

**COMMITTEE OF THE WHOLE MINUTES
NOVEMBER 13, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, November 13, 2023, in Building E, Room E100.01.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:02 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Ms. Arroyo and Student Trustee, Mr. Kolbusz.

Trustees absent: Mr. Rodriguez and Mr. Parks. Dr. Ollayos arrived at 3:19 p.m.

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

The Board of Trustees and all attendees introduced themselves.

2. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting

No considerations necessary at this meeting.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Meeting Minutes of the Committee of the Whole, October 16, 2023

Chair Redmer requested approval of the minutes of October 16, 2023.

Motion: Student Trustee Kolbusz moved to approve the minutes as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 4; Redmer, Rakow, Nowak, and Arroyo; nay, 0; Trustee Kolbusz, aye: motion carried.

5. Presentations

A. Library – Mr. Moore, Shannon Pohrte, Heather Glass and Stacey Shah

An overview of how the library has been changing over time was provided. There has been a huge increase in circulating technology for students. It was mentioned that there need to be more charging stations throughout the library for students to charge their devices. Options are being reviewed with an expected Spring 2024 implementation.

COMMITTEE OF THE WHOLE MINUTES
NOVEMBER 13, 2023

Chair Redmer asked if the College had any resources concerning future AI concerns. An AI Task Force is in place and they are in the process of researching/gathering information now. Dr. Sam will bring forward a presentation to the Board in the future on the task force's findings. Dr. Heinrich added that there are conversations on-going regarding a position statement.

6. Construction Update

Mr. Patrick Dolan provided an update on the water issue experienced today in buildings B, C & D. The issue was fixed within an hour and our engineers/custodians will continue to monitor the situation. Additionally, a plumber will review and inspect the areas of concern.

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus. The following items were highlighted:

- Building H Phase II Project – New furniture to be delivered and installed starting November 27. Faculty and staff will begin packing up for the return in coordination with our outsourced moving company. Moving equipment from storage will begin for classrooms/offices after finals (December 18 & 19) and in early January. The custodial staff will work diligently after the moves are complete to reset the temporary areas before the Spring 2024 term begins.
- Campus Doors and Security System Upgrade (CDB Project 810-030-027) – Doors at E1-1 was rescheduled for Winter break given the events scheduled. Next up are replacement of vestibules with revolving doors. Drive Construction will start the J1-1 this week, followed by G2-1.
- Fitness Center Remodel – The College sent out a SOQ (Statement of Qualifications) for Architectural and Engineering firms. The team selected an architect/engineering firm today, November 13. A construction manager will be selected by the end of this month. Board actions related to these selections are forthcoming in January.
- Manufacturing Center Building Project – DLA and Lamp are finalizing program meetings with the core College administrative team and faculty to refine the required spaces, program adjacencies, and total building square footage to align with the total project budget. The purchase of 550 S. McLean is waiting for the Seller's attorney to confirm a closing date for the College to purchase and take ownership of the property.
- New Truck Driving Classroom Building Project – As mentioned last month, Perkins & Will provided multiple options and the College administration team narrowed them down to 2 options.

7. Proposed 2023 Tax Levy

Ms. Heather Scholl, Assistant VP, Business & Finance, provided an overview of the Proposed 2023 Tax Levy. A 5% increase is requested. Vice Chair Rakow asked about the impact per household which calculates to approximately \$17.50/year, based on a home value of \$300,000. There were no further questions or comments on the Proposed 2023 Tax Levy.

8. FY25 Tuition Rate

Dr. Wagner, VP, Business & Finance presented the recommendation and draft Board Action for a FY25 tuition rate increase. Student Trustee Kolbusz inquired as to why the in-district fees will be increasing and not the out-of-district/state fees. Dr. Wagner explained that the

COMMITTEE OF THE WHOLE MINUTES
NOVEMBER 13, 2023

fees for out-of-district/state are in line with what other community colleges charge and that those students make up a very small percentage of our student population. Vice Chair Rakow asked about how long other community colleges have frozen their fees. Only one other Illinois community college has frozen their tuition for six years. ECC is second in line for affordability in the State of Illinois.

9. Review Board Actions on the November 14, 2023 Regular Board Meeting Agenda

A. Purchases

1. Fire Gear
2. Lab and Studio Furniture
3. Network Switch
4. Custom Storage Servers
5. Ratification of the Purchase of Computers

B. Other Agenda Items

There were no questions brought forward regarding the November 14, 2024 agenda items.

10. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 3:59 p.m. and reconvened at 4:06 p.m.

11. Old Business

Trustee Nowak inquired about the outstanding project ideas he has brought forward previously. Dr. Sam indicated there are no updates at this time.

12. New Business

A. Items of Professional Growth

1. Board Retreat

The Board Retreat will be June 25-26, 2023. Discussion was held in regards to continuing with the same consultant or investigate the possibility of utilizing a new consultant.

2. Community Engagement Events

The upcoming Community Engagement Events were reviewed.

B. President's Remarks

Dr. Sam shared that ECC is once again named an Aspen Top 150 community college for 2025. He provided some historical facts indicating ECC has been recognized four times previously; 2015, 2019, 2021 and 2023.

C. Chair's Remarks

- Chair Redmer reminded the Board about the ACCT National Legislative Summit in February in Washington D.C. Early bird registration ends mid-December.
- Chair Redmer provided a suggested reading outline for *7 Habits of Highly Effective People*. This activity is to be completed at home with presentations to be done at the January 22, 2024 Committee of the Whole meeting. Each person will have four minutes to speak to their respective section of the book.

COMMITTEE OF THE WHOLE MINUTES
NOVEMBER 13, 2023

D. Announcements

- Trustee Rakow shared that the Student Trustee report is outstanding.
- At the ACCT Roundtable discussion, it was brought up that some colleges are adding a “B” to DEI to represent “belonging”. Trustee Redmer offered comments on the topic.
- The next HLC Accreditation visit will be November 2025.
- Trustee Nowak offered his gratitude for the condolences received for his recent loss.

E. Issues for Next Month’s Agenda

No issues were brought forward for next month’s agenda.

13. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Student Trustee Kolbusz seconded the motion.

Voice Vote: Aye, 5; Redmer, Rakow, Nowak, Ollayos, Arroyo; Nay, 0; Student Trustee Kolbusz, aye. Motion carried.
The meeting was adjourned at 4:32 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder