiet and Not Submissive: Asian-American Women Speak Out (March 31<sup>st</sup>)**

Asian-American speakers included Janet Yang Rohr, IL Rep 41<sup>st</sup> District, Thonglouane Keorajavongsay, Lao Community Leader, Ling Low, Elgin resident, Pat Vilaychack, Lao Executive Board Member and Community Leader, and Chad Ounkeo-Ratsmy, Community Leader. These leaders spoke about the recent violent attacks around America targeting the Asian-American community and how they are dealing with racism and misogyny.

70 Attendees between Zoom and Facebook live stream

### **Sexual Assault Awareness Month (April)**

Virtual Clothesline Project (April 1<sup>st</sup> through 20<sup>th</sup>) – The Clothesline Project is a virtual display of violence statistics that often go ignored. Students were encouraged to participate by designing or decorating their own t-shirt for Sexual Assault Awareness Month. Free t-shirt kits were available in the Student Life Office.

### **Illinois 2021 Consolidated General Election & TurboVote (April 6<sup>th</sup>)**

Student Government promoted the 2021 Consolidated General Election on April 6<sup>th</sup> throughout the month of March and April. Student Government used Social Media, Newsletters, General Meetings, and word of mouth to express the importance of voting in off cycle elections like the IL Consolidated General Election. We also used and promoted ECC's personal TurboVote page [ecc.turbovote.com](http://ecc.turbovote.com) to draw attention to all upcoming elections that affect ECC's students.

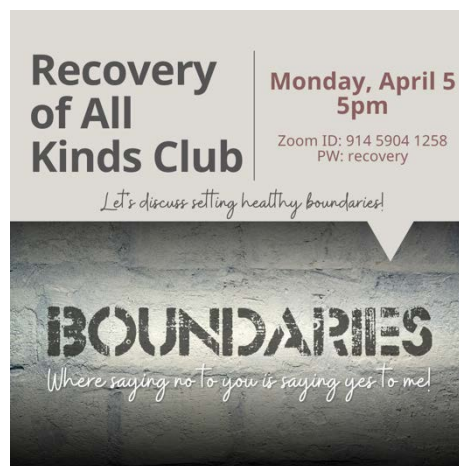
### **Artists with Disabilities and Accessible Art (April 12<sup>th</sup>)**

ADAPT Club hosted the event Artists with Disabilities and Accessible Art on April 12<sup>th</sup>. The event was a virtual art show featuring artists with disabilities. Explanations about the art and stories about how creating art should be accessible to all.

9 Attendees

### **Recovery of All Kinds (ROAK) Club (April 14<sup>th</sup>)**

On April 14<sup>th</sup> the Student Government Executive Board unanimously adopted a resolution to grant Recovery of All Kinds club from temporary status to an official club on the ECC Campus. ROAK was granted temporary club status on November 18, 2020 and has since held meetings on every other Monday since their temporary status was granted. The club showed exceptional attendance despite the challenges presented by the Covid-19 pandemic. The club is a safe place for anyone who has been, has, or is a family member of someone with an addiction. Student Government was proud to grant ROAK temporary status and is proud once again to see them as a full-time club at ECC. We know they will be able to help support the Students at ECC.



### **Zoom-Ba with PTK (April 14<sup>th</sup>)**

On April 14<sup>th</sup> PTK hosted an event called Zoom-Ba with Coach and PTK alum Brittney Walker. The event was held to help promote student's physical activity and exercise. The event was inclusive and gave the participants the option to not have their camera on which allowed students who do not feel comfortable attending live Zumba classes the comfort of anonymity.

11 Attendees

### **Club Leaders Meeting (April 15<sup>th</sup>)**

The Club Leaders Meeting was held on April 15<sup>th</sup> where Student Life Advisors were able to check-in with the club leaders midway through the semester. Students and Advisors spoke about upcoming events and deadlines for the clubs as well as the details of the upcoming Leadership Banquet and Club Awards. Student Leaders were able to ask questions and provide feedback to Student Life and share stresses, struggles and successes about their semester and clubs.

**15 Attendees**

### **Earth Day (April 22<sup>nd</sup>)**

In recognition for Earth Day, Student Government invited a special guest speaker to their General Meeting on April 21<sup>st</sup> and provided students with Grow Kits. Kyle Wenz, Environmental Education Assistant for Spring Valley Nature Center spoke about the importance of bees and what we can do to help increase the bee population. The Grow Kits Student Government provided included a pot, soil, and seeds to grow flowers that encourage bee pollination.

### **Interview with Photographer (April 22<sup>nd</sup>)**

The ADAPT Club sponsored and hosted the event, Interview with Photographer David Farber. Farber is a talented photographer and wheelchair user. He discussed events and told stories about how accessibility has played a key part in his photographic journey around the world.

**11 Attendees**



**This club report was written in coordination with  
Taylor Vitacco, Student Trustee 2020-2021 and James Allen, Student Trustee 2021-2022.**

A special thank you to Taylor Vitacco for your dedication to the Student Body, ECC, Student Life, Student Government, and ECC Board of Trustees. Congratulations on all you have accomplished, and we look forward to hearing about your successes and new adventures in life!

If you have any questions, please let me know.

[StudentTrusteeAllen@elgin.edu](mailto:StudentTrusteeAllen@elgin.edu)

## ACCEPTANCE OF WRITTEN COLLEGE REPORTS

### Recommendation

The administration recommends that the Board of Trustees accepts the following written college reports, which are attached:

- A. Personnel (April)
- B. Treasurer (March)
- C. Student (March/April)

The administration recommends that the Board of Trustees accepts the following written college reports/procedures, which were presented under separate cover:

- D. Institutional Advancement and ECC Foundation (April)
- E. Community Engagement and Legislative Affairs (April)
- F. College & Career Readiness (quarterly)
- G. Grant Monitoring Report (period ending March 31, 2021)



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Dr. David Sam, President

### Background

At each regular board meeting, various departmental and liaison reports and materials are submitted to the board for their information and acceptance. That information includes, but is not limited to, financial data, grants data, personnel data, marketing and community activities, student activities, institutional advancement data/Foundation news, and police department statistics.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF CLOSED SESSION OF  
COMMITTEE OF THE WHOLE BOARD MEETING  
April 12, 2021**

**Recommendation**

The administration recommends that the Board of Trustees approves the minutes of the closed session of the committee of the whole board meeting held April 12, 2021.



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Dr. David Sam, President

**Background**

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS* 120/2.06 (*a, f*):

*Sec. 2.06 (a)* All public bodies shall keep written minutes of all their meetings, whether open or closed . . . .

*Sec. 2.06 (f)* Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING  
APRIL 13, 2021**

**Recommendation**

The administration recommends that the Board of Trustees approves the minutes of the regular board meeting held April 13, 2021.



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Dr. David Sam, President

**Background**

This recommendation is provided in accordance with Board Policy GP 8.1 and 5 *ILCS 120/2.06*:  
(from Ch. 102, par. 42.06)

- Sec. 2.06* (a) All public bodies shall keep written minutes of all their meetings, whether open or closed . . . .
- (b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

Staff Contact: Dr. David Sam, President, 847-214-7374

**MINUTES OF REGULAR BOARD MEETING  
APRIL 13, 2021**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, April 13, 2021, in Building E, Room E100.01/Virtual.

**1. Call to Order and Roll Call**

Chair Redmer called the regular meeting to order at 6:32 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Meyer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos and student trustee, Ms. Vitacco  
Mr. Duffy attended virtually. All other trustees attended in-person

*Trustees absent:* None.

*ECC staff present:* Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; Ms. Kerruish, Recorder; ECC staff members and visitors attended virtually.

**2. Statement from the Chair regarding COVID-19 Disaster**

*On April 2, 2021, Governor J B Pritzker extended by 30 days, through May 1, 2021, the disaster proclamation relating to COVID-19 (Executive Order 2021-06). With the current mitigation status, this meeting will be conducted in-person. Since attendance at this meeting location is not feasible due to mitigation restrictions and limited seating due to social distancing requirements because of the COVID-19 disaster, members of the public may virtually attend this meeting.*

*On June 12, 2020, the Governor signed Public Act 101-0640 into law. This new law amends the Open Meetings Act to authorize public bodies to meet remotely without the otherwise required quorum present at the meeting place.*

- 1. This authorization is only effective when the Governor has issued a disaster declaration that covers the jurisdiction of the public body.*
- 2. The head of the public body must make a determination that an in-person meeting is not practical or prudent due to a disaster. Our agenda states that there is a virtual component to this meeting as we adhere to the restrictions of the Phase 4 Recovery Plan.*
- 3. Roll Call will determine whether a trustee is attending in-person or virtually and confirm that all are able to hear each other during the meeting.*
- 4. Members of the public are welcome to attend in person or virtually.*
- 5. One member of the public body or the chief administrative officer or the chief legal officer must be present at the meeting place. Dr. Sam and Mr. Vazquez are in attendance at the meeting place.*
- 6. All votes must be by roll call.*
- 7. Notification has been provided in accordance with the Open Meetings Act.*
- 8. Both Open and Closed sessions of a virtual meeting of the public body must be recorded.*

MINUTES OF REGULAR MEETING OF  
APRIL 13, 2021

**3. Preliminary Matters**

Following the Pledge of Allegiance led by Student Trustee Vitacco, Trustee Nowak read the Board Purpose.

**4. President's Report**

- Dr. Sam recognized the presence of Professor Tarver, ECCFA, via virtual connection, as well as Ms. King, SSECCA.
- Congratulations to the Speech team on their achievements in the Phi Rho Pi National Speech and Debate Tournament held virtually this year. ECC has a National Champion; Lukas Munoz.
- Dr. Sam thanked Mackenzie Montgomery, Adrienne Barkley and Shannon Hernandez for their support for the Phi Theta Kappa (PTK) Awards this year. ECC Student Life and Marketing and Communications worked to facilitate the virtual PTK awards banquet this year. Professor Keane was recognized for five years of service as a PTK advisor.
- Dr. Sam commended Student Trustee Vitacco for her outstanding work as the first dual credit student trustee.
- Former student trustee, Alejandro Molina earned his Bachelor degree in Mechanical Engineering and is celebrating his first anniversary with Bison Gear.
- PPE care bags were distributed once again to the hospitals and front line workers in District 509 as a thank you for all their efforts.

**5. Audience Wishing to Address the Board**

Professor Tarver, ECCFA president, addressed the Board regarding several topics, including the ECCFA contract extension facilitated with the assistance of Dr. Heinrich and Mr. Vazquez. No grievances have been filed this year. Additional comments included the fall semester, and congratulations to the two elected trustees.

**6. Board Reports**

**A. Committee of the Whole**

Trustee Nowak provided an update on the April 12 Committee of the Whole meeting, which included the following presentations: Athletics, Youth Leadership Academy (YLA), and Employee Handbook. Purchases on the April 13 agenda were reviewed, and the upcoming board retreat was discussed. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

**B. Illinois Community College Trustee Association (ICCTA)**

Trustee Ollayos mentioned the trustee training which will take place at the upcoming ICCTA annual meeting in Bloomington June 4 and 5. Additional information will be sent to trustees. The awards committee is reviewing the second round of ICCTA awards.

**C. Association of Community College Trustees (ACCT)**

Trustee McCreary stated there was nothing to report on ACCT.

**D. Legislative**

Trustee Rakow summarized recent events, noting seven legislative affairs meetings were held in March. She will meet with Dr. Blacksmith to discuss local legislative outreach efforts. On March 12, ECC signed onto a letter of support doubling the PELL Grant



MINUTES OF REGULAR MEETING OF  
APRIL 13, 2021

maximum. In addition, ECC hosted 3 food markets and participated in 18 community outreach meetings.

**E. ECC Foundation**

Chair Redmer reported the following: The Foundation raised \$714,201 in cash and pledges as of March 29, representing 99% of FY21 goal. The Foundation Board approved a feasibility study, and interviews with key constituents begin soon. 75% of scholarship funds have been awarded for the 2020-21 academic year. Resources for Excellence Mini-Grants applications are open now. The spring social media campaign, *Monday Alum Day*, will launch in May, highlighting an alum each week. The Golf Classic is scheduled for Monday, June 21; and the date for the 2021 Gala is September 18. The Motorola Solutions Foundation has approved the ECC Foundation's request to submit an application for \$50,000 in scholarships for underserved students. As we look toward the "new normal", the Foundation is attempting to transition the very successful Student Success Fund into a multi-division, comprehensive student success initiative.

**F. Student Report**

Student Trustee Vitacco provided an overview of the written report.

**7. Board Action No. 144-A-21, Acceptance of College Reports**

- A. Personnel (March)
- B. Treasurer (February)
- C. Student (March)

***College Reports Under Separate Cover***

- D. Institutional Advancement and ECC Foundation (March)
- E. Community Engagement and Legislative Affairs (March)

Chair Redmer confirmed receipt, either attached or under separate cover, of the aforementioned written reports.

**Motion:** Trustee Ollayos moved to accept the college reports.

**Second:** Trustee McCreary seconded the motion.

**Roll-Call Vote:** Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco, aye; motion carried

**8. Consent Agenda**

The following item was removed from the Consent Agenda prior to action by request of Trustee Meyer:

**J.4 Board Action No. 158-B-21, Skid Steer Purchase**

Chair Redmer read the following consent agenda items:

- A. Board Action No. 145-A-21, Minutes of Closed Session of Committee of the Whole Board Meeting March 8, 2021**
- B. Board Action No. 146-A-21, Minutes of the Regular Board Meeting March 9, 2021**

MINUTES OF REGULAR MEETING OF  
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- C. Board Action No. 147-A-21, Destruction of Audiotape of Closed Session Board Meeting August 13, 2019**
- D. Board Action No. 148-F-21, Ratification of Report of Expenses**
- E. Board Action No. 149-A-21, Release of Select Closed-Session Minutes of Board Meetings of December 2018-December 2020**
- F. Board Action No. 150-A-21, Application for Permanent Curriculum Approval: Associate of Applied Science Degree in Ophthalmic Technician**
- G. Board Action No. 151-A-21, Dual Credit Programs Memorandum of Understanding Between Kane County Regional Office of Education, the Kane County Juvenile Justice Center and Elgin Community College**
- H. Board Action No. 152-A-21, Ratification of Resolution to Participate in the National Intergovernmental Purchasing Alliance Company (OMNIA Partners) Cooperative**
- I. Board Action No. 153-F-21, Public Display of Fiscal Year 2022 Budget**
- J. Purchases**
  - 1. Board Action No. 154-X-21, Choral Riser Purchase**, authorizes the administration to purchase choral risers direct from the manufacturer, Wenger (Owatonna, MN), in the amount of \$43,980.03.
  - 2. Board Action No. 155-B-21, Cube Van Purchase**, authorizes the administration to purchase a used 2017 Ford E-350 cube van or similar from Freeway Ford Truck Sales, Inc. (Lyons, IL) in the amount of \$31,490 less a trade-in of (\$3,500) for a total of \$27,990.
  - 3. Board Action No. 156-T-21, Data Warehouse Purchase**, authorizes the administration to contract for data warehouse software implementation and license fees with ASR Analytics (Potomac, MD), in the amount of \$489,100 for a period of three (3) years.
  - 4. Board Action No. 157-T-21, Dual Credit Management Software**, authorizes the administration to contract for software, implementation services, and application hosting for cloud-based dual credit management software from CourseMaven, Inc. (Leesburg, VA), in the amount of \$254,235 over a five-year period.
  - 6. Board Action No. 159-I-21, Surface Grinder Purchase**, authorizes the administration to purchase one (1) Clausing Surface Grinder for the Industrial Manufacturing Technology (IMT) Program from Iverson & Company (Des Plaines, IL), in the amount of \$28,659.25.
- K. Personnel**
  - 1. Board Action No. 160-A-21, Awarding of Tenure, Instructor of English, Ms. Carissa Miller**
  - 2. Board Action No. 161-P-21, New Hire, Instructor of Nursing, Ms. Taylor Bernhard**
  - 3. Board Action No. 162-A-21, Resolution of Appreciation, Retiree, Ms. Valerie Hale**

**Motion:** Trustee Ollayos moved to approve the consent agenda as presented.

**Second:** Trustee Nowak seconded the motion.

MINUTES OF REGULAR MEETING OF  
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**Roll-Call Vote:** Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco, aye; motion carried

**Other**

**J.5. Board Action No. 158-B-21, Skid Steer Purchase,** authorizes the administration to purchase a New Holland skid steer with a trade-in from the lowest responsive bidder, Alta Equipment Sales (South Elgin, IL), in the total amount of \$52,610.

**Motion:** Trustee McCreary moved to approve the agenda item as presented.

**Second:** Trustee Rakow seconded the motion.

Trustee Meyer indicated he will abstain from voting on this purchase due to a conflict of interest.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Duffy, McCreary, Nowak, Ollayos; abstain, 1; Meyer; nay, 0; student trustee Vitacco, aye; motion carried

**9. Board Action No. 163-A-21, Resolution Adopting Results of the Student Trustee Election for 2021-2022**

**Motion:** Trustee McCreary moved to approve the agenda item as presented.

**Second:** Trustee Meyer seconded the motion.

**Roll-Call Vote:** Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco, aye; motion carried

Trustees congratulated James Allen, new student trustee.

**10. Board Action No. 164-A-21, Resolution of Appreciation, 2020-2021 Student Trustee, Taylor Vitacco**

**Motion:** Trustee Duffy moved to approve the agenda item as presented.

**Second:** Trustee Ollayos seconded the motion.

Trustee Rakow read the Resolution of Appreciation for Ms. Vitacco.

**Roll-Call Vote:** Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Allen, aye; motion carried

Chair Redmer stated it was a great honor to have Ms. Vitacco serve on the Board.

Ms. Vitacco read a letter of appreciation to the Board, expressing her gratitude for the opportunities provided to her.

**11. Old Business**

Trustee Ollayos mentioned that former student trustee, Dustin Good was elected to the Elgin City Council.

**12. New Business**

No new business was brought forward.

MINUTES OF REGULAR MEETING OF  
APRIL 13, 2021

**Adjournment**

***Motion:*** Trustee Ollayos moved to adjourn the meeting.

***Second:*** Trustee Nowak seconded the motion.

***Roll Call Vote:*** Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos;  
nay, 0; student trustee Allen, aye; meeting adjourned at 7:17 p.m.

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Jeffrey A Meyer, JD, Board Secretary

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Diane Kerruish, Board Recorder

**DESTRUCTION OF AUDIOTAPE OF CLOSED SESSION BOARD MEETING  
SEPTEMBER 10, 2019**

**Recommendation**

The administration recommends that the Board of Trustees approves the destruction of the verbatim audiotape of the closed session of September 10, 2019 as all criteria for destruction of these tapes have been met.



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Dr. David Sam, President

**Background**

With no lawsuit pending regarding the legality of these closed sessions, in accordance with *The Open Meetings Act (5 ILCS 120/2.06)*:

- (c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:
  - (1) the public body approves the destruction of a particular recording; and
  - (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

The audiotaped recordings of the closed sessions noted above meet the legal criteria, as stated.

Staff Contact: Dr. David Sam, President, 847-214-7374

## **RATIFICATION OF REPORT OF EXPENSES**

### **Recommendation**

The Treasurer recommends that the Board of Trustees ratifies the Report of Expenses for the month of April 2021. (Reports provided under separate cover.)



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Dr. David Sam, President

### **Background**

The enclosed Report of Expenses identifies the vendors that have been paid during the month of April 2021 in the amount of \$2,066,256.25.

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance 847-214-7728

## ATHLETIC SCHOLARSHIPS

### Recommendation

The administration recommends that the Board of Trustees authorize the administration to award athletic scholarships in the number outlined below beginning the Fall 2021 semester.



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Dr. David Sam, President

### Background

Elgin Community College's Athletic Department has recommended to return to the National Junior College Athletic Association Division II after being in Division III since FY2017. Division II allows the Board to award athletic scholarships to eligible student athletes. The following chart outlines the proposed number of athletic student scholarships by sport.

Women	Men
Softball - 16	Men's Tennis - 6
Women's Tennis - 6	Men's Soccer - 12
Women's Soccer - 12	Golf - 5
Volleyball - 10	Men's Basketball - 10
Women's Basketball - 10	Baseball - 16
<b>Total = 54</b>	<b>Total = 49</b>

Students athletes will complete a scholarship application, essay, and one letter of recommendation to apply for a scholarship. Students must have residency inside District 509 at least 30 days prior to the term to qualify for the scholarship. The athletic scholarship will cover tuition charges only at the in-district per credit hour tuition rate up to 15 credit hours per term (Fall/Spring term) and the per term enrollment fee (Fall/Spring term). A maximum of 60 credit hours will be covered throughout a student athlete's enrollment at ECC. The athletic scholarship will be disbursed before federal financial aid on the student's account. The student must maintain a 2.0 GPA to retain the scholarship. For FY2022, if all scholarships are awarded, the estimated cost is \$409,116.

Funding Source: Education Fund

Staff Contact: Dr. Kimberly Wagner, Vice President, Business and Finance, 847-214-7728



**CONSULTING SERVICES  
BOARD RETREAT SEPTEMBER 2021**

**Recommendation**

The administration recommends that the Board of Trustees authorizes the administration to enter into an agreement for consulting services with Linda M. Kolbusz-Kosan Consulting (Palatine, IL), to facilitate the board retreat scheduled for two days in September 2021, in an amount not to exceed \$5,000.



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Dr. David Sam, President

**Background**

Linda Kolbusz-Kosan has facilitated past retreats for the board of trustees. Her services have provided successful discussions. During the retreat, the board of trustees will review and discuss the board self-assessment, components of the strategic plan, previous board activities, results/data reports completed by trustees, measurable goal setting to support board policy, and tools to be used for measurement of success and professional development.

Staff Contact: Dr. David Sam, President, 847-214-7374

**TRUSTEES' IN-STATE ATTENDANCE AT ILLINOIS COMMUNITY COLLEGE  
TRUSTEE ASSOCIATION (ICCTA) MEETING**

**Recommendation**

The administration recommends that the Board of Trustees approves the attendance of Trustees at the June 4-5, 2021 ICCTA Annual Convention and Awards Banquet to be held in Normal, IL. The expected cost should not exceed \$3,000, which includes registration, hotel and travel costs for all Trustees. This meeting includes the mandated four hours of leadership training required for trustees in their first, third and fifth year in office. Each trustee is a member of ICCTA and dues are paid from the board's budget.



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Dr. David Sam, President

**Background**

Board policy GP 6.4.c.2, states *...only one trustee may be appointed as the board's official representative (with one alternate) to the ICCTA meetings, all trustees are encouraged to attend all appropriate ICCTA meetings, seminars and workshops, whether held in the Chicago area or downstate...*

Administrative Procedure 2.601, *Travel and Business-Related Expenses* outlines the details regarding travel arrangements. Board members are required to complete a travel claim form for reimbursement within 30 days of attending professional development meetings.

The Public Community College Act (110 ILCS 805/3-8.5) requires every voting member of a board of trustees to complete a minimum of 4 hours of professional leadership training, covering topics that include, but are not limited to, open meetings law, community college and labor law, freedom of information law, ethics, sexual violence on campus, financial oversight and accountability, audits, and fiduciary responsibilities of a community college trustee during the first, third and fifth year of his or her term.

Staff Contact: Dr. David Sam, President, 847-214-7374

## **RATIFICATION OF TECHNOLOGY EQUIPMENT PURCHASE**

### **Recommendation**

The administration recommends that the Board of Trustees ratifies and authorizes the administration to purchase technology equipment from CDW-G (Vernon Hills, IL) in the amount of \$74,311.00 utilizing Educational and Institutional Cooperative Services (E&I) pricing.

<b>Description</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
HP Chromebooks	50	\$ 271.90	\$ 13,595.00
Adesso Web Camera	750	\$ 34.35	\$ 25,762.50
Adesso Headset	750	\$ 24.57	\$ 18,427.50
Logitech Speakers	50	\$ 13.90	\$ 695.00
Tripp USB Hub	900	\$ 17.59	\$ 15,831.00
			\$ 74,311.00



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Dr. David Sam, President

### **Background**

The administration purchased fifty (50) HP Chromebooks to increase the inventory of available equipment for student checkout. The Information Technology (IT) department and the Library staff obtain and manage the inventory and checkout process of technology equipment to students. The current inventory has been depleted through this process so to ensure that the College has equipment available for summer students, this purchase was made. Spring semester returns will be added to the inventory and fall semester needs will be assessed at a later date.

The administration has also purchased web cameras, headsets, speakers, and USB hubs for use by faculty and staff. While many departments have been working on campus during the past year, a large number of employees have been working remotely to reduce the possibility of a COVID-19 spread. With employees returning to campus in June 50% of their time and still working remotely 50% of the time, there will be a need for new technology in their offices and workstations to accommodate this transition. Administration foresees that remote meetings that have been integrated into the current workplace will continue to be a need in the future. It allows employees the ability to attend meetings that they may not have been able to in the past.

Funding Source: Coronavirus Response and Relief Supplemental Appropriations Act, 2021  
(CRRSAA) Funds

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728

## **VOLUNTARY EARLY RETIREMENT INCENTIVE FOR FACULTY, STAFF AND ADMINISTRATORS**

### **Recommendation**

The administration recommends that the Board of Trustees approves a Voluntary Early Retirement Incentive program for eligible full-time faculty, staff and administrators who apply for retirement between May 15, 2021 and June 9, 2021. An irrevocable notice of Intent to Retire must be received by Human Resources within this timeframe. This is a limited time program. Although it is the intent of the College to make this program available to all who are eligible, ECC must implement the program in a manner that will not disrupt operations.



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Dr. David Sam, President

### **Background**

Employees who meet the eligibility requirements prior to their retirement date, must submit an irrevocable notice of Intent to Retire application to Human Resources. The CHRO will submit the applications to Cabinet for review at the first Cabinet meeting after the deadline.

HR will notify the employees who applied of the Cabinet's decision in writing. These notifications will be made within seven (7) days following the decision. Employees who are approved will sign a document which will provide for a review period. After the review period has ended, the employee's Intent to Retire becomes an official Notice to Retire and is therefore irrevocable.

Employees will be allowed to select their preference of a retirement date within this program. However, the administration reserves the right to place awardees into the appropriate retirement incentive dates as outlined in the program. Preference will be given to applications in the order they were received.

Staff Contact: Mr. Anthony Ray, Chief Human Resources Officer, 847-214-7415

## **FURNITURE PURCHASE - BUILDING E**

### **Recommendation**

The administration recommends that the Board of Trustees authorizes the administration to purchase furniture for Building E, direct from the manufacturer Krueger International (KI) (Chicago, IL) utilizing IPHEC pricing, in the amount of \$44,301.92.



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Dr. David Sam, President

### **Background**

The Illinois Public Higher Education Cooperative (IPHEC) was formed to consolidate common requirements for various state universities, competitively bidding products/services through a lead state university, which then provides purchasing opportunities for public agencies statewide.

#### Room E100.03 - \$11,652.04

Included in this purchase are mobile tables and task chairs to replace the existing conference room table and chairs. The current table is large and inflexible and restricts the ability to conduct functional meetings. This room is used for facilities rental for community, staff, and board of trustees' meetings. The existing chairs will be evaluated and repurposed.

#### Room E100.01 - \$32,649.88

During the past year, it has become apparent that flexible furnishings are critical to the operations of the College. The existing furniture is not easily reconfigured and is original to the building. The tables are ganged together and stationed for lectures. To change the configuration for other events, it requires the labor of at least two employees that must lift and place furniture into new configurations. This impedes the ability of the Facilities Rental department from being nimble with set ups and could also increase injury risks. The existing furniture will be replaced with nesting tables and nesting chairs, both of which can be rolled into place and set up easily and quickly. Because of this room's heavy use for varied types of events and meetings, it was selected as a pilot location for Building E. It is used by facilities rental for community, staff, and the committee of the whole and board meetings. Should the pilot room prove to be successful, the design and specifications will be used to update other training rooms in Building E. With facilities rentals already increasing, the need to meet our customer's needs and ensure compliance with safety protocols is critical to the operations of the Facilities Rental department. All of the existing furniture will be evaluated and repurposed.

Funding Source: Coronavirus Response and Relief Supplemental Appropriations Act, 2021  
(CRRSAA) Funds

Staff Contact: Dr. Kimberly Wagner, Vice President of Business and Finance, 847-214-7728  
Actions 17

## INSTRUCTIONAL & OFFICE REPLACEMENT COMPUTERS & MONITORS

### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase computers and monitors for instructional and office departments from the lowest responsive bidder, Staples Contract and Commercial LLC (Deerfield Beach, FL), in the amount of \$337,059.98.

Vendor	HP Prodesk Mini Computers	Monitors 21.5"	Monitors 23.8"	HP Elitebook Laptops	Total
Qty	280	100	300	94	
Staples (Deerfield Beach, FL)	194,516.00	13,605.00	41,691.00	87,247.98	\$337,059.98
HPI (Brooklyn, NY)	206,074.40	14,000.00	42,900.00	87,749.00	\$350,723.40
Riverside (Omaha, NE)	208,040.00	14,600.00	44,700.00	93,154.00	\$360,494.00
ACP Creative (Buffalo Grove, IL)	217,336.00	14,411.00	44,202.00	96,049.20	\$371,998.20
CDW-G (Vernon Hills, IL)	232,078.00	15,565.00	48,132.00	102,303.96	\$398,078.96
Imagetec (McHenry, IL)	470,122.80	14,365.00	48,195.00	206,392.04	\$739,074.84



Dr. David Sam, President

### Background

An invitation to bid was advertised and sent to twenty-one (21) firms, one (1) was in-district, four (4) were Illinois Certified Minority Owned Businesses, and two (2) were Illinois Certified Woman Owned Businesses.

This purchase will replace instructional and office computers at the College in accordance with the Information Technology department's replacement schedule. It would consist of two hundred-eighty (280) HP ProDesk 600 G6 Desktop Mini PC, ninety-four (94) HP EliteBook 840 G8 Notebook PC, one hundred (100) HP EliteDisplay E223 - LED monitor, and three hundred (300) HP EliteDisplay E223 - LED monitors.

The purchase of these computers will provide students, faculty, and staff access to current technology for instruction and work, and provide students the ability to employ state-of-the-art technology and tools to develop the technical skills needed to transform concepts into presentations.

Funding Source: Education Fund

Staff Contact: Dr. Philip Garber, Vice President Planning, Institutional Effectiveness & Technology, 847-214-7285

## SPRING IMPACT MAGAZINE

### Recommendation

The administration recommends that the Board of Trustees authorizes the administration to purchase print services for the Spring Impact Magazine from Consolidated Carqueville Graphics (Streamwood, IL), the lowest responsive bidder, in an amount not to exceed \$28,114.

Vendor	Location	Base Bid
Consolidated Carqueville Graphics	Streamwood, IL	\$ 28,114.00
Cardinal ColorGroup	Itasca, IL	\$ 29,750.00
Carol Ann Marketing	West Chicago, IL	\$ 38,975.00



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Dr. David Sam, President

### Background

The invitation to bid was advertised and sent to five (5) vendors, two (2) of which were in-district and one (1) was an Illinois Certified Persons with a Disability owned business.

IMPACT is a magazine-type newsletter incorporating Elgin Community College news, initiatives, and personal profiles about ECC students, employees, alumni, programs, the ECC Foundation, and other important College information. This magazine is shared with the district community, students, parents/guardians, employees, donors, and alumni. It is both informational and personal in its content and style and delivers the College's message and mission to ECC's wider audience.

The College is having the vendor print 190,530 magazines to be mailed directly to community members and 970 will be delivered to the College for internal distribution.

Funding Source: Education Fund

Staff Contact: Dr. Toya Webb, Chief Marketing and Communications Officer, Marketing & Communications, 847-214-7769



**RESOLUTION OF APPRECIATION**  
**Program Director of Medical Imaging, Debra Letizio**

**Recommendation**

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Debra Letizio, Program Director of Medical Imaging, who will retire May 31, 2021.



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Dr. David Sam, President

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student Development, 847-214-7363

**RESOLUTION OF APPRECIATION**  
**Program Director of Medical Imaging, Debra Letizio**

**WHEREAS**, Debra Letizio earned her Associate of Science Degree in Radiologic Technology with honors from Florida Junior College in 1981, her Bachelor of Arts in Psychology & Social Sciences Degree Cum Laude from Winthrop College in 1986, and her Master of Arts in Adult Higher Education Degree from Appalachian State University in 1991; and

**WHEREAS**, Debra Letizio holds advanced certifications from the American Registry of Radiologic Technologists in Cardiovascular Interventional Technology and Quality Management; and

**WHEREAS**, Debra Letizio served as a consultant for Elgin Community College to develop the Associate of Applied Science Radiography Program including curriculum development and guiding the college through the application for recognition with the Illinois Community College Board (ICCB) and accreditation by the JRCERT in 2006 -2007; and

**WHEREAS**, Debra Letizio started at Elgin Community College as the Radiography Program Director in 2007; and

**WHEREAS**, under Debra Letizio's leadership and instruction there has been a consistent 100% pass rate in the Radiography program and certification with the American Registry of Radiologic Technologists (ARRT); and

**WHEREAS**, Debra Letizio developed three advanced certificate programs at Elgin Community College including Computed Tomography, Mammography, and the JRCERT accredited MRI program in 2014; and

**WHEREAS**, Debra Letizio has authored several articles published in the American Society of Radiologic Technologists *Scanner* and *The National Multiskilled Health Practitioner Clearinghouse Newsletter*; and

**WHEREAS**, Debra Letizio led five successful medical imaging department accreditations through JRCERT at Elgin Community College with maximum awards each time; and

**WHEREAS**, it is appropriate to formally recognize and honor Medical Imaging Program Director Debra Letizio upon her retirement from Elgin Community College on May 31, 2021; and now, therefore, be it

**RESOLVED** that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 11th day of May 2021, expresses to Program Director Letizio, on behalf of District 509 citizens, her colleagues, and the many students who have benefitted from her leadership and teaching, heartfelt appreciation for her many years of dedicated service, valuable contributions and service to the college, and extends to her best wishes for the future; and be it further

**RESOLVED** that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Debra Letizio.

**RESOLUTION OF APPRECIATION**  
**Eleanor Swanson, Full-Time Technical Services Librarian**

**Recommendation**

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Eleanor Swanson, Full-time Technical Services Librarian, Renner Academic Library, who will retire May 20, 2021.



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Dr. David Sam, President

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student  
Development, 847-214-7363

## **RESOLUTION OF APPRECIATION**

**FT Technical Services Librarian, Renner Academic Library, Professor Eleanor Swanson**

**WHEREAS**, Professor Swanson began her career at Elgin Community College as an Adjunct Cataloging Librarian in March 2002, and in August 2008 became the Technical Services Librarian in the Renner Academic Library; and

**WHEREAS**, Professor Swanson established and expanded the electronic book collection; expanded the print book collection; and established streaming resources in the library; thereby providing many additional resources to students; and

**WHEREAS**, Professor Swanson maintained, upgraded and expanded the library's computer system; improving the system's features and usability for students and staff; and

**WHEREAS**, Professor Swanson; supported multiple visits to the library by various accreditation committees; assisted administration in writing program reviews; and assisted in mentoring librarian and library technical assistant candidates from multiple institutions; thereby furthering the skills of future library professionals; and

**WHEREAS**, Professor Swanson served as a member of the Curriculum Committee for many years; multiple search committees for faculty, administration and staff positions; and on Sick Bank, Insurance and Safety Committees; and

**WHEREAS**, Professor Swanson represented her division on Faculty Senate for many years; served on the Grievance Committee and as Grievance Committee Co-Chair; and

**WHEREAS**, Professor Swanson worked closely with administration while representing faculty as ECCFA Vice President; and

**WHEREAS**, it is appropriate to formally recognize and honor Professor Swanson upon her retirement from Elgin Community College on May 20, 2021; and now, therefore, be it

**RESOLVED** that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 11th day of May 2021, expresses to Professor Swanson, on behalf of District 509 citizens, her colleagues, and the many students who have benefitted from her teaching, heartfelt appreciation for her many years of dedicated service, valuable contributions and service to the College, and extends to her best wishes for the future; and be it further

**RESOLVED** that Eleanor Swanson, upon her retirement from Elgin Community College, be granted the status of Professor Emeritus (*as defined by ECCFA contract*) and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

**RESOLVED** that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Eleanor Swanson.

**RESOLUTION OF APPRECIATION**  
**Professor II of Nursing, Karen Taylor**

**Recommendation**

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Karen Taylor, Professor II of Nursing, who will retire May 31, 2021.



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Dr. David Sam, President

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student  
Development, 847-214-7363

**RESOLUTION OF APPRECIATION**  
**Professor II of Nursing, Karen Taylor**

**WHEREAS**, Professor Taylor came to Elgin Community College in 2005 and joined the nursing program as a full-time faculty member following over 30 years of practice as a registered professional nurse; and

**WHEREAS**, Professor Taylor earned her Bachelor of Science in Nursing degree from Saint Joseph's College in 1985, and her Master of Science in Nursing degree from Aurora University in 1995; and

**WHEREAS**, Professor Taylor currently is an active member of the National League for Nurses, Organization for Associate Degree Nursing (OADN) fostering professionalism in nursing at ECC; and

**WHEREAS**, Professor Taylor has taught theory and clinical components of 1<sup>st</sup> semester Fundamentals, 2<sup>nd</sup> semester Medical-Surgical, and 4<sup>th</sup> semester Complex Nursing courses as well as HPE 101; was nominated for the Thompson Teaching Excellence Award and challenged her students while instilling a sense of lifelong learning; and

**WHEREAS**, in addition to her teaching responsibilities, Professor Taylor was an active member of the Nursing Department Curriculum and Faculty committees, the retention committee and served as chairperson of the Nursing Program Outcomes Committee for many years, in addition to many nursing search and tenure committees, acting as a role model and mentor; and

**WHEREAS**, Professor Taylor has been an active member on faculty college-wide committees: ECC Curriculum Committee, and ECC Faculty Association Senate; and

**WHEREAS**, Professor Taylor participated in two successful nursing department accreditations through ACEN (formerly NLNAC), and actively contributed to the development and evaluation of the previous and current nursing curricula; and

**WHEREAS**, it is appropriate to formally recognize and honor Professor Taylor upon her retirement from Elgin Community College on May 31, 2021; and now, therefore, be it

**RESOLVED** that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 11<sup>th</sup> day of May, 2021, expresses to Professor Taylor, on behalf of District 509 citizens, her colleagues, and the many students who have benefitted from her teaching, heartfelt appreciation for her many years of dedicated service, valuable contributions and service to the college, and extends to her best wishes for the future; and be it further

**RESOLVED** that Karen Taylor, upon her retirement from Elgin Community College, be granted the status of Professor Emeritus (*as defined by ECCFA contract*) and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

**RESOLVED** that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Karen Taylor.

**RESOLUTION OF APPRECIATION**  
**Professor II of Culinary Arts and Hospitality, Jill R. Turro**

**Recommendation**

The administration recommends that the Board of Trustees approves the Resolution of Appreciation for Jill R. Turro, Professor II of Culinary Arts and Hospitality, who will retire May 31, 2021.



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Dr. David Sam, President

Staff Contact: Dr. Peggy Heinrich, Vice President, Teaching, Learning and Student  
Development, 847-214-7363

**RESOLUTION OF APPRECIATION**  
**Professor II of Culinary Arts and Hospitality, Jill R. Turro**

**WHEREAS**, Professor Turro began her teaching career at Elgin Community College as a full-time instructor in June 2004 and was the Instructional Coordinator for the Culinary Arts and Hospitality program from 2008-2014; and

**WHEREAS**, Professor Turro earned a Master in Business Administration from Dominican University, River Forest, a Bachelor of Science in Hotel-Restaurant Management from the University of Wisconsin-Stout, and an Associate Degree in Culinary Arts from Triton College, River Grove; and

**WHEREAS**, Professor Turro received the Certified Executive Chef Certification and Certified Culinary Educator Certification with the American Culinary Federation; the ServSafe Sanitation Instruction Certification in 1992 and is a ServSafe lifetime instructor; and

**WHEREAS**, Professor Turro implemented scholarships for ECC students with Sysco, John B. Sanfilippo & Son, Inc., and Tate and Lyle and implemented the Spartan Terrace vegetable garden on the ECC campus; and

**WHEREAS**, Professor Turro studied abroad in Italian Culture & Cuisine in Tuscany, Italy; and began the ECC Study Abroad Program with L’Amandier School, Angouleme, France Culture & Cuisine in the Charente Region in 2002 and 2016; and

**WHEREAS**, Professor Turro has been recognized by the Illinois Restaurant Association as an Outstanding Illinois Educator and the recipient of the ProStart Excellence Award; received the American Culinary Federation Presidential Medallion, twice; the Chicago Chefs of Cuisine President’s Appreciation Medallion; and is a member of the Les Amis d’Escoffier Society of Chicago and a member of the France Disciples of Escoffier International inducted in 2013; and

**WHEREAS**, Professor Turro was awarded the honor of Chicago Chefs of Cuisine Chef Educator of the Year in 2004, the Windy City Professional Culinaricians Chef Educator of the Year in 2008, the Orrin G. Thompson Teaching Excellence Award in 2010, and the YWCA Harriet Gifford & Hattie Griffin Leadership Award for Education in 2012; the Les Ami d’Escoffier Society of Chicago, Lou Kysela Recognition Award in 2017, and

**WHEREAS**, it is appropriate to formally recognize and honor Professor Turro upon her retirement from Elgin Community College on May 31, 2021; and now, therefore, be it

**RESOLVED** that the Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry, and DeKalb, State of Illinois, on the 11th day of May, 2021, expresses to Professor Turro, on behalf of District 509 citizens, her colleagues, and the many students who have benefitted from her teaching, heartfelt appreciation for her many years of dedicated service, valuable contributions and service to the college, and extends to her best wishes for the future; and be it further

**RESOLVED** that Professor Turro, upon her retirement from Elgin Community College, be granted the status of Professor Emeritus (*as defined by ECCFA contract*) and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

**RESOLVED** that this resolution be entered into the minutes of the Board of Trustees and a copy signed by all trustees be prepared for, and presented to, Jill R. Turro.