

**COMMITTEE OF THE WHOLE MINUTES
AUGUST 11, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, August 11, 2025, in in E125, Seigle Auditorium.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:03 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Ms. Arroyo, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Mr. Gidlund.

Trustees absent: None

ECC Staff present: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Arroyo.

3. Introductions

Introductions were made.

4. Approval of Meeting Minutes of the Committee of the Whole, June 9, 2025

Chair Rakow requested approval of the minutes of June 9, 2025.

Motion: Trustee Rodriguez moved to approve the minutes as presented.

Second: Trustee Allen seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; nay, 0; and Student Trustee Gidlund, aye. Motion carried.

5. Presentations

A. Adult Education: Benefits of ESL Programming – Dr. Hobson

Dr. Hobson and staff provided a presentation on the benefits of ESL programming. An overview of programs, demographics, community need and ESL student success stories were shared.

COMMITTEE OF THE WHOLE MINUTES
AUGUST 11, 2025

6. Construction Update

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

- **Manufacturing and Technology Center Building Project**
Roofing started last week. The flooring will be finished in main areas soon. The project timeline is being met for the Fall 2026 opening.
- **New Truck Driving Classroom Building Project**
Perkins and Will is submitting final documents for the permit. ECC is required to issue a bond for the site work. Signage is in process to announce the future construction for Building T. A fence is now shown on the drawings via P&W (the fence being a City of Elgin code requirement). It may be necessary for new bids / vendors for the fence and additional approval from the Board.
- **Disability Services Space Remodel**
The Disability Services space is nearing completion. Contractors will be installing the final lighting fixtures and trim pieces this coming week. Staff office furniture is currently being ordered, and the student testing room and waiting room furniture are under review and evaluation by the Disability Services team. Due to the high caseload at the start of the semester, the move-in for Disability Services will begin in September.
- **Building F Renovation (CDB Project)**
A meeting is scheduled for August 21 with CDB. The project will provide various upgrades to the heating, ventilation and cooling systems in Building F, as well as refurbishing the building's elevator and emergency generator. The work will also include replacement of ceilings with new grid and high-efficiency lighting. The overall project goal is to make all spaces more comfortable and adaptable for the students and staff that use Building F with improved temperature and lighting controls. It is funded by a 75% / 25% split with the State of Illinois Capital Development Board and the College. The CDB Board approved the selection of the architect and engineer in July. Existing documentation and the design process is expected to begin this Fall. More information regarding potential impacts on our academic calendar and use of spaces in the building during construction will be determined as a timeline is developed.
- **Exterior Digital Signage**
The scope for the Exterior Digital Signage upgrade project is being finalized and the bid will be released shortly. This project is meant to replace the digital screens in the monument signs around campus and upgrade the technology to broadcast messages.
- **Master Plan Update**
Perkins and Will finalized the 5-year update to our 2020 Master Plan for your approval tomorrow. After the June 9 overview with the Board, Perkins and Will incorporated the Student Life area within the redesigned Student Success Center.

7. Review Board Actions on the August 12, 2025 Regular Board Meeting Agenda

A. Purchases

1. Audiovisual Annual Support Services
2. Coordinating Measuring Machine Purchase
3. Creation of an Integrated Reading and Writing Placement Exam
4. Curriculum Management System Software Renewal

COMMITTEE OF THE WHOLE MINUTES
AUGUST 11, 2025

5. Electric Vehicle Charging Stations
6. Internal and External Signage
7. Patient Simulator (Manikin)
8. Renewal of Microsoft License
9. Tableau Migration Management Consultant
10. Ratification of Digital Pianos Purchase

B. Other Agenda Items

There were no questions regarding any of the August 12, 2025 agenda items.

8. Spotlight

Ms. Alison Guengerich, Chief Human Resources Officer was spotlighted.

9. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 3:49 p.m. and reconvened at 3:56 p.m.

10. Old Business

A. Review of Board Policy GP 7.2.c – Trustee Enrollment in Credit-Bearing Classes

Trustees discussed the policy changes that were updated and adopted at the May 13, 2025 board meeting. Following discussion, any suggested changes may be addressed during the annual policy review period as outlined.

11. New Business

A. Items of Professional Growth

1. Board Retreat Review – Approval of Board Goals and Strategies for 2025-2026

The Board Goals as written during the Board retreat were accepted. Periodic reviews will be scheduled.

2. Trustee In-State Attendance at ICCTA – Springfield, September 12-13, 2025

Trustees Allen & Arroyo will be attending.

3. Community Engagement Events

Upcoming community engagement events were reviewed.

B. President's Remarks

Dr. Heinrich shared the following:

- The Foundation Board is planning a social gathering at a Kane County Cougars game on August 28 and Trustees are invited to attend.
- Aside from the TRiO SSS-ESL grant, all of our federal grants appear to be funded for the coming year. There is a great unknown for FY27 funding, but we continue our advocacy efforts. TRiO SSS-ESL was not defunded at the federal level, meaning the grant still exists, but our program was not selected for funding. We were close and received some clear feedback.
- ACCT will be hosting a special seminar on federal updates for ECC on September 4 at 3:00 p.m.
- Radiography Program Update – There was a request by the Chair for an update on the Radiography Program in terms of accreditation status and to answer some questions

COMMITTEE OF THE WHOLE MINUTES
AUGUST 11, 2025

- that were posed. A written update has been provided. Dean Kruckenberg can answer any additional questions.
- The Cabinet held a two-day retreat at the Elgin Area Chamber of Commerce in July. Dr. Cindy Miles served as our facilitator. We each completed Strengthsfinder assessments and discussed our individual leadership assets and potential areas that may need focus as a team to address any collective areas of weakness. We discussed and documented the purpose of the cabinet and our rules of engagement as a team and to guide our meetings and our work together. Finally, we spent a good deal of time discussing our strategy for addressing our many college plans, our annual institutional goals, HSI plan, SEM plan, course cost reduction plan, and identified an approach and priorities for the coming year. Overall, a great opportunity to get to know one another better and to level set as we move into the new year.
 - Enrollment for Fall is up 4%, currently.

C. Chair's Remarks

Chair Rakow shared that in September the Trustee training / learning opportunities will begin at the CoW meetings.

D. Announcements

There were no announcements.

E. Issues for Next Month's Agenda

No issues were brought forward for the next agenda.

12. Adjournment

Motion: Trustee Arroyo moved to adjourn the meeting.

Second: Trustee Barbosa-Guzman seconded the motion.

Voice Vote: Aye, 7; Rakow, Rodriguez, Redmer, Arroyo, Parks, Allen and Barbosa-Guzman; Nay, 0; Student Trustee Gidlund, aye. Motion carried. The meeting was adjourned at 4:50 p.m.

Patricia Arroyo, Board Secretary

Diane Kerruish, Board Recorder