

**COMMITTEE OF THE WHOLE MINUTES
DECEMBER 9, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, December 9, 2024, in Building E, Room 100.01.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, Dr. Ollayos, Mr. Parks, Ms. Arroyo and Ms. Heiser.

Trustees absent: None.

ECC Staff present: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Student Trustee Heiser.

Trustee Ollayos shared remarks about former Trustee Rise Jones which was followed by a moment of silence requested by Chair Redmer to acknowledge her passing.

3. Introductions

Introductions were made.

4. Approval of Meeting Minutes of the Committee of the Whole, November 11, 2024

Chair Redmer requested approval of the minutes of November 11, 2024 with one change that was mentioned.

Motion: Trustee Nowak moved to approve the minutes as presented.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Parks, Arroyo and Rodriguez; nay, 0; and Student Trustee Heiser, aye. Motion carried.

5. Construction Update

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

• **Internal Digital Signage Project**

Currently all of the 55" digital signs have been installed. Initial construction of the video wall will continue over Winter break and should be completed by January 9, 2025.

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Commissioning and testing of the video wall with the new software is anticipated to be completed by the end of January. The project should be fully completed by February.

- **Manufacturing and Technology Center Building Project**

Fencing will be installed around the construction site as well as the removal of trees this week. Lamp, our construction manager, is working to secure the site demo permit from the City of Elgin. The City has had the full permit response comments for the last few weeks. To stay on schedule, it will be important for us to complete site demo before the ground freezes. The MTC Steering Committee is established and meets weekly to oversee the logistical aspects of this project ranging from the building, stakeholder engagement and cultivation, marketing & communications, and budget oversight. This cross-functional team will continue through the next 2 years to provide important updates and needs for support as the project continues.

- **New Truck Driving Classroom Building Project**

The building project has been ordered however, there is a long lead time. Shales McNutt is waiting for delivery schedules for these items and that will determine a lot of the remaining construction schedule. Perkins & Will is submitting for a building permit in the next couple of weeks. We anticipate that the new truck driving building will be substantially completed by July 2025.

- **Disability Services Space Remodel**

The plan designed by FGM Architects meets Illinois ADA minimum standards and also accommodates new advanced standards for a variety of manual, powered and multi-positional accessibility devices. The plan includes four offices, three testing rooms of various sizes, a reception and waiting area, and a technology-storage workroom. A Construction Manager will be selected to accomplish the project with anticipated completion in the Summer of 2025.

6. Review Board Actions on the December 10, 2024 Regular Board Meeting Agenda

A. Purchases

1. Construction of the New Manufacturing and Technology Center (MTC) – Phase 2
2. Fees for Construction Testing and Inspecting Services for the Manufacturing and Technology Center (MTC)
3. Ratification of Accessible Van Purchase
4. Ratification of Truck Driving Truck Repairs

B. Other Agenda Items

There were no questions brought forward regarding any of the December 10, 2024 agenda items.

7. Spotlight

Ms. Maureen Jouhet, Interim Chief Marketing & Communications Officer, was introduced and spotlighted.

Mr. Pat Dolan provided an update regarding the ADA discussion at the November Committee of the Whole meeting. Following discussion, Chair Redmer requested that updates continue at future Committee of the Whole meetings.

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8. Audience Wishing to Address the Board

There were no audience members wishing to address the Board

The Board recessed at 4:22 p.m. and reconvened at 4:31 p.m.

9. Old Business

There was no old business brought forward.

10. New Business

A. Items of Professional Growth

1. Community Engagement Events

Upcoming community engagement events were reviewed.

B. Interim President's Remarks

Dr. Heinrich provided an update on HSI efforts. Dr. Kristina Garcia will attend a future Committee of the Whole meeting to offer a presentation and update on our HSI strategic planning process, including a process overview, summary of feedback received from listening sessions, and next steps.

C. Chair's Remarks

- Chair Redmer reminded the Board to attend this week's graduation events.
- Chair Redmer asked that Dr. Ollayos read Susan Timm's resolution at the Board meeting.

D. Announcements

- Trustee Ollayos shared that she attended a gala at the Ecker Center for Behavioral Health on December 7. She suggested that this event be considered for the FY2026 community engagement listing.
- Trustee Rodriguez was invited by Senator Castro to attend an event for newly elected Hispanic/Latino officials November 19-21, 2024.
- Trustee Parks offered his appreciation for those attending the Boy Scout breakfast and for their support.

E. Issues for Next Month's Agenda

No issues were brought forward for the next agenda.

11. Adjournment

Motion: Trustee Rakow moved to adjourn the meeting.

Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Parks and Arroyo; Nay, 0; Student Trustee Heiser, aye. Motion carried.
The meeting was adjourned at 4:49 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder