

**COMMITTEE OF THE WHOLE MINUTES
JUNE 10, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, June 10, 2024, in Building E, Room 100.01.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:00 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Mr. Nowak, Mr. Rodriguez, Ms. Arroyo and Student Trustee, Ms. Heiser.

Trustees absent: Ms. Rakow and Mr. Parks. Dr. Ollayos arrived at 3:16 p.m.

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Ms. Kerruish.

3. Introductions

Introductions were made.

4. Approval of Meeting Minutes of the Committee of the Whole, May 13, 2024

Chair Redmer requested approval of the minutes of May 13, 2024.

Motion: Trustee Nowak moved to approve the minutes as presented.

Second: Student Trustee Heiser seconded the motion.

Roll-Call Vote: Aye, 4; Redmer, Nowak, Arroyo and Rodriguez; nay, 0; and Student Trustee Heiser, aye: motion carried.

5. Public Notice – Illinois Public Act 102-1088-Decennial Committee on Local Government Efficiency

The public hearing was convened at 3:08 p.m. Notice of public hearing was published in conformity with the law and Illinois Public Act 102-1088.

A. Roll Call

The committee is comprised of the trustees, including the student trustee, Ms. Jenni Betancourt and Dr. Eric Larson.

Committee members

present: Dr. Redmer, Dr. Ollayos, Mr. Nowak, Mr. Rodriguez, Ms. Arroyo, Student Trustee, Ms. Heiser and Ms. Betancourt

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Committee Members

absent: Ms. Rakow, Mr. Parks and Mr. Larson.

B. Discussion on Past and Current College Efficiencies

Dr. Sam and Mr. Vasquez reviewed the purpose of this committee. Dr. Garber summarized the current efficiencies and procedures in place at this time. Included, but not limited to, are the following: annual performance report, FY25 goals and the strategic plan, accreditation, academic program review, student services annual report. The data taskforce and the Achieving the Dream report were also mentioned. Ms. Betancourt suggested to include the Complete to Compete initiative in the final report.

C. Discussion on Future Opportunities for Increased Efficiencies and Accountabilities

Discussion was held. Dr. Sam stated that ECC has an internal auditor that is helping with this ongoing process.

D. Final Meeting September 9, 2024

Chair Redmer asked if any member of the audience had any comments about the discussion held today. With no comments brought forward, she asked for a motion to close the public hearing at 3:32 p.m.

Motion: Trustee Nowak moved to close the public hearing.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, Betancourt; nay, 0; Student Trustee Heiser, aye: motion carried.

6. Presentations

A. Workforce Development and Continuing Education – Dr. De rosier-Cook

Dr. De rosier-Cook provided an overview of the division, outlining their FY24 goals and accomplishments, grant growth, career training, corporate training, personal interest programs, Small Business Development Center, Strategic Partnerships and Experiential Learning, WIOA grants and partnerships.

B. Solar Panel Discussion – Mr. Dolan & Dr. Taylor

The College received a \$39,000 IGEN grant to convert a storage container into a solar array module. Dr. Taylor gave an overview on the areas of future growth in renewable energy jobs that include solar, hydrogen, distribution, transmission, storage, residential and commercial HVA, and charging stations. Future exploration and next steps were also provided.

7. Construction Update

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

• Campus doors and security system upgrade – CDB project 810-030-027

The project is 99% complete. Training and some additional work is pending for a few doors. Two additional lockdown buttons in the Police Department and the Switchboard were added. The press release for this project was in March 2021 for a \$2.3M grant, with a total project cost of \$3.1M.

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- **Internal Digital Signage Project**

The construction project will be phased in over two stages beginning with the installation of 57 new 55” screens. The launch of this project has been delayed due to finalizing the design of the large screen wall in the Jobe Lounge. The construction firm recently submitted revised pricing. Contract review is underway and should be finalized soon.

- **Manufacturing Center Building Project-**

We are working with our Environmental consultant, Midwest Environmental, on the final plan and schedule for the asbestos abatement at 550 S. McLean Blvd. Lamp Inc., has been made aware of the progress of the abatement and we will work with them on the schedule to get demolition started as soon as possible following the abatement. The City of Elgin has approved a permit for this demolition. To satisfy City of Elgin construction permitting, geotechnical soil boring testing and a traffic study including traffic patterns and parking was completed. A preliminary soil boring report was given to the Civil Engineer so they could complete their Site Development submittal to the City of Elgin. A September groundbreaking date is anticipated. Planning is in progress for this event and other informational community presentations.

- **New Truck Driving Classroom Building Project–**

The College administration continues to orchestrate the relocation of the truck driving program to the other side of campus in Lot H along with the construction of the new Manufacturing Building. The traffic study report for this area is anticipated shortly.

- **ECC On-Campus Health Clinic**

This project is on hold.

- **Fitness Center Remodel and Softball Field**

These projects have been deferred as other construction/remodel projects with more urgency have arisen. These projects will be re-evaluated in Fall 2024.

8. **FY 2025 Budget**

Ms. Heather Scholl reviewed changes made in the operational budget which was initially presented at the May Finance Meeting. The Board did not have any questions.

9. **Review Board Actions on the June 11, 2024 Regular Board Meeting Agenda**

A. **Purchases**

1. Advertising Services - EFFECTV
2. Annual Fire Alarm System Testing
3. Digital Advertising Services - Viant
4. Low Voltage Wiring – Building H
5. Remote Support Software Purchase
6. Tour Arrangements for Summer College Campus Visits for Trio Student Support Services
7. Update to Master Planning Services
8. Ratification of Laser Scanners and Troubleshooting System Purchase
9. Ratification of Talent Management Software Services

B. **Other Agenda Items**

There were no questions brought forward regarding any of the June 11, 2024 agenda items.

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10. Audience Wishing to Address the Board

There were no audience members wishing to address the Board present at the meeting. Written comments from Mark Krukowski were shared.

The Board recessed at 4:30 p.m. and reconvened at 4:38 p.m.

11. Old Business

There was no old business brought forward.

12. New Business

A. Items of Professional Growth

1. Board Retreat – June 25 & 26, 2024

Ms. Kolbusz provided an overview of the plans for the board retreat.

2. ACCT Leadership Congress – October 23-26, 2024

Board attendance was discussed.

3. Community Engagement Events

Upcoming community engagement events were reviewed.

B. President's Remarks

- Dr. Sam mentioned that Ms. Kerruish won the ICCTA award for Professional Board Staff. The College won the award for Equity, Diversity & Inclusion.
- Summer school is in session and enrollment for Summer and Fall are both up.

C. Chair's Remarks

Chair Redmer reminded the Board that we may need to have a Special Meeting in July to approve a search firm for the presidential search.

D. Announcements

- Trustee Nowak stated that Dr. Sam will be invited back to the College for the Manufacturing Center ribbon cutting ceremony. All agreed.
- National Night Out events with ECC participation are being planned at several locations within the District.
- Trustee Nowak indicated he had met with Mayor Kaptain. Their discussion included the wetlands and walking paths. Chair Redmer reminded trustees that those conversations should be addressed with the Chair and board protocol should be followed.

E. Issues for Next Month's Agenda

No issues were brought forward for the next agenda.

13. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Rodriguez seconded the motion.

Voice Vote: Aye, 5; Redmer, Nowak, Ollayos, Rodriguez and Arroyo; Nay, 0; Student Trustee Heiser, aye. Motion carried.
The meeting was adjourned at 4:58 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder