

**COMMITTEE OF THE WHOLE MINUTES
MARCH 11, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, March 11, 2024, in Building E, Room E125, Seigle Auditorium.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:36 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo, Mr. Parks, Mr. Rodriguez and Student Trustee, Mr. Kolbusz.

Trustees absent: None

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Arroyo.

3. Introductions

Introductions were omitted. The meeting was relocated to Room E125, Seigle Auditorium, due to the number of people in attendance.

4. Approval of Meeting Minutes of the Committee of the Whole, January 22, 2024

Chair Redmer requested approval of the minutes of January 22, 2024.

Motion: Trustee Ollayos moved to approve the minutes as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez and Parks; nay, 0; abstain, 1; Arroyo; Trustee Kolbusz, aye: motion carried.

5. Presentations

A. DLA Architects

The proposed site plan and design were reviewed. The proposed size is 155,000 square feet. The preliminary exterior design will be cohesive with the current campus buildings. Interior renderings were reviewed which suggested utilizing different, complimentary colors for each program area. ADA compliant furnishings will be utilized. All gender bathrooms will be addressed in the plans. Concerns were raised regarding windows and proximity of heavy equipment needs with some programs. The cost of heating and cooling was a concern. A traffic study and parking requirements will be addressed. Dr. Sam indicated that the goal for a ground -breaking ceremony is Fall 2024, with the

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building ready for students in Fall 2026. In addition, he indicated that the plans will be presented to Kane County, Elgin Township and the Elgin City Council.

The truck driving project is progressing. Soil borings are being done now and the project should go out to bid this summer. Construction will start this fall.

B. Health Professions, Math, Science and Engineering – Dr. Miller and Ms. Skrabacz

Dr. Miller and Ms. Skrabacz showcased the division's achievements over the past ten years and provided a history of their 16 programs, with their 17th program currently in progress. Dr. Sam expressed that there have been some staffing challenges for the Respiratory Care Program, including faculty and program director.

Dr. Miller will be retiring at the end of this term. The Board and Dr. Sam thanked her for her years of service to the College.

6. Construction Update

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus. The following items were highlighted:

- Building H Phase II Project – All faculty and staff are moved back into Building H. Operations and Maintenance are working through many punch list items and warranty items.
- Campus Doors and Security System Upgrade (CDB Project 810-030-027) – The replacement doors in M, O and G are finished but flooring and entry details remain to be finished. The next step is to enable the handicap operators at each set of doors. It is anticipated that the new software and training O&M and ECCPD on its use will begin by the end of the month. The project completion date is June 1, 2024.
- Fitness Center Remodel – The architect and construction manager have been selected for these projects and Board approved. Currently, the contract is being reviewed.
- Internal Digital Signage Project – Final architectural design drawings are being approved by the College prior to the project start. The construction project contract is being reviewed.
- Manufacturing Center Building Project – DLA and Lamp finalized program meetings with the core College administrative team and faculty in the last couple of months to arrive at the draft design presented by DLA today. The College administration continues to work with DLA and Lamp to maintain budget and project scope. WT Group completed necessary land surveying in the last couple of months. The College selected a firm to demolish the building and work continues with the City of Elgin regarding a permit for demolition. It is anticipated demolition will be completed by July 2024. The traffic study is currently underway for this project area. Bid packets for the trades are tentatively scheduled for July with an anticipated groundbreaking in September 2024.
- New Truck Driving Classroom Building Project – The College administration is planning to meet with multiple City of Elgin departments in the next few weeks to update them on the truck driving school project. The permitting is still a few weeks away but the College has already updated the design based on the City's preliminary comments. The architect and engineers are updating their design drawings based on surveying and soil borings recently conducted in the project area.

The 30th anniversary grand re-opening of the Performing Arts Center will be celebrated Friday, March 15 at 3 PM.

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7. Review Board Actions on the March 12, 2024 Regular Board Meeting Agenda

A. Purchases

1. Computer Equipment and License Purchase
2. Digital Accessibility Software Renewal
3. General Architectural & Engineering Services
4. Interpreter Services
5. Ratification of Additional Funding for Mail House Services
6. Ratification of Mobile Safety Renewal Services
7. Ratification of Spring Baseball Bus Transportation

B. Other Agenda Items

There were no questions brought forward regarding the March 12, 2024 agenda items.

8. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 4:56 p.m. and reconvened at 5:02 p.m.

9. Old Business

No old business was brought forward.

10. New Business

A. Items of Professional Growth

1. Board Goal Assessment

Chair Redmer requested that Trustees complete the goal assessment and return it by tomorrow at the Board meeting. The Chair and Vice Chair will compile the Board's progress and provide an update.

2. Board Retreat Dates / Facilitator (June 25 and 26, 2024)

Pending approval, Linda Kolbusz will serve as the facilitator.

3. Community Engagement Events

Upcoming community engagement events will be emailed to the Trustees.

B. President's Remarks

Dr. Sam asked that the Board observe a moment of silence at tomorrow's Board meeting for ECC retiree Roger Ramey, as he recently passed away. Last week Dr. Sam and the team were interviewed by Aspen, as one of the top 150. Dr. Sam indicated he will be out of the office next week. There is a recent vacancy at the Cabinet level and Dr. Sam has a solution that will be shared in closed session tomorrow. Dr. Sam recognized Ms. Kerruish as one of the Sensational 75 honorees. In addition, he named many other recipients of the Sensational 75 designation. These individuals represent the community and many professions.

C. Chair's Remarks

Chair Redmer asked Trustee Rodriguez if he had any suggested changes for the reorganization of the Board at the April Board meeting as he will not be present. No changes were mentioned.

D. Announcements

There were no announcements

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E. Issues for Next Month's Agenda

There were no issues for next month's agenda.

11. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Parks seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Arroyo, Rodriguez, and Parks; Nay, 0; Student Trustee Kolbusz, aye. Motion carried.
The meeting was adjourned at 5:19 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder