

**COMMITTEE OF THE WHOLE MINUTES  
OCTOBER 7, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, October 7, 2024, in Building E, Room 100.01.

**1. Call to Order by Presiding Officer**

Chair Redmer called the meeting to order at 3:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, Mr. Parks and Ms. Heiser.

*Trustees absent:* Ms. Arroyo and Dr. Ollayos.

*ECC Staff present:* Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Dean Denise Kruckenberg.

**3. Introductions**

Introductions were made.

**4. Approval of Meeting Minutes of the Committee of the Whole, August 12, 2024**

Chair Redmer requested approval of the minutes of August 12, 2024 with one change that was mentioned.

***Motion:*** Trustee Nowak moved to approve the minutes as presented.

***Second:*** Trustee Parks seconded the motion.

***Roll-Call Vote:*** Aye, 5; Redmer, Rakow, Nowak, Rodriguez and Parks; nay, 0; and Student Trustee Heiser, aye. Motion carried.

**5. Presentations**

**A. Sustainability, Business & Career Technologies (SBCT) – Dr. Taylor**

Dr. Cathy Taylor provided updates highlighting the State of the Division. Dr. Simpson reviewed the SBCT data-focused initiatives. Mr. O'Donnell provided a grant update.

Program spotlights were shared for Computer Information Science, Fire Science/Emergency Sciences and Culinary/Hospitality.

Trustee Parks asked about any underutilized space at the Burlington campus. Mr. Two Bulls shared that criminal justice programs have been created for local law enforcement and emergency services training. Chair Redmer inquired about national disaster training. Ms. Kies is developing courses for this.

COMMITTEE OF THE WHOLE MINUTES  
OCTOBER 7, 2024

**B. ACCT Preview: Digital Accessibility-Ensuring Equal Access for All – Ms. Jouhet**

Ms. Jouhet highlighted session outcomes and reviewed the legal ADA requirements that must be in place by 4/4/2026 per Title II of the Americans with Disabilities Act (ADA). Ms. Rakow inquired as to how ECC is tackling this requirement. Ms. Jouhet explained that there is a team in place that has been focused on the requirements. A 5-year plan is being developed that includes: new information added to the website is all accessible; old information that is archived will not be changed; and our new software, JIRA, with the help of Ms. Probst, will help faculty assist students needing assessible documents.

**6. Construction Update**

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

• **Internal Digital Signage Project**

Burlington and the EWC/Hanover Park locations have been updated. Buildings K, O, and M are also complete. Building A should be completed early this week. Mobile signage has been ordered. The detailed planning for the large video wall for Jobe Lounge has been progressing. The Jobe Lounge video wall is expected to be installed during winter break. Our construction firm and IT department are finalizing those proposed timelines.

• **Manufacturing and Technology Center Building Project**

The Manufacturing and Technology Center site development plans and setback variance went to the City of Elgin's September 9 Planning and Zoning Commission meeting. Dr. Heinrich, Dr. Wagner, Mr. Vazquez, our administrative core project team along with DLA, Lamp, WT Group, and Sam Schwartz represented the project. The presentation by Dr. Heinrich and Mr. Vazquez went well and the Commission recommended to move forward to the full City Council for resolution and approval on Wednesday, October 9. Following City Council approval, the next step is to seek official permits from the City to begin construction. Construction fencing around 550 S. McLean and a new construction sign were installed. The fence is in preparation of the demolition that is scheduled to begin the week of October 14. Asbestos abatement is complete. The power and gas are disconnected from the building. The Elgin Fire Department has used the building for training prior to demolition. The first bid package for the manufacturing building is scheduled for tomorrow.

• **New Truck Driving Classroom Building Project**

The project bid opening is scheduled for this Wednesday. The permit package will be submitted to the City of Elgin by the end of October.

• **Disability Services Space Remodel**

The College has a meeting scheduled with FGMA architects on October 18 to go over preliminary plans with departmental administrators.

**7. Review Board Actions on the October 8, 2024 Regular Board Meeting Agenda**

**A. Purchases**

1. Accessibility Software Purchase
2. Annual Carpentry Services
3. Annual Roofing Repair Services
4. Digital Literacy Software
5. Fall Impact Magazine

COMMITTEE OF THE WHOLE MINUTES  
OCTOBER 7, 2024

6. Fire Tool and Gear Purchase
7. Multi-Function Printers (Copiers) Agreement
8. Service Management Licenses Renewal
9. Ratification of Additional Asbestos Abatement at 550 S. McLean
10. Ratification of Winter Sports Bus Services

**B. Other Agenda Items**

There were no questions brought forward regarding any of the October 8, 2024 agenda items.

**8. Spotlight**

Dr. Denise Kruckenberg, Dean of Health Professions, was introduced and spotlighted.

**9. Audience Wishing to Address the Board**

The following audience member addressed the Board:

Ms. Erica Loewe shared that ECC's chapter of the American Association for Women in Community Colleges (AAWCC) has been honored with the 2024 National Model Chapter Award.

*The Board recessed at 4:41 p.m. and reconvened at 4:45 p.m.*

**10. Old Business**

There was no old business brought forward.

**11. New Business**

**A. Items of Professional Growth**

**1. ICCTA November 15-16 Meeting**

Trustee Ollayos will be attending.

**2. Community Engagement Events**

Upcoming community engagement events were reviewed.

**B. Proposed 2025 Board Meeting Dates**

The suggested calendar was provided to the Board and no changes were recommended.

**C. Alumni Mentorship Program**

Ms. Taylor-Demming and Ms. Goist shared that an alumni steering committee has been created for this initiative with the first meeting to be held in November. This team will be comprised of 5-7 alumni with a range of careers/backgrounds, as well as, different age groups. Potential members will be from the Sensational 75 honorees, retirees and other current ECC affinity groups. This team hopes to host an alumni/homecoming event annually to develop and support the mentoring program.

Trustee Nowak offered appreciation for their work on this initiative. Trustee Rodriguez inquired as to when the program will start. Ms. Taylor-Demming explained that their hope it to start right away, with their first event being in January/February.

**D. Interim President's Remarks**

Dr. Heinrich will share her remarks at tomorrow's Board meeting.

**E. Chair's Remarks**

Chair Redmer had no remarks to share.

COMMITTEE OF THE WHOLE MINUTES  
OCTOBER 7, 2024

**F. Announcements**

- Trustee Rakow mentioned the request to Trustees from ICCTA to engage with their legislators regarding funding PATH grants. No one was opposed. Ms. Amenta will prepare a letter to be sent to District 509 legislators on the Board's behalf.
- There is a Dundee Township Boys & Girls Club event being held on November 9. Discussion regarding adding the event to the Community Engagement list was held. Two Trustees will attend.

**G. Issues for Next Month's Agenda**

No issues were brought forward for the next agenda.

**12. Adjournment**

***Motion:*** Trustee Nowak moved to adjourn the meeting.

***Second:*** Trustee Rakow seconded the motion.

***Voice Vote:*** Aye, 5; Redmer, Rakow, Nowak, Rodriguez, and Parks; Nay, 0;  
Student Trustee Heiser, aye. Motion carried.  
The meeting was adjourned at 5:03 p.m.

---

Shane Nowak, Board Secretary

---

Diane Kerruish, Board Recorder