

**COMMITTEE OF THE WHOLE MINUTES  
MAY 13, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, May 13, 2024, in Building E, Room 125, Seigle Auditorium.

**1. Call to Order by Presiding Officer**

Chair Redmer called the meeting to order at 3:32 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Mr. Nowak, Mr. Rodriguez, Ms. Arroyo, Mr. Parks, and Student Trustee, Ms. Heiser.

*Trustees absent:* Ms. Rakow, Dr. Ollayos arrived at 3:40 p.m.

*ECC Staff present:* Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Student Trustee Heiser.

**3. Introductions**

Introductions were not made.

**4. Approval of Meeting Minutes of the Committee of the Whole, April 8, 2024**

Chair Redmer requested approval of the minutes of April 8, 2024.

*Motion:* Trustee Nowak moved to approve the minutes as presented.

*Second:* Student Trustee Heiser seconded the motion.

*Roll-Call Vote:* Aye, 4; Redmer, Nowak, Arroyo and Parks; nay, 0; abstain, 1; Rodriguez; and Student Trustee Heiser, aye: motion carried.

**5. Presentations**

**C. DLA Architects – DLA, Dr. Wagner & Dr. Taylor**

The history of this project, explanation for the need of this building and the goals needed to achieve were all presented. A virtual tour of the building design was provided and explained. Four programs will be located in this building. These programs continue to have wait lists. Classrooms will be adjacent to the labs. DLA ensured that the building would be up to current fire code, ADA accessible, have all gender bathrooms and would have lighting shades for the windows to help keep the appropriate temperature in the rooms with machinery.

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**A. Student Engagement Plan – Dr. Garber, Mr. Rudden & Ms. Perrin**

As of today, enrollment is up 7.8% for the summer term and up 9.2% for the fall term. An extensive overview of the plan was provided. Trustees inquired about components of the action plan for this initiative and details were provided. It was suggested that success stories be shared with students as this initiative moves forward.

**B. 75<sup>th</sup> Anniversary Website – Marketing & Communications**

A tour of the new website and it's many 75<sup>th</sup> anniversary features were provided.

**6. Construction Update**

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus. The larger construction projects were highlighted:

- Manufacturing Center building project - The College administration continues to work with DLA and Lamp to maintain budget and project scope. The next step for our property at 550 S. McLean Blvd is to complete asbestos abatement prior to demolition. The Board has approved a demolition vendor. Demolition is anticipated to begin this summer. To satisfy City permitting, geotechnical soil boring testing and a traffic study including traffic patterns and parking must be completed. A September groundbreaking date is anticipated. Work will begin soon to plan for this event and other informational community presentations.
- New Truck Driving Classroom building project - The College administration continues to orchestrate the relocation of the truck driving program to the other side of campus in Lot H. To satisfy permitting, a traffic study is necessary and underway.
- Fitness Center Remodel and Softball Field - These projects have been deferred as other construction/remodel projects have arisen. These projects will be re-evaluated in Fall 2024. Dr. Sam asked about quotes for the field remodels and Dr. Wagner explained that they were high and that this is a larger project than initially anticipated.

**7. Review Board Actions on the May 14, 2024 Regular Board Meeting Agenda**

**A. Purchases**

1. Annual Electric Maintenance Services
2. Arts Center 2024-2025 Season Brochure
3. Asbestos Abatement for 550 S. McLean Blvd
4. Form Building Software Purchase
5. Geotechnical Soil Boring Testing – New Manufacturing Center Site
6. Instructional & Office Replacement Computers and Monitors
7. Notebooks & Software Purchase
8. Mental Health Services Hotline for Students
9. Ratification of Heat Exchanger Purchase
10. Ratification of Traffic Study for the Sites of the New Manufacturing Center and the Truck Driving Program

**B. Other Agenda Items**

There were no questions brought forward regarding any of the May 14, 2024 agenda items.

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**8. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board.

*The Board recessed at 5:02 p.m. and reconvened at 5:07 p.m.*

**9. Old Business**

Trustee Nowak inquired about the opportunity to purchase bricks through the Foundation at the new manufacturing center's building site. Dr. Sam indicated that there would be an opportunity.

**10. New Business**

**A. Items of Professional Growth**

**1. ICCTA Annual Meeting – Lombard, IL – June 7 & 8, 2024**

Attendance was discussed.

**2. Board Retreat – June 25 & 26, 2024**

“Change” will be the theme this year.

**3. Community Engagement Events**

Upcoming community engagement events were reviewed.

**B. President's Remarks**

Dr. Sam will provide his remarks at tomorrow's Board meeting.

**C. Chair's Remarks**

Chair Redmer asked that the Board please respond to emails about the upcoming community engagement and other events as soon as possible. Also, she let the Board know that moving forward our legislative meet and greets might be done in groups by party rather than individually.

**D. Announcements**

Trustee Nowak received a communication from Elgin Township regarding the Township's Senior Access Pass. Elgin Township will hold a meeting to discuss this tonight at 6 p.m. that he plans to attend. ECC events and performances have been added to the Senior Access Pass offering.

**E. Issues for Next Month's Agenda**

There were no issues for next month's agenda.

**11. Adjournment**

**Motion:** Trustee Nowak moved to adjourn the meeting.

**Second:** Trustee Rodriguez seconded the motion.

**Voice Vote:** Aye, 6; Redmer, Nowak, Ollayos, Rodriguez, Arroyo, and Parks; Nay, 0; Student Trustee Heiser, aye. Motion carried.  
The meeting was adjourned at 5:14 p.m.