

**COMMITTEE OF THE WHOLE MINUTES
JUNE 9, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, June 9, 2025, in Building E, Room 100.01.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:00 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Mr. Gidlund.

Trustees absent: Ms. Arroyo

ECC Staff present: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning & Student Development; Ms. Scholl, Assistant VP, Business & Finance; Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Barbosa-Guzman.

3. Introductions

Introductions were made.

4. Approval of Meeting Minutes of the Committee of the Whole, May 12, 2025

Chair Rakow requested approval of the minutes of May 12, 2025.

Motion: Trustee Parks moved to approve the minutes as presented.

Second: Student Trustee Gidlund seconded the motion.

Roll-Call Vote: Aye, 6; Rakow, Rodriguez, Redmer, Parks, Allen and Barbosa-Guzman; nay, 0; and Student Trustee Gidlund, aye. Motion carried.

5. Presentations

A. Master Plan Update – Perkins & Will

Mr. Michael Dolter and Mr. Andrew Broderick provided an overview of their recommended updates. Trustee Allen mentioned that Student Life has outgrown its space and other trustees agreed that this should be addressed. The final plan will be provided in August for approval.

B. Workforce Development – Dr. De rosier-Cook

Mr. Rudden provided a data spotlight for non-credit enrollment. Dr. De rosier-Cook provided an overview of how the division is helping students financially through grants and other opportunities.

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6. Construction Update

Ms. Jouhet and staff presented several options for a proposed mural in the new Manufacturing and Technology Center.

Mr. Dolan, Senior Director of Facilities, provided an overview of the current construction projects on campus.

- **Manufacturing and Technology Center Building Project**

The final exterior load bearing masonry walls will begin in the next few weeks. The main steel erection will be completed by the first week of July with floor and roof deck being installed simultaneously. Most of the site storm drainage is complete which will help alleviate some drainage issues both upstream and downstream of our site. The interior electrical and plumbing work has begun with installation of floor drains and electrical boxes. Work has started with the final selection of furniture for all spaces.

- **New Truck Driving Classroom Building Project**

We are still waiting on the building permit from the City of Elgin. Perkins and Will did reach out to the building department and they reported that they are still waiting on a few departments to relay their comments from the latest resubmittal. Once the final permit is received, the Construction Manager, SMC will mobilize the building foundation work and the site utilities.

- **Disability Services Space Remodel**

The office is substantially complete. Flooring has been installed. Some of the lighting had long lead times. We are finalizing furniture and equipment purchases for September occupancy.

- **Building F Renovation (CDB Project)**

The CDB's project to Renovate Building F, Upgrade Elevator, and Replace Generator is tentatively on the docket for approval of the Architect and Engineer in July. This project is intended to upgrade all of the HVAC systems in Building F with improvements in lighting, controls and data wiring. The elevator will be updated and the building emergency generator will be replaced.

7. FY 2026 Budget

Ms. Heather Scholl reviewed changes made in the operational budget which was initially presented at the May Finance Meeting. Changes include; validation of positions and property tax schedules from the community. Chair Rakow shared that the budget was posted for 30 days and there were no comments. The Board did not have any additional questions.

8. Review Board Actions on the June 10, 2025 Regular Board Meeting Agenda

A. Purchases

1. Annual Trane Agility & Centrifugal Chiller Equipment Maintenance
2. Classroom Equipment Replacement Laser Projectors and Switching Technology – Phase 2
3. Digital Advertising Services
4. Electrical Supplies
5. Ellucian Colleague Software Renewal
6. Fuel Services for Truck Driving and Operations
7. Lodging, Activities, and Meals for College Campus Visits for TRiO Student Support Services

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8. Purchase and Renewal of Virtual Server Software
9. Theatrical Drapery Purchase – H123 & H142
10. TV Advertising Services
11. Ratification of Emergency Asbestos Abatement
12. Ratification of Used Vehicles Purchase

B. Other Agenda Items

There were no questions regarding any of the June 10, 2025 agenda items.

9. Audience Wishing to Address the Board

There were no audience members wishing to address the Board

The Board recessed at 4:29 p.m. and reconvened at 4:34 p.m.

10. Old Business

There was no old business brought forward.

11. New Business

A. Items of Professional Growth

1. Board Retreat – June 16 & 17, 2025

Reminder to sign-up to speak with consultant.

2. ACCT Leadership Congress – October 22-25, 2025

Reminder was provided and responses/confirmation of attendance was requested.

3. Community Engagement Events

Upcoming community engagement events were reviewed. Also, reminder that the Board photo will be at 5 PM tomorrow.

B. President's Remarks

Dr. Heinrich shared that enrollment is up 5% with 57 days to go. Two ECC commercials were shared with the Board.

C. Chair's Remarks

Chair Rakow did not have any remarks to share.

D. Announcements

There were no announcements.

E. Issues for Next Month's Agenda

No issues were brought forward for the next agenda.

12. Adjournment

Motion: Trustee Redmer moved to adjourn the meeting.

Second: Trustee Rodriguez seconded the motion.

Voice Vote: Aye, 6; Rakow, Rodriguez, Redmer, Parks, Allen and Barbosa-Guzman; Nay, 0; Student Trustee Gidlund, aye. Motion carried.
The meeting was adjourned at 4:45p.m.