

**COMMITTEE OF THE WHOLE MINUTES
JANUARY 27, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, January 27, 2025, in Building E, Room 100.01.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:00 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, and Ms. Heiser.

Trustees absent: Mr. Parks. Dr. Ollayos arrived at 3:01, Ms. Arroyo arrived at 3:02

ECC Staff present: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Student Trustee Heiser.

A moment of silence was held for Holocaust Remembrance Day.

3. Introductions

Introductions were made.

4. Approval of Meeting Minutes of the Committee of the Whole, December 9, 2024

Chair Redmer requested approval of the minutes of December 9, 2024 with one change that was mentioned.

Motion: Trustee Rodriguez moved to approve the minutes as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo and Rodriguez; nay, 0; and Student Trustee Heiser, aye. Motion carried.

5. Presentations

A. Manufacturing and Technology Center (MTC) – DLA

An animated video rendering of the new Manufacturing and Technology Center was presented to the Board. A voice-over narration will be done in-house.

B. Health Professions – Dean Kruckenberg

Dean Kruckenberg provided an overview of Health Professions. Enrollment and growth potential for these programs was discussed. Accreditation requirements regarding numbers of clinical sites were shared.

6. Construction Update

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

- **Internal Digital Signage Project**

Construction of the video wall and new speakers in the Jobe Lounge should be completed this week. The mobile signage was delivered last week. If programming and training is completed smoothly, the project should be at 100% complete mid-February. Preliminary conversations are beginning for the exterior signage statement of work. The signage is outdated and needs updating to be able to be linked to the interior signage's software.

- **Manufacturing and Technology Center Building Project**

The mass grading permit and water reclamation permit have been received. There are a few outstanding items regarding the overall building permit but that should be issued within the next week or so. We met with the City of Elgin engineering department to discuss coordination of inspections and sequence of construction. We are able to begin earth moving, however the depth of the frost will require extra machine time to get to the final elevations within the building footprint and surrounding areas. Lamp and the site contractors have committed to an aggressive schedule to gain time, as we are behind.

- **New Truck Driving Classroom Building Project**

The Truck Driving team, along with Dr. Taylor, met with Perkins & Will (our architects) to address some changes to the size of the skills lot. The Illinois Secretary of State changed regulations for the skill training last summer and there will be a need to expand both the skills lanes as well as the space between lanes to ensure that our program meets the ILSOS requirements. Various solutions have been proposed. Once we receive an updated plan, cost implications will be addressed with Shales McNutt Construction. The project is in permit review with the City. The entire team will meet next week to get updates on schedules and costs. Items like submittals and long lead items have been secured and approved so that construction can begin as soon as possible.

- **Disability Services Space Remodel**

With Board approvals, the project will be bid in February by IHC, the construction manager with a desire to start the project by the end of March or beginning of April. The architects and HVAC engineers performed their final site review.

7. Review Board Actions on the January 28, 2025 Regular Board Meeting Agenda

A. Purchases

1. Additional Marketing Cloud Implementation Fees
2. Computers and Related Peripherals Purchase
3. Construction Management Fees – The Creation of a New Space for the Student Access and Disability Services Area
4. Formstack Software License Renewal
5. Interpreter Services
6. Theatrical Sound Equipment Purchase
7. Transcript Services Renewal
8. Window Coverings for Building B – First and Second Floors of Administrative Wings
9. Ratification of Architectural and Engineering Services Fees for the Creation of a New Space for the Student Access and Disability Services Area

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10. Ratification of Captioning Services
11. Ratification of Skid Steer Purchase

B. Other Agenda Items

There were no questions brought forward regarding any of the January 28, 2025 agenda items.

Know Your Rights discussions have been held on campus and there have been listening sessions that have complemented Dr. Heinrich's recent communications to students and staff. Additional communications will be provided as needed.

8. Spotlight

Ms. Paula Amenta, Interim Chief Community & Government Relations Officer, was spotlighted.

9. Audience Wishing to Address the Board

There were no audience members wishing to address the Board

The Board recessed at 3:58 p.m. and reconvened at 4:04 p.m.

10. Old Business

There was no old business brought forward.

11. New Business

A. Items of Professional Growth

1. ACCT National Legislative Summit – February 9-12, 2025

Trustee Rakow reviewed the plans provided by Ms. Amenta. The final schedule was discussed and additional information will be sent to the attendees.

2. ICCTA Meeting – March 14-15, 2025

Trustee Ollayos will be attending both days. Trustees Redmer and Rakow will be attending Friday.

3. Review Board Goals

Assessment documents will be provided in the March Board packet, along with community event attendance.

4. Special Board Meeting in April

No date was determined for this meeting.

5. Board Retreat – June, 2025

Discussion was held regarding the retreat format, the consultant and the possible dates. Trustees suggested trying something different this year.

6. Community Engagement Events

Upcoming community engagement events were reviewed.

B. Interim President's Remarks

Dr. Heinrich provided an enrollment update, highlighting the increase.

C. Chair's Remarks

- Chair Redmer requested Trustees Rakow and Rodriguez review the Board's Policies and Procedures.

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- Chair Redmer reminded Trustees not to ‘reply all’ in emails. Questions should be directed to the Chair or the President’s Office.
- Chair Redmer inquired about the email/webmail change. A solution to the issue raised was provided.

D. Announcements

- Student Trustee Heiser expressed that students across campus are concerned about the safety for undocumented students. Dr. Heinrich will be meeting with student government this week to discuss.
- Trustee Arroyo inquired about ECC supporting organizations in the community. The College has ECC employees on the Boards of several community organizations. The College attends events and provides sponsorships. There is also an ambassador program that is forthcoming.
- An inquiry about a vet tech program for ECC was made. A feasibility study was done in the past and we did not meet the criteria at that time.

E. Issues for Next Month’s Agenda

No issues were brought forward for the next agenda.

12. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Arroyo; Nay, 0; Student Trustee Heiser, aye. Motion carried.
The meeting was adjourned at 4:51 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder