

**COMMITTEE OF THE WHOLE MINUTES  
SEPTEMBER 8, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, September 8, 2025, in E125, Seigle Auditorium.

**1. Call to Order by Presiding Officer**

Chair Rakow called the meeting to order at 3:00 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Ms. Rakow, Ms. Arroyo, Mr. Allen, Ms. Barbosa-Guzman and Student Trustee Mr. Gidlund.

*Trustees absent:* Mr. Rodriguez, Dr. Redmer and Mr. Parks

*ECC Staff present:* Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee Arroyo.

Chair Rakow requested a moment of silence honoring the life and legacy of ECC employee Tammy Ray.

**3. Introductions**

Introductions were made.

**4. Approval of Meeting Minutes of the Committee of the Whole, August 11, 2025**

Chair Rakow requested approval of the minutes of August 11, 2025.

*Motion:* Trustee Arroyo moved to approve the minutes as presented.

*Second:* Trustee Barbosa-Guzman seconded the motion.

*Roll-Call Vote:* Aye, 4; Rakow, Arroyo, Allen and Barbosa-Guzman; nay, 0; and Student Trustee Gidlund, aye. Motion carried.

**5. Presentations**

**A. Liberal, Visual & Performing Arts: Innovative Projects in Art History – Dr. Perkins & Assistant Professor Brandolino**

Professor Brandolino provided an overview of the Art department. She shared curriculum from her Art 152 class, including a gallery project and spring/fall talk sessions.

**B. Naming of College Facilities – Dr. Schopen & Dr. Wagner**

Dr. Schopen and Dr. Wagner shared an overview of the MTC (Building S) and Truck Driving Steering Committee. They also provided background information regarding

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naming rights in the administrative procedures. Proposed naming rights for Building S were shared and plan to be brought to the Board for consideration at a future board meeting.

## **6. Construction Update**

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

- **Manufacturing and Technology Center Building Project**

Work on McLean Blvd. should wrap up this week. We are waiting for water quality and pressure tests to be approved. All the floor slabs are poured, and the final interior block walls are being constructed. Roofing has begun, which will allow for a lot of interior infrastructure work to begin.

Dr. Wagner also reviewed the project funding structure and shared information previously presented regarding the Alternate Revenue Bonds (ARBs).

- **New Truck Driving Classroom Building Project**

Final requirements for the City permit, including securing a bond as required for site development work have been submitted. Once a permit is secured, Perkins and Will will issue a set of documents for construction and final costs will be determined. The project schedule will be compressed as much as possible to make sure the paved areas are completed before winter.

- **Disability Services Space Remodel**

The Disability Services space essentially wrapped up last week with final architectural details and lighting controls installed. The final furniture selection has been completed.

- **Building F Renovation (CDB Project)**

ECC met with the Architect and Engineers and walked the entire F Building at the end of August. Fees are being negotiated with the CDB, and the next phase of existing documentation is expected as soon as the fee is determined. After the contract is signed, we will meet to discuss the final scope and schedule. Interior environmental remediation will be reviewed following on-site testing.

- **Exterior Digital Signage**

This project is meant to replace the digital screens in the monument signs around campus and upgrade the technology to broadcast messages. The bid package goes out this week.

## **7. Review Board Actions on the September 9, 2025 Regular Board Meeting Agenda**

### **A. Purchases**

1. Art Center Ticketing System Renewal
2. Digital Asset Management System
3. Electric Forklift Purchase
4. Fall Impact Magazine
5. Terminalfour Software Renewal
6. Transcript Services Increase
7. Ratification of Fire Gear Purchase
8. Ratification of Replacement of Elevator Drive Unit in Car #5 – Building C

### **B. Other Agenda Items**

There were no questions regarding any of the August 12, 2025 agenda items.

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**8. Spotlight**

Ms. Jocelyn Santana, Chief Institutional Success & Engagement Officer was spotlighted.

**9. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board.

*The Board recessed at 3:44 p.m. and reconvened at 3:50 p.m.*

**10. Old Business**

There was no old business to discuss.

**11. New Business**

**A. Items of Professional Growth**

**1. Learning Opportunity: Program Review – Dr Schopen**

Dr. Schopen provided an overview of the program review process.

**2. ACCT Leadership Congress Voting Delegate and Alternate**

Trustee Arroyo is the delegate & Trustee Allen will be the alternate.

**3. Community Engagement Events**

Upcoming community engagement events were reviewed.

**B. President's Remarks**

Dr. Heinrich will share her remarks tomorrow at the Board of Trustees meeting.

**C. Chair's Remarks**

Chair Rakow shared that the Trustee trainings / learning opportunities will be incorporated in the Trustees policy manual.

**D. Announcements**

There were no announcements.

**E. Issues for Next Month's Agenda**

No issues were brought forward for the next agenda.

**12. Adjournment**

**Motion:** Trustee Barbosa-Guzman moved to adjourn the meeting.

**Second:** Trustee Arroyo seconded the motion.

**Voice Vote:** Aye, 4; Rakow, Arroyo, Allen and Barbosa-Guzman; Nay, 0; Student Trustee Gidlund, aye. Motion carried. The meeting was adjourned at 4:15 p.m.

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Patricia Arroyo, Board Secretary

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Diane Kerruish, Board Recorder