

**COMMITTEE OF THE WHOLE MINUTES
APRIL 8, 2024**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, April 8, 2024, in Building E, Room E100.01.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:04 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Dr. Ollayos, Ms. Arroyo, Mr. Parks, and Student Trustee, Mr. Kolbusz.

Trustees absent: Mr. Rodriguez

ECC Staff present: Dr. Sam, President; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Arroyo.

3. Introductions

Introductions of those present were made.

4. Approval of Meeting Minutes of the Committee of the Whole, March 11, 2024

Chair Redmer requested approval of the minutes of March 11, 2024.

Motion: Trustee Nowak moved to approve the minutes as presented.

Second: Student Trustee Kolbusz seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo and Parks; nay, 0; Trustee Kolbusz, aye: motion carried.

5. Presentations

C. Elgin Township Senior Pass Update – Mr. Hensel

Mr. Hensel and Ken Bruderle, Elgin Township Supervisor, spoke about the Senior Access Pass available from the Elgin Township. This program promotes several area activities and will add ECC to the list by piloting tickets to our academic ensembles, with possible expansion of offerings in the Fall.

Trustee Redmer suggested that we reach out to other townships within the district to offer a similar program. Ms. Rakow inquired about the methods of marketing and Mr. Bruderle indicated that this occurs through a mailed newsletter, emails and phone calls.

COMMITTEE OF THE WHOLE MINUTES
APRIL 8, 2023

A. Student Learning Outcomes Assessment – Dr. Schopen

Dr. Schopen provided an overview of Student Learning Outcomes and Teaching and Learning Assessment; the ECC Quality Initiative Project; and Sustaining Momentum and Evolving.

B. “Just One More” Academic Advising Enrollment Initiative – Mr. Long and Ms. Leisering

Mr. Long and Ms. Leisering provided an overview of the new initiative to shift the culture around enrollment. This initiative uses national and institutional evidence to inform advising practice, promote recruitment and accelerate degree attainment. Student Trustee Kolbusz asked that Mr. Long’s team share the data with students so they can see how successful this initiative is as time goes on. Trustees offered comments and suggestions to enhance the initiative.

6. Construction Update

Ms. Scholl, Assistant VP, Business & Finance, provided an overview of the current construction projects on campus. The following items were highlighted:

- Building H Phase II Remodel – Operations and Maintenance continue to work through many punch list items and warranty items with Dewberry and Lamp. Faculty and staff are fully moved into their new spaces delivering instruction to students.
- Campus Doors and Security System Upgrade (CDB Project 810-030-027) – The door security system upgrade is almost complete. Additional door hardware was requested for the Building E main entrance doors. The project should be 100% complete by the first week of May.
- Internal Digital Signage Project – Final architectural design drawings and planning are being approved by the College prior to the project beginning. Additionally, the construction project contract is in its review stage.
- Fitness Center Remodel – The architect and construction manager have been selected for these projects. We are currently in the contract review stage.
- Manufacturing Center Building Project – Administration continues to work with DLA and Lamp to maintain budget and project scope. Work continues with the City of Elgin for the demolition permit. WT Group completed required land surveying. A traffic study was completed. The City of Elgin added additional scope to this project element; follow-up on this with our architect and applicable vendors is required. Bid packets for the trades are tentatively scheduled for July with an anticipated groundbreaking in September 2024. Work will begin soon to plan for this event and other informational community presentations.
- New Truck Driving Classroom Building Project – Based on the City’s preliminary comments the architect and engineers are updating their design drawings based on surveying and soil borings recently conducted in the project area.

7. Review Board Actions on the April 9, 2024 Regular Board Meeting Agenda

A. Purchases

1. Billboard Advertising Services
2. Building Demolition Project
3. Computer Equipment and Software License Purchase
4. Spring Impact Magazine

COMMITTEE OF THE WHOLE MINUTES
APRIL 8, 2023

5. Virtual Reality Hardware and Software Purchase
6. Ratification of Computer Equipment Purchase

B. Other Agenda Items

There were no questions brought forward regarding any of the April 9, 2024 agenda items.

8. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 4:18 p.m. and reconvened at 4:24 p.m.

9. Old Business

No old business was brought forward.

10. New Business

A. Items of Professional Growth

1. ICCTA Lobby Day – Springfield, IL – May 1 & 2, 2024

Trustees Rakow and Parks, Student Trustee Heiser and Dr. Sam are attending.

2. Economic Interest Statements Due May 1, 2024

3. President's Evaluation

Responses are due to Ms. Kerruish by tomorrow.

4. Board Self-Evaluation

Responses are due to Ms. Kerruish by May 1.

5. Board Goal Assessment

Responses are due to Ms. Kerruish by May 1.

6. Illinois Public Act 102-1088 – Decennial Committee on Local Government Efficiency Future Meeting Dates (June and September)

Trustees confirmed acceptance of the suggested timing.

7. Community Engagement Events

Upcoming community engagement events will be emailed to the Trustees.

B. President's Remarks

Dr. Sam will hold his remarks for tomorrow's Board meeting.

C. Chair's Remarks

Chair Redmer mentioned that the consultant's contract for the upcoming retreat will be presented at the next Board meeting. Also, a reminder that April is Community College Month.

D. Announcements

There were no announcements

E. Issues for Next Month's Agenda

There were no issues for next month's agenda.

COMMITTEE OF THE WHOLE MINUTES
APRIL 8, 2023

11. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Student Trustee Kolbusz seconded the motion.

Voice Vote: Aye, 6; Redmer, Rakow, Nowak, Ollayos, Arroyo, and Parks; Nay, 0;
Student Trustee Kolbusz, aye. Motion carried.
The meeting was adjourned at 4:44 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder