

**COMMITTEE OF THE WHOLE MINUTES
AUGUST 12, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, August 12, 2024, in Building E, Room 100.01.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:03 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, Ms. Arroyo and Mr. Parks.

Trustees absent: Ms. Heiser arrived at 3:09 p.m. and Dr. Ollayos arrived at 3:16 p.m.

ECC Staff present: Dr. Heinrich, Interim President; Dr. Schopen, Interim VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Long.

3. Introductions

Introductions were made. Chair Redmer announced that Ms. Kerruish is the recipient of the 2024 ACCT Central Region Professional Board Staff Member Award.

4. Approval of Meeting Minutes of the Committee of the Whole, June 10, 2024

Chair Redmer requested approval of the minutes of June 10, 2024.

Motion: Trustee Nowak moved to approve the minutes as presented.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 5; Redmer, Rakow, Nowak, Arroyo and Rodriguez; nay, 0; abstain, 1; Parks: motion carried.

5. Presentations

A. Early Childhood Access Consortium for Equity – Communications and Behavioral Science

Mr. Justin Robertson provided updates on the communications and behavioral sciences division. Dr. Dawn Munson reviewed the Early Childhood Education Program ECACE Grant Sustainability was reviewed. An overview of the grant which included Three-Year Data; Supports to ECC, the Sustainability plan and Lasting Impacts on the program were provided.

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Trustee Parks asked for clarification regarding the persistence stipend and Dr. Garcia explained that it is funds to offset costs for students (\$2,000). Trustee Ollayos commented that this work being done is impressive. Dr. Garcia offered that there will be some changes coming in the next 1-2 years regarding legislature on this grant from the Department of Early Childhood.

6. Construction Update

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

- **Campus Doors and Security System Upgrade – CDB Project 810-030-027 –**
The project is 100% complete. Internal teams are being trained on the new software.
- **Internal Digital Signage Project –** The contractor is sourcing monitors and parts. Mounts and wiring for this project have been received. The Burlington campus and EWC will be completed first. Work is anticipated to begin in the next few weeks. New 55 inch screens will be installed.
- **Manufacturing Center Building Project –** Regarding asbestos removal, the contractor will submit a 10-day notice to the county. Asbestos removal is necessary to complete demolition. Lamp Inc., has been made aware of the progress of the abatement and we will work with them on the schedule to get demolition started as soon as the abatement has been completed. The City of Elgin has approved a permit for this demolition. In late July, the College submitted the necessary zoning and planned development paperwork with the City of Elgin with an anticipated review date at the City's September 9 Planning and Zoning Commission meeting. September 18 at 1:30 pm is the scheduled groundbreaking ceremony. Thanks to DLA Architects and ECC's Marketing department, we will be putting up a new construction sign with one of our external renderings and anticipated completion date displayed.
- **New Truck Driving Classroom Building Project –** The College administration continues to orchestrate the relocation of the truck driving program to the other side of campus in Lot H. We will be submitting the permit and bidding documents for this project in the next few weeks. We anticipate opening bids for this project in September and breaking ground in the late Fall.
- **Master Plan Update –** Perkins & Will will conduct onsite stakeholder meetings to prepare for the updated master plan.

7. Review Board Actions on the August 13, 2024 Regular Board Meeting Agenda

A. Purchases

1. Background Check Services
2. Campus Power Distribution System Repair
3. Chemical Disposal Services
4. Concrete and Stair Repairs
5. Data Extraction Software for Transcripts
6. Elevator Maintenance Services
7. Operations and Maintenance Service Vehicle Purchase
8. Portable Radios Purchase
9. Snow Removal Services

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10. Transcript Services Renewal
11. Ventilator Purchase
12. Ratification of Ellucian Colleague Software Upgrades
13. Ratification of Kiln Purchase
14. Ratification of Mini-Van Purchase
15. Rescind and Ratification of Asbestos Abatement for 550 S. McLean Blvd

B. Other Agenda Items

There were no questions brought forward regarding any of the August 13, 2024 agenda items.

Dr. Farah Bennani, Dean of Math, Science and Engineering, was introduced and spotlighted by Dr. Heinrich.

8. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 3:47 p.m. and reconvened at 3:56 p.m.

9. Old Business

There was no old business brought forward.

10. New Business

A. Items of Professional Growth

1. Board Retreat Review – Approval of Board Goals and Strategies for 2024-2025

Chair Redmer reminded Trustees to provide event attendance to the president's office. Trustee Ollayos provided a recap of the AZA Essentials Benefit Concert at ECC; which was well attended.

2. Trustee In-State Attendance at ICCTA – Springfield, September 13-14, 2024

Board attendance was discussed.

3. Community Engagement Events

Upcoming community engagement events were reviewed.

B. Interim President's Remarks

Dr. Heinrich shared the following:

- Dr. Heinrich thanked the Board of Trustees for their support in her interim role as President at the College.
- Enrollment is up 2% from last year.

C. Chair's Remarks

None

D. Announcements

Trustee Arroyo indicated she will not be at the September and October Board meetings.

E. Issues for Next Month's Agenda

No issues were brought forward for the next agenda.

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11. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.
Second: Trustee Ollayos seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Parks and Arroyo; Nay, 0; Student Trustee Heiser, aye. Motion carried.
The meeting was adjourned at 4:10 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder