

**COMMITTEE OF THE WHOLE MINUTES  
SEPTEMBER 9, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, September 9, 2024, in Building E, Room 100.01.

**1. Call to Order by Presiding Officer**

Chair Redmer called the meeting to order at 3:02 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, Mr. Parks and Ms. Heiser.

*Trustees absent:* Ms. Arroyo. Dr. Ollayos arrived at 3:32 p.m.

*ECC Staff present:* Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Ms. Kerruish.

**3. Introductions**

Introductions were made.

**4. Approval of Meeting Minutes of the Committee of the Whole, August 12, 2024**

Chair Redmer requested approval of the minutes of August 12, 2024 with one change that was mentioned.

***Motion:*** Trustee Nowak moved to approve the minutes as presented.

***Second:*** Trustee Rodriguez seconded the motion.

***Roll-Call Vote:*** Aye, 5; Redmer, Rakow, Nowak, Rodriguez, Parks; nay, 0; and Student Trustee Heiser, aye. Motion carried.

**5. Public Notice – Illinois Public Act 102-1088-Decennial Committee on Local Government Efficiency**

The public hearing was convened at 3:08 p.m. Notice of public hearing was published in conformity with the law and Illinois Public Act 102-1088.

**A. Roll Call**

*Committee members*

***Present:*** Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, Mr. Parks and Student Trustee Ms. Heiser and Dr. Larson

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*Committee members*

*Absent:* Dr. Ollayos, Ms. Arroyo and Ms. Betancourt

**B. Review of College Efficiencies Discussed June 9, 2024**

Dr. Garber provided an overview of the June 9, 2024 discussion.

**C. Discussion on Opportunities for Increased Efficiencies and Accountabilities Added Since June 2024**

Dr. Garber reviewed the changes that were requested and outlined in the final document. No additions or changes were recommended by the committee.

**D. Audience Wishing to Address the Committee**

There were no audience members wishing to address the committee.

**E. Adoption of September 9, 2024 Final Report**

Chair Redmer asked for a motion to approve the Final Report.

*Motion:* Trustee Nowak moved to approve the Final Report as presented.

*Second:* Trustee Rakow seconded the motion.

*Roll Call Vote:* Aye, 6; Redmer, Rakow, Nowak, Rodriguez, Parks, Larson; nay, 0; and Student Trustee Heiser, aye. Motion carried.

**6. Presentations**

**A. Student Services and Development 2024 Division Report**

Mr. John Long provided updates highlighting the number of students enrolled, number of academic advising sessions, number of Spartan Food Pantry visits, etc. and compared those numbers to the year prior, most of which increased. Student Access & Disability Services increased, due in part to the ICCB Innovative Bridge & Transition Grant. TRiO Student Support Services/ESL experienced a departmental transformation. Recruitment and Outreach Services was able to connect with over 2,800 high school students and Experience ECC had over 350 participants. Transfer Services campus visits are in high demand and well-attended.

**7. Construction Update**

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

• **Internal Digital Signage Project**

Mounts, monitors, and wiring for this project have been received. The Burlington campus and EWC will be completed first and are expected to be finished by the end of this week. The wiring for this project has begun on main campus. This is for the installation of new 55" screens.

• **Manufacturing Center Building Project**

The asbestos abatement is delayed by a few days due to some additional work discovered underneath the top layer of drywall on the first floor. It is expected to be released to Lamp on September 17. Demolition is expected to take up to two months, but with the amount of abatement that was done, we hope for a quicker turnaround. The Manufacturing Building's plans are on the agenda for the City of Elgin's September 9

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Planning and Zoning Commission meeting. DLA Architects and ECC's Marketing dept, will be putting up a new construction sign with one of the external renderings and the anticipated completion date displayed.

- **New Truck Driving Classroom Building Project**

The College administration continues to orchestrate the relocation of the truck driving program to the other side of campus in Lot H along with the construction of the new Manufacturing Building. The bid opening for this project is in late September and breaking ground in the late Fall.

- **Disability Services Space Remodel**

Preliminary programming meetings have begun with Disability Services and Student Services Division leadership. Rough conceptual drawings are estimated to be obtained from the architect in the next couple of weeks.

- **Master Plan Update** - Preliminary meetings will begin in fall 2024 and continue into spring 2025 with Perkins & Will.

## 8. **Bond Sale Update**

Dr. Wagner, VP of Business & Finance, provided an update: ECC once again has received a Aaa bond rating from Moody's. Dr. Wagner reviewed the outline for the use of these funds.

Trustee Parks inquired about the amount appropriated for the renovation of Building O. Dr. Wagner explained that there is substantial remediation that needs to be done due to welding and HVAC being in that space. Any remaining funds will be put towards other projects. Chair Redmer inquired about the timing of the removal of the structure on McLean Blvd. It is a two-month process. Trustee Rakow asked if the notice to the County has been provided. This was confirmed as having been completed.

## 9. **Review Board Actions on the September 10, 2024 Regular Board Meeting Agenda**

### A. **Purchases**

1. Add-On Software to D2L
2. Campus Power Distribution System Maintenance
3. Event Planning Software Purchase
4. Oven/Range Purchases for Culinary
5. Professional Commissioning Additional Fees
6. Ratification of Interim Chief Human Resources Office (CHRO) Executive Search Services and Interim CHRO Salary
7. Ratification of Transformers and Switchboards Purchase

### B. **Other Agenda Items**

There were no questions brought forward regarding any of the September 10, 2024 agenda items.

A breakdown of the Interim CHRO's salary and expenses was provided.

## 10. **Spotlight**

Mr. John Long, Associate Vice President of Student Services and Development, was introduced and spotlighted by Dr. Heinrich.

## **11. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board.

Trustees shared reflections of their experiences of 9/11. Dr. Heinrich mentioned that the observance the College will be holding will be at 10:30 a.m. on the morning of 9/11.

*The Board recessed at 4:10 p.m. and reconvened at 4:19 p.m.*

## **12. Old Business**

There was no old business brought forward.

## **13. New Business**

### **A. Items of Professional Growth**

#### **1. ACCT Leadership Congress Voting Delegate and Alternate**

Chair Redmer shared that Trustee Ollayos is the Voting Delegate and Trustee Nowak agreed to be the Alternate.

#### **2. Community Engagement Events**

Upcoming community engagement events were reviewed.

### **B. Interim President's Remarks**

Dr. Heinrich shared the following:

Enrollment is at 10,277, up 7% from last year; up 30% from fall 2020 and up from Fall 2019 as well. Additional demographics were also shared.

In addition to hiring an interim CHRO, a deeper systems analysis will be completed.

### **C. Chair's Remarks**

Chair Redmer had no remarks to share.

### **D. Announcements**

- Trustee Ollayos indicated she will not be at the October Committee of the Whole meeting.
- The Foundation met its \$3M goal. Trustee Parks offered his appreciation of the Burlington Campus.
- This Saturday is the Open House event at the Burlington Campus.
- Trustees Redmer and Rakow attended an event with Rep. Ness and shared an invitation to our groundbreaking ceremony.
- Trustee Rodriguez attended the Roundtable discussion.
- Trustee Ollayos toured Jefferson College and has information to share about manufacturing in the area.
- Trustees Nowak and Rodriguez requested information regarding a suggested mentorship program idea brought forward previously. Dr. Heinrich will provide an update.
- Trustee Ollayos inquired about accessibility on campus to Narcan. It was confirmed that ECC Police Officers and the department have Narcan with them. Additional dispensers are available.

### **E. Issues for Next Month's Agenda**

No issues were brought forward for the next agenda.

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**14. Adjournment**

***Motion:*** Trustee Nowak moved to adjourn the meeting.  
***Second:*** Student Trustee Heiser seconded the motion.

***Voice Vote:*** Aye, 6; Redmer, Rakow, Nowak, Ollayos, Rodriguez, and Parks; Nay, 0; Student Trustee Heiser, aye. Motion carried.  
The meeting was adjourned at 4:52 p.m.

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Shane Nowak, Board Secretary

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Diane Kerruish, Board Recorder