

**COMMITTEE OF THE WHOLE MINUTES
MAY 12, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, May 12, 2025, in Building E, Room 100.01.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Rodriguez, Dr. Redmer, Mr. Parks, Mr. Allen, Ms. Barbosa-Guzman and Mr. Gidlund.

Trustees absent: Dr. Redmer, Ms. Arroyo arrived at 3:38 p.m.

ECC Staff present: Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Phil Garber, VP, Planning, Institutional Effectiveness & Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Allen.

3. Introductions

Introductions were made.

4. Approval of Meeting Minutes of the Committee of the Whole, April 14, 2025

Chair Rakow requested approval of the minutes of April 14, 2025.

Motion: Trustee Rodriguez moved to approve the minutes as presented.

Second: Trustee Parks seconded the motion.

Roll-Call Vote: Aye, 4; Rakow, Rodriguez, Parks and Barbosa-Guzman; nay, 0; abstain, 1; Allen; and Student Trustee Gidlund, aye. Motion carried.

5. Presentations

A. Sabbatical Report – Professor Tarver

Professor Tarver provided a detailed report on her recent sabbatical.

B. Disability & Accessibility Services Update

Mr. Rudden provided a data spotlight for this area. Mr. Long, Mr. Jones, Mr. Karp and Mr. Ahlmann provided an overview of instructional technology and accessibility for students and faculty. They shared several examples of assistive technology and support provided for students with disabilities and support for faculty.

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6. Construction Update

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

- **Master Plan Update**

Perkins & Will continue to finalize the 5-year update to our 2020 Master Plan document. They have met with various stakeholders across campus and the project advisory team and are working toward prioritizations. Perkins & Will is scheduled to return to discuss the final update with the Board at the June 9 Committee of the Whole.

- **Manufacturing and Technology Center Building Project**

The building foundations are complete. The plumbers and electricians are working on under-slab utilities. The structural steel erection begins this week with columns first, and then cross beams to follow. Within a few weeks we will start to see floor and roof joists arriving on site. The detention pond south of Spartan is complete and waiting for connection from the main construction site later this month. The City of Elgin is working with Lamp on the cutting and patching of Spartan Drive for this work. Once that is complete, they will blanket and seed the entire pond area.

- **New Truck Driving Classroom Building Project**

An update on the final construction timeline will be addressed as soon as the building permit is received from the City of Elgin. Shales McNutt is planning to start the construction on the building foundation first and then site utilities installed over the summer.

- **Disability Services Space Remodel**

Construction is expected to be substantially complete by the end of May. We are waiting on long-lead time items like the light fixtures to be installed in June. The next step is to identify the most flexible and adaptable furnishings for the testing rooms, offices and waiting area. Keeping the Disability Services team accessible to students is a priority, to avoid taking the program offline the team will have the summer to transition all of their services to the F120 suite.

7. Review Board Actions on the May 13, 2025 Regular Board Meeting Agenda

A. Purchases

1. Additional Funding for Mail House Services
2. Annual Fire Alarm System Testing
3. Arts Center 2025-2026 Season Brochure
4. Billboard Advertising Services - Lamar
5. Construction Management Fees – Truck Driving Program Building
6. Construction of the New Truck Driving Program Building
7. Data Warehouse Maintenance Consultant
8. End User Software Support Subscription – Multi Year
9. Fall 2025 and Spring 2026 Continuing Ed/Career Training Schedule
10. Instructional and Office Replacement Computers and Monitors
11. Integrated Library Platform Software Renewal
12. Networking Equipment Purchase
13. Purchase and Renewal of Computer Backup Software
14. Safety Data Sheet Portal for Chemicals on Campus
15. Transcript Services Renewal

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16. Waste Removal Services

B. Other Agenda Items

There were no questions brought forward regarding any of the May 13, 2025 agenda items. Trustee Allen requested to remove item 9.K from the consent agenda as he will abstain.

8. Spotlight

Ms. Pietrina Probst, Director of ADA, Student Access and Disability Services, was spotlighted.

9. Audience Wishing to Address the Board

There were no audience members wishing to address the Board

The Board recessed at 4:42 p.m. and reconvened at 4:48 p.m.

10. Old Business

There was no old business brought forward.

11. New Business

A. Items of Professional Growth

1. ICCTA Annual Meeting – Normal, IL June 6 & 7, 2025

Reminder for those attending.

2. Board Retreat – June 16 & 17, 2025

Meeting times will be 9 a.m. – 4 p.m. each day.

3. ACCT Leadership Congress – October 22-25, 2025

Reminder was provided and responses/confirmation of attendance was requested.

4. Community Engagement Events

Upcoming community engagement events were reviewed.

B. President's Remarks

Dr. Heinrich shared that Trustee Emeritus Ollayos, will be given an honorary membership at the ICCTA Annual Convention and Dr. Soma Chattopadhyay will be receiving the Full-Time Faculty award. A video capturing some of the history of the Burlington campus and firefighter training was shared.

C. Chair's Remarks

Chair Rakow shared how valuable the trainings are and asked that the Trustees dedicate their time to familiarizing themselves with all of the policies/procedures, etc. The Board Retreat will cover many topics and there will be brief segments at future COW meetings to help onboard the new Trustees.

D. Announcements

There were no announcements.

E. Issues for Next Month's Agenda

No issues were brought forward for the next agenda.

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12. Adjournment

Motion: Trustee Arroyo moved to adjourn the meeting.

Second: Trustee Parks seconded the motion.

Voice Vote: Aye, 6; Rakow, Rodriguez, Arroyo, Parks, Allen and Barbosa-Guzman; Nay, 0; Student Trustee Gidlund, aye. Motion carried.
The meeting was adjourned at 5:05p.m.

Patricia Arroyo, Board Secretary

Diane Kerruish, Board Recorder